



Gridley Police Department
Rodney Harr
Chief of Police



OFFICIAL REQUEST FOR RELEASE OF RECORD

| REQUESTOR'S CONTACT INFORMATION: | | TYPE OF RECORD (CHECK ONE): |
|---|----------------------------|---|
| NAME | DATE OF BIRTH | <input type="checkbox"/> Criminal Record <input type="checkbox"/> Crime Report <input type="checkbox"/> Incident <input type="checkbox"/> Other: _____ |
| ADDRESS | CITY/STATE/ZIP | |
| PHONE NUMBER | <u>REQUESTOR SIGNATURE</u> | |
| DESCRIBE RECORD REQUESTED: | | |
| CASE NUMBER OR INCIDENT NUMBER (IF KNOWN) | | |
| DATE AND TIME OF INCIDENT (OR APPROXIMATE) | | |
| LOCATION OF INCIDENT (ADDRESS/STREET/CITY) | | |
| NAME(S) INVOLVED IN THE INCIDENT | | |
| REQUESTING PERSON'S INVOLVEMENT: | | |
| <input type="checkbox"/> Victim or involved in case <input type="checkbox"/> Parent or Guardian of Involved Juvenile <input type="checkbox"/> Insurance Company Representative Other: _____ | | |
| ADDITIONAL INFORMATION: | | |
| DEPARTMENT USE ONLY | | |
| PAYMENT INFORMATION: | | OFFICE USE: |
| AMOUNT RECEIVED \$_____ RECEIPT #_____ | | EMPLOYEE INITIAL_____ DATE RECEIVED _____ |
| NOTE: Fees are waived for victims of domestic violence or sex related crimes. | | |
| RECORD RELEASE DISPOSITION (Per the California Public Records Act Government Code 7920.000) | | |
| RECORD RELEASE APPROVED <input type="checkbox"/> Enclosed is the record you requested. <input type="checkbox"/> The record was not redacted. <input type="checkbox"/> The record has been redacted due to: <input type="checkbox"/> Privacy right of the individual(s) named. <input type="checkbox"/> Confidentiality right of individual(s) named. <input type="checkbox"/> To protect the integrity of the case. Case/Incident #(s) Released: _____ Released [] In Person [] By Mail [] Other _____ Emp. # _____ Initial: _____ Date: _____ | | RECORD RELEASE DENIED OR PROHIBITED BY LAW REASON FOR DENIAL <input type="checkbox"/> No Record of Report <input type="checkbox"/> Criminal Investigation – 7923.605 Govt. Code <input type="checkbox"/> Report referred to the DA's Office. <input type="checkbox"/> Releasing the Report may jeopardize the case. <input type="checkbox"/> Expectation of Privacy – 7923.625(b)(1) Govt. Code <input type="checkbox"/> Criminal Offender Record Index (CORI) 13300 PC Emp. # _____ Initial: _____ Date: _____ |

Government Code Section 7922.535 allows our agency 10 days to respond from the date of request.