

Gridley City Council – Amended* City Council Meeting Agenda

Tuesday, February 19, 2019; 6:00 pm
Gridley City Hall, 685 Kentucky Street, Gridley, CA 95948

“Our purpose is to continuously enhance our community’s vitality and overall quality of life. We are committed to providing high quality, cost-effective municipal services and forming productive partnerships with our residents and regional organizations. We collectively develop, share, and are guided by a clear vision, values, and meaningful objectives.”

CALL TO ORDER - Mayor Johnson

ROLL CALL - Recording Secretary

PLEDGE OF ALLEGIANCE – Councilmember Hall

INVOCATION – Pastor Branden Heskett, Christian Life Church of Gridley

PROCLAMATIONS – None

NEW AND PROMOTED EMPLOYEES

- Swearing in of Officer Homero Rodriguez

COMMUNITY PARTICIPATION FORUM - *Members of the public may address the City Council on matters not listed on the agenda. The City Council may not discuss nor take action on any community participation item brought forward by a member of the community. Comments are requested to be limited to three (3) minutes.*

CONSENT AGENDA – *Items on the Consent Agenda are considered routine and acted upon by one motion. Any Council member may request that an item be removed for separate consideration. The City Council may only make minor comments; otherwise the item should be removed from the Consent Agenda and placed as the first item(s) under “Items for Council Consideration”.*

1. City Council minutes dated February 4th, 2019

PUBLIC HEARING – None

ITEMS FOR COUNCIL CONSIDERATION

2. Council Authorization to fund Butte County Interagency Narcotics Task Force (BINTF) Participation and Assignment of two Community Service Officers
3. Approval of the Purchase of the Tyler Systems Integrated Financial Software System

CITY STAFF AND COUNCIL COMMITTEE REPORTS - *Brief updates from City staff and brief reports on conferences, seminars, and meetings attended by the Mayor and City Council members, if any.*

POTENTIAL FUTURE CITY COUNCIL ITEMS - (Appearing on the Agenda within 30-90 days):

Discussion to fill Council Vacancy	3/4/2019
Approval of FY 17/18 Audit	3/18/2019
Fire Vehicle Purchase	3/18/2019

CLOSED SESSION –

1. Government Code 54757 - Public Employee Performance Evaluation, Interim Police Chief
2. *Government Code 54956.9 – Conference with Legal Counsel concerning existing litigation – The matter of Jose Jimenez, Claim No. NCWA-557377.

ADJOURNMENT – adjourning to the next regularly scheduled meeting on Monday, March 4th, 2019

NOTE 1: POSTING OF AGENDA- This agenda was posted on the public bulletin board at City Hall at or before 6:00 p.m., February 15th, 2019, in accordance with Government Code Section 54954.2. This agenda along with all attachments is available for public viewing online at www.gridley.ca.us and at the Administration counter in City Hall, 685 Kentucky Street, Gridley, CA.

NOTE 2: REGARDING UNSCHEDULED MATTERS – In accordance with state law, it shall be the policy of this Council that no action shall be taken on any item presented during the public forum or on unscheduled matters unless the Council, by majority vote, determines that an emergency situation exists, or, unless the Council by a two-thirds vote finds that the need to take action arose subsequent to the posting of this agenda.

Gridley City Council – DRAFT City Council Meeting Minutes

Monday, February 4, 2019; 6:00 pm
Gridley City Hall, 685 Kentucky Street, Gridley, CA 95948

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CALL TO ORDER

Mayor Johnson called the meeting to order at 6:00 p.m.

ROLL CALL

Council members

Present: Hall, Borges, Johnson, Williams
Absent: None
Arriving after roll call: None

Staff present:

Paul Eckert, City Administrator
Tony Galyean, City Attorney
Juan Solis, Finance Director
Al Byers, Police Chief
Daryl Dye, Utilities Director

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Council member Borges.

INVOCATION

The invocation was provided by Pastor Bill Hammond of the Lighthouse Tabernacle.

PROCLAMATIONS

The National Teen Dating Violence Prevention and Awareness Month Proclamation for February 2019 was read by Mayor Johnson and accepted by Erick Garcia on behalf of Catalyst.

COMMUNITY PARTICIPATION FORUM

Jonetta Nicholson, a resident of Heron Landing, expressed concern about dogs not being picked up after by their owners, drivers speeding in the neighborhood and a light out on the walking path in Heron Landing.

CONSENT AGENDA

1. City Council minutes dated December 28, 2018, and January 7, 2019

Motion to approve the consent agenda by Council member Borges, seconded by Vice Mayor Williams

ROLL CALL VOTE

Ayes: Hall, Johnson, Borges, Williams

Motion passed, 4-0

PUBLIC HEARING – None

ITEMS FOR COUNCIL CONSIDERATION

2. New Financial Software Review and Discussion

Finance Director Juan Solis gave a power point presentation that highlighted the pros and cons of two different financial software options. This was an informational item; no action was taken.

CITY STAFF AND COUNCIL COMMITTEE REPORTS

Council member Borges reported that he attended meetings of the Butte County Air Quality and Butte County Association of Governments.

POTENTIAL FUTURE CITY COUNCIL ITEMS - (Appearing on the Agenda within 30-90 days):

Approval of FY 17/18 Audit	2/19/2019
Fire Vehicle Purchase	2/19/2019

CLOSED SESSION - Government Code 54757 - Public Employee Performance Evaluation, Interim Police Chief

At 6:40 p.m. Council went into Closed Session.

ADJOURNMENT

Council came out of Closed Session at 7:45 p.m. with no reportable action and with no further items for discussion adjourned to the next regularly scheduled meeting on February 19, 2019.

Paul Eckert, City Clerk

City Council Agenda Item #2
Staff Report

Date: February 19, 2019
To: Mayor and City Council
From: Allen Byers, Chief of Police
Subject: Council Authorization to fund Butte County Interagency Narcotics Task Force (BINTF) Participation and Assignment of two Community Service Officers

X	Regular
	Special
	Closed
	Emergency

Recommendation

Staff respectfully requests the City Council authorize funding of: 1) the BINTF (Butte Interagency Narcotics Task Force) participation fee; and 2) two Community Service Officers

Background

In January of this year the City Council authorized the FEMA housing project to assist survivors of the Camp Fire in Paradise. The Police Department is highly supportive of the efforts to assist our neighbors in need. As part of this project, the Police Department proposed a plan which included adding staffing in order to assist our community with the anticipated population increase.

It's proposed the City add two Community Service Officers (CSO) positions to the Police Department staffing. Community Service Officers may be recruited and trained in a relatively short period of time (approximately 90 days) in order to assist the increased housing impacts. Community Service Officers will also be cross trained in Code Enforcement and Dispatch which increases their value to the City. The annual cost of an entry level Community Service Officer is \$66,222 which includes all benefits.

It is also proposed the City re-establish its participation in the BINTF program. The Police Department would assign an existing detective two day a week to the task force, resulting in significant savings from our past participation in the BINTF program. No additional Officers will be added to become a member of the task force. The annual cost to participate in BINTF is \$12,500. As discussed, participation in BINTF provides the City access to the task force to investigate major narcotics cases and other major incidents that may be beyond the department's capacities.

It's important the City moves forward on these positions in order to have them in place and trained by the time our community experiences the anticipated population increase.

Financial Impact

Two Community Service Officers	\$66,222 x 2	\$132,444
<u>B.I.N.T.F. fees</u>		<u>\$12,500</u>
Total Annual		\$144,944

The two proposed positions will be funded through FEMA revenue for two years and will be subject to reassessment of resources before the two-year period expires.

Compliance with City Council Strategic Plan or Budget Goals

This recommendation is consistent with our ongoing effort to be responsive and transparent regarding all business transactions and financial matters.

City Council Agenda Item #3
Staff Report

Date: February 19, 2019
To: Mayor and City Council
From: Juan Solis, Finance Director
Subject: Approval of the Purchase of the Tyler Systems Integrated Financial Software System

X	Regular
	Special
	Closed
	Emergency

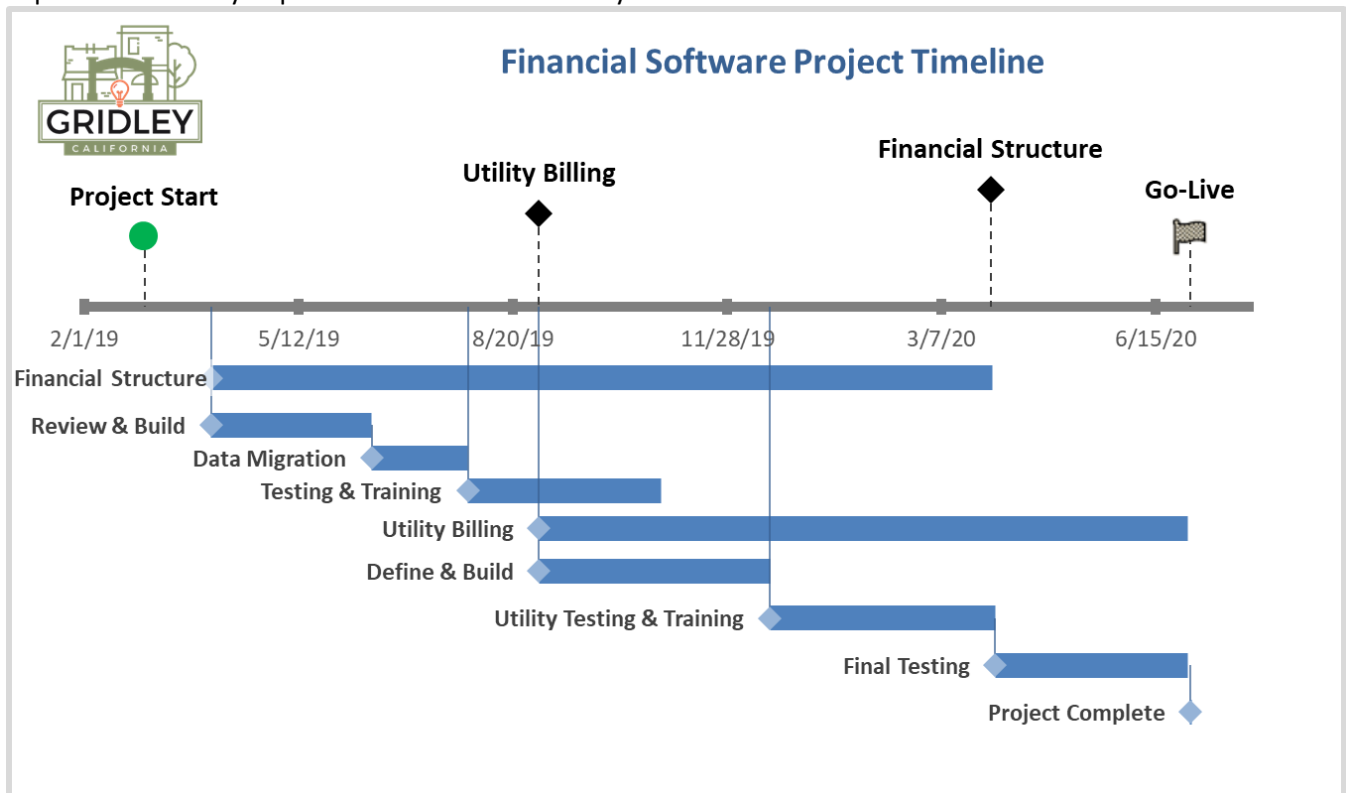
Recommendation

City staff respectfully requests that the City Council consider and approve of the purchase of the integrated Tyler Systems Financial Software, currently included in the City’s Budget and Capital Improvement Plan. Staff requests that the City Administrator be permitted to sign the purchase agreement. As discussed with the City Council, the City Attorney will pre-approve the agreement to ensure appropriate protections for the City.

Background

The City of Gridley has operated the current financial software (MOMS) for over 25 years. The current software is inefficient and requires excessive manual interaction. Additionally, the current software creates audit discrepancies and cannot accommodate best practice business processes. The current system is causing the City additional staff hours, revenue leakage, and diminishing quality customer service.

As shared with the City Council and public at the February 4th City Council meeting, the City previously conducted extensive reviews of software options and has subsequently negotiated a contract with the selected software provider that is within the budgeted limits. The final negotiated price for Tyler Systems is \$149,964, breaking down as \$108,500 one-time set-up fees and \$41,464 recurring maintenance agreement. Approving the recommended software aligns with the timeline shared at the February 4th Council meeting. The project is expected to be fully implemented in time for fiscal year 2020-2021.



Fiscal Impact

New integrated financial software represents a major improvement to the business processes for the City of Gridley. Major efficiencies will be gained through improved productivity, automation, and best practice processes. Revenue will be improved through better auditing mechanisms and improved reporting.

Compliance with City Council Strategic Plan or Budget Goals

The City Council and City staff are committed to provide the best possible financial practices and the highest possible transparency regarding all financial transactions. This presentation is consistent with our ongoing effort to be responsive and transparent regarding all financial matters, as well as be congruent with best financial practices.

Attachments - None