



**AGENDA
CITY OF GRIDLEY
CITY COUNCIL**

STUDY SESSION
4:30 P.M., MONDAY
MARCH 7th, 2016

CITY HALL
685 KENTUCKY STREET
GRIDLEY, CALIFORNIA

Mayor, Frank Hall
Vice Mayor, Bruce Johnson
Council member, Jeff Draper
Council member, Ray Borges
Council member, Owen Stiles

A. CALL TO ORDER - Mayor Hall

STUDY SESSION

1. Presentation by Mann, Urrutia and Nelson of Sacramento (City Audit update)
2. Discussion on Vierra Park restroom

B. ADJOURNMENT

NOTE: POSTING OF AGENDA- Study Sessions are open to the public. This agenda was posted on the public bulletin board at City Hall at or before 4:00 p.m. on March 4th, 2016, in accordance with Government Code Section 54954.2.



AGENDA CITY OF GRIDLEY CITY COUNCIL

REGULAR MEETING
6:00 P.M., MONDAY
MARCH 7th, 2016

CITY HALL
685 KENTUCKY STREET
GRIDLEY, CALIFORNIA

Mayor, Frank Hall
Vice Mayor, Bruce Johnson
Council member, Jeff Draper
Council member, Owen Stiles
Council member, Ray Borges

- A. **CALL TO ORDER** - Mayor Hall
- B. **ROLL CALL** – Recording Secretary
- C. **PLEDGE OF ALLEGIANCE** – Councilman Borges
- D. **COMMUNITY PARTICIPATION FORUM** - *Members of the public may address the City Council on matters not listed on the agenda. The City Council may not discuss nor take action on any community participation item brought forward by a member of the community. Comments are requested to be limited to three (3) minutes.*
- E. **CONSENT CALENDAR** - *All items listed under the Consent Calendar are considered routine and acted upon by one motion. Any Council member may request that an item be removed for separate consideration. The City Council may only make minor comments; otherwise the item should be removed from the consent agenda and placed as the first item(s) under “Items for Council Consideration”.*
 - 1. Council minutes dated February 16, 2016
 - 2. Recognition of U.S. Marine Corps Reserve Commander’s Award to Gridley Police Officer’s Association for support of the 2015 Marine Toys for Tots Program
- F. **ITEMS FOR COUNCIL CONSIDERATION**
 - 3. Sutter Butte Flood Control Agency – Michael Bessette
(Informational update to Council)
 - 4. Approval of Resolution No. 2016-R-003: **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GRIDLEY AUTHORIZING MATT MICHAELIS, FINANCE DIRECTOR TO EXECUTE CONTRACTS ON BEHALF OF THE CITY COUNCIL FOR THE DADDOW PARK RENOVATION PROJECT (13-HRPP-9185)**
 - 5. Approval of Resolution No. 2016-R-004: **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GRIDLEY AUTHORIZING THE FINANCE**

DIRECTOR TO ENTER INTO A THREE-YEAR EXTENSION WITH MANN, URRUTIA, AND NELSON FOR AUDIT SERVICES FOR THE CITY OF GRIDLEY

6. Approval of Resolution No. 2016-R-005: **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GRIDLEY ESTABLISHING A WRITTEN POLICY AND PROCEDURES REGARDING INVOCATIONS AT CITY COUNCIL MEETINGS**

G. VERBAL DEPARTMENT REPORTS

7. Matt Michaelis, Finance Director – Audit update
8. Donna Decker, Planning Consultant – Projects update

H. COUNCIL COMMITTEE REPORTS - *Brief reports on conferences, seminars, and meetings attended by the Mayor and City Council members, if any.*

I. CLOSED SESSION

9. **Public Employment (GC: 54957 (b)(1))**
Position: City Administrator
10. **Public Employment (GC: 54957)**
Positions: Electric Superintendent, Electric Supervisor, Senior Electric Line Worker, Electric Line Worker, Apprentice Line Worker, Senior Accounting Technician, Accounting Technician, Community Development Assistant, Administrative Services Clerk I/II, Transit Operator, Public Works Director, Maintenance Supervisor, Senior Maintenance Worker, Maintenance Worker I/II, Recreation Coordinator, Recreation Leader, Recreation Aid I/II, Chief Building Official, Part-time Building Inspector, Administrative Assistant (confidential)
11. **Conference With Legal Counsel--Anticipated Litigation**
Significant exposure to litigation pursuant to subdivision (b) of Section 54956.9
1 potential case

J. ADJOURNMENT – adjourning to the next regularly scheduled meeting on March 21st, 2016

NOTE 1: POSTING OF AGENDA- This agenda was posted on the public bulletin board at City Hall at or before 4:00 p.m. on March 4th, 2016, in accordance with Government Code Section 54954.2. This agenda along with all attachments is available for public viewing online at www.gridley.ca.us and at the Administration counter in City Hall, 685 Kentucky Street, Gridley, CA.

NOTE 2: REGARDING UNSCHEDULED MATTERS – In accordance with state law, it shall be the policy of this Council that no action shall be taken on any item presented during the public forum or on unscheduled matters unless the Council, by majority vote, determines that an emergency

situation exists, or, unless the Council by a two-thirds vote finds that the need to take action arose subsequent to the posting of this agenda.



DRAFT MINUTES CITY OF GRIDLEY CITY COUNCIL

REGULAR MEETING
6:00 P.M., TUESDAY
FEBRUARY 16th, 2016

CITY HALL
685 KENTUCKY STREET
GRIDLEY, CALIFORNIA

Mayor, Frank Hall
Vice Mayor, Bruce Johnson
Council member, Jeff Draper
Council member, Owen Stiles
Council member, Ray Borges

A. CALL TO ORDER

Mayor Hall called the meeting to order at 6:00 p.m.

B. ROLL CALL

Council members

Present: Draper, Borges, Johnson, Hall
Absent: Stiles
Arriving post roll call: None

Staff present:

Dean Price, Police Chief/Interim City Administrator
Tony Galyean, City Attorney
Matt Michaelis, Finance Director
Scott Rolls, City Engineer
Donna Decker, Planning Consultant
Daryl Dye, Electric Superintendent
Randy Davis, Public Works Supervisor

C. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Mayor Hall

D. COMMUNITY PARTICIPATION FORUM

Lynn Spencer, President, Chamber of Commerce, spoke briefly stating she wanted to give Council an update on what the Chamber is accomplishing. They had a successful grand opening and two ribbon cuttings; Johnny's Yogurt and the Wishing Corner. They are currently working on Red Suspenders Day.

E. CONSENT CALENDAR

1. Council minutes dated January 19, 2016
2. Teen Dating Violence Prevention and Awareness Month, February 2016
3. Electric Department monthly update, January 2016

4. Public Works monthly update, January 2016
5. Fire Department monthly update, January 2016
6. Recreation Department monthly update, January 2016
7. Police Department monthly update, January 2016

Mayor Hall pulled, read and presented the Dating Violence Prevention and Awareness Month Proclamation to Alyssa Cozine of Catalyst Domestic Violence Services. Alyssa thanked Council and briefly mentioned some of the services they provide to Butte County.

Motion to approve the consent calendar by Vice Mayor Johnson, seconded by Councilman Borges

ROLL CALL VOTE

Ayes: Draper, Borges, Johnson, Hall

Motion passed, 4-0

Jack McDowell, 1870 Magnolia Street, spoke to Council requesting action to improve the condition of the 1800 block of Magnolia Street. Interim Administrator Price took McDowell's phone number and stated he would follow up with him.

PRESENTATION AND RECEPTION HONORING RETIRING CITY ENGINEER

BRUCE NASH

Interim Administrator Price spoke briefly outlining some of the larger projects Bruce Nash was involved in while working with the City. Price thanked him for the high level of competency he always displayed, his ability to work collaboratively and his sense of humor. Mayor Hall then presented a Certificate of Service and a plaque from the City Council.

There was a 15 minute recess for refreshments

F. ITEMS FOR COUNCIL CONSIDERATION

8. Interim Urgency Ordinance 816-2016: An Urgency Ordinance of the City Council of the City of Gridley extending Ordinance No. 815-2016 related to Chapter 17.66, "Special Situations", of the Gridley Municipal Code related to the cultivation, dispensing, processing, and delivery of marijuana. (Citywide)

Donna Decker addressed Council stating that the previous ordinance (Ordinance 815-2016) was for 45 days. The ordinance tonight is to request an extension for up to six months to complete the necessary text changes.

Motion to approve Ordinance 816-2016 made by Vice Mayor Johnson, seconded by Councilman Draper

ROLL CALL VOTE

Ayes: Draper, Borges, Johnson, Hall

Motion passed, 4-0

9. Resolution No. 2016-R-002: A Resolution of the City Council of the City of Gridley Authorizing the City Administrator to Sign an Agreement Between Itron and the City of Gridley

Matt Michaelis reported that Itron is the company that manufactures the City's utility billing infrastructure including water meters, electrical meters, ERT's, etc. This infrastructure needs to be updated from time to time in order to protect it from wear and tear as well as introduce new efficiencies in the utility billing system. A fixed network upgrade is required in order to maximize customer service and lessen the probability of billing errors. The estimate for this upgrade is \$41,000, has been planned and budgeted for.

IT Manager, Mike Hensley spoke briefly to the basic details of the system upgrade and the benefits it would provide to City staff as well as residents

Motion to approve Resolution No. 2016-R-002 made by Vice Mayor Johnson, seconded by Councilman Draper

ROLL CALL VOTE

Ayes: Draper, Borges, Johnson, Hall

Motion passed, 4-0

10. Consideration of Butte County Mosquito and Vector Control District appointment term length

This item clarified that the previously made appointment of Bruce Johnson to the Butte County Mosquito and Vector Control District would be for a four-year term.

G. VERBAL DEPARTMENT REPORTS

11. Consideration of Tentative Student in Government Day

Interim Administrator Price stated that at the request of Mayor Hall, staff researched what has been done in the past. Presented was a tentative format of a "Student in Government Day" where students could meet with and shadow staff/Council for a time, leading up to a luncheon, tour of City Hall/facilities and then the Council meeting that evening. The students could take part in the meeting, dealing with either mock or real issues at hand. This is a tentative schedule being brought forth to determine Council's level of interest. There was brief discussion with the general consensus that Council wished to move forward with the arrangements.

12. Daddow Park Revitalization Grant

Donna Decker reviewed the staff report which outlined the progress and timeline until completion of the Daddow Park Revitalization. Although it is an aggressive schedule with completion in May being targeted, it is moving forward and staff believes it will be accomplished.

This is an informational item only, no action was taken.

Mayor Hall then invited Fire Chief Chris Haile to speak.

Chief Haile announced that Chief McFadden has become the Assistant Region Chief. He stated that Battalion Chief Sean Norman requested to demote back to Captain the fire station. The new Battalion Chief is Tony Brownell.

Tony Brownell spoke briefly stating he has been in fire service for 29 years, in Butte County his entire life, and is very familiar with the Gridley/Biggs area.

H. COUNCIL COMMITTEE REPORTS

Ray Borges reported that the Lodi Energy Center is down temporarily. He also reported that he had phoned Tony Zimmerman to get an update on the sale of surplus energy, but he was out of the office.

Bruce Johnson reported on his attendance at the Butte County Mosquito and Vector Control District meeting.

Mayor Hall reported on his attendance at the Sutter Butte Flood Control Agency meeting.

I. CLOSED SESSION

13. Public Employment (GC: 54957)

Positions: Police Chief, City Administrator Electric Superintendent, Public Works Director, Maintenance Supervisor, Chief Building Official

J. ADJOURNMENT

Council adjourned to the next regular scheduled meeting of March 7.

Dean Price, Interim City Clerk

United States Marine Corps Reserve



☆☆☆ Commander's Award ☆☆☆

*The U.S. Marine Corps Reserve
is proud to recognize*

GRIDLEY POLICE OFFICERS

for outstanding support of the

2015

Marine Toys for Tots Program

*Your generous contributions have enabled the Marine Corps
to bring the joy of Christmas and send a message of hope
to America's less fortunate children.*

Handwritten signature of Richard P. Mills in black ink.

Richard P. Mills
LtGen, USMC
Commander
Marine Forces Reserve



Handwritten signature of Kathy Lovelace in black ink.

Coordinator
U.S. Marine Corps Reserve
Toys for Tots Program
Butte/Glenn Counties

SUTTER BUTTE FLOOD CONTROL AGENCY



Activity Update
City of Gridley
City Council Meeting
March 7, 2016

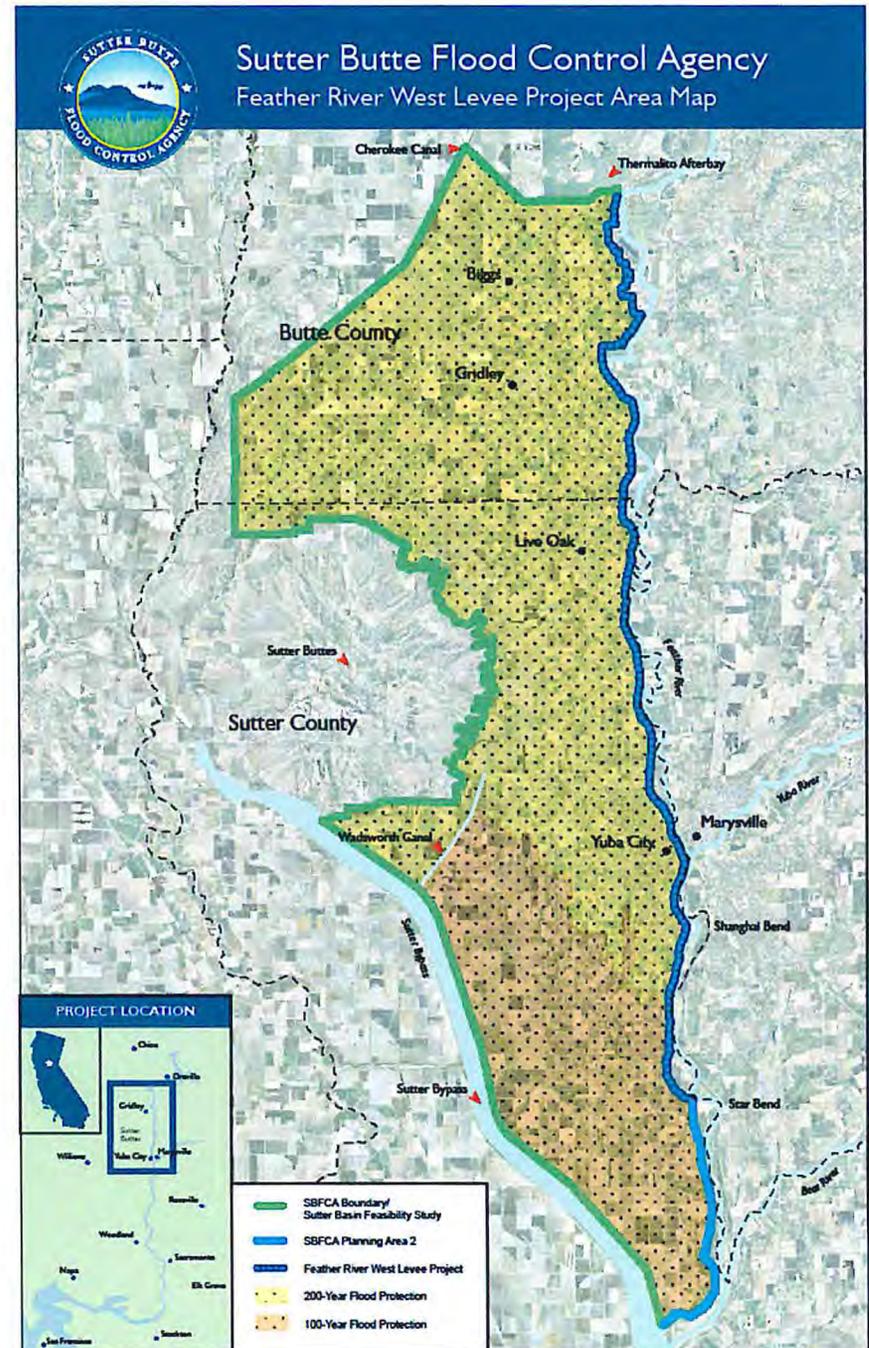
AGENDA

- SBFCA Refresher
- Major Programs and Projects
- FRWLP
- 2015 Highlights
- 2016 Objectives
- Ongoing Activities
- Challenges
- Questions



SBFCA Refresher

- Basin
- Joint Powers Authority
- Goals
 - 200-year protection north
 - 100-year protection south
 - FEMA accreditation north
 - Critical Repairs in south
 - Improve residual risk management
 - Facilitate O&M for other agencies



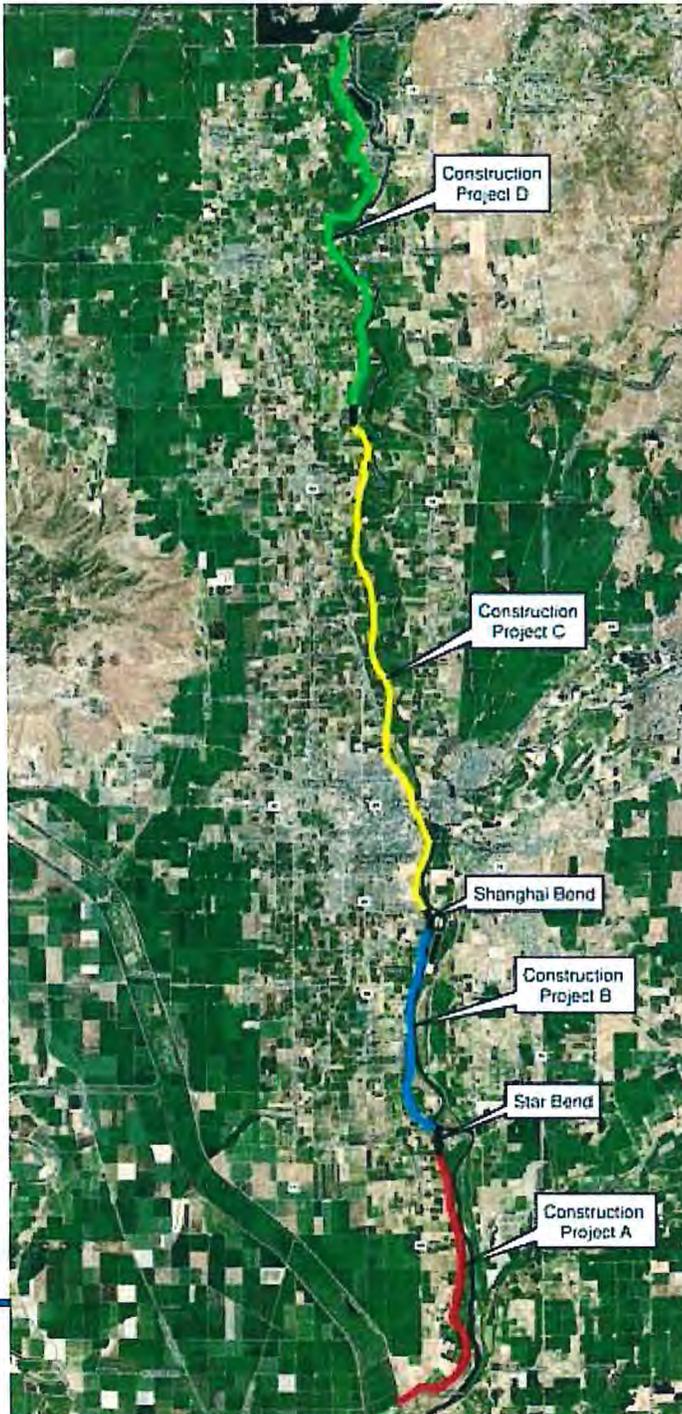
MAJOR PROGRAMS/PROJECTS

- **Feather River West Levee Project (FRWLP)**
 - SBFCA leads
 - State/local cost share
 - Design and construction
- **Laurel Avenue Critical Repair**
 - SBFCA leads
 - State/local cost share
 - Design and construction
- **Sutter Basin Flood Risk Management Project (U.S. Army Corps of Engineers)**
 - Corps leads
 - State/local/federal cost share
 - Design and construction
- **Feather River Regional Flood Management Plan (State CVFPP)**
 - Local agencies lead
 - State funded
 - YCWA, TRLIA, SBFCA, MLC
 - Coordination with State-led System-wide plan



FEATHER RIVER WEST LEVEE PROJECT

- 35 miles of levee repairs (4 Project Areas)
- 27 miles of slurry wall
- 200-year level of protection
- Risk-based construction sequence
- Four construction seasons: 2013-16
- \$290 million total cost
- Cost shared approximated 76/24 with State Bond 1e funding and other grants



2015 HIGHLIGHTS

- Section 106 Corps of Engineers construction approval in Area D (cultural resources)
- Acquired permits and right-of-way and began construction in Area D
- Completed 7.5 miles of slurry wall and landside berm levee improvements in Area D
- Acquired DWR commitment for balance of FRWLP funding



2015 HIGHLIGHTS CONT.



- Began design/permitting of OWA FSR and Gridley Bridge Erosion Repair Projects
- DWR approval of FSRP Grant for Laurel Avenue Critical Repair project and began design/permitting
- 2nd round of State funding for Regional Planning



2016 LOOK AHEAD

- Resolve Native American cultural issues in Sutter County
- Closeout Project Areas C and B, and complete remainder of Project Area D (3 miles)
- Amend encroachment permits (pipes, other encroachments)
- Complete permitting, Right-of-Way, design and construction for Gap projects, Reach 7 in Area B, Gridley Bridge Erosion Repair, and Laurel Avenue project
- Acquire remaining right-of-way for FRWLP
- Oroville Wildlife Area Flood Stage Reduction Project—advance right-of-way, permits, design for construction in 2017
- Sutter Basin Flood Risk Management Project (Corps Civil Works)—Federal advocacy for appropriations
- Small Community Feasibility Study
- Feather River Regional Flood Management Study Phase II



ONGOING ACTIVITIES

- **Winter Construction Activities**
 - Penetrations and encroachments
 - Mitigation
 - Cultural resources
- **Design, Permitting, Funding**
- **Feather River Regional Flood Management Plan**
 - FEMA Agricultural Zone Regulation Improvements
 - OMRR&R Cost
 - Governance
- **Sutter Basin Flood Risk Management Project (federal)**
 - Appropriations
- **Federal System-Wide Improvement Framework (SWIF)**
 - PL84/99
 - Resolution of Corps issues



CHALLENGES

- Cultural Resources
- Right-of-Way
- Federal appropriations
- OWA FSR Project funding
- O&M Governance and Funding
- Ongoing system-wide proposals by DWR



Questions & Answers





CITY OF GRIDLEY

Staff Report

TO: Honorable Mayor, City Council
FROM: Donna Decker, Planning Department
MEETING DATE: March 7, 2016
SUBJECT: Adopt Resolution No. 2016-R-003: A Resolution of the Gridley City Council authorizing Matt Michaelis execute contracts on behalf of the City Council for the Daddow Park renovation project.
(13-HRPP-9185)

SUMMARY:

The City has been \$400,650 to renovate Daddow Park. The City Council executed resolution number 2014-R-045 authorizing Matt Michaelis to execute the standard agreement on behalf of the City Council and any additional grant documents.

City staff are in the process of advertising for bid for the renovation of the park as well as various smaller estimates for maintenance work in the park. Time is of the essence to expend the grant funds and complete work by the May-June 2016 timeline.

DISCUSSION:

The work is underway to renovate Daddow Park. To expedite the process, staff is requesting the City Council grant Matt Michaelis, Finance Director, the authority to execute contract agreements on behalf of the City Council to expedite the work. These time frames may not coincide with presenting the a request to execute documents to the City Council. The bids would be opened by the City Administrator, the Finance Director, and other staff members to evaluate the best bid offered for the scope of work. Staff will return to Council with progress reports and information related to contracts executed to complete the work.

CONCLUSION:

Staff recommends the City Council approve the 2016-R-003 to authorize the Finance Director, Matthew Michaelis, to execute all contract documents on behalf of the City Council for the HRPP grant 13-HRPP-9185.

PUBLIC NOTICE

A notice was posted at City Hall, and available at the Administration Counter, and placed on the

City website. At the time this report was prepared, no comments had been received.

ENVIRONMENTAL REVIEW

The proposed project is exempt from environmental review pursuant to the California Environmental Quality Act, Section 15061(b) (3), Review for Exemption, General Rule.

FISCAL IMPACT

There will be no fiscal impact.

RECOMMENDATION

The City Council:

1. Determine the project is exempt per the California Environmental Quality Act, Section 15061(b)(3), Review for Exemption, General Rule; and
2. Approve Resolution No2016-R-003, authorizing, Matthew Michaelis, Finance Director, to execute contracts on behalf of the City Council for the Daddow Park renovation project.

Respectfully submitted,

Donna Decker
Planning Department

ATTACHMENTS:

1. Resolution No. 2016-R-003.

RESOLUTION NO. 2016-R-003

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GRIDLEY
AUTHORIZING MATT MICHAELIS, FINANCE DIRECTOR TO EXECUTE
CONTRACTS ON BEHALF OF THE CITY COUNCIL FOR THE DADDOW PARK
RENOVATION PROJECT (13-HRPP-9185)**

WHEREAS, the State of California, Department of Housing and Community Development (Department) issued a Notice of Funding Availability dated October 2, 2013 (NOFA), under its Housing-Related Parks (HRP) Program; and,

WHEREAS, by Resolution No. 2014-R-001 the City of Gridley (Applicant) was authorized to apply for a HRP Program Grant and submitted the 2013 Designated Program Year Application Package released by the Department for the HRP Program;

WHEREAS, the City of Gridley was awarded an HRP Program Grant in the amount of \$400,650 (13-HRPP-9185); and,

WHEREAS, time is of the essence to complete the project and necessitates authorization to execute contracts, estimates and all agreements needing to be entered into, on behalf of the City Council for work to renovate Daddow Park.

NOW, THEREFORE, IT IS RESOLVED:

1. The City Council of the City of Gridley authorizes Matt Michaelis, Finance Director, the authority to act on behalf of the City Council to execute all contracts, estimates, and all other agreements related to 13-HRPP-9185 that was awarded to the City of Gridley for work to continue to renovate Daddow Park.

I HEREBY CERTIFY that the foregoing resolution was introduced, passed, and adopted by the City Council of the City of Gridley at a regular meeting held on the 7th day of March, 2016 by the following vote:

AYES: COUNCIL MEMBERS _____

NOES: COUNCIL MEMBERS _____

ABSTAIN: COUNCIL MEMBERS _____

ABSENT: COUNCIL MEMBERS _____

ATTEST:

APPROVE:

Dean Price, Interim City Clerk

Frank Hall, Mayor



Staff Report

To: Dean Price, Interim City Administrator
From: Matt Michaelis, Finance Director
Date: March 3, 2016
Subject: Approve Resolution No. 2016-R-004: A Resolution of the City Council of the City of Gridley Authorizing the Finance Director to enter into an extension with Mann, Urrutia, & Nelson for audit services for the City of Gridley

Background:

In November 2012, the City conducted an RFP for audit services for fiscal years 12-13, 13-14, and 14-15. Four firms submitted qualified proposals. Using a rating system of proposed cost, technical qualifications, audit coverage, and time estimates, Mann, Urrutia, and Nelson of Sacramento (MUN) was selected to perform audit services for the City for the three fiscal years. The estimate for these services over the three years was \$117,660.

Analysis:

When the City switches auditors, a significant amount of time is spent (on both the City's and auditor's side) becoming familiar with and working through the many intricate factors of improving the representation of City finances. This depends entirely on the extent and magnitude of the type of issues the City is working through. In the case of the City of Gridley, these issues have been substantial, including:

- Stringent single audit requirements (auditing criteria required for Federal grant funds)
- New GASB 68 requirements (regarding pension representation)
- Utility accounts receivable aging amounts not agreeing to the general ledger
- Outdated capital assets/inventory tracking spreadsheets not reconciling to the general ledger
- Fund equity/due to-from balances not reconciling from year to year
- With CDBG being in multiple places throughout City Hall, loan receivable balance in some cases do not reconcile with the G/L
- Internal control improvements dealing with the timing of bank reconciliations and deposit batch processing
- Working through the timing of the TDA audit adjustments happening concurrently with the City audit
- Correcting 10+ year old overstated receivable amounts which have little or no support behind them

Although these issues are significant, the City has made significant progress on them. Staff's work ethic, of which I am very proud, combined with the expertise and patience of our auditors, has made this progress possible. To capitalize on this progress, staff's recommendation will be to continue our audit relationship with MUN for another three years. Putting a hold on this progress by going out to bid for another auditor at this time will result in essentially "starting over" on the many issues staff is working through. This will result in significant added time, expense, and emotional distress.

Fiscal Impact:

The estimate for the actual cost for the last three years is \$144,660, an increase of \$27,000 over the bid estimate. The reason for this is because of the Finance Director vacancy during the 12-13 audit and the City Administrator vacancy for the 13-14 and 14-15 audits. Simply put, the more the Finance Department is burdened with the daily emergencies that come up as a result of the City Administrator position being vacant, the less it is able to prepare for audit work.

Additionally, if the audit contract is not renewed, audit costs will likely increase due to having to start over on the previously mentioned issues.

Recommendation:

It is recommended that the City Council adopt a Resolution authorizing the Finance Director to enter into an extension with MUN for three more years, at the conclusion of which the City will then go out to bid.

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GRIDLEY AUTHORIZING THE
FINANCE DIRECTOR TO ENTER INTO A THREE-YEAR EXTENSION WITH MANN, URRUTIA,
AND NELSON FOR AUDIT SERVICES FOR THE CITY OF GRIDLEY**

WHEREAS, Mann, Urrutia, and Nelson (MUN) is the firm chosen to perform audit services for the City for FY 12-13, 13-14, and 14-15; and

WHEREAS, the three-year agreement for these services has expired; and

WHEREAS, there are several efficiency and cost considerations for entering into a three-year renewal with MUN for audit services; and

WHEREAS, the City intends to take advantage of these considerations to continue the progress it has made on its financial representation with MUN for three more years.

NOW, THEREFORE, BE IT RESOLVED that the City Council of Gridley hereby authorizes the Finance Director to enter into a three-year extension with MUN for audit services covering FY 15-16, 16-17, and 17-18.

I HEREBY CERTIFY that the foregoing Resolution was duly and regularly introduced and adopted by the City Council of the City of Gridley, at a regular meeting of the City Council on the 7th day of March 2016, by the following vote:

AYES:	COUNCIL MEMBERS	_____
NOES:	COUNCIL MEMBERS	_____
ABSENT:	COUNCIL MEMBERS	_____
ABSTAIN:	COUNCIL MEMBERS	_____

ATTEST:	APPROVE:
_____ Dean Price, Interim City Clerk	_____ Frank Hall, Mayor



Staff Report

To: Mayor Hall & Council Members
From: Dean Price, Interim City Administrator
Date: March 7, 2016
Subject: Adoption of a Resolution Regarding Invocations at Meetings of the City Council of the City of Gridley

City Council

Report in Brief

City of Gridley Mayor Frank Hall requested the City of Gridley consider returning to allowing Invocations at meetings of the Gridley City Council. Some years ago, the City of Gridley had invocations from local assemblies of the City of Gridley. These invocations were presented by local religious leaders.

Staff's research of the practice of the invocations at City Council regular meetings indicates that City government should be responsible and fair in its adoption of any invocation policy. More specifically, the City will abide by the historical and current Constitutional court rulings by the United States Supreme Court.

The proposed invocation policy and resolution would allow organizations (assemblies) both within and outside of the Gridley City limits to participate. Those organizations or assemblies outside of the Gridley City limits must have an established presence in the community to participate. This will ensure all faith / non-faith traditions represented in the City are fairly represented in the invocation process.

Adoption of a resolution formalizing the City's invocation policy would remove ambiguity and provide clear guidance to staff and the public as to the procedure for selecting presenters and the purpose for the practice.

The proposed invocation resolution, if adopted would:

- Create an Invocation Policy in compliance with recent case law
- Indicate the purpose of invocations is to solemnize the proceedings of City Council
- Emphasize that participation in the invocation is optional
- Establish clear procedures for the compilation of a participant list

Council should review the proposed resolution for further understanding and details of the invocation policy, application process and participant requirements.

Fiscal Impact

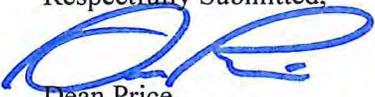
The fiscal impact will be minimal postage costs to notify by mail Gridley area assemblies to participate.

Recommendation and Action Requested

Gridley City Council to:

Adopt Resolution No. 2016-R-005 - Resolution of the City Council of the City of Gridley Regarding Invocations at Council Meetings.

Respectfully Submitted,



Dean Price

Interim City Administrator

Attachments

Resolution No. 2016-R-005

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GRIDLEY
ESTABLISHING A WRITTEN POLICY AND PROCEDURES REGARDING
INVOCATIONS AT CITY COUNCIL MEETINGS**

WHEREAS, the City Council is an elected legislative and deliberative public body, serving the citizens of the City of Gridley;

WHEREAS, legislative bodies in the United States have long maintained a tradition of solemnizing proceedings by allowing for an open prayer before each meeting, for the benefit and blessing of the legislative body;

WHEREAS, the City Council has historically allowed a practice of congregations and organizations represented within the community to provide invocations at City Council meetings;

WHEREAS, such prayer before meetings of legislative and deliberative public bodies has been consistently upheld as constitutional by courts of the United States, including the United States Supreme Court;

WHEREAS, in *Marsh v. Chambers*, 463 U.S. 793 (1983) (“*Marsh*”), in the United States Supreme Court held “[t]he opening of sessions of legislative and other deliberative public bodies with prayer is deeply embedded in the history and tradition of this country. From colonial times through the founding of the Republic and ever since, the practice of legislative prayer has coexisted with the principles of disestablishment and religious freedom.” (*Id.* at 675.);

WHEREAS, in *Lynch v. Donnelly*, 465 U.S. 668 (1984) (“*Lynch*”), the Supreme Court held “[o]ur history is replete with official references to the value and invocation of Divine guidance in deliberations and pronouncements of the Founding Fathers and contemporary leaders.” (*Id.* at 675.);

WHEREAS, the Supreme Court in *Lynch* further stated, “[t]hose government acknowledgements of religion serve, in the only ways reasonably possible in our culture, the legitimate secular purposes of solemnizing public occasions, expressing confidence in the future, and encouraging the recognition of what is worthy of appreciation in society. For that reason, and because of their history and ubiquity, those practices are not understood as conveying government approval of particular religious beliefs.” (*Id.* at 693 [O’Connor, J. concurring].);

WHEREAS, the Supreme Court in *Zorack v. Clauson*, 343 U.S. 306 (1952) observed that “[w]e are a religious people whose institutions presuppose a Supreme Being.” (*Id.* at 313-14.);

WHEREAS, the Supreme Court has cautioned government officials against screening, censoring, prescribing, and/or proscribing the specific content of public prayers offered by private speakers, as such governing efforts would violate First Amendment rights of those speakers and impermissibly entangle governing in religious themes (See, e.g. *Lee v. Weisman*, 505 U.S. 577, 599-89 (1992); *Town of Greece, N.Y. v. Galloway*, 872 U.S. ___ (2014).);

WHEREAS, recently in *Town of Greece, N.Y. v. Galloway*, 872 U.S. ___ (2014), the Supreme Court held that “absent a pattern of prayers that over time denigrate, proselytize, or betray an impermissible government purpose...” a prayer policy passes constitutional muster;

WHEREAS, the City Council intends to adopt a policy that does not proselytize, advance, disparage, or show any purposeful preference to any single religious view to the exclusion of others; and

WHEREAS, the City Council recognizes its constitutional duty to interpret, construe, and amend its policies and ordinances to comply with constitutional requirements as they are announced.

NOW, THEREFORE, be it hereby resolved by the City Council of the City of Gridley, California, that the City Council does hereby adopt the following written policy regarding invocations before meetings of the City Council:

SECTION 1. In order to solemnize proceedings of the City Council, it is the policy of the City Council to allow for an invocation to be offered at its meetings for the benefit of the City Council and the community.

SECTION 2. No member of the City Council, or any person in attendance or observing such meetings, shall be required to participate in any invocation that is offered.

SECTION 3. The invocation shall be voluntarily delivered by the clergy/leader of a church, congregation, or other religious group [including religious, atheist, or agnostic groups or assemblies] (cumulatively referred to hereinafter as an “Assembly”, or the “Assemblies”) which is/are located in the City of Gridley and/or in the City of Gridley sphere of influence, including County islands. To ensure that such Assembly clergy/leader (the “Presenter”) is selected from a wide pool of the City’s Assemblies, on a rotating basis, the Presenter shall be selected according to the following procedure:

- a. The City Clerk shall compile and maintain a database of the Assemblies (“Assembly List”) with an established presence in Gridley.
- b. The Assembly List shall be compiled by referencing the listing for “churches”, “congregations”, or other religious assemblies in the annual Yellow Pages phone book(s) published for the City of Gridley, research from the internet, and/or consultation with local chambers of commerce. All Assemblies with an established presence in the local community of Gridley are eligible to be included on the Assembly List, and any such Assembly may confirm its inclusion by written request to the City Clerk.
- c. The Assembly List shall be updated, by reasonable efforts of the City Clerk, in October of each calendar year, with invitations being mailed out and addressed to the “assembly leader” of each Assembly listed on the Assembly List.
- d. The invitation shall be dated at the top of each page, signed by the City Clerk at the bottom, and read as follows:

Dear [assembly leader],

The City Council of the City of Gridley makes it a policy to invite leaders of religious organizations with an established presence in the City of Gridley to offer an invocation before the beginning of its meetings, to solemnize the occasion for the benefit of the City Council and the community. As the leader of one of these organizations, the City Council invites you to offer this important service at an upcoming meeting of the City Council.

If you desire to participate in this regard, please complete and submit the attached interest form by _____ (date) _____. Invocation presenters are scheduled on a first-come, first-serve, or rotational basis. City Council meetings are held on the first and third Mondays of the month. Please identify any dates that conflict with your schedule on the interest form. Please note that City Council meetings are subject to cancellation for lack of business, the lack of a quorum, or at the discretion of the City Council.

Should you elect to participate, please keep in mind that you will be addressing a community with a variety of faith and non-faith traditions. To maintain the spirit of the public meeting occasion, the City Council requests that invocation presentations be limited to one (1) minute, and that the invocation opportunity not be utilized as an effort to advance or disparage any specific faith or belief, and the City Council recommends that the content of invocations be acceptable to all members of the community.

On behalf of the City Council, the City thanks you in advance for considering this invitation.

*Sincerely,
City Clerk*

- e. Interested Assembly Leaders shall be scheduled as Presenters on a first-come, first-served basis, or other rotational selection method.
- f. If the Presenter does not appear at the scheduled meeting, the Mayor may ask for a volunteer from among the Council to deliver the invocation.

SECTION 4. No Presenter shall receive compensation for their service.

SECTION 5. The City Clerk shall make reasonable efforts to ensure a variety of eligible Presenters are scheduled for the City Council meetings. In any event, no Presenter shall be scheduled to offer an invocation at consecutive meetings of the City Council, or at more than eight (8) City Council meetings in any calendar year.

SECTION 6. Neither the City Council nor the City Clerk shall engage in any prior inquiry, review of, or involvement in the content of any invocation to be offered by a Presenter.

SECTION 7. This policy is not intended, and shall not be implemented or construed in any way, to affiliate the City with, nor express City preferences for, any faith, or religious denomination. Rather, this policy is intended to acknowledge and express the City's respect for the diversity of beliefs represented and practiced among the citizens of Gridley.

SECTION 8. This policy shall become effective immediately upon approval by the City Council.

I HEREBY CERTIFY that the foregoing resolution was duly introduced and passed at a meeting of the City Council of the City of Gridley held on the 7th day of March, 2016, by the following vote:

AYES: COUNCIL MEMBERS _____

NOES: COUNCIL MEMBERS _____

ABSENT: COUNCIL MEMBERS _____

ABSTAIN: COUNCIL MEMBERS _____

ATTEST:

APPROVE:

Dean Price, Interim City Clerk

Frank Hall, Mayor



CITY OF GRIDLEY

INFORMATION REPORT

TO: Mayor, Council Members
FROM: Donna Decker, Planning Department
MEETING DATE: March 7, 2016
SUBJECT: TDP 14-14-0055 CalRecycle Tire Derived Product Grant

SUMMARY

On May 5, 2015 the City Council accepted the grant from CalRecycle to replace the play area surfacing in the Manuel Vierra Park and add to the surfacing in Railroad Park. The grant awarded the City of Gridley \$44,592. The grant expiration is in April of 2017, however, with the help of the Department of Public Works and the Electrical Department, staff was able to receive the material and install. The work and the grant are complete.

DISCUSSION

A request for grant reimbursement was submitted to the State December 21, 2015 because the work had been completed. The State responded quickly and has closed the grant out. Funds will be received from the State program within approximately 45 days from the date of final document acceptance. Attached is a letter from CalRecycle acknowledging the same also commending the City of Gridley for its work in using this resource.

In an effort to reduce vandalism of signage and signage blight, staff requested special consideration to post on the website the information of the grant. This request was also approved. The CalRecycle Grant has made it possible for the City of Gridley to upgrade the surfacing and become compliant with the requirements also. This will be an opportunity to use the same grant if available to ensure the surfacing depths remain in compliance.

CONCLUSION

The grant was a success overall; City staff in the Public Works and Electrical Departments are commended for all the work done to demolish the existing surfacing and to place the new. These departments made it possible to have a successful project.

RECOMMENDATION

No action is required; for information only.

Respectfully submitted,

Donna Decker
Planning Department

ATTACHMENTS:

1. Letter from CalRecycle
2. Email from Grant Manager
3. Website posting
4. Pre-construction photos
5. Post construction photos

**DEPARTMENT OF RESOURCES RECYCLING AND RECOVERY**

1001 I STREET, SACRAMENTO, CALIFORNIA 95814 • WWW.CALRECYCLE.CA.GOV • (916) 322-4027

P.O. BOX 4025, SACRAMENTO, CALIFORNIA 95812

February 26, 2016

Ms. Donna Decker
City Planner
City of Gridley
389 Del Norte Avenue
Gridley, CA 95991

SUBJECT: TIRE-DERIVED PRODUCT (TDP) GRANT TDP14-14-0055

Dear Donna:

Thank you for submitting your Final Report documents for the TDP program. The documents have been approved and the payment request totaling \$44,592 forwarded to Accounting for payment.

Please allow approximately 45 days for receipt of payment. With this final payment, the TDP14-14-0055 grant is officially closed.

Please keep CalRecycle informed of any activities involving any additional progress to your project via the annual survey.

Thank you for participating in CalRecycle's tire recycling grant program and for contributing to its success.

Sincerely,

A handwritten signature in blue ink that reads "Noel Davis". The signature is written in a cursive, flowing style.

Noel Davis
Grant Manager
Tire-Derived Product (TDP) Grant Program



STATE OF CALIFORNIA
GRANT PAYMENT REQUEST
 CalRecycle 87 (Rev. 08/13)

DEPARTMENT OF RESOURCES RECYCLING AND RECOVERY (CalRecycle)

Complete the information requested.

1. GRANTEE NAME (AS APPEARS ON GRANT AGREEMENT) 2. GRANT NUMBER (ASSIGNED BY CALRECYCLE)
 City of Gridley TDP14-14-0055

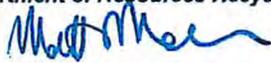
3. GRANTEE INVOICE NUMBER (OPTIONAL) 4. PAYMENT REQUEST NUMBER 5. EXPENDITURE PERIOD
 N/A 1 9/1/2015-9/30/2015

6. TYPE OF PAYMENT REQUEST 7. AMOUNT REQUESTED
 Advance Reimbursement Final \$ 41,856.00

2016 JAN -6 PM 1:26
 FINANCIAL SERVICES
 CALRECYCLE

8. **Send warrant to:**
 GRANTEE NAME (e.g., ORGANIZATION/BUSINESS NAME)
 City of Gridley
 CONTACT NAME
 Matt Michelis
 ADDRESS
 685 Kentucky Street
 CITY STATE ZIP CODE
 Gridley CA 95948

9. *I certify, under penalty of perjury under the laws of the State of California, that the above information is true and correct and that all costs for which reimbursement is requested herein were incurred in accordance with the above referenced Department of Resources Recycling and Recovery Grant Agreement.*



December 21, 2015

*Signature of Signature Authority / Authorized Designee
 (as authorized in Resolution, Letter of Commitment, or Letter of Designation)*

Date

Matt Michaelis
Print Name

Finance Director
Title

CalRecycle Staff Use Only

10. REQUESTED AMOUNT	\$ 41,856
11. ADDITIONS OR DEDUCTIONS SUBJECT TO WITHHOLD	\$ 2,736
12. SUBTOTAL	\$ 44,592
13. LESS WITHHOLD (IF APPLICABLE AND AUTHORIZED IN GRANT AGREEMENT)	\$ 0
14. ADDITIONS OR DEDUCTIONS NOT SUBJECT TO WITHHOLD	\$ 0
15. APPROVED AMOUNT FOR PAYMENT	\$ 44,592
16. COMMENTS <i>ADDITION \$2,736 IS FOR TAX.</i>	17. DATE RECEIVED <i>1/6/16</i>


Approval Signature of CalRecycle Grant Manager

Noel DAVIS
Print Name

2/26/16
Date Approved


Approval Signature of CalRecycle Program Manager

Calvin Young
Print Name

2-25-16
Date Approved

See instructions on reverse side

Donna Decker

From: Davis, Noel@CalRecycle <Noel.Davis@calrecycle.ca.gov>
Sent: Friday, February 26, 2016 1:01 PM
To: Donna Decker
Cc: Sanford, Melissa@CalRecycle; Rai, Hardeep@CalRecycle
Subject: 2014-15 Tire-Derived Product Grant Closure Letter - City of Gridley
Attachments: Closure Letter and Approved Grant Payment Request - City of Gridley.pdf

Importance: High

Donna:

Please see the attached Closure Letter and approved Grant Payment Request for the 2014-15 Tire-Derived Product Grant awarded to the City of Gridley. Again, I want to thank you for collaborating with CalRecycle to improve the playground resurfacing at Railroad Park and Vierra Park. I enjoyed assisting you and hope you will apply for future Tire-Derived Product Grants.

Regards,

Noel Davis
Grant Manager
Department of Resources Recycling and Recovery (CalRecycle)
Financial Resources Management Branch
Tire-Derived Product Grant Program
1001 I Street, MS13, P.O. Box 4025
Sacramento, CA 95812
Tel: 916-341-6341
noel.davis@calrecycle.ca.gov



Connect with us!



Gridley Park Renovation Project



Funded by a Grant from the
Department of Resources Recycling
and Recovery
(CalRecycle)

New Play Area Surfacing placed in
Manuel Vierra Park and Railroad Park



Number of CA waste tires
diverted:

Manuel Vierra Park: 9,480 tires

Railroad Park: 2,870 tires

ATTACHMENT 4

City of Gridley
TDP 14-14-55 FY 2014-2015
Tire Derived Product Grant for Play Area Resurfacing

Manuel Vierra Park- This park has three play areas:

3. 2,545 sq ft play area
Ages 2-5



1. 1,405 sq ft play area
Ages 2-5

2. 3,615 sq ft play area
Ages 2-5

ATTACHMENT 4

City of Gridley
TDP 14-14-55 FY 2014-2015

Tire Derived Product Grant for Play Area Resurfacing

1. Ages 2-5: Lower Play area-1,405 square feet (Southwest)



Photo 1: Looking south at play area

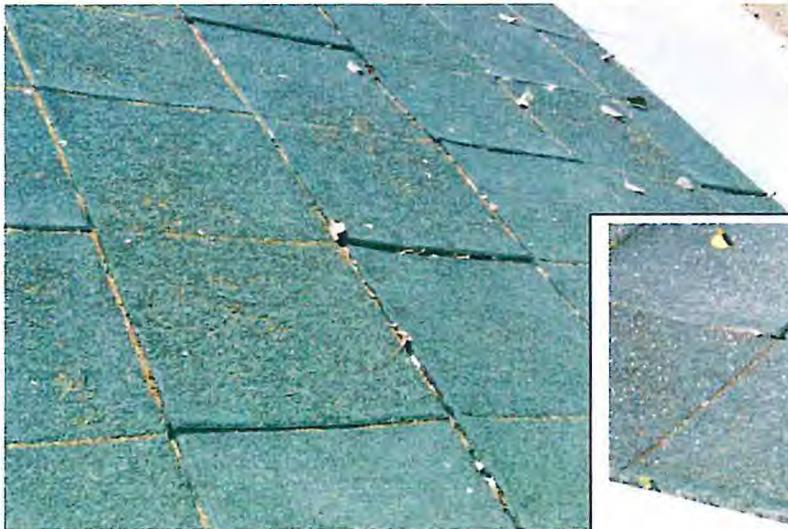


Photo 2 & 3: Close up of uneven existing surfacing

ATTACHMENT 4

City of Gridley
TDP 14-14-55 FY 2014-2015
Tire Derived Product Grant for Play Area Resurfacing

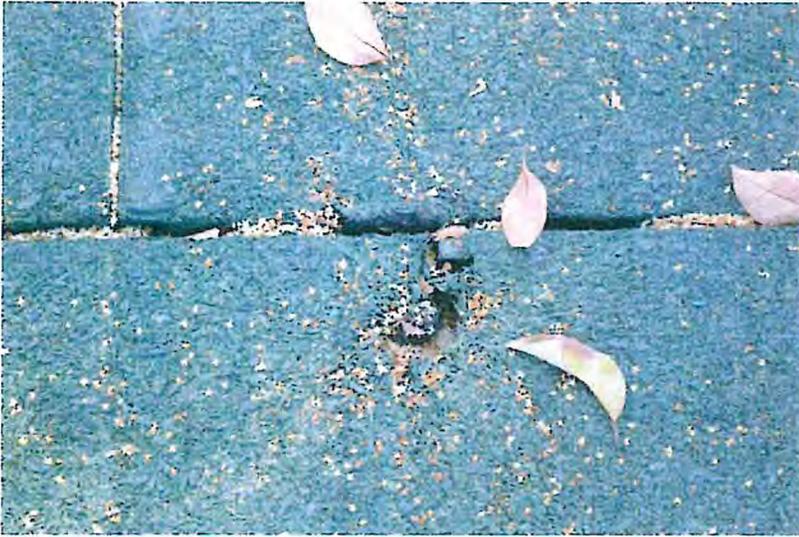


Photo 4: Close up of damaged tiles and exposed support structure

2. Ages 2-5: Upper Play Area-3,615 square feet (Southeast)



Photo 5: Looking south at upper play area; uneven play surfacing

ATTACHMENT 4

City of Gridley
TDP 14-14-55 FY 2014-2015
Tire Derived Product Grant for Play Area Resurfacing



Photo 6 & 7: Close up of uneven existing surfacing and damaged tiles



Photo 8: Looking east

ATTACHMENT 4

City of Gridley
TDP 14-14-55 FY 2014-2015
Tire Derived Product Grant for Play Area Resurfacing



Photo 9: Looking Northeast at structure uneven surface



Photo 10 & 11: Uneven damaged surfacing

ATTACHMENT 4

City of Gridley
TDP 14-14-55 FY 2014-2015
Tire Derived Product Grant for Play Area Resurfacing

3. Ages 2-5: Play Area- 2,545 square feet (Northeast)



Photo 12 & 13: Uneven damaged surfacing



Photo 14: Uneven damaged surfacing



Photo 15: Uneven damaged surfacing

Railroad Park- This park has one play area:



- 1. Ages 6+: 2,290 square feet (South)



Photo 16: Looking southwest

ATTACHMENT 5

City of Gridley
TDP 14-14-55 FY2014-2015
Tire Derived Product Grant for Play Area Resurfacing
Post Construction Photos

Manuel Vierra Park- This park has three play areas:

(3) 2,545 sq ft play area Ages 2-5
(CPSI rpt pg5, "Lower Play Area")



(1) 1,405 sq ft play area Ages 2-5
(CPSI rpt pg 10, "Community Play Area")

(2) 3,615 sq ft play area Ages 2-5
(CPSI rpt pg 8, "Upper Play Area")

ATTACHMENT 5

City of Gridley
TDP 14-14-55 FY2014-2015

Tire Derived Product Grant for Play Area Resurfacing

(1) Ages 2-5: Lower Play area-1,405 square feet (Southwest)

Post Construction Photos



Photo 1: Looking northwest to Community Center Recreation building



Photo 2: Looking northeast to Community Center Recreation building

ATTACHMENT 5

City of Gridley
TDP 14-14-55 FY 2014-2015
Tire Derived Product Grant for Play Area Resurfacing
Post Construction Photos

(2) Ages 2-5: Upper Play Area-3,615 square feet (Southeast)



Photo 3: View east

February 18, 2016

ATTACHMENT 5

City of Gridley
TDP 14-14-55 FY 2014-2015
Tire Derived Product Grant for Play Area Resurfacing
Post Construction Photos

(3) Ages 2-5: Play Area- 2,545 square feet (Northeast)



Photo 4: View north



Photo 5: View west

Railroad Park- This park has one play area:



(1) 2,290 sq ft play area Ages 6+
(CPSI rpt pg 10, "RR Park Play Area")

(1) Ages 6+: 2,290 square feet (South)



Photo 16: Looking west

ATTACHMENT 5

City of Gridley
TDP 14-14-55 FY 2014-2015
Tire Derived Product Grant for Play Area Resurfacing
Post Construction Photos



Photo 17: Looking north

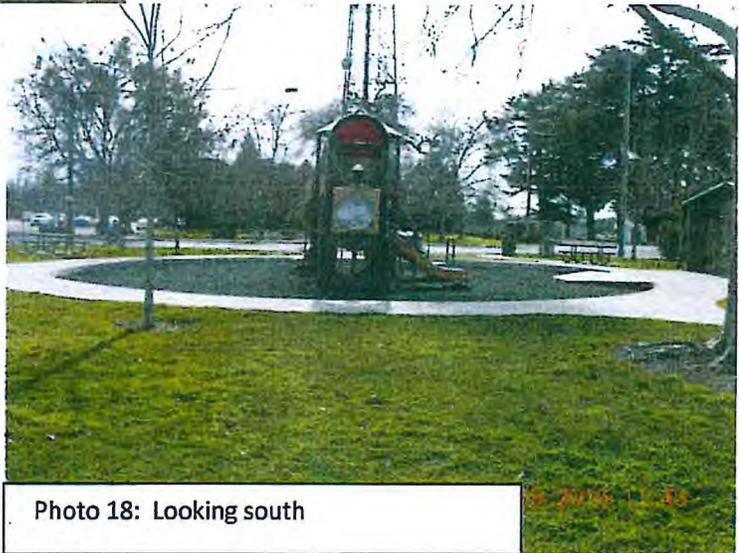


Photo 18: Looking south



Photo 19: Looking at the play surfacing



CITY OF GRIDLEY

INFORMATION REPORT

TO: Mayor, Council Members
FROM: Donna Decker, Planning Department
MEETING DATE: March 7, 2016
SUBJECT: Daddow Park – Progress Report

SUMMARY

Staff is continuing to provide progress reports to the City Council for the renovation of Daddow Park.

DISCUSSION

February, 2016

- Completion of the specifications to advertise for bid for corner improvements and park entry. Rolls Anderson Rolls is reviewing the bid package in preparation for advertisement;
- Completion of the structural analysis for the gazebo renovation; advertise for bid March, 2016; award of contract on March 21, 2016 still on schedule.
- Prune palm trees-Receipt of 3 estimates for the work. Estimates for work were provided by:
 - North Valley Tree Service \$2,400
 - Harris Tree Service \$3,000
 - Golden State Tree Service \$8,100

North Valley Tree Service will be scheduled in the next two weeks. We are looking into the opportunity to relocate the two palms that would otherwise be removed.

- The Electrical Department is beginning the demolition work of the existing electrical; the pole in the park, removal of electrical overhead lines attached to palm trees, and the electrical in the gazebo.
- Estimate for work to renovate the Dit Biggs Fountain. After assessing the feasibility of breaking the monument apart to repair the plumbing it is not feasible to do so. Affixing fountains on the sides of the monument would not be attractive. New fountains could be a part of the restroom facility located on the plans. According to the discussion at the February 16, 2016 City Council Meeting, the fountain will be cleaned and granite will be placed over the fountain locations creating another opportunity to place a plaque. Cost of the work would be \$3,000.

- Estimates for the ironwork for the gazebo and the weathervane are in progress. The ironwork will have an estimated cost of \$500; the weathervane will be approximately \$1800. The units will be shipped to the City available for the contractor to place so there is no lag time during the renovation construction.

March, 2016

- Advertise for bid for gazebo renovation.
- Electrical installation
- Installation of irrigation system by City staff
- Advertise for bid for flatwork (concrete)
- Install components for flag poles
- Retrofit

April, 2016

- Award contract for flat work
- Complete flatwork (concrete)
- Install street trees, shrubbery; city staff
- Place brass plaques on Dit Biggs fountain

May

- Complete frontage improvements
- Complete miscellaneous items left

This schedule is very aggressive due to the limited time to ensure the work is completed.

CONCLUSION

Staff believes the work to accomplish the park is feasible and moving forward.

RECOMMENDATION

No action is required; for information only.

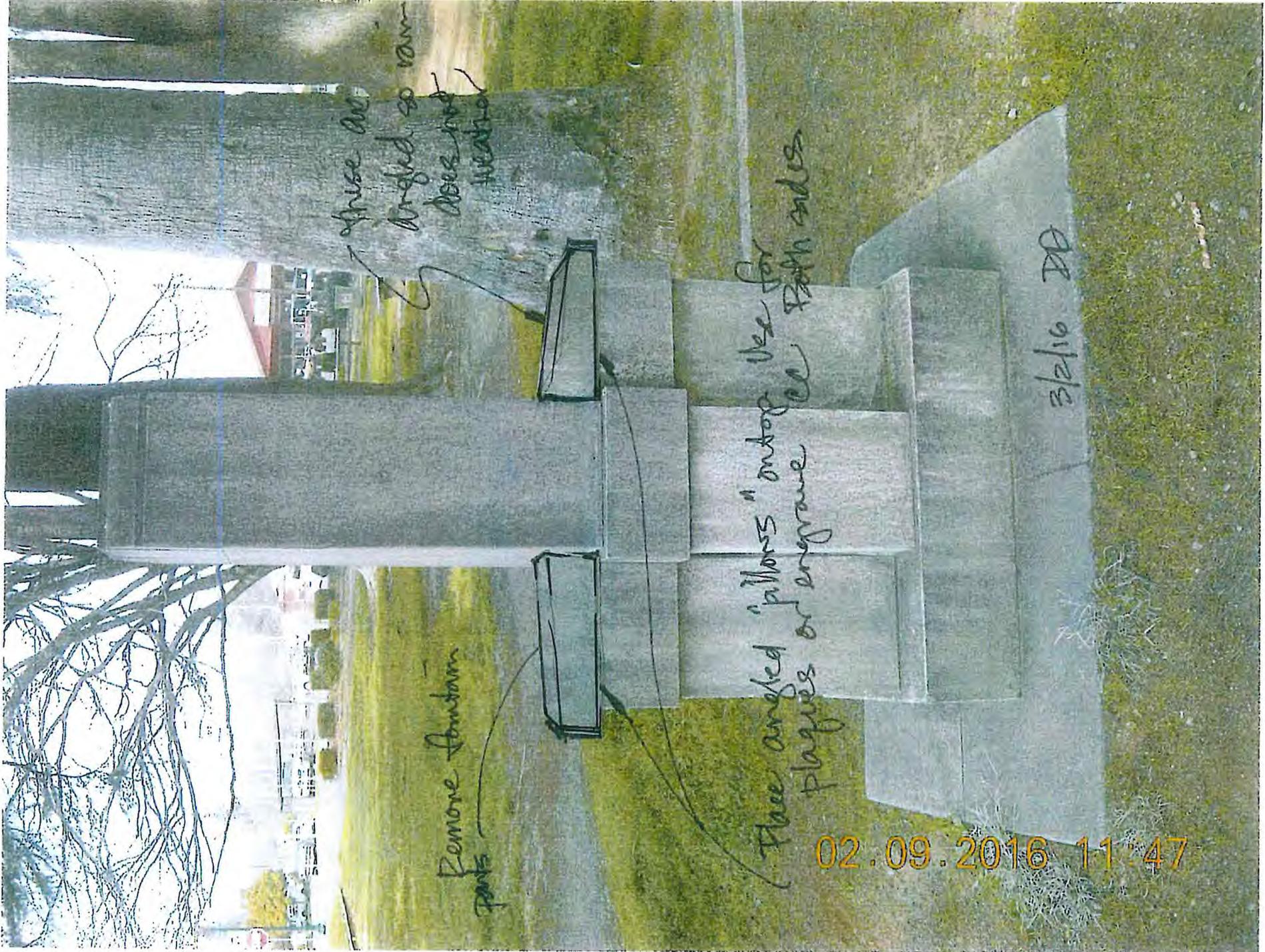
Respectfully submitted,



Donna Decker
Planning Department

ATTACHMENTS:

1. Daddow Park Dit Biggs renovation.



chiseled angled so rain does not weather

Remove fountain parts

Place angled "plaque" on top Use for plaques or engrave cc. Both sides

3/2/16 DD

02.09.2016 11:47