

Gridley City Council – Regular City Council Meeting Agenda

Monday, September 17, 2018; 6:00 pm
Gridley City Hall, 685 Kentucky Street, Gridley, CA 95948

“Our purpose is to continuously enhance our community’s vitality and overall quality of life. We are committed to providing high quality, cost-effective municipal services and forming productive partnerships with our residents and regional organizations. We collectively develop, share, and are guided by a clear vision, values, and meaningful objectives.”

CALL TO ORDER - Mayor Hall

ROLL CALL - Recording Secretary

PLEDGE OF ALLEGIANCE – Councilmember Chris Williams

INVOCATION – Pastor Branden Heskett, Christian Life Church

PROCLAMATIONS – None

COMMUNITY PARTICIPATION FORUM - *Members of the public may address the City Council on matters not listed on the agenda. The City Council may not discuss nor take action on any community participation item brought forward by a member of the community. Comments are requested to be limited to three (3) minutes.*

CONSENT AGENDA – *Items 1 through 3 of the Consent Agenda and are considered routine and acted upon by one motion. Any Council member may request that an item be removed for separate consideration. The City Council may only make minor comments; otherwise the item should be removed from the Consent Agenda and placed as the first item(s) under “Items for Council Consideration”.*

1. City Services Update
2. City Council minutes dated September 4, 2018
3. Approval of Resolution No. 2018-R-026: A Resolution of the City Council of the City of Gridley Declaring a Shelter Crisis Pursuant to SB850 (Chapter 48, Statutes of 2018 and Government Code § 8698.2)

PUBLIC HEARING – None

ITEMS FOR COUNCIL CONSIDERATION

4. Contract Services Update – Curtis Johnson, Building Division Manager, Butte County Development Services Building Division

CITY STAFF AND COUNCIL COMMITTEE REPORTS - *Brief updates from City staff and brief reports on conferences, seminars, and meetings attended by the Mayor and City Council members, if any.*

POTENTIAL FUTURE CITY COUNCIL ITEMS - (Appearing on the Agenda within 30-90 days):

Police Dispatch Procedures	10/15/2018
Weed Abatement Liens	10/1/2018

CLOSED SESSION - None

ADJOURNMENT – adjourning to the next regularly scheduled meeting on October 1, 2018

NOTE 1: POSTING OF AGENDA- This agenda was posted on the public bulletin board at City Hall at or before 6:00 p.m., September 14, 2018, in accordance with Government Code Section 54954.2. This agenda along with all attachments is available for public viewing online at www.gridley.ca.us and at the Administration counter in City Hall, 685 Kentucky Street, Gridley, CA.

NOTE 2: REGARDING UNSCHEDULED MATTERS – In accordance with state law, it shall be the policy of this Council that no action shall be taken on any item presented during the public forum or on unscheduled matters unless the Council, by majority vote, determines that an emergency situation exists, or, unless the Council by a two-thirds vote finds that the need to take action arose subsequent to the posting of this agenda.

City Council Agenda Item #1
Staff Report

Date: September 17, 2018
To: Mayor and City Council
From: Paul Eckert, City Administrator
Subject: City Services Update

X	Regular
	Special
	Closed
	Emergency

Recommendation

No Action is required.

Background

The Weekly Update is provided to the Mayor and City Council in keeping with the Council's commitment to ensure that all members of our community are fully informed of all City activities and initiatives. The Update is shared online at <http://www.gridley.ca.us/>. The Update is also shared timely with all City of Gridley coworkers.

Compliance with City Council Strategic Plan or Budget Goals

Sharing of the City Services Update is consistent with our ongoing efforts to transparently share all City financial and budgetary information and to keep our community members informed.

Financial Impact

There are no financial impacts associated with this Agenda item.

Attachments

City Services Update

City of Gridley

To: Mayor Hall and City Councilmembers
 From: Paul Eckert, City Administrator
 Subject: City Services Weekly Update
 Date: September 12, 2018

Thank you for your leadership and dedication to the Gridley community! This Weekly Update is intended to provide useful and timely updates to the Gridley Community, Visitors, our Elected Officials, and our City Coworkers. We regret if we have inadvertently omitted useful items from this report. As always, your input and guidance are appreciated. Please send any response to me directly and do not "copy all."

City Administrator/City Council/Information Technology

- Economic Development - The City Administrator is currently working with several prospects and the State Economic Development Office, congressional representatives, local economic development leaders, site selectors, and property owners, regarding the marketing of the Cannery area properties.
- Utility Account Audit – Public Works and Electric Crews are auditing all water and electric meters in Gridley to ensure accuracy. The Finance Department is using the data to also ensure all smart meter data is accurately logged into our utility billing software.
- Arco AMPM – The project is moving smoothly. Demolition of the former McConnell Chevrolet building was recently completed. Construction will begin in the next few weeks.
- Dispatch Services – The effort to outsource parts of Dispatch Services with the County of Butte began in July. Initial testing has been completed and Virtual CAD (Computer Aided Dispatching) stations have been created. Routes between the two agencies have been opened and tested to ensure connectivity and stability. A variety of additional business processes and technical issues are currently being developed, including a process for Utility dispatch.
- Building Permit Activity continues at a brisk rate.

GRIDLEY - Permits Issued - Summary by Type

Butte County
Date Range Between 8/1/2018 and 8/31/2018

PERMIT TYPE	NUMBER OF PERMITS ISSUED	VALUATION	FEES CHARGED
ETRAKIT	2	\$24,000.00	\$340.64
REROOF RESIDENTIAL	2	\$24,000.00	\$340.64
MECH ELECTRIC PLUMB	2	\$2,400.00	\$475.28
ELECTRIC PANEL RES	2	\$2,400.00	\$475.28
MISCELLANEOUS	5	\$120,930.80	\$3,014.18
AWNING/CANOPY/CARPT	1	\$1,778.00	\$397.69
PATIO COVER/CVD PCH	1	\$9,052.80	\$538.02
REMODEL	1	\$14,000.00	\$943.44
SOLAR ROOF-COM	1	\$95,000.00	\$931.05
WINDOW/GLASS DOOR	1	\$1,100.00	\$203.98
NRES NON RESIDENTIAL	1	\$7,502.40	\$1,077.17
B OFFICE TENANT IMP	1	\$7,502.40	\$1,077.17
SOLAR ONLINE	3	\$42,788.00	\$1,444.26
SOLAR ROOF-RES	3	\$42,788.00	\$1,444.26
Totals:	13	\$197,621.20	\$6,351.53

Finance

- The Finance Department is active with the development of a wide array of budget development activities, grant responsibilities, payroll and benefits improvements, worker’s compensation cases, and organization of all work areas and file systems. Emphasis is being placed on complying with the City’s records retention policy.
- Adopted Operating Budget and Capital Improvement Plan – The FY 18-19 Citywide Operating Budget was shared with the City and the Public at four public meetings and was adopted on June 25. We greatly appreciate the City Council’s commitment to Gridley’s fiscal well-being. The entire public budget document will be provided in mid-September.
- The Finance Department, Information Technology, City Administrator, and Electric and Public Works Leadership continue working to improve our utility billing processes.

Electric Utility

- Gridley 12KV Maintenance - Crews are currently preparing to replace power poles in the City of Gridley as part of the Intrusive Pole Replacement Program.
- LED Street Light Replacement Program - The Electric Department is currently engaged in a large initiative to replace all City street lights with LED street lights through the LED Replacement Program. The Program includes the replacement of 400 High Pressure Sodium (HPS) style street lights with new LED street lights, saving the City a substantial amount of money due to LED lighting efficiency and reduced maintenance requirements. Crews completed approximately 10 LED street light replacements this past week.
- Tree Trimming - Crews have begun the annual tree trimming maintenance program. Crews trimmed trees around Gridley High School and Fairview Street.
- Service Calls - Crews responded to a call on Vermont Street where the customer complained about having half power. It was found that a tree branch broke and took out the customer service. The service was replaced and the branch was cut down to make the area safe.
- Utility Meter Audit - Crewmembers have begun the process of checking every water and electric meter throughout the City. Approximately half of the City has been completed.
- Customer Service Technician – Completed 35 sets and outs, 2 shut-offs for non-payment, and placed 4 blocks of code enforcement violations on garbage cans. He also assisted the Public Works and Electrical Departments with various duties and removed illegal signs.
- Substation and LR Inspections - Crewmembers completed changing out all of the 12KV breakers in the substation. Biggs and Gridley substation inspections and LR inspections were also completed this week.

Electrical Department Activity	Gridley	Biggs
Street Light Repairs	2	0
Nonpayment Shut-off/turn on	2	0
USA’s	2	2
Sets & Outs	35	0
Service calls	1	0
Trim/Remove tree	5	0
Discrepancy Report Items	0	0
After Hours Call out’s	2	0
Solar Read	0	0

Fire

- Several Gridley Station personnel were committed out of County on fire assignments in Shasta County.
- Engine 376 has been rented out to the unit for station coverage covering behind state resources out county assigned to fires.
- September 3rd Station 74 responded to a commercial vehicle fire on Highway 99 containing mulch.
- Both Truck 74 and Engine 74 went in for 90-day compliance maintenance.
- Station personnel trained on structure fire operations.
- Personnel completed physical and operational training, facility up-keep and equipment maintenance.
- Fire Volunteers Wanted – If you know of anyone who may want to get involved and make a difference by helping neighbors and friends, please encourage them to become a Gridley Volunteer Firefighter! The City of Gridley is a combination Fire Department with full-time CAL FIRE Firefighters and Gridley area resident Volunteer Firefighters. Our Volunteers meet regularly for training. Training is conducted cooperatively with Butte County Fire and includes all basic firefighting skills: first aid, ladders, breathing apparatus use, hose streams, vehicle extrication, etc. This ongoing training is in addition to the initial basic operations training course. For more information about becoming a Gridley Volunteer Firefighter, go to www.joinbcfd.org and submit a Volunteer Firefighter Interest Form.

Emergency Responses	City	County
Medical Aids	16	3
Traffic Collisions		1
Structure Fires	2	
Vegetation Fires		2
Vehicle Fires	1	1
Public Assist		
Cover Assignments		1
Other (smoke checks, hazardous conditions, control burns, etc.)	1	
Technical Rescues		

Police

- Animal Control personnel are encouraging our community canine owners to license their dogs. This effort provides a great record for any pet owner if they should lose their dog and enables Animal Control staff to find and return their pets. AC continues to provide proactive patrol and compassion for lost/stray animals.
- Police Patrol was active in both communities of Gridley and Biggs. The Department served several local arrest warrants during the week.
- A Police services orientation was provided to the Gridley Unified School District teachers during their in-service training.
- Police Officers attended Catapult EMS training with GUSD personnel. This training instructs school personnel and emergency first responders to utilize the Catapult notification system in emergency situations on or near the several school site campuses.
- Police personnel attended the monthly North Valley Gang Information Network meeting in Chico. The attendees discuss gang trends and enforcement efforts in Butte County.
- The Department continues in its goal to provide quality service in all aspects of public safety to the citizens we serve. The July 2018 statistics are provided below:

City of Gridley - Police Activity	July 2018	2018 YTD	2017 Year Totals
Adult Arrests	51	347	660
Juvenile Arrests	2	30	23
Misdemeanor Arrests	44	325	584
Felony Arrests	9	52	91
Felony Crimes Reported	18	84	154
Misdemeanor Crimes	59	412	653
Total Police Incidents*	1,219	8,698	13,894
Battery	15	89	130
Burglary	5	54	77

Coroner's Report	1	6	14
Vandalism	10	70	75
Stolen Vehicle	3	11	25
Robbery	0	1	3
Public Intoxication	3	19	53
Patrol Request	7	71	385
Medical Aid	17	99	300
Area Checks	77	666	1,595
Pedestrian Checks	57	415	657
Disturbing the Peace	27	306	343
Total 911 Calls	304	2,001	3,400
Total Traffic Collisions	10	47	81
Name Exchanges – Traffic Accidents	0	6	12
Total Traffic Citations	65	502	632
DUI Arrests	2	21	20
Traffic Stops	174	1,218	2,012
Extra Help Hours	161.50	2,191.25	3,961.75
RSVP Hours	24.00	126.00	220.00
<i>"Police Incidents" are those Police responses originating from telephone calls to the Dispatch Center, walk-ins at the Police lobby, Police Officer self-initiated activity and email or social media communications.</i>			

Public Works

The Public Works Department Leadership and Crewmembers are responsible for a broad array of important duties including: Water Distribution, Water Production, Sanitary Sewer Collection, the Wastewater Treatment Plant, Street and Sidewalk Maintenance, our Maintenance Districts, Parks Maintenance, City Building and Facility Maintenance.

- Public Works Crews, with the help of the Electric Crews, continue to audit all water and electric meters in the City of Gridley.
- Crews are currently rebuilding the Vierra Park Baseball Field back stop.
- Pot hole patching has been completed throughout Gridley.
- Crews are installing Rip Rap over the pressure sewer main south of the boat ramp due to past flooding.
- Public Works Crews pruned on the East side of West Biggs-Gridley Rd. this week.
- Crews repaired a 2" water main North of Bridgeford Avenue between Indiana and Vermont in the alley.
- Public Works Crews continued working on the fence in Heron Landing at the South end of Nevada Street.
- Graffiti was removed from the block wall North of the entrance to Heron Landing on West Biggs-Gridley Rd.
- Street Sweeper was out cleaning curb and gutter this week.
- Crews pruned and cleaned out the Eagle Meadows retention pond area and the planters at the entrance.
- Public Works Crews repaired a water leak in the Industrial Park Well House. The Corp stop disintegrated due to deterioration of the Chlorine injection point where it enters the water main.

Department of Public Works Activity	
Water Leaks Repaired	2
Water Encoder Receiver Transmitter installed/Replaced (ERT's)	0
Sewer Plugs	1
Tree Removal/Trimmed	0
Water Related Service Calls	2
Sewer Related Service Calls	0
Under Ground Service Alerts (USA's)	1
Park Related Service Calls	0
Other Service Calls	0

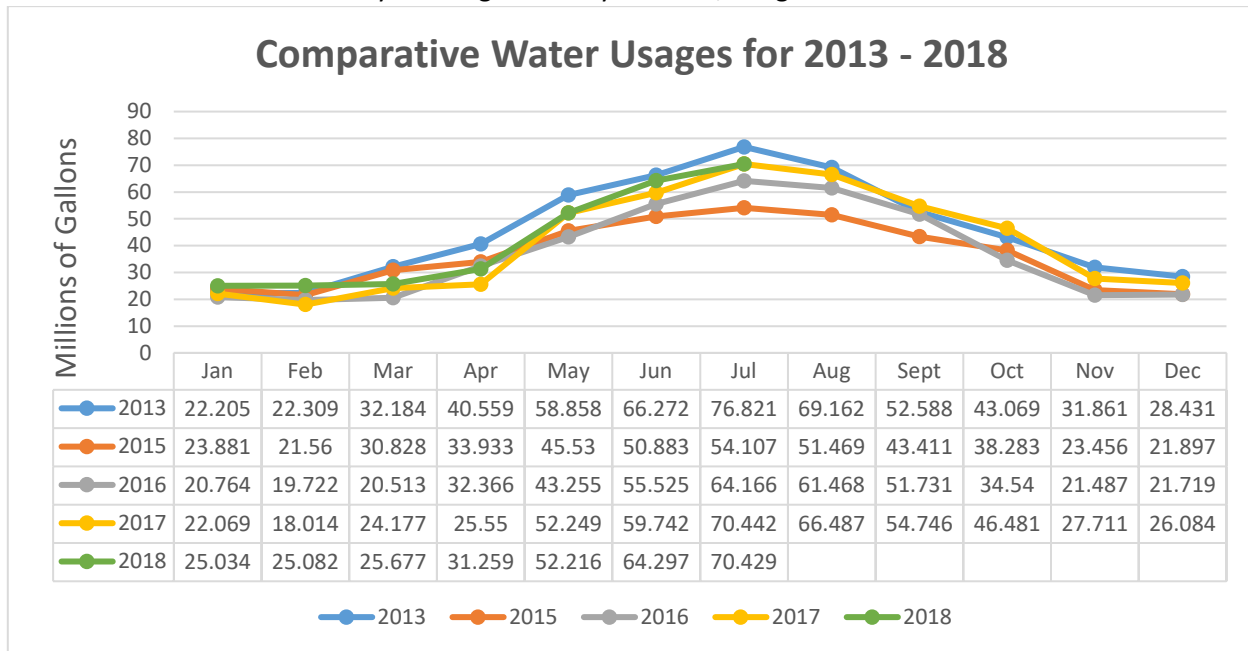
Production Well	Volume Pumped	Calc. Fl	Calc. Chlor
Eagle Meadows	33.252 M.G.	.72 mg/l	.2440 mg/l
Spruce	00.000 M.G.	.00 mg/l	.0000 mg/l
Wilson	00.000 M.G.	.00 mg/l	.0000 mg/l
Little Ave.	16.946 M.G.	.69 mg/l	.2537 mg/l
Liberty	13.318 M.G.	.74 mg/l	.2802mg/l
Parkside	00.272 M.G.	.13 mg/l	.0000 mg/l

Monthly Water Production	
Total water pumped to system:	66.516 M.G.
Ave. chlorine residual in the system:	.22 mg/l
Ave. tested fluoride in the system:	.73 mg/l
Lab tested fluoride in the system:	.7 mg/l

Past Month's Flows at the Waste Water Treatment Plant

Total flow to the Plant was 46.298 M.G.

Flow from Butte County Housing Authority was 706,100 gals.



Recreation

- Newest Program Addition – The Recreation Division has partnered with Orchard Hospital to provide Movie Night at Vierra Park. The First Movie Night is scheduled for Saturday, September 29th.
- Checkout Recreation’s Facebook page at <https://www.facebook.com/groups/120025737091/>
- Recreation is currently working to enhance the usefulness and overall appearance of the Recreation Center. New security LED lighting is being installed on the outside of the facility. A new stove has been added to the Center and the large recreation room has been painted.
- Successful Soccer Season – The Youth Soccer Season is now successfully underway. As a result of enhanced communications through social media, sign-up meetings, and other efforts, soccer registrations dramatically increased to over 350 participants; the highest level in five years and over 70 more participants than last year.
- The Recreation Community Center meeting rooms are available for rent on evenings and weekends. The rental fee is \$100 per room, with an additional refundable \$50 cleaning deposit.

City Council Formal Calendar

- The City Council will hold its next Regular City Council meeting on Monday, September 17th, at 6:00 pm at City Hall.
- The Butte County Board of Supervisors Agenda for the 9:00 am meeting on Tuesday, September 25th, in Oroville can be accessed at the following link:
<http://www.buttecounty.net/boardofsupervisors/BoardMeetings.aspx>

Thank you for your ongoing support and guidance.

Respectfully,

Paul

Gridley City Council – DRAFT City Council Meeting Minutes

Tuesday, September 4, 2018; 6:00 pm
Gridley City Hall, 685 Kentucky Street, Gridley, CA 95948

“Our purpose is to continuously enhance our community’s vitality and overall quality of life. We are committed to providing high quality, cost-effective municipal services and forming productive partnerships with our residents and regional organizations. We collectively develop, share, and are guided by a clear vision, values, and meaningful objectives.”

CALL TO ORDER

Mayor Hall called the meeting to order at 6:00 p.m.

ROLL CALL

Councilmembers

Present: Williams, Hall, Johnson, Borges
Absent: None
Arriving post roll call: None

Staff present:

Paul Eckert, City Administrator
Tony Galyean, City Attorney
Daryl Dye, Utility Director
Dean Price, Police Chief

PLEDGE OF ALLEGIANCE

Mayor Hall led the Pledge of Allegiance

INVOCATION

The invocation was provided by Gary Davidson

PROCLAMATIONS – None

COMMUNITY PARTICIPATION FORUM

The Mayor opened the public forum and seeing no one wishing to speak, it was closed.

CONSENT AGENDA

1. City Services Update
2. City Council minutes dated August 6, 2018

Motion to approve the consent agenda by Vice Mayor Johnson, seconded by Councilman Borges

Motion was approved, all in favor

PUBLIC HEARING – None

ITEMS FOR COUNCIL CONSIDERATION - None

CITY STAFF AND COUNCIL COMMITTEE REPORTS

There were no reports given.

POTENTIAL FUTURE CITY COUNCIL ITEMS - (Appearing on the Agenda within 30-90 days):

Weed Abatement Liens	9/17/2018
Police Dispatch Procedures	9/17/2018
Kick-off of Zero Based Budget Process	9/17/2018

*******RECOGNITION OF RETIRED EMPLOYEE, GARY DAVIDSON*******

Mayor Hall presented a plaque to Gary Davidson, thanking him for his service to the City. Gary Davidson spoke briefly and thanked Council. After refreshments, Council reconvened to a closed session.

CLOSED SESSION

- 3. Government Code 54956.95 - Conference with Legal Counsel to Discuss Anticipated Litigation – Workplace injury liability claim by Jennifer Carpenter

ADJOURNMENT

With no further items for discussion, Council came out of closed session at 7:05 with no reportable action.

Paul Eckert, City Clerk

City Council Agenda Item #3
Staff Report

Date: September 17, 2018
To: Mayor and City Council
From: Paul Eckert, City Administrator

X	Regular
	Special
	Closed
	Emergency

Subject: Approval of Resolution No. 2018-R-026: A Resolution of the City Council of the City of Gridley Declaring a Shelter Crisis Pursuant to SB850 (Chapter 48, Statutes of 2018 and Government Code § 8698.2)

Recommendation

City staff respectfully recommends that the City Council review and adopt Resolution No. 2018-R-026: A resolution of the Gridley City Council of the City of Gridley, State of California declaring a shelter crisis pursuant to SB 850 (Chapter 48, Statutes of 2018 and Government Code § 8698.2)

Background

The 2018 state budget signed by Governor Brown on June 27, 2018 provides for \$250 million, one-time funds, to Continuums of Care (CoCs); \$100 million in homelessness funds to CoCs, allocated proportional to each jurisdiction’s point in-time count; and \$150 million to cities or cities and counties with a population over 330,000.

These funds can be used for a variety of services and programs, including prevention, emergency shelters, bridge housing, motel vouchers, and supportive housing. The City Council and staff are most familiar with the low-income Home Energy Assistance Program (HEAP) Block Grants that provides two basic types of services including financial assistance to offset the costs of heating and/or cooling dwellings, and/or have their dwellings weatherized to make them more energy efficient. This recommended Resolution will allow for the City to continue to receive these funds as well as other possible services for the needy.

California Government Code Section 8698 defines a shelter crisis as: “the duly proclaimed existence of a situation in which a significant number of persons are without the ability to obtain shelter, resulting in a threat to their health and safety.” Each City and the County are required to declare a Shelter Crisis to be eligible for these grants. Government Code Section 8698 allows for use of public facilities for emergency shelter, suspends state/local requirements prescribing standards of housing, health, and safety for those facilities and limits liability for ordinary negligence in those facilities.

Jurisdictions may open designated public facilities to shelter people experiencing homelessness. However, all facilities must still comply with Federal laws, i.e., Americans with Disabilities Act (ADA). These changes allow Municipalities to enact alternate municipal health and safety standards to ensure basic levels of public health and safety conditions. This change applies only to additional public facilities opened to shelter people experiencing homelessness during the shelter crisis.

Financial Impact

None known at this time

Compliance with the City Council Strategic Plan or Budget Goals

This recommendation is consistent with our ongoing efforts to provide a safe and attractive City for residents and visitors.

Attachment

Resolution No. 2018-R-026

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GRIDLEY DECLARING A SHELTER CRISIS
PURSUANT TO SB850 (CHAPTER 48, STATUTES OF 2018 AND GOVERNMENT CODE § 8698.2)**

WHEREAS, California's Governor Edmund G. Brown, Jr. and the members of the California Legislature have recognized the urgent and immediate need for funding at the local level to combat homelessness;

WHEREAS, The Governor and Legislature have provided funding to local governments under the Homeless Emergency Aid Program as part of SB 850 and the 2018-19 Budget Act (Chapter 48, Statutes of 2018);

WHEREAS, The Governor and Legislature require jurisdictions seeking an allocation through the Homeless Emergency Aid Program to declare a Shelter Crisis pursuant to Government Code §8698.2;

WHEREAS, Gridley is in the process of developing a homelessness plan and undertaken multiple efforts at the local level to combat homelessness;

WHEREAS, Gridley finds that 1195 persons within the Continuum of Care region that Gridley is within are homeless and living without shelter;

WHEREAS, the City of Gridley finds that the number of homeless is significant, and these persons are without the ability to obtain shelter;

WHEREAS, the City of Gridley finds that the health and safety of unsheltered persons in the City of Gridley is threatened by a lack of shelter;

WHEREAS, the City of Gridley affirms the City's commitment to combatting homelessness and creating or augmenting a continuum of shelter and service options for those living without shelter in our communities;

NOW, THEREFORE, BE IT RESOLVED by the Gridley City Council, that a shelter crisis pursuant to Government Code §8698.2 exists in Gridley and authorizes the City of Gridley's participation in the Homeless Emergency Aid Program.

I HEREBY CERTIFY that the foregoing resolution was duly introduced, passed, and adopted by the City Council of the City of Gridley at a regular meeting held on the 17th day of September, 2018, by the following vote:

AYES: COUNCILMEMBERS

NOES: COUNCILMEMBERS

ABSENT: COUNCILMEMBERS

ABSTAIN: COUNCILMEMBERS

ATTEST:

Paul Eckert, City Clerk

APPROVE:

Frank Hall, Mayor

City Council Agenda Item #4
Staff Report

Date: September 17, 2018
To: Mayor and City Council
From: Paul Eckert, City Administrator
Subject: Contract Services Update

X	Regular
	Special
	Closed
	Emergency

Recommendation

City staff respectfully requests that the City Council accept the contract services update provided by Curtis Johnson, Building Division Manager of the Butte County Development Services Building Division.

Background

Since August 2017, the City has worked in partnership with Butte County Development Services Building Division to provide the residents of Gridley with building plan review, building permits, inspections and other related services. To keep informed on the cooperative efforts, a power point presentation will be shared to provide statistics as well as open the opportunity to have questions answered.

Fiscal Impact

No impact related to this update.

Compliance with City Council Strategic Plan or Budget Goals

This update is consistent with our efforts to ensure that our community members are fully informed of all City activities.

Attachments - None

