

Gridley City Council – Regular Meeting Agenda

Monday, October 6, 2025; 6:00 pm

Gridley City Hall, 685 Kentucky Street, Gridley, CA 95948

“Our purpose is to continuously enhance our community’s vitality and overall quality of life. We are committed to providing high quality, cost-effective municipal services and forming productive partnerships with our residents and regional organizations. We collectively develop, share, and are guided by a clear vision, values, and meaningful objectives.”

The Public is encouraged to attend and participate in person. Comments from the public on agenda items will be accepted until 4 pm on October 6, 2025, via email to csantana@gridley.ca.us or via the payment/document drop box at Gridley City Hall and will be conveyed to the Council for consideration.

You may view using the following link, ID, and passcode:

<https://us06web.zoom.us/j/87278093762?pwd=cAV7jX346uZaAtzQoeMgPayLj9vKja.1>

Passcode:064327

Webinar ID: 872 7809 3762

CALL TO ORDER - Mayor Farr

ROLL CALL

PLEDGE OF ALLEGIANCE – Councilmember Roberts

PROCLAMATION – None

INTRODUCTION OF NEW OR PROMOTED EMPLOYEES

- Miguel Chavez, Business Services Supervisor
- Patricia Taverner, Human Resources Manager

COMMUNITY PARTICIPATION FORUM - *Members of the public may address the City Council on matters not listed on the agenda. The City Council may not discuss nor take action on any community participation item brought forward by a member of the community. Comments are requested to be limited to three (3) minutes.*

CONSENT AGENDA

1. City Council Minutes

City Council review and approval of City Council meeting minutes.

Recommended Action(s):

- a. Approve regular Council meeting minutes dated: August 18th, September 2nd and September 15th, 2025
- b. Approve special Council meeting minutes dated: August 28th, 2025

2. Northern California Cities Self Insurance Fund (NCCSIF) Appointments

City Council to review and approve the appointments of representative and alternate representative to NCCSIF

Recommended Action(s):

- a. Review Resolution 2025-R-0XX: a Resolution of the City of Gridley appointing a primary representative and alternate representatives to Northern California Cities Self Insurance Fund

INFORMATIONAL UPDATES

3. Youth Soccer League

City Council to receive staff update related to the Gridley Recreation Youth Soccer League

Recommended Action(s):

- a. Receive update and provide feedback or direction, if desired

4. Pacific Flyway Development (Sanchez)

City Council to receive staff update related to the Pacific Flyway Development

Recommended Action(s):

- a. Receive update and provide feedback or direction, if desired

5. Quarterly Investment Review

Finance Director to provide Council with quarterly investment update

Recommended Action(s):

- a. Receive update and provide feedback or direction, if desired

6. City Grants Update

Finance Director to provide Council with an update on ongoing grant-related efforts in collaboration with California Consulting for securing grant funding opportunities

Recommended Action(s):

- a. Receive update and provide feedback or direction, if desired

7. Virginia Street Abatements

City Attorney to provide Council with an informational update about the on-going abatement efforts for 110 Virginia Street and 390 Virginia Street

Recommended Action(s):

- a. Receive update and provide feedback or direction, if desired

ITEMS FOR CONSIDERATION

8. Police Department Military Equipment Annual Review

City Council to review City Ordinance 838-2022, Gridley Police Department's Policy #706 and Military Equipment Report 2024 and Inventory for 2025

Recommended Action(s):

- a. Review the documents and determine whether the department's use of the defined military equipment complies with Policy #706
- b. Approve continuation of Ordinance and Policy, or modify or repeal them as appropriate

9. Gridley Sports Complex Ph 1 – Budget Adjustment and Contract Amendments Unsuitable Site Conditions – Geotechnical Investigation

City Council to consider authorizing the City Administrator to execute an amendment to task order 16-607-402 with BEN-EN to include Geotechnical Investigation for the sports lighting foundation in the amount of \$38,661.10

Recommended Action(s):

- a. Review the amendment to Task Order 16-607-402 with BEN-EN
- b. Authorize the City Administrator to execute the task order amendment

COUNCIL COMMITTEE REPORTS - *Brief reports on conferences, seminars, and meetings attended by the Mayor and City Council members, if any.*

CITY ADMINISTRATOR REPORTS - *Brief updates and reports on conferences, seminars, and meetings attended by the City Administrator, if any.*

DEPARTMENT UPDATE REPORTS – *Brief updates and reports on City services as it pertains to each department, if any.*

POTENTIAL FUTURE CITY COUNCIL ITEMS - *(Appearing on the Agenda within 30 days):*

Quarterly Budget Review	10/20/2025
Travel Policy	10/20/2025
Energy Efficiency Contract Review	11/3/2025
Master Fee Schedule, Cost-Allocation, and Nexus Study RFP	11/3/2025

CLOSED SESSION –

10. Pursuant to Government Code 54957.6: Conference with Labor Negotiator, Elisa Arteaga, City Administrator, for discussion of progress of collective bargaining discussions with City Employee represented classes – IBEW, MMU, and GPOA

ADJOURNMENT – adjourning to a regular meeting on October 20th, 2025

NOTE 1: POSTING OF AGENDA- This agenda was posted on the public bulletin board at City Hall at or before 6:00 p.m., October 3rd, 2025. This agenda along with all attachments is available for public viewing online at www.gridley.ca.us and at the Administration Counter in City Hall, 685 Kentucky Street, Gridley, CA.

NOTE 2: REGARDING UNSCHEDULED MATTERS – In accordance with state law, it shall be the policy of this Council that no action shall be taken on any item presented during the public forum or on unscheduled matters unless the Council, by majority vote, determines that an emergency situation exists, or, unless the Council by a two-thirds vote finds that the need to take action arose subsequent to the posting of this agenda.

Gridley City Council – Regular Meeting Minutes

Monday, August 18, 2025; 6:00 pm
Gridley City Hall, 685 Kentucky Street, Gridley, CA 95948

“Our purpose is to continuously enhance our community’s vitality and overall quality of life. We are committed to providing high quality, cost-effective municipal services and forming productive partnerships with our residents and regional organizations. We collectively develop, share, and are guided by a clear vision, values, and meaningful objectives.”

CALL TO ORDER

Mayor Farr called the meeting to order at 6:00 pm.

ROLL CALL

Present:	Johnson, Roberts, Farr, Calderon
Absent:	Sanchez
Arriving after roll call:	None
Staff Present:	Elisa Arteaga, City Administrator Tony Galyean, City Attorney Todd Farr, Police Chief Martin Pineda, Finance Director Chip Fowler, Fire Chief Chris Smith, Principal Planner Dave Harden, City Engineer Jerry Cox, Public Works Director Ruth Moreno, Recording Clerk

PLEDGE OF ALLEGIANCE

Vice Mayor Johnson led the Pledge of Allegiance.

PROCLAMATION – None

INTRODUCTION OF NEW OR PROMOTED EMPLOYEES - None

COMMUNITY PARTICIPATION FORUM

Amy Jernigan, Butte County Fair, addressed the Council to extend an invitation to the Butte County Fair.

CONSENT AGENDA

1. City Council Minutes

City Council review and approval of City Council meeting minutes.

Recommended Action(s):

- a. Approve regular Council meeting minutes dated: June 16th and July 21st, 2025

2. Treasurer's Report FY 24/25

City Council to review and approve Treasurers Report for FY 24/25

Recommended Action(s):

- a. Approve Treasurers Report as of June 30, 2025

ROLL CALL

Motion: Johnson

Second: Calderon

Action: approve consent agenda as presented

Ayes: Roberts, Calderon, Farr, Johnson

Noes: None

Absent: Sanchez

Abstain: None

Motion passed, 4-0

ITEMS FOR CONSIDERATION

3. EDBG Loan – CHIP Hazel Hotel Loan Restructure

City Council to consider the approval of a loan restructuring for the CHIP Hazel Hotel.

Recommended Action(s):

- a. Approve a 5-year deferral of loan payments, with payments resuming in September 2030. Once payments resume, the loan will be re-amortized based on the remaining balance of approximately \$192,000, with a new maturity date of 2060; and,
- b. Allow the City Administrator to sign the necessary agreements

Finance Director Martin Pineda requested Council approval for the restructuring of the CHIP Hazel Hotel EDBG loan. He explained that CHIP had contacted the City of Gridley in September seeking either loan forgiveness or a payment deferral. In response, he presented different options to CHIP, including the five-year deferral plan.

Seana O'Shaughnessy, President of CHIP, addressed the Council to reaffirm Pineda's explanation. She noted that when the Hazel Hotel was acquired in early 2000s, CHIP relied heavily on rental income from the commercial units on the ground floor to cover building operations and maintenance costs.

Mayor Farr asked what CHIP's long-term plan is, given that the commercial units remain fully leased, and how the organization intends to maintain financial stability after the five-year deferral period. O'Shaughnessy responded that they are working to do a comprehensive cost analysis, but

she emphasized that with the deferral agreement in place, CHIP is committed to resuming regular payments after five years to ensure the loan obligations are met.

ROLL CALL

Motion: Calderon

Second: Johnson

Action: approve the 5-year deferral of loan payments and authorize the City Administrator to sign the necessary agreements

Ayes: Roberts, Calderon, Farr, Johnson

Noes: None

Absent: Sanchez

Abstain: None

Motion passed, 4-0

4. City Data Center Upgrades

City Council to review and approve the purchase of server equipment to upgrade the City's outdated data center infrastructure.

Recommended Action(s):

- a. Approve the purchase of two servers, a storage device and network switches
- b. Approve Resolution 2025-R-021: a Resolution authorizing the appropriation of supplemental funds for the IT server upgrade

Finance Director Martin Pineda presented the staff report for IT Manager, Tyson Pardee. The request is to approve the supplemental appropriation for the purchase of the server equipment to upgrade the City's outdated data center infrastructure. The request will increase the budget by \$25,000.

ROLL CALL

Motion: Johnson

Second: Roberts

Action: approve the purchases for the referenced data center infrastructure upgrade and approve Resolution 2025-R-021

Ayes: Roberts, Calderon, Farr, Johnson

Noes: None

Absent: Sanchez

Abstain: None

Motion passed, 4-0

5. Sidewalk Hazard Inspection and Repair Program – Precision Concrete Cutting

City staff respectfully recommends that the City Council consider the attached proposal from Precision Concrete Cutting to address sidewalk trip hazards, reduce liability exposure, and improve pedestrian safety throughout the City.

Recommended Action(s):

- a. Accept the proposal submitted by Precision Concrete Cutting in the amount not to exceed \$20,458 for inspections
- b. Authorize City Administrator to execute any necessary agreements

Public Works Director Jerry Cox presented the staff report requesting Council approval of the proposal from Precision Concrete for the Sidewalk Hazard Inspection and Repair Program. The proposal includes evaluating the City's 53 miles of sidewalks and providing a report that prioritizes hazards from most severe to least, along with associated repair costs. Once the report is completed, the City may choose to contract with Precision Concrete for the identified repairs or elect to complete the work in-house.

ROLL CALL

Motion: Roberts

Second: Johnson

Action: approve the proposal with Precision Concrete and authorize the City Administrator to execute any necessary agreements

Ayes: Roberts, Calderon, Farr, Johnson

Noes: None

Absent: Sanchez

Abstain: None

Motion passed, 4-0

6. State Route 99 – Fire Hydrant Relocation

City Council to consider authorizing the City Administrator to execute a contract with Tungsten Engineering Contractors in the amount of \$65,538.06 for the construction relocations of three fire hydrants that are in conflict with the new sidewalk along north bound side of State Route 99

- a. Approve contract with Tungsten Engineering in the amount of \$65,538.06
- b. Authorize City Administrator to execute any necessary agreements

City Engineer Dave Harden presented the item and informed Council of the need to relocate three City hydrants that conflict with the proposed Caltrans sidewalk improvements under the SHOPP project. He explained that although the issue was not identified during the design and utility coordination with Caltrans, the City would have been responsible for the relocation regardless. Harden noted that the City has since received a lower proposal than the one originally referenced, from Blue Collar Plumbing submitting a bid of \$32,882.

Vice Mayor Johnson expressed concern that the oversight occurred on the part of both Caltrans and City Engineering. He requested that the City explore the possibility of Caltrans reimbursing the relocation costs. Councilmember Calderon shared similar concerns and suggested delaying action until after meeting with Caltrans.

City Administrator Arteaga emphasized that her primary concern is safety, and having hydrants in the middle of newly constructed sidewalks would not be advisable. She explained that if the City does not approve an agreement to relocate the hydrants now, the contractor may proceed with pouring concrete around them, as they still meet ADA standards. This would make future relocation significantly more difficult and costly. Arteaga recommended that the City approve the relocation work at this time and pursue discussions with Caltrans afterward.

ROLL CALL

Motion: Roberts

Second: Calderon

Action: approve the contract with Blue Collar Plumbing and pursue conversations with Caltrans for reimbursement afterward

Ayes: Roberts, Calderon, Farr, Johnson

Noes: None

Absent: Sanchez

Abstain: None

Motion passed, 4-0

INFORMATIONAL UPDATE

7. Receivership Abatements – Virginia Street

City staff to receive a verbal informational update from the City Attorney on the status of receivership abatements for properties located at 110 Virginia St. and 390 Virginia St.

Recommended Action(s):

- a. Receive the verbal report
- b. Provide feedback to City staff as needed

City Attorney Tony Galyean provided Council with a verbal update regarding the abatement cases at 110 and 390 Virginia Street, which are being handled by Amanda Pope of Jones Mayer Law.

For 110 Virginia Street, Attorney Galyean reported that the property is currently under a court-appointed receivership. The court has authorized the receiver to obtain bids for securing the property, and efforts are underway to gather bids within the court-approved budget. The property is also listed for sale, and any interested parties may contact the City Attorney for additional information.

For 390 Virginia Street, Attorney Galyean explained that the property is currently under a compliance agreement with the receiver to fulfill the abatement requirements outlined in the

original notice to abate. The owner has been granted an extension to complete the required work by September 1. If compliance is not achieved by that date, the City may proceed with filing for a court-appointed receivership.

The information was received and no Council action was necessary.

COUNCIL COMMITTEE REPORTS

Councilmember Calderon reported on his attendance at the Butte County Behavioral Health Advisory Board and the Survivors of Suicide group.

Councilmember Roberts reported on his attendance at the Chamber of Commerce meeting.

Mayor Farr reported on his attendance at the NCPA Commission Meeting.

Vice Mayor Johnson reported on his attendance at the LAFCo meeting and the Butte County Mosquito and Vector Control District meeting.

CITY ADMINISTRATOR REPORTS

The City Administrator provided updates on recent meetings with Union labor negotiators and representatives from Gridley Unified School District. She also reported on the status of the Ord Transfer Station.

DEPARTMENT UPDATE REPORTS

Fire Chief Chip Fowler presented the Fire Department report for the month of July.

Police Chief Farr reported on the Police Department's participation in National Night Out events in both Gridley and Biggs. He also informed the Council that the department will be collaborating with multiple agencies to ensure a strong law enforcement presence during the upcoming Butte County Fair.

Principal Planner Chris Smith provided an update on the Housing Element and shared information on several developments currently underway in Gridley.

City Engineer Dave Harden gave updates on the Feather River Sewer Crossing Project and the ongoing progress of the Sports Complex.

Electric Director Ryan Carlson reported that there were no major issues to note and mentioned that the Electric Department will begin tree trimming operations within the next few months.

POTENTIAL FUTURE CITY COUNCIL ITEMS - (Appearing on the Agenda within 30 days):

Sidewalk Ordinance Update	9/2/2025
Travel Policy	9/2/2025
Energy Efficiency Contract Review	9/2/2025

Tree Ordinance Update	9/2/2025
Randolph Lot Use Agreement – GUSD	9/2/2025

CLOSED SESSION –

8. Pursuant to Government Code 54957.6: Conference with Labor Negotiator, Elisa Arteaga, City Administrator, for discussion of progress of collective bargaining discussions with City Employee represented classes – IBEW, MMU, and GPOA
9. Closed session discussion and conference with City Attorney pursuant to Government Code 54956.95 – LIABILITY CLAIMES – regarding liability claim of claimant Ronald Jones dated July 9, 2025

Council went into closed session 7:30 pm and came out at 8:04 with no reportable action.

ADJOURNMENT

With no further items left to discuss, Mayor Farr adjourned to the next regular meeting on September 2nd, 2025.

Approve: _____
Elisa Arteaga, City Clerk

Gridley City Council – Regular Meeting Minutes

Tuesday, September 2, 2025; 6:00 pm
Gridley City Hall, 685 Kentucky Street, Gridley, CA 95948

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CALL TO ORDER

Mayor Farr called the meeting to order at 6:00 pm.

ROLL CALL

Present: Johnson, Roberts, Farr, Calderon, Sanchez

Absent: None

Arriving after roll call: None

Staff Present: Elisa Arteaga, City Administrator
Tony Galyean, City Attorney
Todd Farr, Police Chief
Martin Pineda, Finance Director
Chip Fowler, Fire Chief
Chris Smith, Principal Planner
Dave Harden, City Engineer
Jerry Cox, Public Works Director
Carmen Santana, Deputy City Clerk
Patricia Taverner, Assistant Finance Director

PLEDGE OF ALLEGIANCE

Councilmember Sanchez led the Pledge of Allegiance.

PROCLAMATION – None

INTRODUCTION OF NEW OR PROMOTED EMPLOYEES - None

COMMUNITY PARTICIPATION FORUM

Ashleigh Torres, Assistant Director of the Butte County Library, informed the Council that September is Library Card Sign-Up Month. She also announced that, beginning September 2025, all past-due fines will be waived, as approved by the Butte County Board of Supervisors.

CONSENT AGENDA - None

ITEMS FOR CONSIDERATION

1. Ord Transfer Station – Request for Direction

City Council to hold a discussion on the potential of obtaining the parcel on which the Ord Transfer Station is located (APN 025-190-088) from Butte County

Recommended Action(s):

- a. Provide City staff direction to move forward with acquisition of the Ord Transfer Station property from Butte County, *OR*;
- b. Direct staff to move forward with another 25-year land use agreement with Butte County
- c. Authorize City Administrator to sign any necessary documents for either option A. or B.

City Administrator Elisa Arteaga presented an item to the Council requesting direction on whether to pursue acquisition of the Ord Ranch Transfer property from Butte County. She explained that the most recent agreement for services had expired, and instead of renewing the agreement, Butte County offered to transfer the property to the City of Gridley under Government Code Section 25365. The County indicated it had no future use for the site beyond its current function as a transfer station operated by Waste Management under contract with the City.

Administrator Arteaga noted that while the transfer would come at no cost to the City, there could be future expenses related to site repairs and security.

During public comment, Gridley resident Pat Coghlan expressed concerns and recommended that the City conduct an environmental study on the site prior to accepting the property.

ROLL CALL

Motion: Johnson

Second: Roberts

Action: to obtain the Ord Ranch Transfer Station property and authorize City Administrator to execute any necessary documents

Ayes: Roberts, Calderon, Farr, Johnson, Calderon

Noes: None

Absent: None

Abstain: None

Motion passed, 5-0

2. Services Agreement with Butte County for Building and Code Enforcement Services

City Council to review and approve the services agreement with Butte County for continued Building Department and Code Enforcement Services

Recommended Action(s):

- a. Approve the attached agreement with Butte County for Building Department and Code Enforcement Services
- b. Authorize City Administrator to execute and necessary documents

City Administrator Arteaga presented the item seeking approval for the renewal of the service agreement, which has been in effect since 2017. This agreement continues to provide Building Department review and Code Enforcement services, as needed.

Administrator Arteaga emphasized that the agreement offers significant cost savings to the City by eliminating the need for an in-house Building Department. The arrangement is structured so that the County fully recovers the costs of services through building permit fees. Additionally, Code Enforcement services will be billed at the hourly rate specified in the agreement, as required.

Councilmember Sanchez inquired about the process for business licenses and food vendor permits. Administrator Arteaga responded that these permits are primarily handled within the City; however, the Butte County Building Department is also involved in the review and approval process.

ROLL CALL

Motion: Roberts

Second: Calderon

Action: to approve the agreement for building department and code enforcement services with Butte County and authorize the City Administrator to execute any necessary agreements

Ayes: Roberts, Calderon, Farr, Johnson, Calderon

Noes: None

Absent: None

Abstain: None

Motion passed, 5-0

3. Water, Sewer and Electric Cost-of-Service Study

City staff respectfully recommends that the City Council review and approve the proposal from Utility Financial Solutions, LLC

Recommended Action(s):

- a. Accept the proposal submitted by Utility Financial Solutions LLC, for water, sewer and electric cost-of-service study
- b. Authorize City Administrator to execute any necessary agreements

City Administrator Elisa Arteaga presented the item, explaining that it is a follow-up to the 2023 rate study conducted by UFS. At that time, the City Council approved rate increases for a two-year period and requested a subsequent study after those two years. Arteaga emphasized the

importance of this study, noting that the City's enterprise funds are currently struggling. The purpose of the analysis is to ensure that operational costs are fully supported by the current rate structure. She also highlighted that, as the City is not for profit, maintaining financial sustainability is critical, and such an analysis should be conducted by a third-party expert rather than in-house staff.

Vice Mayor Johnson and Councilmember Sanchez expressed concerns regarding the necessity of a new analysis, given that the company conducted a similar study two years ago. Arteaga clarified that the previous study included a proposed five-year schedule, but the Council opted for a more conservative two-year approach, with a re-evaluation to follow—this current study fulfills that request.

Councilmember Calderon reiterated his position against raising rates for Gridley residents.

Mayor Farr suggested that while agreeing to have UFS perform the analysis, the City should request an additional service for the company to provide a follow-up report once the approved rate structure concludes. This would allow Council to better assess whether another analysis is warranted.

City Attorney Tony Galyean added that, in the event of any future litigation related to rates, his ability to represent the City effectively relies on a comprehensive analysis such as the one being proposed.

During public comment, resident Pat Coghlan expressed that it may be too soon to conduct another analysis, noting that the two-year period may not be sufficient to determine whether current rates are adequate to sustain City operations.

ROLL CALL

Motion: Roberts

Second: Sanchez

Action: to approve the proposal submitted by Utility Financial Solutions LLC, for water, sewer and electric cost-of-service study and authorize the City Administrator to negotiate the terms of the contract and sign any necessary documents.

Ayes: Roberts, Calderon, Farr, Johnson, Calderon

Noes: None

Absent: None

Abstain: None

Motion passed, 5-0

COUNCIL COMMITTEE REPORTS

Mayor Farr informed the Council that the Veterans Memorial Hall is now managed by the Butte County Fairgrounds and is available for public rental through the Butte County Fair office.

CITY ADMINISTRATOR REPORTS

City Administrator Elisa Arteaga reported on her ongoing meetings with Union labor negotiators.

DEPARTMENT UPDATE REPORTS –

Interim Electric Director Ryan Carlson provided a report on the extended outage that occurred in the early morning of Thursday, August 24, and outlined the actions taken by the Electric Department to address the situation.

POTENTIAL FUTURE CITY COUNCIL ITEMS - (*Appearing on the Agenda within 30 days*):

Sidewalk Ordinance Update	9/15/2025
Travel Policy	9/15/2025
Energy Efficiency Contract Review	9/15/2025
Tree Ordinance Update	9/15/2025
Randolph Lot Use Agreement – GUSD	9/15/2025

CLOSED SESSION –

4. Pursuant to Government Code 54957.6: Conference with Labor Negotiator, Elisa Arteaga, City Administrator, for discussion of progress of collective bargaining discussions with City Employee represented classes – IBEW, MMU, and GPOA

City Council went into closed session at 7:15 and came out at 8:15 pm with no reportable action.

ADJOURNMENT

With no further items left to discuss, Mayor Farr adjourned to the next regular meeting scheduled for September 15th, 2025.

Approve: _____
Elisa Arteaga, City Clerk

Gridley City Council – Regular Meeting Minutes

Monday, September 15, 2025; 6:00 pm
Gridley City Hall, 685 Kentucky Street, Gridley, CA 95948

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CALL TO ORDER

Mayor Farr called the meeting to order at 6:00 pm.

ROLL CALL

Present: Johnson, Roberts, Farr, Calderon, Sanchez

Absent: None

Arriving after roll call: None

Staff Present: Elisa Arteaga, City Administrator
Tony Galyean, City Attorney
Todd Farr, Police Chief
Patricia Taverner, Assistant Finance Director
Chip Fowler, Fire Chief
Chris Smith, Principal Planner
Jerry Cox, Public Works Director
Carmen Santana, Deputy City Clerk

PLEDGE OF ALLEGIANCE

Councilmember Calderon led the Pledge of Allegiance.

PROCLAMATION

Mayor Farr read the Retirement Proclamation Honoring Mark Orme, Butte Water District.

With Mark Orme unable to attend in person, Donnie Stinnett with Butte Water District, along with Mark Orme’s son, Drew Orme, accepted the Proclamation on his behalf. They both also thanked Council for the inclusion of the proclamation.

INTRODUCTION OF NEW OR PROMOTED EMPLOYEES - None

COMMUNITY PARTICIPATION FORUM

The community forum was opened, and seeing as no one was present to speak, was closed.

CONSENT AGENDA

1. City Expenditure Reports

City Council to review and approve the attached expenditure reports

Recommended Action(s):

- a. Approve July and August 2025 expenditure reports

2. Supplemental Appropriation Resolution

City Council to formally approve the supplemental appropriation resolution for the fire hydrant relocation that was approved at the August 18th regular Council meeting

Recommended Action(s):

- a. Approve Resolution 2025-R-024: a Resolution of the City of Gridley City Council authorizing a supplemental appropriation for the relocation of fire hydrants along Highway 99

ROLL CALL

Motion: Johnson

Second: Roberts

Action: to approve consent agenda as presented

Ayes: Roberts, Calderon, Farr, Johnson, Calderon

Noes: None

Absent: None

Abstain: None

Motion passed, 5-0

ITEMS FOR CONSIDERATION - None

COUNCIL COMMITTEE REPORTS

Councilmember Calderon reported on his attendance at the Butte County Continuum of Care meeting.

Vice Mayor Johnson provided updates on his attendance at the Butte County Mosquito and Vector Control meeting, as well as the Sutter Butte Flood Control Agency meeting.

Councilmember Sanchez noted that she has been receiving calls from residents regarding the Highway 99 construction project.

CITY ADMINISTRATOR REPORTS

City Administrator Arteaga reported on her recent meetings with staff and representatives from our Sister City, Comala, as well as her attendance at the BCAG annual coordination meeting. She also provided an update on ongoing meetings with California Consulting, commending Finance Director Martin Pineda for leading these efforts and diligently working to secure additional funding for the City.

DEPARTMENT UPDATE REPORTS

Police Chief Todd Farr provided an update on the Police Department's statistics for August and noted that the new contract to provide services to the City of Biggs is progressing well.

Fire Chief Chip Fowler reported on the Fire Department's activities for August.

Public Works Director Jerry Cox stated that the Steffen Estates development is making significant progress and that the Feather River borings have been completed.

Principal Planner Christopher Smith briefly updated the Council on current developments and the progress of the Housing Element with HCD.

Recreation Coordinator Amanda Kaelin reported that soccer programs have begun and provided updates on program activities. She also highlighted the successful partnership with the Moose Lodge, which has contributed substantial food donations to the Recreation Department's food pantry for residents.

POTENTIAL FUTURE CITY COUNCIL ITEMS - *(Appearing on the Agenda within 30 days):*

Sidewalk Ordinance Study Session	10/6/2025
Travel Policy	10/6/2025
Energy Efficiency Contract Review	10/6/2025
Tree Ordinance Study Session	10/6/2025
Randolph Lot Use Agreement – GUSD	10/6/2025

CLOSED SESSION –

3. Pursuant to Government Code 54957.6: Conference with Labor Negotiator, Elisa Arteaga, City Administrator, for discussion of progress of collective bargaining discussions with City Employee represented classes – IBEW, MMU, and GPOA

Present: Roberts, Johnson, Calderon, Sanchez

Absent: Farr

Staff: Arteaga, Attorney L. Little

City Council went into closed session at 6:30 and came out at 7:05 pm with no reportable action.

ADJOURNMENT

With no further items left to discuss, Mayor Farr adjourned to the next regular meeting on October 6th, 2025

Approve: _____
Elisa Arteaga, City Clerk

Gridley City Council – Special City Council Meeting Minutes

Thursday, August 28, 2025; 2:30 pm
Gridley City Hall, 685 Kentucky Street, Gridley, CA 95948

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CALL TO ORDER

Mayor Farr called the meeting to order at 2:23 pm.

ROLL CALL

Present: Johnson, Roberts, Farr, Sanchez, Calderon
Absent: None
Arriving after roll call: None

Staff Present: Elisa Arteaga, City Administrator
Todd Farr, Police Chief
Martin Pineda, Finance Director
Carmen Santana, Deputy City Clerk

COMMUNITY PARTICIPATION FORUM

The forum was opened, and seeing no one was present to speak, was closed.

CONSENT AGENDA - None

ITEMS FOR CONSIDERATION

- 1. Authorize Submittal of Federal Transit Administration Grant Applications Under 49 U.S.C. Chapter 53, Title 23 Including Section 5310 - Enhanced Mobility of Seniors and Individuals with Disabilities Program**

City Council to consider the approval of the referenced resolution that will allow City Administrator to submit applications for federal transportation assistance through the Federal Transit Administration

Recommended Action(s):

- a. Approve Resolution 2025-R-022: a Resolution authorizing the filing of applications with the Federal Transit Administration for federal transportation assistance authorized by 49 U.S.C. Chapter 53; title 23, United States Code, or other federal statutes administered by the Federal Transit Administration

Finance Director Martin Pineda presented the staff report and requested approval of Resolution 2025-R-022, authorizing City staff to submit a grant application to the Federal Transit Administration. Approval of the resolution would make the City eligible for a grant to support the purchase of two new ADA-accessible transit vans for the Feather Flyer.

City Council expressed concerns regarding the current low ridership of the Feather Flyer but acknowledged the importance of maintaining the service as an asset, providing residents with access to low-cost transportation within the City.

ROLL CALL

Motion: Roberts

Second: Calderon

Action: approve Resolution 2025-R-022

Ayes: Roberts, Farr, Johnson, Sanchez, Calderon

Noes: None

Absent: None

Abstain: None

Motion passed, 5-0

2. Authorization to Submit Applications for CalRecycle Grant Programs

City Council to consider the approval of the referenced resolution authorizing the submittal of grant applications and related actions for CalRecycle grant programs

Recommended Action(s):

- a. Approve Resolution 2025-R-023: a Resolution of the City of Gridley Authorizing the Submittal of Grant Applications and Related Actions for CalRecycle Grant Programs

Finance Director Martin Pineda requested approval of Resolution 2025-R-023 in order to apply for a grant through CalRecycle that could help install new recycling or waste bins within the City of Gridley.

ROLL CALL

Motion: Johnson

Second: Sanchez

Action: approve Resolution 2025-R-023

Ayes: Roberts, Farr, Johnson, Sanchez, Calderon

Noes: None

Absent: None

Abstain: None

Motion passed, 5-0

CLOSED SESSION

3. Pursuant to Government Code 54957.6: Conference with Labor Negotiator, Elisa Arteaga, City Administrator, for discussion of progress of collective bargaining discussions with City Employee represented classes – IBEW, MMU, and GPOA

Council went into closed session at 3:05 pm and came out at 3:59 pm with no reportable action.

ADJOURNMENT

With no other items left to discuss, Council adjourned to the next regular meeting of September 2nd, 2025

Approve: _____
Elisa Arteaga, City Clerk

City Council Agenda Item #2
Staff Report

Date: October 6, 2025

To: Mayor and City Council

From: Martin Pineda, Finance Director

Subject: Appointment of Northern California Cities Self Insurance Fund (NCCSIF)
Representative and Alternate Representatives

X	Regular
	Special
	Closed
	Emergency

Recommendation

Staff respectfully requests the City Council approve Resolution 2025-R-025, “A Resolution of the City Council of the City of Gridley appointing Representative and Alternate Representative for the Northern California Cities Self Insurance Fund” by reading of title only.

Background

The City of Gridley is a member of the Northern California Cities Self Insurance Fund (NCCSIF). NCCSIF is a Joint Powers Authority formed in 1979, an association of twenty-two (22) municipalities joined together to protect resources by providing risk services, management, and programs. Within the structure of the organization there are regular meetings and committees (Executive, Risk Management and Claims) reviewing programs and voting on issues relating to the resources, coverages and programs (General Liability, Workers’ Compensation, Crime/Bond, Property, Mobile Equipment, Auto Physical Damage, Employee Assistance & Training, Special Events, Vendor/Contractors). The city being a member of NCCSIF, a larger pool of Northern California cities, allows for a mechanism to self-fund a layer of workers compensation. The city also has access to group purchases of excess insurances. Generally, the Finance Director is the primary representative and, in the event, the primary representative cannot attend a meeting, his/her designee (Alternate Representative) will attend.

Recommendation

Staff is recommending Council re-appoint Martin Pineda, Finance Director, as the primary representative, re-appoint Patricia Taverner as the Alternate Representative, and appoint Miguel Chavez as the Business Services Supervisor as an Alternate Representative.

Financial Impact

Appointment is a formality required by the JPA, there are no fiscal impacts. All fiscal impacts are part of the budgetary process on a fiscal year basis.

Attachment

Resolution No. 2025-R-025

RESOLUTION NO. 2025-R-025

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GRIDLEY APPOINTING REPRESENTATIVE AND ALTERNATE REPRESENTATIVE FOR NORTHERN CALIFORNIA CITIES SELF INSURANCE FUND

WHEREAS, it is desirable and necessary to appoint agents for the City of Gridley to act for and in its behalf in the Northern California Cities Self Insurance Fund (NCCSIF) which provides insurance coverage for the City of Gridley.

WHEREAS, the City of Gridley Finance Director is the primary representative and it is required to have an alternate appointed;

NOW, THEREFORE, IT IS HEREBY RESOLVED, Martin Pineda, Finance Director is the City of Gridley Representative, Patricia Taverner, Human Resource Manager, and Miguel Chavez, Business Services Supervisor be appointed as alternate representative.

I HEREBY CERTIFY that the foregoing resolution was introduced, passed and adopted by the City Council of the City of Gridley at a regular meeting held on the 6th day of October, 2025, by the following vote:

AYES: COUNCILMEMBERS _____

NOES: COUNCILMEMBERS _____

ABSTAIN: COUNCILMEMBERS _____

ABSENT: COUNCILMEMBERS _____

APPROVED: MAYOR _____
Michael W. Farr

ATTEST: CITY CLERK _____
Elisa Arteaga

City Council Agenda Item #3
Staff Report

Date: October 6, 2025
To: Mayor and City Council
From: Elisa Arteaga, City Administrator

X	Regular
	Special
	Closed
	Emergency

Subject: Informational Update – Youth Soccer League

Recommendation

Staff recommends the City Council receive and file this update on the Youth Soccer Program and provide staff direction for refund option to participants. Council may choose to refund all participants and for those participants not wishing to receive a refund they may opt to donate to the recreation donation scholarship program or Council may choose to only refund those participants requesting a refund.

Background

After receiving a series of public concerns relating to the soccer program, city staff would like to provide an update on the resolution to complaints and concerns.

The soccer program has partnerships with Gridley Unified School District and parent coach volunteers. This program provides opportunities for youth development by providing youth refereeing, and site supervisor opportunities. Recreation programs should foster a sense of belonging for youth and their families in the community by promoting positive social interaction between youths, parents, volunteers and coaches. City-hosted recreation events help build long-term community pride and encourage healthy lifestyles. Soccer promotes teamwork, good sportsmanship and aids in the long-term health by offering affordable and accessible youth sports.

The economic contribution to the community is that it draws families and visitors to the city for games and tournaments thus increasing business patronage. We strive to provide recreational programs for families across all income levels. The city has made an effort in maximizing use of city parks and fields as well as assigning a designated Sports Complex to be aligned with budgetary and capital improvement projects in anticipation of future growth of programs.

Program Outline

- Season Dates: September 13, 2025, to November 1, 2025
- Number of Participants: 448
- Age Divisions: 4 years old – 14 years old
- Number of Teams: 40 Teams

- Volunteer Coaches: 43

Budget

Soccer Expenses Budget	\$20,000.00	
Revenue	\$25,995.00	
New Jersey Cost	\$12,500.00	Estimated
Expenses Per Recreation Coordinator	\$29,343.00	

Challenges

Program challenges and complaints received from both coaches and parents were the following:

- Communication and Program Oversight: complaints received from coaches and parents were lack of communication and availability from program leadership. Coaches contacting the office were not assisted or receiving return emails during reported issues or concerns with their team.
- Uniforms: Change to uniform without notification, not enough jerseys to some teams, concern with type of uniform compared to past years, incorrect sizes, as a result some teams created their own jerseys.
- Teams: delayed planning for teams, re-organization of co-ed team's player changes because teams were not co-ed balanced. Some were due to changes in players and recreation staff not being aware of those changes.
- Picture Day: teams refusing to take pictures due to jerseys, cancellation of picture orders
- Staffing/volunteer shortages: Both Site-Supervisors coach 1-2 teams, making them unavailable if a problem comes up (which did happen week 3) and/or the site-supervisor has to leave their team during game time, lack of site supervision by leadership staff. Lack of site supervisors on site, referee payroll incomplete due to lack of documentation. Referee payroll was incomplete due to Finance not receiving required documentation from Recreation Coordinator.

As a response, the City Administrator directed staff to the site on game day for additional oversight and to receive onsite feedback, reorder jerseys, and schedule picture retakes. A posting to social media was released with an apology and additional information, as well as Finance Director being appointed to oversee those pending issues and continue ongoing communication with all participants.

Financial Impact

The financial impact will be determined based on the direction from Council to either refund all participants or only those requesting a refund. The recreation budget will be reviewed at midyear for consideration of modification.

City Council Agenda Item #4
Staff Report

Date: October 6, 2025
To: Mayor and City Council
From: Elisa Arteaga, City Administrator

X	Regular
	Special
	Closed
	Emergency

Subject: Informational Update – Pacific Flyway Development

Recommendation

It is recommended that the City Council receive the update and provide feedback or direction, if desired.

Background

At the request of Councilmember Sanchez, the Pacific Flyway Development item was agendaized to address concerns raised by residents regarding the use of Laurel Street as a truck route serving the development site.

Financial Impact

None

City Council Agenda Item #5
Staff Report

Date: October 6, 2025
To: Mayor and City Council
From: Martin Pineda, Finance Director

X	Regular
	Special
	Closed
	Emergency

Subject: Informational Update – Quarterly Investment Review

Recommendation

It is recommended that the City Council receive the update and provide feedback or direction, if desired.

Background

The Finance Director will provide a brief overview of the City’s investment progress, including a quarterly investment review

Financial Impact

None

City Council Agenda Item #6
Staff Report

Date: October 6, 2025
To: Mayor and City Council
From: Martin Pineda, Finance Director

X	Regular
	Special
	Closed
	Emergency

Subject: Informational Update – City Grants

Recommendation

It is recommended that the City Council receive the update and provide feedback or direction, if desired.

Background

The Finance Director will provide an update on ongoing grant-related efforts in collaboration with California Consulting for securing grant funding opportunities

Financial Impact

None

City Council Agenda Item #7
Staff Report

Date: October 6, 2025
To: Mayor and City Council
From: Tony Galyean, City Attorney

X	Regular
	Special
	Closed
	Emergency

Subject: Informational Update – City Grants

Recommendation

It is recommended that the City Council receive the update and provide feedback or direction, if desired.

Background

City Attorney to provide Council with an informational update about the on-going abatement efforts for 110 Virginia Street and 390 Virginia Street

Financial Impact

None

City Council Agenda Item #8
Staff Report

Date: October 6, 2025

To: Mayor and City Council

From: Todd W. Farr, Chief of Police

Subject: Annual Review of City ordinance 838-2022, Gridley Police Department Policy #706 and Gridley Police Department Military Equipment Report 2024 and Inventory for 2025.

X	Regular
	Special
	Closed
	Emergency

Recommendation

Request the City Council to review City Ordinance 838-2022, Gridley Police Department Policy #706 and Gridley Police Department Military Equipment Report 2024 and Inventory for 2025 to determine whether the Department's use of the defined military equipment in the past year complied with the Policy, and whether to continue the Ordinance and Policy, or act to modify the Policy or repeal the Ordinance. In addition, within 30 days of publicly releasing the Gridley Police Department Military Equipment Report 2024 and Inventory for 2025, hold at least one well-publicized and conveniently located community engagement meeting, to discuss the report and respond to public questions regarding the funding, acquisition, or use of military equipment.

Background

AB 481 created a statutory mandate for the Police Department. Specifically, the law concerns the funding, acquisition, and use of military equipment by law enforcement agencies. The language of the Military Equipment Policy provides a non-exhaustive list of examples and definitions for such equipment. Agencies may also consult Government Code § 7070, 7071, and 7072 for the source of these definitions, as well as comprehensive information about state law requirements and processes for military equipment. AB 481 requires agencies to prepare and publish an annual Military Equipment and Inventory use report, obtain annual Policy approval by the city council through a review of City Ordinance 838-2022, Gridley Police Department Policy #706 and Gridley Police Department Military Equipment Report 2024 and Inventory for 2025. This Military Equipment Use Policy has been posted on the City of Gridley and Gridley Police Department websites since May 16, 2022. Final approval for City Ordinance 838-2022 and Gridley Police Department Policy #706 was obtained from the City Council on August 1st, 2022.

Fiscal Impact:

None, there is no fiscal impact for the review of the Ordinance, Policy, and Annual Report.

Compliance with City Council Strategic Plan or Budget Goals

This recommendation is consistent with our ongoing effort to be responsive and transparent regarding all business transactions and financial matters, as well as its ongoing efforts to support the community in such ominous financial times.

Attachments:

City of Gridley Ordinance 838-2022

Gridley Police Department's Military Equipment Report for 2024 and Inventory for 2025.

Military Equipment Use Lexipol Policy #706

AN ORDINANCE OF THE CITY OF GRIDLEY, CALIFORNIA, ADOPTING A MILITARY EQUIPMENT USE POLICY AND AMENDING TITLE 2 ADMINISTRATION AND PERSONNEL, CHAPTER 2, OF THE GRIDLEY MUNICIPAL CODE BY ADDING SECTION 2.25 "MILITARY EQUIPMENT USE POLICY" IN COMPLIANCE WITH ASSEMBLY BILL 481

WHEREAS, on September 30, 2021, Governor Gavin Newsom signed into law Assembly Bill 481 ("AB 481" creating Government Code Section 7070, et seq.), relating to the use of military equipment by California law enforcement agencies: and

WHEREAS, AB 481 seeks to provide transparency, oversight, and an opportunity for meaningful public input on decisions regarding whether and how military equipment is funded, acquired, or used; and

WHEREAS, the Gridley Police Department is in possession of certain items of equipment that qualify as "military equipment" under AB 481 and

WHEREAS, AB 481 requires that a law enforcement agency possessing and using such qualifying equipment must prepare a publicly released, written, military equipment use policy document ("Policy") covering the inventory, description, purpose, use, acquisition, maintenance, fiscal impacts, procedures, training, oversight, and complaint process, applicable to the Department's use of such equipment; and

WHEREAS, the Policy and supporting information must be approved by the governing body by ordinance, and reviewed annually and

WHEREAS, the City Council of the City of Gridley, having received the information required under AB 481 regarding the Gridley Police Department's use of military equipment as defined in said law, deems it to be in the best interest of the City to approve the Military Equipment Policy as set forth herein.

NOW, THEREFORE., BE IT ORDAINED by the Council of the City of Gridley does hereby adopt the following ordinance Amending Title 2 of the City of Gridley Municipal Code:

SECTION 1: The City Council of the City of Gridley hereby determines and finds that the facts set forth in the recitals are true and correct and are hereby incorporated as substantive findings.

SECTION 2: That a new Chapter, 2.25 is added to TITLE 2 (entitled "ADMINISTRATION AND PERSONNEL") "Gridley, California Code of Ordinances" to read as follows:

TITLE 2 ADMINISTRATION AND PERSONNEL

CHAPTER 2.25 Military Equipment Use Policy

2.25 Military Equipment Policy.

(a) The City Council has made the following determinations:

- (1) The military equipment identified in the Gridley Military Equipment Use Policy ("Policy") is necessary because there is no reasonable alternative that can achieve the same objective of officer and civilian safety.
- (2) The Gridley Military Equipment Use Policy will safeguard the public's welfare, Safety, civil rights, and civil liberties.
- (3) The military equipment identified in tile Policy is reasonably cost effective compared to available alternatives that can achieve the same objective of officer and civilian safety:
- (4) Prior military equipment use complied with the applicable equipment use policy (which included equipment now defined as military equipment) that was in effect at the time, or if prior uses did not comply with the accompanying military equipment use policy, corrective action has been taken to remedy nonconforming uses and ensure future compliance.

- (b) The Police Department has submitted a proposed Policy to the City Council and has made those documents available on the Police Department's website for at least 30 days prior to the public hearing concerning the military equipment at issue.
- (c) The Policy was considered by the City Council as an agenda item in an open session of a regular meeting, noticed in accordance with the Ralph M. Brown Act at which public comment was permitted.
- (d) The Policy shall be made publicly available on the Police Department's website for as long as the military equipment is available for use.
- (e) The Police Department shall submit an annual military equipment report to the City Council, containing the information required in Government Code Section 7072, and the City Council shall determine whether each type of military equipment identified in that report has complied with the standards for approval set forth in (a) (1) - (4) above.
- (f) The City Council shall review this ordinance and vote on whether to renew it, on an annual basis at a regular meeting, in accordance with Government Code Section 7071(e)(2).
- (g) The City Council approves the use of Gridley Police Department Policy 706, and finds that it satisfies the requirements of Government Code Section 7070.

SECTION 3: Severability. If any section, subsection, sentence, clause, portion, phrase or word of this ordinance is for any reason held to be illegal, invalid or unconstitutional by a court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this ordinance. The City Council hereby declares that it would have passed this Chapter and each section, subsection, sentence, clause, portion, phrase, or word hereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses, or phrases be declared illegal, invalid or unconstitutional.

SECTION 4: Effective date. This ordinance shall take effect thirty (30) days after its final adoption.

SECTION 5: Certification. The City Clerk shall certify to the passage and adoption of this ordinance and shall cause the same to be published or posted in the manner required by law.

THE FOREGOING ORDINANCE was adopted at a meeting of the City Council of the City of Gridley on, August 1st, 2022 by the following vote:

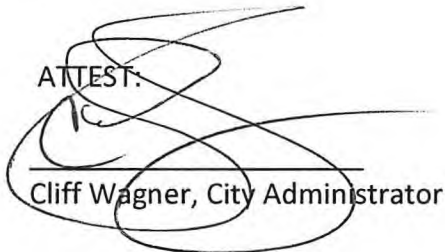
AYES: Johnson, Farr, Sanchez, Torres, Calderon

NOES: None

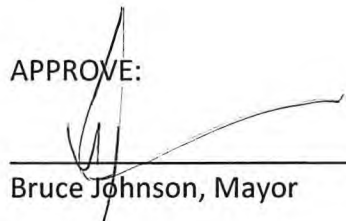
ABSENT: None

ABSTAIN: None

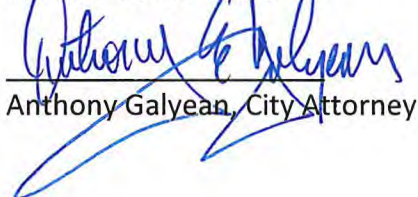
ATTEST:


Cliff Wagner, City Administrator

APPROVE:


Bruce Johnson, Mayor

APPROVED AS TO FORM:


Anthony Galyean, City Attorney

Military Equipment

706.1 PURPOSE AND SCOPE

The purpose of this policy is to provide guidelines for the approval, acquisition, and reporting requirements of military equipment (Government Code § 7070; Government Code § 7071; Government Code § 7072).

706.1.1 DEFINITIONS

Definitions related to this policy include (Government Code § 7070):

Governing body – The elected or appointed body that oversees the Department.

Military equipment – Includes but is not limited to the following:

- Unmanned, remotely piloted, powered aerial or ground vehicles.
- Mine-resistant ambush-protected (MRAP) vehicles or armored personnel carriers.
- High mobility multipurpose wheeled vehicles (HMMWV), two-and-one-half-ton trucks, five-ton trucks, or wheeled vehicles that have a breaching or entry apparatus attached.
- Tracked armored vehicles that provide ballistic protection to their occupants.
- Command and control vehicles that are either built or modified to facilitate the operational control and direction of public safety units.
- Weaponized aircraft, vessels, or vehicles of any kind.
- Battering rams, slugs, and breaching apparatuses that are explosive in nature. This does not include a handheld, one-person ram.
- Firearms and ammunition of .50 caliber or greater, excluding standard-issue shotguns and standard-issue shotgun ammunition.
- Specialized firearms and ammunition of less than .50 caliber, including firearms and accessories identified as assault weapons in Penal Code § 30510 and Penal Code § 30515, with the exception of standard-issue firearms.
- Any firearm or firearm accessory that is designed to launch explosive projectiles.
- Noise-flash diversionary devices and explosive breaching tools.
- Munitions containing tear gas or OC, excluding standard, service-issued handheld pepper spray.
- Area denial electroshock devices, microwave weapons, water cannons, long-range acoustic devices (LRADs), acoustic hailing devices, and sound cannons.
- Kinetic energy weapons and munitions.
- Any other equipment as determined by a governing body or a state agency to require additional oversight.

Gridley Police Department

Gridley PD Policy Manual

Military Equipment

706.2 POLICY

It is the policy of the Gridley Police Department that members of this department comply with the provisions of Government Code § 7071 with respect to military equipment.

706.3 MILITARY EQUIPMENT COORDINATOR

The Chief of Police should designate a member of this department to act as the military equipment coordinator. The responsibilities of the military equipment coordinator include but are not limited to:

- (a) Acting as liaison to the governing body for matters related to the requirements of this policy.
- (b) Identifying department equipment that qualifies as military equipment in the current possession of the Department, or the equipment the Department intends to acquire that requires approval by the governing body.
- (c) Conducting an inventory of all military equipment at least annually.
- (d) Collaborating with any allied agency that may use military equipment within the jurisdiction of Gridley Police Department (Government Code § 7071).
- (e) Preparing for, scheduling, and coordinating the annual community engagement meeting to include:
 - 1. Publicizing the details of the meeting.
 - 2. Preparing for public questions regarding the department's funding, acquisition, and use of equipment.
- (f) Preparing the annual military equipment report for submission to the Chief of Police and ensuring that the report is made available on the department website (Government Code § 7072).
- (g) Establishing the procedure for a person to register a complaint or concern, or how that person may submit a question about the use of a type of military equipment, and how the Department will respond in a timely manner.

706.4 MILITARY EQUIPMENT INVENTORY

The following constitutes a list of qualifying equipment for the Department:

[Insert attachment here]

706.5 APPROVAL

The Chief of Police or the authorized designee shall obtain approval from the governing body by way of an ordinance adopting the military equipment policy. As part of the approval process, the Chief of Police or the authorized designee shall ensure the proposed military equipment policy is submitted to the governing body and is available on the department website at least 30 days prior to any public hearing concerning the military equipment at issue (Government Code § 7071). The military equipment policy must be approved by the governing body prior to engaging in any of the following (Government Code § 7071):

Military Equipment

- (a) Requesting military equipment made available pursuant to 10 USC § 2576a.
- (b) Seeking funds for military equipment, including but not limited to applying for a grant, soliciting or accepting private, local, state, or federal funds, in-kind donations, or other donations or transfers.
- (c) Acquiring military equipment either permanently or temporarily, including by borrowing or leasing.
- (d) Collaborating with another law enforcement agency in the deployment or other use of military equipment within the jurisdiction of this department.
- (e) Using any new or existing military equipment for a purpose, in a manner, or by a person not previously approved by the governing body.
- (f) Soliciting or responding to a proposal for, or entering into an agreement with, any other person or entity to seek funds for, apply to receive, acquire, use, or collaborate in the use of military equipment.
- (g) Acquiring military equipment through any means not provided above.

706.6 COORDINATION WITH OTHER JURISDICTIONS

Military equipment used by any member of this department shall be approved for use and in accordance with this Department policy. Military equipment used by other jurisdictions that are providing mutual aid to this Department, or otherwise engaged in law enforcement operations in this jurisdiction, shall comply with their respective military use policies in rendering mutual aid or operating in this jurisdiction.

706.7 ANNUAL REPORT

Upon approval of a military equipment policy, the Chief of Police or the authorized designee should submit a military equipment report to the governing body for each type of military equipment approved within one year of approval, and annually thereafter for as long as the military equipment is available for use (Government Code § 7072).

The Chief of Police or the authorized designee should also make each annual military equipment report publicly available on the department website for as long as the military equipment is available for use. The report shall include all information required by Government Code § 7072 for the preceding calendar year for each type of military equipment in department inventory.

706.8 COMMUNITY ENGAGEMENT

Within 30 days of submitting and publicly releasing the annual report, the Department shall hold at least one well-publicized and conveniently located community engagement meeting, at which the Department should discuss the report and respond to public questions regarding the funding, acquisition, or use of military equipment.



MILITARY EQUIPMENT REPORT FOR 2024 AND INVENTORY FOR 2025

Gridley Police Department

685 Kentucky Street
Gridley, California 95948

Phone: (530) 846-5670
Email: records@gridley.ca.us

Gridley Police Department Military Equipment Report

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Gridley Police Department Military Equipment Report

Introduction

On September 30, 2021, the Governor of the State of California approved Assembly Bill 481 (codified as Chapter 12.8 of the California Government Code) requiring law enforcement agencies such as the Gridley Police Department to have a military equipment use policy approved by the City Council prior to requesting, seeking funding, acquiring, or using items that it defined as military equipment. Assembly Bill 481 allows the governing body to approve the policy within its jurisdiction only if it determines that the military equipment meets specified standards.

On August 1st, 2022, the Gridley City Council approved Ordinance 838-2022 approving Gridley Police Department Policy #706: Military Equipment Use Policy. As required by Assembly Bill 481 and the Ordinance, annually the Gridley Police Department must prepare a report on the use of each type of military equipment approved in the Policy over the last year. Subsequently, the City Council must then review the Ordinance, Policy, and Annual Report, and determine whether the Department's use of the defined military equipment in the past year complied with the Policy, and whether to continue the Ordinance and Policy, act (by ordinance) to modify the Policy or repeal the Ordinance.

As required in the policy, within 30 days of submitting and publicly releasing the annual report, the Department shall hold at least one well-publicized and conveniently located community engagement meeting, at which the Department should discuss the report and respond to public questions regarding the funding, acquisition, or use of military equipment.

The Gridley Police Department retains and deploys limited equipment that falls under this legislation and subsequent law to safeguard its community. Gridley Police Department officers, certified instructional staff, and specialized units receive training throughout the year on the use of this equipment approved under the Policy.

This annual report outlines the Gridley Police Department's military equipment inventory and usage and community complaints over use of military equipment from January 1, 2024, through December 31, 2024. It also outlines the proposed purchase of new and/or replacement equipment during 2025. In addition to maintaining the highest levels of public safety, The Gridley Police Department is committed to transparency, public trust, community partnerships, and compliance with the law. As such, the Department has authored the following Annual Military Equipment Use Report in

Gridley Police Department Military Equipment Report

accordance with annual reporting requirements set forth in California Government Code section 7072 and AB 481.

Definitions

The Gridley Police Department only utilizes a limited number of the resources listed below.

Definitions of Military Equipment established by California Government Code §7070:

Military equipment includes but is not limited to the following types of equipment:

- Unmanned, remotely piloted, powered aerial or ground vehicles.
- Mine-resistant ambush-protected (MRAP) vehicles or armored personnel carriers.
- High mobility multipurpose wheeled vehicles (HMMWV), two-and-one-half-ton trucks, five-ton trucks, or wheeled vehicles that have a breaching or entry apparatus attached.
- Tracked armored vehicles that provide ballistic protection to their occupants Command and control vehicles that are either built or modified to facilitate the operational control and direction of public safety units.
- Weaponized aircraft, vessels, or vehicles or any kind.
- Battering rams, slugs, and breaching apparatuses that are explosive in nature. This does not include a handheld, one-person ram.
- Firearms and ammunition of .50 caliber or greater, excluding standard-issue shotguns and standard-issue shotgun ammunition.
- Specialized firearms and ammunition of less than .50 caliber, including firearms and accessories identified as assault weapons in Penal Code §30510 and Penal Code §30515, with the exception of standard-issue firearms.
- Any firearm or firearm accessory that is designed to launch explosive projectiles.
- Noise-flash diversionary devices and explosive breaching tools.
- Munitions containing tear gas or OC, excluding standard, service-issued handheld pepper spray.
- Taser Shockwave, microwave weapons, water cannons, and long-range acoustic devices (LRADs).
- Kinetic energy weapons and munitions (e.g., 40MM launcher, bean bag shotgun, foam tipped projectiles).

Gridley Police Department Military Equipment Report

- Any other equipment as determined by a governing body or a state agency to require additional oversight.

INVENTORY BY EQUIPMENT TYPE

January 1, 2024, through December 31, 2024

Note: The inventory of certain items of consumable military equipment (i.e., ammunition, diversionary devices, chemical agents, etc.) frequently fluctuates throughout the year due to operational usage, training usage, operational wear, and/or manufacturer recommended replacement guidelines. While the Gridley Police Department strives to provide accuracy in its inventory reporting, this report reflects approximations of certain consumable items of military equipment during the time period listed above.

UNMANNED AERIAL SYSTEMS

Description, Quantity, Capabilities, and Purchase Cost:

The Mavic Air 2 was built to serve industries and applications in a general use fashion. This Unmanned Aerial System (UAS) is a battery powered, remote operated device with a mounted camera, and light. This UAS has proven to be useful to public safety agencies in firefighting, search and rescue, pre-operational surveillance, and other tactical situations where aerial views enhance the safety and efficiency of public safety personnel. This UAS has a flight time of 30 minutes.

- DJI Mavic Air 2 drone, Quantity 1 Total \$00.00

Purpose: May be deployed when an arial view would enhance situational awareness and assist officers or incident commanders during, but not limited to, the following occurrences:

- Arrest/Search Warrant
- CBRNE (Chemical, Biological, Radiological, Nuclear, Explosives)
- Crowd Control/Special Events
- Dignitary Protection Detail
- Disaster Management
- Ongoing Criminal Investigation
- Forensic/Crime Scene
- Missing Persons Investigations
- Perimeter Search and Security
- Search and Rescue
- SWAT Operation
- Traffic Collision
- Training
- Public Relations/Multimedia Productions
- Assisting outside agencies in any of the above situations

Gridley Police Department Military Equipment Report

- Assisting other City of Gridley departments with carrying out their mission of better serving Gridley residents and visitors.

Authorized Use: UAS may be utilized to enhance the department's mission of protecting lives and property when other means and resources are not available or are less effective. Any use of a UAS will be in strict accordance with constitutional and privacy rights and Federal Aviation Administration (FAA) regulations. The use of UAS shall not be used in the following circumstance:

- To conduct random surveillance.
- To target a person based solely on actual or perceived characteristics, such as race, ethnicity, national origin, religion, sex, sexual orientation, gender identity or expression, economic status, age, cultural group, or disability.
- To harass, intimidate, or discriminate against any individual or group.
- To conduct personal business of any type.
- UAS shall never be weaponized.

Unmanned Aerial Systems Usage

Authorized Usages

- There were zero (0) usages between January 1, 2024, through December 31, 2024.

Unauthorized Usages

- There have been zero (0) reported violations of the military equipment use policy from January 1, 2024, through December 31, 2024.

Gridley Police Department Military Equipment Report

SPECIALIZED FIREARMS

Description, Quantity, Capabilities, and Purchase Cost:

Rifles are firearms that are fired from shoulder level, having a long spirally grooved barrel intended to make bullets spin and thereby have greater accuracy over a long distance. Rifles are magazine fed and either bolt-action or semi-automatic, Rifles can be configured for different purposes such as patrol, or traffic motorcycle. The cost of the weapon greatly depends on the configuration. The below costs are the average replacement value divided by their quantity. Submachine guns are magazine fed automatic carbines designed to fire handguns cartridges.

• Colt HBAR Sporter .223 AR15 Rifle, Qty 9	Total \$11,700.00
• Ruger Mini-14 Ranch Rifle .223, Qty 6	Total \$
5,700.00	
• Windham Weaponry .223/5.56 AR15 Rifle, Qty 2	Total \$ 1,600.00
• Bushmaster Mod: XM15-E26 .223/5.56 AR15 Rifle, Qty 1	Total \$
650.00	
• PWA 5.56 AR15 Rifle Qty 1	Total \$ 800.00
• Colt Match Target HBAR 5.56 AR15 Rifle Qty 1	Total \$ 1,300.00
• Colt Super Match HBAR 5.56 AR15 Rifle, Qty 2	Total \$ 2,600.00
• Arsenal Mod: SLR-95 7.62X39 Rifle, Qty 1	Total \$ 1,300.00
• HK 91 .308 Rifle, Qty 1	Total \$
2,200.00	
• Grease Gun, M3 Rifle .9mm, Qty 1	Total \$ 1,500.00

Gridley Police Department Military Equipment Report

- | | |
|--|-------------------|
| • J.R. Eng. Mod: M68 Rifle .9 mm, Qty 1 | Total \$ |
| 500.00 | |
| • Ruger Mod: 10/22 .22 Rifle Carbine, Qty 2 | Total \$ 500.00 |
| • Thompson Submachine Gun Mod: M1A1 .45, Qty 1 | Total \$ |
| 3,500.00 | |
| • Sears Mod: 53 30-06 Rifle, Qty 1 | Total \$ 400.00 |
| • Bushmaster Mod: XM15-E26 .223/.556 Rifle, Qty 1 (SIMS) | Total \$ |
| 800.00 | |
| • E.A. CO. Mod: J-15 .223/.556 Rifle, Qty 1 (SIMS) | Total \$ 1,000.00 |
| • Remington Arms Mod: 870. 12 Gauge Pump, Qty 1 (SIMS) | Total \$ |
| 800.00 | |

Specialized Firearms Usage

Authorized Usages

- There were four (4) usages between January 1, 2024, through December 31, 2024. All four (4) usages were for initial, ongoing training, and certification for each officer allowing for the actual deployment of the specialized firearm under department policy.

Unauthorized Usages

- There have been zero (0) reported violations of the military equipment use policy from January 1, 2024, through December 31, 2024.

SHOTGUN LESS LETHAL

Description, Quantity, Capabilities, and Purchase Cost:

The Remington 870 and Smith and Wesson Model 916-A Less Lethal Shotguns are used to deploy the less lethal 12-gauge Super-Sock Beanbag Round up to 75 feet. The range of the weapon system helps to maintain space between officers and a suspect reducing the immediacy of the threat which is a principle of de-escalation.

- | | |
|---|-------------------|
| • Remington Arms Mod: 870 .12 Gauge Pump, Qty 10 | Total \$ 8,000.00 |
| • Smith & Wesson Mod: 916-A .12 Gauge Pump, Qty 1 | Total \$ 800.00 |

Gridley Police Department Military Equipment Report

Purpose: Less Lethal munitions can be used to de-escalate a potentially deadly situation, with a reduced potential for death or serious physical injury.

Authorized Use: Less lethal munitions may be used by those officers trained in their use in the following type of situations, but are not limited to these situations:

- Persons armed with a weapon and the tactical circumstances allow for the safe application of the approved munitions.
- Persons making credible threats to harm themselves or others.
- Persons engaged in riotous behavior such as throwing rocks, bottles, or other dangerous projectiles at people or officers.

Shotgun Less Lethal Usage

Authorized Usages

- There have been zero (0) reported violations of the military equipment use policy from January 1, 2024, through December 31, 2024.

Unauthorized Usages

- There have been zero (0) reported violations of the military equipment use policy from January 1, 2024, through December 31, 2024.

MUNITIONS / AMMUNITION

Carbine Munitions

Description, Quantity, Capabilities, and Purchase Cost:

- | | |
|--|----------------|
| • Hornady Tap Rem 55 Grain .223 FMJ, Qty 2,290 | Total \$ 01.00 |
| • Fiocchi 45 Grain .223 WTP, Qty 97 | Total \$ 01.00 |
| • Wolf Gold 55 Grain copper .223 FMJ, Qty 655 | Total \$ 01.00 |
| • Hornady Tap Duty NATO 75 Grain 5.56 FMJ, Qty 505 | Total \$ 01.00 |
| • Hornady Critical Duty Luger +P 135 .9mm, Qty 800 | Total \$ 01.00 |
| • Sellier & Belliot SB9A 115 Grain .9mm \FMJ, Qty 200 | Total \$ 00.70 |
| • Hornady/ S&W training 125 Grain .9MM FMJ, Qty 7,000 | Total \$ 00.70 |
| • Gold Dot Speer LE 230 Grain HP .45, Qty 949 | Total \$ 01.50 |
| • Winchester Ranger 230 Grain SXT .45, Qty 132 | Total \$ 01.50 |
| • Hornady Critical Duty 220 Grain Flex lock, Qty 1,515 | Total \$ 01.50 |

Gridley Police Department Military Equipment Report

- | | |
|--|----------------|
| • ACP 230 Grain .45 FMJ, Qty 1,105 | Total \$ 01.50 |
| • Hornady Critical Defense 175 Flex lock, Qty 1,283 | Total \$ 01.50 |
| • Hornaday Smith / Wesson 180 Grain FMJ, Qty 6,042 | Total \$ 01.50 |
| • Winchester Smith / Wesson 180 Grain FMJ, Qty 4,077 | Total \$ 01.50 |

Carbine Munitions Usage

Authorized Usages

- There were four (4) usages between January 1, 2024, through December 31, 2024. All four (4) usages were for initial, ongoing training, and certification for each officer allowing for the actual deployment of the carbine munitions under department policy.

Unauthorized Usages

- There have been zero (0) reported violations of the military equipment use policy from January 1, 2024, through December 31, 2024.

LESS LETHAL MUNITIONS

Description, Quantity, Capabilities, and Purchase Cost:

A less lethal 2.4 inch 12-gauge shotgun round firing a ballistic fiber bag filled with 40 grams or lead shot at a velocity of 270-290 feet per second. These rounds are discharged from a Remington 870 or Smith and Wesson 916, 12-gauge shotguns that are distinguishable by an orange butt stock and fore grip. This round provides accurate and effective performance when fired from the approved distance of not fewer than 5 feet. The maximum effective range of this munition is up to 75 feet.

- | | | |
|---|----------|--------|
| • Fiocchi FR DS.12-Gauge Super-Sock Beanbag Round, Qty 55 | Total \$ | 90.00 |
| • Training Rounds, Qty 78 | Total \$ | 160.00 |

Less Lethal Munitions Usage

Authorized Usages

- There were one (1) usages between January 1, 2024, through December 31, 2024. The usage was for initial, ongoing training, and certification for each officer

Gridley Police Department Military Equipment Report

allowing for the actual deployment of the carbine munitions under department policy.

Unauthorized Usages

- There have been zero (0) reported violations of the military equipment use policy from January 1, 2024, through December 31, 2024.

SIMUNITIONS

Description, Quantity, Capabilities, and Purchase Cost:

The FX® marking cartridges, which come in six colors are non-lethal cartridges leave a detergent-based, water-soluble color-marking compound. The visible impacts allow accurate assessment of simulated lethality. The 5.56mm is tactically accurate with ball cartridges to 100 feet (30 meters). No special ballistic facilities are required. They meet the need for a force-on-force and man-to-man training system that is realistic, effective, inexpensive, adaptable, and fully portable.

- | | |
|-----------------------------------|----------------|
| • FX Marking Cartridges, Qty zero | Total \$ 00.00 |
|-----------------------------------|----------------|

Simunitions Usage

Authorized Usages

- There were zero (0) usages between January 1, 2024, through December 31, 2024.

Unauthorized Usages

- There have been zero (0) reported violations of the military equipment use policy from January 1, 2024, through December 31, 2024.

Community Concerns and Complaints

In some instances, the application and use of military equipment may cause questions and/or concerns for members of the community. It is vitally important that the Department address questions from community members regarding the application and use of military equipment. The Gridley Police Department is committed to full and fair investigations of community member complaints. As such, the Department has sound internal procedures for thorough and impartial investigations of community complaints. Resolving complaints in a

Gridley Police Department Military Equipment Report

fair, impartial, and expeditious manner will ensure the consistent high level of integrity and efficiency maintained by the Gridley Police Department.

Response to Procedure Violations California Assembly Bill 481, enacted California Government Code section 7072(a)(3), requires local law enforcement agencies to provide information regarding military equipment use procedure violations and responses to those violations.

The following is a summary of formal investigations, including officer-involved shootings and the use of military equipment.

The Gridley Police Department's Administration conducted an inspection of all reported complaints and concerns from January 1, 2024, through December 31, 2024.

Military Usage Complaints

Authorized Usage Complaints

- There were zero (0) usage complaints between January 1, 2024, through December 31, 2024.

Unauthorized Usage Complaints

- There have been zero (0) reported usage violations of the military equipment use policy from January 1, 2024, through December 31, 2024.

Military Usage Complaints regarding Officer-Involved Shootings (OIS):

Authorized Usages

- There were zero (0) OIS incidents that occurred involving the use of military equipment from January 1, 2024, through December 31, 2024.

Unauthorized Usages

- There have been zero (0) reported violations of the military equipment use policy from January 1, 2024, through December 31, 2024.

Projected Equipment Acquisition and Replacement

CONSUMABLE MILITARY EQUIPMENT ACQUISITIONS

Projected consumable military equipment acquisitions for FY25 (July 2024 – June 2025) are anticipated to be consistent with current replenishment schedules and quantities for

Gridley Police Department Military Equipment Report

consumables. A variety of commercial factors (i.e., supply and demand, inflation, supply chain issues etc.) may influence the fiscal impact of future military equipment acquisitions and ongoing military equipment consumables can vary according to inventory levels that fluctuate as a result of training, operational usage, or manufacturer recommended replacement guidelines. Categories of consumable military equipment are listed below:

- Munitions – all calibers
- Less Lethal Munitions

For the majority of the consumable military equipment for FY25 is anticipated to be sourced from the existing police budget.

NON-CONSUMABLE MILITARY EQUIPMENT ACQUISITIONS

Projected non-consumable military acquisitions for FY25/26 are anticipated to be limited at this time. Any unanticipated replacements of existing non-consumable military equipment for FY25/26 will be initiated on a case-by-case basis that is dependent on operational need, operational wear, or end of serviceable lifespan and will be consistent with the Council-approved policy for acquisitions of military equipment.

Categories of non-consumable military equipment are listed below:

- Unmanned Aerial Systems (UAS)
- Specialized Firearms
- Less Lethal Shotguns

Projected Acquisitions

Training Costs Calendar Year 2025

Military Equipment Use Training Costs

The use of certain items of military equipment and related special tactics are perishable skills that require ongoing training to maintain proficiency. While the Department conducts constant training, there is significant tactical insight and an enhanced skillset to be gained by participating in external training courses. These courses provide officers a curriculum and exercises designed to impart knowledge, skills, and enhanced capability. The courses attended by officers can vary year to year depending on operational need. Funding sources for training are sourced from the existing police budget or grants unless otherwise indicated.

The following are external training classes that can be attended by Department members in 2025/2026 and associated costs related to military equipment covered in the annual equipment report:

Less Lethal Weapons Instructor Course

Gridley Police Department Military Equipment Report

This CA P.O.S.T. certified 16-hour provides the knowledge, skills, and abilities to instruct their department members in the use of less-lethal weapons. This course provides legislative update information with regard to Penal Code section 835a.

Chemical Agents Instructor Course

This CA P.O.S.T. certified 24-hour course designed to prepare experienced peace officers as required by section 22820 PC. The course emphasizes issues related to an overview of OC, CS and smoke, delivery methods, decontamination, first aid protocols, legal issues, and safety protocols.

Firearms / Tactical Rifle Course

This CA P.O.S.T. certified 18/36-hour course provides training in the operation, application, maintenance, and use of the Agency Patrol Rifle. This course satisfies the training requirement specified in Penal Code section 33220(b) and POST regulation 1081. This course provides updated legislative content of Penal Code Section 835a PC.

Unmanned Aerial Systems Training Course

This CA P.O.S.T. certified 32-hour course of instruction designed specifically for agencies that have an established UAS program with protocols and a comprehensive policy in place. The curriculum focuses on piloting skills and training in a UAS safety and general UAS program operations.

Conclusion

The acquisition and use of military equipment in our community may impact the public's safety and welfare. The public has a right to know about any funding, acquisition, or use of military equipment by local government officials, as well as a right to participate in the local government's decision to fund, acquire, or use such equipment. When making decisions regarding how military equipment is funded, acquired, or used, the Gridley Police Department, gives the upmost consideration to the public's welfare, safety, civil rights, and civil liberties. In a continued effort for greater transparency, the Gridley Police Department places high regard to meaningful public input in the use of military equipment in our community, to increase the safety of the public.

Any member of the public can submit a question or concern regarding military equipment use by contacting the Gridley Police Department's Records Division via phone at (530) 846-5678, email at records@gridley.ca.us or by mail to 685 Kentucky Street, Gridley, California 95948. The Department will strive to provide a timely response to the community's questions and concerns regarding the use of military equipment. Any member of the public can submit a complaint to any member of the Department in any form (i.e., in person, telephone, email, etc.).

City Council Agenda Item #9
Staff Report

Date: October 6, 2025

To: Mayor and City Council

From: Elisa Arteaga, City Administrator

Subject: Gridley Sports Complex Ph 1 – Budget Adjustment and Contract Amendments
Unsuitable Site Conditions – Geotechnical Investigation

X	Regular
	Special
	Closed
	Emergency

Recommendation

City staff respectfully recommend that the City Council authorize the City Administrator to execute an amendment to task order 16-607-402 with Bennett Engineering Services (BENEN) to include Geotechnical Investigation (GI) for the sports lighting foundation in the amount of \$38,661.10.

Background

Construction field exploration identified high groundwater and loose, sandy, unsuitable soils at planned sports lighting locations, rendering the original foundation design infeasible. To complete Phase 1 lighting and meet Proposition 68 grant requirements, staff recommend targeted geotechnical investigation and testing to:

- Perform GI borings at representative pole locations to appropriate depths (approximately 38 ft)
- Conduct laboratory testing to establish bearing and lateral resistance
- Provide revised design parameters and foundation recommendations compatible with site conditions and the lighting manufacturer's loads
- Issue a stamped geotechnical memorandum/report for inclusion in record documents and construction submittals

BENEN will add Crawford & Associates, Inc. to team under the current task order to provide for geotechnical borings, testing, and recommendations for the sports lighting foundations and revised engineered foundation recommendation. Crawford has the drilling resources, laboratory capacity, and construction-phase responsiveness to minimize schedule impacts and coordinate effectively with the contractor, lighting supplier, and the City/CM team. Retaining Crawford for this focused scope will reduce rework risk, support timely redesign, and help keep the project moving forward.

On January 21, 2025, the City approved a \$2.46 million construction contract with a 10% contingency, plus \$462,000 for City-installed work, and the previously approved \$490,000 contract with Bennett Engineering (BENEN) dated January 17, 2023, for a total project cost of \$3,665,339.20, including items purchased at a later date.

The construction management (CM) scope originally included in BENEN's contract was reduced so the City can utilize CM and inspection services from the on-call list. CM costs are funded in the City's FY 2024–25 CIP for the Sports Complex, carried into FY 2025–26, and are eligible for grant reimbursement. The CM contract was awarded to UNICO for \$99,614.03, with a not-to-exceed \$109,600 (approximately 10% contingency) for CM support, inspection services, and materials testing.

UNICO included Crawford on its team for materials testing for compaction of soil and concrete testing. Due to unsuitable soil conditions, the sports lighting foundations require a redesign and information is needed that will be collected by Crawford's soil borings and test data, so MUSCO Lighting structural engineers can provide an appropriate foundation redesign.

Due to the nature of the work for the data gathering for redesign of the lighting foundations, the geotechnical investigation could not be processed through Unico's contract. Crawford's estimated contract amount is \$38,661.10 and is a straight pass-through cost from BENEN to the City.

Financial Impact

The cost for the Geotechnical Investigations requires additional budget for the project on top of the previously approved budget, with contingency of \$2,713,339.00. Due to the initial exploration by the contractor and estimated depth of the unsuitable soil it is anticipated that the increased construction costs will result in an estimated increase of \$150,000 for the redesigned light foundation. The Table below outlines the changes to date and the projected cost and funding shortfalls.

	Construction with Both Alternative Bids
Base Bid	\$ 2,466,672.00
10% Contingency	\$ 246,667.00
06/24/2025 - Cut & Abandon Water Services	\$ 27,280.00
06/26/2025 - Revised Hydraway Drainage	\$ 31,472.00
08/21/2025 - Remove Fabric Under Chip Seal	\$ 2,912.47
08/21/2025 - Light Pole Foundation	\$ 45,380.50
08/26/2025 - Unsuitable Soils	\$ 134,425.00
Remain Contingency	\$ 5,197.03
Subtotal	\$ 2,713,339.00
Bennett Engineer Contract	\$ 490,000.00
Unfunded City Staff Work	\$ 462,000.00
Total Estimated Cost	\$ 3,665,339.00
Consideration for Approval	
Geotechnical Investigation	\$ 38,661.10
Aproximate cost of foundation change order	\$ 150,000.00
10% Contingency on new design	\$ 18,866.11
Total	\$ 207,527.21
If Approved, new projected amount	\$ 3,872,866.21
Funding Sources	
Grant Award	\$ 3,000,000.00
T-Mobile Grant (Not Awarded)	\$ 50,000.00
Unfunded Amount	\$ 822,866.21
Total Estimated Funding Required	\$ 3,872,866.21
	TRUE

Compliance with City Council Strategic Plan or Budget Goals

The City Council and City staff are committed to providing effective leadership while providing quality cost-effective local government services.

Attachments:

Task Order 16-607-402 Amendment

October 2, 2025

Elisa Arteaga, City Administrator
City of Gridley
685 Kentucky Street
Gridley, CA 95948

Re: RRT Sports Complex Phase 1, Amendment No. 3 –Project Budget Reallocation

Ms. Elisa,

This Task Order Amendment authorizes Bennett Engineering Services Inc additional budget to the project to perform new professional services described below. Services are to be performed in accordance with the Agreement dated October 17, 2016, between the City of Gridley and Bennett Engineering Services, as amended.

Project Name: Gridley – RRT Sports Complex Phase 1 (BENEN Project #16-607-206)

Scope of Work: The Project budget and scope of services are hereby amended as set forth in this Amendment No. 3. A budget of **\$38,661.10** is allocated to cover the costs associated with Crawford and Associates Geotechnical Investigation for Sports Lighting Foundations. The attached scope and fee proposal provide a detailed description of the services to be performed; **see Exhibit A: Scope of Services and Fee Estimate.**

The amended contractor amount is not to exceed \$419,061.10 without prior authorization from the City.

Requested by:



Dave Harden, P.E. – City Engineer

City of Gridley

Approved: _____
Elisa Arteaga, City Administrator

Date: _____

Bennett Engineering Services

Approved: _____
Stacey Lynch, Vice President

Date: _____

Cc: DH,MR

September 18, 2025

Geotechnical Scope of Services

Lighting Improvements

Yuba, Sutter County, California

PROJECT DESCRIPTION AND SCOPE OF SERVICES

Crawford & Associates, Inc (Crawford) understands that Musco Lighting has requested a geotechnical report including recommendations for three, minimum 30-inch diameter concrete pile foundations. Other foundation types may be considered, if appropriate. It is our understanding that the improvements will be located within a parking lot.

Crawford & Associates, Inc., (Crawford) will coordinate with the design team to discuss the project design needs, goals, and schedule with the design team; we will drill, log and sample three auger borings in the vicinity of the foundation elements to a depth of 38 feet below grade; perform laboratory strength, corrosivity, and classification testing on soil samples; perform analysis (as appropriate) to develop CBC seismic design values; determine liquefaction and seismic settlement estimates, minimum diameter/depth, bearing capacity, settlement estimates, skin friction, lateral capacity values for the foundations; grading recommendations; and prepare a Geotechnical Report addressing the planned improvements.

DELIVERABLES:	DRAFT AND FINAL GEOTECHNICAL REPORT
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ASSUMPTIONS

- Auger Cuttings can be spread out within the existing unpaved shoulders
- Traffic control will not be needed
- A County encroachment permit will not be required for fieldwork



Project Name: **Lighting Improvements**
County/City: **Yuba, Sutter County, Ca.**
Services: **Geotechnical**

Date: **9/18/2025**

 Crawford & Associates, Inc. Geotechnical Engineering, Design and Construction Services		Principal *	Senior Project Manager *	Project Manager II	Project Manager I	Senior Engineer II	Senior Engineer I	Senior Geologist	Project Engineer III / Geologist III	Project Engineer II / Geologist II	Project Engineer I / Geologist I	Staff Engineer / Geologist	Drafter	Project Coordinator	Administrative Assistant	HOURS PER TASK	LABOR COST PER TASK	OTHER DIRECT COSTS	TOTAL COST PER TASK
Crawford & Associates, Inc. Tasks and Descriptions																			
Crawford Staff		TBD	TBD	TBD	TBD	TBD	TBD	TBD	TBD	TBD	TBD	TBD	TBD	TBD	TBD				
Hourly Rate		\$ 275.00	\$ 255.00	\$ 245.00	\$ 210.00	\$ 225.00	\$ 205.00	\$ 180.00	\$ 180.00	\$ 160.00	\$ 150.00	\$ 140.00	\$ 125.00	\$ 135.00	\$ 115.00				
TASK NO. 1																			
Project Management, Site Visit, Field Preparation, and Permits		2.00			2.00		6.00				4.00	8.00		1.00	1.00	24.00	\$ 4,170.00	\$ 793.60	\$ 4,963.60
Task 1 - Hours		2.00	0.00	0.00	2.00	0.00	6.00	0.00	0.00	0.00	4.00	8.00	0.00	1.00	1.00	24.00	\$ 4,170.00	\$ 793.60	\$ 4,963.60
TASK NO. 2																			
Subsurface Exploration					1.00		2.00				14.00			1.00		18.00	\$ 2,855.00	\$ 14,012.50	\$ 16,867.50
Task 2 - Hours		0.00	0.00	0.00	1.00	0.00	2.00	0.00	0.00	0.00	14.00	0.00	0.00	1.00	0.00	18.00	\$ 2,855.00	\$ 14,012.50	\$ 16,867.50
TASK NO. 3																			
Laboratory Testing							1.00				1.00					2.00	\$ 355.00	\$ 1,770.00	\$ 2,125.00
Task 3 - Hours		0.00	0.00	0.00	0.00	0.00	1.00	0.00	0.00	0.00	1.00	0.00	0.00	0.00	0.00	2.00	\$ 355.00	\$ 1,770.00	\$ 2,125.00
TASK NO. 4																			
Engineering Evaluation and Analysis		2.00			2.00		8.00				12.00	3.00	10.00	1.00	1.00	39.00	\$ 6,330.00	\$ -	\$ 6,330.00
Task 4 - Hours		2.00	0.00	0.00	2.00	0.00	8.00	0.00	0.00	0.00	12.00	3.00	10.00	1.00	1.00	39.00	\$ 6,330.00	\$ -	\$ 6,330.00
TASK NO. 5																			
Draft and Final Reports		4.00			4.00		12.00				16.00	6.00		1.00	1.00	44.00	\$ 7,890.00	\$ -	\$ 7,890.00
Task 5 - Hours		4.00	0.00	0.00	4.00	0.00	12.00	0.00	0.00	0.00	16.00	6.00	0.00	1.00	1.00	44.00	\$ 7,890.00	\$ -	\$ 7,890.00
TASK NO. 6																			
Plan Review & Consultation		1.00			1.00											2.00	\$ 485.00	\$ -	\$ 485.00
Task 6 - Hours		1.00	0.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2.00	\$ 485.00	\$ -	\$ 485.00
Subtotal- Hours/Tasks		9.00	0.00	0.00	10.00	0.00	29.00	0.00	0.00	0.00	47.00	17.00	10.00	4.00	3.00	129.00			
Overtime and Graveyard Charges May Apply																	TOTAL LABOR COST:		\$ 22,085.00
(*) Indicates Key Staff																	OTHER DIRECT COSTS:		\$ 16,576.10
(**) Indicates Prevailing Wage Classifications																	TOTAL ESTIMATED FEE:		\$ 38,661.10