

Finance Director

Apply Immediately - Closes 8/28/17

Gridley, a Distinguished California Community

The City of Gridley, a vibrant and charming community with 7,000 residents, is located 60 miles north of Sacramento on Highway 99. Gridley's economy includes a strong agricultural, industrial, and retail mix.

The City was incorporated in 1905 as a General Law City and is home to Orchard Hospital and the Butte County Fair. Higher educational opportunities include Butte College, Yuba College, and highly-acclaimed Chico State University. The community is served by a highly successful K-12 school system which serves both the

community and rural population. Gridley is a community that respects family values. Residents enjoy affordable housing opportunities in a very safe community.

Gridley is located in Butte County, which has a population of 227,000. The County offers the advantages of the heartland combined with metropolitan



amenities, affordable housing, low crime, abundant recreation, strong work ethic, a sense of community, quality education, fine arts and cultural, top medical care, and easy access to major metropolitan areas.

The amenities of the Sacramento metropolitan area and airport are accessible within one hour.

Supportive Effective Organization

The City of Gridley enjoys the professionalism and skills of a highly effective and dedicated workforce including 46 full-time employees and an operating budget of \$17,000,000.

The Finance Team consists of five experienced and respected staff members. The City's Supervisory Team is highly functional, participatory, and collaborative.

The City has a five-member Council elected for overlapping four-year terms and has adopted a Council/Administrator form of government. City Departments include Finance, Ad-

ministration, Electric, Police, Recreation, and Public Works. Utilities provided by the City include Electric, Water, Wastewater Treatment, and Drainage.

The City contracts for fire (Cal Fire), legal, planning, building, and engineering services. Uniquely, the City has operated our Electrical Utility since 1910. The City is a member of the Northern California Power Agency and owns shares in several electrical generating facilities. The City provides contract police, electrical and animal control services to the neighboring City of Biggs. City facilities include parks, little league facilities, water system, sewer plant, corporation yard, shoot-

ing range, and a boat launching facility on the Feather River.

The City and the region are poised for growth. All of the jurisdictions in the County have updated General Plans focused on quality growth. Gridley's last General Plan was completed in 2009.

The City's financial condition is stable, however like many cities, there continues to be pressure on the City's General Fund.



Position Overview and Expectations

The Finance Director plans, organizes, directs, and manages the City's Finance Department to include utility billing, accounting, purchasing, treasury, risk management and data processing in accordance with Administrator and Council directives. She/he establishes, implements, and communicates policies and procedures in regards to financial planning and management issues.

The Director plans and monitors the activities and operations for the City's water and sewer utility enterprises and plans, directs, monitors, and controls the activities and operations for the electrical utility enterprise services. He/she provides specialized and professional staff support, information and assistance to the Administrator and Council and

participates as a responsible, proactive, and positive member of the City's Supervisory Team.

Community Expectations

- Ensure the Department demonstrates the highest possible levels of integrity and transparency
- Accessibility to all customers with open door policy
- Active participation in local organizations and events

Council Expectations

- Demonstrate honesty and effective communication skills
- Professionally lead the City Finance Department.
- Effectively participate with other agencies

- In partnership, help maintain effective labor/management relationships

Finance Team Expectations

- Ability to inspire and empower Coworkers
- Commitment to developing a strong sense of Team
- Demonstrate a pleasant and positive demeanor. Humor is encouraged.



Qualifications and Benefits

The ideal candidate will have a combination of education and experience equivalent to the following:

- A Bachelor's Degree from an accredited college or university in Finance, Accounting, or Public Administration
- A minimum of four years of progressively responsible experience in a governmental financial system
- A CPA Certificate or Master's Degree may be substituted for one years' work experience.



Salary - Up to \$117,600 annually, depending on qualifications

Retirement - The City participates in the PERS 2% at 55 retirement plan for misc. employees. 2% @ 62 for new members

Health Insurance - Employee contributes \$50/mo., \$75/mo., \$100/mo. respectively for employee, employee plus one and employee plus family. Dental - Paid by City.

Vacation - The Director receives vacation according to the following schedule: (0-5 yrs, 10 days/yr) (6-10 yrs, 15 days/yr) (11-20yrs, 20 days/yr) (20+yrs 25 days/yr)

Holidays - 13 days per year.

Management Leave - 120 hours per year.

Sick Leave - 12 days per year with unlimited accrual.

Life Insurance - \$100,000, employ-

ee - \$5,000, dependents

Deferred Compensation - ICMA - Voluntary



How to Apply

The deadline for this outstanding opportunity is August 28, 2017. Applications can be found at www.gridley.ca.us.

A completed City of Gridley application along with a resume should be emailed to Jodi Molinari at jmolinari@gridley.ca.us. Contact Jodi for information at (530) 846-3631.