

## CITY OF GRIDLEY PRELIMINARY BUDGET

2013-2015



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## INTRODUCTION

### The City of Gridley



The City of Gridley is located along state route 99 in the Sacramento valley next to the "world's smallest mountain range, the Sutter Buttes, about 60 miles north of Sacramento.



Sutter Buttes

Gridley was named for its founder, George W. Gridley. He came to the area from Illinois, but had been born in New York. In 1850, he was driving sheep and cattle to California, but arrived without the animals in this area. He tried to bring some sheep back to California from Illinois once again and was successful this time. This was beginning of his sheep ranching business. He died in 1881 after successfully raising a family and building a prosperous business. The railroad came into the area in 1870. Once the railroad arrived, the town began to prosper. The first home and business was built in 1874 by L.C. Stone. More businesses followed, including Wells Fargo & Co. Fires, in 1884 and 1891 destroyed much of the business area, but all was re-built by 1900. Gridley was incorporated in 1905.





The Hazel Street Arch is the archway to the silk stocking district and historic downtown the Hazel Street Boulevard. Currently, the street has the best collection of period houses and mature shade trees in the Community.

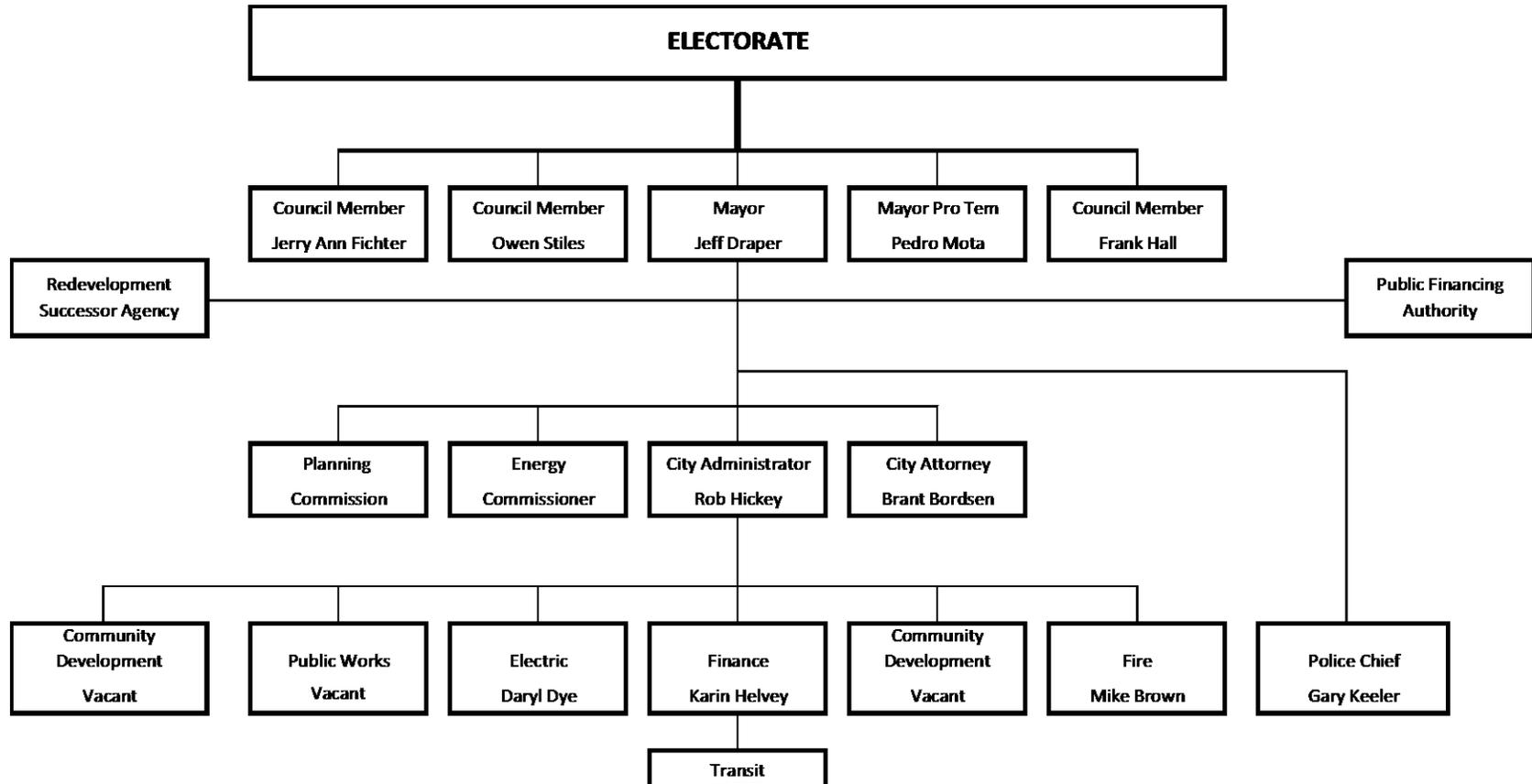


**Residence on Hazel Street**



**Historic Library Building**

# City of Gridley





**Pedro Mota Council  
Mayor Pro Tem**



**Owen Stiles  
Council Member**



**Jeff Draper  
Mayor**



**Frank Hall  
Council Member**



**Jerry Ann Fichter  
Council Member**

## **Gridley City Council**

## Type of Government

The Constitution of the State of California established two types of cities: Charter and General Law A Charter City, has considerably more authority than a General Law City to tax, to regulate and to adopt its own procedures and organization. A General Law City, on the other hand, may exercise only those powers expressly given to it under State law. All cities begin as General Law cities, and the City of Gridley has chosen to remain such.

## Form of Government

State law permits two basic forms of government in General Law Cities: the Equal Council System and Council - Manager/City Administrator System. Gridley's governmental system is Council/City Administrator. The City Council, as the governing body, is elected by the people. The City Council appoints the Mayor and the City Administrator. It also appoints the City's Attorney and Police Chief. The City Administrator appoints all other City employees. The council also serves as members of the Community Redevelopment Agency. The City Administrator reports to the council, and manages the day to day business of the City of Gridley.



City Hall

685 Kentucky Street

Gridley, CA 95948

## **Municipal Officials**

### **City Council**

Mayor	Jeff Draper
Vice Mayor	Pedro Mota
Council Member	Jerry-Ann Fichter
Council Member	Frank Hall
Council Member	Owen Stiles

### **Administrative Personnel**

City Administrator	Rob Hickey
Chief Building Official	Keith Gebhart
Chief of Police	Gary Keeler
Community Development Director	Vacant
Electric Director	Daryl Dye
Finance Director	Karin Helvey
Public Works Director	Vacant
Recreation Coordinator	Malanee Montero
Fire Chief	Mike Brown

## GRIDLEY AT A GLANCE

Population:	6,723
Average family size:	3.16
Public elementary/middle schools:	Wilson Elementary Sycamore Middle Gridley High Manzanita Elementary Esperanza High (Continuation) Gridley Unified Community Day McKinley Elementary Gridley Unified Community Day
Hospitals:	Biggs Gridley Memorial Hospital

### Business information:

	<u>Number of Establishments</u>	<u>Receipts (\$1,000)</u>	<u>Annual Payroll (\$1,000)</u>	<u>Number of Employees</u>
Retail trade	30	86,669	10,931	368
Health care and social assistance	19	31,776	12,428	388
Professional, scientific, and technical services	9	3,178	1,439	43
Administrative and Support, Waste Management, Remediation Services	7	2,885	1,111	40
Real estate and rental and leasing	9	1,565	310	24
Educational services	1			
Arts, entertainment, and recreation	1			
Accommodation and food services	24			
Other services (except public administration)	6			
Information	3			

## **BIENNIAL BUDGET**

This is the fourth year the City's adds another year for comparative purpose to the adopted budget. The fundamental purpose of the City's two-year budget process to link goals with the resources required to do so. As many other cities do, the City has set forth a number of long-term goals to accomplish through a variety of policy documents and plans – such as the General Plan (and its many related elements such as, parks and recreation, and housing).

## Budget User's Guide

### Introduction

The City's budget is an important policy document. It serves as a financial plan, identifying the spending priorities for the organization. The budget is used to balance available resources with community needs, as determined by the City Council. It also serves as a tool for communication of the City's financial strategies and for ensuring accountability. The fiscal years for this budget begin on July 1, 2013 and end on June 30, 2015.

### Basis of Budgeting

The budget adopted by City Council is prepared on a budgetary basis. The budgetary basis differs from GAAP basis in the following areas:

1. The City does not budget for GASB 31 interest income.
2. The City does not budget for accounts payable
3. The City does not budget for benefit accruals.
4. In proprietary fund types the City does not budget for depreciation, but does budget for capital assets as expenditures.
5. In proprietary fund types the City includes debt proceeds as revenue.

The City Administrator is authorized to transfer appropriations between divisions of a department within any fund; however, any revisions that alter the total expenditures of any fund require City Council resolution, unless the Council has given authority to the City Administrator to increase total appropriations. (Such as in grant expenditures when grant revenue equal or exceeds the expenditure and appropriation carryovers).

## **Budget Process**

### **Responsibility**

The City Administrator is responsible for preparing the budget, submitting it to the City Council for adoption, and administering the budget after adoption. The City Administrator has assigned preparation and administration of the budget to the Finance Department.

### **Planning and Budget Requests**

The budget process begins with the City Council's strategic planning session

The Finance Department then compiles budget request forms for all departments. Departments prepare their budget requests and justifications for their requests during January, February and March. The request generally will encompass each budget category.

### **Preliminary Hearings**

During April the Finance Department reviews each budget request. Each department is given the opportunity to add justifications or to provide additional information in support of their requests. In May budget review hearings are held between the departments and the City Council. During the series of four meetings, the preliminary recommendations of the City Administrator and Finance are considered by the City Council to determine the Proposed Budget. Community groups seeking contributions are encouraged to participate in all meetings

### **City Council Budget Hearings and Adoption**

After receipt of the proposed biennial budget, the City Council will establish dates for workshops. At the conclusion of the workshops, the Council will modify the biennial budget until a majority consensus is reached, at which time the biennial budget is adopted by means of a resolution. Upon adoption, the Finance Division prepares for the start-up of the new year by "booking" the appropriations and estimated revenues into the accounting system. The Finance Department then prepares the final document for distribution to City officials and other interested parties.

## Budget Development Calendar

### BIENNIAL BUDGET 2013-15

#### DUE DATE ACTION

Jan-March	All departments prepare and submit preliminary budget requests for two years.
April 2013	Departments discuss budget requests and department overviews with Finance
April 15, 2013	Budget kickoff meeting held in Council Chambers 6:00 pm
May 6, 2013	City Council reviews proposedbudget and amends it as necessary
May 20, 2013	City Council reviews proposedbudget and amends it as necessary
June 03, 2013	City Council adopts GANN Appropriation limit
June 17, 2013	Budget is adopted
July 1, 2013	Finance Department publishes and disseminates biennial budget

## The Accounting System, Budgetary Control and Financial Policies

The City of Gridley accounting records are maintained in accordance with Generally Accepted Accounting Principles (GAAP), as established by the Governmental Accounting Standards Board (GASB). Government fund types (General Fund, Special Revenue Funds, Capital Project Fund, and Debt Service Funds), Agency funds expendable trust funds are maintained on a modified accrual basis of accounting. Proprietary fund types (Enterprise Funds) are maintained on an accrual accounting basis. A carefully designed system of internal accounting and budgetary controls is used to insure that revenues and expenditures/expenses are tracked and used as intended. These controls are designed to provide reasonable, but not necessarily absolute, assurance with respect to the reliability of financial and budgetary records for use in the preparation of financial statements as well as accountability for all of the City of Gridley assets. The concept of reasonable assurance recognizes that the cost of control should not exceed the benefits and that the evaluation of costs and benefits likely to be derived thereof require estimates and judgments by management. The system is reviewed as regularly as possible and as required by independent, certified public accountants.

The main financial policies are as follows:

1. All Enterprise Funds and the General Fund will prepare long-range year financial plans. The goal is a five-year planning horizon. The adopted budget will cover the first year of the financial plan. The second year is included on comparative basis.
2. All long range financial plans will use consistent economic assumptions in their long range financial plans. The consistent economic assumptions will be developed by the City Administrator with the input from all affected departments.
4. All funds should maintain contingency reserve. As the economy improves the target rate should be 5% of annual expenditures. For 2010-11, the City has set aside \$50,000 as General Fund Contingency Reserve.
5. Each requested change in budget appropriations will include a fiscal impact statement.
6. The City will comply with all the requirements of “Generally Accepted Accounting Principles” (GAAP). However, it must be stressed that the information presented in the budget is not audited and is not necessarily in full compliance with GAAP. The information presented in the budget is designed to enhance management control and fiscal planning and is not intended to directly correlate with the data presented in financial reports
7. The City uses a cost allocation plan to identify cost associated with providing certain services. These indirect charges reimburse the administration and overhead services provided by certain General Fund divisions.
8. The City requires all budgets to be balanced.

## Fund Types

Government accounting requires the segregation of funds by type. The City of Gridley uses four distinct fund types. These fund types include: **General, Special Revenue, Enterprise, and Trust and Agency funds.**

The **General Fund** is used to record all resources and expenditures not required to be accounted for in another fund type. **Special Revenue** funds account for the proceeds of legally restricted resources earmarked for specific purposes. The revenue for the **Special Revenue Funds** generally consists of revenue from other governmental agencies and from fees for services. These funds are generally restricted and can only be used for specific purposes. Expenditures can be appropriated within the fund itself or transferred to another fund as reimbursement for expenditures. **Enterprise Funds** are established to account for operations that are financed and operated similar to private business. The intent of the City is to match costs associated with the enterprise operation with the revenues generated. The City' enterprise funds include the Electric, Water and Wastewater Funds. In **Trust and Agency** funds all revenues are restricted to related expenditures within the responsible fund and are typically held in trust.

## Revenues

Revenues are monies received by the City and are reported by source as follows: **Taxes; Licenses and Permits; Interest and Rents; Revenues from other Agencies; Fees, and Other Revenues.**

**Taxes** are compulsory charges levied by a governmental agency for the purpose of financing services performed for the common benefit. Primary sources are Property Tax, Sales Tax, and Transient Occupancy Tax. **Licenses and Permits** represent a voluntary or officially given right to levy a charge for a service provided. For example, primary sources of revenue from permits are those generated for approval of construction projects within the City limits, i.e., building permits. **Interest and Rents** identifies revenue received from investments or rental of assets. **Revenues from other Governmental Agencies** contribute revenue to the City by participating in specifically approved City activities. Revenues can be received from federal, state, county, or other local governmental agencies. Revenues for the most part are restricted to the guidelines developed by the governmental agency allocating the funds. Some of these include motor vehicle in-lieu fees, state mandated claims, Housing and Urban Development funds, various grants from the State of California and the federal government. **Charges for current services** are user charges applied to specific services provided by the City. The charges are

established by resolution adopted by the City Council. Examples of charges for current services are recreation fees, plan check fees, inspection fees, and fingerprinting fees. **Other revenues** are those resources not accounted for in any other category. They include miscellaneous revenue, compensation/property damage, and contributions.

#### Expenditures

**Expenditures are divided into four categories:** Salaries and Benefits; Services and Supplies, Debt Service, and Capital Outlay.

**Salaries and benefit** costs account for all direct and indirect costs of City personnel. **Services and Supplies** represent expenditures for the operation of each department. **Debt Service** includes the principal and interest payments on all long-term debt, and loans made to residents from CDBG grants. **Capital Outlay** accounts for any capital improvement, project, or equipment purchases over \$5,000. Items that were once budgeted as capital outlay, i.e. computer equipment, are now budgeted as operating materials and supplies. These items are recorded separately.

#### Operating Transfers

**Transfers-in** represent inflows from other funds that do not qualify as revenues. **Transfers-out** represent outflows of funds that do not qualify as expenditures

#### Available Balance

**Available Fund** balance in this report is the cumulative (all prior years) difference in all revenues less all expenditures, primarily on a budgetary basis. Ending fund balance is the beginning fund balance increased by all currently budgeted revenues less currently budgeted expenditures, primarily on a budgetary basis.

#### Gann Limit

The City of Gridley is required by State law to calculate and publish an appropriations limit each fiscal year. This appropriations limit is commonly referred to as the “Gann Limit.” This figure represents the maximum amount that the City could spend in certain categories per State law.

### New Fees

As noted above, the City does not intend to assess new taxes or fees in order to balance the General Fund budget.

### Government Accounting Standards Board Statement 45 (GASB 45)

Government Accounting Standards Board Statement 45 (GASB 45) is a relatively new accounting requirement that requires government agencies to calculate and disclose the liability associated with certain post-employment benefits (such as health care benefits). GASB 45 does not, however, require government agencies to specifically set aside funds for this purpose. Nonetheless, the City of Gridley plans to set aside funds for its GASB 45 obligations for the FY 2013-14 and 2014-15.

## Chart of Accounts

### **1000 SALARIES**

Cost of any department labor used for any specific departmental activities and costs from other departments charged to this department based on detailed time sheets submitted by the employees or prior time studies

### **1001 EXTRA HELP**

Part-time and temporary labor

### **1002 OVERTIME**

Overtime costs of any department

### **1100-1903 INSURANCE/EMPLOYEE BENEFITS COSTS**

This represents the total cost of employee insurance and benefits. A summary of the wages and benefits for all employees in their “home” department is shown in the Employee Salary/Benefits section.

### **1600 INFRASTRUCTURE PROTECTION**

Public safety staff time allocated to protection of City’s critical infrastructure

### **2000 CLOTHING & SAFETY MATERIALS**

Includes rental, cleaning and purchase of safety clothing, purchase of steel-toed boots, and safety training materials or uniform allowance

### **2100 COMMUNICATIONS**

Represents the cost of phone lines DSL internet service to the department. In addition, department pagers, cellular phone allowance eligible employees

### **2300 HOUSEHOLD EXPENSE**

Represents the cost of miscellaneous supplies

### **2400 GENERAL INSURANCE**

This includes an allocation for liability insurance based on a pro-rata percentage of this department's operating budget to the City’s total operating budget

### **3000 EQUIPMENT MAINTENANCE**

Equipment maintenance costs of all departments. Includes service contracts on equipment such as copiers.

### **3200 MAINTENANCE - STRUCTURES/IMPROVEMENTS**

### **3300 MEMBERSHIPS**

### **3500 OFFICE EXPENSE**

**3600 PROFESSIONAL SERVICES.**

Audit costs, consultants and costs of out-sourcing services

**3800 EQUIPMENT RENT**

**3950 SMALL TOOLS**

**3960 FUEL**

Fuel used in vehicles and power equipment

**4000 SPECIAL DEPARTMENTAL EXPENSE**

Special departmental expenses are unique to every department. Expenditures are documented in the individual departmental budgets.

**4400 UTILITIES**

Reflects the cost of Gridley Municipal Utility supplied electricity, water and sewer services.

**6501 IMPROVEMENT RESERVE**

**6502 CONTINGENCY RESERVE**

**7004 FINANCE COSTS RECEIVED**

Allocation of joint administrative costs to the cost centers.

**7009 LEGAL COSTS**

Allocation of legal costs to the cost centers

**7012 ADMINISTRATION COSTS RECEIVED**

Allocation of joint administrative costs to the cost centers

**7020 ENGINEERING COSTS**

Allocation of engineering costs to the cost centers utilizing engineering costs

# OVERVIEW

## OVERVIEW

### Summary

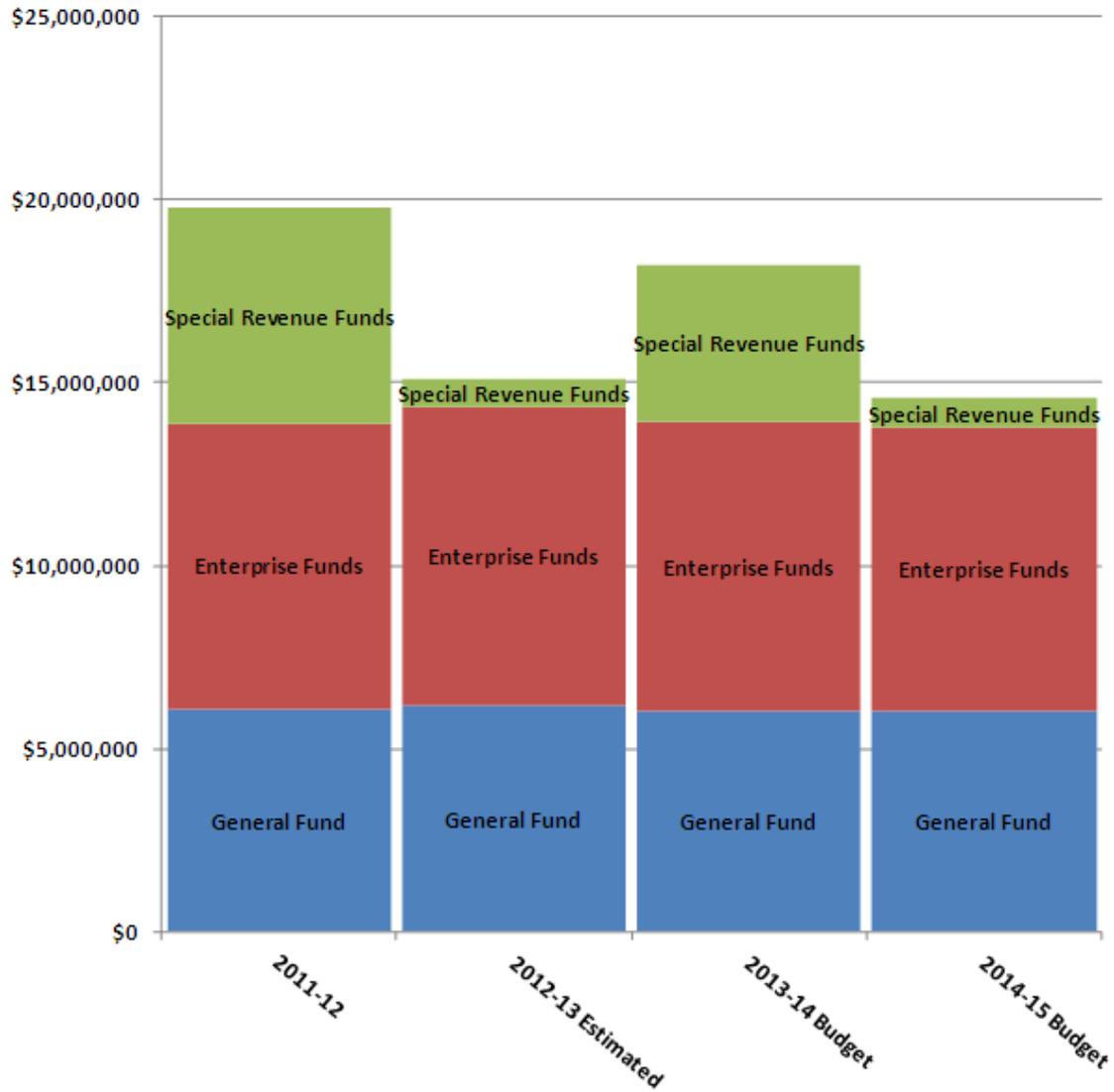
2013-14 BUDGET SUMMARY		Beginning Cash	Revenues	Expenses	Cost Allocations	Transfers-in / (Transfers-out)	Total	Ending Cash	
<b>General Fund/Sub Funds</b>	<b>10</b>		\$ 3,011,258			1,726,854 A C D E	4,738,112		
	Council	4010		(144,801)	144,801		-		
	Code Enforcement	4011		(25,384)			(25,384)		
	City Administrator	4020		(205,536)	205,536		-		
	City Attorney	4030		(55,300)	55,300		-		
	City Engineer	4320		(207,200)	207,200		-		
	City Hall Maintenance	4100		(71,085)			(71,085)		
	Contributions	4150		(56,000)			(56,000)		
	Finance	4180		(284,796)	284,796		-		
	Streets	4310		(99,519)			(99,519)		
	Police	4200		(2,761,448)			(2,761,448)		
	BINTF	4207		(148,089)			(148,089)		
	Fire	4210		(832,824)			(832,824)		
	Animal Control	4230		(129,283)			(129,283)		
	Building Inspection	4330		(192,777)			(192,777)		
	Corporation Yard	4340		(403,938)	403,938		0		
	Parks	4350		(45,661)			(45,661)		
Recreation	495 Recreation						0		
		4360		(261,951)			(261,951)		
Planning	500 Planning		6,520				6,520		
		4500		(120,611)			(120,611)		
			<b>\$0</b>	<b>\$3,017,778</b>	<b>(\$6,046,202)</b>	<b>\$1,301,570</b>	<b>\$1,726,854</b>	<b>(\$0)</b>	<b>(\$0)</b>
<b>Special Revenue Funds</b>									
Gasoline Taxes	390 Section 2105		704,000	97,478	(558,998)		242,480		
	395 Section 2103/Prop 42		140,000	93,544	(80,385)	(41,000) E	112,159		
	400 Section 2106		0	25,267	(38,586)	37,000 E	23,682		
	410 Section 2107		90,000	45,967	(45,280)		90,687		
	420 Section 2107.5		(4,000)	2,000	(2,000)	4,000 E	-		
	430 SB 325		210,000	69,200	(35,319)		243,881		
			<b>\$1,140,000</b>	<b>\$333,456</b>	<b>(\$760,567)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$712,889</b>	<b>\$712,889</b>
Maintenance Districts	580 Flood Control District 1		8,000	8,167	(7,854)		8,313		
	581 Flood Control District 2		80,000	67,500	(131,819)		15,681		
	582 Flood Control District 3		80,000	62,429	(132,380)		10,049		
	583 Maintenance District 6		5,000	3,300	(1,486)		6,814		
			<b>\$173,000</b>	<b>\$141,396</b>	<b>(\$273,539)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$40,857</b>	<b>\$40,857</b>
Boat Ramp	480 Boat Ramp		(99,693)	4,500	(6,000)	101,193 E	-		
	121 Prop 12&40 Railroad Park		(76,141)			76,141 C	-		
	122 Prop 12&40 Vierra Park Grants		127,478			(127,478) C	-		
CDBG	511 Economic Development RLF		11,131	35,000	(10,795)		35,336		
CDBG	513 Housing Rehab RLF		70,184	15,000	(6,795)		78,389		
	440 Traffic Safety		-	20,000	(20,000)		-		
	460 Public Safety Augmentation		-	20,000	(20,000)		-		
	672 COPS		256,762	100,537	(100,000)		257,299		
	804 Hazel Street TE Grant			452,000	(452,000)				
	821 Strategic Planning Grant			440,000	(440,000)				
	814 Gridley Springs Rehab			3,850,000	(2,180,000)				
			<b>\$289,721</b>	<b>\$4,937,037</b>	<b>(\$3,235,590)</b>	<b>\$0</b>	<b>\$49,856</b>	<b>\$371,024</b>	<b>\$371,024</b>

## OVERVIEW

### Summary

2013-14 BUDGET SUMMARY		Beginning Cash	Revenues	Expenses	Cost Allocations	Transfers-in / (Transfers-out)	Total	Ending Cash
<b>Enterprise Funds</b>								
Electric Fund	600	592,781	5,880,750				6,473,531	
	Electric Utility	4600		(4,916,014)		(1,472,517) D	(6,388,531)	
	Tree Trimming	4601		(10,000)			(10,000)	
	Special Projects	4608		(275,000)		200,000 A	(75,000)	
			<b>\$592,781</b>	<b>\$5,880,750</b>	<b>(\$5,201,014)</b>	<b>\$0</b>	<b>(\$1,272,517)</b>	<b>(\$0)</b>
Public Benefits	610 Public Benefits	4610	160,313	(156,804)			\$3,509	
			<b>\$0</b>	<b>\$160,313</b>	<b>(\$156,804)</b>	<b>\$0</b>	<b>\$3,509</b>	<b>\$3,509</b>
Water	630	125,000	1,055,850				1,180,850	
	Water Utility	4630		(1,052,626)			(1,052,626)	
			<b>\$125,000</b>	<b>\$1,055,850</b>	<b>(\$1,052,626)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$128,224</b>
Sewer	650	150,000	1,320,000				1,470,000	
	Sewer Operating	4650		(316,207)			(316,207)	
	Sewer Treatment Plant	4651		(638,910)		175,721 B	(463,189)	
	Sewer Town	4652		(363,477)			(363,477)	
	BCHA	4653		(11,971)			(11,971)	
	Septage Receiving	4658		(2,786)			(2,786)	
			<b>\$150,000</b>	<b>\$1,320,000</b>	<b>(\$1,333,351)</b>	<b>\$0</b>	<b>\$175,721</b>	<b>\$312,370</b>
Senior Taxi	700	-	165,841				165,841	
	Feather Flyer/Sr. Taxi	4700		(150,095)			(150,095)	
			<b>\$0</b>	<b>\$165,841</b>	<b>(\$150,095)</b>	<b>\$0</b>	<b>\$15,746</b>	<b>\$15,746</b>
Reserve Accounts	11 General Fund Contingeny	90,000	40,270			-	130,270	
	20 General Impact Fees	568,141	1,704			(101,193) E	468,652	
	21 Development Agreement	200,481	-			(200,000) C	481	
	23 Eagle Meadows Well Reserve	40,000	146			-	40,146	
	50 City Hall Reserve	478,000	22,103			-	500,103	
	60 Equipment Reserve	2,349,777	283,311			(3,000) E	2,630,088	
	620 Electric Capital Reserve	56,729	1,170			-	57,899	
	621 Electric Contingency Reserve	841,169	153,062			(200,000) A	794,231	
	640 Water Capital Fund	451,068	1,353			-	452,421	
	641 Well Replacement	101,475	369			-	101,844	
	660 Sewer Capital Fund	2,195,579	56,587			-	2,252,166	
	661 Sewer Improvement Reserve	457,073	9,571			-	466,644	
	664 Sewer Debt Service Fund	222,724	141			(175,721) B	47,144	
			<b>\$8,052,216</b>	<b>\$569,787</b>	<b>\$0</b>	<b>\$0</b>	<b>(\$679,914)</b>	<b>\$7,942,089</b>
			<b>\$10,522,718</b>	<b>\$17,582,207</b>	<b>(\$18,209,788)</b>	<b>\$1,301,570</b>	<b>\$0</b>	<b>\$9,526,707</b>

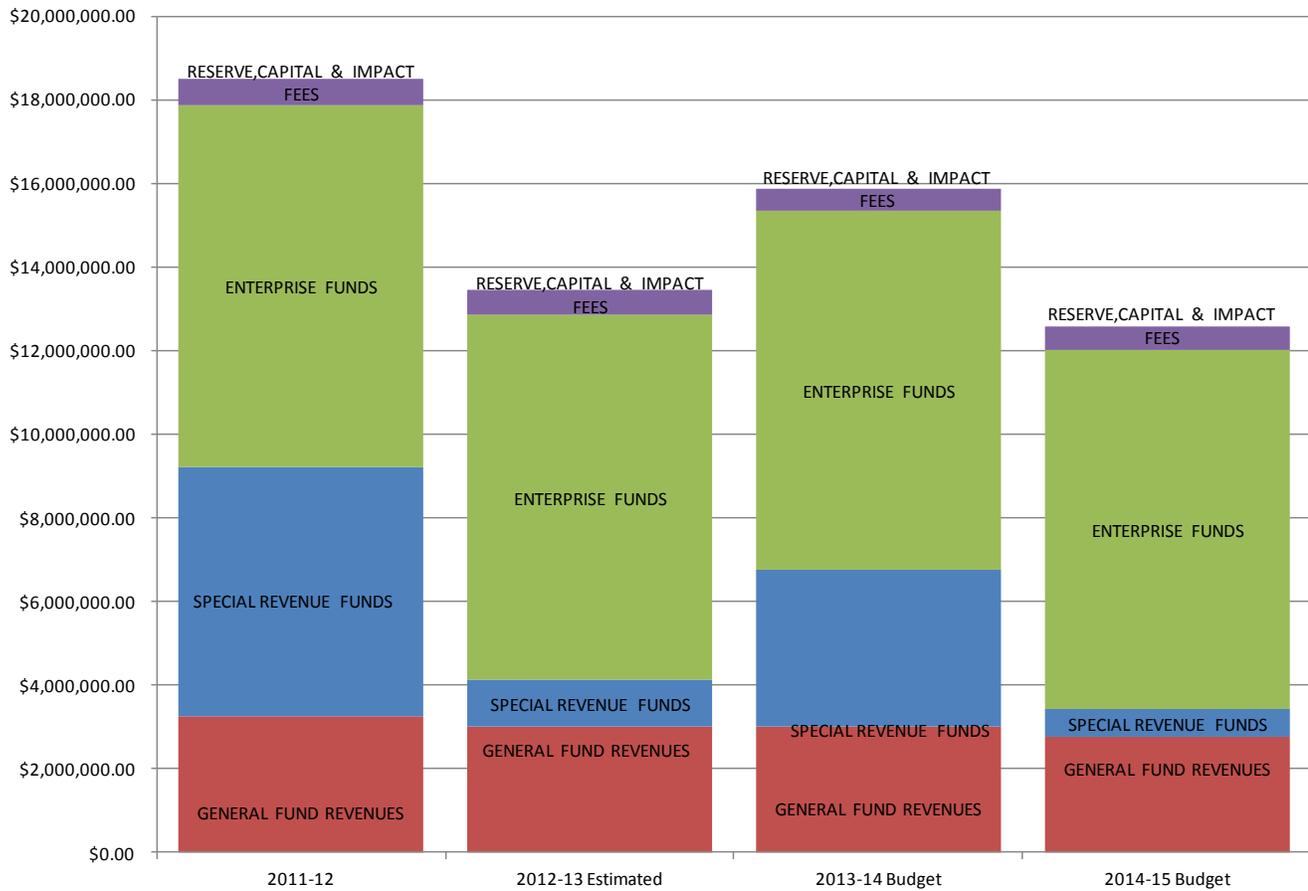
## EXPENDITURES 2011-12 THROUGH 2014-15



	2011-12	2012-13 Estimated	2013-14 Budget	2014-15 Budget
General Fund	6,104,315	6,186,865	6,046,202	6,046,753
Enterprise Funds	7,790,689	8,160,682	7,893,889	7,712,189
Special Revenue Funds	5,862,498	742,423	4,269,696	830,904
	<b>\$19,757,502</b>	<b>\$ 15,089,970</b>	<b>\$ 18,209,788</b>	<b>\$ 14,589,846</b>

## REVENUES

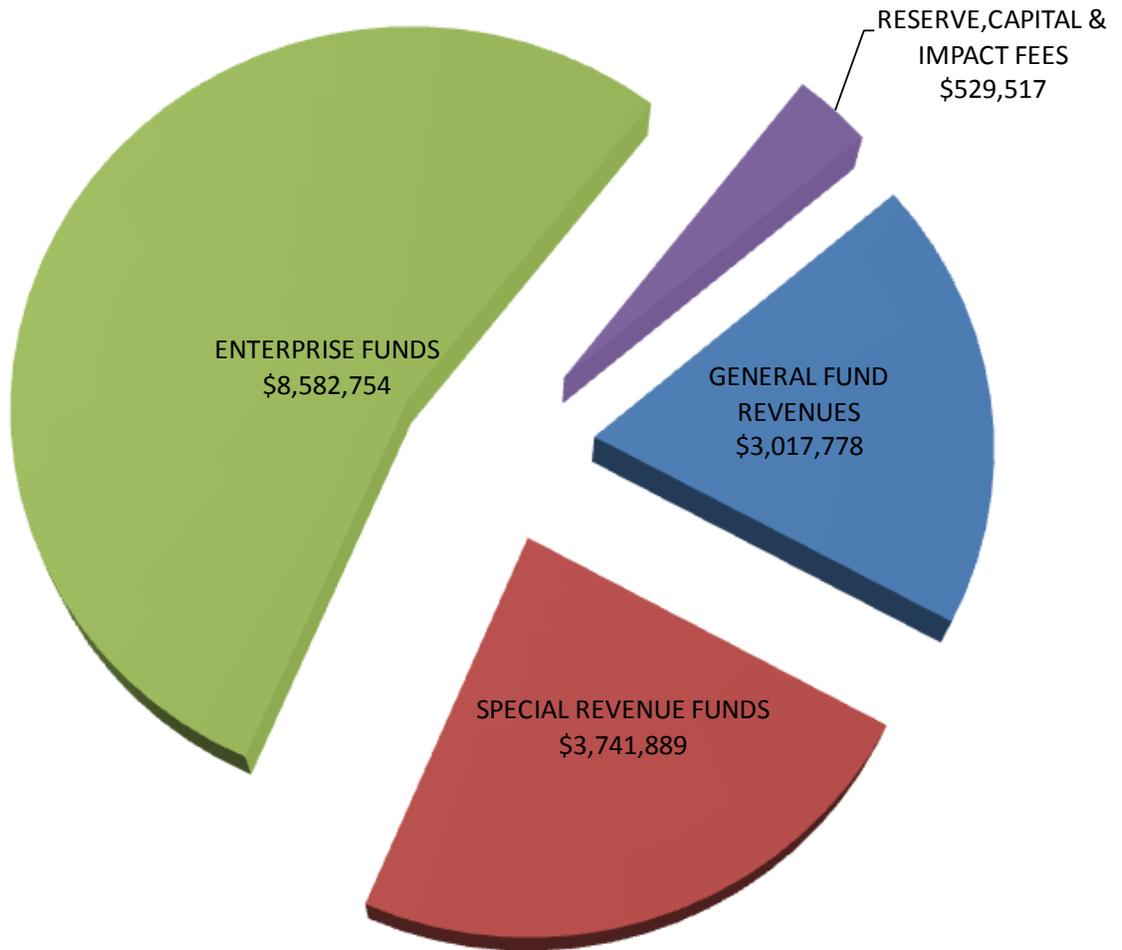
### All Revenues 2011-12 through 2014-15



	2011-12 Actual	2012-13 Estimated	2013-14 Budget	2014-15 Budget
General Fund	3,257,200	3,022,965	3,017,778	2,765,870
Special Revenue Funds	5,946,431	1,096,815	3,741,889	669,889
Enterprise Funds	8,678,468	8,752,099	8,582,754	8,582,754
Impact-Capital-Reserves Funds	620,582	592,235	569,787	580,947
<b>Total Revenues</b>	<b>\$18,502,681</b>	<b>\$13,464,113</b>	<b>\$15,912,207</b>	<b>\$12,599,459</b>

# REVENUES

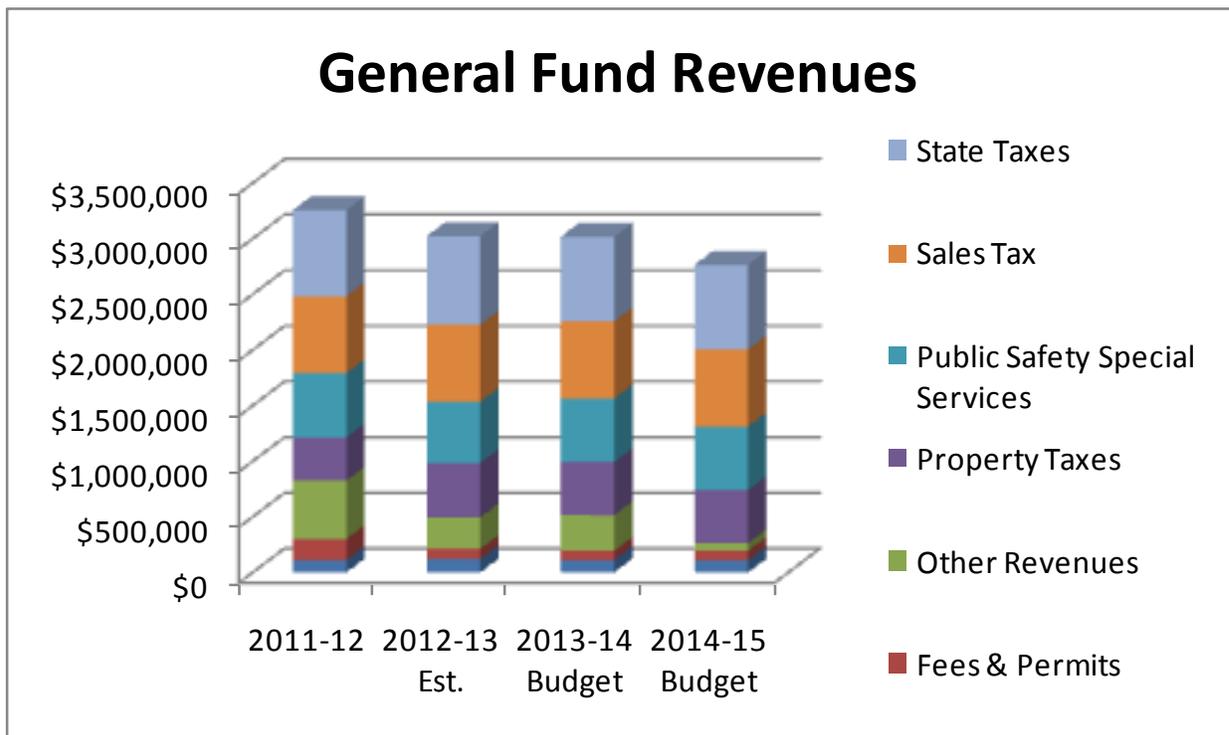
**2013-14 Revenues**  
**\$15,912,207**



**GENERAL FUND REVENUES**

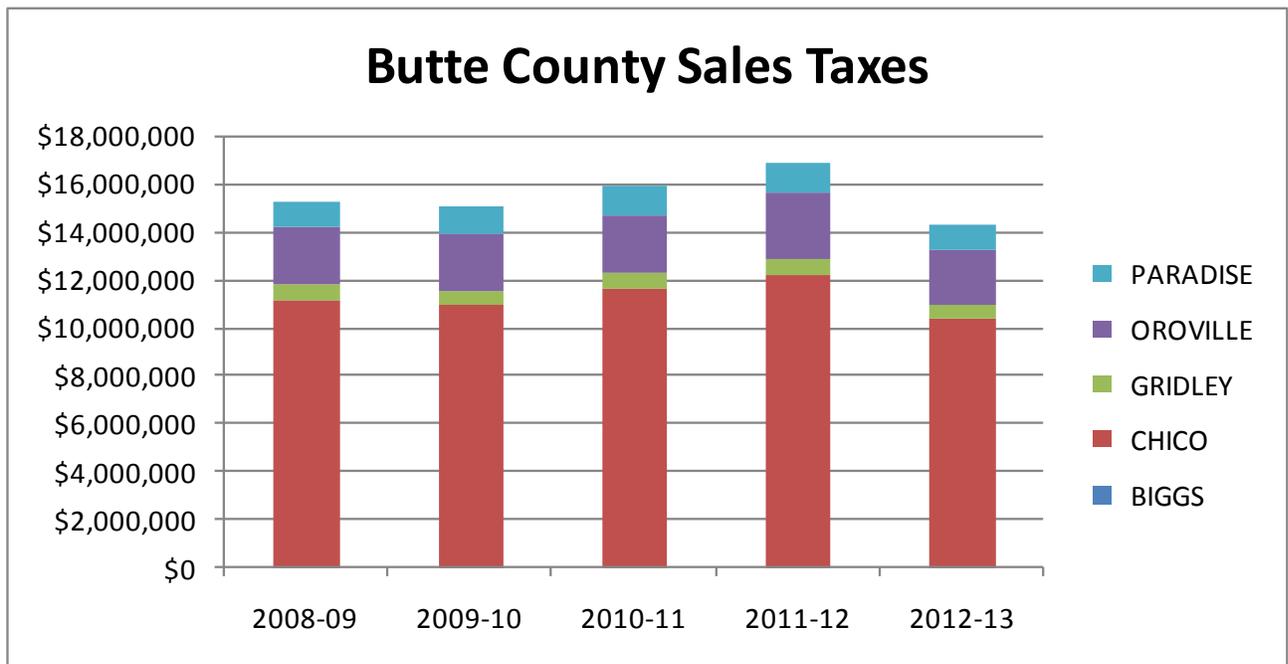
		<b>2011-12</b>	<b>2012-13</b>	<b>2013-14</b>	<b>2014-15</b>
		<b>2011-12</b>	<b>Estimated</b>	<b>Budget</b>	<b>Budget</b>
10 General	3101 Current Secured Taxes	453,564	460,000	450,000	450,000
	3102 Current Unsecured Taxes	22,995	23,000	23,000	23,000
	3103 Prior Secured Taxes		-	-	-
	3104 Prior Unsecured Taxes	884	750	750	750
	3105 Supplemental Current	3,334	5,000	3,000	3,000
	3106 Supplemental Prior	24	-	-	-
	3120 Tax Increment - RDA	(92,651)	-	-	-
	3130 Sales and Use Taxes	691,741	695,000	694,000	694,000
	3132 Transient Occupancy Tax	20,684	23,000	20,000	20,000
	3133 Franchise Tax	69,242	63,000	69,000	69,000
	3140 Business License Tax	14,267	25,000	15,000	15,000
	3150 Real Property Transfer Tax	8,295	10,000	8,500	8,500
	3201 Animal Licenses	1,373	1,575	1,500	1,500
	3215 Concealed Weapon Permits	-	50	-	-
	3301 Vehicle Code Fines	-	-	-	-
	3401 Interest Income	1,006	1,010	950	950
	3431 Other Revenues	-	-	-	-
	3432 Recreation Program Revenue	58,482	65,600	50,000	50,000
	3502 State Motor Vehicle Tax	6,657	-	-	-
	3520 State Homeowners Relief	6,764	8,000	6,500	6,500
	3542 State P.O.S.T.	11,986	8,500	8,500	8,500
	3561 State Other	236,354	225,000	235,000	235,000
	3590 Other In-Lieu Taxes	512,678	553,000	510,000	510,000
	3591 Butte Co. Housing In-Lieu	2,207	2,600	2,500	2,500
	3592 Building Permit/Issuance Fee	22,234	35,000	25,000	25,000
	3593 Plan Review	37,864	20,000	25,000	25,000
	3594 Plumbing Permit	5,266	8,000	5,000	5,000
	3596 Electrical Permit	64,436	8,000	8,000	8,000
	3597 Mechanical Permit	6,852	7,000	6,000	6,000
	3598 Grading Permit	595	4,000	500	500
	3600 Strong Motion Tax	468	500	400	400
	3608 Parking Citation Revenue	50	1,000	50	50
	3610 Special Police Services	528,913	499,000	529,000	529,000
	3611 Special Fire Services	24,753	25,000	20,000	20,000
	3612 Special Animal Control Service	23,855	26,000	23,000	23,000
	3617 Animal Shelter Fees	2,137	2,500	2,000	2,000
	3620 Inspections	33,297			
	3625 Abatement Revenue	16,930	10,000	15,000	15,000
	3646 Late Charge Revenue	2,160	35,000	2,000	2,000
	3652 CSBSC Green Building standards	260	750	200	200
	3702 Sale of Copies	108	-	-	-
	3703 Embezzlement Recovery	394,434	-	-	-
	3720 Miscellaneous Other	48,777	154,000	251,908	-
	3721 NSF Check Charges	-	250	-	-
	<b>10 General Total</b>	<b>\$ 3,243,275</b>	<b>\$ 3,005,835</b>	<b>\$ 3,011,258</b>	<b>\$ 2,759,350</b>
495 Rec Coordinator	3435 Recreation Department Contrib	-	16,000	-	-
	3571 LOCAL & COUNTY GRANTS	2,500	-	-	-
	<b>495 Rec Coordinator Total</b>	<b>\$ 2,500</b>	<b>\$ 16,000</b>	<b>\$ -</b>	<b>\$ -</b>
500 Planning & Dev.	3221 Miscellaneous Permits	1,170	80	1,000	1,000
	3561 State Other	-	-	-	-
	3604 TPM/TSM Final Map Fees	-	500	-	-
	3620 Engineering Fees-Inspections	9,975	-	5,000	5,000
	3680 Home Occupancy Permit	20	50	20	20
	3682 Fence Permit	260	500	500	500
	<b>500 Planning &amp; Dev. Total</b>	<b>\$ 11,425</b>	<b>\$ 1,130</b>	<b>\$ 6,520</b>	<b>\$ 6,520</b>
	<b>Grand Total</b>	<b>\$ 3,257,200</b>	<b>\$ 3,022,965</b>	<b>\$ 3,017,778</b>	<b>\$ 2,765,870</b>

	<b>2011-12</b>	<b>2012-13 Est.</b>	<b>2013-14 Budget</b>	<b>2014-15 Budget</b>
City Taxes	112,488	121,000	112,500	112,500
Fees & Permits	188,154	90,355	82,420	82,420
Other Revenues	524,707	283,610	320,108	68,200
Property Taxes	388,150	488,750	476,750	476,750
Public Safety Special Services	577,521	550,000	572,000	572,000
Sales Tax	691,741	695,000	694,000	694,000
State Taxes	774,439	794,500	760,000	760,000
	<b>\$ 3,257,200</b>	<b>\$ 3,023,215</b>	<b>\$ 3,017,778</b>	<b>\$ 2,765,870</b>



## Butte County Sales Taxes Data

	BIGGS	CHICO	GRIDLEY	OROVILLE	PARADISE	Grand Total
2008-09	9,171	11,130,010	664,315	2,354,781	1,101,499	15,259,776
2009-10	15,722	10,890,362	653,142	2,336,056	1,157,215	15,052,497
2010-11	17,890	11,572,570	691,116	2,422,694	1,216,019	15,920,289
2011-12	14,690	12,164,290	694,812	2,744,570	1,236,808	16,855,170
2012-13	14,811	10,395,979	567,784	2,228,077	1,033,290	14,239,941
<b>Grand Total</b>	<b>\$ 72,284</b>	<b>\$ 56,153,211</b>	<b>\$ 3,271,169</b>	<b>\$ 12,086,179</b>	<b>\$ 5,744,831</b>	<b>\$ 77,327,673</b>



**SPECIAL REVENUE FUND REVENUES**

		<u>Gasoline Taxes</u>			
		2011-12	2012-13 Estimated	2013-14 Budget	2014-15 Budget
390 Gas Tax 2105	<b>3401 Interest Income</b>	1,620	1,782	1,604	1,604
	<b>3515 State Gas Tax</b>	30,071	31,195	30,874	30,874
	<b>3516 BCAG RSTP Exchange Funds</b>	68,938	65,000	65,000	65,000
	<b>3623 Street Sidewalk Curb Fee</b>	2,365	-	-	-
	<b>390 Gas Tax 2105 Total</b>	<u>\$ 102,994</u>	<u>\$ 97,977</u>	<u>\$ 97,478</u>	<u>\$ 97,478</u>
395 Prop 42 2013-14 Gas Tax 2103	<b>3515 State Gas Tax</b>	88,872	68,059	93,544	93,544
	<b>395 Gas Tax 2103 Total</b>	<u>\$ 88,872</u>	<u>\$ 68,059</u>	<u>\$ 93,544</u>	<u>\$ 93,544</u>
400 Gas Tax 2106	<b>3515 State Gas Tax</b>	30,093	25,665	25,267	25,267
	<b>400 Gas Tax 2106 Total</b>	<u>\$ 30,093</u>	<u>\$ 25,665</u>	<u>\$ 25,267</u>	<u>\$ 25,267</u>
410 Gas Tax 2107	<b>3515 State Gas Tax</b>	43,162	44,769	45,967	45,967
	<b>410 Gas Tax 2107 Total</b>	<u>\$ 43,162</u>	<u>\$ 44,769</u>	<u>\$ 45,967</u>	<u>\$ 45,967</u>
420 Gas Tax 2107.5	<b>3515 State Gas Tax</b>	2,000	2,000	2,000	2,000
	<b>420 Gas Tax 2107.5 Total</b>	<u>\$ 2,000</u>	<u>\$ 2,000</u>	<u>\$ 2,000</u>	<u>\$ 2,000</u>
430 SB 325	<b>3131 SB 325 Sales Taxes</b>	70,730	49,758	69,131	69,131
	<b>3401 Interest Income</b>	46	50	69	69
	<b>430 SB 325 Total</b>	<u>\$ 70,776</u>	<u>\$ 49,808</u>	<u>\$ 69,200</u>	<u>\$ 69,200</u>
<b>Gasoline Taxes Total</b>		<u>\$ 337,897</u>	<u>\$ 288,278</u>	<u>\$ 333,456</u>	<u>\$ 333,456</u>

		<u>Maintenance Districts</u>			
<b>580 Flood Maint #1</b>	3110 Maint. District Assessments	8,379	8,167	8,167	8,167
	<b>580 Flood Maint #1 Total</b>	<u>\$ 8,379</u>	<u>\$ 8,167</u>	<u>\$ 8,167</u>	<u>\$ 8,167</u>
<b>581 Flood Maint #2</b>	3110 Maint. District Assessments	69,633	67,500	67,500	67,500
	<b>581 Flood Maint #2 Total</b>	<u>\$ 69,633</u>	<u>\$ 67,500</u>	<u>\$ 67,500</u>	<u>\$ 67,500</u>
<b>582 Flood Maint #3</b>	3110 Maint. District Assessments	64,050	62,429	62,429	62,429
	<b>582 Flood Maint #3 Total</b>	<u>\$ 64,050</u>	<u>\$ 62,429</u>	<u>\$ 62,429</u>	<u>\$ 62,429</u>
<b>583 Maint Dist #6</b>	3110 Maint. District Assessments	3,304	3,300	3,300	3,300
	<b>583 Maint Dist #6 Total</b>	<u>\$ 3,304</u>	<u>\$ 3,300</u>	<u>\$ 3,300</u>	<u>\$ 3,300</u>
<b>Maintenance Districts Total</b>		<u>\$ 145,367</u>	<u>\$ 141,396</u>	<u>\$ 141,396</u>	<u>\$ 141,396</u>

	2011-12	2012-13 Estimated	2013-14 Budget	2014-15 Budget
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## Grants

### Public Safety & Traffic

440 Traffic Safety	3301 Vehicle Code Fines	27,585	40,000	20,000	20,000
	<b>440 Traffic Safety Total</b>	<b>\$ 27,585</b>	<b>\$ 40,000</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>
460 Public Safe Aug	3521 Public Safety Augmentation	18,939	20,000	20,000	20,000
	<b>460 Public Safe Aug Total</b>	<b>\$ 18,939</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>
672 COPS GRANTS	3401 Interest Income	172	378	537	537
	3610 Special Police Services	100,000	100,000	100,000	100,000
	<b>672 COPS GRANTS Total</b>	<b>\$ 100,172</b>	<b>\$ 100,378</b>	<b>\$ 100,537</b>	<b>\$ 100,537</b>
<b>Public Safety/Traffic Total</b>		<b>\$ 146,696</b>	<b>\$ 160,378</b>	<b>\$ 140,537</b>	<b>\$ 140,537</b>

### Grants

480 Boat Ramp	3561 State Other	501	91,900	-	-
	3628 Boat Permit Fees	4,785	4,500	4,500	4,500
	<b>480 Boat Ramp Total</b>	<b>\$ 5,286</b>	<b>\$ 96,400</b>	<b>\$ 4,500</b>	<b>\$ 4,500</b>
511 Econmc Dev RLF	3740 C.D.B.G. Program Income	17,459	38,000	35,000	35,000
	<b>511 Econmc Dev RLF Total</b>	<b>\$ 17,459</b>	<b>\$ 38,000</b>	<b>\$ 35,000</b>	<b>\$ 35,000</b>
513 Hsng Rehab RLF	3740 CDBG Program Income - 96-1011	4,757	15,000	15,000	15,000
	<b>513 Hsng Rehab RLF Total</b>	<b>\$ 4,757</b>	<b>\$ 15,000</b>	<b>\$ 15,000</b>	<b>\$ 15,000</b>
802 CMAQ Safe Routes to School CMAQ Sycamore	3561 State Other	-	-	-	-
	3561 State Other	-	265,000	-	-
	<b>802 CMAQ Total</b>	<b>\$ -</b>	<b>\$ 265,000</b>	<b>\$ -</b>	<b>\$ -</b>
804 Hazel Street Project Grant TE	3581 Federal Other		-	452,000	-
	<b>804 Hazel Street Project Grant TE Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 452,000</b>	<b>\$ -</b>
811 09-HOME-6207 FTHB	3581 Federal Other	80,250	24,061		
	<b>811 09-HOME-6207 FTHB Total</b>	<b>\$ 80,250</b>	<b>\$ 24,061</b>	<b>\$ -</b>	<b>\$ -</b>
812 09-HOME-6207 OOR	3581 Federal Other	168,208	8,813		
	<b>812 09-HOME-6207 OOR Total</b>	<b>\$ 168,208</b>	<b>\$ 8,813</b>	<b>\$ -</b>	<b>\$ -</b>
813 08-HOME-4987 Washington Court Apartments	3581 Federal Other	5,040,511	59,489		
	<b>813 08-HOME-4987 Total</b>	<b>\$ 5,040,511</b>	<b>\$ 59,489</b>	<b>\$ -</b>	<b>\$ -</b>
814 Gridley Springs Rehab	3581 Federal Other	-	-	2,180,000	-
	<b>814 Gridley Springs Rehab Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,180,000</b>	<b>\$ -</b>
821 Strategic Planning Grant	3561 State Other	-	-	440,000	-
	<b>821 Strategic Planning Grant Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 440,000</b>	<b>\$ -</b>

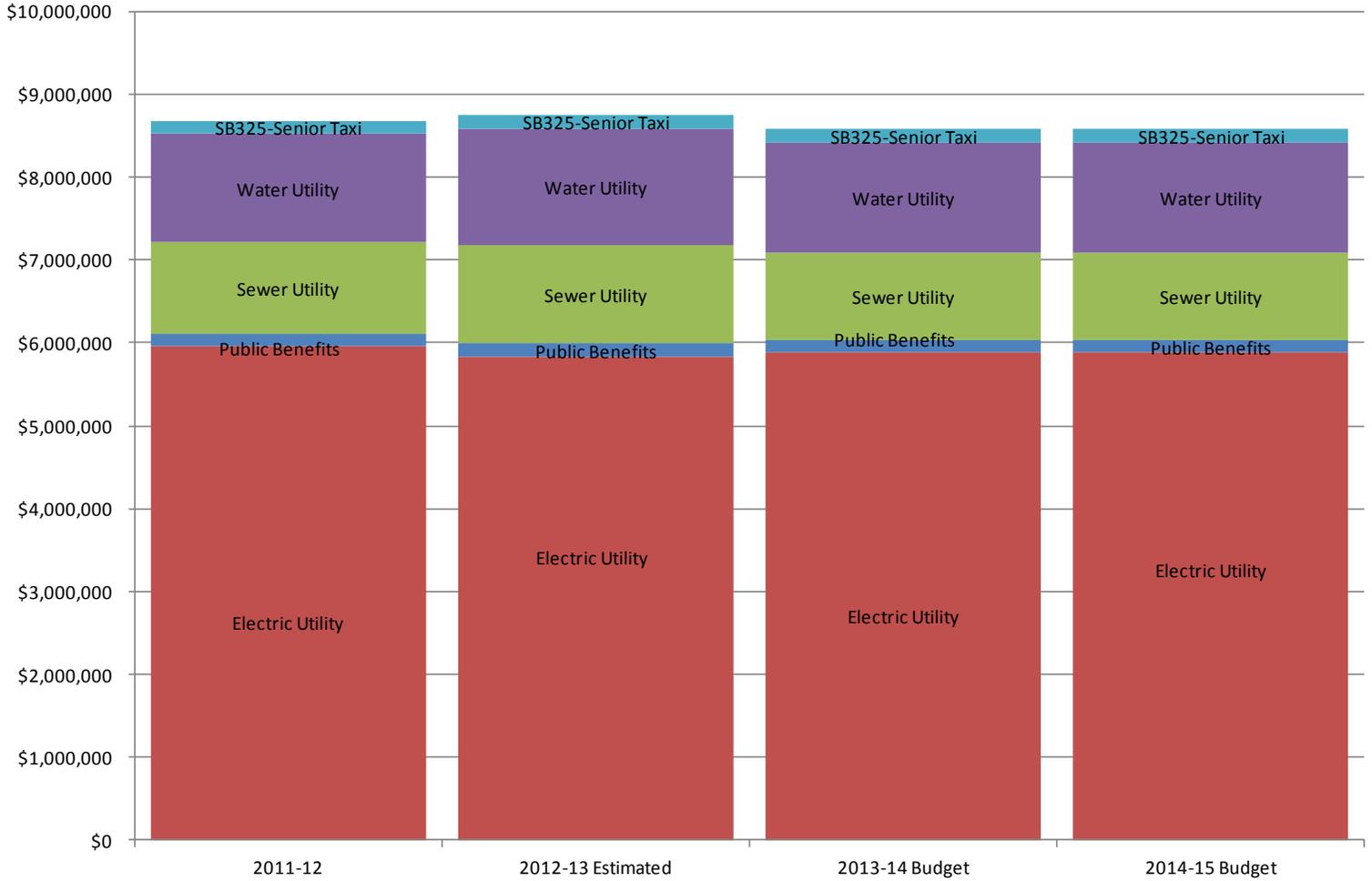
Revenues

6 Grants Total \$ 5,316,471 \$ 506,763 \$ 3,126,500 \$ 54,500

**SPECIAL REVENUE FUND REVENUES**

<b>Impact Fees, Capital &amp; Reserve Funds</b>		<b>2011-12</b>	<b>2012-13 Estimated</b>	<b>2013-14 Budget</b>	<b>2014-15 Budget</b>	
011	General Fund Reserve	3720 Miscellaneous Other	-	724	40,000	40,000
		3401 Interest Income	-		270	270
		<b>011 General Fund Reserve Total</b>	<b>\$ -</b>	<b>\$ 724</b>	<b>\$ 40,270</b>	<b>\$ 40,270</b>
020	General Impact Fees	3641 Impact Fees	-	-	-	-
		3401 Interest Income	2,648	2,075	1,704	1,704
		<b>020 General Impact Fees Total</b>	<b>\$ 2,648</b>	<b>\$ 2,075</b>	<b>\$ 1,704</b>	<b>\$ 1,704</b>
021	Development Agreement Fees	3641 Impact Fees				
		3401 Interest Income	2,319	601	\$ -	\$ -
		<b>021 Development Agreement Fees Total</b>	<b>\$ 2,319</b>	<b>\$ 601</b>	<b>\$ -</b>	<b>\$ -</b>
023	Eagle Meadows Well	3720 Miscellaneous Other	-	-	-	-
		3401 Interest Income	-	-	120	120
		<b>023 Eagle Meadows Well Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 146</b>	<b>\$ 120</b>
050	City Hall Reserve	3720 Miscellaneous Other	25,000	25,000	20,000	20,000
		3401 Interest Income	1,400	1,400	14,343	14,343
		<b>050 City Hall Reserve Total</b>	<b>\$ 26,400</b>	<b>\$ 26,400</b>	<b>\$ 22,103</b>	<b>\$ 34,343</b>
060	Equipment Reserve	3720 Miscellaneous Other	318,055	292,703	276,262	276,262
		3401 Interest Income	3,348	3,348	7,049	7,049
		<b>060 Equipment Reserve Total</b>	<b>\$ 321,403</b>	<b>\$ 296,051</b>	<b>\$ 283,311</b>	<b>\$ 283,311</b>
620	Electric Capital	3401 Interest Income	3,576	340	170	170
		3641 Impact/Connection Fees	998	1,000	1,000	1,000
		3720 Miscellaneous Other	-	-	-	-
		<b>620 Electric Capital Total</b>	<b>\$ 4,574</b>	<b>\$ 1,340</b>	<b>\$ 1,170</b>	<b>\$ 1,170</b>
621	Electric Contingency Reserve	3401 Interest Income	585	2,073	2,073	2,073
		3720 Miscellaneous Other	150,000	150,000	150,000	150,000
		<b>621 Electric Contingency Total</b>	<b>\$ 150,585</b>	<b>\$ 150,585</b>	<b>\$ 153,062</b>	<b>\$ 152,073</b>
640	Water Capital	3401 Interest Income	2,902	1,353	1,353	1,353
		<b>640 Water Capital Total</b>	<b>\$ 2,902</b>	<b>\$ 1,353</b>	<b>\$ 1,353</b>	<b>\$ 1,353</b>
641	Well replacemnt	3401 Interest Income	292	292	304	304
		<b>641 Well replacemnt Total</b>	<b>\$ 292</b>	<b>\$ 292</b>	<b>\$ 369</b>	<b>\$ 304</b>
656	Sewer Debt Service	3401 Interest Income	-	668	141	141
		3720 Federal Other	-	-	-	-
		<b>656 Sewer Debt Service Total</b>	<b>\$ -</b>	<b>\$ 668</b>	<b>\$ 141</b>	<b>\$ 141</b>
660	Sewer Capital	3401 Interest Income	5,194	7,995	6,587	6,587
		3720 Miscellaneous Other	94,000	94,000	50,000	50,000
		<b>660 Sewer Capital Total</b>	<b>\$ 99,194</b>	<b>\$ 101,995</b>	<b>\$ 56,587</b>	<b>\$ 56,587</b>
661	SEWER WWT CIP	3401 Interest Income	2,065	1,950	1,371	1,371
		3720 Miscellaneous Other	8,200	8,200	8,200	8,200
		<b>661 SEWER WWT CIP Total</b>	<b>\$ 10,265</b>	<b>\$ 10,150</b>	<b>\$ 9,571</b>	<b>\$ 9,571</b>
<b>Impact , Capital &amp; Reserve Funds Total</b>			<b>\$ 618,263</b>	<b>\$ 591,633</b>	<b>\$ 569,787</b>	<b>\$ 580,947</b>
<b>Special Revenue Fund Total:</b>			<b>\$ 6,564,694</b>	<b>\$ 1,688,448</b>	<b>\$ 4,311,676</b>	<b>\$ 1,250,836</b>

## Enterprise Fund Revenues 2011-12 through 2014-15

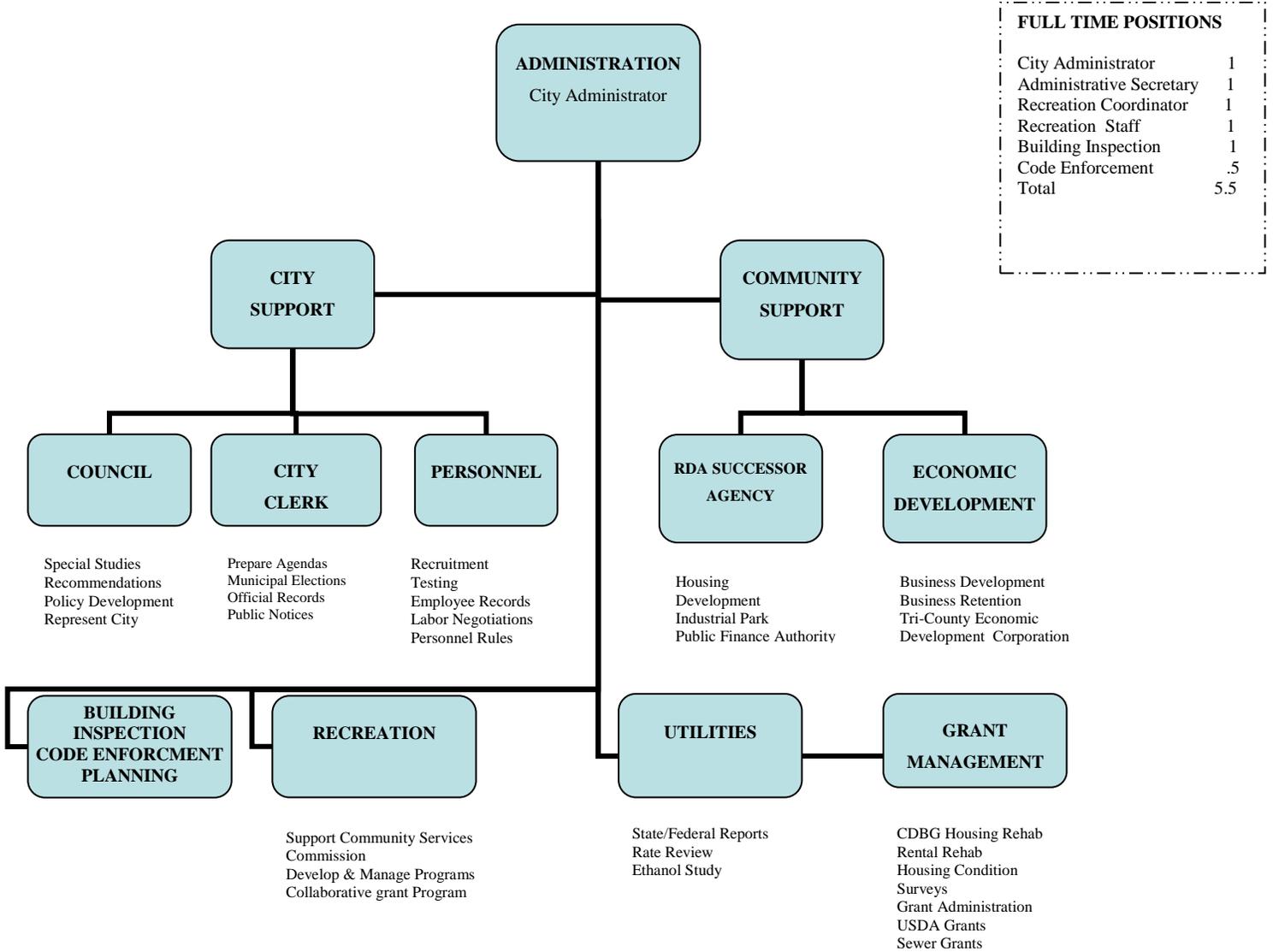


**ENTERPRISE FUND REVENUES**

		2011-12	2012-13 Estimated	2013-14 Budget	2014-15 Budget
600 Electric Utility	3401 Interest Income	-	-	-	-
	3581 Federal Other	34,602	-	-	-
	3640 Utility Billing Fees	5,622,857	5,582,000	5,625,000.00	5,625,000
	3641 Impact/Connection Fees	36,822	7,500	7,500	7,500
	3644 Surcharge	9,923	7,500	7,500	7,500
	3645 Reconnection Fee	370	500	500	500
	3707 Joint Pole Receipts	24,399	10,000	10,000	10,000
	3720 Miscellaneous Other	240,175	225,394	230,000	230,000
	3721 NSF Check Charges	437	1,200	250	250
	<b>600 Electric Utility Total</b>	<b>\$ 5,969,585</b>	<b>\$ 5,834,094</b>	<b>\$ 5,880,750</b>	<b>\$ 5,880,750</b>
610 Public Benefits	3640 Utility Billing Fees	146,174	159,087	160,313	160,313
	<b>610 Public Benefits Total</b>	<b>\$ 146,174</b>	<b>\$ 159,087</b>	<b>\$ 160,313</b>	<b>\$ 160,313</b>
630 Water Utility	3401 Interest Income	876	4,221	850	850
	3640 Utility Billing Fees	1,062,556	1,052,743	1,050,000	1,050,000
	3641 Impact/Connection Fees	23,533	140,000	5,000	5,000
	3720 Miscellaneous Other	7,406	-	-	-
	<b>630 Water Utility Total</b>	<b>\$ 1,094,371</b>	<b>\$ 1,196,964</b>	<b>\$ 1,055,850</b>	<b>\$ 1,055,850</b>
650 Sewer Utility	3401 Interest Income	1,462	5,031	1,400	1,400
	3420 Rents	420	-	-	-
	3611 Special Fire Services	-	-	-	-
	3640 Utility Billing Fees	1,261,019	1,317,111	1,261,000	1,261,000
	3641 Impact/Connection Fees	2,013	-	-	-
	3642 Septage Receiving Charges	36,760	45,000	35,000	35,000
	3643 BCHA Plant Costs	24,025	35,000	24,000	24,000
	3720 Miscellaneous Other	-	1,000	-	-
	<b>650 Sewer Utility Total</b>	<b>\$ 1,323,817</b>	<b>\$ 1,398,111</b>	<b>\$ 1,320,000</b>	<b>\$ 1,320,000</b>
700 SB325-Senior Taxi	3131 SB 325 Sales Taxes	129,031	151,443	153,441	153,441
	3587 Other Agency Contributions	1,807	2,400	2,400	2,400
	3704 Ticket Sales-County	2,164	1,000	1,000	1,000
	3705 Ticket Sales-City	11,519	9,000	9,000	9,000
	<b>700 SB325-Senior Taxi Total</b>	<b>\$ 144,521</b>	<b>\$ 163,843</b>	<b>\$ 165,841</b>	<b>\$ 165,841</b>
<b>Grand Total</b>		<b>\$ 8,678,468</b>	<b>\$ 8,752,099</b>	<b>\$ 8,582,754</b>	<b>\$ 8,582,754</b>

# EXPENDITURES

# Administration

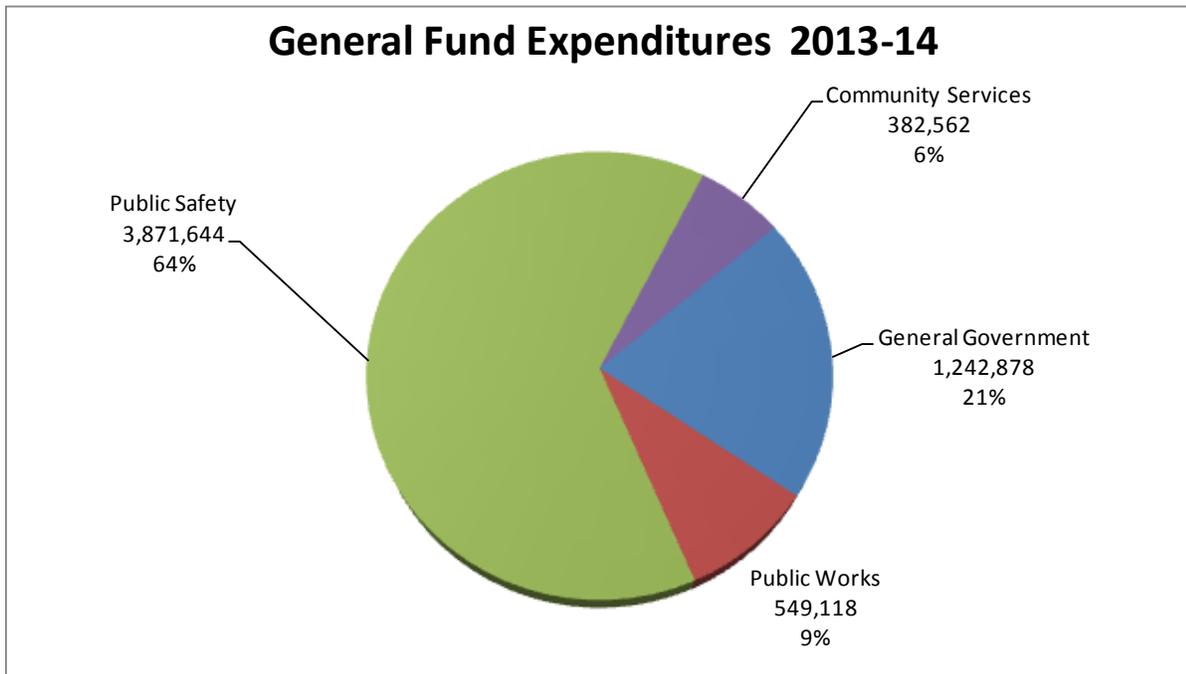


## EXPENDITURES

General Fund Expenditures in this budget are divided into four categories:

- 1) General Government
- 2) Public Works
- 3) Public Safety
- 4) Community Services

Public safety services- Police and Fire – account for the largest portion of General Fund expenditures.



**GENERAL GOVERNMENT**

**010 4010 City Council**

The budget for the City Council includes salaries, which have been set by the electorate at \$200 per member per month and other expenses incurred during the year. The largest expenditure categories are \$15,000 for council travel expenditures and the special department expenditure category 4000 which includes the annual payment to LAFCO of \$24,750 and council election expenses payable to Butte County in 2013-14.

**010 General Fund**

**4010 Council**

<b>Expenses</b>	<b>2011-12</b>	<b>2012-13 Estimated</b>	<b>2013-14 Budget</b>	<b>2014-15 Budget</b>
1999 Salaries/Benefits	19,243	41,169	30,121	31,025
2100 Communications	783	2,100	1,000	1,000
2400 Insurance	1,015	930	1,320	1,320
3000 Equipment Mtnc.	-	3,000	3,090	3,090
3300 Memberships	2,277	6,000	6,180	6,180
3500 Office	253	2,000	2,060	2,060
3600 Professional	17,700	10,000	10,000	10,000
3700 Publications	145	1,000	1,030	1,030
3800 Rents-Equipment	-	-	496	500
4000 Special Dept.	39,193	50,000	50,000	50,000
4300 Trans. & Travel	6,221	15,000	15,000	15,000
5500 Judgements	-	69,024	-	-
5800 LC/Interest	-	-	-	-
6501 Improvement Res	25,000	25,000	20,000	20,000
7004 Finance Cost Rc	-	1,648	4,504	4,504
7009 Legal Cost Recd	2,000	-	-	-
7010 Janitorial Cost	-	-	-	-
7012 Admin. Cost Rec	-	-	-	-
<b>Total</b>	<b>113,830</b>	<b>226,871</b>	<b>144,801</b>	<b>145,708</b>
7516 Council Cost Allocated		(157,847)	(144,801)	(145,708)
<b>Total</b>	<b>\$113,830</b>	<b>\$69,024</b>	<b>\$0</b>	<b>\$0</b>

## 010 4011 Code Enforcement

Code Enforcement responds to concerns from citizens that affect the quality of life within the city such as zoning, overgrown lots or yards, inoperative vehicles, maintenance of structures, illegal signs and public nuisances. Systematic inspections are also performed throughout the city to ensure properties are in compliance with city code. . The department also provides support services to Building Inspection, Planning, and to City Administration, as needed. Again, 2013-14 budget constraints allocate funding only for a part-time position .

### 010 General Fund

### 4011 Code Enforcement

Expenses	2011-12	2012-13 Estimated	2013-14 Budget	2014-15 Budget
1999 Salaries/Benefits	11,593	30,503	17,872	18,408
2400 Insurance	359		467	467
3600 Professional	-	-	500	500
3700 Publications	-	600	600	600
4000 Special Dept.	120	2,500	2,500	2,500
4300 Trans. & Travel	-	-	-	-
6300 Equipment	2,604	-	-	-
7004 Finance Cost Rc	-	2,672	3,182	3,277
7009 Legal Cost Recd	500	-	-	-
7012 Admin. Cost Rec	-	-	-	-
7016 Council Cost Rc	-	-	263	271
<b>Total</b>	<b>\$15,176</b>	<b>\$36,275</b>	<b>\$25,384</b>	<b>\$26,023</b>

## 010 4020 City Administrator

The City Administrator is active in different areas, and serves as the utility director and executive director of the Successor Agency to the former Redevelopment Agency. The salary is directly charged to these departments, rather than distributed through the allocation process. Approximately 65% is located to Gridley's municipal utilities, and 20% to the Gridley Redevelopment Agency. The City Administrator is assisted by one administrative secretary who performs duties specific to the department, such as the transcription of council meeting minutes and the compilation of council agenda packages. The administrative secretary is the only secretary in City Hall, and performs secretarial/clerical functions for all departments as needed.

**010 General Fund**

**4020 City Administrator/Clerk**

Expenses	2011-12	2012-13 Estimated	2013-14 Budget	2014-15 Budget
1999 Salaries/Benefits	124,396	123,665	107,138	110,532
2000 Safety Clothing	-	950	-	-
2100 Communications	1,645	1,250	2,000	2,000
2400 Insurance	1,489	1,489	1,387	1,387
3000 Equipment Mtnc.	1,201	4,250	5,000	5,000
3300 Memberships	1,237	5,000	5,000	5,000
3500 Office	3,048	3,000	3,000	3,000
3600 Professional	58,107	56,500	50,708	50,708
3700 Publications	5,126	5,500	11,000	11,000
3800 Rents-Equipment	48	150	150	150
4000 Special Dept.	7,892	5,000	5,000	5,000
4300 Trans. & Travel	6,462	6,000	6,000	6,000
5800 LC/Interest	-	-	-	-
6300 Equipment	4,116	5,000	-	-
6500 Reserve	2,500	2,500	2,500	2,500
6502 Contingency	-	13,482	-	-
7004 Finance Cost Rc	-	-	6,653	6,653
7009 Legal Cost Recd	25,000	14,200	-	-
7016 Council Cost Rec	-	-	-	-
<b>Total</b>	<b>\$242,267</b>	<b>\$247,936</b>	<b>\$205,536</b>	<b>\$208,930</b>
7512 Adm. Clerk Cost Allocated	(\$242,267)	(247,936)	(\$205,536)	(208,930)
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**010 4030 City Attorney**

The City Attorney is appointed by the City Council; he functions as advisor to the Council, department heads and various commissions in regard to their legal rights, responsibilities and limitations of municipal government. The City Attorney is a contract position and for prepares and reviews legal documents and represents the City in all court action. Legal costs are allocated to the departments consuming the service.

**010 General Fund**

**4030 Attorney**

<b>Expenses</b>	<b>2011-12</b>	<b>2012-13 Estimated</b>	<b>2013-14 Budget</b>	<b>2014-15 Budget</b>
2400 Insurance	278	278	300	300
3600 Professional	49,790	43,835	55,000	55,000
7004 Finance Cost Rec	-	-	-	-
7012 Admin. Cost Rec	-	-	-	-
<b>Total</b>	<b>\$50,068</b>	<b>\$44,113</b>	<b>55,300</b>	<b>55,300</b>
7509 Legal Allocated to Users		(\$44,113)	(55,300)	(55,300)
<b>Total</b>	<b>\$50,068</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

010 4100 - City Hall / Police Department Maintenance

Both City Administration and Police Department are located in the same building. This budget allocates salaries and benefits for the janitor, elevator inspections, repairs and other costs incurred in maintaining the premises.

**010 General Fund**

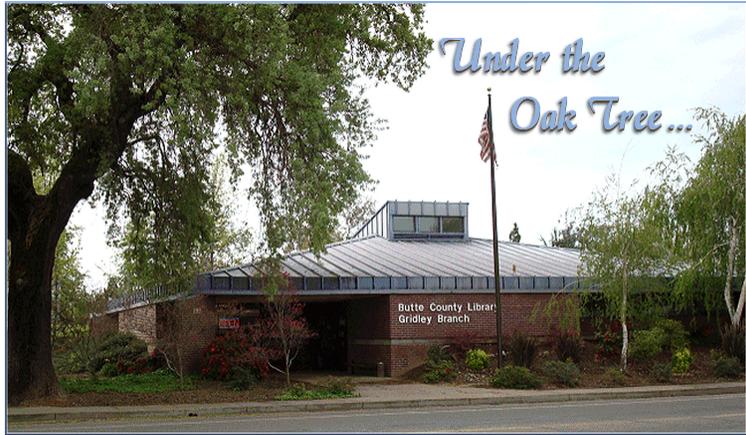
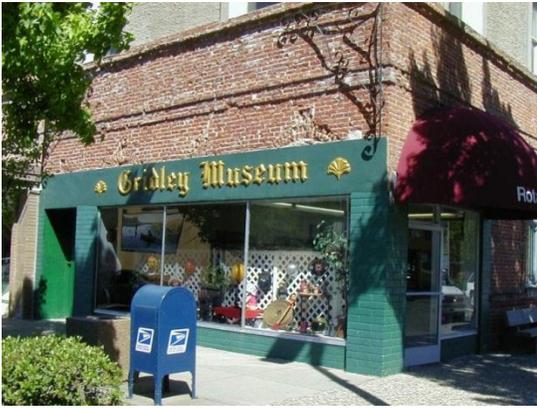
**4100 City Hall Maintenance**

<b>Expenses</b>	<b>2011-12</b>	<b>2012-13 Estimated</b>	<b>2013-14 Budget</b>	<b>2014-15 Budget</b>
1999 Salaries/Benefits	6,838	10,377	12,877	13,263
2100 Communications	1,601	1,750	1,800	1,800
2300 Household Exp.	-	1,500	1,500	1,500
2400 Insurance	258	258	335	335
3000 Equipment Mtnc.	7,465	7,500	7,500	7,500
3200 Mtnc-Structure	1,050	2,500	3,000	3,000
3600 Professional	-	-	-	-
3700 Publications	-	80	50	50
4000 Special Dept.	4,829	4,500	5,000	5,000
4400 Utilities	13,106	8,000	17,000	10,199
6100 Struct.&Improve	13,395	98,650	15,000	5,178
6500 Reserve	1,750	1,750	1,750	1,803
7004 Finance Cost Rc	-	-	3,361	3,361
7012 Admin. Cost Rec	-	-	1,122	1,122
7016 Council Cost Rec	-	-	790	790
	<b>\$50,292</b>	<b>\$136,865</b>	<b>\$71,085</b>	<b>\$49,628</b>

010 4150 Contributions

Expenditures





Farmer's market

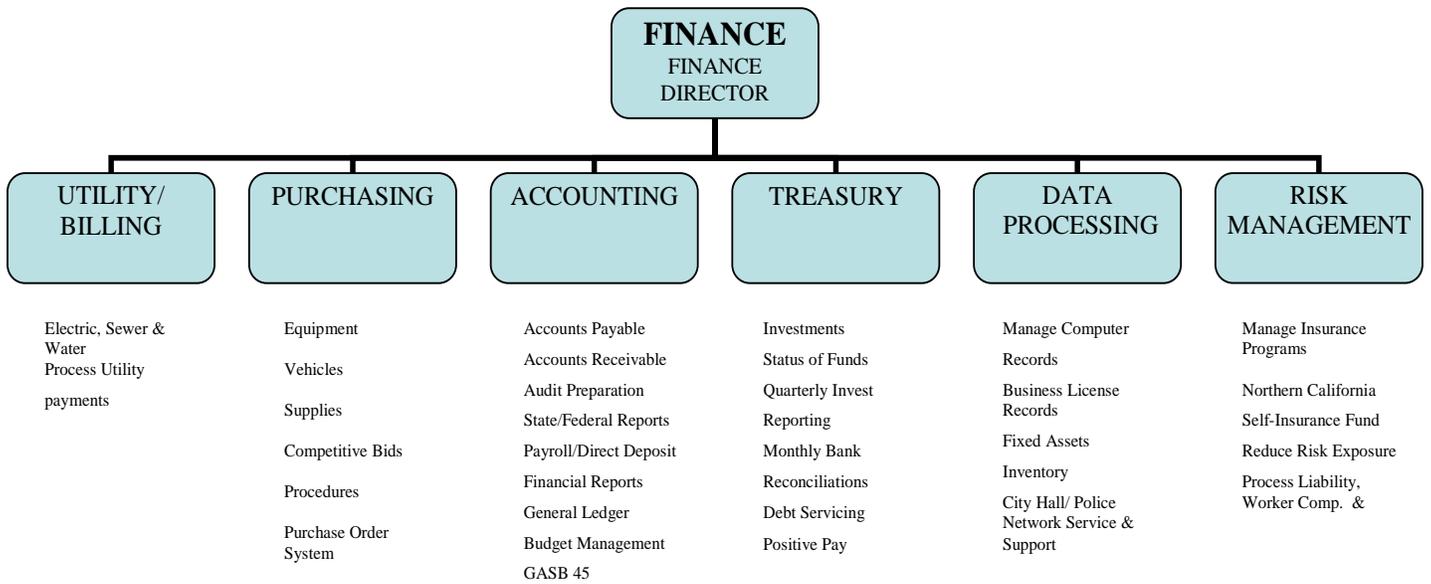
## 010 4150 Contributions

The City of Gridley’s budget each year sets aside funds from the General Fund for community groups. These funds have been used for a wide variety of projects from signage to community events. Notwithstanding the difficult economy, this biennial budget provides for \$56,000. \$21,500 have been awarded to various community groups.

### 010 General Fund

### 4150 Contributions

		2011-12	2012-13 Estimated	2013-14 Budget
<b>Expenses</b>				
5000	Contributions			
	Guardian Building Utilities	10,484	-	-
	M.I. CASA	4,000	4,000	2,000
	Gridley Museum	7,000	7,000	3,500
	Gridley BID	17,500	13,500	7,000
	Chamber of Commerce	16,000	12,400	7,000
	Biggs Gridley Memorial Hospita	-	-	-
	Friends of the Library	7,000	5,000	2,000
	Gridley Highschool Band	3,000	0	-
	Gridley Invitational Basketball 1	1,500	1,500	-
	Veterans	7,000	0	-
	Guardian Building	5,777	0	-
	Youth Garden		1,000	-
	<b>Total</b>	<b>\$79,261</b>	<b>\$44,400</b>	<b>\$21,500</b>
	<b>Committed</b>	<b>\$97,000</b>	<b>\$70,000</b>	<b>\$56,000</b>



**010 4180 Finance**

The objectives of the Finance Department are to properly and timely handle and record all financial transactions including the preparation of monthly

financial reports, investments of City funds, reconciliation of all funds and bank accounts, submission of reports to required agencies and processing payments to employees and vendors on a timely basis.

The Finance Department provides financial management of all City funds, utility billing, meter reading, customer services and central support services to other City departments. Services provided include accounts payable, accounts receivable, budget development, business licensing, grant management, debt issuance and administration, financial reporting, treasury management, payroll, purchasing, and information services. Other functions include utility rate studies and financial planning. Financial services are also provided for the the Biggs-Gridley Hospital Agency Fund. The Finance department has 5 full-time employees. Their salaries are charged directly to the departments utilizing Finance’s services based on the volume of transactions processed.

010 General Fund

4180 Finance

Expenses	2011-12	2012-13 Estimated	2013-14 Budget	2014-15 Budget
1999 Salaries/Benefits	139,533	108,412	117,386	123,255
2100 Communications	2,510	2,575	2,800	2,800
2400 Insurance	1,546	1,342	2,010	2,010
3000 Equipment Mtnc.	12,382	600	15,000	15,000
3300 Memberships	(86)	428	500	500
3500 Office	10,170	9,500	13,000	13,000
3600 Professional	105,486	30,000	45,000	47,000
3700 Publications	2,955	1,545	3,500	3,500
3800 Rents-Equipment	61	500	100	100
4000 Special Dept.	19,611	10,500	25,000	25,000
4300 Trans. & Travel	351	2,575	2,000	2,000
4350 TUITION REIMB.	-	250	1,000	1,000
5500 Judgements	24,887	-	-	-
5710 Over/Short	(630)	-	-	-
5800 LC/Interest	1,202	-	-	-
6300 Equipment	5,323	3,500	5,000	5,000
6500 Reserve	12,500	12,500	12,500	12,500
6502 Contingency Reserve	-	40,000	40,000	40,000
7009 Legal Cost Recd	-	-	-	-
7010 Janitorial Cost	-	-	-	-
<b>Total</b>	<b>\$337,801</b>	<b>\$224,227</b>	<b>\$284,796</b>	<b>292,665</b>
7514 Finance Costs Allocated	(175,245)	(224,227)	(284,796)	(292,665)
<b>Total</b>	<b>\$162,556</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

010 4320 Engineer

010 General Fund

4320 Engineering

Expenses	2011-12	2012-13	2013-14	2014-15
		Estimated	Budget	Budget
2400 Insurance	-	-	-	-
3600 Professional	-	232,000	207,200	207,200
7004 Finance Cost Rc	261	-	-	-
7010 Janitorial Cost	-	-	-	-
7012 Admin. Cost Rec	267	-	-	-
<b>7520 Engr Cost Transferred</b>	<b>-</b>	<b>(232,000)</b>	<b>(207,200)</b>	<b>(207,200)</b>

STANDARD FUNCTIONS

	2013-14	Departments
Administration - Unspecified work requested by the City Council and/or staff, Public Works Committee, and	6,000	4010
	6,000	4020
Streets - Work related to street rights-of-way, street repairs, curb and gutter installation and replacement, and	5,000	4310
Water - Work related to the water system, including pumps, wells, and Fluoride feeders. Also includes state	4,000	4630
Sewer - Work related to inspection and maintenance of sewer pipelines and lift stations, as well as the	5,000	4650
Storm Drainage - Work related to the storm drainage system, establishing grades for drainage of property,	2,000	4412
Parks - Work involves miscellaneous consultations regarding park buildings and facilities.	2,500	4350
Annexations - Checking descriptions and verifying utility services to land to be annexed. Preparation of	3,000	4500
Subdivisions - Plan checking and map checking. The subdivision fees collected from subdividers pay these	5,000	4500
Improvement Plans - Plan checking. The fees collected pay these costs.	5,000	4330
Planning - Services include site plan reviews, drafts of ordinances and/or planning documents. The fees	1,000	4500
Electric - Work involves determining rights-of-way for new facilities, and preparing documents for the	1,500	4600
<b>TOTAL COST OF STANDARD FUNCTIONS</b>	<b>46,000</b>	

PROPOSED SPECIAL PROJECTS

1. Highway 99 Water Main Project construction staking, construction inspection and contract	26,500	Pass-Through
2. Industrial Park Sewer Project construction staking, construction inspection and contract administration.	41,000	660
3. Hazel Street Rehabilitation Project construction staking, construction inspection and contract	88,700	390-4392
4. Fairview Drive Reconstruction construction staking, construction inspection and contract	-	Funding Depleted
5. Development Code Update: Update the Public Works Construction Standards required by the update of	5,000	
<b>TOTAL COST FOR SPECIAL PROJECTS</b>	<b>161,200</b>	
	<b>\$ 207,200</b>	

## 010 4330 Building Inspection

The Building Department is responsible for activities related to the construction, remodeling, and demolition of buildings and structures. The Department also enforces all applicable building, mechanical, energy, handicap, plumbing, electrical and housing codes and laws adopted by City Council.



The Building staff accepts and reviews permit applications, reviews plans and inspects all building related activities within the city to ensure compliance with adopted codes. Public assistance is also given to facilitate proper plan submittals and understanding. Enforcement of code compliance for both zoning and building rests with this division

The Department strives not only to ensure that buildings constructed in the City of Gridley are structurally sound and safe for people to occupy, but also to see that the process is understandable, efficient, and complete and takes the least amount of time as reasonably possible. The Building Inspector is supported by a part-time Assistant Building Inspector.

The Building Department works closely with the City Engineer. A portion of the engineering costs charged to this department to professional fees are recovered through customers fees collected.

**010 General Fund**

**4330 Building Inspection**

<b>Expenses</b>	<b>2011-12</b>	<b>2012-13 Estimated</b>	<b>2013-14 Budget</b>	<b>2014-15 Budget</b>
1999 Salaries/Benefits	126,275	116,527	153,735	158,347
2100 Communications	1,312	1,133	1,500	1,500
2400 Insurance	2,907	1,109	1,442	1,442
3000 Equipment Mtnc.		258	500	500
3300 Memberships	175	258	200	200
3500 Office	591	773	750	750
3600 Professional	43,711	20,000	20,000	20,000
3700 Publications	91	3,090	3,090	3,090
4000 Special Dept.	874	4,635	4,000	4,000
4300 Trans. & Travel	356	2,060	2,060	2,060
5800 LC/Interest	-	-	-	-
6300 Equipment	1,813	3,000	3,000	3,000
6500 Reserve	2,500	2,500	2,500	2,500
7004 Finance Cost Rc	-	3,304		-
7012 Admin. Cost Rc	-	2,753	-	-
7016 Council Cost Rc	-	1,950	-	-
7020 Engineer Costs	-	5,000	-	-
<b>Total</b>	<b>\$180,605</b>	<b>\$168,349</b>	<b>\$192,777</b>	<b>\$197,389</b>

## **PUBLIC WORKS**



The Public Works Department protects the health and safety of the community by overseeing the operation and maintenance of the City's infrastructure. It plans and develops core infrastructure to meet the needs of the growing City of Gridley. This includes a safe and reliable road system and water supply, storm drainage systems and proper disposal of wastewater.

Under the direction of the Public Works Director the department operates and maintains the City's infrastructure including: streets, sidewalks, equipment, water, and wastewater. Under the assistance of the city engineer public work constructs and operates a transportation system that provides safe and efficient movement of people and goods; enhances environmental quality; and is compatible with local and regional mobility goals and development.

The Corporate Yard and Parks Department are under the direction of the Public Work Supervisor. The Public Works Department is budgeted in the following funds:

- General Fund
  - Street
  - Parks
- Gas Tax Funds
- Flood Control District Funds
- Water Utility Fund
- Sewer Utility Fund

010 4310 Streets

010 General Fund

4310 Streets

Expenses	2011-12	2012-13 Estimated	2013-14 Budget	2014-15 Budget
1999 Salaries/Benefits	328,575	115,061	66,254	68,242
1001 Extra Help			-	
2100 Communications	138	-	500	500
2400 Insurance	896	3,507	1,165	1,165
3000 Equipment Mtnc.	33	-	500	500
3500 Office		-	-	-
3600 Professional	3,951	-	-	-
3700 Publications		-	-	-
3800 Rents-Equipment		2,000	2,000	2,000
3950 Small Tools		500	500	500
3970 Chemicals		1,600	1,600	1,600
4000 Special Dept.	13,574	13,400	15,000	15,000
4350 TUITION REIMB.		-	-	-
5800 LC/Interest		-	-	-
6300 Equipment	3,940	10,000	2,000	2,000
6500 Reserve	13,000	13,000	5,000	5,000
6501 Improvement Res		-	-	-
7004 Finance Cost Rc		5,201	-	-
7011 Corp. Yard Cost		-	-	-
7012 Admin. Cost Rc		2,471	-	-
7016 Council Cost Rc		1,751	-	-
7020 Engineer Costs	5,000	-	5,000	5,000
<b>Total</b>	<b>\$369,107</b>	<b>\$168,491</b>	<b>\$99,519</b>	<b>\$101,506</b>

## 010 4340 Corporate Yard

### CORPORATION YARD/VEHICLE SERVICE

All vehicle service functions occur at the Corporation Yard, hence these previously separate budget functions are combined. The cost of this service is allocated via the expenditure transfer process equally to Street, Sewer (plant & collection system), Water and Parks.

### 2000 CLOTHING & SAFETY MATERIALS

Includes rental, cleaning and purchase of safety clothing, purchase of steel-toed boots, and safety training materials related to maintenance of the yard.

### 2100 COMMUNICATIONS

Represents the cost of two phone lines one fax line and DSL internet service to the department. In addition, department pagers, cellular phone allowance for the Public Works Director, cellular phone allowance for the Public Works Supervisor. Cellular phones are available for standby staff if requested. Phone charges on these standby phones are incurred only when minutes are used.

### 2300 HOUSEHOLD EXPENSE

Represents the cost of shop towels, supply of windshield blue towels, floor mats and coveralls.

### 2400 GENERAL INSURANCE

This includes an allocation for liability insurance based on a pro-rata percentage of this department's operating budget to the City's total operating budget and the cost of hi-value equipment insurance for the loader and the cost of fire insurance for the Corporation Yard facilities.

### 3000 EQUIPMENT MAINTENANCE

Represents the anticipated cost of maintaining the corporation yard equipment, including steam pressure cleaner, welders, grinders, roll-up doors and several pieces of equipment that need repair or service from time to time.

3200 MAINTENANCE - STRUCTURES/IMPROVEMENTS

Includes cost of painting the exterior of the buildings at the corporation yard and roof maintenance.

3800 EQUIPMENT RENT

3950 SMALL TOOLS

3960 FUEL

Fuel used in vehicles and power equipment.

4000 SPECIAL DEPARTMENTAL EXPENSE

Stock oil and air filters, stock nuts and bolts, grinder wheels, lights in and out of buildings, annual maintenance of fire extinguishers, small tools, etc. Also includes weed control for storage yard at Virginia and Cedar and occasional maintenance needed for sheds and fences.

**010 General Fund**

**4340 Corporation Yard**

Expenses	2010-11	2011-12 Estimated	2012-13 Budget	2013-14 Budget
1999 Salaries/Benefi	117,062	123,884	141,664	145,914
2000 Safety Clothing	5,428	9,000	9,200	9,476
2100 Communications	2,991	-	-	-
2300 Household Exp.	(230)	2,500	2,575	2,652
2400 Insurance	2,813	1,644	2,352	2,423
3000 Equipment Mtn	13,803	19,500	20,000	20,600
3200 Mtnce-Structure	592	5,000	5,000	5,150
3500 Office	1,089	700	750	773
3600 Professional	50	1,000	1,000	1,030
3700 Publications	-	1,000	1,000	1,030
3800 Rents-Equipmen	426	1,200	1,200	1,236
3950 Small Tools	-	1,500	1,500	1,545
3960 Fuel	-	35,000	34,328	35,358
4000 Special Dept.	53,987	25,500	26,000	26,780
4300 Trans. & Travel	270	300	300	309
4400 Utilities	6,003	4,700	4,950	5,099
6100 Struct.&Improve	(170)	10,000	1,000	1,030
6300 Equipment	302	-	49,000	1,000
6500 Reserve	21,000	21,000	21,000	21,000
7004 Finance Cost Rc	-	-	4,190	4,316
7016 Council Cost Rc	-	-	-	-
7511 Corp Yard Costs	(277,311)	(263,428)	(327,009)	(286,719)
<b>Total</b>	<b>(\$51,897)</b>	-	-	-

## 010 4350 Parks

The City of Gridley has one full-size, full use park called Vierra Park. The City also has a number of smaller parks along the Union Pacific railroad line that bisects the City.



*Vierra Park* is located along the Union Pacific railroad in the southeast corner of the City within two blocks of Highway 99, and 5 blocks from Downtown Gridley between the far south ends of Haskell and Washington Streets. The 13.5 acre park offers huge areas of shaded grass under a grove of oak trees. The three playgrounds incorporate recycled ground cover that diverted 3,787 California waste tires from landfills. There are tennis

courts, barbecue facilities, benches and a fenced area for children's birthday parties .The Park has baseball and softball diamonds. The annual softball leagues sponsored bythe City's Recreation Department provide an activity shared by residents as well as non-residents from throughout the southern portion of Butte County and northern portions of Sutter County. The recent upgrades to Vierra Park were funded with State Parks and Recreation Roberti-Z'berg-Harris (RHZ) and Proposition 12 grants



**Railroad  
Park.**



Expenditures

The City's skateboard facility is located on the north side of the 1 acre Railroad Park. The picnic area on the south side of the Park developed through community participation. The completed park will have a playground and permanent restroom facilities.



**Quota Park**

**Daddow Park**



**010 General Fund**

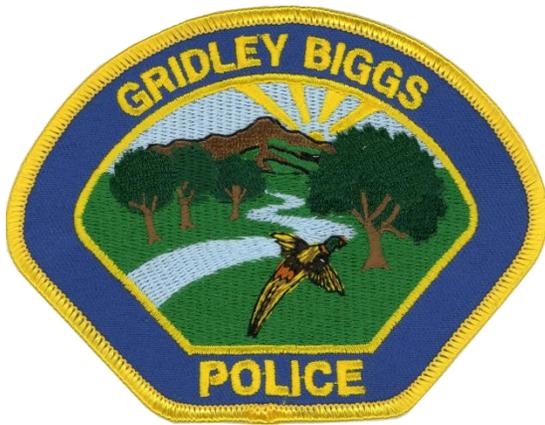
**4350 Parks**

<b>Expenses</b>	<b>2011-12</b>	<b>2012-13 Estimated</b>	<b>2013-14 Budget</b>	<b>2014-15 Budget</b>
1999 Salaries/Benefits	157,707	92,153	13,486	13,891
2000 Safety Clothing	424	-	-	500
2100 Communications	536		600	600
2300 Household Exp.	-	250	250	250
2400 Insurance	1,404	1,029	1,825	1,825
3000 Equipment Mtnc.	2,491	6,000	1,500	1,500
3200 Mtnc-Structure	-	2,000	500	500
3500 Office	-	-	-	-
3600 Professional	10,868	2,000	2,000	2,000
3700 Publications	-	-	-	-
3800 Rents-Equipment	289	2,400	1,000	1,000
3950 Small Tools	-	1,000	500	500
4000 Special Dept.	5,785	12,641	5,000	5,000
4400 Utilities	14,709	18,000	16,000	16,000
6100 Struct.&Improve	1,635	-		-
6300 Equipment	19,663	-	-	-
6500 Reserve	6,500	6,500	3,000	3,000
7004 Finance Cost Rc	-	6,339	-	-
7012 Admin. Cost Rc	-	3,670	-	-
7016 Council Cost Rc	-	2,632	-	-
7020 Engineer Costs	4,650	8,500	-	-
<b>Total Parks</b>	<b>\$226,661</b>	<b>\$165,114</b>	<b>\$45,661</b>	<b>\$46,566</b>

**010 General Fund**

**4351 Water Park**

<b>Expenses</b>	<b>2011-12</b>	<b>2012-13 Estimated</b>	<b>2013-14 Budget</b>	<b>2014-15 Budget</b>
1999 Salaries/Benefits	324		4,000	4,000
3200 Mtnc-Structure			1,000	1,000
3600 Professional	11,030		500	500
3900 Chemicals			500	500
4400 Utilities			2,000	2,000
6100 Struct.&Improve	19,641			
6300 Equipment	285,312			
7020 Engineer Costs			1,500	
<b>Total Water Park</b>	<b>\$316,307</b>	<b>\$0</b>	<b>\$9,500</b>	<b>\$8,000</b>
<b>Grand Total</b>	<b>\$542,968</b>	<b>\$165,114</b>	<b>\$55,161</b>	<b>\$54,566</b>



**PUBLIC SAFETY**



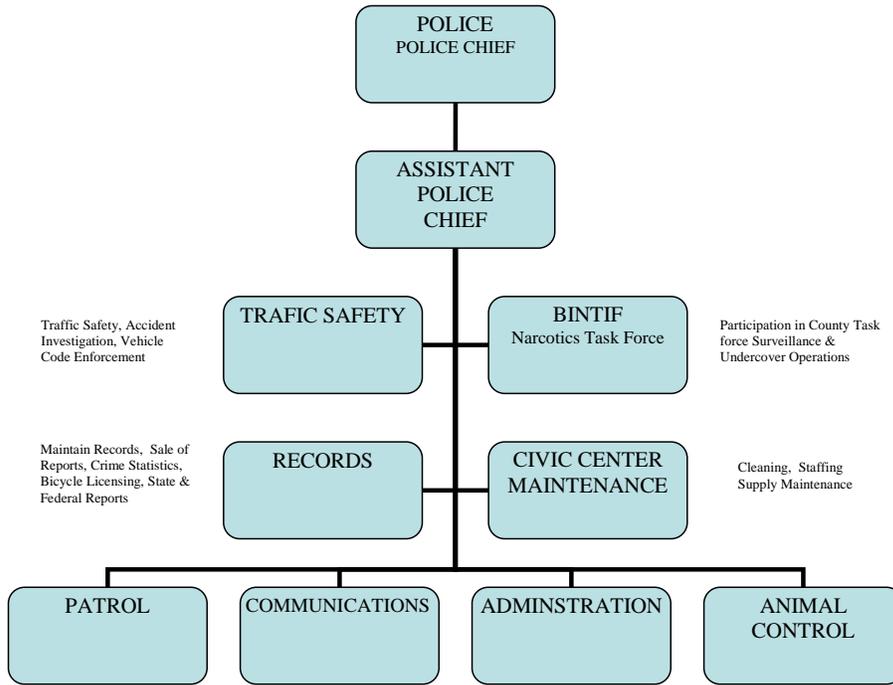


## COURAGE ~ COMPASSION ~ COMMITMENT

**Gridley Biggs Police Department Mission Statement:** It is the mission of the Gridley Biggs Police Department to work in partnership with the citizens of the community to enhance the quality of life in the community and provide a safe environment in which individuals can live, work and enjoy their leisure time.

- We will proactively work to provide safe neighborhoods and areas of commerce.
- We will insure that timely assistance is available in times of emergency.
- We will work together as a department to deliver a high quality of service to the public through teamwork, cooperation and commitment.
- We will provide properly trained and supervised personnel to accomplish our mission.

The department will maintain ethical, moral and professional standards, insure the safeguarding of rights and dignity of all persons, and insure the effective stewardship and efficient use of available resources.



Traffic Safety, Accident Investigation, Vehicle Code Enforcement

Participation in County Task force Surveillance & Undercover Operations

Maintain Records, Sale of Reports, Crime Statistics, Bicycle Licensing, State & Federal Reports

Cleaning, Staffing Supply Maintenance

Crime Prevention  
Crime Detection  
Arrests  
Investigations  
D.A.R.E  
Neighborhood Watch Reserve Program  
General Law/Code Enforcement  
School Resource  
Biggs Services

Public Safety Answering Point  
Enhanced 9-1-1  
Emergency Dispatch  
Interagency Communications  
Counter/Walk in Traffic

Planning, Training  
Recruitment/Hiring  
Budgeting  
Special Follow up Investigations  
Internal Affairs  
Emergency/Disaster Preparedness  
City Safety Program  
Risk Management Coordination

Enforce Code  
Licensing  
Animal Shelter  
Patrol  
Biggs Services

FULL TIME POSITION	
Chief of Police	1
Assistant Police Chief	1
Police Sergeant	3
Police Officer	12
Detective	1
Animal Control Officer	1
Dispatch Supervisor	1
Safety Dispatcher	4
Evidence Tech.	.25
<b>Total</b>	<b>25.25</b>

## 010-4200 Police

The Police Department comprises the entire law enforcement activity operated by the City. Activities include enforcement, administration, investigation, dispatch and patrol.

In fiscal year 2000-2001, the City entered into an agreement with the City of Biggs to provide law enforcement services. Since the inception of the agreement on January 8, 2001, the services provided have been very well received by the residents and city government of the City of Biggs. At the time the first agreement was started, the department changed its name from the Gridley Police Department to the Gridley-Biggs Police Department to show the combination. A new agreement went into effect on July 1, 2007 providing the City of Biggs with the same level of police services as provided in the City of Gridley. A new contract that went into effect with the City of Biggs In April of 2010 is due for renewal 2014.

## 1000 SALARIES

Represents the cost of salaries for 17 sworn police personnel including the Chief of Police, one assistant chief, three sergeants, two investigators one assigned to BINTF and one assigned as the Department investigator, 9 patrol officers. Also included are five dispatchers.

## 1001 EXTRA HELP

Included here are funds for utilizing part-time dispatchers and for police reserves to cover shifts vacant due to illness or vacation. Reserves also perform security services for a variety of school activities (Football and Basketball, etc.). Also included here are funds for the part-time crossing guard. Reserve officer security duties performed at local school football or basketball games or other events (requested by the districts) as well as the part-time crossing guard duties are charged out in full and in part, respectively to either Gridley Unified School District (GUSD) or Biggs Unified School District (BUSD). The crossing guard is split one-half between GUSD and the City of Gridley while Reserve officer duties at games are subsidized by GUSD or BUSD at the rate of step one police officer.

## 1002 OVERTIME

Used for officers for court time, call-back time, and writing reports after shift end, special events and additional shifts if required to cover shifts vacant due to illness or vacation. Also used for dispatch to cover shifts vacant due to illness or vacation.

During the 2006-2007 budget year, the Department began participation in a countywide gang task force. The unit will be called the Butte County Anti-Gang Enforcement unit (BCAGE). All of the law enforcement agencies within Butte County are going to participate. This is not a full time assignment such as BINTIF. The officers participating in the unit will be on overtime wages.

## 1100-1903 INSURANCE/EMPLOYEE BENEFITS COSTS

This represents the total cost of employee insurance and benefits. The City's computer system charges all employee insurance and benefit costs directly to the department for which services are provided. City employees have a "home" department, but prepare detailed time sheets to allocate costs to any department they provide services to outside of their home department. These detailed time sheets are used during the monthly payroll process to allocate all payroll related costs to the cost centers where employees provided services during a given month. A summary of estimated salary and benefit allocations for staff who allocate their time to various departments is provided in the verbal descriptions included in their home department (for example: Public Works, Electric, Planning and Finance).

## 1700 EMPLOYEE PHYSICALS

Employee physicals are required every three years. Employee physicals at approximately \$425 each are expected during fiscal year 2012-2013, \$2,000.

### 2000 CLOTHING ALLOWANCE

Monthly allowance for uniforms for 23 full time uniformed employees is estimated to be \$07 per month (the exact amount will be determined and indexed to inflation; the 2012-2013 index will be published in June 2013), \$18,492; funds to replace uniforms damaged in the line of duty, \$500; and replacement of ballistic vests, \$3,500. Vests have been subsidized by a Department of Justice safety grant for the past five years with a 50% cost share requirement with approval for continuing the program in the 2009-2010 year. Department patches for uniform, \$1,000. Cost of uniform outfitting for new reserve officers-2,000.

### 2100 COMMUNICATIONS

Reflects annual average phone charges approximately 9 lines including 846-5670, 846-5678, \$5,500. In addition, this account includes the monthly allowance for departmental cellular phones, \$3,600; Internet access charges, \$800; and departmental pager service charges, \$420.

### 3000 EQUIPMENT MAINTENANCE

Includes maintenance on department equipment as follows:

RIMS – Dispatch automation – technical support	\$5,525
Software upgrades	2,500
Computer maintenance	2,000
Routine maintenance on fire extinguishers	1,000
Radios - maintenance	2,000
Copier & Printer (Advanced)	5,000
Air Conditioning	2,000
Misc.	<u>1,000</u>
Total	<u>\$21,025</u>

### 3200 MAINTENANCE OF STRUCTURES

Minor repairs and/or modifications of police facility.

### 3300 MEMBERSHIPS

Dues for various police associated organizations, Superior California Chapter CLEARs, Northern California Chapter CLEARs, California Police Chief's Association and California Police Officers Association, FBI Association.

### 3500 OFFICE SUPPLIES

Materials used by department officers, code books, postage and photo copies, letterhead, printed forms, miscellaneous office supplies, and computer supplies.

### 3600 PROFESSIONAL SERVICES

Cost for any needed medical attention for prisoners while in City custody; victim and suspect rape exams (kits); psychological and medical testing of all potential police personnel; testing materials used in recruiting new police personnel; polygraphs for police personnel (background); and blood alcohol and drug analyses when required; fingerprint analyses; and technical support for computers (vistanet).

### 3700 PUBLICATIONS/LEGAL NOTICES

Reflects the cost of job advertising, publishing community safety brochures, pamphlets, and child/school safety materials.

### 3800 RENTS-EQUIPMENT

This includes the pro-rata share of postage meter cost. Traffic signals during Fair

### .4000 SPECIAL DEPARTMENTAL EXPENSES

Includes the following items:

Radio and flashlight batteries	900
Practice and duty issue ammunition, target range supplies, weapon repair parts and holsters & magazines for dept weapons	4,500
Safety program, medical and first aid supplies	1,000
Replacement chairs – squad room	3,500
Police report forms	1,000
Evidence supplies	3,000
Shredder services	475
Taser Cartridges	1,000
Miscellaneous	1,500
OC spray	500
Total	<u>\$17,375</u>

### 4300 TRAINING AND TRAVEL

Professional training for law enforcement personnel. Includes professional seminars, conferences, and both the reimbursable and non-reimbursable portion of P.O.S.T. required and available training. Includes training for dispatch personnel. This portion of the training budget has been included as an expense to the police department budget and also as revenue within the general fund. This includes martial arts-defensive tactics.

### 4350 TUITION REIMBURSEMENT

The City Council authorized tuition reimbursement for employees satisfactory completion of college level courses which are related to their job with the City.

### 4400 UTILITIES

Cost of electricity, gas, water and sewer for the Police facilities. For budget purposes, the estimated costs are based upon previous experience.

### 5900 DEBT SERVICE

Annual lease payment of 5 patrol vehicles.

## 6100 STRUCTURES AND IMPROVEMENTS

This represents minor remodeling in Police Department. These funds may be used for improved police facility security, employee safety improvements and firearm range improvements.

## 6300 EQUIPMENT

Equipment purchases are as follows:

Tasers	\$3,000
Digital cameras	1,000
Duty flashlights	600
Personal recording devices	400
PAS Device	1,500
Radar unit	2,000
Computers server	12,000
Firearms (2) Glockes	1,800
Head set system for dispatch	2,000
Computer software updates	2,000
New table for squad room	2,000
Total	<u>\$28,300</u>

## 6500 EQUIPMENT RESERVE

Following is a summary of the annual reserves currently in place for police department equipment replacements:

Radio System Upgrade/Replacement	\$5,000
Pool car replacement	8,000
Fleet equipment outfitting	8,000
Copy Machine	1,500
Phone system	1,000
Computer System replacement/upgrade	<u>3,000</u>
Total	<u>\$26,500</u>

Total \$25,300

010 General Fund

4200 Police

Expenses	2011-12	2012-13 Estimated	2013-14 Budget	2014-15 Budget
1999 Salaries/Benefits	2,121,891	2,150,484	2,367,288	2,438,307
1001 Extra Help	52,086	65,000	65,000	65,000
1002 Overtime	169,845	209,000	200,000	200,000
1700 Employee Physicals		-	2,000	2,000
1998 OBEP Expense	53,539	-	-	-
2000 Safety Clothing	24,423	29,501	27,992	27,992
2100 Communications	14,324	13,276	15,000	15,000
2300 Household Exp.	-	-	1,400	1,400
2400 Insurance	20,757	20,288	26,984	26,984
3000 Equipment Mtnc.	21,476	26,055	36,025	36,025
3200 Mtnc-Structure	222	2,000	1,500	1,500
3300 Memberships	812	1,000	1,000	1,000
3500 Office	4,665	11,000	8,000	8,000
3600 Professional	11,846	12,000	14,000	14,000
3601 BOOKING FEES	-	-	-	-
3700 Publications	547	1,000	1,000	1,000
3800 Rents-Equipment	1,088	1,200	1,200	1,200
3900 Leases-Grounds	-	-	-	-
3960 Fuel	72,013	74,173	74,915	74,915
4000 Special Dept.	19,346	18,275	5,000	5,000
4001 RSVP	567	1,750	1,000	1,000
4300 Trans. & Travel	23,658	30,000	25,000	25,000
4350 TUITION REIMB.	744	2,000	2,000	2,000
4400 Utilities	26,335	17,000	28,000	28,000
5500 Judgements		-	-	-
5800 LC/Interest		-	-	-
5900 Debt svce-prin	31,053	32,947	32,947	-
5901 Debt svce - int	6,036	4,142	4,142	-
6100 Struct.&Improve	1,228	2,000	1,500	2,000
6300 Equipment	92,348	22,300	5,000	5,000
6500 Reserve	33,500	29,500	26,500	30,385
7004 Finance Cost Rc	-	44,829	33,525	34,427
7009 Legal Cost Recd	-	-	-	-
7010 Janitorial Cost	-	-	-	-
7012 Admin. Cost Rc	-	51,679	52,425	53,274
7016 Council Cost Rc	-	36,610	36,895	37,124
Sub Total	2,804,349	2,909,009	3,097,238	3,137,533
8560 Dispatch	-	(53,276)	(71,483)	(71,483)
8600 Infrastructure Protection	(93,860)	(219,096)	(264,307)	(264,307)
Expenditures				30
	\$2,710,489	\$2,636,637	\$2,761,448	\$2,801,743

**010-4207 Butte Interagency Narcotics Taskforce (BNTF)**

Under the City’s Contract between and among the State of California, Butte County, the Cities of Chico, Oroville and Gridley and the Town of Paradise, the City provide one officer including salaries and benefits, plus a predetermined shared contribution for operations and maintenance. Departmental Code 4207 represents the salary and benefits of this full-time position. Also included is the City’s contribution to Butte Inter-agency Narcotics Task Force, \$5,000.

**010 General Fund**

**4207 BINTF**

<b>Expenses</b>	<b>2010-11</b>	<b>2011-12 Estimated</b>	<b>2012-13 Budget</b>	<b>2013-14 Budget</b>
1999 Salaries/Benefits	120,375	127,128	135,052	139,104
2000 Safety Clothing	796	828	900	927
2100 Communications	910	1,000	1,000	1,030
2400 Insurance	1,080	875	971	1,000
3000 Equipment Mtn.	500	500	500	515
4000 Special Dept.	5,000	5,000	5,000	5,150
4300 Trans. & Travel	-	1,000	1,000	1,030
6300 Equipment	(4,347)	-	1,000	1,030
6500 Reserve	5,000	3,500	3,000	3,090
7004 Finance Cost Rc	1,179	-	3,178	3,273
7012 Admin. Cost Rec	1,179	-	2,553	2,630
7016 Council Cost Rc	-	-	1,809	1,863
<b>Total</b>	<b>\$131,673</b>	<b>\$139,831</b>	<b>\$155,963</b>	<b>\$160,642</b>



1

## 010-4230 Animal Control

This department comprises the City's total animal control function. In fiscal year 2000-2001, the City of Gridley entered into an agreement to provide animal control services to the City of Biggs. This agreement provided for the City of Biggs to reimburse a portion of the animal control function at a rate of ¼ or 25% of the annual animal control budget in exchange for 25% of the services provided by this function. At this time, the City does not anticipate expanding the scope of the department in terms of staffing due to this agreement.

### 1000 SALARIES

Cost of wages for one Animal Control Officer (ACO).

### 1002 OVERTIME

Cost for overtime when the ACO is called out for various incidents, such as vicious or injured animals or other unusual situations. The ACO also feeds and waters the animals on the weekends.

### 2000 CLOTHING ALLOWANCE

Cost of clothing allowance allowed ACO for purchase and maintenance of the ACO's uniform.

### 2100 COMMUNICATIONS

Monthly service for 846-4825, the Animal Shelter telephone line and DSL internet service to the shelter. Also included is a cell phone allowance for the ACO.

### 3000 EQUIPMENT MAINTENANCE

Maintenance of radio, pound truck and other items used by the ACO.

### 3200 BUILDING MAINTENANCE

Routine repairs to the Animal Shelter building.

### 3300 MEMBERSHIPS

Expenditures

Memberships in the California Animal Control Directors Association and the National Animal Control Association.

3500 OFFICE SUPPLIES

Materials used by department officers, code books, postage and photo copies, letterhead, printed forms, miscellaneous office supplies, and computer supplies

3700 NOTICES/PUBLICATIONS

Newspaper notices for rabies clinics, pet adoptions etc.

4000 SPECIAL DEPARTMENTAL EXPENSE

Food for animals; fuel and oil for pound truck; drugs used on animals; carcass disposal and pound supplies; safety program and first aid supplies; various vaccinations and educational materials for presentation at schools, clubs etc.

4300 TRAINING

Annual training in vicious dog handling, state law updates and animal investigations.

4400 UTILITIES

Cost of electricity, gas, water, solid waste and sewer for the Animal Shelter.

6100 IMPROVEMENTS

Costs for minor facilities improvements at the Shelter building.

6300 EQUIPMENT

Equipment purchase requests are as follows:

Catch poles, leashes, misc.	\$1,000
Total	\$1,000

6500 EQUIPMENT RESERVE

Equipment scheduled to replace the utility vehicle for the Animal control in future. Equipment scheduled to replace the utility vehicle for the Animal control in future.

\$5,000.

A new Animal Control truck will be purchased this year. The money will come from the Equipment Reserve account that was placed there from previous years budgets.

**010 General Fund**

**4230 Animal Control**

<b>Expenses</b>	<b>2010-11</b>	<b>2011-12 Estimated</b>	<b>2012-13 Budget</b>	<b>2013-14 Budget</b>
1999 Salaries/Benefits	77,717	88,191	96,600	106,260
2000 Safety Clothing	58	828	900	927
2100 Communications	1,257	1,500	1,500	1,545
2400 Insurance	-	827	1,025	1,056
3000 Equipment Mtnc.	215	2,000	2,000	2,060
3200 Mtnc-Structure	157	1,000	1,000	1,030
3300 Memberships	75	100	100	103
3500 Office	202	3,000	500	515
3600 Professional	568	2,500	2,500	2,575
3700 Publications	-	500	500	515
4000 Special Dept.	6,908	12,000	11,000	11,330
4300 Trans. & Travel	-	1,500	2,000	2,060
4400 Utilities	8,687	6,000	6,000	6,180
5800 LC/Interest	5	-	-	-
6100 Struct.&Improve	-	2,000	2,000	2,060
6300 Equipment	400	1,000	500	515
6500 Reserve	4,500	10,000	10,000	10,300
7004 Finance Cost Rc	905	-	2,925	3,013
7012 Admin. Cost Rec	929	-	2,427	2,500
7016 Council Cost Rc	-	-	1,720	1,772
<b>Total</b>	<b>\$102,582</b>	<b>\$132,946</b>	<b>\$145,197</b>	<b>\$156,315</b>

## 440 Traffic Safety

This budget unit is financed with the City's share of fines and fees collected through traffic court and apportioned by the Butte County Courts. This budget was generally utilized for the purchase of new police vehicles as well as for the repair and maintenance of existing vehicles and traffic sign maintenance. During past years, however revenues the past several years have not proved adequate to fund both purchase and maintenance.

### Funds 440 460 672

### Public Safety

		2011-12	2012-13 Estimated	2013-14 Budget	2014-15 Budget
<b>440 Traffic Safety</b>	1999 Salaries/Benefits	-	-	-	-
	2400 Insurance	-	-	-	-
	3000 Equip.Maintenance	28,674	29,488	20,000	20,000
	3960 Fuel	69,252	6,056	-	-
	4000 Special Dept.	2,761	-	-	-
	4400 Utilities	-	-	-	-
	7004 Finance Cost Rc	1,678	-	-	-
	7012 Admin. Cost Rc	65	-	-	-
<b>Total</b>		<b>\$102,430</b>	<b>\$35,544</b>	<b>\$20,000</b>	<b>\$20,000</b>

## 460 Public Safety Augmentation

This budget is used to account for the expenditure of funds associated with the Public Safety Augmentation revenues received under SB509. Revenues attributable to this program are approximately \$20,000 but are tied to sales tax receipts. These funds are required to be spent for public safety. As there are not enough funds available to fund an additional police officer, these funds are budgeted entirely for police overtime.

		2011-12	2012-13 Estimated	2013-14 Budget	2014-15 Budget
<b>460 Public Safe Augmentation</b>	1002 Overtime	-	15,000	20,000	20,000
	2400 Insurance	-	-	-	-
	2765 Transfers Out	40,000	-	-	-
	7004 Finance Cost Rc	-	-	-	-
	7012 Admin. Cost Rc	-	-	-	-
<b>Total</b>		<b>\$40,000</b>	<b>\$15,000</b>	<b>\$20,000</b>	<b>\$20,000</b>

## 672 Cops Grant

Annual contributions to the City from the State have been \$100,000 but are not guaranteed. It is anticipated that these funds are available for Public Safety augmentation. The use of these funds are restricted and there are requirements (such as a public hearing on their use) before they can be appropriated. This budget is for placeholder purposes only with the approved appropriation of funds will occur at a later date once the public hearing has been set and held by the Chief of Police. These funds are required to be spent for public safety. These funds have been budgeted for police overtime, training, public purpose programs and equipment.

		<b>2011-12</b>	<b>2012-13</b>	<b>2013-14</b>	<b>2014-15</b>
			<b>Estimated</b>	<b>Budget</b>	<b>Budget</b>
<b>672 COPS GRANTS</b>	3000 Equip.Maintenance	579			-
	4000 Special Dept.	13,457	20,000	20,000	20,000
	4300 Trans. & Travel	6,746	50,000	50,000	50,000
	6300 Equipment	28,732	30,000	30,000	30,000
	<b>Total</b>	<b>\$49,514</b>	<b>\$100,000</b>	<b>\$100,000</b>	<b>100,000</b>
	<b>Public Safety Total</b>	<b>\$191,944</b>	<b>\$150,544</b>	<b>\$140,000</b>	<b>\$140,000</b>

### **Gridley Fire Department Mission Statement**

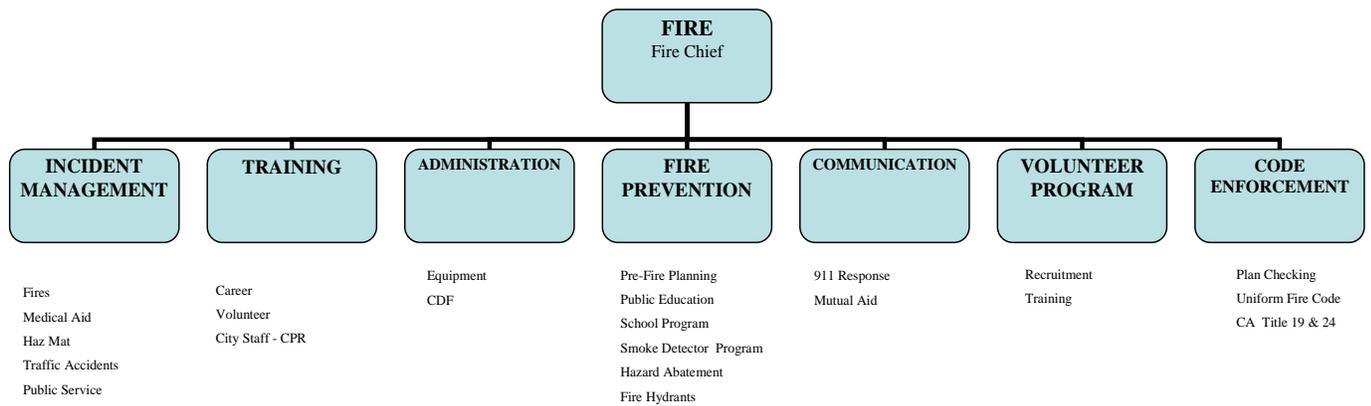
We protect the people of Gridley, their lives, homes, property, businesses, and community. We protect Gridley from fire and other threats to life safety. We envision a community free of threat from fire or risk to life safety. We value: compassion, loyalty, integrity, and Gridley, the community we protect.



The Fire department provides fire, rescue, emergency medical, public service and hazardous materials emergency response service for the City. This includes fire prevention, pre-fire planning, emergency preparedness, firefighting, fire investigation and code enforcement. The Fire Department operates two

components: a career staff of CAL FIRE personnel funded jointly by the City and County of Butte, responsible for day-to-day operations; and the Gridley Volunteer Fire Company, providing the necessary depth of personnel for most incidents. Being part of a cooperative system that includes the State, County and the City of Gridley saves considerable expense, relative to the level of service if the City of Gridley provided the service on its own.

Volunteer costs are exchanged for the value of the office space provided to the Butte County Fire Department at City Hall; this exchange is reflected in an agreement between the City of Gridley and the Butte County Fire Department. Emergency Medical Dispatching, Computer Aided Dispatch (CAD) mapping maintenance and Defibrillator service are provided at no costs.



**FIRE PROTECTION IS PROVIDED UNDER THE TERMS OF  
CONTRACT WITH THE CALIFORNIA DEPARTMENT OF  
FORESTRY AND FIRE PROTECTION**

CONTRACT POSITION	
Captain	1.25
Engineers	2.00
Fire Fighters	1.00
<b>Total</b>	<b>4.25</b>



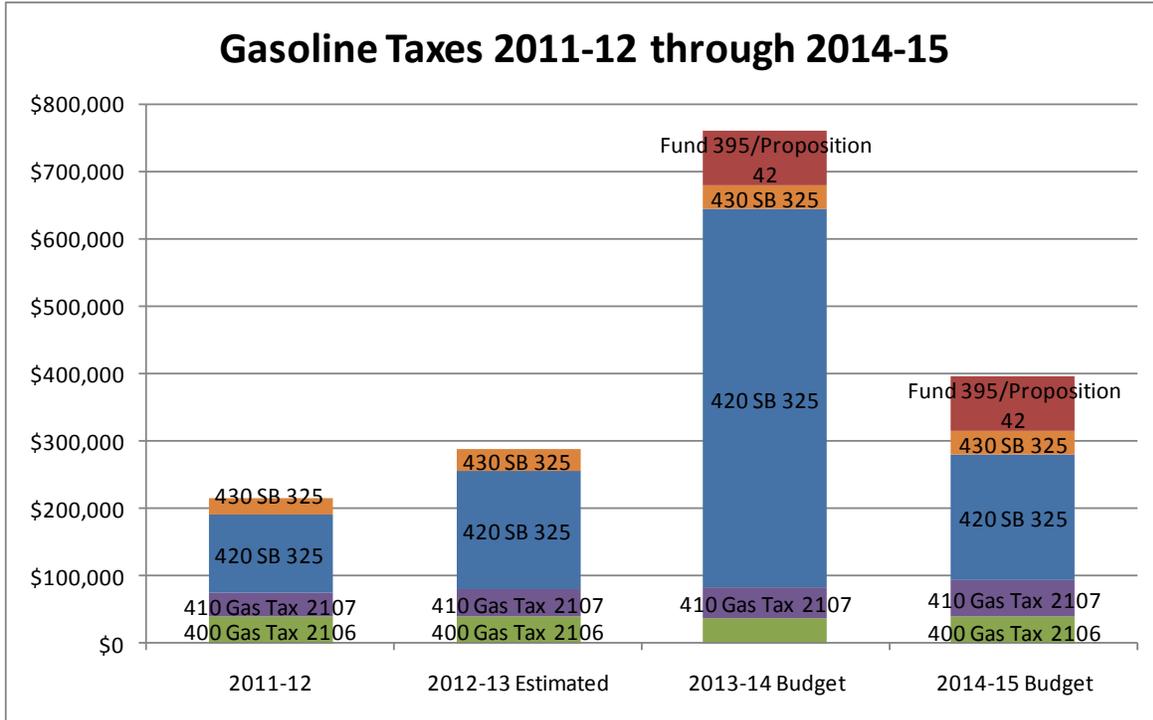
Gridley's first fire engine

## 010 General Fund

## 4210 Fire

Expenses	2011-12	2012-13 Estimated	2013-14 Budget	2014-15 Budget
2100 Communications	1,922	2,600	2,600	2,600
2300 Household Exp.	-	200	200	200
2400 Insurance	5,240	6,225	6,881	6,881
3000 Equipment Mtnc.	14,300	18,500	14,000	14,000
3200 Mtnc-Structure	-	180	180	180
3300 Memberships	-	200	200	200
3500 Office	720	2,000	2,000	2,000
3600 Professional	730,402	769,050	769,337	769,337
3700 Publications	330	750	750	750
3800 Rents-Equipment	36	-	-	-
3950 Small Tools	-	500	500	500
3960 Fuel	7,097	12,000	10,000	10,000
4000 Special Dept.	8,488	5,000	4,500	4,500
4300 Trans. & Travel	2,573	3,000	2,500	2,500
4400 Utilities	8,776	8,240	8,000	8,000
5800 LC/Interest	-	-	-	-
5900 Debt svce-prin	28,202	29,390	30,627	31,916
5901 Debt svce - int	7,917	6,730	5,492	4,203
6300 Equipment	966	2,000	2,000	2,000
6500 Reserve	8,880	8,880	8,880	8,880
7513 FIRE COSTS TRS	(18,000)	(18,540)	(18,540)	(18,540)
8600 Infrastructure Protector	(8,400)	(17,283)	(17,283)	(17,283)
<b>Total</b>	<b>\$799,449</b>	<b>\$839,622</b>	<b>\$832,824</b>	<b>\$832,824</b>

## HIGHWAYS USERS TAXES (HUTA)



The largest revenue sources for Streets come from the State and from special property tax assessments. The use of these revenues is restricted to special purposes.

The State of California imposes excise taxes on various transportation fuels. California motor vehicle fuel taxes include the gasoline tax, diesel fuel tax, and the use fuel tax. Taxes on fuel used for other motor vehicles. These funds are apportioned pursuant to regulations found in the California Streets and Highways Code. Section 2105 allocates 11.5 percent of the tax revenues in excess of 9 cents per gallon (i.e. the Proposition 111 rate) monthly among cities. Section 2106 revenues equal 1.04 cents per gallon. Section 2107 section provides monthly allocations of 1.315 cents per gallon of gasoline, 1.8 cents per gallon of diesel, and 2.59 cents per liquefied petroleum gas (LPG). The use of these funds is restricted by Article XIX of the California State Constitution and by Streets and Highways Code Section 2101. All Motor Vehicle Fuel Tax funds allocated from the Highway Users Tax Account must be expended for the following:

### 390 Gas Tax- 2105

The City uses this portion of Gas taxes for maintenance associated with streets, alleys, traffic signs, street-name signs, street striping, pavement markings, sidewalks, curbs/gutters and traffic signals.

Fund 390-430		Gasoline Taxes		2011-12	2012-13	2013-14	2014-15		
					Estimated	Budget	Budget		
<b>390 Gas Tax 2105</b>	<b>4392 STREET PROJECT</b>	1999	Salaries/Benefits	502	36,992	59,966	61,765		
		2400	Insurance	1,002	551	1,303	1,303		
		3600	Professional	7,946	-	1,000	1,000		
		3950	Small Tools	-	515	100	100		
		4000	Special Dept.	11,389	20,600	20,000	20,000		
		6100	Struct.&Improve	-	-	296,000	-		
		7004	Finance Cost Rc	1,509	2,420	482	482		
		7011	Corp. Yard Cost	16,497	10,165	28,276	28,276		
		7012	Admin. Cost Rc	2,011	-	6,308	6,410		
		7016	Council Cost Rc		2,600	444	447		
		7020	Engineer Costs		12,665	88,700	10,000		
		<b>Total</b>				<b>53,521</b>	<b>87,843</b>	<b>502,579</b>	<b>129,783</b>
			<b>4396 RSTP CURB &amp;GUTTER</b>	1999	Salaries/Benefits	36,444	53,408	23,434	24,137
	2400	Insurance		402	496	523	523		
	4000	Special Dept.		11,341	18,540	15,000	15,000		
	7004	Finance Cost Rc		1,030	2,420	4,173	4,173		
	7011	Corp. Yard Cost		8,126	8,114	12,118	12,118		
	7012	Admin. Cost Rc		2,011	2,412	688	688		
	7016	Council Cost Rc			968	484	484		
	7020	Engineer Costs			5,000	-	-		
<b>Total</b>				<b>64,354</b>	<b>86,358</b>	<b>56,420</b>	<b>57,123</b>		
<b>390 Gas Tax 2105 Total</b>				<b>117,875</b>	<b>174,200</b>	<b>558,998</b>	<b>186,905</b>		

			2011-12	2012-13 Estimated	2013-14 Budget	2014-15 Budget
<b>Fund 395/Proposition 42</b>	<b>STREET</b>	1999 BENEFITS/INSUR	-	-	79,594	81,982
<b>4392</b>	<b>PROJECT</b>	7004 Finance Cost Rc	-	-	-	-
		7012 Admin. Cost Rec	-	-	464	464
		7016 Council Cost Rc	-	-	327	327
		<b>395 Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$80,385</b>	<b>\$82,773</b>

## 400 Gas Tax- 2106

Gas Tax revenues generally may be used for a variety of street and road purposes such as construction, street drainage, and maintenance and right-of-way purchases.

			2011-12	2012-13 Estimated	2013-14 Budget	2014-15 Budget	
<b>400 Gas Tax 2106</b>	<b>4400</b>	<b>STREET</b>	1999 Salaries/Benefits	37,844	34,205	17,746	18,278
		<b>SWEEPING</b>	2400 Insurance	915	654	1,190	1,190
			3000 Equipment Mtnc.		-	3,000	3,000
			4000 Special Dept.		-	5,000	5,000
			7004 Finance Cost Rc	660	-	2,162	2,162
			7011 Corp. Yard Cost	618	4,000	8,079	8,079
			7012 Admin. Cost Rc	521	538	827	827
			7016 Council Cost Rc	-	381	582	582
		<b>Total</b>	<b>40,558</b>	<b>39,778</b>	<b>38,586</b>	<b>39,118</b>	
<b>400 Gas Tax 2106 Total</b>			<b>40,558</b>	<b>39,778</b>	<b>38,586</b>	<b>39,118</b>	

#### 410 Gas Tax-2107

These revenues are used for the maintenance of streetlights, which are the City's responsibility. Included are maintaining the light standards and light bulbs, the cost of City provided electrical service and the cost of electric department labor and benefits used in maintaining the lights. Also included in the cost of energy is \$1,000 for Highway 99 streetlights owned by PG & E, which cost the City assumes under a cooperative agreement with CALTRANS. These revenues also fund the annual storm drain repair effort.

			2011-12	2012-13 Estimated	2013-14 Budget	2014-15 Budget
<b>410 Gas Tax 2107</b>	<b>4411</b>	<b>STREET LIGHT MAINT.</b>				
		1999 Salaries/Benefits	-	8,931	-	9,467
		2400 Insurance		235	235	242
		4000 Special Dept.		3,090	3,090	3,183
		4400 Utilities	26,103	20,600	29,000	29,000
		7004 Finance Cost Rc	526	1,395	220	220
		7011 Corp. Yard Cost	4,149	4,533	-	-
		7012 Admin. Cost Rc	415	606	688	688
		7016 Council Cost Rc	-	429	484	484
		<b>Total</b>	<b>31,193</b>	<b>\$39,819</b>	<b>\$33,717</b>	<b>\$43,284</b>
	<b>4412</b>	<b>STORM DRAIN MAINT.</b>				
		1999 Salaries/Benefits	108		9,362	9,643
		2400 Insurance	207	-	-	-
		7004 Finance Cost Rc	36	-	-	-
		7012 Admin. Cost Rc	28	4	118	118
		7016 Council Cost Rc		3	83	83
		7020 Engineer Costs	2,000	2,000	2,000	2,000
		<b>Total</b>	<b>2,379</b>	<b>\$2,007</b>	<b>\$11,563</b>	<b>\$11,844</b>
		<b>410 Gas Tax 2107 Total</b>	<b>\$33,572</b>	<b>\$41,826</b>	<b>\$45,280</b>	<b>\$55,127</b>

#### 420 Gas Tax-2107.5

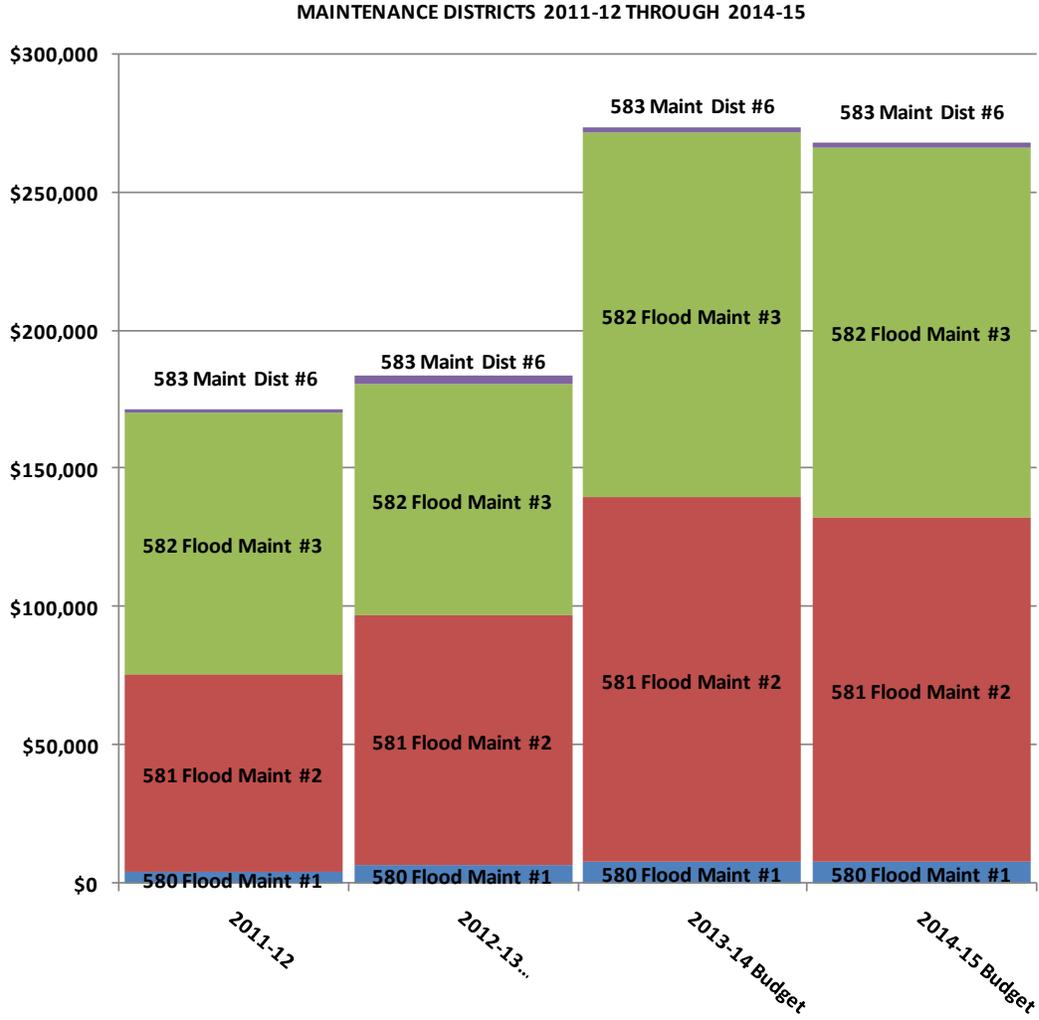
			2011-12	2012-13 Estimated	2013-14 Budget	2014-15 Budget
<b>420 Gas Tax 2107.5</b>	<b>4392</b>	<b>STREET PROJECT</b>				
		7020 Engineer Costs	8,000	5,000	2,000	2,000
		<b>Total</b>	<b>-</b>	<b>\$5,000</b>	<b>\$2,000</b>	<b>\$2,000</b>
		<b>420 Gas Tax 2107.5 Total</b>	<b>\$0</b>	<b>\$5,000</b>	<b>\$2,000</b>	<b>\$2,000</b>

#### 430 SB 325 Sales Tax

This budget is completely funded with SB 325 Sales Tax monies. These funds represent 0.25% of the 7.25% sales tax levied on all items sold to the consumer. These funds are administered by Butte County Association of Governments (BCAG), which is the body responsible for approving the claims list of each entity. After BCAG approves the City's claim for funds, the County Auditor releases the funds periodically during the fiscal year based on the approved project list for each entity.

				2011-12	2012-13 Estimated	2013-14 Budget	2014-15 Budget
<b>430 SB 325</b>	<b>4432 STREET MAINT.</b>	1999 Salaries/Benefits		3,000	23,040	2,619	
		2400 Insurance		-	864	1,123	1,123
		4000 Special Dept.		20,739	21,236	25,000	25,000
		7004 Finance Cost Rc		1,144	2,672	317	317
		7011 Corp. Yard Cost		1,136	3,451	-	-
		7012 Admin. Cost Rc		11	464	461	461
		7016 Council Cost Rc			329	324	324
		7020 Engineer Costs		2,000	2,000	2,000	2,000
		<b>Total</b>		<b>28,030</b>	<b>54,056</b>	<b>31,844</b>	<b>29,225</b>
			<b>4433 ALLEY RECONSTR.</b>	1999 BENEFITS/INSUR		296	-
		4000 Special Dept.		1,157	6,489	7,000	7,000
		7004 Finance Cost Rc		71	-	14	14
		7011 Corp. Yard Cost		562	3,686	-	-
		7012 Admin. Cost Rc		112	115	124	124
		7016 Council Cost Rc			81	87	87
	<b>Total</b>			<b>2,198</b>	<b>\$10,371</b>	<b>\$9,844</b>	<b>\$7,225</b>
	<b>4434 INTERCITY TRANSIT</b>	1999 BENEFITS/INSUR		-	-	-	-
		2400 Insurance		28	259	337	500
		4000 Special Dept.		21,552	21,444	25,000	25,000
		7004 Finance Cost Rc		-	-	138	138
		7012 Admin. Cost Rc		-	381	-	-
		7016 Council Cost Rc		-	270	-	-
	<b>Total</b>			<b>21,580</b>	<b>\$22,354</b>	<b>\$25,475</b>	<b>\$25,638</b>
	<b>430 SB 325 Total</b>			<b>\$23,778</b>	<b>\$32,725</b>	<b>\$35,319</b>	<b>\$32,863</b>
	<b>Gasoline Taxes Total</b>			<b>\$215,783</b>	<b>\$293,529</b>	<b>\$760,567</b>	<b>\$398,786</b>

**SPECIAL ASSESSMENTS (FLOOD CONTROL & MAINTENANCE DISTRICTS**



## 580 Flood Control District #1

The Flood Control Maintenance District #1 was set up in 1999-2000. This district is funded exclusively through assessments on the individual parcels within the district. The district comprises the Richins Subdivision. In the past the maintenance function for this district was contracted out. Public Works now handles the function.

### Fund 580-583

### Maintenance Districts

		2011-12	2012-13 Estimated	2013-14 Budget	2014-15 Budget	
<b>580 Flood Maint #1</b>	<b>4580</b>	1999 Salaries/Benefits	203	2,299	99	102
		1001 Extra Help			2,500	2,500
		2400 Insurance	50	50	65	65
		3600 Professional	23	103	103	103
		4000 Special Dept.	-	412	1,000	1,000
		4400 Utilities	557	618	750	750
		6500 Reserve	3,055	3,055	3,055	3,055
		7004 Finance Cost Rc	225	-	152	156
		7012 Admin. Cost Rc		-	11	12
		7016 Council Cost Rc		-	119	120
		<b>Total</b>	<b>\$4,113</b>	<b>\$6,537</b>	<b>\$7,854</b>	<b>\$7,862</b>

## 581 Flood Control District #2

This budget unit represents the cost of operation and maintenance of the Flood Control Maintenance District #2 that was set up in 2003-2004. The district was modified in 2005-2006 to include the maintenance of the 6 acre flood control basin as a park when not being used as a flood detention facility. This district is funded exclusively through assessments on the individual parcels within the district. The district comprises the Eagle Meadows development. The Public Works Department maintains the District.

				2011-12	2012-13 Estimated	2013-14 Budget	2014-15 Budget
<b>581 Flood Maint #2</b>	<b>4581</b>	1999	Salaries/Benefits	20,946	36,484	52,285	53,854
		1001	Extra Help			9,000	
		2000	Safety Clothing	112	335	300	300
		2400	Insurance	586	491	762	762
		3000	Equipment Mtnc.	207	515	1,000	1,000
		3600	Professional	1,246	-	1,500	1,500
		3700	Publications	-	412	400	400
		3800	Rents-Equipment	-	824	800	800
		3950	Small Tools	-	721	700	700
		4000	Special Dept.	1,897	5,000	5,000	5,000
		4400	Utilities	1,804	618	2,500	2,500
		6300	Equipment	7,966	8,497	500	500
		6500	Reserve	22,218	22,218	22,218	22,218
		7004	Finance Cost Rc	1,498	1,656	2,741	2,815
		7011	Corp. Yard Cost	11,823	10,364	28,276	28,276
		7012	Admin. Cost Rc	1,183	1,393	2,252	2,392
		7016	Council Cost Rc		987	1,585	1,595
<b>Total</b>				<b>\$71,486</b>	<b>\$90,515</b>	<b>\$131,819</b>	<b>\$124,611</b>

### 582 Flood Control District #3

This budget unit represents the cost of operation and maintenance of the Flood Control Maintenance District #3 that was set up in 2004-2005. This district is funded exclusively through assessments on the individual parcels within the district. The district comprises the development more commonly known as Heron Landing. All basic maintenance functions of the district are handled by the City's Public Works Department.

				2011-12	2012-13 Estimated	2013-14 Budget	2014-15 Budget
<b>582 Flood Maint #3</b>	<b>4582</b>	1999	Salaries/Benefits	11,013	27,640	52,285	53,854
		1001	Extra Help			9,000	9,000
		2000	Safety Clothing	-	335	300	300
		2400	Insurance	557	426	724	724
		3000	Equipment Mtnc.	190	1,030	1,000	1,000
		3600	Professional	88	-	-	-
		3700	Publications		412	250	250
		3800	Rents-Equipment		824	500	500
		3950	Small Tools	19	1,442	100	100
		4000	Special Dept.	49,861	7,299	7,299	7,299
		4400	Utilities	3,425	5,665	5,000	5,000
		6300	Equipment	-	8,497	5,000	5,000
		6500	Reserve	15,964	15,964	15,964	15,964
		7004	Finance Cost Rc	1,426	1,783	2,741	2,815
		7011	Corp. Yard Cost	11,255	10,016	28,276	28,276
		7012	Admin. Cost Rc	1,216	1,347	2,313	2,456
		7016	Council Cost Rc	-	954	1,628	1,638
<b>Total</b>				<b>\$95,014</b>	<b>\$83,634</b>	<b>\$132,380</b>	<b>\$134,176</b>

**583 Maintenance District 6**

Flood Control assessment created in 2007-08 in the Scroggin Subdivision. The City’s Public Works Department also maintains this district.

				<b>2011-12</b>	<b>2012-13 Estimated</b>	<b>2013-14 Budget</b>	<b>2014-15 Budget</b>
<b>583 Maint Dist #6</b>	<b>4583</b>	1999	Salaries/Benefits	836	2,299	99	102
		1001	Extra Help			1,000	1,000
		2400	Insurance		40	55	55
		3600	Professional	2	-	-	-
		4000	Special Dept.		258	250	250
		7004	Finance Cost Rc	48	-	14	14
		7011	Corp. Yard Cost	377	456	-	-
		7012	Admin. Cost Rc	38	61	40	42
		7016	Council Cost Rc		43	28	28
<b>Total</b>				<b>\$1,301</b>	<b>\$3,157</b>	<b>\$1,486</b>	<b>\$1,492</b>
<b>Maintenance District Total</b>				<b>\$171,914</b>	<b>\$183,842</b>	<b>\$273,539</b>	<b>\$268,141</b>

## ENTERPRISE FUNDS

The City of Gridley owns and operates three utilities: 1) Electric Utility; 2) Water Utility; 3) Sewer Utility. The main charges of these Utilities are to plan, construct, and maintain the assigned infrastructure to provide services to Gridley's residents and accommodate present and future growth. Coupled with the needs of growth are the challenges of maintaining various components of the underground systems that are continually aging. The three utility divisions are termed Enterprise funds since they operate entirely with self-supporting revenues and require no General Fund support. Each is essentially a stand-alone budget receives revenue support from the divisions within Municipal Utilities or other City Departments for which they do work.

The revenue for the **Enterprise Funds** are generated by providing services, i.e. the fees paid for water on utility bills go to the Water Fund, electric charges to the Electric Fund. The **Electric Enterprise Fund** is Gridley's largest single source of revenues.

## 600 Electric Utility



**Gridley Electric Utility**, operating since 1910, oversees the delivery of wholesale power, maintains and operates the local electric distribution system, is involved in engineering and advance planning for improvements, replacement and expansion of distribution system, and maintenance and operation of the City's street lighting system.

## Electric Warehouse



**Control Room**



**Crew at Work**



**Gridley Solar Generation Facility**  
System Size: 4.2 MW

The solar farm on Hwy 99 was placed in operation. In addition, a additional solar plant with a 1 MW capacity is planned to accommodate the increased electric demand resulting from the expansion of the City's Waste Water Treatment plant. PG & E is the current supplier of Expenditures



electricity to the facility. The planned solar farm is expected to supply all needed power at substantially lower cost.

The primary forces shaping GMU's budget development for fiscal years 2013-14 (FY14) and 2014-15 (FY15) are the need to upgrade the City's substation to ensure delivery to the users. The Utility purchased the major component, a 25 MVA transformer, during 2012-13. The budgets for the 2013-14 fiscal year include appropriations for design and construction to seat the unit.



## **Transformer**

1000 SALARIES

Electric Superintendent, 5 Linemen, and 1 Meter Technician

1002 OVERTIME

Pursuant to the I.B.E.W. Memorandum of Understanding, Section 10.4, "Standby", any employee who is required to be available, on standby duty, during his off-time hours, shall be compensated for two hour at his respective overtime rate of pay for each day of standby duty.

1700 PHYSICALS

Expenditures

The electric crew is required to have valid Class B driver's licenses to operate their large vehicles (line and tower trucks). An employee who has a Class B license must have a specialized physical examination every two years.

#### 2000 SAFETY CLOTHING

Includes safety shirt maintenance and linemen's boots. The specialized cotton safety shirts worn by the lineworkers are in need of replacement in 2012-13. The current shirts have lasted about 4 years. A full replacement will be about \$3,600.

#### 2100 COMMUNICATION

Includes the monthly service charge for 846-5954 (phone) and 846-8310 (fax), the lines at the substation, and 846-5695 in the Finance Department, averaging \$2,500 annually for both locations. In addition, \$960 has been included for the Electric Superintendent's, Electric Supervisor's and Senior Lineworker's cell phone allowance.

#### 3000 EQUIPMENT MAINTENANCE

Includes maintenance of radios and fire extinguishers. Reflects the cost of repairing and maintaining vehicles used by the linecrew; also includes the electric department's share of computer copier and printer maintenance. Annual inspections of vehicles in excess of 10,000 pounds require periodic brake testing.

#### 3200 MAINTENANCE-STRUCTURES, IMPROVEMENTS AND GROUNDS

Costs of maintaining substation grounds, the substation itself and electric warehouse.

#### 3300 MEMBERSHIPS

Includes annual membership dues for Northern California Joint Pole Association, \$1,000, American Public Power Association, \$500 and the California Municipal Utilities Association, \$3,500. Membership in the Northwest Public Power Association (NWPPA) which has an extensive array of training courses for lineworkers and business office staff at substantial discounts for members. Also included is the NCPA assessment to members for management services, including legislative and regulatory representation and judicial action costs associated with protecting the utility's resources. The amount for these NCPA member services for 2011-2012 is \$280,000 and is included in the monthly billings from NCPA.

#### 3500 OFFICE EXPENSE

Includes postage, \$1,200; printing of forms, \$750; updates to Deering's Public Utility Codes and other miscellaneous office supplies, \$200.

#### 3600 PROFESSIONAL SERVICES

Represents the cost of obtaining professional electrical opinions when needed, Arc Flash study \$10,000, Substation Inspection 1\$2,000, mapping.

Engineer Assistance, mapping

#### 3800 EQUIPMENT RENTAL

Includes rental of alarm system, postage meter rental and occasional trencher rental. Anticipated projects to underground specific distribution lines within the City such as in the Bayberry section of the City. The cost to rent equipment such as a trencher for these projects is estimated at \$2,200 for the 2012-13 year.

#### 3950 SMALL TOOLS/SAFETY EQUIPMENT

Reflects small hand tools cost used by line crew which include gloves, rain gear, hydraulic presses, large wire cutters, locators, primary and low voltage meters, bolt cutters, rope, amp meters, hot jumpers, line belts, hooks, safety gear, rubber and leather gloves, rubber line hose, rubber hoods, blankets, etc.

#### 4000 SPECIAL DEPARTMENTAL EXPENSE

All materials for overhead and underground maintenance including primary & secondary conductor, guy wire, hardware, cut-outs, cross arms, insulators, duct, elbows, and primary and secondary connectors. In department 4608 the budget provides for annual maintenance of Christmas Tree Lights and supplies for major projects.

#### 4101 POWER PURCHASE

The expected cost of power is based on the projected power purchases from Western Area Power Administration (WAPA) and the City's share of resources in the Northern California Power Agency (NCPA), a joint powers agency and other power resources. The City has been a member of NCPA, a joint powers agency comprised of 11 cities, 1 rural Electric Cooperative and 1 Irrigation District, since 1968. NCPA was formed to purchase, generate, transmit, sell, interchange and pool electric energy and capacity for its members.

#### 4300 TRANSPORTATION AND TRAVEL

Annual training costs for meter classes for electronic metering, apprentice training, NCPA meetings and ESSC meeting.

#### 4400 UTILITIES

Covers the cost of electric, sewer and water to the substation and electric warehouse.

#### 5300 INTEREST ON DEPOSITS

It is current City policy to pay interest at a rate of 5% to depositors of utility deposits.

#### 5500 JUDGMENTS

Expenditures

Damages are paid to customers for electrical appliances damaged as a result of certain distribution system failures. These judgments are reviewed on a case-by-case basis through the Public Works Committee.

**5900 DEBT SERVICE - PRINCIPAL**

This represents the annual principal payment due on the meter replacement loan attributable to the electric department. The current year payment (attributable to the electric department), due on March 20, 2012 is \$15,131. This presentation is only for budgetary purposes. As this fund is a proprietary fund, principal debt payments are considered a reduction of the overall liability of the debt and not as a current expenditure of the electric utility.

**5901 DEBT SERVICE - INTEREST**

This represents the annual interest payments attributable to the electric department due on the loan.

Following is a schedule of the annual debt payments:

Payment Date	Equipment Lease (in total)		Electric proportion due		
	Interest portion	Principal portion	Total Remaining Principal	Current Principal Due	Interest Payment Amount
3/20/2009	38,354.88	63,744.61	162,573.65	13,306.94	7,671.09
3/20/2010	35,565.79	66,533.70	149,266.72	13,889.17	7,113.26
3/20/2011	32,654.67	69,444.82	135,377.55	14,496.87	6,531.03
3/20/2012	29,616.18	72,483.31	120,880.68	15,131.17	5,923.32
3/20/2013	26,444.74	75,654.75	105,749.50	15,793.22	5,289.03
3/20/2014	23,134.53	78,964.96	89,956.28	16,484.24	4,626.97
3/20/2015	19,679.49	82,420.00	73,472.04	17,205.49	3,935.96
3/20/2016	16,073.28	86,026.21	56,266.54	17,958.31	3,214.70
3/20/2017	12,309.28	89,790.21	38,308.24	18,744.06	2,461.89
3/20/2018	8,380.59	93,718.90	19,564.18	19,564.18	1,676.14
3/20/2019	4,280.01	97,819.48	(0.00)	-	856.01

**6100 IMPROVEMENTS**

The electric department’s major improvement project for 2013-14 is design and construction of the pad for the transformer purchased from the City of Healdsburg. Additional work is planned for the City’s mobile substation.

6300 EQUIPMENT

The current year's budget does not include additions or replacements of large items.

6500 EQUIPMENT RESERVE

Equipment scheduled for replacement for which a reserve is budgeted include:

	Expected Life <u>(in Years)</u>	Estimated Annual Replacement <u>Cost</u>
Line truck	18	\$20,000
Tower truck	12	20,000
Utility vehicle	7	5,000
Misc.Equipment	9	<u>5,000</u>
Total		<u>\$50,000</u>

6501 IMPROVEMENT RESERVE

Reserves for capital improvement projects as planned by the Electric Superintendant and approved by the City Council.

## 6502 CONTINGENCY RESERVE

With electrical existing reserve for power purchases through the end of 2003-2004. This use of the contingency reserve was made to mitigate the effect of this increase on the customer by deferring the rate increase for approximately 18 months until June 2003. The annual contingency reserve was deferred in 2002-2003 and was reinstated in 2003-2004. The annual amount contributed has been \$150,000. The utility has generated sufficient revenues to fund the contingency reserve for the past 9 years. However, as the City's past disproportional dependence upon hydroelectric resources and exposure to dry weather years is minimized with the City's share in the Lodi Energy Center and the City's new solar farm on Hwy 99. Funds in this reserve can be used for other worthwhile projects. \$200,000 are earmarked in the 2013-14 budget to complete installation of the transformer to upgrade the utility's aging substation. industry restructuring a reality, the City positioned itself in order to maintain competitiveness by establishing a contingency reserve. With much uncertainty regarding the future of electrical generation, distribution and transmission in California, there has been a need to continue the annual contribution to the contingency reserve fund. Due to the rise in purchased energy costs, the electric utility had to initiate a rate increase in 2003, the first in 12 years and again in 2007-2008 and to utilize approximately \$1,500,000 of the

## Fund 600

## 4600 Electric Utility

	2011-12	2012-13 Estimated	2013-14 Budget	2014-15 Budget
<b>Expenses</b>				
1999 Salaries/Benefits	782,210	931,175	1,125,605	1,159,373
1001 Extra Help		10,000	10,000	10,000
1002 Overtime	77,748	100,000	125,000	125,000
2000 Safety Clothing	1,127	10,197	5,000	5,000
2100 Communications	1,344	2,500	2,500	2,500
2300 Household Exp.	3,529	3,100	4,000	4,000
2400 Insurance	28,895	30,005	30,005	30,005
3000 Equipment Mtnce.	42,773	30,000	45,000	45,000
3200 Mtnce-Structure	2,610	4,000	4,000	4,000
3300 Memberships	185,191	183,399	215,000	225,000
3500 Office	9,542	4,500	12,000	12,000
3600 Professional	56,332	40,000	60,000	60,000
3700 Publications	42	750	750	750
3800 Rents-Equipment	515	2,300	2,300	2,300
3950 Small Tools	6,424	9,500	9,500	9,500
3960 Fuel	-	8,000	8,000	8,000
3999 Infrastructure Protection	-	162,995	167,895	167,895
4000 Special Dept.	100,913	97,350	97,000	97,000
4101 Power Purchase	1,902,347	2,355,000	2,355,000	2,355,000
4300 Trans. & Travel	9,977	30,000	15,000	15,000
4400 Utilities	9,860	4,500	12,000	12,000
4650 Taxes/Permits	-	15,100	15,100	15,100
5300 Intrst on Depst	187	1,000	1,000	1,000
5500 Judgements	-	1,000	1,000	1,000
5700 BAD DEBT W/O	4,219	-	-	-
5900 Debt svce	21,054	21,082	171,111	20,000
6100 Equipment	163,875	95,793	20,000	20,000
6400 Construction IP		225,500	-	-
6500 Reserve	42,900	75,000	50,000	50,000
6502 CONTINGENCY RES	150,000	150,000	150,000	150,000
7004 Finance Cost Rc	26,000	30,941	63,992	65,713
7012 Admin. Cost Rc	-	82,966	80,267	81,567
7016 Council Cost Rc	-	58,927	56,489	56,839
7020 Engineer Costs	3,216	1,500	1,500	1,500
<b>Total</b>	<b>\$3,632,829</b>	<b>\$4,778,080</b>	<b>\$4,916,014</b>	<b>\$4,812,043</b>

### 600-4601 Street Tree Trimming

Maintenance of street trees and trimming of trees to prevent interference with City power lines is the function of the electric crew. The tree-trimming and chipping is contracted out if cost savings will occur.

Fund 600	Electric Utility	4601 Tree Trimming			
		2011-12	2012-13 Estimated	2013-14 Budget	2014-15 Budget
	1999 Salaries/Benefits		10,000	10,000	10,000
	<b>Total</b>	-	<b>10,500</b>	<b>10,000</b>	<b>10,000</b>

### 600-4608 Special Projects

#### 600-4608 Electrical Department Capital Projects For 2013-2014

PRIORITY PROJECT	Quantity	Hours	Material	
1 Reconfigure Burger King switch	1	224	12,000	12,000
1 Intrusive pole replacement 12 poles	12	36	1,000	12,000
1 Capacitor control installation	3	96	2,000	6,000
1 New substation transformer	1			200,000
2 Replace 7200 transformer	1	48	2,500	2,500
2 re-conductor Evergreen Convalescence	1	120	2,500	2,500
3 Replace switch 247 located on pole 7950	1	24	5,000	5,000
4 Re- conductor 1101 circuit(5 spans) w 336	5	72		0
4 Re-conductor 1101 north of L/R 1000 4 spans	4	72		7,000
5 Install 2 decorative lights Hwy 99	2	150	500	3,000
6 Mobile Substation modifications				25,000
			<b>\$275,000</b>	

Fund 600	Electric Utility	4608 Special Projects			
		2011-12	2012-13 Estimated	2013-14 Budget	2014-15 Budget
	1999 Salaries/Benefits	119,644	-	-	-
	4000 Special Dept.	125,993	124,000	275,000	300,000
	5800 LC/Interest	289	-	-	-
	<b>Total</b>	<b>\$245,925</b>	<b>\$124,000</b>	<b>\$275,000</b>	<b>\$300,000</b>

## City of Biggs Electric Budget Share

Gridley's Electric Department provides services for the City of Biggs. The costs are based on the direct costs providing the services plus traceable expenses.

### **BIGGS SHARE 2013-14**

	<b>ADOPTED BUDGET</b>	<b>GRIDLEY ONLY</b>	<b>SHARED BUDGET</b>	
			<b>0.26</b>	
<b>SALARIES AND BENEFITS</b>				
1XXX	Salaries/Benefits	1,125,605.00	199,868	243,874
1001	Extra Help	10,000.00	10,000	2,634
1002	Overtime	125,000.00	100,000	6,586
1700	Employee Physicals	1,500.00	0	395
	<b>Total Salaries and Wages</b>	<b>\$1,262,105</b>	<b>\$309,868</b>	<b>\$253,490</b>
<b>SERVICES AND SUPPLIES</b>				
2000	Clothing	5,000	5,000	1,317
2100	Communications	2,500	2,500	659
2300	Household Expense	4,000	4,000	1,054
2400	General Insurance	30,005	25,000	1,319
3000	Equipment Maintenance	45,000	45,000	11,855
3200	Maintenance-Structures, Ground	4,000		0
3300	Memberships	215,000		0
3500	Office Expense	12,000	0	0
3600	Professional Services	60,000	50,000	2,634
3700	Publications	750	750	198
3800	Rents-Equipment	2,300	2,300	606
3950	Small Tools/Safety Equipment	9,500	9,500	2,503
3999	Infrastructure Protection	167,895	0	
3960	Fuel	8,000	8,000	2,108
4000	Special Department Expense	97,000	80,000	4,478
4101	Power Purchase	2,355,000		
4300	Travel and Transportation	15,000	0	0
4400	Utilities	12,000	0	0
	<b>Total Services and Supplies</b>	<b>\$3,044,950</b>	<b>\$232,050</b>	<b>\$28,729</b>
<b>FIXED ASSETS</b>				
6100	Improvements	0.00	0.00	0.00
6300	Equipment	186,500.00	81,740.00	0.00
6500	Equipment Reserve	42,900.00	42,900.00	0.00
6501	Improvement Reserve	20,000.00	20,000.00	0.00
6502	Contingency Reserve	150,000.00	150,000.00	0.00
	<b>Total Fixed Assets</b>	<b>399,400.00</b>	<b>294,640.00</b>	<b>0.00</b>
	<b>TOTAL DIRECT COSTS</b>	<b>\$4,307,055</b>	<b>\$541,918</b>	<b>\$282,219</b>
	Add Equipment Use/Depreciation			\$3,901
	<b>Total Billable to Biggs</b>			<b>\$286,120</b>

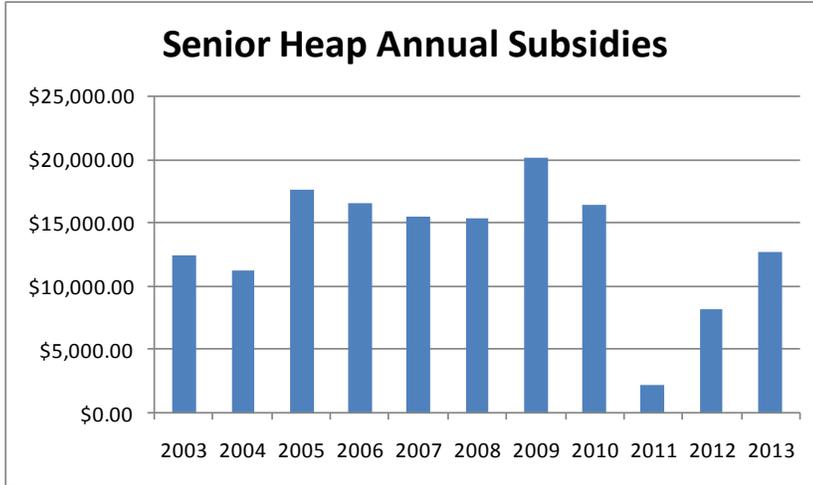
## 610 Public Benefits

The 1996 law that led to deregulation in the electric industry and to the power crisis of 2000-2002 required all electric utilities to create programs that would enhance the efficiency of our electric consumption, the City transferred the administration of most of the programs to an energy efficiency firm primarily to take advantage of the experience of the firm and to provide reporting capabilities needed for state oversight. Also in 2004-2005, the City joined with other NCPA publicly owned utilities to initiate a public benefits committee designed to foster common reporting and measurement tools in anticipation of the State requiring this information. The deregulation law provides that utilities use 2.85% of their electric revenues for programs that support this effort. The City's public benefit program offers residential and commercial rebates, and subsidies to low income seniors utility bills.

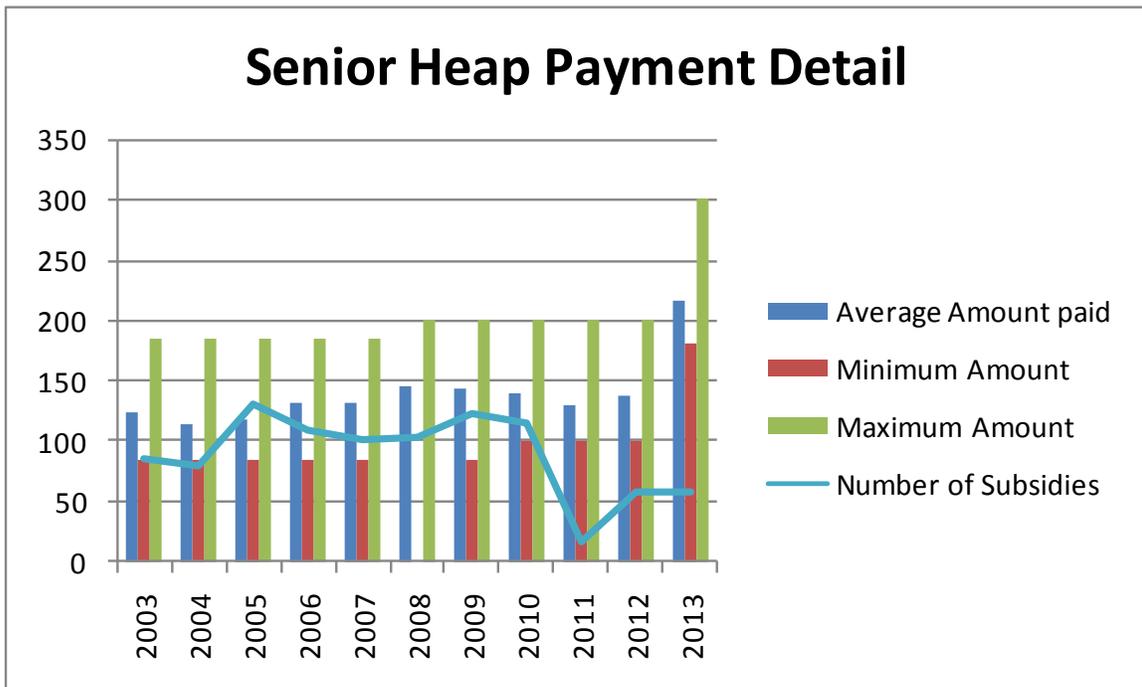
Fund 610	Electric Utility	4610 Public Benefits			
		2011-12	2012-13 Estimated	2013-14 Budget	2014-15 Budget
1999	Salaries/Benefits	110,112	-	15,704	16,175
2400	Insurance			-	-
3600	Professional	58,971	45,000	48,000	48,000
4000	Special Dept.	100,016	120,000	92,000	92,000
5700	Bad Debt	1,107		1,100	1,100
7004	Finance Cost Rc			-	-
7012	Admin. Cost Rec			-	-
7016	Council Cost Rc			-	-
<b>Total</b>		<b>270,206</b>	<b>165,000</b>	<b>156,804</b>	<b>157,275</b>

	<b>Adopted</b>	<b>Proposed</b>	<b>Revised</b>
	2012-13	2013-14	2013-14
<b>PROGRAM Rebates:</b>	10,000	10,000	10,000
Appliances			
Heating/Cooling			
Lighting			
<b>PROJECT Rebates:</b>			
BGMH	50,000	40,000	10,000
Keep Your Cool	out	25,000	20,000
Simple Savings (Res. CFL's)	50,000	0	
Lights for Local Business	0	12,000	12,000
New Business Energy Rebates			5,000
<b>Program Services &amp; Administration:</b>	45,000	48,000	48,000
weatherization audits			
High Bill complaints			
Commercial audits			
monthly reports			
SB1037 annual report			
solar services			
CEC compliance			
NCPA coordination			
Project management			
Program management			
Marketing support			
Gridley Administration Cost			15,275
<b>EM&amp;V study</b>	0	5,000	5,000
<b>Low Income support</b>	10,000	10,000	30,000
<b>TOTAL:</b>	<b>\$165,000</b>	<b>\$150,000</b>	<b>\$155,275</b>

# Senior Heap



	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013
Average Amount paid	\$ 123.25	114.05	117.18	131.51	131.39	146.06	143.75	140.35	129.06	138.28	215.74
Minimum Amount	\$ 85.00	85.00	85.00	85.00	85.00	0.00	85.00	100.00	100.00	100.00	181.00
Maximum Amount allowed	\$ 185.00	185.00	185.00	185.00	185.00	200.00	200.00	200.00	200.00	200.00	301.00
Number of Subsidies	85	79	131	109	102	104	124	115	16	58	57
<b>YEAR TOTALS</b>	<b>\$12,441.25</b>	<b>\$11,213.05</b>	<b>\$17,557.18</b>	<b>\$16,557.51</b>	<b>\$15,493.39</b>	<b>\$15,336.06</b>	<b>\$20,062.75</b>	<b>\$16,380.35</b>	<b>\$2,294.06</b>	<b>\$8,258.28</b>	<b>\$12,693.74</b>



## 630 - Water Utility Fund

The Water Utility's focus is to provide clean, reliable water and fire flows to a growing City. The Utility is responsible for the supply, treatment, distribution, and storage of the City's potable water, as well as the fire flows, fire hydrant maintenance, and public education related to water and water conservation. The water is pumped from aquifers approximately 260 to 310 feet deep. The Parkside pump, which is the lead pump, supplies 700 to 800 gallons of water per minute. The Fairview pump is capable of about the same quantity. The Little Avenue well can provide a substantial amount of the water necessary for the system. The Industrial Park well is capable of 1,500 gallons of water per minute and has substantially increased the capacity of the system.

### 2000 CLOTHING AND SAFETY MATERIALS

This budget represents purchase of rubber safety boots, coveralls, rain gear, gloves, goggles, safety training materials and respiration masks.

### 3000 EQUIPMENT MAINTENANCE

Includes water budget's share of annual maintenance contracts on Corbin Willits Systems software and postage machine; also funds are allocated for meter repair and testing, one half of the repair and maintenance cost of the meter reader's truck, repairs to water truck, partial cost of repairs to sewer plant operator's truck, as well as parts, repairs and/or replacement of pumping equipment and fluoride feeders.

### 3200 MAINTENANCE-STRUCTURES & IMPROVEMENTS

This represents the cost to maintain pump houses.

### 3300 MEMBERSHIPS

Includes American Water Works Association and the California Rural Water Association memberships.

### 3500 OFFICE EXPENSE

Reflects the water budget's share of cost of printing official receipts, cash register posting cards, utility billing continuous run forms and postage plus Deering's Annual supplements to Water Codes.

### 3600 PROFESSIONAL SERVICES

Reflects the cost of Underground Service Alert. An estimate is also enclosed for a possible study on solutions for arsenic removal requirements.

### 3800 RENT-EQUIPMENT

Reflects the water budget's share of rental of postage machine and meter.

### 4000 SPECIAL DEPARTMENTAL EXPENSE

Represents the cost of fuel and lubricants used in vehicles operated by the street crew and the meter reader. Also included in this line item is hardware, pipe and other items used in maintenance of the City water system; chemicals and fluoride for use in water systems; as well as supplies (such as meters) used in hooking up new customers and for scheduled replacement of old meters; and weekly lab tests of water. Also includes small tools, radios, and other materials and the State' inspection fees.

### 4300 TRANSPORTATION AND TRAVEL

Represents the training and education for water certifications.

## Fund 630

## Water Utility

	2011-12	2012-13 Estimated	2013-14 Budget	2014-15 Budget
<b>Expenses</b>				
1999 Salaries/Benefits	377,255	587,848	352,356	362,927
1001 Extra Help	413	-	10,000	-
1002 Overtime	31,552	31,790	35,000	35,000
2000 Safety Clothing	2,975	5,495	3,000	3,500
2100 Communications	110	773	773	797
2400 Insurance	11,771	13,310	15,302	15,302
3000 Equipment Mtnc.	18,774	33,919	20,000	20,000
3200 Mtnc-Structure	-	6,009	6,000	6,000
3300 Memberships	1,480	1,163	1,163	1,198
3500 Office	1,630	3,489	3,489	3,594
3600 Professional	6,238	-	-	-
3700 Publications	-	999	999	1,029
3800 Rents-Equipment	48	250	250	257
3950 Small Tools	-	1,499	1,000	1,544
3960 Fuel	-	-	-	-
3975 Lab/Testing	-	6,520	7,500	7,500
3999 Infrastructure Protection	30,363	60,670	134,316	134,316
4000 Special Dept.	128,012	109,898	50,000	50,000
4300 Trans. & Travel	1,518	2,997	2,000	3,087
4350 TUITION REIMB.	-	-	-	-
4400 Utilities	113,980	79,928	120,000	125,000
5700 BAD DEBT W/O	9,751	3,090	9,000	3,183
5900 Debt svce	84,216	84,327	84,443	84,564
6100 Struct.&Improve	-	-	-	-
6300 Equipment	4,144	-	20,317	-
6500 Reserve	35,000	33,000	33,000	33,000
7004 Finance Cost Rc	14,250	22,406	17,589	18,062
7011 Corp. Yard Cost	112,432	130,735	84,827	86,150
7012 Admin. Cost Rc	-	17,578	12,796	13,003
7013 FIRE COSTS REC	15,000	18,500	18,500	18,500
7016 Council Cost Rc	-	12,453	9,005	9,061
7020 Engineer Costs	4,000	4,000	-	-
<b>Total</b>	<b>1,004,912</b>	<b>\$1,272,647</b>	<b>\$1,052,626</b>	<b>\$1,036,575</b>

## 650-Sewer Utility Fund

### 650 Sewer Utility

The Sewer Utility is focusing on mandates for prevention of spills, protecting water quality, and reducing inflow and infiltration. These affect operations and reporting requirements related to minimizing fines. The major capital expenditures in FY 10-11 are for the expansion of the Waste Water Treatment Plant. The source of funding is USDA.: \$2,750,000 from COPs debt proceeds and \$2,300,850 from a USDA grant. The additional electricity required to operate the expanded plant will be generated by a 1 MW solar farm.

#### 1002 OVERTIME

EPA requires that only licensed, trained operators are employed at the sewer plant; hence only qualified employees are available for standby duty for the sewer plant.

#### 2000 SAFETY CLOTHING/SAFETY EQUIPMENT

Includes safety shirts and steel-toed boots, gas detector maintenance, mask, safety belts, and safety training materials.

#### 2100 COMMUNICATIONS

Covers the cost of water monitoring devices, a telephone line at the treatment plant, phone allowance for the Plant Operator and Operator-in-training, alarm system lines and control building lines. In total, we have five alarm systems in the sewer department. The alarm system lines cost \$225 per month, or \$2,700 annually.

#### 2400 GENERAL INSURANCE

This includes an allocation for liability insurance based on a pro-rata percentage of this department's operating budget to the City's total operating budget, the sewer department's share of the City's fire insurance premium, a portion of the cost of an employee blanket bond, an allocation for unemployment insurance, and the annual cost of flood insurance as required under the EPA grant used to construct the sewer treatment plant.

### 3000 EQUIPMENT MAINTENANCE

Includes the cost of maintenance of two pagers and radios; annual maintenance as well as any unforeseen repairs to sewer pumps and treatment plant equipment and hydro-flusher, sewer rodder, sewer department road vehicles, video camera truck, tractor, lawn mowers, sewer department's share of annual maintenance contracts on the Corbin Willits Systems financial and billing software and postage machine.

### 3500 OFFICE EXPENSE

Reflects the cost of postage in mailing utility bills and a pro-rata share of utility forms printing cost.

### 3600 PROFESSIONAL SERVICES

Diving Services for removal of pipeline blockage

### 3800 EQUIPMENT RENTS

Covers rental cost of alarm system and a pro rata share of the City's postage machine.

### 4000 SPECIAL DEPARTMENTAL EXPENSE

Various supplies used in maintenance and operation of sewage system, such as materials stock, manholes, rings, 6' sewer pipe, 8' sewer pipe, The annual fee to SWRCB for waste discharge requirements is separated and accounted for in account 4650

### 4650 TAXES/PERMITS

Annual SWRCB Waste water discharge permits

**Fund 650 Sewer Utility**

**4650 Operating**

	<b>2011-12</b>	<b>2012-13 Estimated</b>	<b>2013-14 Budget</b>	<b>2014-15 Budget</b>
<b>Expenses</b>				
1999 Salaries/Benefits	6,284	14,000	158,192	162,938
2100 Communications	-	-	-	-
2400 Insurance	8,407	457	2,608	2,608
3500 Office	2,722	-	3,000	3,000
3600 Professional	25,094	-	1,000	1,000
3700 Publications	25	-	-	-
3960 Fuel	-	-	-	-
3999 Infrastructure Protection			33,579	
4000 Special Dept.	64	-		-
4400 Utilities	-	-	-	-
5700 BAD DEBT W/O	-	2,060	-	-
5901 Debt svce - int			-	0
6100 Struct.&Improve	1,034,791	-		-
6500 Reserve	50,475	50,000	60,475	60,475
6501 Improvement Res	94,000	94,000	50,000	50,000
7004 Finance Cost Rc	-	-	289	
7012 Admin. Cost Rc	-	-	4,146	
7016 Council Cost Rc	-	-	2,918	
7020 Engineer Costs	125,183	-	-	
<b>Total</b>	<b>\$1,347,046</b>	<b>160,517</b>	<b>316,207</b>	<b>\$280,021</b>

<b>Fund 650 Sewer Utility</b>		<b>4651 Plant</b>			
		<b>2011-12</b>	<b>2012-13 Estimated</b>	<b>2013-14 Budget</b>	<b>2014-15 Budget</b>
<b>Expenses</b>					
1999	Salaries/Benefits	177,537	257,517	134,403	138,435
1002	Overtime		15,796	20,000	20,000
2100	Communications	3,759		4,000	4,000
2400	Insurance	2,006	6,827	8,875	8,875
3000	Equipment Mtnc.	14,366	26,000	10,000	10,000
3200	Mtnce-Structure	2,262	10,000	6,000	6,000
3300	Memberships	132	500	500	500
3500	Office	732	1,250	1,250	1,250
3600	Professional	12,302	13,000	13,000	13,000
3700	Publications	-	100	100	100
3800	Rents-Equipment	23	500	500	500
3950	Small Tools	97	-	-	-
3970	Chemicals	-	1,500	1,500	1,500
3975	Lab/Testing	-	5,400	7,000	7,000
4000	Special Dept.	23,438	21,100	25,000	25,000
4300	Trans. & Travel	-	1,800	1,000	1,000
4400	Utilities	103,136	125,000	130,000	130,000
4650	Taxes/Permits	5,385	16,000	8,000	8,000
5700	BAD DEBT W/O	-	2,060	1,000	1,000
5900	Debt Service	176,360	176,674	175,721	175,721
6100	Struct.&Improve	11,397	10,000	10,000	10,000
6300	Equipment	-	-	1,567	-
6501	Improvement Res	43,200	8,200	8,000	8,000
7004	Finance Cost Rc	2,254	6,964	12,768	12,768
7009	Legal Cost Recd	-	12,725		-
7011	Corp. Yard Cost	92,437	58,992	40,300	40,929
7012	Admin. Cost Rc	74,727	10,714	7,880	8,008
7016	Council Cost Rc	-	11,868	5,546	5,546
7020	Engineer Costs	3,221	5,000	5,000	5,000
<b>Total</b>		<b>\$748,771</b>	<b>\$805,487</b>	<b>\$638,910</b>	<b>\$642,132</b>

Fund 650	Sewer Utility	4652 Town			
		2011-12	2012-13 Estimated	2013-14 Budget	2014-15 Budget
<b>Expenses</b>					
1999	Salaries/Benefits	206,730	340,404	113,172	116,567
1002	Overtime		16,642	20,000	20,000
2400	Insurance	10,316	15,804	13,411	13,411
3000	Equipment Mtnc.	17,711	20,000	20,000	20,000
3200	Mtnce-Structure	-	2,500	2,500	2,500
3300	Memberships	50	500	500	500
3500	Office	1,189	1,500	1,500	1,500
3600	Professional	-	1,000	1,000	1,000
3700	Publications	141	800	800	800
3800	Rents-Equipment	23	500	500	500
3950	Small Tools	-	-	-	-
3975	Lab/Testing	-	8,500	1,000	1,000
3999	Infrastructure Protection	23,644	48,707		-
4000	Special Dept.	22,097	31,500	33,000	33,000
4300	Trans. & Travel	-	1,803	1,000	1,000
4400	Utilities	36,284	30,900	38,000	38,000
5700	BAD DEBT W/O	-	1,545	1,545	1,545
6100	Struct.&Improve	-	10,000	5,000	5,000
6300	Equipment	353	-	49,067	-
7004	Finance Cost Rc	7,364	17,584	12,892	-
7009	Legal Cost Recd		12,725	-	-
7011	Corp. Yard Cost		95,386	40,300	40,929
7012	Admin. Cost Rc	56,347	8,085	4,866	4,945
7016	Council Cost Rc	5,637	14,425	3,424	3,445
7020	Engineer Costs		5,000	5,000	5,000
<b>Total</b>		<b>\$387,886</b>	<b>\$685,810</b>	<b>\$363,477</b>	<b>\$305,642</b>

Fund 650	Sewer Utility	4653 BCHA			
		2011-12	2012-13 Estimated	2013-14 Budget	2014-15 Budget
<b>Expenses</b>					
1999	Salaries/Benefits	7,212	8,428	8,000	8,240
3000	Equipment Mtnc.	132	4,410	500	500
7004	Finance Cost Rc	-		3,030	3,112
7011	Corp. Yard Cost	1,761	2,475	94	95
7012	Admin. Cost Rc	-		204	207
7016	Council Cost Rc	-	-	143	144
<b>Total</b>		<b>\$9,105</b>	<b>\$15,313</b>	<b>\$11,971</b>	<b>\$12,298</b>

Fund 650	Sewer Utility	4658 Septage Hauler Receiving			
		2011-12	2012-13 Estimated	2013-14 Budget	2014-15 Budget
<b>Expenses</b>					
1999	Salaries/Benefits	7,212	-	-	-
2400	Insurance	-	1,000	1,000	1,000
4400	Utilities	1,238	1,050	1,500	1,500
7004	Finance Cost Rc	-	-	117	120
7011	Corp. Yard Cost	-	-	94	95
7012	Admin. Cost Rc	84	-	44	47
7016	Council Cost Rc	-	-	31	31
<b>Total</b>		<b>\$8,534</b>	<b>\$2,050</b>	<b>\$2,786</b>	<b>\$2,762</b>
<b>Grand Total Fund 650</b>		<b>\$2,501,342</b>	<b>\$1,669,177</b>	<b>\$1,333,351</b>	<b>\$1,242,855</b>

### 656 Sewer – Debt Service

This budget unit represents the anticipated debt service costs of the utility. Currently debt has been incurred only on the Highway 99 Gravity Sewer Collector project. The construction of the project was completed during 2000-2001 with debt service payments due semi-annually on the permanent financing provided by USDA’s Rural Utility Service. The first payment was made on March 1, 2001 with subsequent payments due each September 1<sup>st</sup> and March 1<sup>st</sup> until the loan is paid off on September 1, 2040. Requirements of the loan include segregation of debt service payments from ongoing sewer operations and the funding of a debt service, repair and extension reserve. The reserve requirement equals 1/10<sup>th</sup> of the average installment each year. The debt service reserve, when fully funded, will equal the average annual loan installment, approximately \$6,645 per year. The average debt service (including both principal and interest) will be approximately \$66,450 annually until 2041.

## Debt Payment Schedule

### RUS COPS

<b>Due</b>	<b>Principal</b>	<b>Interest</b>	<b>Payment</b>
9/1/2010	25,000.00	21,060.00	46,060.00
3/1/2011		20,653.75	20,653.75
9/1/2011	26,000.00	20,653.75	46,653.75
3/1/2012		20,231.25	20,231.25
9/1/2012	27,000.00	20,231.25	47,231.25
3/1/2013		19,792.50	19,792.50

### WWTP Expansion COPS

<b>Due</b>	<b>Principal</b>	<b>Interest</b>	<b>Payment</b>
10/1/2010		33,611.11	33,611.11
4/1/2011	42,000.00	33,611.11	75,611.11
10/1/2011		33,850.00	33,850.00
4/1/2012	42,000.00	33,850.00	75,850.00
10/1/2012		33,325.00	33,325.00
4/1/2013	42,000.00	33,325.00	75,325.00

## 700 Senior Taxi



This budget represents the costs of the Gridley Golden Feather Flyer. The Flyer provides transportation opportunities for eligible senior and handicapped citizen in the City of Gridley and by contract in the immediate County surroundings. The budget amount is based on the estimated costs associated with the employee driver as well as the

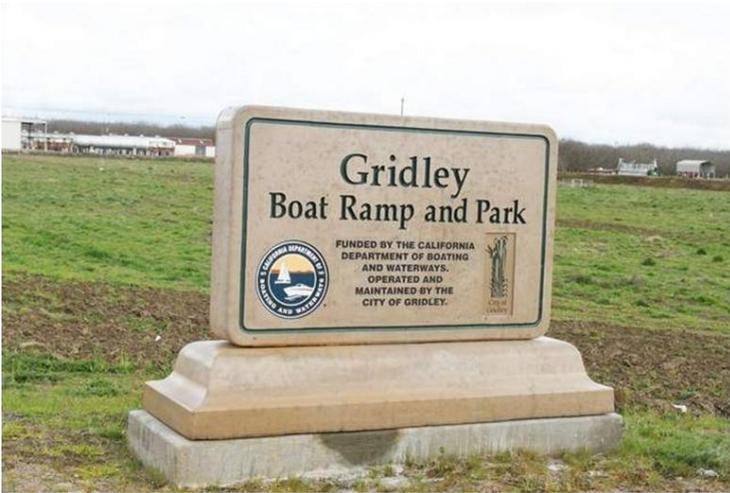
maintenance on the City owned transit vehicle. In fiscal year 2007-2008, the City placed a new 9 passenger vehicle into service as the primary vehicle for Flyer. The vehicle requires no special licenses. Due to the unique nature of the Flyer's operation and its low cost, the Flyer is not part of County's transit operations. The InterCity Transit System (now called the B-Line) and the Flyer are both funded by Transit Development Act funds. These funds include State Transit Assistance (STA) funds and Local Transportation Funds (LTF). Annually, the City completes the TDA allocation plan that identifies the full amount of expenditures for each of these programs. Once completed and accepted by the BCAG governing board, Butte County is authorized to release the funds available to the City in the proportions identified in the allocation plan. Funds not obligated for either the InterCity Transit System or the Flyer are available to the City for general street maintenance purposes. The savings mentioned above will increase the overall funding available to the city for TDA allocation. The B-line is adding a morning route from Gridley to Chico. The charges for this additional service are absorbed by all Butte County transit participants. The actual impact on Gridley's funding is not known at this point.

In addition to TDA funds, all ticket sales for trips outside the City (Zone's II and III) are subsidized by Butte County Transit at \$4 and \$4.50 respectively based on the zone of use.

**700 Senior Taxi**

<b>Expenses</b>	<b>2011-12</b>	<b>2012-13 Estimated</b>	<b>2013-14 Budget</b>	<b>2014-15 Budget</b>
1999 Salaries/Benefits	106,180	104,000	105,062	108,214
2100 Communications	799	1,000	1,000	1,000
2300 Household Exp.	-	80	500	500
2400 Insurance	1,824	2,371	3,083	3,083
3000 Equipment Mtnc.	4,472	5,000	7,000	7,000
3500 Office	300	1,000	500	500
3600 Professional	-	1,000	2,000	2,000
3700 Publications	320	300	500	500
3960 Fuel	-	7,750	8,000	8,000
4000 Special Dept.	6,732	4,000	4,000	4,000
4300 Trans. & Travel	-	300	300	300
5500 Judgements	-	-	-	-
5800 LC/Interest	5	-	-	-
6500 Reserve	-	-	-	-
6999 DEPRECIATN. EXP	11,664	11,664	11,664	11,664
7004 Finance Cost Rec	1,568	1,131	6,486	6,681
7012 Admin. Cost Red	1,609	1,682	-	-
<b>Total</b>	<b>\$135,474</b>	<b>\$141,278</b>	<b>\$150,095</b>	<b>\$153,441</b>

## 480 Boat Ramp Fund

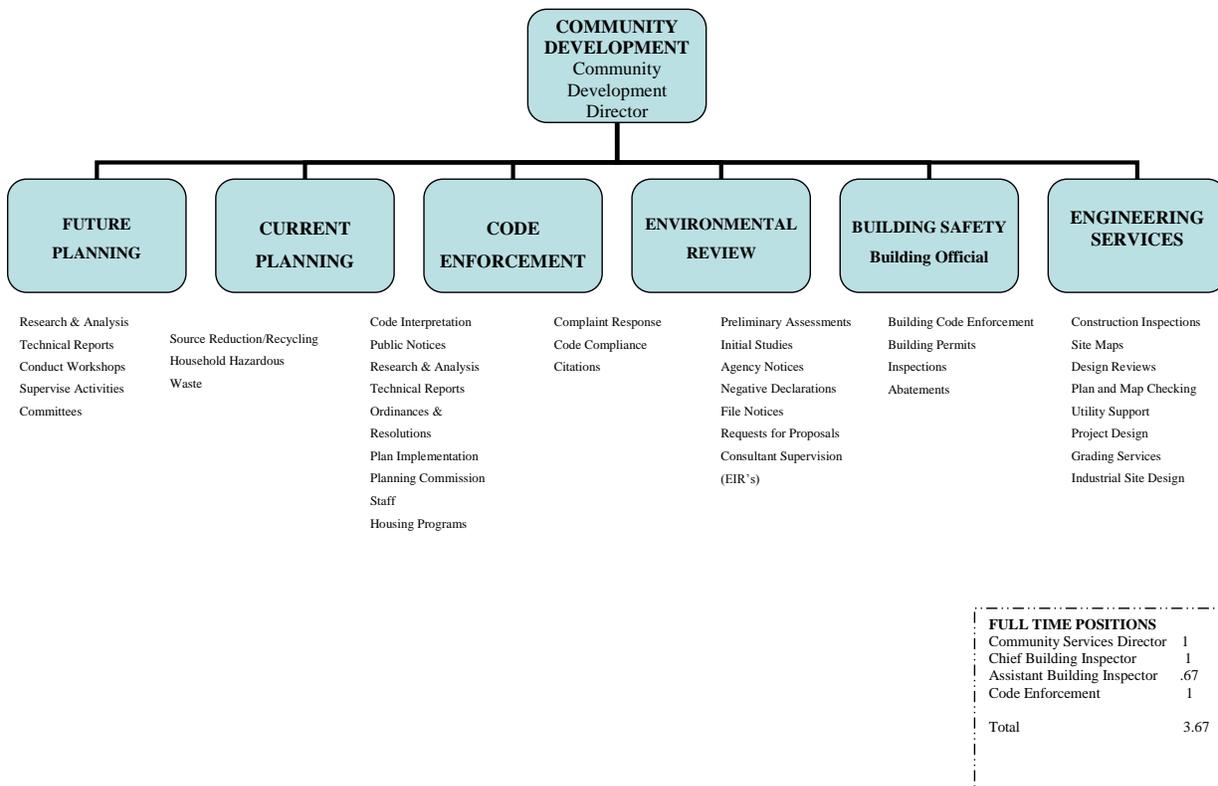
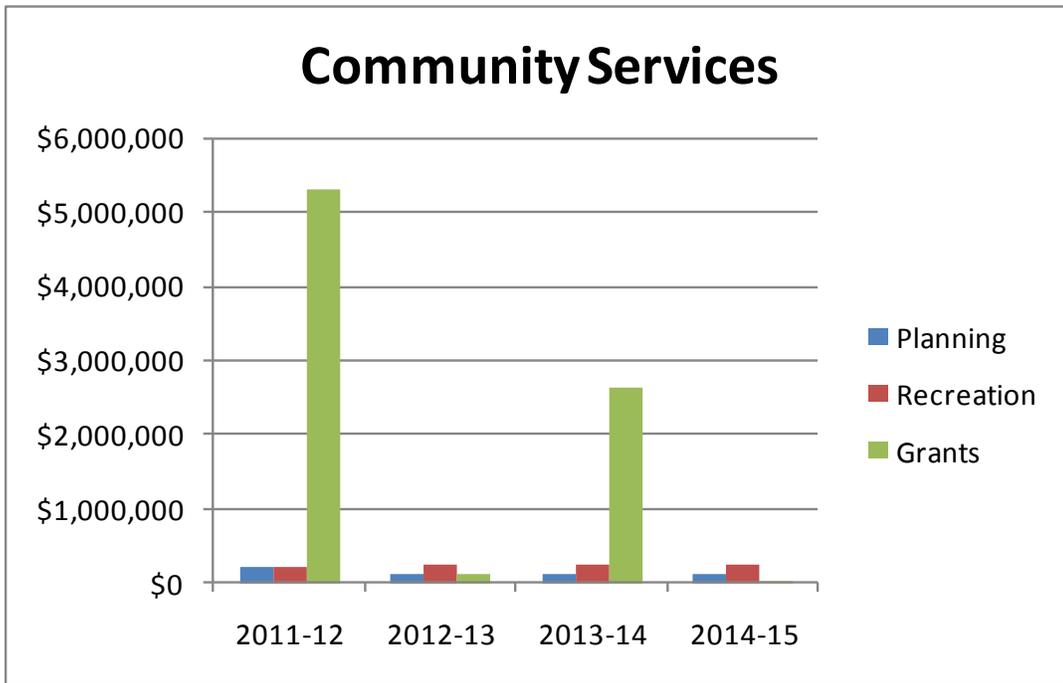


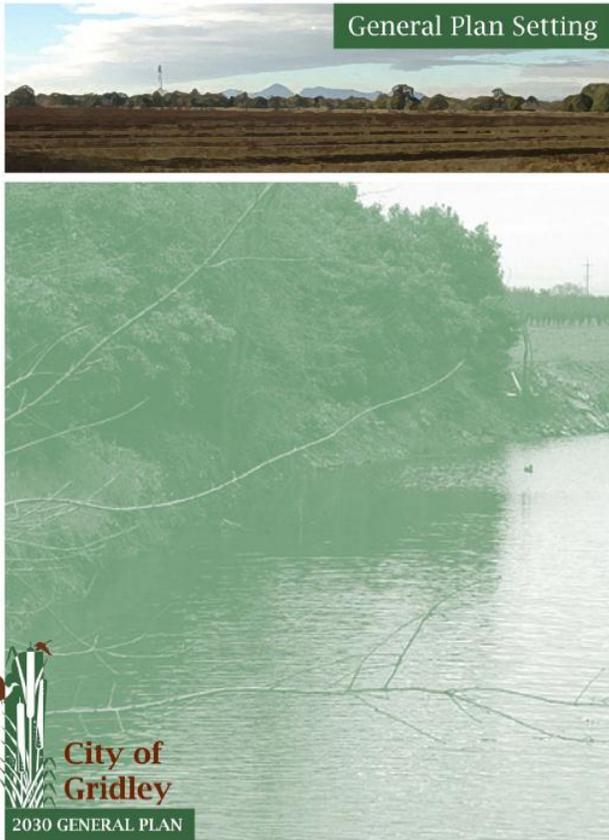
The boat ramp facilities fund is used to account for revenue/expenses related to the City owned boat launch facilities on the Feather River. Due to prior problems with vandalism, a locked gate is maintained at the facility with permits and keys to the gate sold annually. Revenue is used to pay expenses for on-going maintenance and the costs related to keys and window stickers. Ramp permits are issued for \$25 for the initial permit and \$10 for permit renewals. As approximately 550 permits were issued a year in the past, more and more are issued at the lower rate reducing permit revenues from in excess of \$8,000 annually to less than \$3,000 annually. In 2005, the Public Works Director, in coordination with the State Department of Boating & Waterways submitted an application for an extensive makeover of the entire Boat Ramp area. The application was submitted for approximately \$900,000. In 2006-2007, the application was reviewed by the Boating & Waterways Commission. The City was awarded \$935,000 for improvements to the facility. The project was completed March 2013. Improvements include a fully functional boat dock, fish cleaning station, bathroom facilities, improved parking facilities, signage, automated gate operations and riverbank renovations.

		2011-12	2012-13 Estimated	2013-14 Budget	2014-15 Budget
<b>480 Boat Ramp</b>					
4480	1999 Salaries/Benefits	3,143		1,500	1,545
	3600 Engineer Costs	37,418	12,372	-	-
	3800 Rents-Equipment	858	1,206	1,500	1,500
	4000 Special Dept. Boat Ramp Struct.&	996	2,866	3,000	3,000
	6100 Improvement Shooting Range Struct.&	5,525	880,704		
4481	6100 Improvement Boat Ramp Total		14,400		
		<b>\$47,940</b>	<b>\$911,548</b>	<b>\$6,000</b>	<b>\$6,045</b>

**COMMUNITY DEVELOPMENT AND SERVICES**







## 500- Planning

The planning department, under the direction of the Community Development Director, responds to technical questions regarding requirements for new construction of any scale; coordinates review of construction plans by all City departments; prepares environmental review documents, public notices and staff reports for all land use applications; is responsible for assuring that the City complies with complex legal requirements in planning matters; enforces zoning regulations; conducts research and prepares reports on planning-related matters; and represents the City on planning-related agencies. The Community Development Director coordinates the activities of the Planning Commission and conducts the Commission meetings. The City initiated a General Plan, Housing Element and Sphere of Influence update which was completed in 2011. Subsequent to the adoption of these studies, the AB 1600 and Master Fee Update and significant portions of Title 17 Zoning Ordinance will be dated in 2011-2012.

Expenditures

**Fund 500**

Expenses	2011-12	2012-13 Estimated	4500 Planning	
			2013-14 Budget	2014-15 Budget
1999 Salaries/Benefits	114,604	-	11,808	12,162
2100 Communications	1,019	2,000	2,000	2,000
2400 Insurance	2,894	607	1,600	1,600
3000 Equipment Mtnc.	1,349	1,000	1,000	1,000
3300 Memberships	-	-	-	-
3500 Office	2,484	3,000	3,000	3,090
3600 Professional	39,952	47,500	50,000	50,000
3700 Publications	2,418	1,000	1,000	1,000
3800 Rents-Equipment	43	500	500	500
4000 Special Dept.	5,003	2,026	2,000	2,000
4300 Trans. & Travel	134	-	1,500	1,545
4350 TUITION REIMB.	-	-	500	515
5800 LC/Interest	-	-	-	-
5900 Debt svce-prin	-	18,003	18,270	18,270
5901 Debt svce - int	-	9,971	9,705	9,705
6300 Equipment	604	-	-	-
7004 Finance Cost Rc	-	4,190	4,270	4,385
7012 Admin. Cost Rec	-	2,863	2,030	2,063
7016 Council Cost Rc	-	2,028	1,429	1,428
7020 Engineer Costs	46,971	20,000	10,000	10,000
<b>Total</b>	<b>\$217,475</b>	<b>\$114,688</b>	<b>\$120,611</b>	<b>\$121,262</b>

## 511-513 Economic Development Block Grants

The repayment of Economic Development Block Grants loaned for housing rehabilitation results in program income and is deposited to the Housing Rehabilitation – Revolving Loan Fund (RLF) and Economic Development – RLF in preapproved allocations. These funds can fund new loans or be used for public benefit projects approved by both CDBG and by the City Council. If funds are loaned out from this RLF fund, program income is also available for general administration and program delivery functions in preapproved ratios to the funds loaned.

		2011-12	2012-13 Estimated	2013-14 Budget	2014-15 Budget
<b>511 Economic Development Revolving Line</b>					
4801	1999 BENEFITS/INSUR	5,358	5,499	3,795	4,023
4802	3600 Professional	14,136	5,499	2,000	2,000
4802	4000 Special Dept.	50	50	5,000	5,000
<b>513</b>	<b>Economic Development Revolving Line Total</b>	<b>\$19,544</b>	<b>\$11,048</b>	<b>\$10,795</b>	<b>\$11,023</b>
<b>Housing Rehab Revolving Line</b>					
4801	1999 BENEFITS/INSUR			3,795	3,909
4802	3700 Publications	-	-	-	-
4802	4000 Special Dept.	160	160	3,000	3,000
	<b>Housing Rehab Revolving Line Total</b>	<b>\$160</b>	<b>\$160</b>	<b>\$6,795</b>	<b>\$6,909</b>

### MISSION STATEMENT

The Gridley Recreation Department is committed to providing the greater Gridley Area with recreation programs in a coordinated and cost effective manner.

<b>Events</b>	<a href="#">View All</a>	<b>Programs</b>	<a href="#">View All</a>	<b>Follow Us</b>
<b>BEGINNING TUMBLING CLASSES</b> Starting June 5th 2013		The Gridley Recreation Department is committed to providing the greater Gridley Area with recreation programs in a coordinated and cost effective manner.		
*NEW CLASS*		Summer Programs Teens Classes Youth Activities		
<b>Summer-British Soccer Camp</b> July 29th -August 2nd 2013				
				



The City of Gridley Recreation Department is located at 194 Washington Street. The facilities were remodeled in 2009 and are available for rent for weddings, birthday parties and family reunions accommodate groups up to 50.



Recreation Department activities are directed by the Recreation Coordinator and one part-time assistant. Temporary staff runs the numerous activities and programs offered to children, teens and adults. There is a Teen Center for after school activities including: Air Hockey, Play station, Basketball, Cooking, Sewing, Computers and Movies.



Expenses	2011-12	2012-13 Estimated	2013-14 Budget	2014-15 Budget
1999 Salaries/Benefits	106,280	104,788	114,397	118,009
2100 Communications	1,377	2,285	2,300	2,300
2400 Insurance	1,247	1,464	1,621	1,621
3000 Equipment Mtnc.	-	1,030	1,000	1,000
3300 Memberships	798	1,050	1,050	1,050
3500 Office	4,684	7,077	7,100	7,100
3600 Professional	1,079	1,000	1,000	1,000
3700 Publications	143	250	250	250
4000 Special Dept.	73,961	100,390	99,837	99,837
4300 Trans. & Travel	93	255	255	255
4400 Utilities	6,435	5,000	7,500	7,500
5800 LC/Interest	-	-	-	-
6300 Equipment	13,235	10,000	10,000	10,000
7004 Finance Cost Rc	996	4,198	8,485	8,713
7012 Admin. Cost Rc	-	3,603	4,200	4,268
7016 Council Cost Rc	-	2,552	2,956	2,974
<b>Total</b>	<b>\$210,328</b>	<b>\$244,942</b>	<b>\$261,951</b>	<b>\$265,878</b>

Expenses	2011-12	2012-13 Estimated	2013-14 Budget	2014-15 Budget
1999 Salaries/Benefits	106,280	104,788	114,397	118,009
2100 Communications	1,377	2,285	2,300	2,300
2400 Insurance	1,247	1,464	1,621	1,621
3000 Equipment Mtn.	-	1,030	1,000	1,000
3300 Memberships	798	1,050	1,050	1,050
3500 Office	4,684	7,077	7,100	7,100
3600 Professional	1,079	1,000	1,000	1,000
3700 Publications	143	250	250	250
4000 Special Dept.	73,961	100,390	99,837	99,837
4300 Trans. & Travel	93	255	255	255
4400 Utilities	6,435	5,000	7,500	7,500
5800 LC/Interest	-	-	-	-
6300 Equipment	13,235	10,000	10,000	10,000
7004 Finance Cost Rc	996	4,198	8,485	8,713
7012 Admin. Cost Rc	-	3,603	4,200	4,268
7016 Council Cost Rc	-	2,552	2,956	2,974
<b>Total</b>	<b>\$210,328</b>	<b>\$244,942</b>	<b>\$261,951</b>	<b>\$265,878</b>

GRANTS

**805 Transportation Enhancement Grant**

The City qualified for \$452,00 in TE funding for Hazel Street Improvements . The \$296,000 City match comes from 2008 Proposition 1B funding and is budgeted in Fund 390.

		<u>2011-12</u>	<u>2012-13</u> Estimated	<u>2013-14</u> Budget	<u>2014-15</u> Budget
<b>805 Hazel Street TE Grant</b>	6100 Struct.&Improvements			452,000	-
					-
	<b>Hazel Street TE Grant</b>	<b>\$0</b>	<b>\$0</b>	<b>\$452,000</b>	<b>\$0</b>

**814 Gridley Springs Rehabilitation**

\$2,180,000 Grant from Housing and Community Development for the rehabilitation of 32 units of the Gridley Springs low income apartment complex. The Finance Department will handle the administration of this grant.

		<u>2011-12</u>	<u>2012-13</u> Estimated	<u>2013-14</u> Budget	<u>2014-15</u> Budget
<b>814 12-HOME- Gridley Springs Rehab</b>					
	4802 5000 Loan Proceeds	-		2,180,000	-
	<b>12-HOME- Total</b>	<b>-</b>	<b>\$0</b>	<b>\$2,180,000</b>	<b>-</b>

**821 Strategic Planning Grant**

Department of Conservation Grant for planning in the areas of greenhouse gas reduction, development code and improvement standards, and infill design guidelines.

	2011-12	2012-13 Estimated	2013-14 Budget	2014-15 Budget
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**821 Strategic Planning Grant**

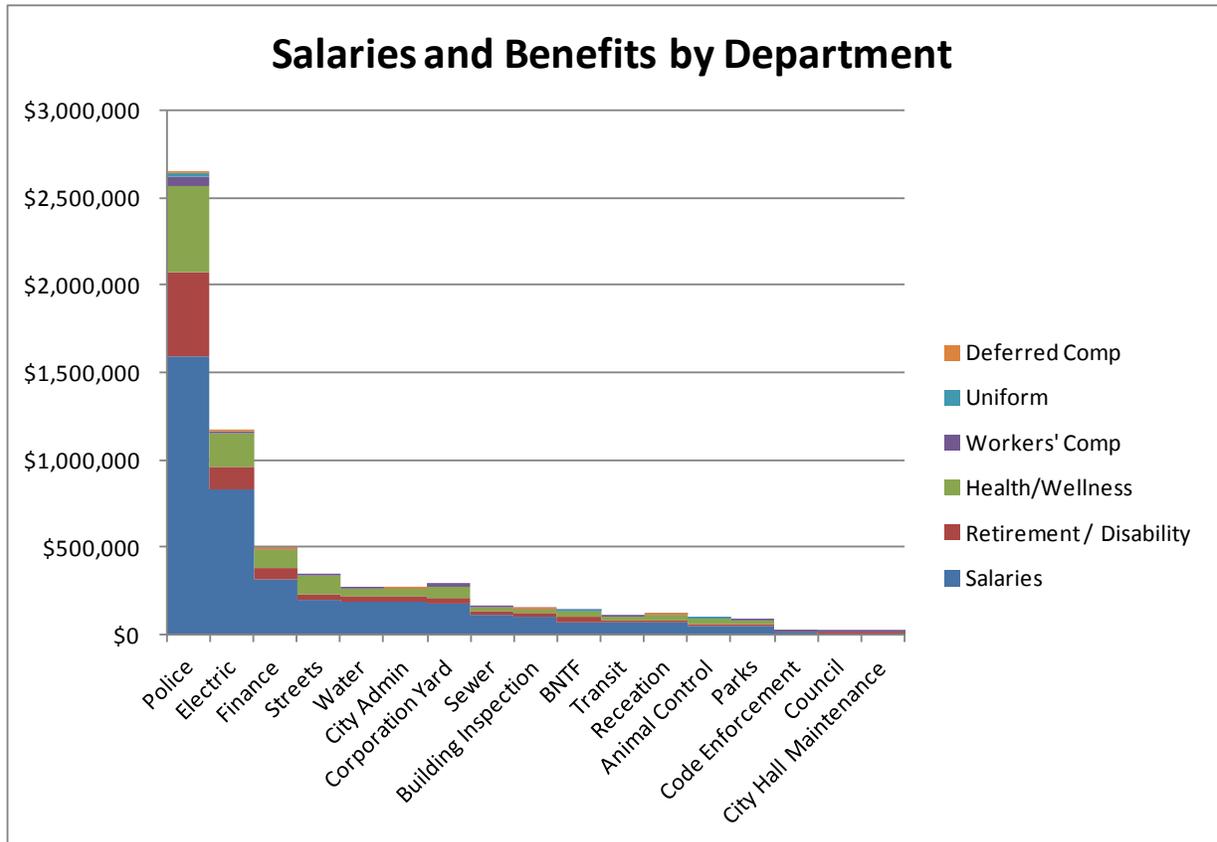
4500	3600 Professional Expense	-	-	440,000	-
	<b>Strategic Planning Grant Total</b>	-	-	<b>\$440,000</b>	-
	<b>All Grants</b>	<b>\$5,356,613</b>	<b>\$1,015,119</b>	<b>\$4,765,590</b>	<b>\$23,977</b>

## **220 Public Financing Authority**

The Gridley Public Financing Authority, a joint powers authority, was created in 2008. The members of the authority are the City of Gridley and the Gridley Redevelopment Agency. The express purpose of the Authority is to facilitate the issuance of debt for the benefit of the Gridley Redevelopment Agency. The first debt issue for the Agency was completed on May 22, 2008. The Authority has a limited scope of responsibilities regarding the issuance and reporting of the debt. One obligation is for the annual adoption of a budget for the Authority which is presented here as part of the City's comprehensive budget. The expenses incurred were immaterial and no Budget was requested for 2012-13. Any costs incurred are now covered by the Successor Agency to the former Gridley Redevelopment Agency. The Reportable Obligation Schedule (ROPS) is not part of the City's annual budget and is submitted directly twice a year to the California Department of Finance.

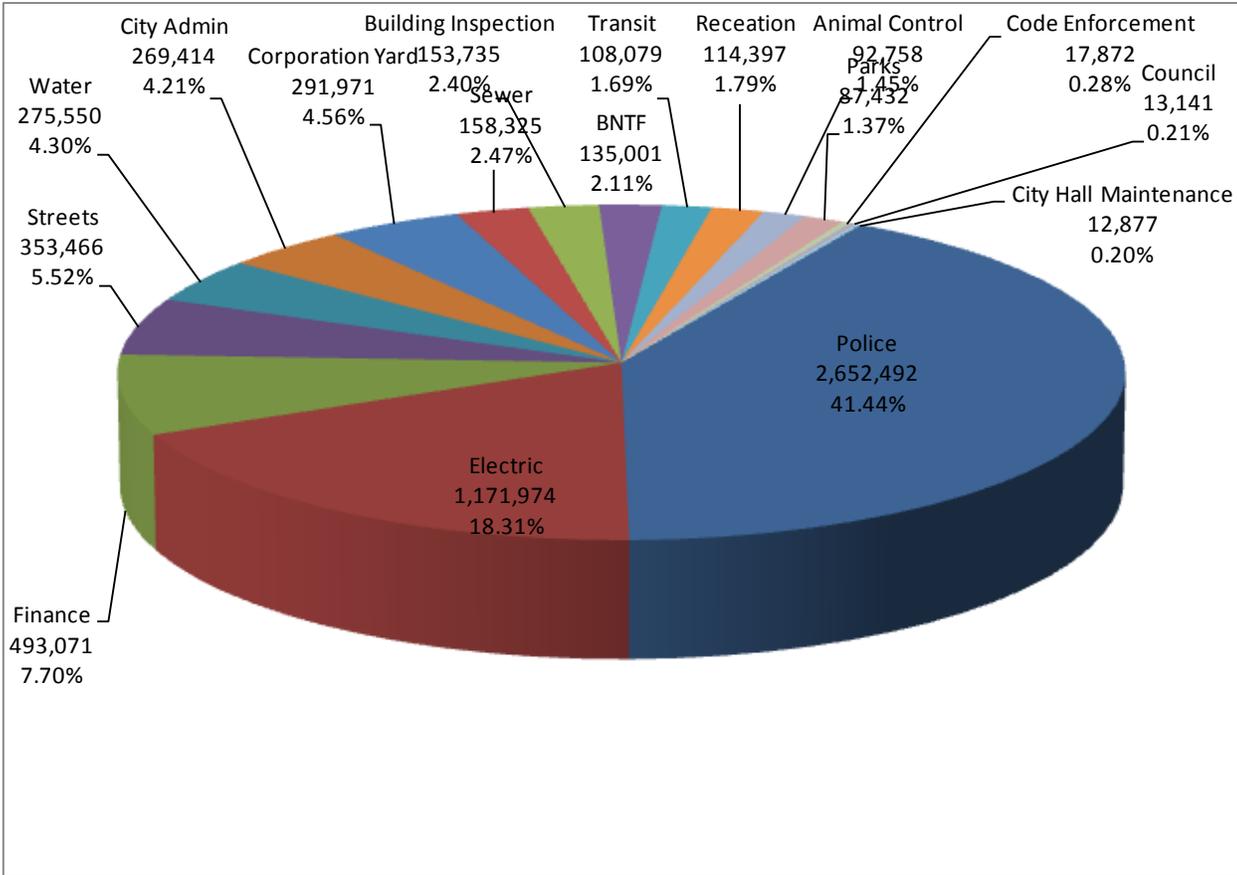
# Salaries and Benefits

**SALARIES /BENEFITS**



Fund	Department	Salaries	Retirement / Disability	Health/Wellness	Workers' Comp	Uniform	Deferred Comp	Totals
10	Police	1,592,966	481,987	488,763	57,706	17,780	13,289	2,652,492
600	Electric	826,735	136,736	190,192	12,371	0	5,940	1,171,974
10	Finance	316,102	63,428	106,778	1,294	0	5,470	493,071
10	Streets	194,276	39,046	106,492	13,651	0	0	353,466
630	Water	191,658	24,882	50,320	8,689	0	0	275,550
10	City Admin	187,273	37,561	36,884	767	0	6,929	269,414
10	Corporation Yard	173,341	34,767	71,683	12,180	0	0	291,971
650	Sewer	115,840	15,211	21,945	5,329	0	0	158,325
10	Building Inspection	104,359	22,435	22,363	427	0	4,151	153,735
10	BNTF	75,376	27,269	28,419	3,047	889	0	135,001
700	Transit	68,219	12,000	21,892	5,968	0	0	108,079
495	Recreation	67,280	14,249	28,396	1,643	0	2,829	114,397
10	Animal Control	50,456	10,971	28,370	2,071	889	0	92,758
10	Parks	46,883	9,403	27,851	3,294	0	0	87,432
10	Code Enforcement	16,320	1,485	0	67	0	0	17,872
10	Council	12,000	1,092	0	49	0	0	13,141
10	City Hall Maintenance	11,635	1,059	0	183	0	0	12,877
		<b>4,050,719</b>	<b>933,581</b>	<b>1,230,350</b>	<b>128,737</b>	<b>19,558</b>	<b>38,608</b>	<b>6,401,553</b>

## 2013-14 Salaries and Benefits



**ELECTRIC 7-1-13- 6-30-14**

	<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Step 4</u>	<u>Step 5</u>	<u>Step 6</u>	<u>Step 7</u>	<u>Top Step</u>
Electrical Supervisor	-	-	-	-	-	-	-	8,413
Senior Electric Line Worker	-	-	-	-	-	-	-	8,012
Electrical Line Worker	-	-	-	-	-	-	-	7,630
Apprentice Line Worker	4,578	4,960	5,341	5,723	6,104	6,486	6,867	-
Customer Service Technician	3,818	4,009	4,209	4,419	4,640	-	-	-

**Incentives and other additional pay****Class B Drivers License - Effective 7-1-2005****Flat Rated as of 7-1-2012**

Included in the base pay for Electric Supervisor, Senior Electric Line Worker, Electric Line Worker &amp; Apprentice Line Worker +\$ 50

Customer Service Technician	239	248	258	269	280	-	-	-
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**Bilingual Pay - Effective 7-1-2005 (Flat rate as of 7-1-12)**

Electric Supervisor	-	-	-	-	-	-	-	466
Senior Electric Line Worker	-	-	-	-	-	-	-	447
Electric Line Worker	-	-	-	-	-	-	-	428
Apprentice Line Worker	277	295	314	333	352	371	390	-
Customer Service Technician	239	248	258	269	280	-	-	-

**Rubber Glove Certificate - Effective date 2-13-06?**

Electric Supervisor	-	-	-	-	-	-	-	505
Senior Electric Line Worker	-	-	-	-	-	-	-	481
Electric Line Worker	-	-	-	-	-	-	-	458
Apprentice Line Worker	275	298	320	343	366	389	412	-

**Longevity - effective 7-1-2005****1% at 10 years of service**

Electric Supervisor	-	-	-	-	-	-	-	84
Senior Electric Line Worker	-	-	-	-	-	-	-	80
Electric Line Worker	-	-	-	-	-	-	-	76
Apprentice Line Worker	46	50	53	57	61	65	69	-
Customer Service Technician	38	40	42	44	46	-	-	-

**2% at 15 years of service**

Electric Supervisor	-	-	-	-	-	-	-	168
Senior Electric Line Worker	-	-	-	-	-	-	-	160
Electric Line Worker	-	-	-	-	-	-	-	153
Apprentice Line Worker	92	99	107	114	122	130	137	-
Customer Service Technician	76	80	84	88	93	-	-	-

**3% at 20 years of service**

Electric Supervisor	-	-	-	-	-	-	-	252
Senior Electric Line Worker	-	-	-	-	-	-	-	240
Electric Line Worker	-	-	-	-	-	-	-	229
Apprentice Line Worker	137	149	160	172	183	195	206	-
Customer Service Technician	115	120	126	133	139	-	-	-

**PUBLIC WORKS 7-1-13 - 6-30-14**

	<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Step 4</u>	<u>Top Step</u>
Maintenance Supervisor	4,397	4,616	4,847	5,089	5,343
Senior Maintenance Worker	3,624	3,805	3,995	4,195	4,405
Maintenance Worker II	3,151	3,309	3,474	3,648	3,830
Maintenance Worker I	2,837	2,979	3,128	3,284	3,448

**Incentives and other additional pay**

**Bilingual Pay - Flat Rate as of 7-1-12**

5% with qualifications + \$50

Maintenance Supervisor	268	279	290	302	315
Senior Maintenance Worker	229	238	248	258	268
Maintenance Worker II	206	214	222	231	240
Maintenance Worker I	190	198	205	213	221

**Class B Drivers License - Flat rate as of 7-1-12**

5% with qualifications + \$ 50

Maintenance Supervisor	268	279	290	302	315
Senior Maintenance Worker	229	238	248	258	268
Maintenance Worker II	206	214	222	231	240
Maintenance Worker I	190	198	205	213	221

**Sewer and Water Certificates**

Flat rated for D2 Distribution Certificate with \$50 Effective 7-1-2010

Maintenance Supervisor	246	255	266	277	288
Senior Maintenance Worker	211	169	178	187	196
Maintenance Worker II	190	147	155	162	170
Maintenance Worker I	176	133	139	146	154

Flat Rated for Level II Water Treatment Certificate with \$100 Effective 7-1-2010

Maintenance Supervisor	491	511	531	553	576
Senior Maintenance Worker	423	439	456	473	492
Maintenance Worker II	381	395	409	425	441
Maintenance Worker I	353	365	379	392	407

Flat rated for Level II Wastewater Treatment Certificate plus \$ 100 Effective 7-1-2010

Maintenance Supervisor	491	511	531	553	576
Senior Maintenance Worker	423	439	456	473	492
Maintenance Worker II	381	395	409	425	441
Maintenance Worker I	353	365	379	392	407

Flat rated for Water Backflow Prevention Certification plus \$ 50 Effective 7-1-2010

Maintenance Supervisor	148	153	158	163	169
Senior Maintenance Worker	131	135	139	143	148
Maintenance Worker II	120	124	127	131	135
Maintenance Worker I	113	116	120	123	127
Senior Maintenance Worker	181	190	200	210	220

**Longevity**

1% at 10 years of service

Maintenance Supervisor	44	46	48	51	53
Senior Maintenance Worker	36	38	40	42	44
Maintenance Worker II	32	33	35	36	38
Maintenance Worker I	28	30	31	33	34

2% at 15 years of service

Maintenance Supervisor	88	92	97	102	107
Senior Maintenance Worker	72	76	80	84	88
Maintenance Worker II	63	66	69	73	77
Maintenance Worker I	57	60	63	66	69

3% at 20 years of service

Maintenance Supervisor	132	138	145	153	160
Senior Maintenance Worker	109	114	120	126	132
Maintenance Worker II	95	99	104	109	115

*Bargaining Group: GPOA*

<u>Sworn Officers</u>	<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Step 4</u>	<u>Step 5</u>	<u>Step 6</u>	<u>Step 7</u>
Police Sergeant	4,425	4,646	4,878	5,122	5,378	5,512	5,650
Police Officer	3,670	3,853	4,046	4,248	4,460	4,572	4,686

<u>Non-sworn Employees</u>							
Public Safety Dispatch Supervisor	3,410	3,580	3,759	3,947	4,144	4,248	4,354
Evidence Officer							
Public Safety Dispatcher/ Animal Control Officer	2,966	3,114	3,270	3,434	3,606	3,696	3,788

**Certificate and other additional pay**

Intermediate POST Certificate (2.5% with qualifications)

Advanced Certificate (2.5% with qualifications - in addition to intermediate certificate)

Assignment - Detective OR Bilingual pay (5%)

Longevity

1% at 10 years of service  
2% at 15 years of service  
3% at 20 years of service

Educational incentive pay

1% for Associates Arts Degree  
2.5% for Bachelor's Degree  
5% for Master's Degree

## *Bargaining Group: Management and Non-represented*

2013-14

Personnel	Step 1	Step 2	Step 3	Step 4	Step 5
Police Chief	9,205	9,666	10,150	10,657	11,190
Electric Superintendent	8,253	8,665	9,098	9,553	10,032
Finance Director	8,203	8,366	8,533	8,672	8,878
Assistant Police Chief	7,858	8,251	8,664	9,097	9,551
Community Development Director	6,520	6,846	7,189	7,548	7,927
Public Works Director	6,158	6,466	6,789	7,129	7,486
Chief Building Official	5,691	5,976	6,275	6,589	6,919
Administrative Assistant Confidential	3,338	3,505	3,681	3,865	4,058
Recreation Coordinator - hourly equivalent	22	23	24	25	26

Gann Initiative - Appropriation Limit Calculation  
For the Fiscal Year ended June 30, 2014

**2013-2014 Appropriation Limit Calculation**

Price factor information:

Prior year amount	3.77
Current year amount	5.12

Population information:

Prior year population	6,576
Current year population	6,723

Per Capita Change: 5.1200

Population Change: 2.7200

	$\frac{5.12 + 100}{100}$	=	1.051200
Per Capita converted to a ratio:			

	$\frac{2.72}{100}$	=	1.027200
Population converted to a ratio:			

Calculation of factor for FY 2011-2012: 1.051200 x 1.079793 = 1.079793

**2013-2014 Appropriation Limit:**

2012-2013 Appropriation Limit	\$16,456,544
Multiplied by Factor	<u>1.079793</u>
2012-2013 Appropriation Limit	<b><u>\$17,769,655</u></b>

## APPENDIX

### GLOSSARY OF BUDGET TERMINOLOGY AND ACRONYMS

**Accounting System** - The total structure of records and procedures which identify record, classify, summarize and report information on the financial position and results of operations of a government.

**Adopted Budget** - Revenues and appropriations approved by the City Council in June for the following fiscal year(s).

**Agency** – The Gridley Redevelopment Agency.

**Allocated Costs** - An expense charged by one department/division to another for services performed or expenditures of a general nature which are charged to one main account and allocated to other departments/divisions by a specified formula.

**Appropriation** - An authorization made by the City Council or Agency Board which permits the City or Agency, respectively, to incur obligations and to make expenditures of resources.

**Assessed Valuation** - A value established by the County Assessor which approximates fair market value of real or personal property. By state law, one hundred percent of the property value is used for determining the basis for levying property taxes.

**Assessments** - A compulsory levy made against certain properties to defray all or part of the cost of a specific capital improvement or service deemed to benefit primarily those properties.

**Authorized Positions** - The number of full time and permanent part time staff identified within a division or program measured on a full time equivalent (FTE) basis.

**Bonds** - A written promise to pay a sum of money on a specific date at a specified interest rate.

**Budget** - A financial plan for a specific period of time (fiscal year or years) that matches all planned revenues and expenditures with various municipal services.

**Budget Amendment** - A legal procedure utilized by the City Administrator to revise a budget appropriation. Adjustments to expenditures within or between departmental budgets may be accomplished administratively. City Council approval is required for additional appropriations from fund balance or new revenue sources.

**CAFR** – Comprehensive Annual Financial Report, which includes the City's annual independent audit, management discussion and analysis and statistical trends.

**CIP – (Capital Improvement Program)** - Annual appropriations in the City's budget for capital improvement projects such as street or park improvements, building construction and various kinds of major facility maintenance. They are often multi-year projects which require funding beyond the one year period of the annual budget.

**Capital Outlay** - Expenditures relating to the purchase of furniture, land, vehicles, computers and equipment.

**Certificate of Participation (C.O.P.)** - Provides long term financing through a lease, installment of sale agreement or loan agreement.

**COLA** - Cost of living adjustment.

**Consumer Price Index (CPI)** - A statistical measure of price levels provided by the U.S. Department of Labor signifying the cost of living and economic inflation.

**Contingency** - A budgetary reserve set aside for emergency or unanticipated expenditures, revenue shortfall and/or unknown expenditures, such as those for pending legal settlements.

**Cost Recovery** - The establishment of user fees which are less than or equal to the full cost of providing services.

**Debt Service** - The payment of principal and interest on borrowed funds such as bonds.

**Debt Service Fund** - A fund established to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest. Sometimes referred to as a Sinking Fund.

**Department** - A major administrative segment of the City which indicates overall management responsibility for an operation or a group of related operations within a functional area.

**Designated Fund Balance** - A portion of fund balance set aside to pay for special programs or expenditures in a future period.

**Division** - A unit of organization which reports to a department.

**Encumbrance** - An amount of money committed for the payment of goods and services not yet received or paid for.

**Enterprise Fund** - A fund established to account for activities that are financial and operated in a manner similar to private business enterprises, in which costs of providing services are fully recovered through user fees.

**Estimated Budget or Estimated Year End** - The status of appropriations between July 1 and June 30. Includes the adopted budget, budget amendments, prior year encumbrances, approved carry forwards and transfers between objects, divisions and departments.

**Estimated Revenue** - The amount of revenue expected in some future period.

**Expenditure** - Utilization of fund resources. Expenditures include operating expenses, debt service and capital outlays.

**Expenditure Category** - A basis for distinguishing types of expenditures. The major expenditure categories used by the City are salaries and wages, fringe benefits, supplies and services, capital outlay, debt service and capital projects.

**Full Time Equivalent (FTE)** - Part time and hourly positions expressed as a fraction of full time positions (1950 hours per year). Example: 3 positions working ½ time equals 1

½ FTE's.

**Fund** - A fiscal and accounting entity for which the recording of financial transactions is made for the purpose of carrying on specific activities in accordance with the requirements placed upon the use of financial resources.

**Fund Balance** - The net effect of assets less liabilities at any given point in time.

**FY (Fiscal Year)** - A twelve month time period signifying the beginning and ending period for recording financial transactions. The City has specified July 1 through June 30 for its fiscal year.

**GAAP** – Generally Accepted Accounting Principles

**GASB** – Governmental Accounting Standards Board

**General Fund** - the fund used to account for the major operating revenues and expenditures of the City, except for those resources that are required to be accounted for in another fund category. General Fund revenues are derived primarily from property sales and other taxes, and are used to pay for tax supported services such as park maintenance, library, fire and police.

**General Government** - A grouping of administrative departments (City Manager, City Clerk, City Attorney and Management Services) that support the operating departments which provide direct service to the Public.

**Goals** - Tasks or projects which identify the focus of a program's activities within the budget year. These are presented to provide the reader what can be expected based upon the resources allocated to a particular division or program.

**Grants** - Contributions of cash or other assets from another governmental agency to be used or expended for a specific purpose, activity or facility.

**Gross** - Amount prior to any deductions.

**Infrastructure** - A substructure or underlying foundation on which the continuance or growth of a community is dependent; such as streets, sidewalks, medians, sewer systems and storm drains.

**Interfund Transfers** - Movement of money from one fund to another within the City of Gridley.

**Intergovernmental Revenue** - Grants, entitlements and cost reimbursements from another federal, state or local government unit.

**Key Result Areas** - Critical areas of City wide or department organizational performance where positive results must be achieved for the organization to reach its goals.

**Long Term Debt** - Debt with a maturity of more than one year after the date of issue.

**Mission Statement** - A broad direction based on the needs of the community. A mission is general and timeless; it is not concerned with a specific achievement in a given time period.

Glossary

**Net** - Amount after consideration of any adjustments.

**Objectives** - Statements of measurable results to be accomplished within a specific time frame. Objectives support long term goals.

**Operating Budget** - A financial plan for the provision of direct service and support functions that provide basic government services. The operating budget contains appropriations for such expenditures as salaries, benefits, services, supplies, capital outlay and debt service. It does not include Capital Improvement or Special Project expenditures.

**Performance Measurement** - The performance measures provide an indicator of the amount of work performed or measures the quality of effectiveness of work performed by a department or program from year to year.

**PERS**—Public Employees Retirement System.

**Position Classification** - Includes job titles, job grades and job families for an overall job level.

**Program** - A unit or organization which reports and is an activity of a division.

**Property Tax Apportionment** - The allotment of direct taxes on the basis of population.

**Proposition 4/GANN Initiative Limit** - The City is required, under Article XIII.B of the State Constitution to limit appropriations from proceeds of taxes. The annual appropriation limit is based on data received from the State, including various growth measures such as population, CPI and non-residential construction changes.

**Reserve** - An account used to designate a portion of the fund balance for a specific future use and which is, therefore, not available for general appropriation.

**Revenue** - Increases in fund resources. Revenues include income from user fees, taxes, permits, licenses, interest earnings and other sources.

**Revenue Enhancements** - Any action that increases current revenue sources or creates new ones.

**Revised Budget** - The Adopted Budget plus/minus any mid-year City Council or Agency Board actions.

**Secured** - Debt obligation guaranteed by the pledge of assets or other collateral.

**Self Supporting Activity** - An enterprise activity where all service costs (including principal and interest debt payments) are covered solely from the earnings of the enterprise.

**Subsidy** - Supplemental resources provided to ensure adequate funding when anticipated expenditures exceed revenues.

**Taxes** - Compulsory charges levied by a government to finance services performed for the common benefit. This term does not include specific charges made against particular person or property for current or permanent benefits, such as assessments. Neither does the term include charges for services rendered only to those paying such

charges (i.e., building permits, engineering fees, facility rentals).

**TOT (Transient Occupancy Tax)** – a 10% tax levy imposed on the occupancy of a City hotel or motel for a period of less than 30 days.

**Traffic Mitigation Fee** - Traffic impact fees paid by applicants and generated by new development for the purpose of completing signal, road and other traffic improvements.

**Unsecured** - Debt Obligation not backed by the pledge of specific collateral.

**User Fees** - Fees charged to users of a particular service provided by the City. Fees are established based upon cost recovery policy decisions reviewed on an annualized basis

**Utilities** - A public service such as gas, electricity, water or transportation. Also used to account for a program's expenditures for services such as gas, electricity, water, refuse collection, etc.

### **OTHER AGENCIES**

**CAMP** California Agencies Money Pool

**HUT** Highway Users' Tax

**LAIF** Local Agencies Investment Fund

**SCO** State Controller's Office