

Gridley City Council – Regular Meeting Agenda

Monday, April 7, 2025; 6:00 pm

Gridley City Hall, 685 Kentucky Street, Gridley, CA 95948

“Our purpose is to continuously enhance our community’s vitality and overall quality of life. We are committed to providing high quality, cost-effective municipal services and forming productive partnerships with our residents and regional organizations. We collectively develop, share, and are guided by a clear vision, values, and meaningful objectives.”

The Public is encouraged to attend and participate in person. Comments from the public on agenda items will be accepted until 4 pm on April 7th, 2024, via email to csantana@gridley.ca.us or via the payment/document drop box at Gridley City Hall and will be conveyed to the Council for consideration.

You may view using the following link, ID, and passcode:

<https://us06web.zoom.us/j/86224107972?pwd=7X339mXPYdJ5x36cepUBvoljdPls0k.1>

Webinar ID: 862 2410 7972

Passcode: 398473

CALL TO ORDER - Mayor Farr

ROLL CALL

PLEDGE OF ALLEGIANCE – Councilmember Roberts

PROCLAMATION – None

INTRODUCTION OF NEW OR PROMOTED EMPLOYEES

- Carmen Santana, Deputy City Clerk
- Patricia Taverner, Assistant Finance Director

COMMUNITY PARTICIPATION FORUM - *Members of the public may address the City Council on matters not listed on the agenda. The City Council may not discuss nor take action on any community participation item brought forward by a member of the community. Comments are requested to be limited to three (3) minutes.*

CONSENT AGENDA

1. City Council Minutes

City Council review and approval of regular meeting minutes for the March 3, 2025

Recommended Action(s):

- a. Approve Council meeting minutes: March 3, 2025

2. City Expenditure Reports

City Council review and approval of City Expenditure Reports for January and February 2025

Recommended Action(s):

- b. Approve Expenditure Reports: January and February 2025

ITEMS FOR CONSIDERATION

3. Informational Presentation – Strategic Issues Planning

The City Council will receive a presentation on the Strategic Issue Plans, outlining key challenges, priorities, and proposed actions to address critical areas impacting the community

Recommended Action(s):

- a. Receive and review the Strategic Issue Plans presentation.
- b. Provide feedback and direction to staff on priorities and next steps.

4. Treasury Consulting Services

City Council to consider the approval of Treasury Consulting Agreement with Patterson to assist with the RFP process for Banking Services

Recommended Action(s):

- a. Authorize the Finance Director to sign the Treasury Consulting Agreement to assist with the RFP process for Banking Services for an amount not to exceed \$5,000; and
- b. Select a council member to sit with City Staff in the Banking RFP

5. Job Reclassification

City Council to consider the reclassification of the Community Service Officer (CSO) position to a Records and Property Technician

Recommended Action(s):

- a. Authorize reclassification of the current CSO position to a Records and Property Technician
- b. Authorize the adjustment of salary to reflect the increased responsibilities, required skills and market standards.

6. Service Agreement with ABC Nicks Towing

City Council to consider the approval of the attached service agreement with ABC Nick's Towing for services related to the City's Abandoned Vehicle Abatement Program

Recommended Action(s):

- a. Approve the contract agreement with ABC Nick's Towing

7. Copier and Printer Lease Agreement

The City Council will consider approving a lease agreement with Global Office Inc. for the replacement of multiple copiers and printers. The proposed agreement includes a monthly lease payment of \$571.00.

Recommended Action(s):

- a. Approve the 60-month lease agreement with Global Office Inc.; or
- b. Provide direction to staff regarding the selection of the company for the copier and printer lease agreement

COUNCIL COMMITTEE REPORTS - *Brief reports on conferences, seminars, and meetings attended by the Mayor and City Council members, if any.*

CITY ADMINISTRATOR REPORTS - *Brief updates and reports on conferences, seminars, and meetings attended by the City Administrator, if any.*

DEPARTMENT UPDATE REPORTS – *Brief updates and reports on City services as it pertains to each department, if any.*

POTENTIAL FUTURE CITY COUNCIL ITEMS - *(Appearing on the Agenda within 30 days):*

Travel Policy	4/21/2025
Energy Efficiency Contract Review	4/21/2025
Hazel Hotel – CHIP Homes	4/21/2025
Planning 101 – Joint Session	4/21/2025

CLOSED SESSION

8. Pursuant to Government Code 54957.6: Conference with Labor Negotiator, Elisa Arteaga, City Administrator, for discussion of progress of collective bargaining discussions with City Employee represented classes – IBEW and GPOA

ADJOURNMENT – adjourning to a regular meeting on April 21, 2025

NOTE 1: POSTING OF AGENDA- This agenda was posted on the public bulletin board at City Hall at or before 6:00 p.m., April 4th, 2025. This agenda along with all attachments is available for public viewing online at www.gridley.ca.us and at the Administration Counter in City Hall, 685 Kentucky Street, Gridley, CA.

NOTE 2: REGARDING UNSCHEDULED MATTERS – In accordance with state law, it shall be the policy of this Council that no action shall be taken on any item presented during the public forum or on unscheduled matters unless the Council, by majority vote, determines that an emergency situation exists, or, unless the Council by a two-thirds vote finds that the need to take action arose subsequent to the posting of this agenda.

Gridley City Council – Regular Meeting Minutes

Monday, March 3, 2025; 6:00 pm

Gridley City Hall, 685 Kentucky Street, Gridley, CA 95948

“Our purpose is to continuously enhance our community’s vitality and overall quality of life. We are committed to providing high quality, cost-effective municipal services and forming productive partnerships with our residents and regional organizations. We collectively develop, share, and are guided by a clear vision, values, and meaningful objectives.”

CALL TO ORDER

Mayor Farr called the meeting to order at 6:00 pm.

ROLL CALL

Present: Johnson, Roberts, Calderon, Sanchez, Farr

Absent: None

Arriving after roll call: None

Staff Present: Elisa Arteaga, City Administrator
Todd Farr, Police Chief
Anthony Galyean, City Attorney
Martin Pineda, Finance Director
Chip Fowler, Fire Chief
Ross Pippitt, Utility Director
Dave Harden, City Engineer
Carmen Santana, Recording Clerk

PLEDGE OF ALLEGIANCE

Councilmember Sanchez led the Pledge of Allegiance.

PROCLAMATION – None

INTRODUCTION OF NEW OR PROMOTED EMPLOYEES - None

COMMUNITY PARTICIPATION FORUM –

The forum was opened, and seeing as no one was present to speak, was closed.

CONSENT AGENDA

1. City Council Minutes

City Council review and approval of regular meeting minutes for the February 18, 2025

Recommended Action(s):

- a. Approve Council meeting minutes: February 3, 2025

ROLL CALL

Motion: Johnson

Second: Sanchez

Action: to approve consent agenda as presented

Ayes: Roberts, Calderon, Farr, Sanchez, Johnson

Noes: None

Absent: None

Abstain: None

Motion passed, 5-0

ITEMS FOR CONSIDERATION

2. Informational Presentation – Strategic Issues Planning

The City Council will receive a presentation on the Strategic Issue Plans, outlining key challenges, priorities, and proposed actions to address critical areas impacting the community

Recommended Action(s):

- a. Receive and review the Strategic Issue Plans presentation.
- b. Provide feedback and direction to staff on priorities and next steps.

City Administrator Elisa Arteaga provided an overview of the strategic issue planning sessions that will be conducted by various departments over the coming meetings. These sessions will continue until all necessary departments have presented their updates and priorities. She then introduced the City Engineer and Public Works team to present their report.

City Engineer Dave Harden and Utility Director Ross Pippitt delivered a presentation outlining the status of ongoing infrastructure projects, including the water replacement project on Highway 99. They also identified critical projects requiring immediate attention, such as the rehabilitation of some City's wells. Additionally, they reviewed several electrical projects, including plans to procure a new transformer for the City substation and the expansion of the electrical yard. They emphasized the importance of the expansion for ensuring safety, particularly given the electric yard's location on Fairview Street, where pedestrian traffic from high school students and vehicle congestion from nearby businesses present safety concerns.

During public comment, Maria Espino, Chair of the Gridley Planning Commission, expressed her appreciation for the presentation, noting that it provided valuable insight into the City's major safety priorities. However, she advocated for greater prioritization of park improvements, acknowledging the challenges involved while emphasizing the importance of enhancing these community spaces.

City council accepted the presentations.

3. Police Department Administration Vehicle Purchase

City Council to consider the approval of the purchase of a new vehicle for the purpose of reassigning a current police administrative pool vehicle to the administrative employee pool car inventory

Recommended Action(s):

- a. Approve the expenditure of the funds for the purchase by approval of supplemental appropriation Resolution No. 2025-R-007, "A Resolution of the City Council of the City of Gridley Authorizing the Appropriation of Supplemental Funds for the Purchase of a Police Department Administration Vehicle", by reading of title only.
- b. Award the purchase from Larry Geweke Ford for the lower bid amount.

Police Chief Todd Farr requested authorization to purchase a new vehicle from Larry Geweke Ford. This acquisition would allow the reassignment of a current Police Department pool car to the Administration's vehicle inventory, addressing the Administration Department's current lack of an available pool car due to existing vehicle assignments.

ROLL CALL

Motion: Roberts

Second: Calderon

Action: to approve the purchase of a new Police Department pool car and approve the Resolution 2025-R-007 authorizing the supplemental appropriation.

Ayes: Roberts, Calderon, Farr, Sanchez, Johnson

Noes: None

Absent: None

Abstain: None

Motion passed, 5-0

COUNCIL COMMITTEE REPORTS

Councilmember Calderon reported on his attendance at the Butte County Behavioral Health Advisory meeting. He also stated for the record that, while he understands the financial challenges of maintaining the Gridley Feather Flyer at a deficit to the City, he supports keeping the service available to Gridley residents and maintaining affordable fares.

Mayor Farr reported on his attendance at the NCPA Commission meeting. He also read a request from the Gridley Lions Club to use the park for the Annual Easter Egg Hunt scheduled for April 19. With no objections from the Council, the request was accepted.

CITY ADMINISTRATOR REPORTS

City Administrator Arteaga informed the Council of several recent meetings she attended, including the Public Works round table meeting with internal staff. She discussed the possibility of partnering with Butte County to provide code enforcement services. Additionally, she reported on her meetings with the Gridley Unified School District and other local agencies, such as the Gridley Museum and the Chamber of Commerce.

DEPARTMENT UPDATE REPORTS

Fire Chief Chip Fowler provided a brief report on Fire Department activities for the month of February. He highlighted the department's participation in Read Across America at local elementary schools and noted that Captain Mattos recently conducted a water rescue training course. Additionally, he announced that the department will be holding a Ladder Truck training course in the near future.

City Engineer Dave Harden informed Council that the Waterline Replacement project should wrap up within the next 2 weeks.

POTENTIAL FUTURE CITY COUNCIL ITEMS - (*Appearing on the Agenda within 30 days*):

Travel Policy	3/17/2025
Energy Efficiency Contract Review	3/17/2025
Banking RFP	3/17/2025

CLOSED SESSION - None

ADJOURNMENT

With no other items left to discuss, Mayor Farr adjourned to the next regular meeting on March 17, 2025.

Elisa Arteaga, City Administrator



January 2025 Expenditure Report



Gridley, CA

Check Report

By Check Number

Date Range: 01/01/2025 - 01/31/2025

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: General Checking-General Checking						
LEA05	4LEAF, INC.	01/03/2025	Regular	0.00	974.00	978193
CHU03	ABIGAIL CHUFAR	01/03/2025	Regular	0.00	115.00	978194
AND12	ANDES POOL SUPPLY	01/03/2025	Regular	0.00	172.23	978195
ARA01	ARAMARK UNIFORM SERVICES	01/03/2025	Regular	0.00	77.48	978196
ATT0001	AT&T	01/03/2025	Regular	0.00	95.59	978197
BUT01	BUTTE AUTO PARTS	01/03/2025	Regular	0.00	440.47	978198
BUT08	BUTTE COUNTY ELECTIONS DIVISION	01/03/2025	Regular	0.00	9,542.90	978199
BUT37	BUTTE COUNTY SHERIFF'S OFFICE	01/03/2025	Regular	0.00	885.00	978200
ACE02	CANDELARIO ACE HARDWARE	01/03/2025	Regular	0.00	120.19	978201
CAS11	CASEY'S AUTO REPAIR	01/03/2025	Regular	0.00	383.98	978202
CDW02	CDW LLC	01/03/2025	Regular	0.00	626.22	978203
MAS0004	CLINT MASSEY	01/03/2025	Regular	0.00	230.00	978204
COM17	COMCAST	01/03/2025	Regular	0.00	401.11	978205
COR01	CORBIN WILLITS SYSTEM, IN	01/03/2025	Regular	0.00	2,433.89	978206
CRA01	CRANMER ENGINEERING	01/03/2025	Regular	0.00	345.00	978207
CUR02	CURTIS BLUE LINE	01/03/2025	Regular	0.00	40.19	978208
DEC02	DECKER ENGINEERING SERVICES, LLC	01/03/2025	Regular	0.00	15,780.00	978209
DEP13	DEPARTMENT OF JUSTICE	01/03/2025	Regular	0.00	294.00	978210
EID02	EIDE BAILLY LLP	01/03/2025	Regular	0.00	12,945.50	978211
EVE03	EVERBANK	01/03/2025	Regular	0.00	116.56	978212
EVE01	EVERGREEN JOB & SAFETY TRAINING, INC	01/03/2025	Regular	0.00	1,864.00	978213
FGL01	FGL ENVIRONMENTAL, INC.	01/03/2025	Regular	0.00	1,422.00	978214
FOO02	FOOTHILL FIRE PROTECTION, INC	01/03/2025	Regular	0.00	1,364.36	978215
GRI01	GRIDLEY COUNTRY FORD	01/03/2025	Regular	0.00	4,708.69	978216
TAN02	JACOB TANABE	01/03/2025	Regular	0.00	1,497.71	978217
JOE01	JOEL'S PEST CONTROL	01/03/2025	Regular	0.00	175.00	978218
JIM50	JOSE R. JIMENEZ	01/03/2025	Regular	0.00	80.00	978219
BAL01	KNIFE RIVER CONSTRUCTION	01/03/2025	Regular	0.00	1,992.81	978220
LIG03	LIGHTBEAM POWER COMPANY	01/03/2025	Regular	0.00	2,658.60	978221
MAC0002	MACQUARIE EQUIPMENT CAPITAL INC.	01/03/2025	Regular	0.00	281.00	978222
MAC01	MAC'S HARDWARE & RENTAL	01/03/2025	Regular	0.00	1,138.07	978223
MES01	MESCHER DOOR COMPANY	01/03/2025	Regular	0.00	295.00	978224
MES02	MESSENGER PUBLISHING GROU	01/03/2025	Regular	0.00	328.00	978225
MIL02	MILBRADT VET HOSPITAL	01/03/2025	Regular	0.00	85.40	978226
NOR02	NORTHERN CALIFORNIA POWER AGENCY	01/03/2025	Regular	0.00	349,336.00	978227
NOR44	NORTHWEST PUBLIC POWER AS	01/03/2025	Regular	0.00	2,959.73	978228
OFF02	OFFICE DEPOT	01/03/2025	Regular	0.00	440.73	978229
ONE02	ONESOURCE SUPPLY SOLUTIONS	01/03/2025	Regular	0.00	1,424.78	978230
PGE01	P G & E CO	01/03/2025	Regular	0.00	4,090.69	978231
PAP01	PAPE MACHINERY, INC.	01/03/2025	Regular	0.00	6.69	978232
TAV01	PATRICIA TAVERNER	01/03/2025	Regular	0.00	1,420.69	978233
PRE07	PRE EMPLOY	01/03/2025	Regular	0.00	30.00	978234
PRE03	PREMIER ACCESS INSURANCE	01/03/2025	Regular	0.00	14,603.82	978235
RIC01	Rich, Fuidge, Bordsen & Gaylean, Inc.	01/03/2025	Regular	0.00	2,648.25	978236
SAC08	SACRAMENTO REGIONAL PUBLIC SAFETY TRAIN	01/03/2025	Regular	0.00	182.00	978237
SAC08	SACRAMENTO REGIONAL PUBLIC SAFETY TRAIN	01/03/2025	Regular	0.00	155.00	978238
TAY01	SCOTT TAYLOR	01/03/2025	Regular	0.00	100.00	978239
SWR01	STATE WATER RESOURCES CONTROL BOARD	01/03/2025	Regular	0.00	33,461.00	978240
ADV05	SUPERIOR CALIFORNIA OFFICE EQUIPMENT, INC	01/03/2025	Regular	0.00	1,018.64	978241
RAD05	THE RADAR SHOP	01/03/2025	Regular	0.00	302.00	978242
TKE01	THYSSENKRUPP ELEVATOR CORPORATION	01/03/2025	Regular	0.00	1,058.64	978243
TYL01	TYLER TECHNOLOGIES, INC	01/03/2025	Regular	0.00	217.50	978244
USB05	US BANK	01/03/2025	Regular	0.00	60.33	978245
USB05	US BANK	01/03/2025	Regular	0.00	150.83	978246

Check Report

Date Range: 01/01/2025 - 01/31/2025

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
USB05	US BANK	01/03/2025	Regular	0.00	47.77	978247
USB05	US BANK	01/03/2025	Regular	0.00	325.09	978248
USB08	US BANK	01/03/2025	Regular	0.00	1,500.00	978249
VER02	VERIZON WIRELESS	01/03/2025	Regular	0.00	12.94	978250
VIS04	VISION SERVICE PLAN - (CA	01/03/2025	Regular	0.00	593.77	978251
BUT10	BUTTE COUNTY AUDITOR	01/13/2025	Regular	0.00	224,619.59	978253
ACC08	ACCESS INFORMATION MANAGEMENT	01/17/2025	Regular	0.00	176.31	978260
AMA02	AMAZON CAPITAL SERVICES INC	01/17/2025	Regular	0.00	404.35	978261
AME31	AMERICAN RIVER COLLEGE	01/17/2025	Regular	0.00	109.00	978262
ANI01	ANIXTER	01/17/2025	Regular	0.00	4,660.71	978263
ARA01	ARAMARK UNIFORM SERVICES	01/17/2025	Regular	0.00	33.98	978264
ARC001	ARCHIVESOCIAL, INC	01/17/2025	Regular	0.00	4,397.40	978265
ATT14	AT&T	01/17/2025	Regular	0.00	1,037.87	978266
ATT08	AT&T	01/17/2025	Regular	0.00	31.57	978267
ATT14	AT&T	01/17/2025	Regular	0.00	258.94	978268
ATT14	AT&T	01/17/2025	Regular	0.00	31.53	978269
ATT08	AT&T	01/17/2025	Regular	0.00	-64.10	978270
ATT08	AT&T	01/17/2025	Regular	0.00	64.10	978270
ATT14	AT&T	01/17/2025	Regular	0.00	31.55	978271
ATT08	AT&T	01/17/2025	Regular	0.00	64.10	978272
ATT08	AT&T	01/17/2025	Regular	0.00	64.10	978273
ATT08	AT&T	01/17/2025	Regular	0.00	31.57	978274
AUT03	AUTO ZONE INC.	01/17/2025	Regular	0.00	35.38	978275
BEN02	BEN TOILET RENTALS	01/17/2025	Regular	0.00	32.36	978276
BOO01	BOOT BARN	01/17/2025	Regular	0.00	343.85	978277
BUT01	BUTTE AUTO PARTS	01/17/2025	Regular	0.00	287.94	978278
ACE02	CANDELARIO ACE HARDWARE	01/17/2025	Regular	0.00	232.20	978279
CAS11	CASEY'S AUTO REPAIR	01/17/2025	Regular	0.00	471.98	978280
\SAN02	CATALINA SANCHEZ	01/17/2025	Regular	0.00	240.22	978281
COL0001	COLANTUONO, HIGHSMITH & WHATLEY, PC	01/17/2025	Regular	0.00	540.00	978282
COM17	COMCAST	01/17/2025	Regular	0.00	327.60	978283
COR11	CORE PSYCHOLOGICAL CORPORATION	01/17/2025	Regular	0.00	1,000.00	978284
CRA01	CRANMER ENGINEERING	01/17/2025	Regular	0.00	345.00	978285
DAN03	DAN-GER INC	01/17/2025	Regular	0.00	369.78	978286
DEP13	DEPARTMENT OF JUSTICE	01/17/2025	Regular	0.00	66.00	978287
EDW05	EDWARDS, STEVEN	01/17/2025	Regular	0.00	90.00	978288
EFF01	EFFICIENCY SERVICES GROUP, LLC	01/17/2025	Regular	0.00	3,580.00	978289
EXP0001	EXPLORE BUTTE COUNTY	01/17/2025	Regular	0.00	562.43	978290
FER02	FERGUSON ENTERPRISES, INC	01/17/2025	Regular	0.00	3,298.74	978291
FN01	FREIGHTLINER NORTHWEST	01/17/2025	Regular	0.00	318.58	978292
GOV01	GOVERNMENT FINANCE OFFICERS ASSOCIATION	01/17/2025	Regular	0.00	150.00	978293
GRI01	GRIDLEY COUNTRY FORD	01/17/2025	Regular	0.00	78.33	978294
CAL80	J ANGEL CALDERON	01/17/2025	Regular	0.00	232.50	978295
NEL01	J C NELSON SUPPLY CO	01/17/2025	Regular	0.00	403.79	978296
ROB02	JAMES ROBERTS	01/17/2025	Regular	0.00	232.50	978297
GAR08	JASON GARRINGER	01/17/2025	Regular	0.00	92.00	978298
JOE01	JOEL'S PEST CONTROL	01/17/2025	Regular	0.00	175.00	978299
BAL01	KNIFE RIVER CONSTRUCTION	01/17/2025	Regular	0.00	1,099.47	978300
LAK01	LAKEVIEW PETROLEUM CO	01/17/2025	Regular	0.00	8,439.96	978301
SCH01	LES SCHWAB TIRE CENTER	01/17/2025	Regular	0.00	5,003.11	978302
MAC01	MAC'S HARDWARE & RENTAL	01/17/2025	Regular	0.00	420.28	978303
MES02	MESSENGER PUBLISHING GROU	01/17/2025	Regular	0.00	334.00	978304
FAR0002	MICHAEL W. FARR	01/17/2025	Regular	0.00	232.50	978305
NOR11	NORTHERN CALIFORNIA JOINT POLE ASSOCIATION	01/17/2025	Regular	0.00	15.82	978306
ONE02	ONESOURCE SUPPLY SOLUTIONS	01/17/2025	Regular	0.00	236.31	978307
BIG02	ORCHARD HOSPITAL	01/17/2025	Regular	0.00	555.00	978308
ORE01	O'REILLY AUTOMOTIVE, INC.	01/17/2025	Regular	0.00	115.77	978309
PGE01	P G & E CO	01/17/2025	Regular	0.00	924.85	978310
PAC24	PACE SUPPLY	01/17/2025	Regular	0.00	884.81	978311
PAP01	PAPE MACHINERY, INC.	01/17/2025	Regular	0.00	161.83	978312
PAW02	Paws Clinic of Oroville	01/17/2025	Regular	0.00	3,411.00	978313

Check Report

Date Range: 01/01/2025 - 01/31/2025

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
PT01	PIONEER TOWING	01/17/2025	Regular	0.00	175.00	978314
PIT02	PITNEY BOWES INC	01/17/2025	Regular	0.00	5,712.09	978315
	Void	01/17/2025	Regular	0.00	0.00	978316
PRE03	PREMIER ACCESS INSURANCE	01/17/2025	Regular	0.00	7,092.71	978317
RIC01	Rich, Fuidge, Bordsen & Gaylean, Inc.	01/17/2025	Regular	0.00	4,081.00	978318
SAN39	SANDRA SANFORD	01/17/2025	Regular	0.00	75.22	978319
STA01	STANDARD INSURANCE CO	01/17/2025	Regular	0.00	4,447.87	978320
SWR01	STATE WATER RESOURCES CONTROL BOARD	01/17/2025	Regular	0.00	19,806.84	978321
UPS05	THE UPS STORE	01/17/2025	Regular	0.00	83.38	978322
TYL01	TYLER TECHNOLOGIES, INC	01/17/2025	Regular	0.00	3,860.50	978323
IMP01	U.S. BANK CORPORATE PAYMENT SYSTEMS	01/17/2025	Regular	0.00	13,082.83	978324
	Void	01/17/2025	Regular	0.00	0.00	978325
	Void	01/17/2025	Regular	0.00	0.00	978326
	Void	01/17/2025	Regular	0.00	0.00	978327
	Void	01/17/2025	Regular	0.00	0.00	978328
USB05	US BANK	01/17/2025	Regular	0.00	138.00	978329
VER02	VERIZON WIRELESS	01/17/2025	Regular	0.00	1,957.48	978330
WRE02	WREGIS	01/17/2025	Regular	0.00	44.63	978331
ATT08	AT&T	01/17/2025	Regular	0.00	31.57	978339
CAL70	CALIFORNIA CHOICE BENEFIT	01/20/2025	Bank Draft	0.00	20,747.42	DFT0003259
CAL70	CALIFORNIA CHOICE BENEFIT	01/20/2025	Bank Draft	0.00	20,747.36	DFT0003298
CAL59	CALIFORNIA PUBLIC EMPLOYE	01/02/2025	Bank Draft	0.00	-180.77	DFT0003318
CAL59	CALIFORNIA PUBLIC EMPLOYE	01/02/2025	Bank Draft	0.00	-183.57	DFT0003319
CAL59	CALIFORNIA PUBLIC EMPLOYE	01/02/2025	Bank Draft	0.00	320.72	DFT0003320
CAL59	CALIFORNIA PUBLIC EMPLOYE	01/02/2025	Bank Draft	0.00	320.95	DFT0003321
INT07	INTERNAL REVENUE SERVICE	01/02/2025	Bank Draft	0.00	-16.79	DFT0003323
EMP01	EMPLOYMENT DEVELOPMENT	01/02/2025	Bank Draft	0.00	-9.24	DFT0003324
CAL59	CALIFORNIA PUBLIC EMPLOYE	01/10/2025	Bank Draft	0.00	51.00	DFT0003325
CAL59	CALIFORNIA PUBLIC EMPLOYE	01/10/2025	Bank Draft	0.00	854.87	DFT0003327
CAL59	CALIFORNIA PUBLIC EMPLOYE	01/10/2025	Bank Draft	0.00	1,450.84	DFT0003328
CAL59	CALIFORNIA PUBLIC EMPLOYE	01/10/2025	Bank Draft	0.00	2,652.72	DFT0003329
CAL59	CALIFORNIA PUBLIC EMPLOYE	01/10/2025	Bank Draft	0.00	4,744.57	DFT0003330
CAL59	CALIFORNIA PUBLIC EMPLOYE	01/10/2025	Bank Draft	0.00	5,584.33	DFT0003331
CAL59	CALIFORNIA PUBLIC EMPLOYE	01/10/2025	Bank Draft	0.00	5,670.81	DFT0003332
CAL59	CALIFORNIA PUBLIC EMPLOYE	01/10/2025	Bank Draft	0.00	2,412.75	DFT0003333
CAL59	CALIFORNIA PUBLIC EMPLOYE	01/10/2025	Bank Draft	0.00	6,932.63	DFT0003334
CAL59	CALIFORNIA PUBLIC EMPLOYE	01/10/2025	Bank Draft	0.00	3,085.75	DFT0003335
CAL59	CALIFORNIA PUBLIC EMPLOYE	01/10/2025	Bank Draft	0.00	3,087.99	DFT0003336
INT07	INTERNAL REVENUE SERVICE	01/10/2025	Bank Draft	0.00	5,520.96	DFT0003337
INT07	INTERNAL REVENUE SERVICE	01/10/2025	Bank Draft	0.00	16,598.98	DFT0003338
INT07	INTERNAL REVENUE SERVICE	01/10/2025	Bank Draft	0.00	639.62	DFT0003339
EMP01	EMPLOYMENT DEVELOPMENT	01/10/2025	Bank Draft	0.00	6,724.83	DFT0003340
INT07	INTERNAL REVENUE SERVICE	01/10/2025	Bank Draft	0.00	101.62	DFT0003341
INT07	INTERNAL REVENUE SERVICE	01/10/2025	Bank Draft	0.00	313.70	DFT0003342
EMP01	EMPLOYMENT DEVELOPMENT	01/10/2025	Bank Draft	0.00	91.46	DFT0003343
INT07	INTERNAL REVENUE SERVICE	01/10/2025	Bank Draft	0.00	55.02	DFT0003344
INT07	INTERNAL REVENUE SERVICE	01/10/2025	Bank Draft	0.00	174.26	DFT0003345
EMP01	EMPLOYMENT DEVELOPMENT	01/10/2025	Bank Draft	0.00	69.67	DFT0003346
CAL59	CALIFORNIA PUBLIC EMPLOYE	01/10/2025	Bank Draft	0.00	1.00	DFT0003347
CAL59	CALIFORNIA PUBLIC EMPLOYE	01/10/2025	Bank Draft	0.00	86.38	DFT0003349
CAL59	CALIFORNIA PUBLIC EMPLOYE	01/10/2025	Bank Draft	0.00	87.71	DFT0003350
INT07	INTERNAL REVENUE SERVICE	01/10/2025	Bank Draft	0.00	32.32	DFT0003351
INT07	INTERNAL REVENUE SERVICE	01/10/2025	Bank Draft	0.00	67.54	DFT0003352
EMP01	EMPLOYMENT DEVELOPMENT	01/10/2025	Bank Draft	0.00	31.51	DFT0003353
CAL59	CALIFORNIA PUBLIC EMPLOYE	01/10/2025	Bank Draft	0.00	1.00	DFT0003354
CAL59	CALIFORNIA PUBLIC EMPLOYE	01/10/2025	Bank Draft	0.00	172.75	DFT0003356
CAL59	CALIFORNIA PUBLIC EMPLOYE	01/10/2025	Bank Draft	0.00	175.43	DFT0003357
INT07	INTERNAL REVENUE SERVICE	01/10/2025	Bank Draft	0.00	64.64	DFT0003358
INT07	INTERNAL REVENUE SERVICE	01/10/2025	Bank Draft	0.00	190.25	DFT0003359
EMP01	EMPLOYMENT DEVELOPMENT	01/10/2025	Bank Draft	0.00	78.46	DFT0003360
INT07	INTERNAL REVENUE SERVICE	01/14/2025	Bank Draft	0.00	1.22	DFT0003361

Check Report

Date Range: 01/01/2025 - 01/31/2025

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
INT07	INTERNAL REVENUE SERVICE	01/10/2025	Bank Draft	0.00	0.19	DFT0003367
EMP01	EMPLOYMENT DEVELOPMENT	01/10/2025	Bank Draft	0.00	0.09	DFT0003368
CAL59	CALIFORNIA PUBLIC EMPLOYE	01/24/2025	Bank Draft	0.00	51.00	DFT0003369
CAL59	CALIFORNIA PUBLIC EMPLOYE	01/24/2025	Bank Draft	0.00	799.55	DFT0003371
CAL59	CALIFORNIA PUBLIC EMPLOYE	01/24/2025	Bank Draft	0.00	1,356.95	DFT0003372
CAL59	CALIFORNIA PUBLIC EMPLOYE	01/24/2025	Bank Draft	0.00	2,652.72	DFT0003373
CAL59	CALIFORNIA PUBLIC EMPLOYE	01/24/2025	Bank Draft	0.00	4,744.56	DFT0003374
CAL59	CALIFORNIA PUBLIC EMPLOYE	01/24/2025	Bank Draft	0.00	5,420.54	DFT0003375
CAL59	CALIFORNIA PUBLIC EMPLOYE	01/24/2025	Bank Draft	0.00	5,504.50	DFT0003376
CAL59	CALIFORNIA PUBLIC EMPLOYE	01/24/2025	Bank Draft	0.00	2,412.08	DFT0003377
CAL59	CALIFORNIA PUBLIC EMPLOYE	01/24/2025	Bank Draft	0.00	6,930.74	DFT0003378
CAL59	CALIFORNIA PUBLIC EMPLOYE	01/24/2025	Bank Draft	0.00	3,168.39	DFT0003379
CAL59	CALIFORNIA PUBLIC EMPLOYE	01/24/2025	Bank Draft	0.00	3,170.67	DFT0003380
INT07	INTERNAL REVENUE SERVICE	01/24/2025	Bank Draft	0.00	5,366.40	DFT0003381
INT07	INTERNAL REVENUE SERVICE	01/24/2025	Bank Draft	0.00	15,047.08	DFT0003382
INT07	INTERNAL REVENUE SERVICE	01/24/2025	Bank Draft	0.00	429.74	DFT0003383
EMP01	EMPLOYMENT DEVELOPMENT	01/24/2025	Bank Draft	0.00	6,017.28	DFT0003384
INT07	INTERNAL REVENUE SERVICE	01/24/2025	Bank Draft	0.00	83.48	DFT0003385
INT07	INTERNAL REVENUE SERVICE	01/24/2025	Bank Draft	0.00	138.35	DFT0003386
EMP01	EMPLOYMENT DEVELOPMENT	01/24/2025	Bank Draft	0.00	24.64	DFT0003387
INT07	INTERNAL REVENUE SERVICE	01/23/2025	Bank Draft	0.00	-1.22	DFT0003388
INT07	INTERNAL REVENUE SERVICE	01/23/2025	Bank Draft	0.00	1.82	DFT0003389
CAL59	CALIFORNIA PUBLIC EMPLOYE	01/24/2025	Bank Draft	0.00	1.00	DFT0003390
CAL59	CALIFORNIA PUBLIC EMPLOYE	01/24/2025	Bank Draft	0.00	67.41	DFT0003391
CAL59	CALIFORNIA PUBLIC EMPLOYE	01/24/2025	Bank Draft	0.00	68.45	DFT0003392
INT07	INTERNAL REVENUE SERVICE	01/24/2025	Bank Draft	0.00	79.44	DFT0003393
EMP01	EMPLOYMENT DEVELOPMENT	01/24/2025	Bank Draft	0.00	3.75	DFT0003394
CAL59	CALIFORNIA PUBLIC EMPLOYE	01/10/2025	Bank Draft	0.00	62.85	DFT0003395
CAL59	CALIFORNIA PUBLIC EMPLOYE	01/10/2025	Bank Draft	0.00	63.82	DFT0003396
EMP01	EMPLOYMENT DEVELOPMENT	01/10/2025	Bank Draft	0.00	-1.38	DFT0003398
CAL59	CALIFORNIA PUBLIC EMPLOYE	01/24/2025	Bank Draft	0.00	96.20	DFT0003399
CAL59	CALIFORNIA PUBLIC EMPLOYE	01/24/2025	Bank Draft	0.00	97.69	DFT0003400
EMP01	EMPLOYMENT DEVELOPMENT	01/24/2025	Bank Draft	0.00	-4.23	DFT0003402
CAL59	CALIFORNIA PUBLIC EMPLOYE	01/24/2025	Bank Draft	0.00	5.13	DFT0003422
CAL59	CALIFORNIA PUBLIC EMPLOYE	01/24/2025	Bank Draft	0.00	5.21	DFT0003423
EMP01	EMPLOYMENT DEVELOPMENT	01/24/2025	Bank Draft	0.00	-0.23	DFT0003425

Bank Code General Checking Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	231	128	0.00	812,003.52
Manual Checks	0	0	0.00	0.00
Voided Checks	0	6	0.00	-64.10
Bank Drafts	78	78	0.00	173,419.33
EFT's	0	0	0.00	0.00
	309	212	0.00	985,358.75

Check Report

Date Range: 01/01/2025 - 01/31/2025

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: Payroll-Payroll						
AME29	American Fidelity Assuran	01/03/2025	Regular	0.00	325.00	15322
AME30	AMERICAN FIDELITY ASSURAN	01/03/2025	Regular	0.00	1,442.08	15323
BUT43	CHILD SUPPORT SRVCS.	01/03/2025	Regular	0.00	332.30	15324
GRI12	GRIDLEY POLICE	01/03/2025	Regular	0.00	1,788.00	15325
IBE01	I.B.E.W. - LOCAL #1245	01/03/2025	Regular	0.00	2,987.28	15326
MIS07	MissionSquare - 303902	01/03/2025	Regular	0.00	8,881.55	15327

Bank Code Payroll Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	22	6	0.00	15,756.21
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	22	6	0.00	15,756.21

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	253	134	0.00	827,759.73
Manual Checks	0	0	0.00	0.00
Voided Checks	0	6	0.00	-64.10
Bank Drafts	78	78	0.00	173,419.33
EFT's	0	0	0.00	0.00
	331	218	0.00	1,001,114.96

Fund Summary

Fund	Name	Period	Amount
999	Cash Clearing	1/2025	1,001,114.96
			1,001,114.96



Gridley, CA

Payroll Bank Transaction Report

By Payment Number

Date: 1/1/2025 - 1/31/2025

Payroll Set: 01 - City of Gridley

Payment Number	Payment Date	Payment Type	Employee Number	Check Amount	Direct Deposit Amount	Total Payment
6672	01/10/2025	Regular	ART01	0	4587.98	4587.98
6673	01/10/2025	Regular	MOL01	0	2558.61	2558.61
6674	01/10/2025	Regular	ROB04	0	1414.44	1414.44
6675	01/10/2025	Regular	SAN05	0	2482.63	2482.63
6676	01/10/2025	Regular	WEI01	0	1691.43	1691.43
6677	01/10/2025	Regular	BIR01	0	7729.86	7729.86
6678	01/10/2025	Regular	CAL02	0	4171.95	4171.95
6679	01/10/2025	Regular	CAR03	0	4492.15	4492.15
6680	01/10/2025	Regular	CRA01	0	3448.25	3448.25
6681	01/10/2025	Regular	MOR02	0	3003.65	3003.65
6682	01/10/2025	Regular	ALC01	0	2143.64	2143.64
6683	01/10/2025	Regular	ART03	0	1774.82	1774.82
6684	01/10/2025	Regular	CHA03	0	2009.8	2009.8
6685	01/10/2025	Regular	MOR01	0	2107.72	2107.72
6686	01/10/2025	Regular	PIN01	0	4613.82	4613.82
6687	01/10/2025	Regular	TAN01	0	2310.91	2310.91
6688	01/10/2025	Regular	TAV01	0	2303.36	2303.36
6689	01/10/2025	Regular	MUR01	0	2089.16	2089.16
6690	01/10/2025	Regular	BOO02	0	1846.55	1846.55
6691	01/10/2025	Regular	BOW02	0	2022.61	2022.61
6692	01/10/2025	Regular	CAR07	0	1612.68	1612.68
6693	01/10/2025	Regular	CAR04	0	2241.34	2241.34
6694	01/10/2025	Regular	CAR06	0	2182.98	2182.98
6695	01/10/2025	Regular	CHU01	0	2156.42	2156.42
6696	01/10/2025	Regular	COO03	0	2598.29	2598.29
6697	01/10/2025	Regular	COR02	0	2083.95	2083.95
6698	01/10/2025	Regular	DEW01	0	26.1	26.1
6699	01/10/2025	Regular	ESP01	0	307.18	307.18
6700	01/10/2025	Regular	FAR01	0	3644.31	3644.31
6701	01/10/2025	Regular	GAR03	0	2696.95	2696.95
6702	01/10/2025	Regular	HIL04	0	1293.92	1293.92
6703	01/10/2025	Regular	KHA01	0	795.45	795.45
6704	01/10/2025	Regular	LAR01	0	3307.46	3307.46
6705	01/10/2025	Regular	LUN02	0	2300.71	2300.71
6706	01/10/2025	Regular	MAS01	0	2178.42	2178.42
6707	01/10/2025	Regular	OLS01	0	3497.34	3497.34
6708	01/10/2025	Regular	PRE01	0	78.28	78.28
6709	01/10/2025	Regular	REU01	0	2725.14	2725.14
6710	01/10/2025	Regular	ROD03	0	78.28	78.28
6711	01/10/2025	Regular	SMI03	0	2923.81	2923.81
6712	01/10/2025	Regular	STO03	0	1937.61	1937.61
6713	01/10/2025	Regular	ZIE01	0	2658.95	2658.95
6714	01/10/2025	Regular	WRO01	0	2034.75	2034.75
6715	01/10/2025	Regular	KAE01	0	1905.16	1905.16
6716	01/10/2025	Regular	SAN06	0	847.28	847.28
6717	01/10/2025	Regular	SCH04	0	460.57	460.57
6718	01/10/2025	Regular	BRO01	0	2056.46	2056.46
6719	01/10/2025	Regular	CLA02	0	3436.17	3436.17
6720	01/10/2025	Regular	COX01	0	3598.32	3598.32
6721	01/10/2025	Regular	EDW01	0	3174.8	3174.8
6722	01/10/2025	Regular	JIM01	0	2007.27	2007.27
6723	01/10/2025	Regular	MELO2	0	2619.18	2619.18
6724	01/10/2025	Regular	PIP01	0	5373.18	5373.18
6725	01/10/2025	Regular	RAM04	0	1728.12	1728.12
6726	01/10/2025	Regular	TAY01	0	2390.91	2390.91
6727	01/10/2025	Regular	WEB01	0	2112.35	2112.35
6728	01/24/2025	Regular	ART01	0	4587.98	4587.98

Payment Number	Payment Date	Payment Type	Employee Number	Check Amount	Direct Deposit Amount	Total Payment
6729	01/24/2025	Regular	MOL01		0	2558.61
6730	01/24/2025	Regular	ROB04		0	1414.44
6731	01/24/2025	Regular	SAN05		0	2482.63
6732	01/24/2025	Regular	FAR03		0	184.7
6733	01/24/2025	Regular	JOH02		0	184.7
6734	01/24/2025	Regular	BIR01		0	5691.11
6735	01/24/2025	Regular	CAL02		0	4171.95
6736	01/24/2025	Regular	CAR03		0	4781.79
6737	01/24/2025	Regular	CRA01		0	3448.25
6738	01/24/2025	Regular	MOR02		0	3003.65
6739	01/24/2025	Regular	ALC01		0	2143.64
6740	01/24/2025	Regular	ART03		0	1844.8
6741	01/24/2025	Regular	CHA03		0	2009.8
6742	01/24/2025	Regular	MOR01		0	2107.72
6743	01/24/2025	Regular	PIN01		0	4613.82
6744	01/24/2025	Regular	TAN01		0	2310.91
6745	01/24/2025	Regular	TAV01		0	2303.37
6746	01/24/2025	Regular	BAR05		0	111.02
6747	01/24/2025	Regular	BON01		0	563.48
6748	01/24/2025	Regular	MUR01		0	2097.96
6749	01/24/2025	Regular	BOO02		0	1560.48
6750	01/24/2025	Regular	BOW02		0	1863.44
6751	01/24/2025	Regular	CAR07		0	1711.87
6752	01/24/2025	Regular	CAR04		0	1841.92
6753	01/24/2025	Regular	CAR06		0	2594.05
6754	01/24/2025	Regular	CHU01		0	1734.12
6755	01/24/2025	Regular	COO03		0	2598.29
6756	01/24/2025	Regular	COR02		0	2153.34
6757	01/24/2025	Regular	ESP01		0	198.04
6758	01/24/2025	Regular	FAR01		0	3644.31
6759	01/24/2025	Regular	GAR03		0	2696.95
6760	01/24/2025	Regular	HIL04		0	1293.92
6761	01/24/2025	Regular	JEL01		0	1883.69
6762	01/24/2025	Regular	KHA01		0	1325.96
6763	01/24/2025	Regular	LAR01		0	2796.12
6764	01/24/2025	Regular	LUN02		0	1781.27
6765	01/24/2025	Regular	MAS01		0	2320.75
6766	01/24/2025	Regular	OLS01		0	2687.02
6767	01/24/2025	Regular	PRE01		0	78.28
6768	01/24/2025	Regular	REU01		0	2757.65
6769	01/24/2025	Regular	SMI03		0	2774.8
6770	01/24/2025	Regular	STO03		0	1937.58
6771	01/24/2025	Regular	ZIE01		0	2102.03
6772	01/24/2025	Regular	WRO01		0	2256.91
6773	01/24/2025	Regular	KAE01		0	1905.16
6774	01/24/2025	Regular	SAN06		0	1234.67
6775	01/24/2025	Regular	SCH04		0	534.71
6776	01/24/2025	Regular	SHE02		0	160.49
6777	01/24/2025	Regular	BRO01		0	2056.46
6778	01/24/2025	Regular	CLA02		0	2137.14
6779	01/24/2025	Regular	COX01		0	3598.31
6780	01/24/2025	Regular	EDW01		0	2023.27
6781	01/24/2025	Regular	JIM01		0	2007.27
6782	01/24/2025	Regular	MEL02		0	3675.17
6783	01/24/2025	Regular	PIP01		0	5373.18
6784	01/24/2025	Regular	RAM04		0	1728.12
6785	01/24/2025	Regular	TAY01		0	3541.46
6786	01/24/2025	Regular	WEB01		0	2112.35
15330	01/10/2025	Regular	BEN01	1975.73	0	1975.73
15331	01/10/2025	Regular	LIT01	2165.8	0	2165.8
15332	01/10/2025	Regular	CRA01	1861.44	0	1861.44
15333	01/10/2025	Regular	FAR01	1186.82	0	1186.82
15334	01/10/2025	Regular	WEI01	1691.45	0	1691.45
15335	01/10/2025	Regular	WEI01	849.11	0	849.11

Payment Number	Payment Date	Payment Type	Employee Number	Check Amount	Direct Deposit Amount	Total Payment
15336	01/10/2025	Regular	WEI01	1625.75	0	1625.75
15337	01/14/2025	Regular	WEI01	41.18	0	41.18
R-15337	01/14/2025	Reversal	WEI01	-41.18	0	-41.18
15338	01/24/2025	Regular	CAL03	184.7	0	184.7
15339	01/24/2025	Regular	ROB01	0	0	0
15340	01/24/2025	Regular	BEN01	1975.73	0	1975.73
15341	01/24/2025	Regular	LIT01	2165.8	0	2165.8
15342	01/24/2025	Regular	BOW02	1487.31	0	1487.31
15343	01/24/2025	Regular	FAR01	1186.82	0	1186.82
15344	01/23/2025	Regular	WEI01	61.78	0	61.78
15345	01/24/2025	Regular	HIL04	1839.11	0	1839.11
15346	01/24/2025	Regular	HIL04	789.73	0	789.73
				21047.08	269170.31	290217.39



February 2025 Expenditure Report



Gridley, CA

Check Report

By Check Number

Date Range: 02/01/2025 - 02/28/2025

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: General Checking-General Checking						
ACC09	ACCULARM SECURITY SYSTEMS	02/04/2025	Regular	0.00	512.50	978353
ASI01	ADMINISTRATIVE SOLUTIONS	02/04/2025	Regular	0.00	1,612.50	978354
	Void	02/04/2025	Regular	0.00	0.00	978355
ARA01	ARAMARK UNIFORM SERVICES	02/04/2025	Regular	0.00	16.99	978356
ATT0001	AT&T	02/04/2025	Regular	0.00	95.59	978357
BAK08	BAKER SUPPLIES AND REPAIRS	02/04/2025	Regular	0.00	459.65	978358
BB01	BODY BUILT	02/04/2025	Regular	0.00	8,263.91	978359
BUT01	BUTTE AUTO PARTS	02/04/2025	Regular	0.00	217.16	978360
STA02	CALIFORNIA DEPARTMENT OF TAX AND FEE AD	02/04/2025	Regular	0.00	426.00	978361
ACE02	CANDELARIO ACE HARDWARE	02/04/2025	Regular	0.00	115.23	978362
WRO01	CHANDRA WROTEN	02/04/2025	Regular	0.00	150.00	978363
CHAV01	CHAVAN & ASSOCIATES LLP	02/04/2025	Regular	0.00	20,350.00	978364
COM17	COMCAST	02/04/2025	Regular	0.00	444.01	978365
DEC02	DECKER ENGINEERING SERVICES, LLC	02/04/2025	Regular	0.00	11,100.00	978366
DEL06	DELL MARKETING L.P.	02/04/2025	Regular	0.00	3,151.74	978367
DUR01	DURHAM PENTZ TRUCK CENTER	02/04/2025	Regular	0.00	780.00	978368
EID02	EIDE BAILLY LLP	02/04/2025	Regular	0.00	13,389.50	978369
EVE03	EVERBANK	02/04/2025	Regular	0.00	96.56	978370
FGL01	FGL ENVIRONMENTAL, INC.	02/04/2025	Regular	0.00	1,385.00	978371
GOV01	GOVERNMENT FINANCE OFFICERS ASSOCIATIO	02/04/2025	Regular	0.00	325.00	978372
HOU03	HOUSING TOOLS LLC	02/04/2025	Regular	0.00	180.00	978373
COO10	JARED COOLEY	02/04/2025	Regular	0.00	41.98	978374
JON03	JONES MAYER	02/04/2025	Regular	0.00	445.76	978375
SCH01	LES SCHWAB TIRE CENTER	02/04/2025	Regular	0.00	434.37	978376
MAC01	MAC'S HARDWARE & RENTAL	02/04/2025	Regular	0.00	618.31	978377
PIN03	MARTIN PINEDA	02/04/2025	Regular	0.00	76.25	978378
ALV02	MICHAEL ALVAREZ	02/04/2025	Regular	0.00	2,568.44	978379
MIN07	MINASIAN, MEITH, SOARES, SEXTON & COOPER	02/04/2025	Regular	0.00	548.29	978380
NOR11	NORTHERN CALIFORNIA JOINT POLE ASSOCIATI	02/04/2025	Regular	0.00	866.24	978381
NOR02	NORTHERN CALIFORNIA POWER AGENCY	02/04/2025	Regular	0.00	219,221.00	978382
OFF02	OFFICE DEPOT	02/04/2025	Regular	0.00	36.09	978383
PGE01	P G & E CO	02/04/2025	Regular	0.00	2,512.58	978384
PRE03	PREMIER ACCESS INSURANCE	02/04/2025	Regular	0.00	14,432.46	978385
TRIO5	PREMIER PRINT & MAIL	02/04/2025	Regular	0.00	1,193.30	978386
RSG01	RSG INC.	02/04/2025	Regular	0.00	4,468.75	978387
SAC08	SACRAMENTO REGIONAL PUBLIC SAFETY TRAIN	02/04/2025	Regular	0.00	148.00	978388
SYL02	SILVIA ELENA CORDERO	02/04/2025	Regular	0.00	3,440.00	978389
STA01	STANDARD INSURANCE CO	02/04/2025	Regular	0.00	8,408.12	978390
OKO0001	THE OKONITE COMPANY INC.	02/04/2025	Regular	0.00	28,152.33	978391
ULT03	ULTRA LINK CABLING SYSTEM	02/04/2025	Regular	0.00	423.64	978392
USB05	US BANK	02/04/2025	Regular	0.00	60.31	978393
USB05	US BANK	02/04/2025	Regular	0.00	80.00	978394
VIS04	VISION SERVICE PLAN - (CA	02/04/2025	Regular	0.00	554.98	978395
KAE01	AMANDA KAE LIN	02/05/2025	Regular	0.00	155.44	978396
GUI02	ANDREA GUILLEN	02/05/2025	Regular	0.00	107.25	978397
NAK02	CARSON NAKO	02/05/2025	Regular	0.00	123.75	978398
JOH0001	CONNER JOHNS	02/05/2025	Regular	0.00	119.63	978399
HOS02	CORNELIUS HOSPERS	02/05/2025	Regular	0.00	107.25	978400
BAR13	DAVIAN BARAJAS	02/05/2025	Regular	0.00	115.50	978401
GAR10	ISRAEL GARCIA	02/05/2025	Regular	0.00	107.25	978402
WOO07	JAMES WOOLERY	02/05/2025	Regular	0.00	90.75	978403
NAK01	JAXON NAKO	02/05/2025	Regular	0.00	107.25	978404
JNA01	JOSELYN NAVARRO	02/05/2025	Regular	0.00	115.50	978405
DEL17	JUAN DELGADO	02/05/2025	Regular	0.00	115.50	978406

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Date Range: 02/01/2025 - 02/28/2025

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
JAS01	JUSTINE ANN SPEEGLE	02/05/2025	Regular	0.00	272.25	978407
BAR14	KARLA BARAJAS	02/05/2025	Regular	0.00	115.50	978408
ROS09	LEGEND ROSSITER	02/05/2025	Regular	0.00	107.25	978409
ROM09	MICHAEL ROMO	02/05/2025	Regular	0.00	115.50	978410
RCH01	RACHEL CHAND	02/05/2025	Regular	0.00	272.25	978411
ROS08	SERENITY ROSSITER	02/05/2025	Regular	0.00	107.25	978412
PAT06	TORY PATTERSON	02/05/2025	Regular	0.00	99.00	978413
LEA05	4LEAF, INC.	02/14/2025	Regular	0.00	6,768.00	978415
ACC08	ACCESS INFORMATION MANAGEMENT	02/14/2025	Regular	0.00	176.31	978416
AND12	ANDES POOL SUPPLY	02/14/2025	Regular	0.00	70.00	978417
GUI02	ANDREA GUILLEN	02/14/2025	Regular	0.00	206.25	978418
ATT14	AT&T	02/14/2025	Regular	0.00	256.59	978419
ATT14	AT&T	02/14/2025	Regular	0.00	1,036.22	978420
ATT14	AT&T	02/14/2025	Regular	0.00	31.70	978421
ATT14	AT&T	02/14/2025	Regular	0.00	31.53	978422
BEN11	BENNETT ENGINEERING SERVI	02/14/2025	Regular	0.00	49,169.23	978423
	Void	02/14/2025	Regular	0.00	0.00	978424
	Void	02/14/2025	Regular	0.00	0.00	978425
BUT10	BUTTE COUNTY AUDITOR	02/14/2025	Regular	0.00	246,804.33	978426
BUT37	BUTTE COUNTY SHERIFF'S OFFICE	02/14/2025	Regular	0.00	40.00	978427
ACE02	CANDELARIO ACE HARDWARE	02/14/2025	Regular	0.00	427.49	978428
CSAN01	CARMEN SANTANA	02/14/2025	Regular	0.00	485.50	978429
NAK02	CARSON NAKO	02/14/2025	Regular	0.00	181.50	978430
COM17	COMCAST	02/14/2025	Regular	0.00	327.53	978431
JOH0001	CONNER JOHNS	02/14/2025	Regular	0.00	305.25	978432
HOS02	CORNELIUS HOSPERS	02/14/2025	Regular	0.00	198.00	978433
CRA01	CRANMER ENGINEERING	02/14/2025	Regular	0.00	345.00	978434
BAR13	DAVIAN BARAJAS	02/14/2025	Regular	0.00	165.00	978435
DEP20	DEPARTMENT OF INDUSTRIAL RELATIONS	02/14/2025	Regular	0.00	225.00	978436
DEP13	DEPARTMENT OF JUSTICE	02/14/2025	Regular	0.00	245.00	978437
GRA02	GRAINGER INC	02/14/2025	Regular	0.00	1,232.68	978438
GRI01	GRIDLEY COUNTRY FORD	02/14/2025	Regular	0.00	935.05	978439
IND11	IECOB'S INDUSTRIAL EQUIPMENT INC	02/14/2025	Regular	0.00	462.14	978440
GAR10	ISRAEL GARCIA	02/14/2025	Regular	0.00	202.13	978441
ROB02	JAMES ROBERTS	02/14/2025	Regular	0.00	985.50	978442
WOO07	JAMES WOOLERY	02/14/2025	Regular	0.00	214.50	978443
NAK01	JAXON NAKO	02/14/2025	Regular	0.00	169.13	978444
JOE01	JOEL'S PEST CONTROL	02/14/2025	Regular	0.00	3,500.00	978445
JNA01	JOSELYN NAVARRO	02/14/2025	Regular	0.00	202.13	978446
DEL17	JUAN DELGADO	02/14/2025	Regular	0.00	132.00	978447
JAS01	JUSTINE ANN SPEEGLE	02/14/2025	Regular	0.00	445.50	978448
BAR14	KARLA BARAJAS	02/14/2025	Regular	0.00	123.75	978449
BAL01	KNIFE RIVER CONSTRUCTION	02/14/2025	Regular	0.00	1,082.85	978450
LEA01	LEAGUE OF CALIFORNIA CITIES	02/14/2025	Regular	0.00	4,985.00	978451
LEA03	LEAGUE OF CALIFORNIA CITIES-SACRAMENTO V	02/14/2025	Regular	0.00	100.00	978452
ROS09	LEGEND ROSSITER	02/14/2025	Regular	0.00	297.00	978453
SCH01	LES SCHWAB TIRE CENTER	02/14/2025	Regular	0.00	20.99	978454
MAC01	MAC'S HARDWARE & RENTAL	02/14/2025	Regular	0.00	422.86	978455
ALC07	MARICELA ALCANTAR	02/14/2025	Regular	0.00	186.20	978456
MAX01	MAX WALTERS	02/14/2025	Regular	0.00	1,435.00	978457
MES02	MESSENGER PUBLISHING GROU	02/14/2025	Regular	0.00	728.75	978458
ROM09	MICHAEL ROMO	02/14/2025	Regular	0.00	198.00	978459
PGE01	P G & E CO	02/14/2025	Regular	0.00	2,695.16	978460
PT01	PIONEER TOWING	02/14/2025	Regular	0.00	125.00	978461
PRE07	PRE EMPLOY	02/14/2025	Regular	0.00	30.00	978462
RCH01	RACHEL CHAND	02/14/2025	Regular	0.00	445.50	978463
RIC01	Rich, Fuidge, Bordsen & Gaylean, Inc.	02/14/2025	Regular	0.00	4,081.00	978464
RM001	RUTH MORENO	02/14/2025	Regular	0.00	58.52	978465
ROS08	SERENITY ROSSITER	02/14/2025	Regular	0.00	198.00	978466
SIE10	SIERRA STEEL HARLEY DAVID	02/14/2025	Regular	0.00	104.84	978467
SMI02	SMITH & LOVELESS, INC.	02/14/2025	Regular	0.00	799.42	978468

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Date Range: 02/01/2025 - 02/28/2025

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
RAD05	THE RADAR SHOP	02/14/2025	Regular	0.00	221.00	978469
UPS05	THE UPS STORE	02/14/2025	Regular	0.00	55.00	978470
PAT06	TORY PATTERSON	02/14/2025	Regular	0.00	140.25	978471
USB05	US BANK	02/14/2025	Regular	0.00	47.77	978472
USB05	US BANK	02/14/2025	Regular	0.00	325.09	978473
USB05	US BANK	02/14/2025	Regular	0.00	150.83	978474
USB05	US BANK	02/14/2025	Regular	0.00	60.33	978475
USB05	US BANK	02/14/2025	Regular	0.00	138.00	978476
VER02	VERIZON WIRELESS	02/14/2025	Regular	0.00	2,130.66	978477
R041	R&R HORN CONTRACTORS, INC.	02/19/2025	Regular	0.00	413,630.00	978482
ARA01	ARAMARK UNIFORM SERVICES	02/20/2025	Regular	0.00	60.49	978483
ACE02	CANDELARIO ACE HARDWARE	02/20/2025	Regular	0.00	27.10	978484
FGL01	FGL ENVIRONMENTAL, INC.	02/20/2025	Regular	0.00	274.00	978485
MAC0002	MACQUARIE EQUIPMENT CAPITAL INC.	02/20/2025	Regular	0.00	281.00	978486
MAC01	MAC'S HARDWARE & RENTAL	02/20/2025	Regular	0.00	9.65	978487
NOR09	NORTHERN CALIFORNIA GLOVES	02/20/2025	Regular	0.00	1,104.92	978488
KOP0001	BRANDY KOPP	02/27/2025	Regular	0.00	30.00	978490
GUI02	ANDREA GUILLEN	02/28/2025	Regular	0.00	134.81	978491
NAK02	CARSON NAKO	02/28/2025	Regular	0.00	82.50	978492
JOH0001	CONNER JOHNS	02/28/2025	Regular	0.00	214.50	978493
HOS02	CORNELIUS HOSPERS	02/28/2025	Regular	0.00	133.65	978494
BAR13	DAVIAN BARAJAS	02/28/2025	Regular	0.00	165.00	978495
DEL06	DELL MARKETING L.P.	02/28/2025	Regular	0.00	2,827.19	978496
GEN06	GENERAL PACIFIC, INC.	02/28/2025	Regular	0.00	32,330.51	978497
GAR10	ISRAEL GARCIA	02/28/2025	Regular	0.00	132.00	978498
WOO07	JAMES WOOLERY	02/28/2025	Regular	0.00	140.25	978499
NAK01	JAXON NAKO	02/28/2025	Regular	0.00	82.50	978500
JNA01	JOSELYN NAVARRO	02/28/2025	Regular	0.00	143.06	978501
DEL17	JUAN DELGADO	02/28/2025	Regular	0.00	132.00	978502
JAS01	JUSTINE ANN SPEEGLE	02/28/2025	Regular	0.00	288.75	978503
BAR14	KARLA BARAJAS	02/28/2025	Regular	0.00	134.81	978504
ROS09	LEGEND ROSSITER	02/28/2025	Regular	0.00	133.65	978505
ROM09	MICHAEL ROMO	02/28/2025	Regular	0.00	140.25	978506
RCH01	RACHEL CHAND	02/28/2025	Regular	0.00	255.75	978507
ROS08	SERENITY ROSSITER	02/28/2025	Regular	0.00	206.25	978508
LEA05	4LEAF, INC.	02/28/2025	Regular	0.00	36,720.25	978509
ACC08	ACCESS INFORMATION MANAGEMENT	02/28/2025	Regular	0.00	176.89	978510
ASI01	ADMINISTRATIVE SOLUTIONS	02/28/2025	Regular	0.00	1,495.00	978511
ALT01	ALTEC INDUSTRIES INC	02/28/2025	Regular	0.00	4,549.53	978512
AMA02	AMAZON CAPITAL SERVICES INC	02/28/2025	Regular	0.00	2,204.18	978513
	Void	02/28/2025	Regular	0.00	0.00	978514
ANI01	ANIXTER	02/28/2025	Regular	0.00	3,098.45	978515
ATT08	AT&T	02/28/2025	Regular	0.00	31.57	978516
ATT0001	AT&T	02/28/2025	Regular	0.00	95.59	978517
ATT08	AT&T	02/28/2025	Regular	0.00	31.57	978518
ATT08	AT&T	02/28/2025	Regular	0.00	31.57	978519
ATT08	AT&T	02/28/2025	Regular	0.00	64.10	978520
ATT08	AT&T	02/28/2025	Regular	0.00	64.10	978521
BAUER	BAUER COMPRESSORS	02/28/2025	Regular	0.00	1,713.63	978522
BUT01	BUTTE AUTO PARTS	02/28/2025	Regular	0.00	33.74	978523
BUT37	BUTTE COUNTY SHERIFF'S OFFICE	02/28/2025	Regular	0.00	40.00	978524
ACE02	CANDELARIO ACE HARDWARE	02/28/2025	Regular	0.00	176.58	978525
COL0001	COLANTUONO, HIGHSMITH & WHATLEY, PC	02/28/2025	Regular	0.00	2,585.00	978526
COM17	COMCAST	02/28/2025	Regular	0.00	444.01	978527
CED01	CONSOLIDATED ELECTRICAL DISTRIBUTORS, INC	02/28/2025	Regular	0.00	777.56	978528
COR01	CORBIN WILLITS SYSTEM, IN	02/28/2025	Regular	0.00	7,301.67	978529
CWS01	CORPORATE WAREHOUSE SUPPLY	02/28/2025	Regular	0.00	1,586.50	978530
CUR02	CURTIS BLUE LINE	02/28/2025	Regular	0.00	86.20	978531
BIR02	DANNY BIRKHOLZ	02/28/2025	Regular	0.00	117.45	978532
DEP02	DEPARTMENT OF FORESTRY AND FIRE PROTECT	02/28/2025	Regular	0.00	251,021.93	978533
DEP13	DEPARTMENT OF JUSTICE	02/28/2025	Regular	0.00	130.00	978534

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Date Range: 02/01/2025 - 02/28/2025

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
DOCU01	DOCUSIGN, INC.	02/28/2025	Regular	0.00	2,484.00	978535
DOW05	DOWN RANGE INDOOR TRAINING CENTER	02/28/2025	Regular	0.00	71.43	978536
EID02	EIDE BAILLY LLP	02/28/2025	Regular	0.00	265.00	978537
ENL05	ENLOE MEDICAL CENTER	02/28/2025	Regular	0.00	2,500.00	978538
EVE03	EVERBANK	02/28/2025	Regular	0.00	101.51	978539
EVE01	EVERGREEN JOB & SAFETY TRAINING, INC	02/28/2025	Regular	0.00	3,840.00	978540
FOO02	FOOTHILL FIRE PROTECTION, INC	02/28/2025	Regular	0.00	570.00	978541
HIT01	HI-TECH EMERGENCY VEHICLE	02/28/2025	Regular	0.00	581.16	978542
HOU03	HOUSING TOOLS LLC	02/28/2025	Regular	0.00	210.00	978543
CAL80	J ANGEL CALDERON	02/28/2025	Regular	0.00	126.42	978544
JON03	JONES MAYER	02/28/2025	Regular	0.00	966.88	978545
KOE01	KOEFRAN INDUSTRIES	02/28/2025	Regular	0.00	225.00	978546
LAK01	LAKEVIEW PETROLEUM CO	02/28/2025	Regular	0.00	13,713.69	978547
BRO03	LINNEA BROWN	02/28/2025	Regular	0.00	23.52	978548
MAC0002	MACQUARIE EQUIPMENT CAPITAL INC.	02/28/2025	Regular	0.00	281.00	978549
MAC01	MAC'S HARDWARE & RENTAL	02/28/2025	Regular	0.00	46.78	978550
MIN07	MINASIAN, MEITH, SOARES, SEXTON & COOPER	02/28/2025	Regular	0.00	1,222.55	978551
NCC01	NCCSIF FINANCIAL SERVICES	02/28/2025	Regular	0.00	59,782.00	978552
NOR11	NORTHERN CALIFORNIA JOINT POLE ASSOCIATI	02/28/2025	Regular	0.00	11.52	978553
NOR02	NORTHERN CALIFORNIA POWER AGENCY	02/28/2025	Regular	0.00	266,883.00	978554
OFF02	OFFICE DEPOT	02/28/2025	Regular	0.00	377.52	978555
ONE02	ONESOURCE SUPPLY SOLUTIONS	02/28/2025	Regular	0.00	1,809.37	978556
PGE01	P G & E CO	02/28/2025	Regular	0.00	4,688.83	978557
PAW02	Paws Clinic of Oroville	02/28/2025	Regular	0.00	919.98	978558
PIT01	PITNEY BOWES	02/28/2025	Regular	0.00	475.93	978559
PLA16	PLANET TECHNOLOGIES, INC.	02/28/2025	Regular	0.00	323.84	978560
PRE03	PREMIER ACCESS INSURANCE	02/28/2025	Regular	0.00	67.73	978561
TRIO5	PREMIER PRINT & MAIL	02/28/2025	Regular	0.00	388.71	978562
SOL07	RENATO SOLIS	02/28/2025	Regular	0.00	35.00	978563
RIC01	Rich, Fuidge, Bordsen & Gaylean, Inc.	02/28/2025	Regular	0.00	2,137.50	978564
RIV07	RIVERVIEW INTERNATIONAL TRUCKS, LLC	02/28/2025	Regular	0.00	1,746.01	978565
RSG01	RSG INC.	02/28/2025	Regular	0.00	2,268.75	978566
SYL02	SILVIA ELENA CORDERO	02/28/2025	Regular	0.00	3,440.00	978567
STA01	STANDARD INSURANCE CO	02/28/2025	Regular	0.00	75.81	978568
STB01	STB ELECTRICAL TEST	02/28/2025	Regular	0.00	531.72	978569
ADV05	SUPERIOR CALIFORNIA OFFICE EQUIPMENT, INC	02/28/2025	Regular	0.00	1,078.22	978570
SUT01	SUTTER BUTTES COMMUNICATIONS, INC	02/28/2025	Regular	0.00	6,496.19	978571
TER01	TEREX UTILITIES WEST	02/28/2025	Regular	0.00	839.03	978572
RAD05	THE RADAR SHOP	02/28/2025	Regular	0.00	453.00	978573
IMP01	U.S. BANK CORPORATE PAYMENT SYSTEMS	02/28/2025	Regular	0.00	5,311.33	978574
	Void	02/28/2025	Regular	0.00	0.00	978575
	Void	02/28/2025	Regular	0.00	0.00	978576
USB05	US BANK	02/28/2025	Regular	0.00	60.31	978577
USB05	US BANK	02/28/2025	Regular	0.00	47.77	978578
USB05	US BANK	02/28/2025	Regular	0.00	80.44	978579
USB05	US BANK	02/28/2025	Regular	0.00	150.83	978580
VER02	VERIZON WIRELESS	02/28/2025	Regular	0.00	25.88	978581
VIS04	VISION SERVICE PLAN - (CA	02/28/2025	Regular	0.00	682.60	978582
ARA01	ARAMARK UNIFORM SERVICES	02/28/2025	Regular	0.00	16.99	978583
FGL01	FGL ENVIRONMENTAL, INC.	02/28/2025	Regular	0.00	720.00	978584
MAC01	MAC'S HARDWARE & RENTAL	02/28/2025	Regular	0.00	150.10	978585
VAL0001	VALLEY IRON INC.	02/28/2025	Regular	0.00	283.57	978586
CAL70	CALIFORNIA CHOICE BENEFIT	02/20/2025	Bank Draft	0.00	20,326.22	DFT0003326
CAL70	CALIFORNIA CHOICE BENEFIT	02/20/2025	Bank Draft	0.00	0.82	DFT0003348
CAL70	CALIFORNIA CHOICE BENEFIT	02/20/2025	Bank Draft	0.00	0.82	DFT0003355
CAL70	CALIFORNIA CHOICE BENEFIT	02/20/2025	Bank Draft	0.00	-0.82	DFT0003363
CAL70	CALIFORNIA CHOICE BENEFIT	02/20/2025	Bank Draft	0.00	20,472.07	DFT0003370
CAL59	CALIFORNIA PUBLIC EMPLOYE	02/07/2025	Bank Draft	0.00	51.00	DFT0003403
CAL59	CALIFORNIA PUBLIC EMPLOYE	02/07/2025	Bank Draft	0.00	799.55	DFT0003405
CAL59	CALIFORNIA PUBLIC EMPLOYE	02/07/2025	Bank Draft	0.00	1,356.95	DFT0003406
CAL59	CALIFORNIA PUBLIC EMPLOYE	02/07/2025	Bank Draft	0.00	2,652.72	DFT0003407

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Date Range: 02/01/2025 - 02/28/2025

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
CAL59	CALIFORNIA PUBLIC EMPLOYE	02/07/2025	Bank Draft	0.00	4,744.55	DFT0003408
CAL59	CALIFORNIA PUBLIC EMPLOYE	02/07/2025	Bank Draft	0.00	5,517.98	DFT0003409
CAL59	CALIFORNIA PUBLIC EMPLOYE	02/07/2025	Bank Draft	0.00	5,603.43	DFT0003410
CAL59	CALIFORNIA PUBLIC EMPLOYE	02/07/2025	Bank Draft	0.00	2,566.94	DFT0003411
CAL59	CALIFORNIA PUBLIC EMPLOYE	02/07/2025	Bank Draft	0.00	7,375.69	DFT0003412
CAL59	CALIFORNIA PUBLIC EMPLOYE	02/07/2025	Bank Draft	0.00	3,422.16	DFT0003413
CAL59	CALIFORNIA PUBLIC EMPLOYE	02/07/2025	Bank Draft	0.00	3,424.65	DFT0003414
INT07	INTERNAL REVENUE SERVICE	02/07/2025	Bank Draft	0.00	5,493.02	DFT0003415
INT07	INTERNAL REVENUE SERVICE	02/07/2025	Bank Draft	0.00	15,919.23	DFT0003416
INT07	INTERNAL REVENUE SERVICE	02/07/2025	Bank Draft	0.00	396.38	DFT0003417
EMP01	EMPLOYMENT DEVELOPMENT	02/07/2025	Bank Draft	0.00	6,300.66	DFT0003418
INT07	INTERNAL REVENUE SERVICE	02/07/2025	Bank Draft	0.00	241.76	DFT0003419
INT07	INTERNAL REVENUE SERVICE	02/07/2025	Bank Draft	0.00	695.15	DFT0003420
EMP01	EMPLOYMENT DEVELOPMENT	02/07/2025	Bank Draft	0.00	228.72	DFT0003421
CAL59	CALIFORNIA PUBLIC EMPLOYE	02/07/2025	Bank Draft	0.00	8.24	DFT0003428
CAL59	CALIFORNIA PUBLIC EMPLOYE	02/07/2025	Bank Draft	0.00	14.74	DFT0003429
INT07	INTERNAL REVENUE SERVICE	02/07/2025	Bank Draft	0.00	3.40	DFT0003430
INT07	INTERNAL REVENUE SERVICE	02/07/2025	Bank Draft	0.00	13.13	DFT0003431
EMP01	EMPLOYMENT DEVELOPMENT	02/07/2025	Bank Draft	0.00	4.81	DFT0003432
CAL59	CALIFORNIA PUBLIC EMPLOYE	02/07/2025	Bank Draft	0.00	7.85	DFT0003435
CAL59	CALIFORNIA PUBLIC EMPLOYE	02/07/2025	Bank Draft	0.00	13.32	DFT0003436
INT07	INTERNAL REVENUE SERVICE	02/07/2025	Bank Draft	0.00	3.26	DFT0003437
INT07	INTERNAL REVENUE SERVICE	02/07/2025	Bank Draft	0.00	14.30	DFT0003438
EMP01	EMPLOYMENT DEVELOPMENT	02/07/2025	Bank Draft	0.00	6.88	DFT0003439
CAL59	CALIFORNIA PUBLIC EMPLOYE	02/07/2025	Bank Draft	0.00	8.48	DFT0003441
CAL59	CALIFORNIA PUBLIC EMPLOYE	02/07/2025	Bank Draft	0.00	8.61	DFT0003442
INT07	INTERNAL REVENUE SERVICE	02/07/2025	Bank Draft	0.00	3.18	DFT0003443
INT07	INTERNAL REVENUE SERVICE	02/07/2025	Bank Draft	0.00	12.12	DFT0003444
EMP01	EMPLOYMENT DEVELOPMENT	02/07/2025	Bank Draft	0.00	6.67	DFT0003445
INT07	INTERNAL REVENUE SERVICE	02/07/2025	Bank Draft	0.00	0.80	DFT0003446
INT07	INTERNAL REVENUE SERVICE	02/07/2025	Bank Draft	0.00	2.80	DFT0003447
CAL59	CALIFORNIA PUBLIC EMPLOYE	02/21/2025	Bank Draft	0.00	53.00	DFT0003448
CAL59	CALIFORNIA PUBLIC EMPLOYE	02/21/2025	Bank Draft	0.00	807.40	DFT0003450
CAL59	CALIFORNIA PUBLIC EMPLOYE	02/21/2025	Bank Draft	0.00	1,370.27	DFT0003451
CAL59	CALIFORNIA PUBLIC EMPLOYE	02/21/2025	Bank Draft	0.00	2,660.96	DFT0003452
CAL59	CALIFORNIA PUBLIC EMPLOYE	02/21/2025	Bank Draft	0.00	4,759.29	DFT0003453
CAL59	CALIFORNIA PUBLIC EMPLOYE	02/21/2025	Bank Draft	0.00	5,673.96	DFT0003454
CAL59	CALIFORNIA PUBLIC EMPLOYE	02/21/2025	Bank Draft	0.00	5,761.84	DFT0003455
CAL59	CALIFORNIA PUBLIC EMPLOYE	02/21/2025	Bank Draft	0.00	2,499.24	DFT0003456
CAL59	CALIFORNIA PUBLIC EMPLOYE	02/21/2025	Bank Draft	0.00	7,181.17	DFT0003457
CAL59	CALIFORNIA PUBLIC EMPLOYE	02/21/2025	Bank Draft	0.00	3,418.04	DFT0003458
CAL59	CALIFORNIA PUBLIC EMPLOYE	02/21/2025	Bank Draft	0.00	3,420.53	DFT0003459
INT07	INTERNAL REVENUE SERVICE	02/21/2025	Bank Draft	0.00	5,619.18	DFT0003460
INT07	INTERNAL REVENUE SERVICE	02/21/2025	Bank Draft	0.00	16,971.83	DFT0003461
INT07	INTERNAL REVENUE SERVICE	02/21/2025	Bank Draft	0.00	426.60	DFT0003462
EMP01	EMPLOYMENT DEVELOPMENT	02/21/2025	Bank Draft	0.00	6,684.07	DFT0003463
INT07	INTERNAL REVENUE SERVICE	02/21/2025	Bank Draft	0.00	292.66	DFT0003464
INT07	INTERNAL REVENUE SERVICE	02/21/2025	Bank Draft	0.00	514.27	DFT0003465
EMP01	EMPLOYMENT DEVELOPMENT	02/21/2025	Bank Draft	0.00	153.65	DFT0003466
INT07	INTERNAL REVENUE SERVICE	02/21/2025	Bank Draft	0.00	-9.44	DFT0003470
INT07	INTERNAL REVENUE SERVICE	02/21/2025	Bank Draft	0.00	-78.14	DFT0003471

Check Report**Date Range: 02/01/2025 - 02/28/2025****Vendor Number****Vendor Name****Payment Date****Payment Type****Discount Amount****Payment Amount****Number**

EMP01

EMPLOYMENT DEVELOPMENT

02/21/2025

Bank Draft

0.00

-33.30 DFT0003472

Bank Code General Checking Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	364	222	0.00	1,848,779.65
Manual Checks	0	0	0.00	0.00
Voided Checks	0	6	0.00	0.00
Bank Drafts	61	61	0.00	175,869.32
EFT's	0	0	0.00	0.00
	425	289	0.00	2,024,648.97

Check Report

Date Range: 02/01/2025 - 02/28/2025

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: Payroll-Payroll						
AME29	American Fidelity Assuran	02/05/2025	Regular	0.00	270.82	15347
AME30	AMERICAN FIDELITY ASSURAN	02/05/2025	Regular	0.00	1,099.84	15348
BUT43	CHILD SUPPORT SRVCS.	02/05/2025	Regular	0.00	332.30	15349
GRI12	GRIDLEY POLICE	02/05/2025	Regular	0.00	1,864.00	15350
IBE01	I.B.E.W. - LOCAL #1245	02/05/2025	Regular	0.00	2,900.80	15351
MIS07	MissionSquare - 303902	02/05/2025	Regular	0.00	7,842.21	15352

Bank Code Payroll Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	22	6	0.00	14,309.97
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	22	6	0.00	14,309.97

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	386	228	0.00	1,863,089.62
Manual Checks	0	0	0.00	0.00
Voided Checks	0	6	0.00	0.00
Bank Drafts	61	61	0.00	175,869.32
EFT's	0	0	0.00	0.00
	447	295	0.00	2,038,958.94

Fund Summary

Fund	Name	Period	Amount
999	Cash Clearing	2/2025	2,038,958.94
			2,038,958.94



Gridley, CA

Payroll Bank Transaction Report

By Payment Number

Date: 2/1/2025 - 2/28/2025

Payroll Set: 01 - City of Gridley

Payment Number	Payment Date	Payment Type	Employee Number	Check Amount	Direct Deposit Amount	Total Payment
6787	02/07/2025	Regular	ART01	0	4587.98	4587.98
6788	02/07/2025	Regular	MOL01	0	2558.6	2558.6
6789	02/07/2025	Regular	ROB04	0	1414.44	1414.44
6790	02/07/2025	Regular	SAN05	0	2482.64	2482.64
6791	02/07/2025	Regular	BIR01	0	6222.93	6222.93
6792	02/07/2025	Regular	CAL02	0	4171.95	4171.95
6793	02/07/2025	Regular	CAR03	0	4781.8	4781.8
6794	02/07/2025	Regular	CRA01	0	3448.25	3448.25
6795	02/07/2025	Regular	MOR02	0	3003.65	3003.65
6796	02/07/2025	Regular	ALC01	0	2143.64	2143.64
6797	02/07/2025	Regular	ART03	0	1844.81	1844.81
6798	02/07/2025	Regular	CHA03	0	2009.81	2009.81
6799	02/07/2025	Regular	MOR01	0	2189.44	2189.44
6800	02/07/2025	Regular	PIN01	0	4313.82	4313.82
6801	02/07/2025	Regular	TAN01	0	2310.91	2310.91
6802	02/07/2025	Regular	TAV01	0	2303.36	2303.36
6803	02/07/2025	Regular	SMI05	0	1501.43	1501.43
6804	02/07/2025	Regular	BAR05	0	95.16	95.16
6805	02/07/2025	Regular	BON01	0	1959.59	1959.59
6806	02/07/2025	Regular	MUR01	0	2097.96	2097.96
6807	02/07/2025	Regular	BOO02	0	1654.5	1654.5
6808	02/07/2025	Regular	BOW02	0	2022.61	2022.61
6809	02/07/2025	Regular	CAR07	0	1688.15	1688.15
6810	02/07/2025	Regular	CAR04	0	1841.92	1841.92
6811	02/07/2025	Regular	CAR06	0	2221.45	2221.45
6812	02/07/2025	Regular	CHU01	0	1879.97	1879.97
6813	02/07/2025	Regular	COO03	0	2941.77	2941.77
6814	02/07/2025	Regular	COR02	0	1924.87	1924.87
6815	02/07/2025	Regular	FAR01	0	3644.31	3644.31
6816	02/07/2025	Regular	GAR03	0	2696.95	2696.95
6817	02/07/2025	Regular	JEL01	0	2627.36	2627.36
6818	02/07/2025	Regular	KHA01	0	1540.3	1540.3
6819	02/07/2025	Regular	LAR01	0	3053.89	3053.89
6820	02/07/2025	Regular	LUN02	0	1763.28	1763.28
6821	02/07/2025	Regular	MAS01	0	1994.57	1994.57
6822	02/07/2025	Regular	OLS01	0	2871.95	2871.95
6823	02/07/2025	Regular	REU01	0	2779.69	2779.69
6824	02/07/2025	Regular	SMI03	0	3546.17	3546.17
6825	02/07/2025	Regular	STO03	0	1937.59	1937.59
6826	02/07/2025	Regular	ZIE01	0	1994.62	1994.62
6827	02/07/2025	Regular	WRO01	0	2246.64	2246.64
6828	02/07/2025	Regular	KAE01	0	1905.16	1905.16
6829	02/07/2025	Regular	SAN06	0	867.43	867.43
6830	02/07/2025	Regular	SCH04	0	489.08	489.08
6831	02/07/2025	Regular	SHE02	0	145.2	145.2
6832	02/07/2025	Regular	BRO01	0	2056.46	2056.46
6833	02/07/2025	Regular	CLA02	0	2136.6	2136.6
6834	02/07/2025	Regular	COX01	0	5252.6	5252.6
6835	02/07/2025	Regular	EDW01	0	2816.57	2816.57
6836	02/07/2025	Regular	JIM01	0	2007.26	2007.26
6837	02/07/2025	Regular	MEL02	0	2619.18	2619.18
6838	02/07/2025	Regular	PIP01	0	5373.18	5373.18
6839	02/07/2025	Regular	RAM04	0	1728.11	1728.11
6840	02/07/2025	Regular	TAY01	0	2390.91	2390.91
6841	02/07/2025	Regular	WEB01	0	2112.35	2112.35
6842	02/21/2025	Regular	ART01	0	4587.98	4587.98
6843	02/21/2025	Regular	MOL01	0	2558.62	2558.62

Payment Number	Payment Date	Payment Type	Employee Number	Check Amount	Direct Deposit Amount	Total Payment
6844	02/21/2025	Regular	ROB04		0	1414.44
6845	02/21/2025	Regular	SAN05		0	2572.74
6846	02/21/2025	Regular	FAR03		0	184.7
6847	02/21/2025	Regular	JOH02		0	184.7
6848	02/21/2025	Regular	SAN04		0	184.7
6849	02/21/2025	Regular	BIR01		0	5691.1
6850	02/21/2025	Regular	CAL02		0	4244.35
6851	02/21/2025	Regular	CAR03		0	4781.8
6852	02/21/2025	Regular	CRA01		0	3448.25
6853	02/21/2025	Regular	MOR02		0	3003.66
6854	02/21/2025	Regular	ALC01		0	2143.64
6855	02/21/2025	Regular	ART03		0	1844.81
6856	02/21/2025	Regular	CHA03		0	2167.14
6857	02/21/2025	Regular	MOR01		0	2107.72
6858	02/21/2025	Regular	PIN01		0	4313.82
6859	02/21/2025	Regular	TAN01		0	2310.91
6860	02/21/2025	Regular	TAV01		0	2303.37
6861	02/21/2025	Regular	SMI05		0	2733.82
6862	02/21/2025	Regular	BAR05		0	754.55
6863	02/21/2025	Regular	BON01		0	1864.84
6864	02/21/2025	Regular	MUR01		0	2097.96
6865	02/21/2025	Regular	BOO02		0	1470.82
6866	02/21/2025	Regular	BOW02		0	1863.44
6867	02/21/2025	Regular	CAR07		0	1644.1
6868	02/21/2025	Regular	CAR04		0	1923.41
6869	02/21/2025	Regular	CAR06		0	2221.45
6870	02/21/2025	Regular	CHU01		0	1830.44
6871	02/21/2025	Regular	COO03		0	2598.29
6872	02/21/2025	Regular	COR02		0	2074.25
6873	02/21/2025	Regular	ESP01		0	118.82
6874	02/21/2025	Regular	FAR01		0	3644.31
6875	02/21/2025	Regular	GAR03		0	2696.95
6876	02/21/2025	Regular	JEL01		0	2545.77
6877	02/21/2025	Regular	LAR01		0	2884.47
6878	02/21/2025	Regular	LUN02		0	1746.09
6879	02/21/2025	Regular	MAS01		0	2250.02
6880	02/21/2025	Regular	OLS01		0	2687.02
6881	02/21/2025	Regular	PRE01		0	78.28
6882	02/21/2025	Regular	REU01		0	2725.14
6883	02/21/2025	Regular	ROD03		0	156.57
6884	02/21/2025	Regular	SMI03		0	2769.72
6885	02/21/2025	Regular	STO03		0	2027.4
6886	02/21/2025	Regular	ZIE01		0	2069.11
6887	02/21/2025	Regular	WRO01		0	1764.81
6888	02/21/2025	Regular	KAE01		0	1905.16
6889	02/21/2025	Regular	SAN06		0	1166.52
6890	02/21/2025	Regular	SCH04		0	527.3
6891	02/21/2025	Regular	SHE02		0	602.85
6892	02/21/2025	Regular	BRO01		0	2056.46
6893	02/21/2025	Regular	CLA02		0	4473.3
6894	02/21/2025	Regular	COX01		0	3598.31
6895	02/21/2025	Regular	EDW01		0	2023.27
6896	02/21/2025	Regular	JIM01		0	2215.83
6897	02/21/2025	Regular	MEL02		0	5167.54
6898	02/21/2025	Regular	PIP01		0	5373.18
6899	02/21/2025	Regular	RAM04		0	1976
6900	02/21/2025	Regular	TAY01		0	2390.91
6901	02/21/2025	Regular	WEB01		0	2112.35
15353	02/07/2025	Regular	BEN01	1975.73	0	1975.73
15354	02/07/2025	Regular	LIT01	2165.81	0	2165.81
15355	02/07/2025	Regular	CAR04	582.1	0	582.1
15356	02/07/2025	Regular	COR02	2082.48	0	2082.48
15357	02/07/2025	Regular	FAR01	1186.82	0	1186.82
15358	02/07/2025	Regular	MAS01	1257.6	0	1257.6

Payment Number	Payment Date	Payment Type	Employee Number	Check Amount	Direct Deposit Amount	Total Payment
15359	02/07/2025	Regular	OLS01	2182.55	0	2182.55
15364	02/21/2025	Regular	CAL03	184.7	0	184.7
15365	02/21/2025	Regular	ROB01	0	0	0
15366	02/21/2025	Regular	BEN01	1975.73	0	1975.73
15367	02/21/2025	Regular	LIT01	2165.8	0	2165.8
15368	02/21/2025	Regular	CAL02	1523.33	0	1523.33
15369	02/21/2025	Regular	CHA03	1981.97	0	1981.97
15370	02/21/2025	Regular	BOW02	596.01	0	596.01
15371	02/21/2025	Regular	FAR01	1186.82	0	1186.82
15372	02/21/2025	Regular	LAR01	2963.5	0	2963.5
15373	02/21/2025	Regular	WRO01	1026.74	0	1026.74
				25037.69	275094.1	300131.79

Item #3

Strategic Issues

Informational Presentation

City Council Agenda Item #4
Staff Report

Date: April 7, 2025
To: Mayor and City Council
From: Martin Pineda, Finance Director
Subject: Authorized and Approve Treasury Consulting Agreement to assist with RFP process for Banking Services.

X	Regular
	Special
	Closed
	Emergency

Recommendation

Staff respectfully request the City Council consider and authorize the following:

1. Authorize the Finance Director to sign the Treasury Consulting Agreement to assist with the RFP process for Banking Services for an amount not to exceed \$5,000; and
2. Select a council member to sit with City Staff in the Banking RFP Process

Background

The Finance Department is reviewing the current Banking Service to ensure cost efficiency, service effectiveness, and that best meets the organization's evolving treasury and banking needs. The current Banking Agreement went into effect in 2014 and has no expiration date, necessitating a competitive RFP to select the best financial institution for the City.

Given the complexity of banking services, including cash management, fraud prevention, merchant services, and investment capabilities, engaging a Treasury Consultant is essential to ensuring a comprehensive and well-informed selection process.

FISCAL IMPACT:

There would be no increase to the budget as this can be covered by the Professional Account in the Finance Budget (010-4180-53600). The agreement would be for an amount not to exceed \$5,000.

ATTACHMENTS:

1. Treasury Consultant Agreement

Treasury Consulting Agreement

This Treasury Consulting Agreement ("Agreement") is effective as of the date executed by and between Linda T. Patterson ("Patterson") and the undersigned account owner ("Client").

1. Treasury Management Services. Under this Agreement, Patterson provides treasury consulting services for the undersigned Client as described in Schedule A, Scope of Services.

2. Fees. For the services provided in accordance with this Agreement, Client shall pay Patterson the fees described on Schedule B.

3. Electronic Delivery. Client consents to electronic delivery of all documents from Patterson, including but not limited to a copy of the executed Agreement, invoices, analyses and reports and other communications.

4. Confidentiality. All information and advice furnished by either party to the other, including their respective agents and employees, shall be treated as confidential and shall not be disclosed to third parties except as otherwise required by law or as agreed to in writing by Client.

5. Term. This Agreement may be terminated by either party for any or no reason upon electronic notice or delivery by first class U.S. mail. Termination will not affect the status, obligations or liabilities of the parties to this Agreement that arose prior to such termination.

6. Limitation of Liability. Except for negligence, malfeasance or violation of applicable law, Patterson shall be liable to Client for any action performed, or omitted to be performed, or for any errors of judgment. Nor shall Patterson be liable to Client for any act or failure to act by any other third party.

7. Assignment. This Agreement may not be assigned by either party without the consent of the other party.

8. Amendment. This Agreement may be amended by Patterson or Client with thirty (30) days prior written notice and may be amended immediately upon notice to the extent reasonably required to satisfy the terms of the Agreement.

9. Governing Law. This Agreement will be governed by and construed in accordance with the laws of the State of Texas.

10. Severability. If any provision of this Agreement is or should become inconsistent with any law or rule of any governmental or regulatory body having jurisdiction over the subject matter of this Agreement, the provision will be deemed to be rescinded or modified in accordance with any such law or rule. In all other respects, this Agreement will continue and remain in full force and effect.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by their duly authorized officers or agents to become effective as of the day and year first written above.

LINDA T. PATTERSON

CITY OF GRIDLEY, CA

BY LINDA PATTERSON

BY _____

TITLE _____
SIGNATURE Linda Patterson

TITLE _____

SIGNATURE _____

SCHEDULE A

Treasury Consulting Services

Patterson shall perform the treasury consultant services authorized below with other services required by Client:

Banking Consulting Services

- Evaluation of banking arrangements and development of an RFP for banking services, including:
- Banking arrangement and structure. To determine the efficiency and effectiveness of the current banking structure and possible recommendations for improvement.
- Banking proposal development. To develop a Request for Proposal (RFP) or Bid for banking services based on the services required and desired by the Client.
- Banking proposal evaluation. To provide a quantitative and objective written analysis and evaluation of banking proposal(s) received in response to the RFP.
- Patterson shall submit drafts and final RFP and a final analysis and recommendation report with all supporting documentation to the Client. Patterson shall also be available to make any presentation of the findings and recommendations to the Client as deemed necessary by the Client.

SCHEDULE B

Fee Schedule

1. For the consulting services provided by Patterson under this Agreement, Client will pay Patterson a ("Fee") as follows:

Hourly fee at the rate of \$300 per hour, plus travel expenses if required by client (mileage in accordance with the Texas State Comptrollers mileage rate.)

Establishing a cap of \$5,000 based on anticipated hours of work.

2. All services to be invoiced. Payment will be due within 30 working days after receipt of the invoice.

City Council Agenda Item #5
Staff Report

Date: April 7, 2025
To: Mayor and City Council
From: Todd Farr, Chief of Police
Subject: Authorization For Reclassification of The Community Service Officer Position To A Records And Property Technician.

X	Regular
	Special
	Closed
	Emergency

Recommendation

Staff respectfully requests the City Council to consider authorizing the reclassification of the current Community Service Officer position to a Records and Property Technician with an adjusted salary to reflect the increased responsibilities, required skills, and market standards. The adjusted salary would set the Records and Property Technician at the same salary level as the Animal Control Officer and Public Safety Dispatcher positions within the Police Department.

Background

The reclassification of the Community Service Officer position to a Records and Property Technician is necessary to better align job responsibilities with current organizational needs and ensure efficient operations within the department. With increasing demands for transparency and timely public records responses, having a Records and Evidence Technician dedicated to managing this workload enhances accountability. It also reduces the risk of errors or delays in fulfilling legal obligations, supporting the department's reputation and compliance efforts.

Over time, the duties performed by the Community Service Officer have evolved, placing a stronger emphasis on administrative tasks, and data management within the Police Department. The code enforcement tasks originally assigned to the Community Service Officer are better aligned under the supervision of the City Administrator for a Code Enforcement Officer.

Fiscal Impact

We will be re-allocating the remaining salary code enforcement budget to the Police budget. This will fund the position for the remainder of the fiscal year. No impact to the overall budget.

Compliance with City Council Strategic Plan or Budget Goals

This recommendation is consistent with our ongoing effort to be responsive and transparent regarding all business transactions and financial matters.

ATTACHMENTS:

1. Records and Property Technician Job Description

Records and Property Technician

Summary Description

Under supervision of the Records/Dispatch Supervisor or general supervision of the Police Lieutenant or other assigned supervisory or management staff, performs responsible administrative and clerical duties related to the processing and managing of police records and the acceptance, storage, control and disposal of police evidence and property; to protect the integrity of the evidence throughout the judicial process; and to ensure compliance with all State and local laws regarding the storage and disposition of property and evidence as well as maintenance of the police departments records system. Performs Public Safety Dispatch oversight and coverage as needed within the communications center.

Distinguishing Characteristics

This position performs analytical, technical and responsible administrative/secretarial work in support of the Police Department and possesses in-depth knowledge of public safety dispatch communications, record keeping functions and knowledge of procedures within managing evidence and property.

Examples of Duties

Duties may include, but are not limited to, the following:

- Plans, coordinates, and participates in the maintenance and updating of the specialized police record keeping system to include the filing and retrieval of information as necessary and upon request and the entering and retrieval of data from a computerized law enforcement network.
- Plans, coordinates, supervises and participates in receiving and initiating the appropriate response to emergency and non-emergency calls for police, fire, EMS/rescue, animal control and after-hours public works requests as well as the dispatching of appropriate emergency or non-emergency service resources to requests for assistance.
- Overseeing the Public Safety Dispatch Center and daily functions; acts as a liaison between the department's Public Safety Dispatchers and department Records/Dispatch Supervisor.
- Provides Public Safety Dispatch coverage as needed and may require shift and schedule modifications deemed necessary by the Records/Dispatch Supervisor.
- Receives and responds to a variety of citizen's requests, concerns, and complaints regarding public safety functions and activities; gathers pertinent data, researches inquiry and initiates appropriate response/action and/or refers citizen to an alternative resource.
- Receives and responds to public inquiries, requests for information and assistance.
- Manages the Police Department's evidence system, including evidence handling, storage, record-keeping, inventory control, release and destruction, as well as lost-and-found property.
- Maintains the department's property inventory records. Attends City and staff meetings as required.
- Maintains and updates specialized police recordkeeping system; files and retrieves information as necessary and upon request; enters and retrieves data from computerized law enforcement network.
- Processes a variety of police documentation and forms such as arrest warrants, crime reports, release of impound vehicles, citations, fingerprint cards; verify accuracy, completeness, and compliance with pertinent guidelines and regulations.
- Completes in person registration requirements by those that are mandated by the courts. Including updating all records regarding the matter.
- Operate and utilize designated telephone communication and radio equipment and codes in an effective and timely manner.
- Performs a variety of clerical functions in support of both City and Police Department operations; sorts, processes, and files documentation; types/word processes records, forms, and correspondence; prepares a variety of reports, logs, and receipts; proofs and verifies data as well as other duties as assigned.

Employment Standards

Knowledge of:

- Pertinent federal, state and local laws, regulations, codes and ordinances.
- Criminal justice or related governmental field.
- Organization and functional responsibilities of a police department.
- Record keeping and reporting writing.
- English usage, spelling, grammar and punctuation. Safe work practices.

Ability to:

- Read, learn, understand and apply pertinent federal, state and local laws, rules and regulations.
- Ability to proofread, check grammar and report contents for accuracy.
- Communicate clearly and concisely, both orally and in writing.
- Establish and maintain effective working relationships with those contact in the course of work.
- Complete basic clerical needs of the police department.

Training and Experience

Any combination of training and experience which would likely provide the required knowledge and abilities is qualifying. A typical way to obtain this knowledge and abilities would be:

Training

- Graduation from high school or GED.

Experience

- One year of experience in a law enforcement records position or a position involving extensive clerical, receptionist and secretarial services involving public contact, preferably within a police department or other public safety agency.
- Evidence management or similar experience.

Additional Requirements:

- Possession of a valid California Class "C" driver's license

Typical Physical Requirements

Requires the mobility to work in an office and field environment. Requires the ability to sit at desk and intermittently walk, stand, run, climb, balance, bend, squat, twist, reach while performing office and field duties; lift and/or move up to 100 pounds of weight; perform simple gasping and fine manipulation. Must be able to maintain effective audio-visual discrimination and perception needed for making observations, communicating with others, reading and writing, and operating office equipment; a telephone to communicate verbally, a keyboard to communicate through written means, to review information and enter/retrieve data to see and read characters on a computer screen.

Typical Working Conditions

Assigned work is normally performed in an office environment. Employees work in a high stress environment and are exposed to emergencies and high demand situations in the performance of required duties. Employees are subject to the possibility of rotating shifts and on-call work. Continuous contact with other staff, citizens, other agencies and businesses as well as the public.

The standard work week for employees within this classification shall consist of 80 hours per two weeks utilizing five (5) consecutive workdays and two (2) consecutive days off or four (4) consecutive workdays and three (3) consecutive days off, utilizing 8-hour shifts or 10-hour shifts at the discretion of the Chief of Police.

City Council Agenda Item #6
Staff Report

Date: April 7, 2025

To: Mayor and City Council

From: Elisa Arteaga, City Administrator

Subject: Contract Agreement with ABC Nick's Towing for the City's Abandoned Vehicle Abatement (AVA) Program

X	Regular
	Special
	Closed
	Emergency

Recommendation

Staff recommends that the City Council approve the contract agreement between the City of Gridley and ABC Nick's Towing for continued participation in the City's Abandoned Vehicle Abatement (AVA) Program.

Background

The City of Gridley participates in the Abandoned Vehicle Abatement (AVA) Program to remove abandoned and inoperable vehicles from public and private property, improving public safety and community aesthetics. The City contracts with a towing service provider to facilitate vehicle removal under this program.

ABC Nick's Towing is the only towing company in the local area that participates in the AVA Program. The City most recently renewed its agreement with ABC Nick's Towing in 2023 for a two-year term, which is now due for renewal to ensure continued service. Given the lack of alternative providers for AVA services in the area, renewing this contract is essential to maintaining the efficiency of the program.

Financial Impact

The costs associated with this agreement are dependent on the services provided and will be reimbursed through AVA program funding. No additional impact on the General Fund is anticipated. The schedule of services and associated costs can be found on Page 8 of the agreement.

Compliance with City Council Strategic Plan or Budget Goals

This agreement aligns with the City's Strategic Plan by promoting a clean, safe, and well-maintained community. It supports the City's goal of enhancing public safety and improving the overall quality of life for residents.

Attachments

Draft Contract Agreement with ABC Nick's Towing

STANDARD CONTRACT

Less than \$25,000.00

This Contract, dated as of the last date executed by the City of Gridley, hereinafter referred to as "City", and the Contractor indicated in the variable information table below, hereinafter referred to as "Contractor."

VARIABLE INFORMATION TABLE					
Term of This Contract (Complete Dates in Just One of the Following Three Rows)					
<input checked="" type="checkbox"/> Below	Term Begins		Term Completion Date		
	On Following Date	Feb 15, 2025	On Following Date	Feb 15, 2027	
	Upon Date Notice to Proceed Received			Calendar Days Following Receipt of Notice to Proceed	
	Upon Last Date Executed by City			Calendar Days Following Execution of Contract by City	
County Department	Development Services		<input type="checkbox"/> FOB Point		
Terms	Basis of Price (Do Not <input checked="" type="checkbox"/> More Than One of the Following Four Blocks)				
Price	0	<input type="checkbox"/> Fixed Price	<input type="checkbox"/> Annual Price	<input type="checkbox"/> Monthly Price	<input type="checkbox"/> Hourly Rate
Not-to-Exceed Price	\$25,000	<input checked="" type="checkbox"/> if Reasonable Expenses are authorized in addition to Hourly Rate			
Contractor Contact Information			City Contact Information		
Contractor	ABC Nicks Pioneer Towing		Project Manager	Elisa Arteaga	
Address	4280 Lincoln Blvd		Address	685 Kentucky St	
City, State & ZIP	Oroville, CA 95966		City, State & ZIP	Gridley, CA 95948	
Telephone	(530) 534-8690		Telephone	(530) 846-3631	
Facsimile	(530) 513-2819		Facsimile	(530) 846-0411	

WHEREAS, City, through the City Department identified above, desires to have work described in the Attachment II - Scope of Work performed; and

WHEREAS, Contractor possesses the necessary qualifications to perform the work described herein.

NOW THEREFORE BE IT AGREED between the parties to this Contract that this Contract is subject to the provisions contained in the following attachments, which are made a part of this Contract. Should there be any conflicts between this Contract and the attachments that are incorporated herein, precedence shall first be given to the provisions of this Contract followed by the attachments, in descending order, as indicated below:

- Attachment III – Terms and Conditions
- Attachment I – Standard Insurance Requirements
- Attachment II – Scope of Work

By signature below, the department head or his or her deputy certifies that no unauthorized alterations have been made to the Attachment III – "Terms and Conditions" and/or the Attachment I – "Standard Insurance Requirements."

Todd Farr

Typed or Printed Name

Signature

Date

This Contract and the above listed Attachments represent the entire undertaking between the parties.

CITY

CONTRACTOR

Date

Todd Farr, Chief of Police

Date

Nick Evans
ABC Nick's Pioneer Towing

Date

Elisa Arteaga, City Administrator

ATTACHMENT I

STANDARD INSURANCE REQUIREMENTS

Before the commencement of work, Contractor shall submit Certificates of Insurance and Endorsements evidencing that Contractor has obtained the following forms of coverage and minimal amounts specified:

A. MINIMUM SCOPE OF INSURANCE.

- 1.) Commercial General Liability coverage (Insurance Services Office (ISO) "occurrence" form CG 0001 1185).]
- 2.) Automobile Liability Insurance – standard coverage offered by insurance carriers licensed to sell auto liability insurance in California. Construction contracts only - Insurance Services Office's Business Auto Coverage form number CA 0001 0187 covering "any auto" and endorsement CA 0029 1288 Changes in Business Auto and Truckers Coverage forms - Insured Contract.
- 3.) Workers' Compensation Insurance. As required by the State of California with Statutory Limits and Employer's Liability Insurance with limits of no less than \$1,000,000 per accident for bodily injury and disease. *(Not required if Contractor provides written verification he or she has no employees.)*
- 4.) Professional Liability Insurance - when the contract involves professional services such as engineering architectural, legal, accounting, instructing, and consulting, professional liability insurance is required.

B. MINIMUM LIMITS OF INSURANCE.

- 1.) **General Liability:** At least \$1,000,000 combined single limit **per occurrence** coverage for bodily injury, personal injury and property damage, plus an annual aggregate of at least \$2,000,000. If a general aggregate limit is used, then either the general aggregate limit shall apply separately to this project/location, or the general aggregate limit shall be **twice** the required per occurrence limit. The contractor or contractor's insurance carrier shall notify City if incurred losses covered by the policy exceed 50% of the annual aggregate limit.
- 2.) **Automobile Liability:** At least \$100,000 to cover bodily injury for one person and \$300,000 for two or more persons, and \$50,000 to cover property damages. However, policy limits for construction projects shall be at least \$1,000,000 combined single limit per accident for bodily injury and property damage for autos used by the contractor to fulfill the requirements of this contract, and coverage shall be provided for "Any Auto", Code 1 as listed on the Accord form Certificate of Insurance.
- 3.) **Workers' Compensation and Employer's Liability:** Workers' Compensation insurance up to policy limits and Employer Liability insurance each with policy limits of at least \$1,000,000 for bodily injury or disease.
- 4.) **Professional Liability Insurance (Delete if not contracting for professional services)**
Professional liability insurance covering professional services shall be provided in an amount of at least \$1,000,000 per occurrence or \$1,000,000 or on a claims made basis. However, if coverage is written on a claims made basis, the policy shall be endorsed to provide at least a two-year extended reporting provision.

C. DEDUCTIBLES AND SELF-INSURED RETENTIONS.

Any deductibles or self-insured retention must be declared on certificates of insurance and approved by the City. At the option of the City, either the insurer shall reduce or eliminate such deductibles or self-insured retention as respects the City, its officers, officials, employees and

volunteers, or the Contractor shall procure a bond guaranteeing payment of losses and related investigations, claims administration and defense expenses.

D. OTHER INSURANCE PROVISIONS.

1.) General liability insurance policies shall be endorsed to state:

- a.) The City, its officers, officials, employees and volunteers are to be covered as insured as respects liability arising out of activities performed by or at the direction of the Contractor, including products and completed operations of the Contractor; premises owned, occupied or used by the Contractor; or automobiles owned, leased, hired or borrowed by Contractor. The coverage shall contain no special limitations on the scope of protection afforded to the City, its officers, officials, employees or volunteers.
- b.) Contractor's insurance coverage shall be primary insurance as respects the City, its officers, officials, employees, and volunteers. Any insurance or self-insurance maintained by the City, its officers, officials, employees or volunteers shall be excess of the Contractor's insurance and shall not contribute with it.
- c.) Contractor's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.

2.) Construction contracts. Construction contracts must also provide an endorsement for Automobile liability insurance, which includes the items listed in D1 above.

E. ACCEPTABILITY OF INSURANCE CARRIERS.

Insurance is to be placed with insurers who are licensed to sell insurance in the State of California and who possess a Best's rating of no less than A-: VII. If the contractor's insurance carrier is not licensed to sell insurance in the State of California, then the carrier must possess a Best rating of at least A: VIII. (For Best ratings go to <http://www.ambest.com/>)

F. VERIFICATION OF COVERAGE.

Contractor shall furnish the City certificates of insurance and original endorsements affecting coverage required by this clause. All certificates of insurance and endorsements are to be received by the City before work under the contract has begun. The City reserves the right to require complete, certified copies of all insurance policies required by this contract.

Certificates of insurance shall state that the insuring agency agrees to endeavor to mail to City written notice 30 days before any of the insurance policies described herein are cancelled.

Contractor agrees to notify City within two working days of any notice from an insuring agency that cancels, suspends, reduces in coverage or policy limits the insurance coverages described herein.

G. SUBCONTRACTORS.

Contractor shall include all subcontractors as insured under its policies or require all subcontractors to be insured under their own policies. If subcontractors are insured under their own policies, they shall be subject to all the requirements stated herein, including providing the City certificates of insurance and endorsements before beginning work under this contract.

ATTACHMENT II

SCOPE OF WORK

Unless indicated otherwise herein, the Contractor shall furnish all labor, materials, transportation, supervision and management, and pay all taxes required to complete the project described below:

CONTRACTOR RESPONSIBILITY

Contractor shall provide Citywide towing (exclusive of incorporated jurisdictions) and storage services for the Butte City Abandoned Vehicle Abatement Program, Nuisance Abatement Program and tows of Development Services vehicles.

1. **California Highway Patrol (CHP) Tow Services Agreement and Rotation Status.** Contractor shall:
 - Maintain membership in good standing on one or more of the California Highway Patrol (CHP) rotation lists for Butte City.
 - Comply with all conditions, meeting all requirements and consistently follow all protocols set forth within the Department of California Highway Patrol Tow Service Agreement.
 - Apply and follow said Tow Service Agreement standards as respects to services provided for Butte City and
 - Notify City immediately of any disciplinary actions resulting in letters of written reprimand, suspensions or termination of Contractor's CHP Tow Service Agreement.

Failure to apply the above-referenced standards, maintain good standing, or to notify City of any disciplinary action, shall be immediate cause for cancellation of this agreement, at the sole discretion of the City.

Should failure to maintain good standing impact the City programmatically or fiscally in their ability to provide towing services for the AVA program, City may hold Contractor liable for damages and seek restitution for breach of this agreement. Such restitution may be in the form of withholding payment for services provided.

City shall not be liable to pay for services provided while Contractor is on suspension or after termination from CHP rotation.

2. **Rules and Regulations of the Abandoned Vehicle Abatement Program.** Contractor shall have knowledge of and comply with regulations regarding the disposition of abandoned vehicles. Vehicles towed pursuant to Sections 2523, 22661, 22669 and 22851.3 of the California Vehicle code shall be transported to a CHP-approved storage facility for a designated 15-day period prior to disposal. At the conclusion of the storage period, with appropriately completed Department of Motor Vehicle (DMV) forms, Contractor may appropriately dispose of the vehicle(s).

Abated vehicles or parts thereof shall not be reconstructed or made operable unless the vehicle qualifies for restoration pursuant to Section 5004 of the Vehicle Code. Abandoned vehicles shall be disposed of by removal to a dismantler or to a scrap yard for processing as scrap. Vehicles towed under the Abandoned Vehicle Abatement program for which junk slips are not obtainable due to the vehicle value being in excess of the designated monetary value for junked vehicles may be sold via lien sale.

Vehicle Code and Government Codes may be found at <http://www.leginfo.ca.gov/calaw.html>.

3. Definition of Types of Tows

- A. **Priority Tow** – Tow services for vehicles that impact Health and Safety due to the location and/or condition of the vehicle(s) require the quickest response time.
- B. **Scheduled Tow** – Tow services not as critical in nature as "priority" tows, shall be scheduled between Code Enforcement and Contractor.

- C. **Standard Tow** – Motorcycles, passenger cars, SUVs, all light and medium duty pickup trucks and all utility trailers up to 20 feet. Miscellaneous parts and pieces of dismantled vehicles which belong to a towed vehicle will be considered as part of that vehicle's towing charges. Other parts that can be picked up manually (from different vehicles) will be done so without additional towing charges. Towing and dismantling of vehicles beyond this description are considered "oversize" tows.
- D. **Extraordinary Tow** – are determined at the sole discretion of Code Enforcement and may reflect unexpected difficulties encountered such as location of the vehicle making access difficult, etc.

4. **Response Times.** Contractor shall have the capacity to respond to single and/or multiple removals at any given time. City reserves the right to purchase towing services elsewhere, if necessary to provide for timely removal of vehicles in the event Contractor fails to perform within the required timeframes. In such instances, City shall have the right to deduct from any monies due, or that may become due to Contractor the difference between the price named in this agreement and the actual cost of purchased services to the City.

Contractor Response Times for Priority Tows:

Chico Local	<u>15</u> minutes	Chico Distant	<u>30</u> minutes
Oroville Local	<u>30</u> minutes	Oroville Distant	<u>45</u> minutes
Paradise Local	<u>30</u> minutes	Paradise Distant	<u>45</u> minutes
Gridley	<u>45</u> minutes		

5. **Storage Facilities.** All storage facilities used in the provision of services under this agreement shall be in compliance with applicable zoning regulations.
6. **On-site Inspections.** City reserves the right to perform on-site inspections to ascertain that recordkeeping, facilities and equipment are in accordance with requirements and meet the intentions of specifications outlined in this agreement and the CHP Tow Services Agreement. Contractor shall allow inspections upon request of the City during normal business hours. City shall give 24 hours advance notice.
7. **Invoicing and Recordkeeping.** Contractor shall demonstrate good recordkeeping practices. City shall be entitled to audit Contractor's books and records. Such books and records shall be retained by Contractor for a period of two years from the date of the final payment or until a City- audit is completed. Discrepancy in moneys owed to City shall be considered default of contract and remedy period shall be 30 days. This obligation for default shall survive the expiration of the contract for a period of two years.
- A. **Invoices for Payment due Contractor and Remittance Statements for Payment to City** shall be submitted in a manner acceptable to the City and in a timely manner. Invoices and Remittances shall be submitted to Development Services on no less than a monthly basis, or no later than ten days of obtaining Butte City Code Enforcement sign-off of the junk slip – whichever comes first. Invoices with junk slip Code Enforcement signatures dated over ten days from submission of the invoice shall be considered late and late invoices may not be honored at the sole discretion of the City.

Invoice and Remittance submissions shall include:

- Itemization of all 180's, referencing the City File Number (sequence of date/initials/number of tows (i.e. 011111W02), and
 - For Invoices: the cost of each tow, and total cost of tows per monthly invoice and
 - For Remittance payments: the payment for each tow, and the total payment for tows per monthly remittance statement, along with a check made out to the Butte City Treasurer.
- Copy of Form 180
- Code Enforcement-signed junk slip (signature dated no later than 10 days from invoice date)

- B. **Code Enforcement – Signing of Junk Slips.** Contractor shall be responsible for working with Code Enforcement to get junk slips signed on a routine, twice monthly, basis. Contractor shall be diligent in obtaining signed junk slips, from Code Enforcement as soon as possible after the fifteen day required storage period. Contractor shall notify City of any difficulty they may be having with timeliness in regards to getting junk slips signed so the City is aware of the problem and has an opportunity to verify this with Code Enforcement.
- C. **Form 180 Accountability.** Contractor shall account for all Form 180s. Copies of Form 180s shall be included with invoices and remittances and shall have one of the following status indicators:
- A Code Enforcement-signed junk slip
 - A copy of the receipt for vehicle owner-paid tow charges (see D. Owner Reclaiming Vehicles below)
 - Evidence of lien sale status (when monetary value of vehicle is too high for junk slip)

Unaccounted for Form 180s will be cause for investigation, including a review of Contractor records.

- D. **Owner Reclaiming Vehicles.** An owner of a towed, abandoned vehicle, upon submission of required proof of ownership and current DMV registration, may reclaim their vehicle by paying Contractor's reasonable prevailing towing and storage fees. The receipt shall include the owner's name, address, and phone number. Contractor shall submit a copy of the owner-paid receipt along with a copy of the Form 180 (with a notation on the Form 180 of "owner paid"), along with routine submission of invoices/remittances.
- E. **City Release of Vehicles.** Under unusual circumstances, with a written release from Code Enforcement, Contractor shall release towed/stored vehicles to the vehicle owner. If the owner of the vehicle is to pay reasonable fees, it will be handled as outlined in D. Owner Reclaiming Vehicles (above). If the City has already been invoiced for the tow cost, Contractor will issue a credit to the City along with the submission of monthly invoices. If the Contractor is required by the City, in writing, to return the vehicle to the site from which it was towed, in order to release the vehicle to the registered vehicle owner, Contractor shall be entitled to invoice the City the same towing charge (exclusive of any extra charges, storage charges, etc.) as the initial recovery tow (only) fee. However, if the Contractor is requested to release the vehicle to the registered owner from a storage yard, the City will not be charged any additional towing fees.
- F. **Contractor Liability for Exceeding Contract Maximum.** Contractor shall be responsible for tracking service charges delivered in the performance of this agreement and not exceeding contract monetary limits. Providing services in excess of contract monetary maximums will be at the risk of Contractor.
- G. **Contractor Liability for Provision of Required Insurance Documents.** Contractor shall be responsible for keeping up to date insurance information on file with City. Certificates of insurance and endorsements to policies which name the City as additional insured, shall be updated prior to the expiration of the previous documents on file. If Subcontractors are used, Contractor shall also be responsible for assuring that subcontractor's insurance information is kept up to date as well. The City reserves the right to withhold payments in the event of material non-compliance with this agreement clause.
- H. **Disposal of Trash or Waste Materials.** Contractor shall be responsible for lawful disposal of any trash or waste materials contained within any towed vehicle prior to final disposition of the vehicle at no additional charge to the City. Should Contractor discover hazardous materials within the vehicle, Contractor shall call "911".
8. **Physical Tow Locations.** Contractor shall remove abandoned vehicles from all types of properties and roadways, both improved and unimproved throughout the City. Property access and roadway widths will vary. Contractor's equipment shall be able to negotiate all types of properties and

roadways regardless of improvements. Should Contractor determine a vehicle to be non-accessible for removal, Contractor shall immediately notify City in writing (fax or email), at which time the City will determine whether the vehicle is still eligible for removal under the Abandoned Vehicle Abatement Program.

Contractor shall be required to remove abandoned vehicles from streams, wetlands, sloughs, ravines, or other difficult areas. Contractor shall remove vehicles from riparian (water courses) corridors and environmentally sensitive areas in a manner so as to minimize any further environmental damage.

9. **Non-exclusivity.** This agreement does not establish an exclusive contract between City of Butte and Contractor, nor does it constitute a commitment by Butte City, whether expressed or implied to supply any particular volume of work. The City expressly reserves all its rights, including, but not limited to the following: The right to utilize others to perform or supply work of the type outlined in this agreement.
10. **Subcontractors.** Contractor may use subcontractors provided they are in good standing on CHP rotation, have a signed agreement with Contractor and provide City with required insurance certificates and endorsements prior to performing work as a subcontractor under this agreement. Contractor shall provide City with a copy of the signed contract with subcontractor(s). Contractor shall assure that subcontractors maintain good standing in CHP rotation and shall hold subcontractors liable for meeting all performance criteria within this agreement. Contractor shall notify City immediately should that subcontractor relationship be terminated. City reserves the right to reject the use of any subcontractor(s).
11. **Funding** for this agreement is from State-imposed registration fees for funding of the Abandoned Vehicle Abatement Program. City reserves the right to limit services to the availability of Abandoned Vehicle Abatement funding for services performed via this agreement.
12. **Contractor Price Guarantee** Contractor guarantees prices to remain the same during the term of the agreement. If market conditions warrant, the City reserves the right to receive a better price (lower tow charges and/or higher payments to City). In the event of a tow charge price decline, or if Contractor contracts with another government entity for the same service at better prices than offered herein, with other terms and conditions being equal, then Contractor shall immediately extend those same prices to the City. If market conditions warrant an increase in price of tow charges, this would require renegotiation, a formal amendment to the contract and possibly the City going out for another Request for Proposal.
13. **Communication** is vital for the success of the contractual relationship entered into via this agreement.

CITY CONTACT INFORMATION:

Invoicing/Remittance
Accounts Payable & Receivable

Contract

Fax Number
Mailing Address

Gridley Finance Department
ap@gridley.ca.us

Elisa Arteaga 846-3631
earteaga@gridley.ca.us

(530) 846-3229
685 Kentucky Street
Gridley CA. 95948

ABC Nick's Pioneer Towing Information:

Contract/invoicing

(530) 534-8693

Contract

Nick Evans

(530) 534-8693

14. Contractor Compensation and Payment to City

It is estimated that payments to Contractor during the term of this contract shall not exceed \$25,000. Payments to City from Contractor are anticipated not to exceed \$25,000 – based on \$125 payment for each standard-size vehicle tow.

A schedule of tow charges, and payment schedule for standard-size tows follows:

	Local	Distant	No Charge to City	Charge to City	Payment to City
STANDARD TOWS					
Single Vehicles (Standard)	X			\$125.00 ea	
Multiple Vehicles - 4 car carrier	X				
OVERSIZE VEHICLES					
Truck with Overhead Camper	X				
Tractor Trailer	X			\$150.00	
Bus	X				
TRAVEL TRAILERS					
All	X			\$1360	
MOTOR HOMES					
All	X			\$1360	
	X				
	X				
	X				
LARGE PARTS					
Engines, transmissions, parts	X			\$25/part	
STORAGE FEES					
Storage fees per day				\$5/day	
COMMUNITY BENEFIT PROGRAMS					
Amnesty Programs					
Low/No Cost Days					
TOWING OF DEPARTMENT OF DEVELOPMENT SERVICES (DDS) VEHICLES					
Disabled DDS Vehicles					

CITY RESPONSIBILITY

Code Enforcement shall notify and contact Contractor as expediently as possible regarding vehicles needing to be towed. Code Enforcement shall sign-off on junk slips for vehicles after being stored the minimum fifteen days, twice monthly. City shall expediently process invoices with complete supporting documentation for timely payment.

Attachment III

TERMS AND CONDITIONS

1. **Scope of Work.** The work to be undertaken is identified in the attached "Attachment II – Scope of Work" which is made a part of this Contract.
2. **Reimbursement.** The work shall be performed for the Fixed price, Annual price, Monthly price or Hourly rate as indicated above in the variable information table, but shall not exceed the Not-to-Exceed Price if included in the variable information table. Reasonable expenses are authorized in addition to the Hourly Rate if both the Hourly Rate block and the block authorizing Reasonable Expenses are checked in the variable information table. Payment shall be made after the Project Manager or designee reviews and approves the work and after submittal of an invoice by the Contractor.
3. **City Project Manager.** The City project manager or designee for this undertaking who will receive payment invoices and answer questions related to the coordination of this undertaking is identified above in the variable information table.
4. **Independent Contractor.** Contractor is an independent contractor, working under his/her own supervision and direction and is not a representative or employee of City. Contractor agrees to file tax returns and pay all applicable taxes on amounts paid pursuant to this Contract.
5. **Confidentiality and Ownership.** The City retains the exclusive right of ownership to the work, products, inventions and confidential information produced for the City by the Contractor, and the Contractor shall not disclose any information, whether developed by the Contractor or given to the Contractor by the City.
6. **Termination.** This Contract may be terminated by either the City or Contractor by a thirty day written notice. Authorized costs incurred by the Contractor will be reimbursed up to the date of termination. Notwithstanding anything stated to the contrary herein, this Contract shall expire on the Completion Date indicated in the above Variable Information Table unless the Completion Date is modified by written amendment to this Contract.
7. **Indemnification.** Contractor agrees to accept responsibility for loss or damage to any person or entity, and to defend, indemnify, hold harmless and release the City, its officers, agents and employees from and against any and all actions, claims, damages, disabilities or expenses that may be asserted by any person or entity, including Contractor, to the extent arising out of or in connection with the negligent acts or omissions or willful misconduct in the performance by Contractor hereunder, whether or not there is concurrent negligence on the part of the City, but excluding liability due to the active negligence or willful misconduct of the City. This indemnification obligation is not limited in any way by any limitation on the amount or type of damages or compensation payable to or for Contractor or its agents under worker's compensation acts, disability benefit acts, or other employee benefits acts. Contractor shall be liable to City for any loss of or damage to City property arising out of or in connection with Contractor's negligence or willful misconduct.
8. **Insurance Requirements.** Contractor shall procure and maintain for the duration of this Contract, insurance against claims for injuries to persons or damages to property which may arise from, or be in connection with the performance of the Work hereunder by Contractor, Contractor's agents, representatives, employees and subcontractors. At the very least, Contractor shall maintain the insurance coverages, limits of coverage, and other insurance requirements as described in Attachment I to this Contract.

9. **Changes to the Contract.** Changes to this Contract may only be approved by written amendment to this Contract.
10. **Contractor's Standard of Care.** City has relied upon the professional ability and training of the Contractor as a material inducement to enter into this Contract. Contractor hereby warrants that all of Contractor's work will be performed in accordance with generally accepted and applicable professional practices and standards as well as the requirements of applicable Federal, State and local laws, it being understood that acceptance of Contractor's work by City shall not operate as a waiver or release.
11. **Termination for Exceeding Maximum Level of Expenditures.** Contracts exceeding the monetary limits delegated to the Purchasing Agent, or authorized deputies, are not valid unless duly executed by the Chair of the Board of Supervisors. If this Contract was executed for the City of Butte by the Purchasing Agent, or authorized deputy, this Contract shall automatically terminate on the date that the provision of services or personal property or incurring of expenses, the cumulative total of which, exceeds the amount prescribed by Government Code Section 25502.5 for personal services contracts or the amount prescribed by Public Contract Code Section 22032 (b) for public works contracts.
12. **Termination for Exceeding Maximum Term.** Contracts exceeding the three year term delegated to the Purchasing Agent, or authorized deputies, are not valid unless duly executed by the Chair of the Board of Supervisors. If this Contract was executed for the City of Butte by the Purchasing Agent, or authorized deputy, this Contract shall automatically terminate on the date that the term exceeds three years. Amendments to this Contract, or new Contracts for essentially the same purpose, shall not be valid beyond the three year limitation unless duly executed by the Chair of the Board of Supervisors.
13. **Compliance with Laws.** Contractor shall comply with all Federal, State and local laws, rules and regulations including, without limitation, any nondiscrimination laws.
14. **Applicable Law and Forum.** This Contract shall be construed and interpreted according to California law and any action to enforce the terms of this Contract for the breach thereof shall be brought and tried in the City of Butte.
15. **Contradictions in Terms and Conditions.** In the event of any contradictions in the terms and/or conditions of this Contract, these Attachment III TERMS AND CONDITIONS shall prevail.
16. **No Delegation or Assignment:** Provider shall not delegate, transfer or assign its duties or rights under this Agreement, either in whole or in part, directly or indirectly, by acquisition, asset sale, merger, change of control, operation of law or otherwise, without the prior written consent of City and any prohibited delegation or assignment shall render the contract in breach. Upon consent to any delegation, transfer or assignment, the parties will enter into an amendment to reflect the transfer and successor to Provider. City will not be obligated to make payment under the Agreement until such time that the amendment is entered into.

City Council Agenda Item #7
Staff Report

Date: April 7, 2025
To: Mayor and City Council
From: Elisa Arteaga, City Administrator

X	Regular
	Special
	Closed
	Emergency

Subject: Copier and Printer Lease Agreement

Recommendation

The City Council will consider approving a lease agreement with Global Office Inc. for the replacement of multiple copiers and printers. The proposed agreement includes a monthly lease payment of \$571.00.

Background

City Hall and the Police Department each have a copier that has been in use for the past five years and has now reached the end of its lease term. Additionally, several departments are using outdated printers that need replacement. To address these needs, staff recommends entering into a new lease agreement that includes three (3) new copiers and four (4) printers.

An informal bid process was conducted, and staff recommends selecting Global Office Inc. for the lease agreement. While Global Office Inc. did not submit the lowest bid, they provide Canon copiers, which are known for their reliability and strong focus on digital security. Canon holds the largest market share among copier brands, further demonstrating their dependability.

The proposed lease agreement spans 60 months and includes a monthly fee that covers the lease cost, toner, parts, and labor for any necessary maintenance.

Financial Impact

Funding is available as part of the 2024/25 adopted budget within all departments.

Compliance with City Council Strategic Plan or Budget Goals

This recommendation is in alignment with the City Council's Strategic Plan to ensure operational efficiency and enhance the reliability of City services.

Attachments

Advanced Document Concepts
Global Office, Inc.
Xerox Business Solutions

1/20/2025

A Technology Proposal Prepared For:



Canon Multi-Functional Devices – **OPTION 1**

City Hall - Canon imageRUNNER Advance DX C5850i –

50 black and color laser images/minute, 270 sheet document feeder, 2 x 550 + 2 x 1,500 sheet paper trays, staple finisher AB3 w/ hole punching & Staple free stapling

Police Dept. - Canon imageRUNNER Advance DX C5840i –

40 black and color laser images/minute, 270 sheet document feeder, 2 x 550 paper trays plus 2 x 1500 sheet trays, fax, staple finisher with staple free stapling.

Recreation - Canon imageRUNNER Advance DX C5860i –

60 black and color laser images/minute, 270 sheet document feeder, 2 x 550 + 2 x 1,500 sheet paper trays, Staple finisher AB3 w/ hole punching & staple free stapling

Brother Printers & Multi-Function Devices

City Hall finance– Brother Workhorse HL-L6415DW - (black printer)

Police Dept. report writing – Brother Workhorse HL-L6415DW (black printer)

Police Dept. dispatch – Brother Workhorse HL-L9310CDW (color printer)

Public Works – Brother Workhorse MFC-L9570CDW (color MFD)

Electric Dept. manager - Brother Workhorse HL-L9310CDW (color printer)

Electric Dept. office - Brother Workhorse MFC-L6915DW (black MFD)

60 Month FMV Lease Payment: \$571.00

- Pricing excludes sales tax
- Pricing based on CA. State NASPO contract # 140595
 - Cost per image includes all parts, labor and toner \$.006 black/\$.05 color
- Delivery, set-up, network deployment, and training included at no additional cost

1/20/2025

Proposed Canon Device Configurations:



Canon Multi-Functional Devices

City Hall

Canon imageRUNNER Advance DX C5850i
High Capacity Cassette Feeding Unit-C1
Staple Finisher-AB3
Buffer Pass Unit-P2
2/3 Hole Puncher Unit-A1



Police Dept.

Canon imageRUNNER Advance DX 5840
Inner Staple Finisher
Super G3 Fax Board
High Capacity Cassette Feeding Unit-C1



Recreation

Canon imageRUNNER Advance DX C5860i
High Capacity Cassette Feeding Unit-C1
Staple Finisher-AB3
Buffer Pass Unit-P2
2/3 Hole Puncher Unit-A1



1/20/2025

Proposed Brother Device Configurations:



Brother Printers & Multi-Function Devices

City Hall finance

Police Dept. report writing

Brother Workhorse HL-L6415DW

Black laser printer



Police Dept. dispatch

Electric Dept. manager

Brother Workhorse HL-L9310CDW

color laser printer



Public Works

Brother Workhorse MFC-L9570CDW

color laser MFD



Electric Dept. office

Brother Workhorse MFC-L6915DW

black laser MFD





702 Nord Avenue • P.O. Box 3870 • Chico, CA 95927

PROPOSAL

Prepared For

City of Gridley
685 Kentucky Street
Gridley, Ca. 95948

March 12, 2025

2 ea. Kyocera TASKalfa 6054ci Color MFP \$550.00 per month, plus tax
1 ea. Kyocera TASKalfa 4054ci Color MFP
3 ea. Kyocera TASKalfa MA4500ci Color MFP
1 ea. Kyocera MA5500ifx Monochrome MFP
2 ea. Kyocera PA5000x Monochrome Printer

• 60 Month, 0 Down, FMV Lease

*Omnia Partnership Program #R191102

Features: Kyocera TASKalfa 6054ci

- 60 pages per minute b/w & color
- 4800 x1200 dpi print resolution
- 36 GB RAM & 320 GB HDD
- Document, Device & Network Security Protocols
- Dual Scan Document Processor (274 ipm / 320 Original capacity)
- Mixed originals
- External Stapler/Finisher (65 Sheet Staple)
- Hole Punch (2 & 3 Hole)
- Automatic duplexing
- Network print interface
- Network scan interface
- Dual 500 sheet paper trays
- Dual 1,500 sheet paper deck
- Up to 12" x 18" paper
- 150 sheet bypass tray
- Power filter device
- RF Card Reader (1 unit)
- Includes Professional Services
- Includes installation, setup, training and IT services for up to for printing, scanning, & faxing
- Includes the Lease payoff and trade in of Kyocera TASKalfa 6053ci ID# 5038 & M3540idn ID# 3830

530 / 893-8711 • 530 / 893-9027 fax • 530 / 893-8714 service

DIGITAL COPIERS/PRINTERS • LASER PRINTERS • DOCUMENT ARCHIVING SYSTEMS • FAX MACHINES • SCANNERS • MAILING SYSTEMS
COMPREHENSIVE TECHNICAL SUPPORT • PRINTING SUPPLIES

Features: Kyocera TASKalfa 4054ci

- 40 pages per minute b/w & color
- 4800 x1200 dpi print resolution
- 36 GB RAM & 320 GB HDD
- Document, Device & Network Security Protocols
- Dual Scan Document Processor (274 ipm / 320 Original capacity)
- Mixed originals
- Internal Stapler/Finisher (50 Sheet Staple)
- Hole Punch (2 & 3 Hole)
- Automatic duplexing
- Network fax interface
- Network print interface
- Network scan interface
- Dual 500 sheet paper trays
- Dual 1,500 sheet paper deck
- Up to 12" x 18" paper
- 150 sheet bypass tray
- Power filter device
- RF Card Reader (1 unit)
- Includes Professional Services
- Includes installation, setup, training and IT services for up to for printing, scanning, & faxing
- Includes the Lease payoff and trade in of Kyocera TASKalfa 4003i ID# 5252

Features: Kyocera TASKalfa MA4500ci

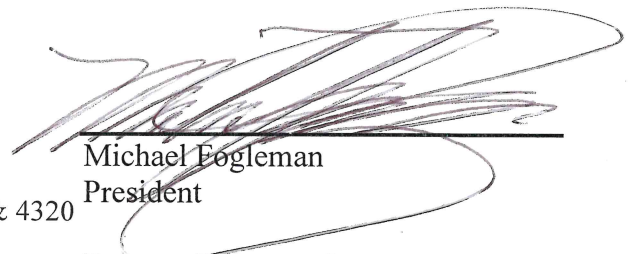
- 47 pages per minute b/w & color
- 1200 dpi print resolution
- 32 GB RAM
- Document, Device & Network Security Protocols
- Dual Scan Document Processor (122 ipm / 100 Original capacity)
- Mixed originals
- Automatic duplexing
- Network print interface
- Network scan interface
- 550 sheet paper trays
- Up to "8 1/2 x 14" paper
- 100 sheet bypass tray
- Power filter device
- Includes Professional Services
- Includes installation, setup, training and IT services for up to for printing, scanning, & faxing
- Includes the Lease payoff and trade in of Kyocera M6535cidn ID# 4299 & M6635cidn ID# 4920 & 5330
530 / 893-8711 • 530 / 893-9027 fax • 530 / 893-8714 service

Features: Kyocera MA5500ifx

- 57 pages per minute b/w
- 1200 dpi print resolution
- 1.5 GB RAM
- Document, Device & Network Security Protocols
- Dual Scan Document Processor (122 ipm / 100 Original capacity)
- Mixed originals
- Automatic duplexing
- Network print interface
- Network scan interface
- 550 sheet paper trays
- Up to "8 1/2 x 14" paper
- 100 sheet bypass tray
- Power filter device
- Includes Professional Services
- Includes installation, setup, training and IT services for up to for printing, scanning, & faxing
- Includes the Lease payoff and trade in of Kyocera M3645idn ID# 5187

Features: Kyocera PA5000x

- 52 pages per minute b/w
- 1200 dpi
- 512 MB RAM
- Automatic duplexing
- Network print interface
- Dual 500 sheet paper trays
- Up to "8 1/2 x 14" paper
- 100 sheet bypass tray
- Power filter devi
- Includes professional services
- Includes installation, setup, training and IT services for printing
- Includes the Lease payoff and trade in of Kyocera P3150dn ID# 5378 & P3050dn ID# 4319 & 4320



Michael Fogleman
President

Maintenance Program: (All Devices)

Billed monthly @ \$.005 per b/w page
& \$.025 or \$.05 per color page.
Covers all parts, labor, maintenance
and supplies; excluding paper & staples.

** Color pages with less than 3% total color image fill
will be billed @ \$.025 per page.*

***Equipment carries a 5-year performance guarantee.*

Proposal Accepted:

By _____

Title _____

Date _____

530 / 893-8711 • 530 / 893-9027 fax • 530 / 893-8714 service

Cost Analysis

Prepared For

City of Gridley
685 Kentucky Street
Gridley, Ca. 95948

March 12, 2025

**Kyocera TASKalfa 6054ci (2 ea.), TASKalfa 4054ci, TASKalfa MA4500ci (3 ea.),
MA5500ifx & PA5000x (2 ea.)**

Current Cost:

1.) Kyocera Lease Payment	\$763.00 per month
2.) Service & Supplies for 14,817 b/w pages	\$202.15 per month
3.) Service & Supplies for 1,950 reduced color pages	\$110.53 per month
4.) Service & Supplies for 12,106 normal color pages	<u>\$1,350.76 per month</u>
Total Monthly Cost	\$2,426.44

Proposed Cost:

1.) Kyocera Lease Payment	\$550.00 per month
2.) Service & Supplies for 14,817 b/w pages	\$74.11 per month
3.) Service & Supplies for 1,950 reduced color pages	\$48.75 per month
4.) Service & Supplies for 12,106 normal color pages	<u>\$605.32 per month</u>
Total Monthly Cost	\$1,278.18

Monthly Savings \$1,148.26

Annual Savings \$13,779.12

Total Program Savings \$68,885.60

530 / 893-8711 • 530 / 893-9027 fax • 530 / 893-8714 service

**DIGITAL COPIERS/PRINTERS • LASER PRINTERS • DOCUMENT ARCHIVING SYSTEMS • FAX MACHINES • SCANNERS • MAILING SYSTEMS
COMPREHENSIVE TECHNICAL SUPPORT • PRINTING SUPPLIES**



City of Gridley

Presentation on Replacement Solution for MFP and Printer Fleets

*This proposal has been prepared exclusively for The City of Gridley. This is proprietary information and is intended to be held in confidence by both XBS West and The City of Gridley.

Prepared by Katrina Eliante, Sales Manager 530-514-8971 November 25th, 2024

xerox™ Business Solutions



New Technology & Next Generation Services

Recommended Devices- Copiers

Xerox AltaLink C8255 - Color MFP

With booklet maker finisher with 2/3 hole punch



Xerox AltaLink B8255 - Mono MFP



Recommended Devices- Mono Printers

Xerox VersaLink B415dn – Mono Desktop MFP



Xerox VersaLink B410dn - Mono Printer



Recommended Devices- Color Printers

Xerox VersaLink C415dn – Color Desktop MFP



Xerox VersaLink C410dn - Color Printer



The most security-minded businesses and governments choose Xerox.



10/10
Top Global
Banks



10/10
Largest
Universities



All 50
U.S. State
Governments

- Comprehensive Security: Prevent, Detect, Protect
- Real-Time Threat Response with Best-in-Class Security Partners
- The Only FedRAMP-authorized cloud-based Managed Print Services Provider

xerox™ Business Solutions

End to End Security Protection

Safe Devices

- Comprehensive firmware verification
- Advanced, built-in McAfee software to prevent corrupted files or malicious attacks⁽¹⁾
- Automatic network discovery and compliance settings
- Automatic inspection against baseline firmware / security policy
- Proactive remediation and SIEM reporting with full audit logs

Safe Documents

- Reporting and insight on device behavior, usage and settings across fleet
- User authentication, pin code or card release for pull printing, so documents aren't left at device
- Role-based access control
- Data insight to guide behavior changes to use print resources more efficiently
- Lock down email fields to limit scan destinations

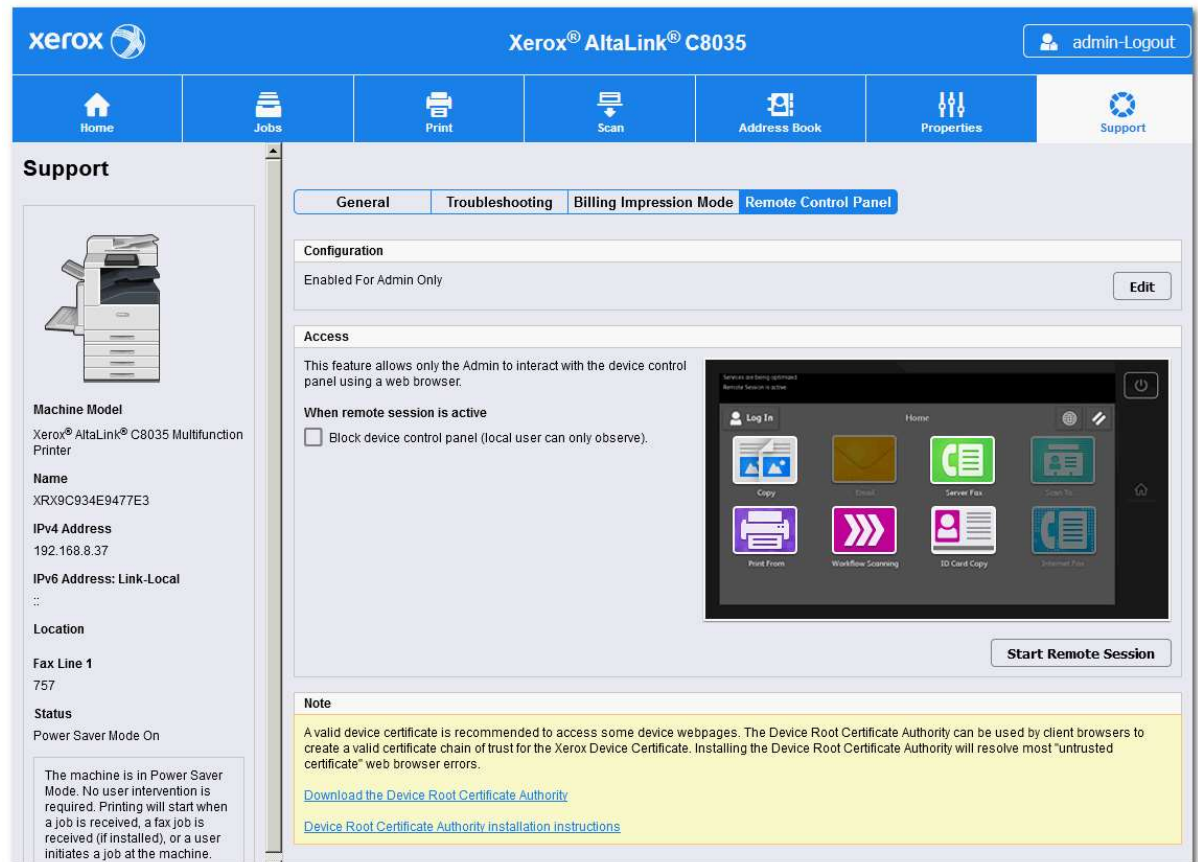
Safe Data

- Data encryption
- Delete stored data using NIST and US DoD approved methodologies
- Efficient on-boarding with health check, proactive monitoring and resolution
- Print policies and rules-based functionality to improve end-user compliance
- Digitally signed, encrypted and password-protected file formats for scanned information

(1) Xerox® Altalink® and Xerox® ConnectKey® 1.0, 1.5, 2.0i devices

Remote Control Panel

- Enables end users to view and operate the MFP interface without being present at the physical device
- Web User Interface provides remote emulation of the device control panel
- All user and administrative functions can be accessed using the remote control panel.



ConnectKey User Interface

Xerox® ConnectKey Intuitive User Experience

A reengineered user interface that delivers a true “mobile device” experience

- Large capacitive touch screens enable gestures, swipe, scroll – just as you would expect from your smart device
- Completely customizable user interface for maximizing workplace productivity



Xerox App Gallery



Connect to leading cloud applications to print from and scan to the cloud: Box, OneDrive, Google Drive and more

STREAMLINE WORKFLOW
AUTOMATE COMPLEX
TASKS

Enhanced Service & Support Solutions

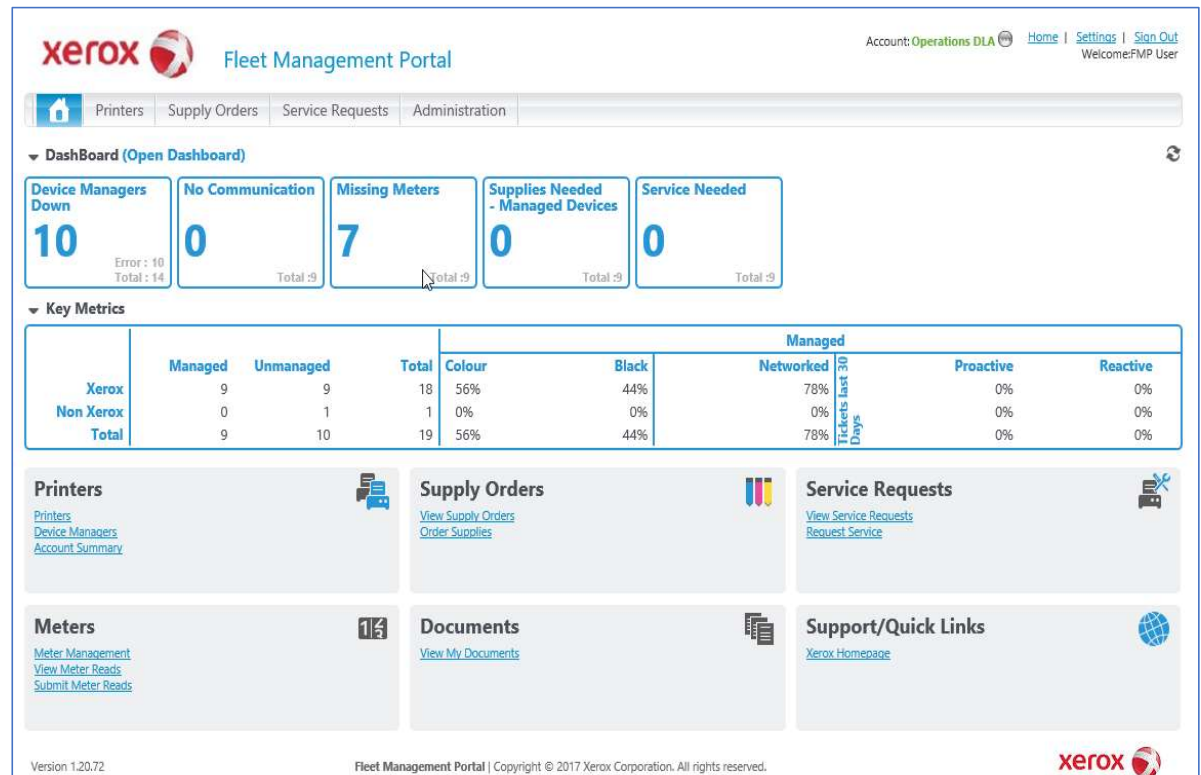
Fleet Management Portal

Dashboard and the Account
Key Metrics on homepage
viewed at login (Partner)

Multi-function drop down
navigation bar

Simplified Content panels- only
shows those that are
needed

Improved viewing across
whatever devices you might
be using to display the
portal



Proposed Pricing

Proposed Solution for The City of Gridley

Option One: 60 Month Lease of Copiers and Printers with Service Included

Location	Qty	Model	Description
City Hall	2	C8255H	
Recreation	2	097S05025	BR BOOKLET MAKER Finisher w/ 2/3 Hole Punch
	2	497K17440	**Horizontal Transport Kit for BR Finisher
Police	1	B8255H	
	1	497K22670	1 Line Fax
BW Printer	2	B410dn	
BW A4 MFP	1	B415dn	
CLR Printer	2	C410	
CLR A4 MFP	1	C415dn	
	1	097N02468	550-Sheet Paper Tray with integrated 100-Sheet Bypass Tray (YZR)

Copier Service Pricing

*All Service, Toner, Parts
and Supplies Included
Excludes Paper and Staples*

Priced Per Copy:

Black Copiers: \$ 0.004

Color Copiers: \$0.035

Managed Print Service Pricing

*All Service, Toner, Parts
and Supplies Included.
Excludes Paper and Staples*

Priced Per Copy:

Black Printers: \$0.0075

Color Printers: \$0.055

60 Month Lease For All Devices: \$496.38 plus tax

All Pricing based on an installation date before December 31, 2024

xerox™ Business Solutions

Proposed Solution for The City of Gridley

Option Two: 60 Month Lease of Copiers and One-time purchase of Printers with Service Included

Location	Qty	Model	Description
City Hall	2	C8255H	
Recreation	2	097S05025	BR BOOKLET MAKER Finisher w/ 2/3 Hole Punch
	2	497K17440	**Horizontal Transport Kit for BR Finisher
Police	1	B8255H	
	1	497K22670	1 Line Fax
BW Printer	2	B410dn	
BW A4 MFP	1	B415dn	
CLR Printer	2	C410	
CLR A4 MFP	1	C415dn	
	1	097N02468	550-Sheet Paper Tray with integrated 100-Sheet Bypass Tray (YZR)

60 Month Lease For Three Copiers: \$413.13 plus tax

Purchase of Six Printers: \$3,925.32 plus tax

All Pricing based on an installation date before December 31, 2024

Copier Service Pricing

*All Service, Toner, Parts
and Supplies Included
Excludes Paper and Staples*

Priced Per Copy:

Black Copiers: \$ 0.004

Color Copiers: \$0.035

Managed Print Service Pricing


*All Service, Toner, Parts
and Supplies Included.
Excludes Paper and Staples*

Priced Per Copy:

Black Printers: \$0.0075

Color Printers: \$0.055

xerox™ Business Solutions

A background image showing two business professionals in a meeting. One person is writing on a notepad while the other looks on. A laptop is visible on the table. The image is semi-transparent, allowing the text to be overlaid clearly.

xerox[™] Business Solutions