



Gridley-Biggs Animal Control Volunteer Agreement

Thank you for your interest in volunteering with the Gridley-Biggs Animal Control!

All potential volunteers must submit a completed application and attend an orientation. Any questions, please contact 530-846-4825 or by email sstopplemore@gridley.ca.us

NAME: _____ Date: _____

SCHEDULING & AVAILABILITY- Please circle the days & times of the week you are available to volunteer.

Most GBAC volunteer positions require a minimum six month time commitment.

Are you able to commit to at least six months? YES / NO

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
AM PM	AM PM	AM PM	AM PM	AM PM	AM PM	AM PM

Depending on your position shifts are usually scheduled between 1-4 hours, however this commitment can be flexible.

Would you be willing to commit to a regular schedule? YES / NO

I prefer to volunteer (circle): alone | mostly with animals | mostly with people | with animals and people
| group projects | all

INTERESTS: Please check the volunteer opportunities you are interested in:

_____ Cleaning/Kennel Assistant/Attendant: washing and drying litter pans, food dishes, and laundry. Cleaning cat, dog or small critter kennels. Do expect a small amount of animal handling, this position does require a fair amount of hard work & you may get dirty; however, this position is most important to the care and well-being of the animals at the shelter. **A regular time commitment is generally required.

_____ Dog Walking: Walk dogs around approved areas and spend time supervising and playing with dogs out in improved areas. Once trained for dog walking, dog walkers can also take dogs off shelter grounds for “doggie field trips” to approved locations.

_____ Cat Cuddling/Socialization: Spend time socializing with cats and kittens in the Shelter. Play with cats, brush them, and record information about their traits, demeanor & activity levels, help potential adopters become acquainted with adoptable felines. Some additional training is required.

_____ Transportation: Transport crated animals to & from vet clinics & other various destinations. At times we also are in need of transporting items such as donations, event supplies, etc.

_____ Front Desk/Data Entry: Help manage office by returning phone calls, greeting the public, performing data entry, and filing. Some additional training is required.

_____ Foster Homes: Providing care to animals in your own home, usually moms with kittens, un-weaned kittens and animals with special needs. We provide the supplies; you provide the loving home. Separate application and waiver are required to foster & must be completed. Must meet specific requirements & some training may be required.



Gridley-Biggs Animal Control Volunteer Agreement

_____ Landscaping & Maintenance Work: Various grounds keeping & general building maintenance.

_____ Community Outreach/Education: educational presentations about GBAC or pet safety, bite prevention, etc. The GBAC has materials and information for your use. Some training is required.

_____ Events: Help raise awareness and funds at special events. Put up signs and posters, set-up/take down at events, staff tables, solicit silent auction items, and other tasks involved in a specific event.

Do you have any special skills that we should know about (i.e., professional groomer or trainer, computer skills, etc.)? _____

In an effort to provide the highest quality of service to our community and animals, ensure safety to our staff and volunteers, and be confident at all times that we are effectively carrying out our mission, all volunteers must adhere to the following general policies and guidelines while in the service of Gridley-Biggs Animal Control (GBAC):

1. Volunteers are responsible for reporting all changes in address, telephone number, emergency notification data, and any other pertinent data.
2. Falsification of any GBAC records, including but not limited to volunteer applications or other personal information is prohibited.
3. When representing GBAC you will strive to maintain an attitude of respect, loyalty, patience, integrity, and courtesy.
4. Volunteers must be polite and helpful at all times. All people are to be treated with respect and courtesy.
5. Animals will be treated responsibly, gently, and with the utmost care and concern.
6. In order to easily identify volunteers, we will require you to be in a volunteer t-shirt.
7. Smoking is not allowed in the Shelter or near the Shelter's entrance/exit door.
8. Accidents or injuries to a person must be reported to the GBAC Officer and/or Police Department Supervisor.
9. Volunteers are required to accept the guidance and decisions of the Gridley-Biggs Animal Control Officer responsible for the particular volunteer activity in which you are participating. Problems and disagreements should be brought to the attention of the Gridley-Biggs Animal Control Officer and/or on duty Supervisor.
10. Volunteers are expected to refer questions from the public regarding GBAC policies to the Gridley-Biggs Animal Control Officer and must maintain confidentiality in regards to shelter clients and business.
11. Volunteers are considered extremely valuable. However, a volunteer will be disqualified from further participation for unsafe practices, misconduct or failure to follow the Volunteer Guidelines.



Gridley-Biggs Animal Control Volunteer Agreement

VOLUNTEER AGREEMENT & WAIVER OF LIABILITY

In consideration of the Gridley-Biggs Animal Control accepting my application for participation in the Volunteer Program, I agree to release and hold harmless the Gridley-Biggs Animal Control, its Directors, Officers, Agents and Employees from and against any and all loss, damage, claims, liability, costs and expenses of any nature whatsoever, including without limitations, attorney's fees, disbursements, arising from or occasioned by my participation in the Gridley-Biggs Animal Control Volunteer Program. I understand there are certain risks of personal injury, death, disease and property damage in handling the animals and other volunteer activities on behalf of the Gridley-Biggs Animal Control, and I accept those risks.

I agree that the Gridley-Biggs Animal Control may photograph my participation in the program and I hereby release any such photographs to the Gridley-Biggs Animal Control for use in its programs, publications, and purposes. I agree that my status as partially approved does not mean I am approved to volunteer at Gridley-Biggs Animal Control. I understand that I am fully approved to volunteer at Gridley-Biggs Animal Control once a background check has been approved and the required orientation has been completed. I have read and fully understand the terms and conditions of the Volunteer Agreement and Waiver of Liability and I willingly comply with all its conditions.

SIGNATURE _____ Date _____

Print Name _____ Date _____