



TEMPORARY ENCROACHMENT PERMIT
For Non-Permanent Structures Within City Right-of-Way

BUSINESS OWNER NAME:		PROPERTY OWNER		
BUSINESS NAME:	APN	NAME:		
ADDRESS (where encroachment will occur):	ZONING:	ADDRESS:	CITY:	ZIP:
PHONE NO.	DOWNTOWN BUSINESS? YES [] No []	PHONE NO.		

I/We hereby request permission to:

PLACE IN THE CITY RIGHT OF WAY : STREET [] ALLEY [] SIDEWALK [] SIGN [] OTHER _____ AND

LOCATE : TABLE(S) [] CHAIR(S) [] PLANTER [] SIGN [] OTHER _____ ILLUSTRATED AS FOLLOWS:

Please provide a scale diagram of the area depicting location of all applicable structures within the right-of-way (existing sidewalk, edge of street, curb and gutter, etc.). A photograph may be attached in addition to this diagram. For an example site plan, see the back of this page.

CERTIFICATION OF APPLICANT

Read each of the statements below. After you have read the statements and understand them, please sign and date in the space provided at the end of this section.

- a. I certify that I have read the back of this application thoroughly, followed all instructions, understand its contents and supplied true and correct information to the best of my knowledge and belief.
- b. I understand that falsification or misrepresentation on my part of any of the information I have supplied could constitute sufficient grounds for denial of this application.
- c. I certify I will comply with all pertinent provisions of the Gridley Municipal Code, and all other applicable laws, rules and regulations.

 APPLICANT SIGNATURE

 DATE

FOR CITY USE ONLY

Date Received _____ Fee Received _____ Received By _____

Review by Fire Department _____ (date) _____ signature

Review by Planning Department _____ (date) _____ signature

Comments:

City of Gridley Semi-Permanent Encroachment Permit Process

Once this permit is received and it is determined that the described semi-permanent structure(s) will not be a public hazard, nor detrimental to the public use of the property for right-of-way, the permit will be signed approved by the Public Works Director or designee (Fire Department). Please allow for at least 7 days to review this encroachment permit request.

Conditions of Approval

1. Four (4) feet of sidewalk must remain free and clear for pedestrian usage at all times. Owners/employees shall be responsible for monitoring and ensuring that the area is kept clear.
2. None of the furniture shall block any exit – 36" minimum width.
3. The temporary structure(s) may be only located within the CITY's right-of-way from sunrise to sunset on any particular day and then only during the actual times when the business is open to the public and conducting business.
4. APPLICANT agrees to hold harmless, defend and indemnify the CITY and all of its Employees, official, agents and volunteers of and from any liability or claim of any nature, whatsoever, which might arise on the above-described property or the CITY's adjacent right-of-way encroached upon or caused in any way by the sign or any encroaching structures which are the subject of this Agreement. APPLICANT's obligation to defend and indemnify extends to all claims which in any way concern the encroachments, even if the allegations which comprise the claims also suggest wrong-doing or negligence or any other fault or involvement on the part of the CITY. The obligation to defend and indemnify includes the obligation to pay all costs associated with any claims, to include the cost of administration, the cost of litigation (including reasonable attorney fees), expert costs, as well as the costs of settlement and/or payment of any claim, which might be established. In the event APPLICANT fails to abide by the provisions of this Paragraph, the CITY may, at its option, resolve the claim and all of the costs and expenses associated with said claim shall become a lien on the property described above.
5. APPLICANT agrees to maintain liability insurance in a minimum amount of \$300,000 to cover claims resulting from any injuries resulting from the placement of structures described in this permit. The City of Gridley shall be named as additional insured as respect to any liability arising out of the activities of this permit.

EXAMPLE SITE PLAN

