



AGENDA CITY OF GRIDLEY CITY COUNCIL

REGULAR MEETING
6:00 P.M., MONDAY
MARCH 21st, 2016

CITY HALL
685 KENTUCKY STREET
GRIDLEY, CALIFORNIA

Mayor, Frank Hall
Vice Mayor, Bruce Johnson
Council member, Jeff Draper
Council member, Owen Stiles
Council member, Ray Borges

- A. **CALL TO ORDER** - Mayor Hall
- B. **ROLL CALL** – Recording Secretary
- C. **PLEDGE OF ALLEGIANCE** – Vice Mayor Johnson
- D. **COMMUNITY PARTICIPATION FORUM** - *Members of the public may address the City Council on matters not listed on the agenda. The City Council may not discuss nor take action on any community participation item brought forward by a member of the community. Comments are requested to be limited to three (3) minutes.*
- E. **CONSENT CALENDAR** - *All items listed under the Consent Calendar are considered routine and acted upon by one motion. Any Council member may request that an item be removed for separate consideration. The City Council may only make minor comments; otherwise the item should be removed from the consent agenda and placed as the first item(s) under "Items for Council Consideration".*
 - 1. Council minutes dated January 4, 2016
 - 2. Feather Flyer monthly update, February 2016
 - 3. Recreation Department monthly update, February 2016
 - 4. Electric Department monthly update, February 2016
 - 5. Police Department monthly update, February 2016
 - 6. Public Works Department monthly update, February 2016
 - 7. Building Department update, July through November 2015
 - 8. Fire Department monthly update, February 2016
 - 9. Acceptance of Employment Agreement for the Position of Electric Superintendent
 - 10. Daddow Park Progress Report

F. ITEMS FOR COUNCIL CONSIDERATION

11. Approval of Resolution No. 2016-R-005: A Resolution of the City Council of the City of Gridley Authorizing the Finance Director to Invest Funds and Choose an Investment Broker in Accordance with the City's Investment Policy

G. VERBAL DEPARTMENT REPORTS

12. Update on Vierra Park Restrooms – Donna Decker

H. COUNCIL COMMITTEE REPORTS - *Brief reports on conferences, seminars, and meetings attended by the Mayor and City Council members, if any.*

I. CLOSED SESSION

13. **Public Employment (GC: 54957 (b)(1))**

Positions: City Administrator

14. **Public Employment (GC: 54957)**

Positions: Interim City Administrator, Police Chief, Finance Director, Electric Superintendent, Electric Supervisor, Senior Electric Line Worker, Electric Line Worker, Apprentice Line Worker, Senior Accounting Technician, Accounting Technician, Community Development Assistant, Administrative Services Clerk I/II, Transit Operator, Public Works Director, Maintenance Supervisor, Senior Maintenance Worker, Maintenance Worker I/II, Recreation Coordinator, Recreation Leader, Recreation Aid I/II, Chief Building Official, Part-time Building Inspector, Administrative Assistant (confidential)

15. **Conference With Legal Counsel--Existing Litigation**

Subdivision (a) of Section 54956.9)

Name of case: Elizondo v. Gridley

J. ADJOURNMENT – adjourning to the next regularly scheduled meeting on April 4th, 2016

NOTE 1: POSTING OF AGENDA- This agenda was posted on the public bulletin board at City Hall at or before 4:00 p.m. on March 18th, 2016, in accordance with Government Code Section 54954.2. This agenda along with all attachments is available for public viewing online at www.gridley.ca.us and at the Administration counter in City Hall, 685 Kentucky Street, Gridley, CA.

NOTE 2: REGARDING UNSCHEDULED MATTERS – In accordance with state law, it shall be the policy of this Council that no action shall be taken on any item presented during the public forum or on unscheduled matters unless the Council, by majority vote, determines that an emergency situation exists, or, unless the Council by a two-thirds vote finds that the need to take action arose subsequent to the posting of this agenda.



DRAFT MINUTES CITY OF GRIDLEY CITY COUNCIL

REGULAR MEETING
6:00 P.M., MONDAY
JANUARY 4th, 2015

CITY HALL
685 KENTUCKY STREET
GRIDLEY, CALIFORNIA

Mayor, Frank Hall
Vice Mayor, Bruce Johnson
Council member, Jeff Draper
Council member, Owen Stiles
Council member, Ray Borges

A. CALL TO ORDER

Mayor Hall called the meeting to order at 6:00 p.m.

B. ROLL CALL

Council members

Present:

Draper, Stiles, Borges, Johnson, Hall

Absent:

None

Arriving post roll call:

None

Staff present:

Dean Price, Chief of Police/Interim City Administrator
Landon Little, Deputy City Attorney
Matt Michaelis, Finance Director
Donna Decker, Planning Consultant
Daryl Dye, Electric Superintendent
Chris Haile, Division Chief

C. PLEDGE OF ALLEGIANCE

Vice Mayor Johnson led the Pledge of Allegiance

D. COMMUNITY PARTICIPATION FORUM

There was no community participation

E. CONSENT CALENDAR

1. Interim City Administrator's Authority per Gridley Municipal Code Sections 2.03.050 B and 2.03.100

Motion to approve item #1 by Councilman Stiles, seconded by Councilman Draper

ROLL CALL VOTE

Ayes: Draper, Stiles, Borges, Johnson, Hall

Motion passed, 5-6

F. ITEMS FOR COUNCIL CONSIDERATION

2. Second Reading and Adoption of Ordinance No. 814-2015: An Ordinance of the City Council of the City of Gridley amending Title 13, Chapter 13.14 Water Efficient Landscape of the Gridley Municipal Code related to water conservation and landscaping development standards. (Citywide)

Second reading and adoption of Ordinance 814-2015 by Vice Mayor Johnson, seconded by Councilman Draper

ROLL CALL VOTE

Ayes: Draper, Stiles, Borges, Johnson, Hall

Motion passed, 5-0

3. Approve Resolution No. 2016-R-001: A Resolution of the City Council of the City of Gridley Authorizing the City Administrator to Execute a Second Phase Agreement for Renewable Energy Power Purchase Agreement with the Northern California Power Agency

Interim Administrator Price reviewed the staff report. As a member of NCPA and under current law, the City is required to serve at least 33% of their end-use load using eligible renewable energy resources by 2020. To assist members, NCPA published a Request for Proposal (RFP) for renewable energy supply from solar photovoltaic facilities. The attached Agreement provides funding for NCPA to engage in negotiations of a purchase power agreement with one or more of the RFP respondents. The total cost of the project is \$35,000 and will be allocated based on participation percentages to the signatories of the agreement.

Motion to approve Resolution No. 2016-R-001 by Councilman Stiles, seconded by Councilman Draper

ROLL CALL VOTE

Ayes: Draper, Stiles, Borges, Johnson, Hall

Motion passed, 5-0

G. VERBAL DEPARTMENT REPORTS

4. Discussions with Cal Trans on the State Route 99 & Cherry Street Crossing Project

Councilman Draper addressed this item stating that this issue has been in the works for a couple of years. He spoke with Caltrans regarding the safety of the intersection and they had developed a plan for an island, ADA improvements and lights in order to make the intersection safer. Caltrans did not have the budget for it in 15/16 so they were looking to Gridley to fund the project. At that time it was approximately \$38,000. Gridley didn't have it either, so it was eventually dropped. In more recent conversations, Caltrans has mentioned it would now cost around \$70,000 and they have some funds in their 16/17 budget. They would want Gridley to contribute \$10,000 and the project could have a start date of May 2017.

There was brief discussion on the City's ability to pay, what fund the money could come from and whether or not it was the City's responsibility to contribute since it is Caltrans jurisdiction. The general consensus was that something needs to be done to make the intersection safer.

Councilman Draper asked that this item be placed on the next agenda and he will come back with more details.

This was an informational item only, no action was taken.

William White, 410 Haskell Street, stood and asked to address the issue. He spoke of his own experience using the crosswalk as well as driving through the intersection. He stated he would like to see more police presence in the area.

H. COUNCIL COMMITTEE REPORTS

There were no committee reports

I. CLOSED SESSION

5. Public Employment (GC: 54957 (b)(1))

Positions: Chief Building Official, Public Works Supervisor

There was no reportable action.

J. ADJOURNMENT

With no further items for discussion, Council adjourned to the next regularly scheduled meeting.

Dean Price, Interim City Clerk

GOLDEN FEATHER FLYER

MONTH	YEAR	DRIVER	PASSENGERS	DAYS OF SERVICE	RIDERS PER DAY	MILEAGE START	MILEAGE END	TOTAL MILES	AVERAGE MILES PER DAY
JANUARY	2015	BROWN	664	20	33	87086	88308	1222	61
FEBRUARY	2015	BROWN	642	19	34	88309	89475	1166	61
MARCH	2015	BROWN	723	22	33	21724 - CAR 89476 - BUS	21867 - CAR 90560 - BUS	1084 TOTAL : 1227 354	56
APRIL	2015	BROWN	705	22	32	21868 - CAR 90561 - BUS	22222 - CAR 91450 - BUS	889 TOTAL: 1243	57
MAY	2015	BROWN	1178	20	34	91551	92550	1100	55
JUNE	2015	BROWN	832	22	38	92551	93819	1268 100	58
JULY	2015	BROWN	725	22	33	22825 - CAR 93820 - BUS	22930 - CAR 94985 - BUS	1165 TOTAL : 1270	58
AUGUST	2015	BROWN	712	21	34	23220 - CAR 94986 - BUS	23246 - CAR 96143 - BUS	27 1157	56
SEPTEMBER	2015	BROWN	697	21	33	96144	97357	1213	58
OCTOBER	2015	BROWN	786	22	36	97358	98643	1285	58
NOVEMBER	2015	BROWN	580	19	31	98644	99609	965	51
DECEMBER	2015	BROWN	694	20	35	99610	100735	1125	56
JANUARY	2016	BROWN	656	20	33	100736	101696	960 & 86 (Pool car) TOTAL: 1046	52
FEBRUARY	2016	BROWN	670	20	37	101697	102797	1100	55

GRIDLEY RECREATION DEPARTMENT
Monthly Update-February 2016
PREPARED BY: CINDY TOWNSEND

1. Our Senior socialization program is a 4 day a week program that meets from 9am-12pm M-Th. On Wednesday, February 10th, the Community Action Agency gave out commodities (governmental food supplies). On Thursday, February 11th, the recreation department hosted Valentine's Day Luncheon. On Thursday February 25th, the recreation department hosted Free Breakfast and Birthday Celebration for those having birthdays in March.

Our daily schedule is as follows: Monday-Pinochle/cards Tuesday-Bingo/Speakers Wednesday-Mexican Train/Domino's/Arts & Crafts Thursday-Bingo

Fiscal Impact: The socialization program is funded through the Gridley Recreation Dept. This program is budgeted for the 2015/16 fiscal year.

2. The Recreation Department attended the annual "Butte County Fish and Game Commission" grant application meeting on Tuesday, February 2nd, 2016 in Chico. At this meeting, the Gridley Recreation Department received a grant in the amount of \$1,000.00 for our annual Kids Fishing Derby to be held May 13th, 2017 at Gray Lodge Wildlife Area. The grant fee of \$1,000.00 would be used for the sole purpose of purchasing catfish for the derby from Crain Fisheries in Gerber, CA.

3. The Recreation Department completed its youth basketball league during the month of February. This year there were seven 1-2 grade teams, seven 3-4 grade teams, and four 5-8th grade teams. This year there were 151 participants enrolled in the youth basketball league. Games were played at Manzanita school, Saturday mornings starting on December 12th and running through February 20th, 2016.



4. The Gridley Gladiators youth wrestling program continued dominating on the mat during the month of February. The youth team practices Monday, Tuesday, Thursday, and Fridays 4:30-6:00 pm at Expo hall at the Butte County Fairgrounds.

2/6/2016 Gateway Classic @ Central Valley High School, Shasta Lake City

2/13/2016 Chico Challenge @ Chico High School, Chico

2/20/2016 South League Championships @ Sutter High School, Sutter

2/27/16 North Section Championships @ Orland

5. On February 3rd, 8th and 22nd the Gridley Recreation Department attended Chamber of Commerce Meetings regarding Red Suspender's Day and various other community events. The Rec. Dept. is working as a liaison with the Chamber in order to ensure a cohesive relationship with City Management so that we may help provide safe, orderly and enjoyable community events.

6. The recreation department offers its community center meeting rooms as rentals on evenings and weekends. The rental fee is \$100.00 per room, with an additional refundable \$50.00 cleaning deposit. During the month of February, the recreation center hosted two rentals on 2/6/2015 (Zarate Christening), and 2/13/15 (Navaro Family Baby Shower).

Upcoming events for March:

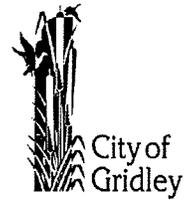
Prep-Gridley Recreation Department's Field & Track Meet

Prep-Pitch, Hit & Run

Prep-Kids Fishing Derby

Prep-Red Suspenders Day Events-Pine Wood Derby Races & Event Clean Up

To: City Council Members
Dean Price Interim City Administrator
From: Daryl Dye
Electrical Superintendent
Date: 3/14/2016
Subject: Project report for February 2016



Staff Report

Page 1

T-3 substation project:

- Testing of the 60kv S&C switcher.
- Hi Pot testing of the 60 kv bus.

G.O. 165 pole replacement program:

- *The following poles were replaced as part of the Pole replacement program*
- 4095, 4990, 4980, 2110, 1560 and 897.

12 kv Maintenance:

- 4 Services were installed in Eagle Meadows subdivision.
- Installation of a Line Recloser at Magnolia and Lincoln Street.
- G.O. 95 repairs to pole's 5410 and 5000.

Training:

- Evergreen Job and Safety was on site to provide a CPR refresher course and discuss accidents and near misses in the electrical industry.
- Electrical Superintendent and Supervisors attended a sexual harassment/hostile work place training in Yuba City provided by Bickmore.

Finance:

- Crew assisted with non-payment shut offs.
- Check discrepancy report.
- Superintendent attend a project review for the new ITRON remote meter reading system.

Tree removal:

- A tree was removed at the John Deere lot in preparation to install a power pole.
- An Oak tree was removed at the owner request at the alley entrance by Kids Castle.

Contributions:

- Siding was installed at the water park building in preparation of equipment installation.
- LED lights were installed at Spruce Well and Parkside well.
- The doors to the City Hall dumpster enclosure were sand blasted and painted in preparation for installation.

Equipment:

- Crew sand blasted and painted the wire trailer.
- Crew began to tool up the new service truck.

Routine Maintenance:

- Sets and outs, street light maintenance, USA's, spray weeds, service calls, equipment maintenance.

To: City Council Members
Dean Price Interim City Administrator
From: Daryl Dye
Electrical Superintendent
Date: 3/14/2016
Subject: Project report for February 2016



Staff Report

Page 2

City of Biggs

12kv maintenance:

- 2 services were installed at the North Biggs estates subdivision.
- System was patrolled as part of the G.O.165 program.

Substation:

- Moat was pumped down after rain.
- Weeds were sprayed around the substation.
- Substation was checked on a weekly schedule.

Routine Maintenance:

- Street lights, service calls, USA's, non-pay disconnects,



Monthly Council Report

City of Gridley



Dean A. Price
Chief of Police

Arrest and Incident Summary Activity for February 2016:

	Monthly	Year Total
• Adult Arrests	71	133
• Juvenile Arrests	5	10
• Misdemeanor Arrests	67	126
• Felony Arrests	9	17
• Felony Crimes Reported	15	29
• Misdemeanor Crimes	64	126
• Total Incidents	1,038	2,101
• Battery	5	10
• Burglary	4	15
• Deceased Person	0	0
• Vandalism	5	15
• Stolen Vehicle	2	6
• Robbery	0	1
• Public Intoxication	5	10
• Patrol Request	7	19
• Medical Aid	5	9
• Area Checks	79	169
• Pedestrian Checks	32	76
• Disturbing the Peace	5	21
• Total 911 Calls	341	595
• Total Accidents	4	10
• Name Exchanges	2	2
• Total Traffic Citations	82	155
• DUI Arrests	3	5
• Traffic Stops	178	353
• Extra Help Hours	234	496.75
• RSVP Hours		0

Personnel Training and Meetings for February:

3rd – Police Department personnel participated in policy review and civil law training

5th – Chief Price attended the City of Biggs monthly Police Services Meeting

9th – Chief Price presented Police Officer of the Year, Eva Smith to the Veterans of Foreign Wars banquet

16th – Administrator/Chief Price attended the City of Gridley Council Meeting

18th – Chief Price attended the monthly Butte Interagency Narcotics Task Force (BINTF) Meeting in Chico

18th – Chief Price attended the monthly Butte County Law Enforcement Administrators monthly meeting in Chico

19th – Administrator/Chief Price attended Quarterly CAO / Municipal Managers Meeting in Oroville

19th – Gridley-Biggs Police Personnel participated with BINTF and Butte County Probation for proactive gang enforcement in the cities of Gridley and Biggs

22nd – Administrator/Chief Price attended the Gridley Chamber of Commerce meeting in Gridley

23rd - 26th – Officer Lara attended Radar and Lidar training in San Jose

24th – Administrator/Chief Price attended the City of Gridley Safety Committee Meeting at Gridley City Hall

24th – Gridley-Biggs Police personnel participated in Gridley Unified School Districts Active Shooter Readiness training (ALICE)

26th – Administrator/Chief Price met with the Butte County Grand Jury

29th – Administrator/Chief Price met with City staff to discuss grant opportunities for the City

Response times for this month are as follows:

Priority 1- Events that involve injury, are life threatening or in progress.

Priority 2- Events that involve property loss or damage.

Priority 3-Events that do not involve injury, threat of life, property loss or damage.

Priority Times:

Priority 1- 2 Minutes

Priority 2- 2 Minutes

Priority 3- 3 Minutes

MONTHLY REPORT OF LOCAL RABIES CONTROL ACTIVITIES

For Gridley February 2016

City of Gridley Animal Control

TOTAL CALLS FOR SERVICE: 80

		Dogs	Cats
RABIES VACCINATION AND LICENSING	A. Number of "Actual Cost" rabies public vaccination clinics held	0	
	B. Number of animal control citations issued for rabies vaccination and licensing violations	0	
		Dogs	Cats
	C. Dogs and cats vaccinated in "Actual Cost" public vaccination clinics	0	0
	D. Dogs and cats licensed in "Actual Cost" public vaccination clinics	0	0
	E. Total number of dogs and cats current LICENSED in jurisdiction	197	0
5	F. Dogs and cats on hand in the shelter February 1, 2016 (carried over from January 31, 2016)	10	3
CANINE AND FELINE RABIES CONTROL	G. Dogs and cats entering the shelter, TOTAL: (Total should equal sum of 1 to 5 below)	32	4
	1. Dogs and cats captured by Animal Control Officers	28	4
	2. Dogs and cats surrendered by owners (not including those surrendered for quarantine)	0	0
	3. Dogs and cats surrendered by the public G1 THROUGH G5	2	0
	4. Dogs and cats impounded for animal bite quarantines ARE	0	0
	5. Dogs and cats transferred from another shelter MUTUALLY EXCLUSIVE	2	0
	H. Disposition of dogs and cats in shelter, TOTAL: (Total should equal sum of 1 to 6 below)	33	4
	1. Dogs and cats reclaimed by owner	25	0
	2. Dogs and cats adopted by new owners H1 THROUGH H6	1	0
	3. Dogs and cats euthanized ARE	6	4
	4. Dogs and cats died of other causes MUTUALLY EXCLUSIVE	0	0
	5. Dogs and cats stolen, escaped, etc.	0	0
	6. Dogs and cats transferred to another shelter	1	0
	I. Dead dogs and cats collected (excluding F, G, and H above)	1	3
	J. Dogs and cats on hand in the shelter February 29, 2016 (to be carried over to March 1, 2016)	8	3
ANIMAL BITE REPORTING	K. Animal bites reported, TOTAL: (Total should be the sum of 1 and 2 below)	1	
		Dogs	Cats
	1. DOG and CAT bites reported, TOTAL: (Total should be the sum of a, b, c, and d below)	1	0
	a. Licensed	0	0
	b. Vaccinated only	0	0
	c. Neither licensed or vaccinated (but owned)	0	0
	d. Strays	1	0
	2. OTHER ANIMAL bites reported, TOTAL: (Total should be the sum of a and b below) Bat contact with human, no bite	0	
a. Other domestics (excluding cats)	0		
b. Wild	0		

Other Animals Picked Up:

		Dogs	Cats
ANIMAL QUARANTINES	L. Number of 30 day quarantines for vaccinated dogs and cats exposed to potentially rabid animals.	0	0
	M. Number of 6 month quarantines for unvaccinated dogs and cats exposed to potentially rabid animals.	0	0
	N. Number of 6 month quarantines for domestic livestock (horses, cattle, etc.) exposed to potentially rabid animals.	0	
	O. Number of 30 day or 6 month quarantines not completed because the animals were euthanized.	0	
AGENCY ADMIN.	P. Number of animal control officers employed in jurisdiction	1	
	Q. Gridley-Biggs Animal Control 685 Kentucky Street, Gridley, CA 95948 530-846-4825		

Completed by:

Signature: 

Name: Amy Farr

Title: Animal Control Officer

Agency: Gridley-Biggs Animal Control

Telephone: 530-846-4825

Endorsement by local Health Officer or
Authorized representative:

Signature: _____

Name (print): _____

Title: _____

Agency: _____

Telephone: _____

AFTER ENDORSEMENT
PLEASE FORWARD COMPLETED FORM TO:

Veterinary Public Health Section
California Department of Health Services
MS 7308
P.O. Box 997413
Sacramento, CA 95899-7413

PHONE: (916) 552-9740

FAX: (916) 552-9725

Gridley Monthly Animal Bite Activity

Agency: Gridley-Biggs Animal Control Monthly February 2016

		Dogs	Cats
Animal Bite Reporting	A. Animal Bites Reported. TOTAL should be the sum of 1 and 2 below.	1	0
	1. DOG and CAT bites reported. Should equal sum of a, b, c, and d.	1	0
	a. Licensed	0	0
	b. Vaccinated only.	0	0
	c. Neither Licensed or Vaccinated	0	0
	d. Strays	1	0
	2. OTHER ANIMAL bites reported. Should equal sum of a and b.	0	0
	a. Other domestic (excluding cats.)	0	0
b. Wild	0	0	
Animal Quarantines	L. Number of 30 day quarantines for Vaccinated dogs and cats exposed to potentially rabid animals.	0	0
	M. Number of 6 month quarantines for Unvaccinated dogs and cats exposed to potentially rabid animals.	0	0
	N. Number of 6 month quarantines for Domestic livestock (horses, cattle, etc.) exposed to potentially rabid animals.	0	0
	O. Number of 30 day or 6 month Quarantines not completed because animals were euthanized.	0	0
Agency Administration	P. Number of animal Control Officers Employed in the jurisdiction.	1	

Prepared by: Amy Farr
 Date: 3/1/16

Amy Farr
 Gridley-Biggs Animal Control Officer
 685 Kentucky Street
 Gridley, CA 95948
 530-846-4825

Public Works Department Monthly Report February 2016

1. WATER:

Public works repaired water leaks at these locations:

187 Maine St., replaced cracked gate valve with new ball valve.

1054 Jackson St., repaired leak in service line.

929 Virginia St., replaced ball valve.

1965 N. Pintail Ct., Replace cracked ball valve.

Water meters that did not read were checked for problems with the ERTS (Encoder Receiver Transmitters) or Registers that had stopped working. Re-reads were done and repairs to the water meters were made.

Fire Hydrants with sub-standard fire hose connections, no isolation valve, or leaking with no repair parts available anymore are being marked to be replaced during this year's fire hydrant replacement program.

Water valves were exercised in accordance with the valve exercising program.

Water valve exercising maintenance program goals: All water valves in the water distribution system shall be exercised a minimum of once every 5 years. The goal of the maintenance program is to insure that all valves are operable and that they are in the open position, and to dislodge any debris that may be in valve seat.

Water parts were organized and ordered as needed for service and inventory.

2. SEWER:

Sewers are checked on Tuesdays and Fridays. Public Works responded to these sewer issues during the weekly check of the sewer collection system:

There was 3 sewer plugs found during the weekly check of the sewer collection system:

Spruce and Hazel alley between Haskell and Jackson St., crew had to rod 360' rags were the problem.

1013 Sage St., Crew had to make a repair of the sewer lateral next to the curb and gutter.

441 Kentucky St., City crew were called to check on a sewer problem.

Public works crews have been hydro flushing sewer lines with the Vac-Con sewer truck.

Once the collection lines have been cleaned the City crew performs a CCTV (camera inspection) to evaluate the effectiveness of the cleaning operation and determine if there are any structural defects in the pipeline. If structural defects are detected, the Public Works Supervisor determines if the repair or the replacement of the sewer line can be done by the city crew or if other action is needed.

City residents are being encouraged to call the City before calling a plumber when sewer problems occur. Public Works will then assess the situation to determine if the problem is in the city sewer lines or the responsibility of the resident. Sewer mains are routinely checked on Fridays.

Sewer System Management Plan (SSMP):

Lift station work continues on written Standard Operating Procedure (SOP) and Sanitary Sewer Overflow (SSO) response plan. Red flashing trouble warning lights and signage that read: If Red light is flashing, please call (530) 846- 5678, are being installed at all Sewer lift and Pump stations. Camera and Hydro Flush sewer lines.

3. STREETS:

Public Works crews were out patching and paving streets.

Trees located on the city right-of-way, (r.o.w.) that were requested to be removed by the property owner (tree removal form), were cut down and removed by city crew. The trees had damaged curb, gutter and sidewalks and some were diseased. Round up was sprayed in alleys and other right-of-ways to control weeds.

Trees were pruned in streets and alleys at various locations.

Cutback was used to fill pot holes in streets.

Crushed rock was used to fill holes in alleys.

USA's were marked and called in, stop signs and street signs were repaired at various locations in town.

4. MAINTENANCE DISTRICTS:

City crew worked at the Heron Landing, Eagle Meadows, and the Little Ave. maintenance districts spraying, mowing, pruning and cleanup.

5. PARKS:

Park maintenance included mowing, spraying weeds, cleaning restrooms, picking up trash, watering, sprinkler repair and doing Park equipment maintenance.

6. CORP. YARD:

Equipment and vehicle maintenance work was performed.

Safety meetings were held each week at the Corp Yard.

7. CURB & GUTTER:

Repairs on sidewalks were made on tripping hazards that were reported to the public works crew by grouting and grinding sidewalks. Small portions of damaged sidewalks and curb and gutter were removed and replaced with new concrete by public works crew.

8. WELL/WATER PRODUCTION:

Routine maintenance included cleaning well houses, lubricate and adjust equipment as needed, flush and clean chlorine injection valves and lines to prevent plug ups, and maintenance on fluoride injection systems.

All generators were serviced, transfer switches tested and inspected. Complete semiannual inspections of all generators and repair as needed.
10,000 gallon water tanks were flushed.

<u>Well</u>	<u>Volume pumped</u>	<u>Calc. Fl</u>	<u>Calc. Chl.</u>
Eagle Meadows	00.000 M.G	.00 mg/l	.0000 mg/l
Spruce	00.000 M.G.	.00 mg/l	.1040 mg/l
Wilson	00.000 M.G.	.00 mg/l	.0000 mg/l
Little Ave.	11.973 M.G.	.76 mg/l	.2994 mg/l
Liberty	07.799 M.G.	.72 mg/l	.2569 mg/l
Parkside	00.000 M.G.	.00 mg/l	.0000 mg/l

Total water pumped to system: 19.772 M.G.
Ave. chlorine residual in the system: .17 mg/l
Ave. tested fluoride in the system: .78 mg/l
Lab tested fluoride in the system: .8 mg/l

Total water pumped to system in January 2016 = 20.764 M.G.

Total water pumped to system in January 2013 = 22.205 M.G.

Total reduction in water consumption = 1.441 M.G. = (6.0%)

Total water pumped to system in December 2015 = 21.897 M.G.

Total water pumped to system in December 2013 = 28.431 M.G.

Total reduction in water consumption = 6.534 M.G. = (23.0%)

Total water pumped to system in November 2015 = 23.456 M.G.

Total water pumped to system in November 2013 = 31.861 M.G.

Total reduction in water consumption = 8.405 M.G. = (26.3%)

Total water pumped to system in October 2015 = 38.283 M.G.

Total water pumped to system in October 2013 = 43.069 M.G.

Total reduction in water consumption = 4.786 M.G. = (11.0%)

Total water pumped to system in September 2015 = 43.411 M.G.

Total water pumped to system in September 2013 = 52.588 M.G.

Total reduction in water consumption = 9.177 M.G. = (17.5%)

Total water pumped to system in August 2015 = 51.469 M.G.

Total water pumped to system in August 2013 = 69.162 M.G.

Total reduction in water consumption = 17.693 M.G. = (25.6%)

Total water pumped to system in July 2015 = 54.107 M.G.

Total water pumped to system in July 2013 = 76.821 M.G.

Total reduction in water consumption = 22.714 M.G. = (29.5%)

Total water pumped to system in June 2015 = 50.883 M.G.

Total water pumped to system in June 2013 = 66.272 M.G.

Total reduction in water consumption = 15.389 M.G. = (23.2%)

9. WASTEWATER TREATMENT PLANT:

Total flow to plant:	-	33.616	MG
Flow from Butte County Housing Authority:	-	0.740	MG
Flow from septic haulers:	-	N/A	gallons

Spray round-up for weed control

Take D.O. (dissolved oxygen)

Clean spiral screen-plugged with rags

Disc and rip perc ponds

Record TSS reading daily at north end of Fairview Dr. and Sewer plant.

Clean boat ramp area and bathrooms.

Sludge judge polishing pond, sludge depth is holding steady at 6-10 inches, some accumulation on pond sides on east end.

Total suspended solids (TSS) analyzer located at north end of Fairview Dr. and the TSS analyzer located at the Treatment plant head works, continue to operate. Readings at the Fairview analyzer (Rio Pluma discharge) are in the 60 - 100 range.

The plant readings range between 100 - 150.

Clean solar panels on aerators

Stapleton's (Rio Pluma) is being visited twice per week to verify compliance with their discharge requirements.

Mary's Gone Crackers is visited once per week.

The monthly plant samples were collected and the results are listed below:

	<u>Influent</u>	<u>Effluent</u>
BOD	224	40.0
TSS	110.0	22.0
TDS		413.0
PH		7.50

<u>Ground Water Wells</u>	<u>1</u>	<u>2</u>	<u>3</u>
Nitrate	25.1	2.20	18.2
TDS	520.	359.	453.
PH	0.00	0.00	0.00
EC	000	000	000
Coliform	<2	<2	<2



Memo

To: Dean Price, Interim City Administrator
From: Keith Gebhardt, Chief Building Official
Date: March 15, 2016
Subject: Building Department Activity Report for July, 2015

The following activities were performed during the month of July, 2015.

1. Permits Issued:

A total of 20 (twenty) permits were issued.

2. New or Significant Construction:

Three (3) permits were issued for residential photovoltaic systems.

3. Inspections:

85 (eighty-five) building inspections were performed.

4. Code and/or Building Violations:

Seven (7) site inspections were made for code or building violations.

5. Plan Reviews:

14 (fourteen) projects are currently at various stages of plan review.

6. Permits Finaled:

Nine (9) permits were finaled.

7. Miscellaneous:

- Ordered replacement of HVAC system serving Mayor's Office and Emergency Operations Center; worked with Lions Club on renovations at 196 Washington Street; worked on items concerning Gridley Public Works Committee; attended meetings regarding photovoltaic policy, water conservation policy; commercial waste water policy, public works issues and development impact fee collection. Began assuming inspection duties formerly performed by the Gridley Fire Department.

Plan reviews; processing applications for photovoltaic installations; building maintenance at City Hall and Kentucky Street rentals; new dwellings at subdivision; residential additions. Code enforcement. Met with commercial developers. Researched building and zoning issues for purchasers/agents/loan officers/developers of residential & commercial properties. Development impact fee calculation & collection for educational, commercial, industrial and residential facilities. On-site, pre-occupancy inspections for commercial tenants. On-site disabled access inspections of commercial properties. Processing of: fence, sign & encroachment permits; public works & electric department service requests; business license applications.

Permits Issued July, 2015

Issued	Permit No.	Project Address	Owner	Contractor	Description	Fees Paid	Job Value
Comm Alt							
07/07/2015	B15-000-103	1646 Hwy 99 APN 010-210-057-000	Kullar, Jalinder & Ravinder K 375 Obermeyer Ave Gridley, CA 95948		R & R main entrance door with standard size door protect the glass	115.25	1,000.00
07/27/2015	B15-000-113	1582 Hwy 99 APN 024-260-058-000	Heritage Oaks Station Llc 18818 Teller Ave Ste 277 Irvine, CA 92612	Fluoresco Sevices, Llc Box27042 Tucson, AZ 85726	Remove & replace lighled, channel letter "Great Clips" sign with	81.00	4,000.00
2 Record(s)					Totals for Comm Alt:	\$196.25	\$5,000.00
Electrical							
07/22/2015	B15-000-117	918 Kentucky St APN 009-081-014-000	Sanlillian, Jose 744 Colusa Hwy Gridley, CA 95948	Nacho's Electric	R & R 200 Amp Main service panel and mast. Smoke and CO	106.00	1,600.00
1 Record(s)					Totals for Electrical:	\$106.00	\$1,600.00
HVAC							
07/07/2015	B15-000-110	267 Hazel St APN 010-152-003-000	Hamman, Larence Dale And Joann A 267 Hazel St Gridley, CA 95948	Syntrol Plumbing Heating & Air Inc. 2120 March Rd Suite A Roseville, CA 95747	Change-out 4 ton, roof-mount, package HVAC unit. FAU is 80%	91.00	9,050.00
07/08/2015	B15-000-100	105 S Ohio St APN 021-110-043-000	The County Of Butte Housing Authority 580 Vallombrosa Ave Chico, CA 95926		R & R HVAC roof mounted Package unit. Provide all Title 24	109.50	4,500.00
07/22/2015	B15-000-118	1023 California St APN 009-052-003-000	Hall, Kenneth 1023 California St Gridley, CA 95948-2846		install complete 2 1/2 ton split system with R-8 ducts. System	201.00	9,232.00
3 Record(s)					Totals for HVAC:	\$401.50	\$22,782.00
Plumbing							
07/30/2015	B15-000-124	1854 Ayers Ave APN 024-070-020-000	Thomaston, Frawn V 490 Sequoyah Chico, CA 95926	Chamberlain Backhoe Service 2574 Ceanothus Ave Chico, CA 95973	Install on-site sewer main from dwelling to City lateral at street.	14,631.00	3,500.00
1 Record(s)					Totals for Plumbing:	\$14,631.00	\$3,500.00

Issued	Permit No.	Project Address	Owner	Contractor	Description	Fees Paid	Job Value
Pool							
07/15/2015	B15-000-090	870 Vermont St APN 009-112-014-000	McMillen, Scott 870 Vermont St Gridley, CA 95948		Install 52" high above ground swimming pool.	116.00	0.00
1 Record(s)					Totals for Pool:	\$116.00	\$0.00
Reroof							
07/01/2015	B15-000-102	1704 Hazel St APN 009-132-004-000	Ramsey Family Trust 1704 Hazel St Gridley, CA 95948	Roger's Roofing 1061 Indiana St Gridley, CA 95948	R & R 20 squares of roofing for re-roof. Smoke and CO	131.90	6,888.00
07/01/2015	B15-000-104	449 Lincoln St APN 010-162-005-000	Paredes, Miguei 449 Lincoln St Gridley, CA 95948-2517		R & R 11 squares of asphalt roofing shingles, 30 year and	131.50	2,400.00
07/07/2015	B15-000-109	1005 Ohio St APN 009-033-008-000	Hillyer, Terralyn I 720 Alta Vista Dr Pacifica, CA 94044	T H D At-Home Services 2456 Verna Ct San Leandro, CA 94577	Tear-off & re-roof with composition shingles, approx. 15 squares.	138.29	9,910.00
07/15/2015	B15-000-112	1335 Cedar St APN 010-102-002-000	Coulter, Undean 1335 Cedar St Gridley, CA 95948-2910		R & R 19 squares of asphalt roofing, Cool roof to be installed.	138.07	8,200.00
07/27/2015	B15-000-120	154 Ohio St APN 010-163-004-000	Fonetai, Wayne 154 Ohio St Gridley, CA 95948	Roger's Roofing 1061 Indiana St Gridley, CA 95948	Remove 600 Sq Ft of corrugated metal roofing on carport area	131.50	3,847.00
5 Record(s)					Totals for Reroof:	\$671.26	\$31,245.00
SFR Add							
07/07/2015	B15-000-096	1078 Spruce St APN 009-112-021-000	Reyna, Manuel Jr. 1078 Spruce St Gridley, CA 95948-2435	Big Mountain Heating & Air Inc. 3800 Watt Ave #155 Sacramento, CA 95821	Install 2.34 KW, roof-mounted, photovoltaic system.	788.80	11,500.00
07/08/2015	B15-000-107	1820 Locust St APN 010-310-050-000	Moody, Kenneth R P O Box 1138 Gridley, CA 95948		Construct 504 Sq. Ft. (14' X 36') storage shed with asphalt roof and	477.02	10,468.00
07/09/2015	B15-000-106	970 Ohio St APN 009-072-001-000	Castaneda, Jorge 970 Ohio St Gridley, CA 95948		Install 400 Sq. Ft. 20' X 20' Patio cover with slab. Smoke end CO	261.59	6,400.00
07/28/2015	B14-000-178	1610 Justin Ct APN 009-300-008-000	Adams, Jeffrey A And Candy M 1610 Justin Ct Gridley, CA 95948		Install roof mounted 6.76 KW photovoltaic array. Smoke and CO	819.94	14,940.00
07/28/2015	B15-000-002	1845 Vermont St APN 009-220-015-000	Ramirez, Maria J Etal 1845 Vermont St Gridley, CA 95948		Install roof mounted 3.12 Kw photovoltaic system. Smoke And	788.90	6,896.00

Issued	Permit No.	Project Address	Owner	Contractor	Description	Fees Paid	Job Value
5 Record(s)					Totals for SFR Add:	\$3,136.25	\$50,204.00
SFR Alt							
07/21/2015	B15-000-088	320 Ford Ave APN 010-260-054-000	Casey, Rufus 320 Ford Ave Gridley, CA 95948		Complete stucco on the outside of the house, seal all holes in	301.00	0.00
07/30/2015	B15-000-119	527 Sage St APN 010-230-010-000	Norcal Investors Inc. 824 Santi Ct. Yuba City, CA 95993		Remodel 1151 Sq.Ft. dwelling, install 9 windows one window in	784.85	15,000.00
2 Record(s)					Totals for SFR Alt:	\$1,085.85	\$15,000.00
20 Permits					Total Fees Paid:	\$20,344.11	
					Total Valuation:		\$129,331.00



Memo

To: Dean Price, Interim City Administrator
From: Keith Gebhardt, Chief Building Official
Date: March 15, 2016
Subject: Building Department Activity Report for August, 2015

The following activities were performed during the month of August, 2015.

1. Permits Issued:

A total of 14 (fourteen) permits were issued.

2. New or Significant Construction:

One (1) permit was issued for a residential photovoltaic system.

3. Inspections:

102 (one-hundred and two) building inspections were performed.

4. Code and/or Building Violations:

Nine (9) site inspections were made for code or building violations.

5. Plan Reviews:

11 (eleven) projects are currently at various stages of plan review.

6. Permits Finaled:

Eight (8) permits were finaled.

7. Miscellaneous:

- Attended meetings regarding modifications to photovoltaic policy, water conservation policy, public works issues and development impact fee collection. Collected electrical impact fees in excess of \$100,000 that were loaned for expansion of medical facility. Worked with consultant to update electrical energy efficiency rebate forms. Assumed additional inspection duties that were previously performed by the Gridley Fire Department. Plan reviews; processing applications for photovoltaic

installations; building maintenance at City Hall and Kentucky Street rentals; new dwellings at subdivision; residential additions. Code enforcement. Met with commercial developers. Researched building and zoning issues for purchasers/agents/loan officers/developers of residential & commercial properties. Development impact fee calculation & collection for educational, commercial, industrial and residential facilities. On-site, pre-occupancy inspections for commercial tenants. On-site disabled access inspections of commercial properties. Processing of: fence, sign & encroachment permits; public works & electric department service requests; business license applications.

Permits Issued August, 2015

Issued	Permit No.	Project Address	Owner	Contractor	Description	Fees Paid	Job Value
Comm Alt							
08/25/2015	B15-000-133	735 Virginia APN 009-122-003-000	Butte Water District 735 Virginia St Gridley, CA 95948		Install sidewalk, curb and gutter, pave parking area, stripe	1,342.06	21,400.00
1 Record(s)					Totals for Comm Alt:	\$1,342.06	\$21,400.00
Comm New							
08/14/2015	B15-000-126	1487 Hwy 99 C APN 010-200-054-000	Deol, Hitpal & Davinder 3073 Nuestro Rd Yuba City, CA 95993		Install tenant improvements at 1,137 sq. ft. existing building	1,548.41	25,000.00
1 Record(s)					Totals for Comm New:	\$1,548.41	\$25,000.00
Plumbing							
08/14/2015	B15-000-131	870 Vermont St APN 009-112-014-000	McMillan, Scott 870 Vermont St Gridley, CA 95948		Install new exterior tankless water heater. Gas line to be hard	56.00	2,000.00
08/28/2015	B15-000-143	1855 Butte Lodge Ct APN 009-250-005-000	Norton, Charles R. & Kellie 1855 Butte Lodge Ct Gridley, CA 95948		Repair & pressure test gas lines prior to reconnection to PG&E	61.00	150.00
2 Record(s)					Totals for Plumbing:	\$117.00	\$2,150.00
Reroof							
08/03/2015	B15-000-125	679 Haskell St APN 010-135-009-000	Wickman, Fred H Jr And Penny 679 Haskell St Gridley, CA 95948		R & R 43 Squares of shakes and replace with Comp shingles.	275.74	13,410.00
08/07/2015	B15-000-127	162 Nevada St APN 010-092-007-000	Winters, Anna L 162 Nevada St Gridley, CA 95948	Roger's Roofing 1061 Indiana St Gridley, CA 95948	Overlay south-facing section of composition shingle roof;	111.50	2,800.00
08/07/2015	B15-000-128	1085 Sage St APN 010-260-044-000	Paredes, Gabriel R And Luquin Amalia 1085 Sage St Gridley, CA 95948		Tear-off & re-roof with composition shingles. Approximately 18	131.59	4,500.00
08/13/2015	B15-000-130	1042 Vermont St APN 009-033-011-000	Pugh, Verenice 1042 Vermont St Gridley, CA 95948		R & R 12 squares of asphalt roofing, Provide venting at 1 sq. ft. to	131.59	4,500.00

Issued	Permit No.	Project Address	Owner	Contractor	Description	Fees Paid	Job Value
08/14/2015	B15-000-132	308 Maine St APN 010-035-009-000	Sandoval, Ramon 5660 Lower Wyandotta Rd. Oroville, CA 95966		R & R 14 1/2 squares of asphalt roofing, Provide venting at 1 sq.	131.00	4,500.00
08/18/2015	B15-000-140	385 Nevada St APN 010-021-011-000	Olsen, Benjamin O And Karen L 1908 Hearn Ave Unit 5 Santa Rosa, CA 95405-7183	Richard's Roofing 2472 Elm St. Live Oak, CA 95953	Composition shingle roof. Tear-off 2 layers on 1/2 and reshingle	131.64	4,898.00
6 Record(s)					Totals for Reroof:	\$913.06	\$34,608.00
SFR Add							
08/05/2015	B15-000-121	1898 Magnolia St APN 010-300-061-000	Demeyer Philip Albert Marital Trust P O Box 952 Gridley, CA 95948		Legalize, and add 24 sq. ft. to, a 200 (8' x 25') shed that was built at	270.17	4,674.00
08/25/2015	B15-000-129	870 Vermont St APN 009-112-014-000	McMillen, Scott 870 Vermont St Gridley, CA 95948	Royal Aire 2530 Zanella Way Suite A Chico, CA 95928	Install 8.68 KW (DC) photovoltaic, roof-mount system at	793.15	37,327.00
2 Record(s)					Totals for SFR Add:	\$1,063.32	\$42,001.00
SFR Alt							
08/19/2015	B15-000-141	1630 Hazel St APN 009-133-012-000	Butler, George & Lou 1630 Hazel St Gridley, CA 95948		Construction of new full bathroom in northeast bedroom to make it a	457.44	7,200.00
08/31/2015	B15-000-144	1150 Vermont St APN 009-013-011-000	Casaulong, John D 1150 Vermont St Gridley, CA 95948-2040	Northern Oaks Construction 5751 Old Olive Hwy Oroville, CA 95966	R/R garage vehicle door header with 3 1/8" x 11 1/2 glue lam;	166.99	5,700.00
2 Record(s)					Totals for SFR Alt:	\$624.43	\$12,900.00
14 Permits					Total Fees Paid:	\$5,608.28	
					Total Valuation:		\$138,059.00



Memo

To: Dean Price, Interim City Administrator
From: Keith Gebhardt, Chief Building Official
Date: March 15, 2016
Subject: Building Department Activity Report for September, 2015

The following activities were performed during the month of September, 2015.

1. Permits Issued:

A total of 13 (thirteen) permits were issued.

2. New or Significant Construction:

Permits were issued, with a valuation of \$300,000, for the rehabilitation of the apartments at 200 Ford Avenue.

3. Inspections:

58 (fifty-eight) building inspections were performed.

4. Code and/or Building Violations:

Six (6) site inspections were made for code or building violations.

5. Plan Reviews:

Eight (8) projects are currently at various stages of plan review.

6. Permits Finaled:

Five (5) permits were finaled.

7. Miscellaneous:

- Attended meetings regarding development permits fee study, water conservation policy, public works issues and Sacramento Valley Association of Building Officials. Updated building department worksheets and forms. Plan reviews; processing applications for photovoltaic installations; building maintenance at City Hall; repairs and sales preparation for Kentucky Street rentals; new dwellings at

subdivision; residential additions. Code enforcement. Met with commercial developers. Researched building and zoning issues for purchasers/agents/loan officers/developers of residential & commercial properties. Development impact fee calculation & collection for educational, commercial, industrial and residential facilities. On-site, pre-occupancy inspections for commercial tenants. On-site disabled access inspections of commercial properties. Processing of: fence, sign & encroachment permits; public works & electric department service requests; business license applications.

Permits Issued September, 2015

Issued	Permit No.	Project Address	Owner	Contractor	Description	Fees Paid	Job Value	
Comm Add								
09/15/2015	B15-000-152	99 Kentucky St APN 021-110-045-000	Bains, Jaswant Singh And Satwant Kaur F P O Box 3540 Yuba City, CA 95992	Pacific Metal Buildings, Inc. Box 485 Maxwell, CA 95955	Install 126 sq. ft. (9'W x 14'L x 10'H) metal storage building in	291.88	4,000.00	
09/25/2015	B15-000-158	1293 Hwy 99 APN 021-270-019-000	Callaway William H And Janelle M Fam Tr P O Box 513 Biggs, CA 95917		Install 54 Sq. Ft. non-illuminated sign, 6'-8" X 8'	76.50	1,000.00	
2 Record(s)						Totals for Comm Add:	\$368.38	\$5,000.00
HVAC								
09/29/2015	B15-000-160	310 Haskell St APN 010-170-015-000	Jones Barbara E Revocable Trust Etal P O Box 1295 Gridley, CA 95948-1295	Phil's Heating & Air P.O. Box 33 Biggs, CA 95917	Remove and replace forced-air furnace and coil at existing HVAC	91.00	3,000.00	
09/30/2015	B15-000-162	685 Kentucky St APN 009-161-018-000	City Of Gridley 685 Kentucky St Gridley, CA 95948-2117	Phil's Heating & Air P.O. Box 33 Biggs, CA 95917	Remove and replace 3-ton, split HVAC system, serving	0.00	6,500.00	
2 Record(s)						Totals for HVAC:	\$91.00	\$9,500.00
MFR Alt								
09/16/2015	B15-000-081	200 Ford Ave APN 010-250-037-000	Housing Authority Of Butte County 2039 Forest Avenue Chico, CA 95928	Precision General Commercial Conti 300 Turney St 2nd Floor Sausalito, CA 94965	Replace damaged siding and install new fiber cement siding over	4,168.69	300,000.00	
1 Record(s)						Totals for MFR Alt:	\$4,168.69	\$300,000.00
Plumbing								
09/02/2015	B15-000-145	1180 Ohio St APN 009-021-012-000	Alexander, Samuel D 21 Corbett Ct Napa, CA 94558-2500		Replace existing water Lateral. Smoke and CO detectors shall be	56.00	750.00	
1 Record(s)						Totals for Plumbing:	\$56.00	\$750.00
Reroof								

Issued	Permit No.	Project Address	Owner	Contractor	Description	Fees Paid	Job Value
09/02/2015	B15-000-146	1121 Kentucky St APN 009-021-007-000	Womack, Floyd E And Iola H 1369 Magnolia St Gridley, CA 95948	Bulle Roofing Company 8 Seville Court 110 Chico, CA 95928	Remove existing roofing at south portion of dwelling (9' x 28' =	136.50	1,800.00
09/02/2015	B15-000-147	1034 Kentucky St APN 009-042-004-000	Morgan, Leonard E Jr Etal P O Box 424 Richvale, CA 95974		R & R 10 squares of Asphalt roofing over plywood sheathing.	131.00	0.00
09/03/2015	B15-000-148	460 Washington St APN 010-161-009-000	Alaniz, Joel P O Box 595 Gridley, CA 95948-0595		Remove 20 squares of wood shingles install sheathing and asphalt	131.91	7,000.00
09/09/2015	B15-000-150	171 Oregon St APN 010-092-012-000	Sanchez, Irineo J And Maria G 171 Oregon St Gridley, CA 95948-2842		Tear off and re-roof north 1/2 of roof (18' x 50' = 900 sq. ft.); 9	131.50	2,000.00
09/14/2015	B15-000-151	1463 Hwy 99 APN 021-110-039-000	Sluke Nursery Company P O Box 1200 Gridley, CA 95948		Tear-off 14 square metal roof, repair/replace rolled,	132.12	4,000.00
5 Record(s)					Totals for Reroof:	\$663.03	\$14,800.00
SFR Alt							
09/24/2015	B15-000-156	255 Idaho St APN 010-310-010-000	Reeder, Chelsea 255 Idaho St Gridley, CA 95948		Install pellet stove as per the 2013 California Mechanical Code.	81.50	3,420.00
09/25/2015	B15-000-159	295 Park St APN 010-083-002-000	Teague, Michael 295 Park St Gridley, CA 95948-2939		R & R 16 squares of composition shingles and replace 11	171.59	4,500.00
2 Record(s)					Totals for SFR Alt:	\$253.09	\$7,920.00
13 Permits						Total Fees Paid:	\$5,600.19
						Total Valuation:	\$337,970.00



Memo

To: Dean Price, Interim City Administrator
From: Keith Gebhardt, Chief Building Official
Date: March 15, 2016
Subject: Building Department Activity Report for October, 2015

The following activities were performed during the month of October, 2015.

1. Permits Issued:

A total of 11 (eleven) permits were issued.

2. New or Significant Construction:

Four (4) permits were issued for the installation of residential photovoltaic systems.

3. Inspections:

72 (seventy-two) building inspections were performed.

4. Code and/or Building Violations:

11 (eleven) site inspections were made for code or building violations.

5. Plan Reviews:

10 (ten) projects are currently at various stages of plan review.

6. Permits Finaled:

Seven (7) permits were finaled.

7. Miscellaneous:

- Attended meetings regarding work safety, domestic fire sprinkler inspection training and PG&E gas line replacement project at Highway 99. Historic evaluation of 601 & 685 Kentucky Street buildings as part of City grant application to federal government. Collection and evaluation of environmental review documents for photovoltaic array at Waste Water Treatment Plant. Collection of environmental and traffic review

documents for Industrial Park. Plan reviews; processing applications for photovoltaic installations; building maintenance at City Hall; HVAC repairs at Police Department; repairs and sales preparation for Kentucky Street rentals; new dwellings at subdivision; residential additions. Code enforcement. Met with commercial developers. Researched building and zoning issues for purchasers/agents/loan officers/developers of residential & commercial properties. Development impact fee calculation & collection for educational, commercial, industrial and residential facilities. On-site, pre-occupancy inspections for commercial tenants. On-site disabled access inspections of commercial properties. Processing of: fence, sign & encroachment permits; public works & electric department service requests; business license applications.

Permits Issued October, 2015

Issued	Permit No.	Project Address	Owner	Contractor	Description	Fees Paid	Job Value
Electrical							
10/02/2015	B15-000-164	918 Spruce St APN 009-121-008-000	Ruyalcaba, Alfredo And Juventina Belinda 9797 Richmond Way Live Dak, CA 95953	Big Red Electric 1487 Magnolia St Gridley, CA 95948	Repair/replace service entrance mast that was damaged by falling tree	71.00	600.00
10/14/2015	B15-000-166	425 Idaho St APN 010-300-019-000	Rodreguez, Ramido 906 Indiana St Gridley, CA 95948	Big Red Electric 1487 Magnolia St Gridley, CA 95948	Replace meter base and/or panel as needed. Base is	71.00	500.00
2 Record(s)					Totals for Electrical:	\$142.00	\$1,100.00
Plumbing							
10/15/2015	B15-000-167	495 Sycamore St APN 010-162-016-000	Leishman, Daie E And Lynette 2176 W Biggs Gridley Rd Gridley, CA 95948-9488	Cost U Less 1357 Losser Gridley, CA 95948	Replace sewer lateral with burst method.	61.00	5,000.00
10/30/2015	B15-000-175	1580 Hazel St APN 009-141-009-000	Roman, Catholic Church P D Box 205 Gridley, CA 95948	Arellano Plumbing	Repair/replace sewer lateral serving restrooms at Catholic	61.00	500.00
2 Record(s)					Totals for Plumbing:	\$122.00	\$5,500.00
Reroof							
10/30/2015	B15-000-176	520 Kentucky St APN 009-202-015-000	Del Norte Clinics Inc 935 B Market St Yuba City, CA 95991	Alpine Roofing 150 Butte Ave Yuba City, CA 95993	Tear-off existing roof cover, repair any damage to roof deck,	161.76	17,000.00
1 Record(s)					Totals for Reroof:	\$161.76	\$17,000.00
SFR Add							
10/06/2015	B15-000-122	1605 Cedar St APN 010-092-003-000	Dollar, Jason 1605 Cedar St Gridley, CA 95948	Solar City Corporation 349 Huss Drive Chico, CA 95928	Install 2.34 KW photovoltaic system at single-family dwelling.	787.97	5,171.00
10/07/2015	B15-000-123	432 Bayberry Way APN 010-320-018-000	Ramos, Juan 432 Bayberry Way Gridley, CA 95948		Instali 5.72 KW roof-mount, photovoltaic system.	788.94	12,641.00
10/23/2015	B15-000-155	196 Vista Del Rio APN 010-240-009-000	Cunningham, Dustin 196 Vista Del Rio Gridley, CA 95948-2222	Syntrol Plumbing Heating & Air, Inc. 2120 March Rd A Roseville, CA 95747	Install 10.335 KW photovoltaic system on single-family dwelling.	793.88	42,890.00

Issued	Permit No.	Project Address	Owner	Contractor	Description	Fees Paid	Job Value	
10/23/2015	B15-000-165	1857 Laurel St APN 010-310-031-000	O'Bryan, Debbie 1857 Laurel St Gridley, CA 95948	Syntrol Solar 2120 March Rd A Roseville, CA 95747	Install 4.160 KW, 16 panel, ground mount solar system. Smoke	398.09	21,427.00	
4 Record(s)						Totals for SFR Add:	\$2,768.88	\$82,129.00
SFR Alt								
10/16/2015	B15-000-169	967 California St APN 009-055-004-000	Ramsey, Leona June 967 California St Gridley, CA 95948		R & R 11 windows. Smoke and CO detectors shall be	71.00	0.00	
1 Record(s)						Totals for SFR Alt:	\$71.00	\$0.00
Sign								
10/19/2015	B15-000-172	1487 Hwy 99 APN 010-200-054-000	Deol, Hitpal 3073 Nuestro Rd Yuba City, CA 95993		Install 20 sq. ft. (30" x 96"), "State Farm" Internally illuminated	61.00	500.00	
1 Record(s)						Totals for Sign:	\$61.00	\$500.00
11 Permits						Total Fees Paid:	\$3,326.64	
						Total Valuation:	\$106,229.00	



Memo

To: Dean Price, Interim City Administrator
From: Keith Gebhardt, Chief Building Official
Date: March 15, 2016
Subject: Building Department Activity Report for November, 2015

The following activities were performed during the month of November, 2015.

1. Permits Issued:

A total of 23 (twenty-three) permits were issued.

2. New or Significant Construction:

One (1) permit was issued for the installation of a residential photovoltaic system; one (1) permit was issued for the installation of a commercial photovoltaic system; nine (9) permits were issued for the construction of single-family dwellings.

3. Inspections:

67 (sixty-seven) building inspections were performed.

4. Code and/or Building Violations:

Seven (7) site inspections were made for code or building violations.

5. Plan Reviews:

Eight (8) projects are currently at various stages of plan review.

6. Permits Finaled:

Five (5) permits were finaled.

7. Miscellaneous:

- Attended full-day water use audit training class. Attended: Public Works Committee meeting; meetings with PG&E regarding ground water (collected during pipeline replacement project) discharge at City industrial park. Co-developed, with PG&E representative, water

discharge agreement and fee reimbursement schedule to City (Note: water will be used by CalFire/Gridley Fire Department for training purposes). Plan reviews; processing applications for photovoltaic installations; building maintenance at City Hall; HVAC repairs at Police Department; repairs and sales preparation for Kentucky Street rentals; new dwellings at subdivision; residential additions. Code enforcement. Met with commercial developers. Researched building and zoning issues for purchasers/agents/loan officers/developers of residential & commercial properties. Development impact fee calculation & collection for educational, commercial, industrial and residential facilities. On-site, pre-occupancy inspections for commercial tenants. On-site disabled access inspections of commercial properties. Processing of: fence, sign & encroachment permits; public works & electric department service requests; business license applications.

Permits Issued, November, 2015

Issued	Permit No.	Project Address	Owner	Contractor	Description	Fees Paid	Job Value
Comm Add							
11/23/2015	B15-000-168	300 Spruce St APN 010-250-040-000	Draper, Jeffrey A And Marta L 300 Spruce St Gridley, CA 95948	All Solar Electric 2476 Eckhart Rd. Yuba City, CA 95993	Install 16 module, 4.48 KW DC, photovoltaic system at roof of office	792.33	17,968.00
1 Record(s)					Totals for Comm Add:	\$792.33	\$17,968.00
Comm Alt							
11/16/2015	B15-000-182	745 Virginia St APN 009-122-009-000	Butte, Water District 735 Virginia St Gridley, CA 95948-2107		927 Sq. Ft. proposed office addition, 2nd phase, adding map	806.66	20,000.00
1 Record(s)					Totals for Comm Alt:	\$806.66	\$20,000.00
Demolition							
11/04/2015	B15-000-177	1487 Vermont St APN 010-360-014-000	Watson, Richard F And Delaina 155 Archer Ave Gridley, CA 95948-9765	F. Sandoval Construction 349 Scarlet Oak Dr Gridley, CA 95948	Selective demolition at single-family residence that suffered fire and	81.00	5,000.00
1 Record(s)					Totals for Demolition:	\$81.00	\$5,000.00
Electrical							
11/30/2015	B15-000-193	918 Virginia St APN 009-082-005-000	King, Bob P. O. Box 342 Gridley, CA 95948	Nacho's Electric	Install 200 Amp main service panel and several new circuits	116.00	2,000.00
1 Record(s)					Totals for Electrical:	\$116.00	\$2,000.00
HVAC							
11/06/2015	B15-000-179	527 Sage St APN 010-230-010-000	Norcal Investors, Inc. 824 Santi Ct. Yuba City, CA 95993		Install 3 ton Roof Mounted Package Unit with R8 Ducting and all	91.00	3,800.00
11/30/2015	B15-000-191	277 Kentucky St APN 010-122-012-000	Woody, Kevin & Denise 6830 30th St North Highlands, CA	Kelly Ridge Heating & A C 2 La Foret Ct Oroville, CA 95966-3816	Cut-in and install new 3-ton, split HVAC system at north 1/2 of	203.80	8,995.00

Issued	Permit No.	Project Address	Owner	Contractor	Description	Fees Paid	Job Value
2 Record(s)					Totals for HVAC:	\$294.80	\$12,795.00
Plumbing							
11/18/2015	B15-000-187	1087 Indiana St APN 009-031-001-000	Pierce Family Trust 1626 Grace Rd Gridley, CA 95948		Remove and replace sewer lateral.	61.00	1,800.00
1 Record(s)					Totals for Plumbing:	\$61.00	\$1,800.00
Reroof							
11/09/2015	B15-000-180	440 Magnolia Ter APN 010-162-007-000	Anderson Doris M Family Trust 440 Magnolia Ter Gridley, CA 95948		Install 3 square's of composition roofing on detached shed. Smoke	132.00	1,000.00
11/17/2015	B15-000-185	1200 Sycamore St APN 009-191-005-000	#, Butte Masonic Temple P O Box 873 Gridley, CA 95948	Christiansen Roofing Company Box 2132 Oroville, CA 95965	Masonic Lodge. R & R 17.7 squares of composition &	134.78	13,500.00
2 Record(s)					Totals for Reroof:	\$266.78	\$14,500.00
SFR Add							
11/12/2015	B15-000-157	445 Paradox Dr APN 010-330-027-000	Apilano, Holli 445 Paradox Dr Gridley, CA 95948		Install 4.42 Kw roof top photovoltaic system on single family dwelling.	839.35	15,780.00
11/17/2015	B15-000-173	217 Hazel St APN 010-152-006-000	Jose, Richard 217 Hazel St Gridley, CA 95948		Install 192 Sq. Ft. deck 12' X 16'	168.86	2,300.00
11/16/2015	B15-000-186	2035 Eagle Meadows Dr APN 009-300-024-000	Glavic, Dorothy 2035 Eagle Meadows Dr Gridley, CA 95948	California Patios 1282 Hasselt Ave Suite 10 Yuba City, CA 95991	Install 187 Sq. Ft., 11' X 17' Patio cover with electrical. Smoke and	169.75	2,550.00
3 Record(s)					Totals for SFR Add:	\$1,177.96	\$20,630.00
SFR Alt							
11/20/2015	B15-000-184	944 California St APN 009-056-003-000	Raman, Dhani 944 California St Gridley, CA 95948-2010		Remodel 1200 Sq. Ft. dwelling, remove bearing wall in kitchen	872.35	15,000.00
11/25/2015	B15-000-181	247 Maine St APN 010-081-004-000	Fitch Todd L And Kristin D Revocable Trus 405 Alta Vista Ct Danville, CA 94506-4609	Service Team Df Professional's Of N P. O. Box 1167 Arbuckle, CA 95912	Install 160 sq. ft. of wood siding at the northwest comer and	191.50	1,000.00
2 Record(s)					Totals for SFR Alt:	\$1,063.85	\$16,000.00

Issued	Permit No.	Project Address	Owner	Contractor	Description	Fees Paid	Job Value	
SFR New								
11/13/2015	B15-000-114	1860 Snow Goose Ct APN 009-230-014-000	Lendco 591 Colusa Ave Yuba City, CA 95991		1930 sq. ft., 3 bedroom, 2 bath, single-family dwelling with pocket	3,430.03	156,736.00	
11/13/2015	B15-000-115	1870 Snow Goose Ct APN 009-230-015-000	Lendco 591 Colusa Ave Yuba City, CA 95991		2,085 sq. ft., 4 bedroom, 2 bath, single-family dwelling	2,742.75	163,780.00	
11/13/2015	B15-000-116	1880 Snow Goose Ct APN 009-230-016-000	Lendco 591 Colusa Ave Yuba City, CA 95991		2,396 sq.,ft., two-story, 4 bedroom, 2 1/2 bath, single-family dwelling	3,895.50	195,835.00	
11/13/2015	B15-000-134	2158 Eagle Meadows Dr APN 009-300-053-000	Eagle Meadows Homes 2145 Deer Oak Way Danville, CA 94506	S & S Construction, Llc 2145 Deer Oak Way Danville, CA 94506	3 bedroom, 2 bathroom, single-story, 1,647 sq. ft.,	2,513.20	131,985.00	
11/13/2015	B15-000-135	2147 Eagle Meadows Dr APN 009-300-051-000	Eagle Meadows Homes 2145 Deer Oak Way Danville, CA 94506	S & S Construction, Llc 2145 Deer Oak Way Danville, CA 94506	5 bedroom, 3 1/2 bathroom, two-story, 2,672 sq. ft.,	4,096.28	209,595.00	
11/13/2015	B15-000-136	2135 Eagle Meadows Dr APN 009-300-049-000	Eagle Meadows Homes 2145 Deer Oak Way Danville, CA 94506	S & S Construction, Llc 2145 Deer Oak Way Danville, CA 94506	3 bedroom, 2 bathroom, single-story, 1,833 sq. ft.,	2,690.97	154,252.00	
11/13/2015	B15-000-137	2117 Eagle Meadows Dr APN 009-300-046-000	Eagle Meadows Homes 2145 Deer Oak Way Danville, CA 94506	S & S Construction, Llc 2145 Deer Oak Way Danville, CA 94506	4 bedroom, 2 1/2 bathroom, two-story, 2,417 sq. ft.,	3,915.74	197,095.00	
11/13/2015	B15-000-138	1653 Ban Dr APN 009-300-068-000	Eagle Meadows Homes 2145 Deer Oak Way Danville, CA 94506	S & S Construction, Llc 2145 Deer Oak Way Danville, CA 94506	3 bedroom, 2 bathroom, single-story, 1,941 sq. ft.,	2,667.06	152,910.00	
11/13/2015	B15-000-139	1641 Ban Dr APN 009-300-066-000	Eagle Meadows Homes 2145 Deer Oak Way Danville, CA 94506	S & S Construction, Llc 2145 Deer Oak Way Danville, CA 94506	3 bedroom, 2 bathroom, single-story, 1,976 sq. ft.,	2,701.39	155,753.00	
9 Record(s)						Totals for SFR New:	\$28,652.92	\$1,517,941.00

23 Permits

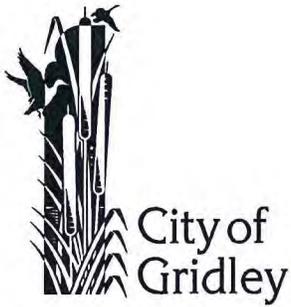
Total Fees Paid: \$33,313.30

Total Valuation: \$1,628,634.00

Gridley station 74 -Emergency response records for February 2016

- EMS
 - City= 44
 - County= 19
- Traffic Collisions
 - City= 4
 - County= 7
- Structure Fire
 - City= 1
 - County= 1
- Vegetation Fire
 - City= 0
 - County= 0
- Vehicle fire
 - City= 0
 - County= 0
- Water Rescue
 - City=0
 - County=0
- Public Assist
 - City= 3
 - County= 1
- Cover Assignment
 - County stations= 4
- Other (check control burn, hazardous condition, flue, false alarm, etc.)
 - City= 4
 - County= 0

Total number of responses for February = 88



Staff Report

To: Mayor Hall & Council Members
From: Dean Price, Interim City Administrator
Date: March 21, 2016
Subject: Acceptance of the Employment Agreement for the Position of Electric Superintendent

City Council

Report in Brief

The City of Gridley Council tasked the Interim City Administrator with creating a single Employment Agreement template for all appointed management employees. Currently, the positions of Chief of Police, Finance Director and Electric Superintendent are filled and have been previously appointed by City Council. Over the next several Council meetings, City Council will be asked to ratify the employment agreements of the aforementioned positions.

The employment agreements are not adding salaries or benefits to the employee's agreement, but rather formalizing the existing labor agreement into the new standards (template) format. There is no fiscal impact to revising and adopting the employee's employment agreement to the new agreement standards (template). City Council members have already reviewed the attached Electric Superintendent Employment agreement in closed session on March 7, 2016.

Fiscal Impact

None.

Recommendation and Action Requested

Gridley City Council to Approve the Employment Agreement of the Electric Superintendent.

Respectfully Submitted,

Dean Price
Interim City Administrator

Attachments

Employment Agreement of the Electric Superintendent

City of Gridley
Employment Agreement
Electric Superintendent

This Employment Agreement (hereinafter called the “Agreement”) made and entered into on March 21, 2016, by and between the City of Gridley, California, a general law city, (hereinafter called the “City”) and Daryl Dye, Electric Superintendent (hereinafter called the “Employee”) with respect to employment as the Electric Superintendent of Gridley, California.

1. Appointment of the Electric Superintendent:

The City Council of the City of Gridley seeks to hire the Employee as the City’s Electric Superintendent to serve and perform such duties at such times and places and in such a manner as the City may from time to time direct. Furthermore, the City Council of the City of Gridley is the sole appointing body of the position of Electric Superintendent, as per the adopted City ordinance(s), resolution(s) and City policy manual.

2. At Will Employment:

Employee is an “at will” employee who shall serve at the pleasure of the City Council. Accordingly, the City Council may terminate Employee’s employment at any time, with or without cause. The provision may not be altered except by a written instrument by Employee, and formally approved by the City Council, which specifically references this Agreement and section.

3. Term of Agreement:

The Employee acknowledges that he serves in the position of Electric Superintendent at the discretion and pleasure of the Gridley City Council. The parties of this agreement may terminate the Agreement pursuant to the provisions of paragraphs 6 and 7 below.

4. Duties and Responsibilities:

- a) Employee shall serve as the Electric Superintendent of the City of Gridley and he shall be vested with the powers, duties and responsibilities set forth in the City’s adopted job description for Electric Superintendent and shall be responsible for directing, administering and coordinating the electric department functions of the City of Gridley.
- b) Employee agrees to devote his productive time, ability and attention to the City business. For the duration of this Agreement, Employee shall not hold secondary employment, unless it is vocational training as it relates to electrical distribution or electrical services matters and cannot be done to encumber any City time, resources or facilities. The secondary employment must be so de minimis that it is transparent that it is for the continuing education of the Employee and to benefit the leadership and education of the Employee as the Electric Superintendent. The de minimis secondary employment shall not constitute interference with or a conflict of interest with his responsibilities under the Agreement. The City Council shall be the sole body that authorizes any de minimis secondary employment.

- c) As an exempt employee and subject to City resolution regarding administrative leave, the Employee shall not receive any overtime or compensation for work performed outside of normal business hours.

5. Hours of Work:

It is recognized that the Employee must devote a great deal of time outside the normal office hours on business for the City, and to that end the Employee shall be allowed to establish an appropriate work schedule. The Employee will normally work 80 hours per (two week) pay period.

6. Performance Evaluation:

The City shall annually review the performance of the Employee subject to a process, form, criteria, and format for the evaluation which shall be mutually agreed upon by the City and Employee. The process at a minimum shall include the opportunity for both parties to: (1) prepare a written evaluation, (2) meet and discuss the evaluation, and (3) adopt an appropriate improvement plan and/or goals.

7. Termination of Employment and Severance:

- a) Per **Section Two (2) of this Agreement – At Will Employment** - Employee understands and acknowledges that Employee serves at the pleasure and discretion of the City Council and that Employee may be terminated at any time for any reason (or no reason at all) by the City Council. Except upon the event that the City terminates Employee's employment for reasons involving the alleged commission of a crime, the alleged commission of an act of moral turpitude, the alleged commission of any act constituting an abuse of Employee's public office under the laws of the State of California or the performance of an act of gross negligence (any of which shall be deemed as being reason(s) to terminate Employee's employment under this Agreement as being "for cause"), then, in all such other circumstances of Employee's termination, Employee shall receive three(3) month's severance pay. Employee understands and acknowledges that in the event City terminates Employee's employment with City "for cause" as defined above, Employee will not be eligible to receive said three (3) month severance pay.
- b) In a like manner, nothing in this contract shall interfere with the right of the Employee to resign at any time.
- c) Prior to payment by the City of any Severance, and as an express condition to receiving such Severance or Supplemental Severance, Employee shall sign and deliver to the City a waiver in the form of a release that fully releases the City (including employees, officers and agents) from any and all claims by Employee.

8. Compensation Benefits:

- a) Employee shall be paid a base salary per the current adopted salary schedule found in the most recent adopted resolution, current step(5) of \$10,333. per month effective as of the adoption date of this Agreement. The salary shall be payable in installments at the same time the other management employees of the City are paid.
- b) City shall continue to contribute the agreed upon percentage of salary to Employee's Deferred Compensation Plan (IRS 457 Plan) provided to the management group. The Employee is entitled to the earned incentives (Rubber glove, longevity, and professional certificate(s) as listed in the management group agreement. The City Council shall retain the discretion to provide additional adjustments as it sees fit depending on the performance and accomplishment of Council objectives.
- c) Consideration shall be given on an annual basis to increase compensation based upon the evaluative process discussed in **Section Six (6) – Performance Evaluation** above.
- d) City shall not at any time during the term of this contact reduce the salary, compensation, or other benefits of the Electric Superintendent below the initial offer of compensation, except to the degree of such reduction for all management employees of the City. If this section is violated, such action will constitute a breach of this agreement and will be regarded as termination.
- e) Retirement: Employee shall continue to pay the Employee's Public Employees' Retirement System (PERS) contribution of seven-percent (7%) effective the first pay period after the adoption of this agreement.
- f) Sick Leave/Vacation/Holidays: Sick leave, vacation and holiday accruals and their use shall be the same as provided to management employees of the City.
- g) Health, Dental and Vision: City agrees to pay insurance premiums for health, dental and vision plans Employee participates in, including coverage for his family.
- h) Professional Memberships: Subject to approval by the City, the City agrees to provide for membership in any trade appropriate and position appropriate associations and/or organizations. The Employee is also authorized participation in two (2) conferences and meetings of organizations, which provide professional information to Employee relative to his performance as Electric Superintendent of the City of Gridley. Attendance and participation in any conference(s) or symposium(s) shall be subject to City Council approval, availability of funds and within the fiscal year's budget.
- i) Cell Phone Allowance: City agrees to provide a cell phone allowance to the Employee in an amount not to exceed seventy five dollars (\$75) per month.

- j) Administrative Leave: Per current resolution there is available to the Employee one hundred twenty (120) hours of paid administrative leave each fiscal year. All unused administrative leave shall be paid out at the standard hourly rate. There shall be no accrual of administrative leave from one fiscal year to another.
- k) Retirement Health: Employee is entitled to receive retirement health care benefits per resolution 2013-R-034.

9. Notices:

Notices pursuant to this Agreement shall be given by depositing in the custody of the United States Postal Service, postage prepaid, addressed as follows:

The City: Mayor and City Council
685 Kentucky Street
Gridley, CA 95948

Employee: Daryl Dye
582 Bannock St
Biggs, CA 95917

Alternatively, notice required pursuant to this Agreement may be personally served in the same manner as is applicable to civil judicial practice. Notice shall be deemed given as of the date of personal service or as of the date of deposit of such written notice in the course of transmission in the United States Postal Service.

10. Other Terms and Conditions of Employment:

The City, only upon agreement with the Employee, shall fix any such other terms and conditions of employment, as it may determine from time to time, provided such terms and conditions are not inconsistent with or in conflict with the provisions of the Agreement, The Gridley Municipal Code, or any other law.



CITY OF GRIDLEY

INFORMATION REPORT

TO: Mayor, Council Members
FROM: Donna Decker, Planning Department
MEETING DATE: March 21, 2016
SUBJECT: Daddow Park – Progress Report

SUMMARY

Staff is continuing to provide progress reports to the City Council for the renovation of Daddow Park.

DISCUSSION

March, 2016

- The palm trees are scheduled for pruning on March 24, 2016, weather permitting. Work will be done by North Valley Tree Service.
- We are looking to move the palm trees from in front of the gazebo to the corners. To make this symmetrical, we will also move 2 others so that there are palms at the corner entries at Hazel x Virginia and Sycamore x Virginia. We are obtaining estimates from two companies and evaluating the budget to make sure this is possible.
- The Electrical Department removed the electrical lines in the park. They have designed the new underground. The schematic has been provided to Rolls Anderson Rolls to enable them to stake the conduit locations and elevation.

Daryl Dye is putting together the equipment list to order the bollards and standards. Electrical will go in prior to irrigation.

- We are making corrections to the gazebo specs and plans and they will be ready at the end of the month.

April, 2016

- Award contract for flat work
- Complete flatwork (concrete)
- Install irrigation, street trees, shrubbery; city staff
- Place brass plaques on Dit Biggs fountain

May

- Complete frontage improvements
- Complete miscellaneous items left

This schedule is very aggressive due to the limited time to ensure the work is completed. We have checked with the State and it is not possible to have an extension of time for invoicing past June 30.

CONCLUSION

Staff believes the work to accomplish the park is feasible and moving forward.

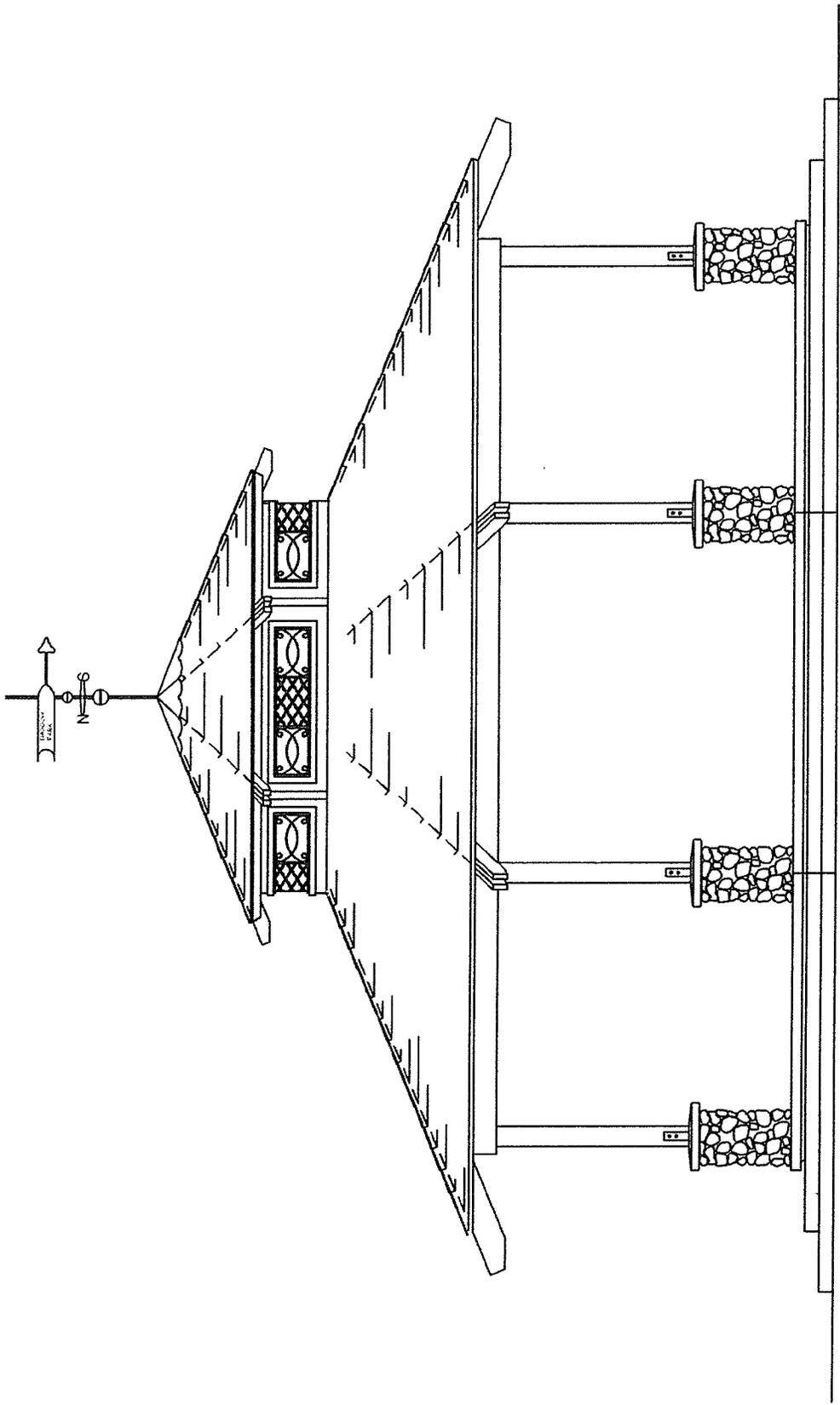
RECOMMENDATION

No action is required; for information only.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Donna Decker".

Donna Decker
Planning Department





Staff Report

To: Dean Price, Interim City Administrator
From: Matt Michaelis, Finance Director
Date: March 18, 2016
Subject: Approve Resolution No. 2016-R-005: A Resolution of the City Council of the City of Gridley Authorizing the Finance Director to Invest Funds and Choose an Investment Broker per the City's Investment Policy

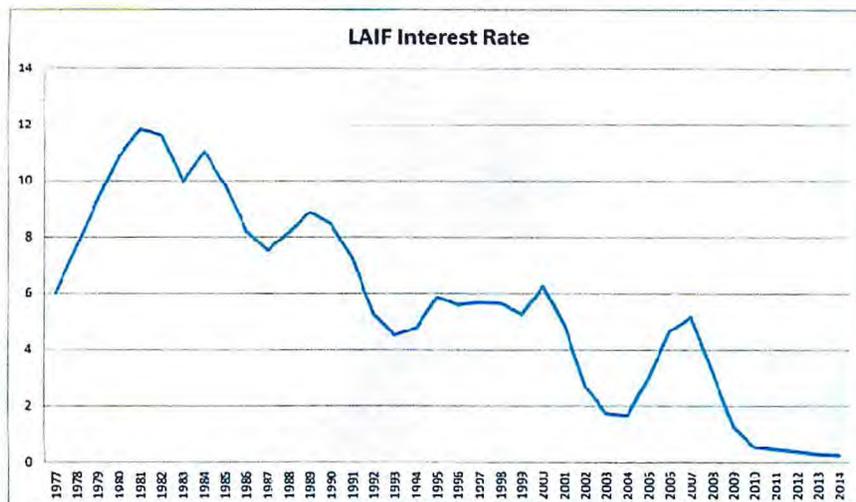
Background:

Currently the City has \$7,277,606 in LAIF, which has an interest rate of .29 percent, and \$1,000,000 in a Wells Fargo savings account, which has an interest rate of .43 percent. Annual income from these investments ranges between \$20,000 and \$30,000, depending on what time of year the money is taken out. The City has never had a robust investment program and currently has an opportunity to start one by beginning investing amounts in increments of \$100,000 in short-term, liquid securities which are in accordance with the City's investment policy.

Analysis:

The Federal Reserve, which represents the overnight "floor" rate which banks borrow and lend, is being raised for the first time in 10 years. This likely means that interest rates will be on the rise and hence a good opportunity to look at implementing an investment program.

Interest rates in LAIF are at an all-time low, as illustrated by the below graph:



State law, as well as the City's investment policy, states that investments shall be made in accordance with the following criteria:

- A. Safety: Protect, preserve and maintain cash and investments placed in their trust on behalf of the citizens of the community.

- B. **Liquidity:** An adequate percentage of the portfolio should be maintained in liquid short-term securities, which can be converted to cash if necessary to meet disbursement requirements. Since all cash requirements cannot be anticipated, investments in securities with active secondary or resale markets is highly recommended. Emphasis should be on marketable securities with low sensitivity to market risk.
- C. **Yield:** Yield should become a consideration only after the basic requirements of safety and liquidity have been met.
- D. **Market-Average Rate of Return:** The investment portfolio shall be designed to attain a market-average rate of return throughout budgetary and economic cycles, taking into account the agency's risk constraints, the cash flow characteristics of the portfolio, and State and Local laws, ordinances or resolutions that restrict investments.
- E. **Diversification:** The investment portfolio will be diversified to avoid incurring unreasonable and avoidable risks regarding specific security types or individual financial institutions.

With investments, the higher the risk, the higher the return. This is illustrated by the City's existing investments – LAIF and savings accounts are some of the lowest interest rates possible, yet they are also some of the most secure investments possible. A good starting point for implementing an investment program is considering Certificates of Deposit (COD). CODs offer the credit quality of a highly secure treasury bond, but also offer the same return as a corporate bond. CODs are fully FDIC insured, which will have a positive impact on the City's note disclosures. State law limits investments CODs to 30 percent of the total investment portfolio. In our case, the maximum that would be taken out of LAIF and deposited into CODs would be \$2 million.

There are a number of investment brokers in the market which can guide the City in securing the CODs. Many of them can have a propensity to push mechanisms which do not meet the above investment criteria on clients. Therefore, brokers will be selected on reputation and interpersonal skills. There is no cost to the City for securing the services of a broker. As a result, the City would not need to go through a competitive bid process.

Fiscal Impact:

With this opportunity, The City has a possibility to at least double its return on investment for this cash. Below is a representation of the possible COD mechanisms:

COD Range	Interest Rate	Potential Interest Income
6 month	0.65%	\$ 13,000
1 year	1.15%	\$ 23,023
2 year	1.35%	\$ 27,000
3 year	1.45%	\$ 29,000
4 year	1.70%	\$ 34,000

Recommendation:

It is recommended that the City Council adopt a Resolution authorizing the Finance Director to begin an investment program as outlined above and choose a broker which will enable the City to be in compliance with its investment policy and state law.

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GRIDLEY AUTHORIZING THE
FINANCE DIRECTOR TO INVEST FUNDS AND CHOOSE AN INVESTMENT BROKER IN
ACCORDANCE WITH THE CITY'S INVESTMENT POLICY**

WHEREAS, the City only secures investments in LAIF and a Wells Fargo savings account; and

WHEREAS, the City has an opportunity to be in compliance with its investment policy by diversifying its portfolio; and

WHEREAS, portfolio diversification is achieved by securing investments which meet the safety, security and yield requirements of the City's investment policy; and

WHEREAS, the City intends to take advantage of an investment broker to provide these investment opportunities to generate additional interest income.

NOW, THEREFORE, BE IT RESOLVED that the City Council of Gridley hereby authorizes the Finance Director to invest cash in accordance with the City's investment policy, and that the Finance director is authorized to choose an investment broker which will provide these investment opportunities.

I HEREBY CERTIFY that the foregoing Resolution was duly and regularly introduced and adopted by the City Council of the City of Gridley, at a regular meeting of the City Council on the 21st day of March 2016, by the following vote:

AYES:	COUNCIL MEMBERS	_____
NOES:	COUNCIL MEMBERS	_____
ABSENT:	COUNCIL MEMBERS	_____
ABSTAIN:	COUNCIL MEMBERS	_____
ATTEST:		APPROVE:

Dean Price, Interim City Clerk

Frank Hall, Mayor