

City of Gridley

To: Mayor Hall and City Councilmembers

From: Paul Eckert, City Administrator

Subject: City Services Weekly Update

Date: September 12, 2018

Thank you for your leadership and dedication to the Gridley community! This Weekly Update is intended to provide useful and timely updates to the Gridley Community, Visitors, our Elected Officials, and our City Coworkers. We regret if we have inadvertently omitted useful items from this report. As always, your input and guidance are appreciated. Please send any response to me directly and do not "copy all."

City Administrator/City Council/Information Technology

- Economic Development - The City Administrator is currently working with several prospects and the State Economic Development Office, congressional representatives, local economic development leaders, site selectors, and property owners, regarding the marketing of the Cannery area properties.
- Utility Account Audit – Public Works and Electric Crews are auditing all water and electric meters in Gridley to ensure accuracy. The Finance Department is using the data to also ensure all smart meter data is accurately logged into our utility billing software.
- Arco AMPM – The project is moving smoothly. Demolition of the former McConnell Chevrolet building was recently completed. Construction will begin in the next few weeks.
- Dispatch Services – The effort to outsource parts of Dispatch Services with the County of Butte began in July. Initial testing has been completed and Virtual CAD (Computer Aided Dispatching) stations have been created. Routes between the two agencies have been opened and tested to ensure connectivity and stability. A variety of additional business processes and technical issues are currently being developed, including a process for Utility dispatch.
- Building Permit Activity continues at a brisk rate.



GRIDLEY - Permits Issued - Summary by Type

Butte County
Date Range Between 8/1/2018 and 8/31/2018

PERMIT TYPE	NUMBER OF PERMITS ISSUED	VALUATION	FEES CHARGED
ETRAKIT	2	\$24,000.00	\$340.64
REROOF RESIDENTIAL	2	\$24,000.00	\$340.64
MECH ELECTRIC PLUMB	2	\$2,400.00	\$475.28
ELECTRIC PANEL RES	2	\$2,400.00	\$475.28
MISCELLANEOUS	5	\$120,930.80	\$3,014.18
AWNING/CANOPY/CARPT	1	\$1,778.00	\$397.69
PATIO COVER/CVD PCH	1	\$9,052.80	\$538.02
REMODEL	1	\$14,000.00	\$943.44
SOLAR ROOF-COM	1	\$95,000.00	\$931.05
WINDOW/GLASS DOOR	1	\$1,100.00	\$203.98
NRES NON RESIDENTIAL	1	\$7,502.40	\$1,077.17
B OFFICE TENANT IMP	1	\$7,502.40	\$1,077.17
SOLAR ONLINE	3	\$42,788.00	\$1,444.26
SOLAR ROOF-RES	3	\$42,788.00	\$1,444.26
Totals:	13	\$197,621.20	\$6,351.53

Finance

- The Finance Department is active with the development of a wide array of budget development activities, grant responsibilities, payroll and benefits improvements, worker's compensation cases, and organization of all work areas and file systems. Emphasis is being placed on complying with the City's records retention policy.
- Adopted Operating Budget and Capital Improvement Plan – The FY 18-19 Citywide Operating Budget was shared with the City and the Public at four public meetings and was adopted on June 25. We greatly appreciate the City Council's commitment to Gridley's fiscal well-being. The entire public budget document will be provided in mid-September.
- The Finance Department, Information Technology, City Administrator, and Electric and Public Works Leadership continue working to improve our utility billing processes.

Electric Utility

- Gridley 12KV Maintenance - Crews are currently preparing to replace power poles in the City of Gridley as part of the Intrusive Pole Replacement Program.
- LED Street Light Replacement Program - The Electric Department is currently engaged in a large initiative to replace all City street lights with LED street lights through the LED Replacement Program. The Program includes the replacement of 400 High Pressure Sodium (HPS) style street lights with new LED street lights, saving the City a substantial amount of money due to LED lighting efficiency and reduced maintenance requirements. Crews completed approximately 10 LED street light replacements this past week.
- Tree Trimming - Crews have begun the annual tree trimming maintenance program. Crews trimmed trees around Gridley High School and Fairview Street.
- Service Calls - Crews responded to a call on Vermont Street where the customer complained about having half power. It was found that a tree branch broke and took out the customer service. The service was replaced and the branch was cut down to make the area safe.
- Utility Meter Audit - Crewmembers have begun the process of checking every water and electric meter throughout the City. Approximately half of the City has been completed.
- Customer Service Technician – Completed 35 sets and outs, 2 shut-offs for non-payment, and placed 4 blocks of code enforcement violations on garbage cans. He also assisted the Public Works and Electrical Departments with various duties and removed illegal signs.
- Substation and LR Inspections - Crewmembers completed changing out all of the 12KV breakers in the substation. Biggs and Gridley substation inspections and LR inspections were also completed this week.

Electrical Department Activity	Gridley	Biggs
Street Light Repairs	2	0
Nonpayment Shut-off/turn on	2	0
USA's	2	2
Sets & Outs	35	0
Service calls	1	0
Trim/Remove tree	5	0
Discrepancy Report Items	0	0
After Hours Call out's	2	0
Solar Read	0	0

Fire

- Several Gridley Station personnel were committed out of County on fire assignments in Shasta County.
- Engine 376 has been rented out to the unit for station coverage covering behind state resources out county assigned to fires.
- September 3rd Station 74 responded to a commercial vehicle fire on Highway 99 containing mulch.
- Both Truck 74 and Engine 74 went in for 90-day compliance maintenance.
- Station personnel trained on structure fire operations.
- Personnel completed physical and operational training, facility up-keep and equipment maintenance.
- Fire Volunteers Wanted – If you know of anyone who may want to get involved and make a difference by helping neighbors and friends, please encourage them to become a Gridley Volunteer Firefighter! The City of Gridley is a combination Fire Department with full-time CAL FIRE Firefighters and Gridley area resident Volunteer Firefighters. Our Volunteers meet regularly for training. Training is conducted cooperatively with Butte County Fire and includes all basic firefighting skills: first aid, ladders, breathing apparatus use, hose streams, vehicle extrication, etc. This ongoing training is in addition to the initial basic operations training course. For more information about becoming a Gridley Volunteer Firefighter, go to www.joinbcfd.org and submit a Volunteer Firefighter Interest Form.

Emergency Responses	City	County
Medical Aids	16	3
Traffic Collisions		1
Structure Fires	2	
Vegetation Fires		2
Vehicle Fires	1	1
Public Assist		
Cover Assignments		1
Other (smoke checks, hazardous conditions, control burns, etc.)	1	
Technical Rescues		

Police

- Animal Control personnel are encouraging our community canine owners to license their dogs. This effort provides a great record for any pet owner if they should lose their dog and enables Animal Control staff to find and return their pets. AC continues to provide proactive patrol and compassion for lost/stray animals.
- Police Patrol was active in both communities of Gridley and Biggs. The Department served several local arrest warrants during the week.
- A Police services orientation was provided to the Gridley Unified School District teachers during their in-service training.
- Police Officers attended Catapult EMS training with GUSD personnel. This training instructs school personnel and emergency first responders to utilize the Catapult notification system in emergency situations on or near the several school site campuses.
- Police personnel attended the monthly North Valley Gang Information Network meeting in Chico. The attendees discuss gang trends and enforcement efforts in Butte County.
- The Department continues in its goal to provide quality service in all aspects of public safety to the citizens we serve. The July 2018 statistics are provided below:

City of Gridley - Police Activity	July 2018	2018 YTD	2017 Year Totals
Adult Arrests	51	347	660
Juvenile Arrests	2	30	23
Misdemeanor Arrests	44	325	584
Felony Arrests	9	52	91
Felony Crimes Reported	18	84	154
Misdemeanor Crimes	59	412	653
Total Police Incidents*	1,219	8,698	13,894
Battery	15	89	130
Burglary	5	54	77

Coroner's Report	1	6	14
Vandalism	10	70	75
Stolen Vehicle	3	11	25
Robbery	0	1	3
Public Intoxication	3	19	53
Patrol Request	7	71	385
Medical Aid	17	99	300
Area Checks	77	666	1,595
Pedestrian Checks	57	415	657
Disturbing the Peace	27	306	343
Total 911 Calls	304	2,001	3,400
Total Traffic Collisions	10	47	81
Name Exchanges – Traffic Accidents	0	6	12
Total Traffic Citations	65	502	632
DUI Arrests	2	21	20
Traffic Stops	174	1,218	2,012
Extra Help Hours	161.50	2,191.25	3,961.75
RSVP Hours	24.00	126.00	220.00
<i>"Police Incidents" are those Police responses originating from telephone calls to the Dispatch Center, walk-ins at the Police lobby, Police Officer self-initiated activity and email or social media communications.</i>			

Public Works

The Public Works Department Leadership and Crewmembers are responsible for a broad array of important duties including: Water Distribution, Water Production, Sanitary Sewer Collection, the Wastewater Treatment Plant, Street and Sidewalk Maintenance, our Maintenance Districts, Parks Maintenance, City Building and Facility Maintenance.

- Public Works Crews, with the help of the Electric Crews, continue to audit all water and electric meters in the City of Gridley.
- Crews are currently rebuilding the Vierra Park Baseball Field back stop.
- Pot hole patching has been completed throughout Gridley.
- Crews are installing Rip Rap over the pressure sewer main south of the boat ramp due to past flooding.
- Public Works Crews pruned on the East side of West Biggs-Gridley Rd. this week.
- Crews repaired a 2" water main North of Bridgeford Avenue between Indiana and Vermont in the alley.
- Public Works Crews continued working on the fence in Heron Landing at the South end of Nevada Street.
- Graffiti was removed from the block wall North of the entrance to Heron Landing on West Biggs-Gridley Rd.
- Street Sweeper was out cleaning curb and gutter this week.
- Crews pruned and cleaned out the Eagle Meadows retention pond area and the planters at the entrance.
- Public Works Crews repaired a water leak in the Industrial Park Well House. The Corp stop disintegrated due to deterioration of the Chlorine injection point where it enters the water main.

Department of Public Works Activity	
Water Leaks Repaired	2
Water Encoder Receiver Transmitter installed/Replaced (ERT's)	0
Sewer Plugs	1
Tree Removal/Trimmed	0
Water Related Service Calls	2
Sewer Related Service Calls	0
Under Ground Service Alerts (USA's)	1
Park Related Service Calls	0
Other Service Calls	0

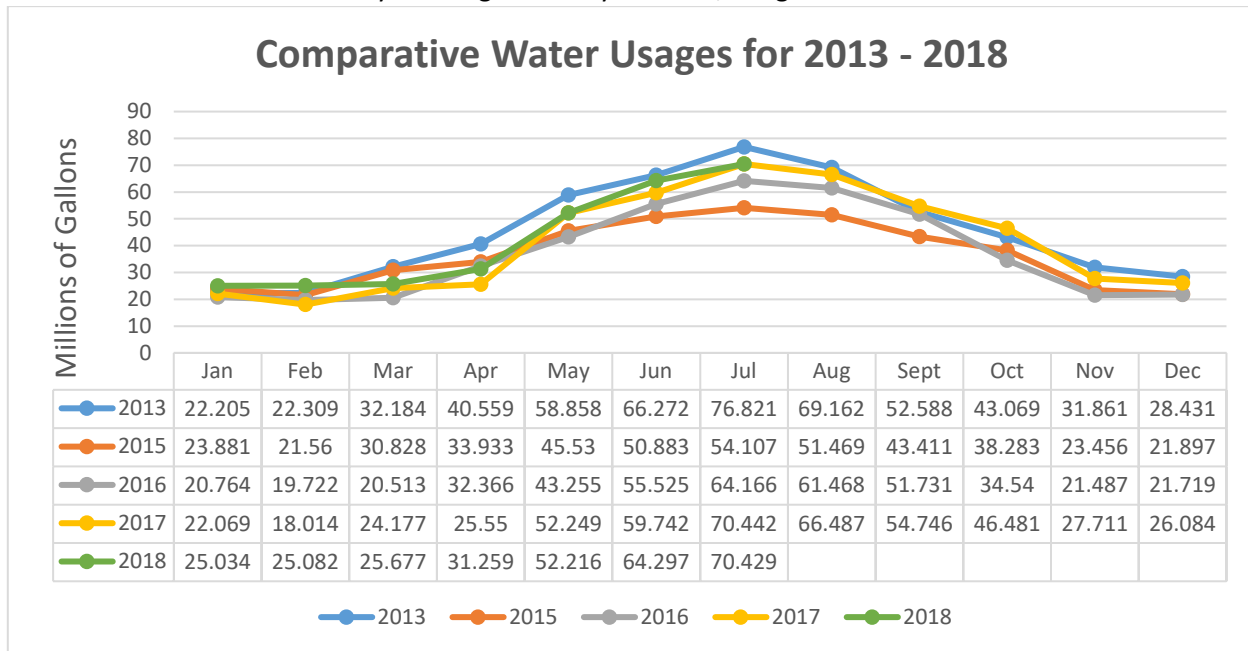
Production Well	Volume Pumped	Calc. Fl	Calc. Chlor
Eagle Meadows	33.252 M.G.	.72 mg/l	.2440 mg/l
Spruce	00.000 M.G.	.00 mg/l	.0000 mg/l
Wilson	00.000 M.G.	.00 mg/l	.0000 mg/l
Little Ave.	16.946 M.G.	.69 mg/l	.2537 mg/l
Liberty	13.318 M.G.	.74 mg/l	.2802mg/l
Parkside	00.272 M.G.	.13 mg/l	.0000 mg/l

Monthly Water Production	
Total water pumped to system:	66.516 M.G.
Ave. chlorine residual in the system:	.22 mg/l
Ave. tested fluoride in the system:	.73 mg/l
Lab tested fluoride in the system:	.7 mg/l

Past Month's Flows at the Waste Water Treatment Plant

Total flow to the Plant was 46.298 M.G.

Flow from Butte County Housing Authority was 706,100 gals.



Recreation

- Newest Program Addition – The Recreation Division has partnered with Orchard Hospital to provide Movie Night at Vierra Park. The First Movie Night is scheduled for Saturday, September 29th.
- Checkout Recreation’s Facebook page at <https://www.facebook.com/groups/120025737091/>
- Recreation is currently working to enhance the usefulness and overall appearance of the Recreation Center. New security LED lighting is being installed on the outside of the facility. A new stove has been added to the Center and the large recreation room has been painted.
- Successful Soccer Season – The Youth Soccer Season is now successfully underway. As a result of enhanced communications through social media, sign-up meetings, and other efforts, soccer registrations dramatically increased to over 350 participants; the highest level in five years and over 70 more participants than last year.
- The Recreation Community Center meeting rooms are available for rent on evenings and weekends. The rental fee is \$100 per room, with an additional refundable \$50 cleaning deposit.

City Council Formal Calendar

- The City Council will hold its next Regular City Council meeting on Monday, September 17th, at 6:00 pm at City Hall.
- The Butte County Board of Supervisors Agenda for the 9:00 am meeting on Tuesday, September 25th, in Oroville can be accessed at the following link:
<http://www.buttecounty.net/boardofsupervisors/BoardMeetings.aspx>

Thank you for your ongoing support and guidance.

Respectfully,

Paul