

# **Gridley City Council – Regular Meeting Minutes**

Monday, May 6, 2024; 6:00 pm

Gridley City Hall, 685 Kentucky Street, Gridley, CA 95948

## ***Approved as submitted***

*“Our purpose is to continuously enhance our community’s vitality and overall quality of life. We are committed to providing high quality, cost-effective municipal services and forming productive partnerships with our residents and regional organizations. We collectively develop, share, and are guided by a clear vision, values, and meaningful objectives.”*

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## **CALL TO ORDER**

**Mayor Farr called the meeting to order at 6:00 pm.**

## **ROLL CALL**

### **Councilmembers**

Present: Farr, Roberts, Calderon, Johnson, Sanchez  
Absent: None  
Arriving after roll call: None

Staff Present: Elisa Arteaga, City Administrator  
Todd Farr, Interim Police Chief  
Tony Galyean, City Attorney  
Martin Pineda, Finance Director  
Ross Pippitt, Utility Director

## **PLEDGE OF ALLEGIANCE**

**Vice Mayor Johnson led the Pledge of Allegiance.**

## **PROCLAMATION – None**

## **INTRODUCTION OF NEW OR PROMOTED EMPLOYEES**

**Interim Police Chief Todd Farr introduced the new public safety dispatcher, Kourtney Nunes.**

## **COMMUNITY PARTICIPATION FORUM**

**Christian Garcia of Waste Management spoke about the recent concerns surrounding Waste Management’s recent attempt to collect unpaid balances. Garica stated that moving forward he plans to work one on one with City residents that need assistance.**

**Bob King, Gridley Resident, shared the concerns he has with Waste Management and informed Council of a few billing discrepancies related to his properties.**

## **CONSENT AGENDA**

1. City Council Minutes Dated April 15, 2024
2. Resolution 2024-R-010: A Resolution of The City of Gridley Authorizing the Amendment of Eide Bailly's Contract for FY 2023/2024 – *amendment approved at April 15<sup>th</sup> regular meeting*
3. Resolution 2024-R-011: A Resolution of the City of Gridley Authorizing the amendment of RSG's Contract for FY 2023/2024 – *amendment approved at April 15<sup>th</sup> regular meeting*
4. February and March 2024 Expenditure Reports

**Motion: to approve consent agenda as presented.**

**MOTION: Roberts**

**SECOND: Calderon**

**ROLL CALL VOTE: 5-0**

**Ayes: Roberts, Johnson, Calderon, Farr, Sanchez**

#### **ITEMS FOR CONSIDERATION**

5. FY 2021/2022 Audit Report

Finance Director Martin Pineda presented the FY 2021/2022 Audit Report and quickly highlighted the findings. Pineda explained that new and existing policies are being established and updated that will address previous repeat findings.

Sheldon Chavan with Chavan and Associates gave Council an overview of the important findings and recommendations and explained that the City ultimately received their opinion letter where the opinion was "unmodified" which is the best possible opinion to be received during an audit.

Councilmember Sanchez had questions related to the details of the audit to which Pineda and Chavan were able to answer all her questions.

**Motion: to accept the FY 2021/2022 audit reports**

**MOTION: Calderon**

**SECOND: Roberts**

**ROLL CALL VOTE: 5-0**

**Ayes: Roberts, Johnson, Calderon, Farr, Sanchez**

6. Temporary Property Lease Request from Pacific Gas and Electric Company for Lot 7 at the Industrial Park
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City Administrator Elisa Arteaga presented the proposed temporary lease agreement for lot 7 at the Industrial Park, a City owned lot, and explained the permit would allow PG&E to stage their equipment closely and work swiftly to complete their pipeline construction project.

**Motion: to approve the temporary lease agreement with PG&E for lot 7 at the Industrial Park.**

**MOTION: Johnson**

**SECOND: Sanchez**

**ROLL CALL VOTE: 5-0**

**Ayes: Roberts, Johnson, Calderon, Farr, Sanchez**

7. Resolution 2024-R-012: A Resolution of the City Council of the City of Gridley Authorizing the Finance Director to Write Off \$34,484.82 in Delinquent Utility Accounts from Calendar 2019 to 2023

Finance Director Martin Pineda presented the write off request to Council and explained that the finance department has taken measures to ensure the accounts considered for write-off were either unable to be transferred to another open account the party responsible for the balance may have and/or that the responsible party is unable to be contacted. Pineda also noted that the total amount for write-offs has decreased over time due to the steps taken by our finance team at the opening of utility accounts.

**Motion: to authorize the Finance Director to write-off \$34,484.82 in delinquent utility accounts.**

**MOTION: Roberts**

**SECOND: Sanchez**

**ROLL CALL VOTE: 5-0**

**Ayes: Roberts, Johnson, Calderon, Farr, Sanchez**

8. Resolution 2024-R-013: A Resolution to Enter into an Agreement with the State of California Department of Transportation for the Maintenance of Frontage Improvements, Lights, Landscaping, Irrigation, and any other Components withing the SR 99 Right-Of-Way Corridor: 03-BUT-099, PM 3.10-5.00

City Administrator Arteaga presented the staff report and explained the agreement would be with Caltrans to have the City maintain the frontage improvements that are constructed as a result of the SHOPP project that is anticipated to begin construction in mid-2025. City Administrator Arteaga stated that although the agreement does not bring any financial impact to the City at this time, the Public Works Department would need to hire a minimum of 2 additional full time employees after construction.

After discussion was had about the SHOPP project, a motion was made.

**Motion: to approve the maintenance agreement with Caltrans.**

**MOTION: Calderon**

**SECOND: Sanchez**

**ROLL CALL VOTE: 4-1**

**Ayes: Roberts, Calderon, Sanchez, Farr**

**Noes : Johnson**

**CITY STAFF AND COUNCIL COMMITTEE REPORTS**

Councilmember Calderon reported on his attendance at the Behavioral Health Advisory Board meeting.

Vice Mayor Johnson reported on his attendance at the LAFCO meeting.

City Attorney Tony Galyean reported that there has been progress on the abatement process for the Vermont St lots and he plans to bring it to the next Council meeting for a full report.

**CITY ADMINISTRATOR REPORTS**

City Administrator Elisa Arteaga reported on her attendance at the Butte County City Clerks Election meeting and also reported on her meetings regarding the sale of Industrial Park lots.

**POTENTIAL FUTURE CITY COUNCIL ITEMS - (Appearing on the Agenda within 30 days):**

Gridley Unified School District Land Dedication (Laurel Street)	5/20/2024
Travel Policy	5/20/2024
Procurement Policy	5/20/2024
Accounting Services RFP	5/20/2024
FY 2022/2023 Financials	5/20/2024
Caltrans SHOPP Presentation	5/20/2024
Housing Element	5/20/2024
Budget Study Session #1	5/20/2024

**CLOSED SESSION**

Council went into closed session at 7:45 and came out with the following reportable actions:

- 9. Closed Session Conference with Labor Negotiators Pursuant to Government Code 54957.6 Concerning Management MOU Contract and Benefits

**Motion: approval for Principal Planner job description, salary, and direct Human Resources to begin recruitment on the position.**

**MOTION: Roberts**

**SECOND: Johnson**

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**ROLL CALL VOTE: 5-0**

**Ayes: Roberts, Johnson, Calderon, Farr, Sanchez**

- 10. Closed Session Conference with Labor Negotiators Pursuant to Government Code 54957.6 to Meet and Confer with IBEW1245

**Motion: authorize City Administrator to negotiate and amend the IBEW 1245 Electric Series.**

**MOTION: Roberts**

**SECOND: Johnson**

**ROLL CALL VOTE: 5-0**

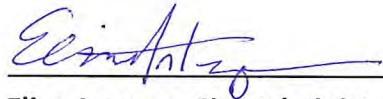
**Ayes: Roberts, Johnson, Calderon, Farr, Sanchez**

11. Closed Session Discussion with Legal Counsel Pursuant to Government Code 54956.95 to Discuss Liability Claims Presented to the City by Claimant Michael Alvarez

**Direction: City Attorney to notify Michael Alvarez the claim was rejected.**

#### **ADJOURNMENT**

**With no other items left to discuss, Mayor Farr adjourned to the next regular Council meeting on May 20, 2024.**



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**Elisa Arteaga, City Administrator**

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