

City of Gridley

To: Mayor Hall and City Councilmembers
From: Paul Eckert, City Administrator
Subject: City Services Weekly Update
Date: February 27, 2018

Thank you for your leadership and dedication to the Gridley community!

This Weekly Update is intended to provide useful and timely updates to the Gridley Community, Visitors, our Elected Officials, and our City Coworkers. We regret if we have inadvertently omitted useful items from this report. As always, your input and guidance are appreciated. Please send any response to me directly and do not “copy all.”

City Administrator/City Council/Information Technology

- Park Improvements – Public Works and Electric Crews completed improvements to the Dick Jones Ball Field, including installation of an ADA ramp and concrete pad to allow access to the viewing grandstand area, undergrounding of the electric service feeds, and installation of a decorative streetlight.
- Annual Red Suspenders Event – City staff continue to actively participate in the Gridley Chamber of Commerce Red Suspenders Day preparation efforts for the annual Red Suspenders Day event.
- Utility Billing Improvement Efforts - Our Customer Technician continues to work with Finance staff to reduce the number of utility discrepancies. This past month we experienced a significant setback. The Finance billing staff created a very large discrepancy list with over 360 addresses creating considerable work. The Finance Director, Electric Utility Director, IT Director, and City Administrator continue to meet to improve our utility billing procedures.
- Mid-Year Budget Review – Finance Director Juan Solis is currently working with the Department Directors and the Finance staff to conduct a FY 2017-18 Mid-Year Financial Update for the City Council. Our intent is to provide a basic report outlining our first six months of expenditures and revenues versus budget.
- City Industrial Park - Kory Hammond continues to effectively market all available properties in the City’s Industrial Park.
- Engineering Update - City Engineer Trin Campos is coordinating our Team efforts for sewer, water, and road grant funding applications. Trin’s also been active with several new projects and continues to focus on developing plans for street improvements.



Finance

- The Finance Department is very active with the completion of the annual audit; development of a wide array of grant responsibilities; payroll and benefits issues; worker’s compensation cases; and organization of all work areas and file systems.
- The City Administrator, Finance Department, Information Technology, and Electric and Public Works Leadership are currently working to improve our utility billing processes.
- The Fiscal Year 2017/18 Operating Budget and Capital Improvements Plans can be found online at http://gridley.ca.us/public/uploads/pdfs/17-18_ADOPTED_BUDGET_DOCUMENT.pdf

Electric Utility

- Service Outage – Crews responded on Feb 18th to a reported power outage impacting Distribution Circuits 1101 and 1103. Crews responded to primary lines on Fairview Drive making contact due to high winds. Power was restored in approximately one hour. All Crew Members responded in a timely manner and followed safety protocols. A project will be scheduled to address the lines affected in an effort to eliminant any future issues during high wind events.
- Crews are making arrangements for a spring season installation of the new substation distribution circuit breakers.
- Gridley 12kv Maintenance – Crews are working on planning projects and upcoming poles that will need to be replaced.
- Substation and Line Recloser Inspections - Biggs and Gridley Substations were inspected, including LR Inspections. Crews made repairs to Gridley’s T-1 Back-up Substation. Repairs included replacement of a tap changer motor on the Load-Tap-Changer (LTC) and the LTC controls the voltage in the field. Annual substation maintenance was also performed on the T-1 substation to insure reliability.
- Tree Trimming – Limbs were trimmed away from a service drops on Vermont and Spruce Streets.
- Biggs 12 KV – A net meter was installed on Trent Street as part of a solar installation. Crews completed the installation of the new LED streetlight located in the Biggs Little league parking lot.
- Safety – Crews attended their quarterly Safety Training Program with Evergreen Job and Safety. Topics included: accidents and near misses in the electrical industry; safety concerns on the job sites; and job reviews.

Electrical Department Activity	Gridley	Biggs
Street Light Repairs	3	1
Nonpayment Shut-off/turn on	0	0
USA’s	10	1
Sets & Outs	15	0
Service calls	2	0
Trim/Remove tree	1	0
Discrepancy Report Items	0	0
After Hours Call out’s	3	0
Solar Read	0	0



Fire

- Gridley Station personnel performed facility inspection
- Personnel conducted annual self-contained breathing apparatus testing and maintenance on Truck 74 and Engine 274
- Staff are currently remodeling our Station office.
- New Gridley Station Fire Apparatus Engineers continue their training.
- Emergency responses for the week are adjacent.
- Fire Volunteers Wanted – If you know of anyone who may want to get involved and make a difference by helping neighbors and friends, please encourage them to become a Gridley Volunteer Firefighter! The City of Gridley is a combination Fire Department with full-time CAL FIRE Firefighters and Gridley area resident Volunteer Firefighters. Our Volunteers meet regularly for training. Training is conducted cooperatively with Butte County Fire and includes all basic firefighting skills: first aid, ladders, breathing apparatus use, hose streams, vehicle extrication,

Weekly Responses	City	County
Medical Aids	13	4
Traffic Collisions	0	2
Structure Fires	0	0
Vegetation Fires	1	0
Vehicle Fires	0	0
Public Assist	0	1
Cover Assignments	0	2
Smoke checks, etc.	1	1
Technical Rescues	0	0

etc. This ongoing training is in addition to the initial basic operations training course. For more information about becoming a Gridley Volunteer Firefighter, go to www.joinbcfd.org and submit a Volunteer Firefighter Interest Form.

Police

- Animal Control continues to provide proactive patrol and compassion for lost/stray animals. AC personnel are encouraging our community canine owners to license their dogs. This provides a great record for any pet owner if they should lose their dog and enables Animal Control staff to find and return their pet.
- Patrol Officers provided the Biggs Unified School District and Gridley Unified School District with investigative services relating to bullying and school safety.
- Police Patrol was active in both communities of Gridley and Biggs. The Department served several local arrest warrants during the week.
- Police Patrol personnel continue to provide foot patrol in Daddow Park and Vierra Park. The Police Department continues to encourage safe and responsible experiences while visiting our community parks.
- Training – Our Police Lieutenant attended the Law Enforcement Manager’s course as required by California Police Officer Training and Training Standards (POST). Personnel attended “Leadership: The Power of Character training in Redding and Anticorruption - Responsible Leadership & Ethics training in Redding.
- The Department continues in its goal to provide quality service in all aspects of public safety to the citizens we serve. The January 2018 statistics are provided below:

Police Activity	January 2018	2018 YTD	2017 Year Totals
Adult Arrests	40	40	660
Juvenile Arrests	4	4	23
Misdemeanor Arrests	35	35	584
Felony Arrests	9	9	91
Felony Crimes Reported	12	12	154
Misdemeanor Crimes	43	43	653
Total Police Incidents*	1,129	1,129	13,894
Battery	6	6	130
Burglary	9	9	77
Deceased Person	1	1	14
Vandalism	8	8	75
Stolen Vehicle	2	2	25
Robbery	0	0	3
Public Intoxication	0	0	53
Patrol Request	8	8	385
Medical Aid	11	11	300
Area Checks	106	106	1,595
Pedestrian Checks	49	49	657
Disturbing the Peace	50	50	343
Total 911 Calls	272	272	3,400
Total Traffic Collisions	3	3	81
Name Exchanges -Traffic	0	0	12
Total Traffic Citations	53	53	632
DUI Arrests	1	1	20
Traffic Stops	182	182	2,012
Extra Help Hours	402.50	402.50	3,961.75
RSVP Hours	24	24	220

“Police Incidents” are Police responses originating from telephone calls to the Dispatch Center, walk-ins at the Police lobby, Police Officer self-initiated activity and email or social media communications.

Public Works

The Public Works Department Leadership and Crewmembers are responsible for a broad array of important duties including: Water Distribution; Water Production; Sanitary Sewer Collection; the Wastewater Treatment Plant; Street and Sidewalk Maintenance; our Maintenance Districts; Parks Maintenance; City Building maintenance. Maintenance; City Building and Facility Maintenance.

- Crews have pot holed in various locations throughout the City.
- Public Works Crews have disked to clear weeds at the Sewer Plant.
- Public Works Crews are finished and have installed the hand rail on Washington Street.
- Crews continue tree removal in the City right of ways in various locations because of safety hazards.
- Crews have completed the concrete disability ramp at the Vierra Park Baseball Field and poured a footing for the Electric Dept to install a Street Light.
- Crews poured a concrete drive entrance on Washington Street by the tennis courts.
- Public Works continued spraying for weeds this week at the Eagle Meadows Maintenance ditch.

Public Works Activity	
Water Leaks Repaired	2
Water Encoder Receiver Transmitter installed/Replaced	0
Sewer Plugs	0
Tree Removal/Trimmed	8
Water Related Service Calls	2
Sewer Related Service Calls	0
USA's	4
Park Related Service Calls	0
Other Service Calls	0

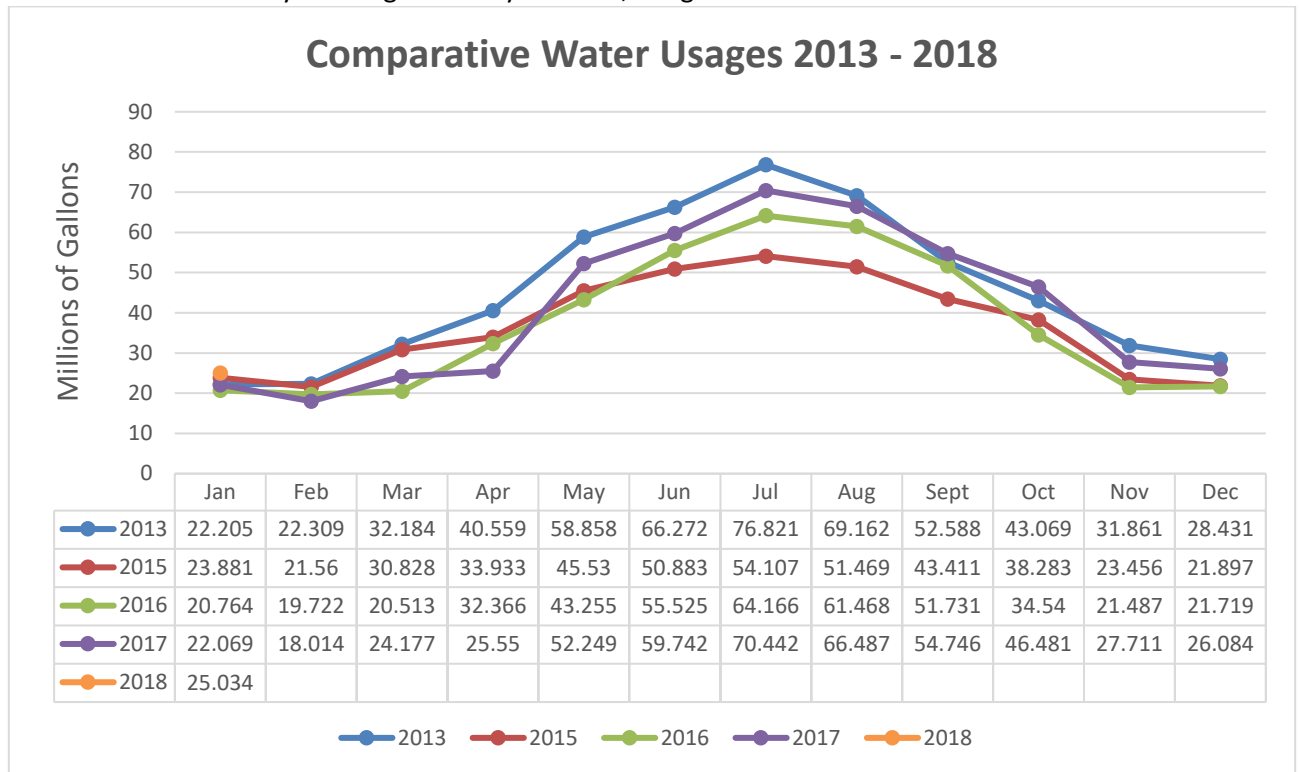
Production Well	Volume Pumped	Calc. Fl	Calc. Chlor
Eagle Meadows	16.017 M.G.	.64 mg/l	.2644 mg/l
Spruce	00.000 M.G.	.00 mg/l	.0000 mg/l
Wilson	00.000 M.G.	.00 mg/l	.0000 mg/l
Little Ave.	00.000 M.G.	.00 mg/l	.0000 mg/l
Liberty	9.017 M.G.	.69 mg/l	.2934mg/l
Parkside	00.000 M.G.	.00 mg/l	.0000 mg/l

Monthly Water Production	
Total water pumped to system:	25.034 M.G.
Ave. chlorine residual in the system:	.24 mg/l
Ave. tested fluoride in the system:	.71 mg/l
Lab tested fluoride in the system:	.6 mg/l

Past Month's Flow's at the Waste Water Treatment Plant

Total flow to the Plant was 42.418 M.G.

Flow from Butte County Housing Authority was 434,300 gals.



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Recreation

- Checkout Recreation's Facebook page at <https://www.facebook.com/groups/120025737091/>
- The Annual Fishing Derby will be held on May 12th from 7am to 12pm. The event is free to children 15 and under. The Lions will be serving lunch. Visit our Facebook page for more information.
- Soccer registration is open April 3rd to June 30th. The fee will be \$50 per child. Late registrations will be accepted July 2nd to July 12th with a fee of \$100 per child.
- The Division has begun preparations for the Annual Pinewood Derby to be held during Red Suspenders Day.
- The Division will be assisting with Red Suspenders Day in the capacity of clean up.
- For the summer the Division will be hosting "Movie Night Out". Each Friday for six weeks we will be showing "Movies in the Park" for the community. The event will be free. Snacks will be available.
- The Division will be holding a Kodomo Jutsu class on Tuesday nights during the month of March. The class is \$50 for four classes and focuses on teaching children how to escape and evade.
- The Division is developing a Candle Making and Crafts Class to be held on Tuesday's through the month of April. Fees are to be determined. The instructor will hold at least three classes during the summer aimed at children ages 5 to 15.
- The Division is currently hosting a "Rise Up" basketball clinic at Gridley High School on Saturdays through February. The cost is \$25 for four classes. The classes focus on dribbling, passing, shooting and other skills required for play. The class was initiated and designed by a Gridley High Junior.
- The Recreation Community Center meeting rooms are available for rent on evenings and weekends. The rental fee is \$100 per room, with an additional refundable \$50 cleaning deposit.

City Council Formal Calendar

- The City Council will hold its next Regular City Council meeting on Monday, March 5th at 6:00 pm at City Hall.
- The Butte County Board of Supervisors Agenda for the 9:00 am meeting on Tuesday, February 27th in Oroville can be accessed at the following link:
<http://www.buttecounty.net/boardofsupervisors/BoardMeetings.aspx>

Thank you for your ongoing support and guidance.

Respectfully,

Paul