

Gridley City Council – Regular City Council Meeting Agenda

Tuesday, September 4, 2018; 6:00 pm
Gridley City Hall, 685 Kentucky Street, Gridley, CA 95948

“Our purpose is to continuously enhance our community’s vitality and overall quality of life. We are committed to providing high quality, cost-effective municipal services and forming productive partnerships with our residents and regional organizations. We collectively develop, share, and are guided by a clear vision, values, and meaningful objectives.”

CALL TO ORDER - Mayor Hall

ROLL CALL - Recording Secretary

PLEDGE OF ALLEGIANCE – Mayor Hall

INVOCATION – Pastor Ed Lucas, Gridley Christian Church

PROCLAMATIONS – None

COMMUNITY PARTICIPATION FORUM - *Members of the public may address the City Council on matters not listed on the agenda. The City Council may not discuss nor take action on any community participation item brought forward by a member of the community. Comments are requested to be limited to three (3) minutes.*

CONSENT AGENDA – *Items 1 through 3 of the Consent Agenda and are considered routine and acted upon by one motion. Any Council member may request that an item be removed for separate consideration. The City Council may only make minor comments; otherwise the item should be removed from the Consent Agenda and placed as the first item(s) under “Items for Council Consideration”.*

1. City Services Update
2. City Council minutes dated August 6, 2018

PUBLIC HEARING – None

ITEMS FOR COUNCIL CONSIDERATION - None

CITY STAFF AND COUNCIL COMMITTEE REPORTS - *Brief updates from City staff and brief reports on conferences, seminars, and meetings attended by the Mayor and City Council members, if any.*

POTENTIAL FUTURE CITY COUNCIL ITEMS - (Appearing on the Agenda within 30-90 days):

Weed Abatement Liens	9/17/2018
Police Dispatch Procedures	9/17/2018
Kick-off of Zero Based Budget Process	9/17/2018

*****RECOGNITION OF RETIRED EMPLOYEE, GARY DAVIDSON*****

Refreshment Break

CLOSED SESSION

3. Government Code 54956.95 - Conference with Legal Counsel to Discuss Anticipated Litigation – Workplace injury liability claim by Jennifer Carpenter

ADJOURNMENT – adjourning to the next regularly scheduled meeting on September 17, 2018

NOTE 1: POSTING OF AGENDA- This agenda was posted on the public bulletin board at City Hall at or before 6:00 p.m., August 31, 2018, in accordance with Government Code Section 54954.2. This agenda along with all attachments is available for public viewing online at www.gridley.ca.us and at the Administration counter in City Hall, 685 Kentucky Street, Gridley, CA.

NOTE 2: REGARDING UNSCHEDULED MATTERS – In accordance with state law, it shall be the policy of this Council that no action shall be taken on any item presented during the public forum or on unscheduled matters unless the Council, by majority vote, determines that an emergency situation exists, or, unless the Council by a two-thirds vote finds that the need to take action arose subsequent to the posting of this agenda.

City Council Agenda Item #1
Staff Report

Date: September 4, 2018
To: Mayor and City Council
From: Paul Eckert, City Administrator
Subject: City Services Update

X	Regular
	Special
	Closed
	Emergency

Recommendation

No Action is required.

Background

The Weekly Update is provided to the Mayor and City Council in keeping with the Council's commitment to ensure that all members of our community are fully informed of all City activities and initiatives. The Update is shared online at <http://www.gridley.ca.us/>. The Update is also shared timely with all City of Gridley coworkers.

Compliance with City Council Strategic Plan or Budget Goals

Sharing of the City Services Update is consistent with our ongoing efforts to transparently share all City financial and budgetary information and to keep our community members informed.

Financial Impact

There are no financial impacts associated with this Agenda item.

Attachments

City Services Update

City of Gridley

To: Mayor Hall and City Councilmembers
From: Paul Eckert, City Administrator
Subject: City Services Weekly Update
Date: August 21, 2018

Thank you for your leadership and dedication to the Gridley community! This Weekly Update is intended to provide useful and timely updates to the Gridley Community, Visitors, our Elected Officials, and our City Coworkers. We regret if we have inadvertently omitted useful items from this report. As always, your input and guidance are appreciated. Please send any response to me directly and do not “copy all.”

City Administrator/City Council/Information Technology

- New Boat Docks – The new Boat Docks will be installed this week. Crews installed informational signs at the Boat Ramp Park informing users that the Park will be closed August 20 to August 22 while the new Boat Docks are installed at the City’s Boat Ramp Park on the Feather River.
- Butte County Fair – Special thanks to City Electric, Public Works, Police, and Fire personnel as they continue to partner with the Butte County Fair Board to ensure a safe and successful event this coming week, August 23rd to 26th.
- Dispatch Services – The effort to outsource parts of Dispatch Services with the County of Butte began on July 12. Initial testing has been completed and Virtual CAD (Computer Aided Dispatching) stations have been created. Routes between the two agencies have been opened and tested to ensure connectivity and stability. A variety of additional business processes and technical issues are currently being developed, including a process for Utility dispatch. We will be meeting with the County Sheriff’s staff this week to develop next steps.
- Street Resurfacing – In keeping with a top priority of the City Council, the City has committed \$130,000 to repave streets including portions of Kentucky Ohio, Spruce, and Vermont Streets. Public Works Crews, with the outstanding assistance of the Electric Department paved portions of Kentucky and Ohio Streets between Spruce and Sycamore; Vermont Street between Spruce and Peach; and finished the bad areas on Spruce Street between Indiana and West Biggs Gridley Road. Crews put down approximately 870 tons of AC.
- Economic Development - The City Administrator is currently working with several prospects and the State Economic Development Office, congressional representatives, local economic development leaders, site selectors, and property owners, regarding the marketing of the Cannery area properties.
- Arco AMPM – The project is moving smoothly. Demolition of the former McConnell Chevrolet building was recently completed. Construction will begin in the next few weeks. Gridley Electric Crews continue preparations for the project including the installation of a primary pedestal located on Fairview Drive.



Engineering/Planning/Building/Code Enforcement

- Engineering Update - City Engineer Trin Campos is coordinating our Team efforts for sewer, water, and road grant funding applications. Trin’s also been active with several new projects and continues to focus on developing plans for street improvements.
- Building Permit Activity continues at a brisk rate.

Finance

- The Finance Department is active with the development of a wide array of budget development activities, grant responsibilities, payroll and benefits improvements, worker’s compensation cases, and organization of all work areas and file systems. Emphasis is being placed on complying with the City’s records retention policy.
- Adopted Operating Budget and Capital Improvement Plan – The FY 18-19 Citywide Operating Budget was shared with the City and the Public at four public meetings and was adopted on June 25. We greatly appreciate the City Council’s commitment to Gridley’s fiscal well-being. The entire public budget document will be provided in early September.
- The Finance Department, Information Technology, City Administrator, and Electric and Public Works Leadership continue working to improve our utility billing processes.
- Ridership details for the City’s Feather Flyer follow below:

Month	Year	Passengers	Days of Service	Riders Per Day	Total Miles	Average of Daily Miles
July	2017	606	20	30	1154	58
August	2017	584	23	25	1221	53
September	2017	892	21	42	1149	46
October	2017	693	22	32	1363	62
November	2017	624	18	35	1225	68
December	2017	641	19	34	1266	67
January	2018	735	21	35	1486	71
February	2018	705	19	34	1382	72
March	2018	805	22	37	1545	70
April	2018	741	21	35	1435	68
May	2018	779 Fishing Day 232	22	35	1655	75
June	2018	700	21	33	1395	66
July	2018	644	21	31	1350	64

Electric Utility

- Public Works Support – Electric Utility Crewmembers assisted Public Works for the last two weeks with paving Kentucky, Ohio, Vermont and Spruce Streets. The project was a great success and a learning experience for all members that were involved.
- LED Street Light Replacement Program - The Electric Department is currently engaged in a large initiative to replace all City street lights with LED street lights through the LED Replacement Program. The Program includes the replacement of 400 High Pressure Sodium (HPS) style street lights with new LED street lights, saving the City a

Department Activity	Gridley	Biggs
Street Light Repairs	1	0
Nonpayment Shut-off/turn on	25	0
USA’s	2	2
Sets & Outs	10	0
Service calls	1	1
Trim/Remove tree	0	0
Discrepancy Report Items	25	0
After Hours Call out’s	1	2
Solar Read	5	0

substantial amount of money due to LED lighting efficiency and reduced maintenance requirements. Crews completed approximately 10 LED street light replacements this past week.

- Decorative type street lights were installed at Vierra Park near the north side play area, providing security as well as lighting for the Movies in the Park program introduced by the Recreation Division this summer.
- Gridley 12KV Maintenance - Crews are currently in the process of preparing to replace power poles in the City of Gridley as part of the Intrusive Pole Replacement Program. They're also gearing up to start the City's tree trimming program.
- Service Calls - Crews responded to a call out at Kentucky Street and disconnected the service. A private electrician replaced the panel and the City Crews restored power to the customer.
- Consumer Service Technician – The Technician completed removing 15 illegal signs off of power poles. The Technician completed 10 sets and outs, 25 shut-offs for non-payment, read 5 solar meters and placed code enforcement violations on garbage cans in two blocks of town. Assist Public Works and the Electrical Department with various other duties, including the large resurfacing project.
- City of Biggs Service - Crews responded to a call-out to Ninth Street and restored power. A power outage was reported for all of Sixth Street; the tap line fuses had blown. Crews inspected the area and could not determine the cause of the outage and re-fused the tap line restoring power to the customers. The power pole replacement project at 2917 W Biggs Gridley Road has been completed. The project consisted of replacing two power poles that were found to be in poor condition and pulling in a new secondary service. Crews completed a service request at 350 Aleut Street consisting of running a new secondary service and setting a new electrical meter.
- Substation and Line Recloser inspections - Weekly inspections of the Gridley and Biggs substations were completed. Inspections of the line reclosers in Gridley were completed.

Fire

- Engine 274 returned from the Carr Fire and has been cleaned, inventoried, and is available in quarters at City Hall. Engine 376 remains under assistance at the Robinson's Mill Fire Station.
- Station 74 Captain Norman remains at the Hat Fire near Burney as Branch Director. Station 74 Engineer Holsworth is staffing an engine assigned to the Carr Fire.
- Engine 74 and Truck 74 helped set up for National Night Out and staffed the Fire Prevention Booth. We had a great turn out for the event. Lots of kids with a lot of interest in the Fire Department.
- Station 74 had a vehicle fire on East Gridley Road and Kirk Road. A power pole was hit during the accident and the engine and truck were unable to engage the fire until PG&E showed up to de-energized the power lines.
- Personnel completed physical and operational training and facility up-keep and equipment maintenance.
- The Department was happy to assist the Chamber of Commerce with setting up the last Farmer's Market of the season.
- The Department has continued to participate in the Butte County Fair planning meetings.



Weekly Responses	City	County
Medical Aids	9	5
Traffic Collisions	0	2
Structure Fires	0	2
Vegetation Fires	0	1

- The Department participated in the Ampla Health Fair. We had the ladder truck on display, distributed fire safety information and activity bags for children and performed a demonstration of the Jaws of Life by cutting an automobile door in half!

Vehicle Fires	0	0
Public Assist	1	1
Cover Assignments	0	1
Other (smoke checks, hazardous conditions, control burns, etc)	0	0
Technical Rescues	0	1

- Fire Volunteers Wanted – If you know of anyone who may want to get involved and make a difference by helping neighbors and friends, please encourage them to become a Gridley Volunteer Firefighter! The City of Gridley is a combination Fire Department with full-time CAL FIRE Firefighters and Gridley area resident Volunteer Firefighters. Our Volunteers meet regularly for training. Training is conducted cooperatively with Butte County Fire and includes all basic firefighting skills: first aid, ladders, breathing apparatus use, hose streams, vehicle extrication, etc. This ongoing training is in addition to the initial basic operations training course. For more information about becoming a Gridley Volunteer Firefighter, go to www.joinbcfd.org and submit a Volunteer Firefighter Interest Form.

Police

- Animal Control personnel are encouraging our community canine owners to license their dogs. This effort provides a great record for any pet owner if they should lose their dog and enables Animal Control staff to find and return their pets. AC continues to provide proactive patrol and compassion for lost/stray animals.
- Police officers apprehended two suspects in Biggs for vehicle theft, attempted vehicle theft, petty theft and possession of a dagger.
- Gridley resident Anne Montez plead no contest this week to a deadly hit and run which caused the death of Gridley resident, Maria Gomez, 48, last Easter in Gridley. She is facing four years in State Prison for her plea. She is scheduled to be sentenced on October 4, 2018.
- Police Patrol was active in both communities of Gridley and Biggs. The Department served several local arrest warrants during the week.
- Personnel participated in the annual National Night Out event in Gridley and Biggs. This event allows for community members to share an evening with law enforcement, fire personnel and other community civic groups. There was plenty of music, good food, children’s activities and fun had by all in attendance.
- The National Child Safety Council (NCSC) has begun receiving charitable donations from Gridley businesses, faith-based organizations, and individuals on behalf of the Gridley-Biggs Police Department (GBPD). NCSC is a non-profit charitable organization with a mission to prevent needless accidents and to save lives by providing local law enforcement departments with meaningful safety educational materials and programs for children, teens, adults, and seniors. The educational resources include bicycle safety, bullies, child protection, crime prevention, drug abuse prevention, emergency 9-1-1 use, general safety and other safety and prevention areas. The Department is grateful for its collaboration and support from the National Child Safety Council. Check out their website for more information at <https://www.nationalchildsafetycouncil.org/about>
- The Department continues in its goal to provide quality service in all aspects of public safety to the citizens we serve. The July 2018 statistics are provided below:

City of Gridley - Police Activity	July 2018	2018 YTD	2017 Year Totals
Adult Arrests	51	347	660
Juvenile Arrests	2	30	23
Misdemeanor Arrests	44	325	584
Felony Arrests	9	52	91
Felony Crimes Reported	18	84	154
Misdemeanor Crimes	59	412	653
Total Police Incidents*	1,219	8,698	13,894

Battery	15	89	130
Burglary	5	54	77
Coroner's Report	1	6	14
Vandalism	10	70	75
Stolen Vehicle	3	11	25
Robbery	0	1	3
Public Intoxication	3	19	53
Patrol Request	7	71	385
Medical Aid	17	99	300
Area Checks	77	666	1,595
Pedestrian Checks	57	415	657
Disturbing the Peace	27	306	343
Total 911 Calls	304	2,001	3,400
Total Traffic Collisions	10	47	81
Name Exchanges – Traffic Accidents	0	6	12
Total Traffic Citations	65	502	632
DUI Arrests	2	21	20
Traffic Stops	174	1,218	2,012
Extra Help Hours	161.50	2,191.25	3,961.75
RSVP Hours	24.00	126.00	220.00
<i>"Police Incidents" are those Police responses originating from telephone calls to the Dispatch Center, walk-ins at the Police lobby, Police Officer self-initiated activity and email or social media communications.</i>			

Public Works

The Public Works Department Leadership and Crewmembers are responsible for a broad array of important duties including: Water Distribution, Water Production, Sanitary Sewer Collection, the Wastewater Treatment Plant, Street and Sidewalk Maintenance, our Maintenance Districts, Parks Maintenance, City Building and Facility Maintenance.

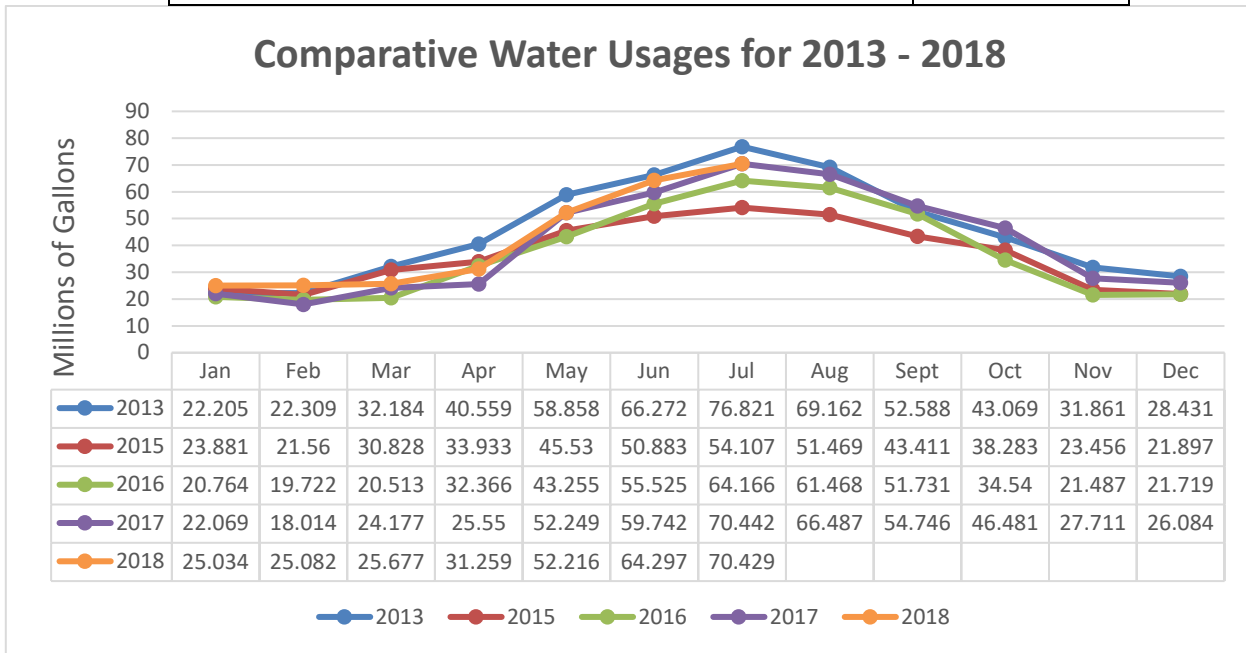
- Public Works Crews, with the outstanding assistance of the Electric Department paved portions of Kentucky and Ohio Streets between Spruce and Sycamore, Vermont Street between Spruce and Peach and finished the bad areas on Spruce Street between Indiana and West Biggs Gridley Road.
- Crews continue patching streets throughout the City.
- Public Works Crews continue pruning and weeding at the Sewer Plant.
- Public Works, with the help of the Electric Department, repaired a water leak on a 2" water main in the alley between Vermont and Indiana Streets north of Bridgeford Avenue.
- Informational signs were posted at the Boat Ramp this week because it will be closed August 20-22 while the new Boat Dock is installed at the City's Boat Ramp Park on the Feather River.

Department Activity	
Water Leaks Repaired	1
Water Encoder Receiver Transmitter Installs	0
Sewer Plugs	0
Tree Removal/Trimmed	0
Water Related Service Calls	1
Sewer Service Calls	0
USA's	3
Park Related Service Calls	0
Other Service Calls	0

Production Well	Volume Pumped	Calc. Fl	Calc. Chlor
Eagle Meadows	36.855 M.G.	.69 mg/l	.2510 mg/l
Spruce	00.000 M.G.	.00 mg/l	.0000 mg/l
Wilson	00.000 M.G.	.00 mg/l	.0000 mg/l

Little Ave.	17.206 M.G.	.67 mg/l	.2783 mg/l
Liberty	16.368 M.G.	.78 mg/l	.2904mg/l
Parkside	00.272 M.G.	.13 mg/l	.0000 mg/l

Monthly Water Production	
Total water pumped to system:	70.429 M.G.
Ave. chlorine residual in the system:	.22 mg/l
Ave. tested fluoride in the system:	.73 mg/l
Lab tested fluoride in the system:	.7 mg/l



Past Month's Flow's at the Waste Water Treatment Plant

Total flow to the Plant was 44.683 M.G.

Flow from Butte County Housing Authority was 727,300 gals.

Recreation

- Newest Program Addition – The Recreation Division has partnered with Orchard Hospital to provide Movie Night at Vierra Park. More information to follow.
- The Recreation Division is currently conducting several exciting, new Summer Programs including Tumbling, Legos, and Baking. Checkout Recreation's Facebook page at <https://www.facebook.com/groups/120025737091/>
- Recreation is currently working to enhance the usefulness and overall appearance of the Recreation Center. A new stove has been added to the Center and the large recreation room has been painted. We have recently purchased foldable chairs to replace our very outdated and beaten up chairs.
- Successful Soccer Registration - As a result of enhanced communications through social media, sign-up meetings, and other efforts, soccer registrations dramatically increased to over 350 participants; the highest level in five years and over 70 more participants than last year.
- The Recreation Community Center meeting rooms are available for rent on evenings and weekends. The rental fee is \$100 per room, with an additional refundable \$50 cleaning deposit.

City Council Formal Calendar

- The City Council will hold its next Regular City Council meeting on Tuesday, September 4th, at 6:00 pm at City Hall.
- The Butte County Board of Supervisors Agenda for the 9:00 am meeting on Tuesday, August 28th, in Oroville can be accessed at the following link:
<http://www.buttecounty.net/boardofsupervisors/BoardMeetings.aspx>

Thank you for your ongoing support and guidance.

Respectfully,

Paul

Gridley City Council – DRAFT City Council Meeting Minutes

Monday, August 6, 2018; 6:00 pm
Gridley City Hall, 685 Kentucky Street, Gridley, CA 95948

“Our purpose is to continuously enhance our community’s vitality and overall quality of life. We are committed to providing high quality, cost-effective municipal services and forming productive partnerships with our residents and regional organizations. We collectively develop, share, and are guided by a clear vision, values, and meaningful objectives.”

CALL TO ORDER

Mayor Hall called the meeting to order at 6:00 p.m.

ROLL CALL

Councilmembers

Present: Williams, Borges, Johnson, Hall
Absent: None
Arriving post roll call: None

Staff present:

Paul Eckert, City Administrator
Tony Galyean, City Attorney
Dean Price, Police Chief
Daryl Dye, Utility Director

PLEDGE OF ALLEGIANCE

Vice Mayor Johnson led the Pledge of Allegiance

INVOCATION

The invocation was provided by Pastor Brad Roberts of the Calvary Chapel of Gridley

PROCLAMATIONS - None

COMMUNITY PARTICIPATION FORUM

Amy Jernigan with the Butte County Fair Board of Directors spoke and invited Council to the Board of Directors Reception and handed out Fair flyers.

CONSENT AGENDA

1. City Services Update
2. City Council minutes dated July 16, 2018
3. Approval of Resolution No. 2018-R-024: A Resolution of the City Council of the City of Gridley Approving the Attestation of Veracity for the 2017 Power Source Disclosure Report and Submission of the Report to the California Energy Commission

Motion to approve the consent agenda by Vice Mayor Johnson, seconded by Mayor Hall

ROLL CALL VOTE

Ayes: Williams, Borges, Johnson, Hall

Motion passed, 4-0

PUBLIC HEARING – None

ITEMS FOR COUNCIL CONSIDERATION

4. Approval of Resolution No. 2018-R-025: A Resolution of the City Council of the City of Gridley Authorizing the City Administrator to Execute a Temporary Residential Housing Incentive Program

Administrator Eckert briefly reviewed the program, highlighting the benefits to property owners as well as the City

Motion to approve Resolution No. 2018-R-025 by Vice Mayor Johnson, seconded by Councilmember Williams

ROLL CALL VOTE

Ayes: Hall, Borges, Johnson, Williams

Motion passed, 4-0

CITY STAFF AND COUNCIL COMMITTEE REPORTS

There were reports

POTENTIAL FUTURE CITY COUNCIL ITEMS - (Appearing on the Agenda within 30-90 days):

Weed Abatement Liens	8/20/2018
Police Dispatch Procedures	8/20/2018
Kick-off of Zero Based Budget Process	9/3/2018
Approve Contract to Demolish Unsafe Buildings and Corresponding Budget Adjustment	10/8/2018

CLOSED SESSION – None

ADJOURNMENT

With no further items for discussion, Council adjourned at 6:15 to the next regularly scheduled meeting on August 20.

Paul Eckert, City Clerk