

# City of Gridley

To: Mayor Hall and City Councilmembers  
From: Paul Eckert, City Administrator  
Subject: City Services Weekly Update  
Date: September 26, 2018

---

Thank you for your leadership and dedication to the Gridley community! This Weekly Update is intended to provide useful and timely updates to the Gridley Community, Visitors, our Elected Officials, and our City Coworkers. We regret if we have inadvertently omitted useful items from this report. As always, your input and guidance are appreciated. Please send any response to me directly and do not “copy all.”

## **City Administrator/City Council/Information Technology**

- Ballfield Improvements – Electric and Public Works Crews continue the fabrication of new backstops at the League Facility. They are doing fantastic work!
- County Fair Partnership – The Gridley Electric Crew has partnered with the Butte County Fairgrounds to install new electrical systems that will benefit both the City and the Fairgrounds.
- Economic Development - The City Administrator is currently working with several prospects and the State Economic Development Office, congressional representatives, local economic development leaders, site selectors, and property owners, regarding the marketing of the Cannery area properties.
- LED Street Light Replacement Program - The Electric Department is preparing for the LED Streetlight Replacement Program. The Program includes the replacement of 400 High Pressure Sodium (HPS) style streetlights with new LED streetlights, saving the City a substantial amount of money due to LED lighting efficiencies and reduced maintenance requirements.
- Arco AMPM – The project is moving smoothly. Demolition of the former McConnell Chevrolet building was recently completed. Construction will begin in the next few weeks.
- Utility Account Audit – Public Works and Electric Crews are auditing all water and electric meters in Gridley to ensure accuracy. The Finance Department is using the data to also ensure all smart meter data is accurately logged into our utility billing software.
- Dispatch Services – The effort to outsource parts of Dispatch Services with the County of Butte began in July. Initial testing has been completed and Virtual CAD (Computer Aided Dispatching) stations have been created. Partial transfer to the County is expected to occur in October.



## **Engineering/Planning/Building/Code Enforcement**

- Engineering Update - City Engineer Trin Campos is coordinating our Team efforts for sewer, water, and road grant funding applications. Trin's also been active with several new projects and continues to focus on developing plans for street improvements.
- Building Permit Activity continues at a brisk rate.

**Finance**

- The Finance Department is active with the development of a wide array of budget development activities, grant responsibilities, payroll and benefits improvements, worker’s compensation cases, and organization of all work areas and file systems. Emphasis is being placed on complying with the City’s records retention policy.
- Adopted Operating Budget and Capital Improvement Plan – The FY 18-19 Citywide Operating Budget was shared with the City and the Public at four public meetings and was adopted on June 25. We greatly appreciate the City Council’s commitment to Gridley’s fiscal well-being.
- The Finance Department, Information Technology, City Administrator, and Electric and Public Works Leadership continue working to improve our utility billing processes.
- Feather Flyer data for FY 2018-19 follows below:

Month	Year	Passengers	Riders Per Day	Total Miles	Average of Daily Miles
July	2018	644	31	1350	64
August	2018	820	39	1555	74

**Electric Utility**

- Gridley 12KV Maintenance – Crews completed preparation for the Butte County Fairgrounds by pouring a concrete pad for the new 300 KVA transformer and the new meter cabinet. Crews exposed both sides of the primary conduct from the old transformer which they will have to tie into the new transformer and plan to pull the old primary conductor, backfill, and pour a sidewalk.
- Tree Trimming - The annual tree trimming maintenance program has begun.
- Utility Meter Audit - Crewmembers continue the process of checking every water and electric meter throughout the City.
- Generator - The Emergency Power Back-up Generator at City Hall was down last week for repairs. The newer Generator is high quality so it’s rare to have issues. Thanks to IT Director Mike Hensley and the Electric Department for addressing the problems. It’s highly problematic when the generator is not working as our Emergency Dispatch Center is limited to the run time available on the UPS equipment only.
- Service Calls - Crews were dispatched to the Pacific Motel and found that a main breaker had tripped. Power was restored to the customer. Crews responded to a customer with billing issues at the 200 Ford Apartment complex. Crews tested the meter and checked the customer panel and confirmed everything on the utility side was working correctly.
- Solar Meters – A new solar meter was installed on Magnolia Street.
- Utility Reads – The Customer Service Technician read 20 different locations for reads, ERT #'s and recorded images for the Finance Department. The meter reader is currently working on the Electrical audit and completing tasks on behalf of the Finance and Electrical Departments. The Customer Service Technician also collected and returned 10 shopping carts to various stores in Gridley.

Electric Utility Activity	Gridley	Biggs
Street Light Repairs	2	1
Nonpayment Shut-off/turn on	35	0
USA’s	7	1
Sets & Outs	20	0
Service calls	2	0
Trim/Remove tree	0	1
Discrepancy Report Items	20	0
After Hours Call out’s	2	0
Solar Read	0	0



- Substation and LR Inspections - Crewmembers completed changing out all of the 12KV breakers in the substation. Weekly inspections of the Gridley and Biggs substations were completed. Inspections of the line reclosers in Gridley were completed.

## **Fire**

- Truck 74 responded to a fatal traffic collision on HWY 99. The truck's more powerful extrication equipment was used to remove the victim from the car.
- Fire personnel updated and familiarized ourselves with Emergency Action Plans for the Rock Point natural gas storage.
- Truck 74 attended and provided a professional presence at a Gridley resident and retired Cal Fire - Fire Fighter's memorial service at the Gridley cemetery.
- The Department was fortunate to receive new battery powered extrication tools increasing portability and versatility in many rescue situations. Training on the new tools has started and is ongoing with all station personnel.
- Our Company 74 Volunteer Company attended a training, instructed by paid staff, regarding water rescue situations and how to function in a support role.
- Truck 74 had maintenance performed and completed at Mid Valley Diesel Repair.
- The Department is continuing to provide agricultural burn permits in accordance with local policy and educate residents on the specific burning regulations in the area. We have had an uptick in unpermitted burning outside the city limits for which many concerned citizens have called.
- E74 responded to Gridley High School to rescue a trapped bird in the batting cage netting.
- Station personnel attended three health/ROP classes at GHS to discuss fire careers, employment possibilities, and answer any questions the students had.
- Many station and Department personnel did 343 burpees in honor of the 343 Firefighters that died while doing their jobs on September 11<sup>th</sup>, 2001.
- E376 was rented again for a few days last week.
- Training and operational readiness continue to be a priority for all station personnel.
- Fire Volunteers Wanted – If you know of anyone who may want to get involved and make a difference by helping neighbors and friends, please encourage them to become a Gridley Volunteer Firefighter! The City of Gridley is a combination Fire Department with full-time CAL FIRE Firefighters and Gridley area resident Volunteer Firefighters. Our Volunteers meet regularly for training. Training is conducted cooperatively with Butte County Fire and includes all basic firefighting skills: first aid, ladders, breathing apparatus use, hose streams, vehicle extrication, etc. This ongoing training is in addition to the initial basic operations training course. For more information about becoming a Gridley Volunteer Firefighter, go to [www.joinbcfd.org](http://www.joinbcfd.org) and submit a Volunteer Firefighter Interest Form.

<b>Weekly Responses</b>	<b>City</b>	<b>County</b>
Medical Aids	8	4
Traffic Collisions	0	2
Structure Fires	0	2
Vegetation Fires	1	0
Vehicle Fires	0	0
Public Assist	0	2
Cover Assignments	0	2
Smoke checks, hazardous conditions, control burns, etc.	0	5
Technical Rescues	0	0

**Police**

- Animal Control personnel are encouraging our community canine owners to license their dogs. This effort provides a great record for any pet owner if they should lose their dog and enables Animal Control staff to find and return their pets. AC continues to provide proactive patrol and compassion for lost/stray animals.
- Officers increased traffic enforcement efforts in both communities to promote safe driving habits.
- Police patrol was active in both communities of Gridley and Biggs. The Department served several local arrest warrants during the week.
- Gridley-Biggs Police Officers and Butte County Sheriff’s Deputies served a search warrant in Live Oak related to local Gridley and County crime activity. The search warrants resulted in an evidence seizure of two cars, cellular phones and a firearm.
- Police personnel attended investigation techniques and interview training.
- Police personnel participated in mock emergencies with the Gridley Unified School District in the use of the Catapult EMS notification system. These mock emergency drills prepare school faculty, students and first responders for emergencies in or about the GUSD campuses.
- Police Administration attended the Butte County Continuum of Care meeting regarding HEAP grant funding and discussions on strategies for homeless and transient concerns.
- Police Administration attended the Butte Interagency Narcotics Task Force (BINTF) meeting in Oroville. The meeting discusses county narcotics task force efforts to reduce illegal narcotics activity in our communities.
- Police personnel attended the monthly North Valley Gang Information Network meeting in Oroville. The attendees discuss gang trends and enforcement efforts in Butte County.
- Police personnel attended the Paradise Town Council Oath of Office ceremony for newly appointed Paradise Police Chief Eric Reinbold.
- The Department continues in its goal to provide quality service in all aspects of public safety to the citizens we serve. The August 2018 statistics are provided below:

<b>City of Gridley - Police Activity</b>	<b>August 2018</b>	<b>2018 YTD</b>	<b>2017 Year Totals</b>
Adult Arrests	51	398	660
Juvenile Arrests	1	31	23
Misdemeanor Arrests	42	367	584
Felony Arrests	10	62	91
Felony Crimes Reported	17	101	154
Misdemeanor Crimes	47	459	653
<b>Total Police Incidents*</b>	<b>1,291</b>	<b>9,989</b>	<b>13,894</b>
Battery	14	103	130
Burglary	14	68	77
Coroner’s Report	0	6	14
Vandalism	10	80	75
Stolen Vehicle	2	13	25
Robbery	0	1	3
Public Intoxication	7	26	53
Patrol Request	68	139	385
Medical Aid	11	110	300
Area Checks	102	768	1,595
Pedestrian Checks	48	463	657
Disturbing the Peace	57	363	343
Total 911 Calls	255	2,256	3,400
Total Traffic Collisions	30	50	81
Name Exchanges – Traffic Accidents	1	7	12
Total Traffic Citations	67	569	632

DUI Arrests	1	22	20
Traffic Stops	178	1,396	2,012
Extra Help Hours	159.50	2,350.75	3,961.75
RSVP Hours	16.00	142.00	220.00
<i>"Police Incidents" are those responses originating from telephone calls to the Dispatch Center, walk-ins at the lobby, Officer self-initiated activity and email/social media communications.</i>			

**Public Works**

The Public Works Department Leadership and Crewmembers are responsible for a broad array of important duties including: Water Distribution; Water Production; Sanitary Sewer Collection; the Wastewater Treatment Plant; Street and Sidewalk Maintenance; our Maintenance Districts; Parks Maintenance; City Building and Facility Maintenance.

- Public Works Crews, with the help of the Electric Crews, continue to audit all water and electric meters in the City of Gridley.
- Eight trees were removed from different locations throughout the City this week.
- Public Works Crews completed spreading the Rip Rap over the high-pressure sewer main south of the boat ramp.
- Crews are pruning and weeding at ponds 1 and 2 off of Richards Ave.
- Crews repaired a 2" water main North of Bridgeford Avenue between Indiana and Vermont in the alley.
- The fence in Heron Landing at the South end of Nevada Street was completed.
- Graffiti was removed from the block wall North of the entrance to Heron Landing on West Biggs Gridley Road.
- Crews pressure washed the Fish Cleaning Station and the parking area at the Boat Ramp Park.

<b>Department of Public Works Activity</b>	
Water Leaks Repaired	2
Water Encoder Receiver Transmitter installed/Replaced (ERT's)	0
Sewer Plugs	0
Tree Removal/Trimmed	8
Water Related Service Calls	2
Sewer Related Service Calls	0
Under Ground Service Alerts (USA's)	4
Park Related Service Calls	0
Other Service Calls	0

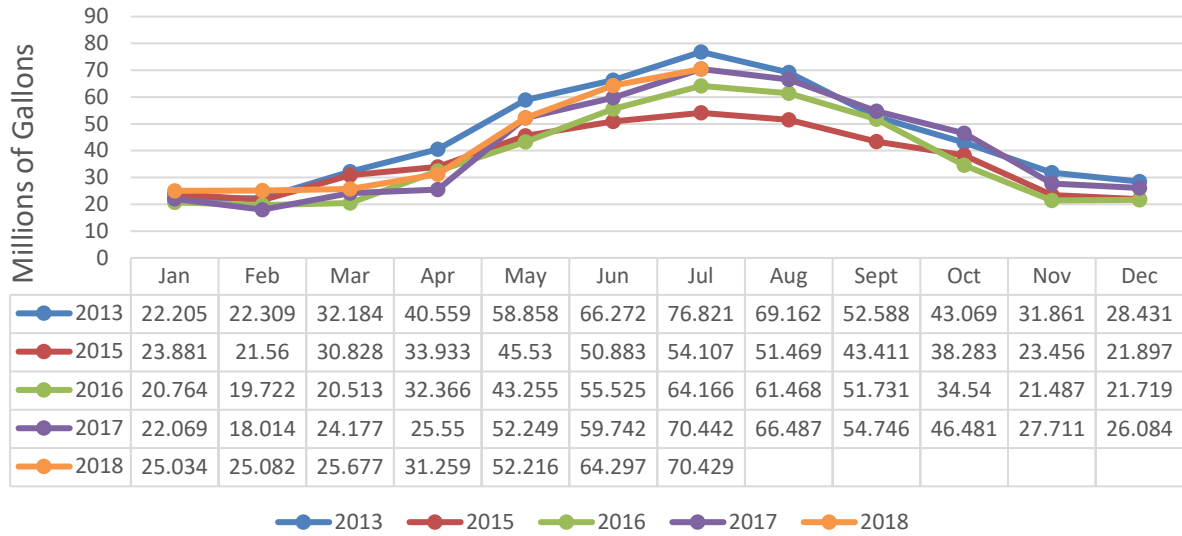
<b>Production Well</b>	<b>Volume Pumped</b>	<b>Calc. Fl</b>	<b>Calc. Chlor</b>
Eagle Meadows	33.252 M.G.	.72 mg/l	.2440 mg/l
Spruce	00.000 M.G.	.00 mg/l	.0000 mg/l
Wilson	00.000 M.G.	.00 mg/l	.0000 mg/l
Little Ave.	16.946 M.G.	.69 mg/l	.2537 mg/l
Liberty	13.318 M.G.	.74 mg/l	.2802mg/l
Parkside	00.272 M.G.	.13 mg/l	.0000 mg/l
<b>Monthly Water Production</b>			
Total water pumped to system:			66.516 M.G.
Ave. chlorine residual in the system:			.22 mg/l
Ave. tested fluoride in the system:			.73 mg/l
Lab tested fluoride in the system:			.7 mg/l

**Past Month's Flow's at the Waste Water Treatment Plant**

Total flow to the Plant was 46.298 M.G.

Flow from Butte County Housing Authority was 706,100 gals.

## Comparative Water Usages for 2013 - 2018



### Recreation

- **Newest Program Addition** – The Recreation Division has partnered with Orchard Hospital to provide Movie Night at Vierra Park. The First Movie Night is scheduled for Saturday, September 29th.
- **Successful Youth Soccer Season** – The Youth Soccer Season is now successfully underway. As a result of enhanced communications through social media, sign-up meetings, and other efforts, soccer registrations dramatically increased to over 350 participants; the highest level in five years and over 70 more participants than last year. We have had a lot of really positive feedback from parents and coaches about the look and feel of the fields, and the constant communication and updates on information. They really love the new jersey’s! Families have very much appreciated the price drop. Our Site Manager is doing fantastic supervising the games.
- **Youth Basketball** – The Youth Basketball season will begin in mid-January instead of right before Christmas Break. Flyers are out in social media and will be shared in schools. Like soccer, enhancements will be made including pre-sign-up events and parent meetings.
- **Annual Christmas Holiday Event** – Recreation staff are developing plans to enhance the annual Christmas with Santa event. They will be using a Grinch-mas theme to go along with the new Grinch movie being released soon. Recreation staff will be working with community members to support the effort with new sponsorships.
- **Recreation Center Enhancements** - Recreation is currently working to enhance the usefulness and overall appearance of the Recreation Center. The recent focus has been on deep cleanings and creating a warmer and more inviting environment for our Senior Citizens. New security LED lighting was installed on the outside of the facility. A new stove has been added to the Center and the large recreation room has been painted.
- **Senior Citizen Recreation Programs** - The seniors really love our new Team member Christie Moore, heaping her and Trina with real positive comments.



- The Recreation Community Center meeting rooms are available for rent on evenings and weekends. The rental fee is \$100 per room, with an additional refundable \$50 cleaning deposit.
- Checkout Recreation's Facebook page at <https://www.facebook.com/groups/120025737091/>

**City Council Formal Calendar**

- The City Council will hold its next Regular City Council meeting on Monday, October 1<sup>st</sup>, at 6:00 pm at City Hall.
- The Butte County Board of Supervisors Agenda for the 9:00 am meeting on Tuesday, October 9<sup>th</sup>, in Oroville can be accessed at the following link:  
<http://www.buttecounty.net/boardofsupervisors/BoardMeetings.aspx>

Thank you for your ongoing support and guidance.

Respectfully,

Paul