

# Gridley City Council – Special City Council Meeting

Friday, August 14, 2020; 12:00 pm

Gridley City Hall, 685 Kentucky Street, Gridley, CA 95948

*“Our purpose is to continuously enhance our community’s vitality and overall quality of life. We are committed to providing high quality, cost-effective municipal services and forming productive partnerships with our residents and regional organizations. We collectively develop, share, and are guided by a clear vision, values, and meaningful objectives.”*

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## Notice of Temporary City Council Meeting Procedures

This meeting is being held in accordance with the Brown Act as currently in effect under the State Emergency Act, Governor Gavin Newsom’s Emergency Declaration related to COVID-19, and Governor Newsom’s Executive Order N-29-20 issued March 17, 2020 that allows attendance by City Council, City staff and the public to participate and conduct the meeting by teleconference and to participate in the meeting to the same extent as if they were present. Comments from the public on agenda items will be accepted until 10 am on August 14, 2020, via email to [jmolinari@gridley.ca.us](mailto:jmolinari@gridley.ca.us) or via the payment/document drop box at Gridley City Hall and will be conveyed to the Council for consideration. The Mayor and Council appreciate the public’s adaptation and patience during this crisis.

You may attend via teleconference:

- Dial 1-888-204-5987
  - Enter the Access Code 5767603#
- 

**CALL TO ORDER** - Mayor Johnson

**ROLL CALL** - Recording Secretary

**PLEDGE OF ALLEGIANCE** – Council Member Torres

**INVOCATION** - None

**PROCLAMATIONS** – None

**COMMUNITY PARTICIPATION FORUM** - *Members of the public may address the City Council on matters not listed on the agenda. The City Council may not discuss nor take action on any community participation item brought forward by a member of the community. Comments are requested to be limited to three (3) minutes.*

## CONSENT AGENDA

1. Approval of Resolutions 2020-R-012, 2020-R-013, 2020-R-014, and 2020-R-015 Authorizing the Levy of Assessment District Expenses for the Butte County 2019-2020 Tax Roll
2. Adopt Resolution Number 2020-R-016: A Resolution Designating the City Administrator or Designee as The Local Governing Body for Review, Approval, And

Signatory for Determining Public Convenience or Necessity, and all other Related Applications to The Department of Alcoholic Beverage Control

**ITEMS FOR COUNCIL CONSIDERATION - None**

**CITY STAFF AND COUNCIL COMMITTEE REPORTS** - *Brief updates from City staff and brief reports on conferences, seminars, and meetings attended by the Mayor and City Council members, if any.*

**POTENTIAL FUTURE CITY COUNCIL ITEMS** - (Appearing on the Agenda within 30-90 days):

Police Department Digital Radio System Budget Review	9/21/2020
Stenzel General Plan/Prezone/Annexation	9/21/2020
Garbage Services RFP Approval	10/5/2020
Introduction General Plan/Prezone/Annexation for north 400 ac.	10/5/2020

**CLOSED SESSION – None**

**ADJOURNMENT** – adjourning to a Regular City Council meeting on August 17, 2020

**NOTE 1: POSTING OF AGENDA-** This agenda was posted on the public bulletin board at City Hall at or before 12:00 p.m., August 13, 2020. This agenda along with all attachments is available for public viewing online at [www.gridley.ca.us](http://www.gridley.ca.us) and in the Police Department Lobby, 685 Kentucky Street, Gridley, CA.

**NOTE 2: REGARDING UNSCHEDULED MATTERS** – In accordance with state law, it shall be the policy of this Council that no action shall be taken on any item presented during the public forum or on unscheduled matters unless the Council, by majority vote, determines that an emergency situation exists, or, unless the Council by a two-thirds vote finds that the need to take action arose subsequent to the posting of this agenda.

**City Council Agenda Item #1**  
Staff Report

**Date:** August 14, 2020

**To:** Mayor and City Council

**From:** City Administrator/Finance Director Paul Eckert

**Subject:** Approval of Resolutions 2020-R-012, 2020-R-013, 2020-R-014, and 2020-R-015  
Authorizing the Levy of Assessment District Expenses for the Butte County 2020-2021  
Tax Roll

	Regular
<b>x</b>	Special
	Closed
	Emergency

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**Recommendation**

City staff respectfully requests that the Mayor and City Council receive a staff report and consider adoption of the four assessment district resolutions.

**Background**

The Gridley City Council previously approved the formation of the maintenance districts to construct, operate and maintain various public improvements within the newer subdivisions in the City under provisions of the Improvement Act of 1911. To finance the annual maintenance of this infrastructure, it is required to assess the expenses of maintenance and operation of the improvements upon the real property within the district to be benefited thereby. These resolutions represent the completion of that annual assessment process.

The City Engineer for the City of Gridley procured preparation of a report in accordance with law, including the improvement act of 1911, as well as the California State Constitution, Article XIII D, to set the amount and basis of the amounts to be assessed against each parcel within the districts, the adjustments to be made to annual assessments based upon increases in the Consumer Price Index and other particulars relating to the district. Pursuant to the provisions of Proposition 218, namely Article XIII D of the California Constitution, the City, after giving due and proper notice as required by Proposition 218, at its meeting of October 17, 2005 conducted a public hearing on the proposed modifications to the assessment pursuant to California Constitution Article XIII D, Section 4(e). The Tax Collector of the County of Butte was requested to levy and add to the tax bill sent by the County to the owner of each parcel of real property within the boundaries of the districts and operation and maintenance assessment for the fiscal year commencing 2005/2006, and for each year thereafter, which assessment was collected from each land owner with the proportioning of the collection between the first installment and the second installment to be determined by the County Tax Collector.

**Fiscal Impact**

The service level for the maintenance districts is recommended to be the same as prior year. The City has the authority to charge a CPI increase, but the City has not done so in several years. The City is not recommending a CPI increase at this time.

**Compliance with City Council Strategic Plan or Budget Goals**

The City Council and City staff are committed to provide the best possible financial practices and the highest possible transparency regarding all financial transactions.

**Attachments**

1. Resolution 2020-R-012: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GRIDLEY TO LEVY ASSESSMENT DISTRICT NO. 6 ON BUTTE COUNTY 2020-2021 TAX ROLL
2. Resolution 2020-R-013: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GRIDLEY TO LEVY ASSESSMENT DISTRICT NO.2 ON BUTTE COUNTY 2020-2021 TAX ROLL
3. Resolution 2020-R-014: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GRIDLEY TO LEVY ASSESSMENT DISTRICT NO. 3 ON BUTTE COUNTY 2020-2021 TAX ROLL
4. Resolution 2020-R-015: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GRIDLEY TO LEVY ASSESSMENT DISTRICT NO. 1 ON BUTTE COUNTY 2020-2021 TAX ROLL

**A RESOLUTION OF THE CITY COUNCIL  
OF THE CITY OF GRIDLEY TO LEVY ASSESSMENT DISTRICT NO. 6 ON BUTTE COUNTY 2020-2021 TAX ROLL**

**WHEREAS**, the Gridley City Council previously approved the formation of Maintenance District # 6 (Resolution No. 2008-R-047) to construct, operate and maintain various public improvement within Bowwood Estates under the improvement act of 1911, (Streets and Highways Code Section 5820, and 5821 et seq); and

**WHEREAS**, the City Council of the City of Gridley has determined that it is appropriate and necessary to assess the expenses of maintenance and operation of the improvements upon the real property within the district to be benefited thereby; and

**WHEREAS**, the City Engineer for the City of Gridley caused a report to be prepared in the manner provided by law, including the improvement act of 1911, as well as the California State Constitution, Article XIII D to set the amount and basis of the amounts to be assessed against each parcel within the Assessment District, the adjustments to be made to annual assessments based upon increases in the Consumer Price Index and other particulars relating to the District, and

**WHEREAS**, the Tax Collector of the County of Butte was requested to levy and add to the tax bill sent by the County to the owner of each parcel of real property within the boundaries of the Gridley Maintenance Assessment District No. 6, and operation and maintenance assessment for the fiscal year commencing 2009/2010 and for each year thereafter, which assessment was collected from each land owner with the proportioning of the collection between the first installment and the second installment to be determined by the County Tax Collector; and

**WHEREAS**, Government Codes 54703 & 54718 provides the authority for the City to place the assessment on the tax roll.

**NOW, THEREFORE**, the City Council of the City of Gridley approved the assessment for 2020-2021 for the amount of \$ 819.00 without CPI increase. The benefit is to be provided to the owner of each parcel of real property within the boundaries of the Gridley Maintenance Assessment District No. 6.

**I HEREBY CERTIFY** that this Resolution of the City Council of the City of Gridley was duly introduced and passed at a Special Meeting of the City Council of the City of Gridley held on the 14<sup>th</sup> day of August, 2020 by the following vote:

AYES: COUNCILMEMBERS

NOES: COUNCILMEMBERS

ABSENT: COUNCILMEMBERS

ABSTAIN: COUNCILMEMBERS

ATTEST:

APPROVE:

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Paul Eckert, City Clerk

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Bruce Johnson, Mayor

**A RESOLUTION OF THE CITY COUNCIL  
OF THE CITY OF GRIDLEY TO LEVY ASSESSMENT DISTRICT NO.2 ON BUTTE COUNTY 2020-2021 TAX ROLL**

**WHEREAS**, the Gridley City Council previously approved the formation of Maintenance District #2 (Resolution No. 2004-R-004) to construct, operate and maintain various public improvements within the Eagle Meadows subdivision under provisions of the Improvement Act of 1911 (Streets and Highways Code Section 5000 and 5821, et seq); and

**WHEREAS**, the City Council of the City of Gridley has determined that it is appropriate and necessary to assess the expenses of maintenance and operation of the improvements upon the real property within the district to be benefited thereby; and

**WHEREAS**, the City Engineer for the City of Gridley caused a report to be prepared in the manner provided by law, including the improvement act of 1911, as well as the California State Constitution, Article XIII D, to set the amount and basis of the amounts to be assessed against each parcel within the Assessment District, the adjustments to be made to annual assessments based upon increases in the Consumer Price Index and other particulars relating to the District, and

**WHEREAS**, pursuant to the provisions of Proposition 218, namely Article XIII D of the California Constitution, the City, after giving due and proper notice as required by Proposition 218, at its meeting of October 17, 2005 conducted a public hearing on the proposed modifications to the assessment pursuant to California Constitution Article XIII D, Section 4(e); and

**WHEREAS**, the Tax Collector of the County of Butte was requested to levy and add to the tax bill sent by the County to the owner of each parcel of real property within the boundaries of the Gridley Maintenance Assessment District No. 2, and operation and maintenance assessment for the fiscal year commencing 2005/2006, and for each year thereafter, which assessment was collected from each land owner with the proportioning of the collection between the first installment and the second installment to be determined by the County Tax Collector; and

**WHEREAS**, Government Codes 54703 & 54718 provides the authority for the City to place the assessment on the tax roll.

**NOW, THEREFORE**, the City Council of the City of Gridley approves the assessment for 2020-2021 for the amount of \$381.02 without a CPI increase. The benefit is to be provided to the owner of each parcel of real property within the boundaries of the Gridley Maintenance Assessment District No.2.

**I HEREBY CERTIFY** that this Resolution of the City Council of the City of Gridley was duly introduced and passed at a Special Meeting of the City Council of the City of Gridley held on the 14<sup>th</sup> day of August, 2020 by the following vote:

AYES: COUNCIL MEMBERS  
NOES: COUNCIL MEMBERS  
ABSENT: COUNCIL MEMBERS  
ABSTAIN: COUNCIL MEMBERS

ATTEST:

APPROVE:

\_\_\_\_\_  
Paul Eckert, City Clerk

\_\_\_\_\_  
Bruce Johnson, Mayor

**A RESOLUTION OF THE CITY COUNCIL  
OF THE CITY OF GRIDLEY TO LEVY ASSESSMENT DISTRICT NO. 3 ON BUTTE COUNTY 2020-2021 TAX ROLL**

**WHEREAS**, the Gridley City Council previously approved the formation of Maintenance District #3 (Resolution No. 2004-R-065) to construct, operate and maintain various public improvements within the Heron Landing subdivision under provisions of the Improvement Act of 1911 (Streets and Highways Code Section 5000 and 5821, et seq); and

**WHEREAS**, the City Council of the City of Gridley has determined that it is appropriate and necessary to assess the expenses of maintenance and operation of the improvements upon the real property within the district to be benefited thereby; and

**WHEREAS**, the City Engineer for the City of Gridley caused a report to be prepared in the manner provided by law, including the improvement act of 1911, as well as the California State Constitution, Article XIII D, to set the amount and basis of the amounts to be assessed against each parcel within the Assessment District, the adjustments to be made to annual assessments based upon increases in the Consumer Price Index and other particulars relating to the District, and

**WHEREAS**, the Tax Collector of the County of Butte was requested to levy and add to the tax bill sent by the County to the owner of each parcel of real property within the boundaries of the Gridley Maintenance Assessment District No. 3, and operation and maintenance assessment for the fiscal year commencing 2005/2006, and for each year thereafter, which assessment was collected from each land owner with the proportioning of the collection between the first installment and the second installment to be determined by the County Tax Collector; and

**WHEREAS**, Government Codes 54703 & 54718 provides the authority for the City to place the assessment on the tax roll.

**NOW, THEREFORE**, the City Council of the City of Gridley approves the assessment for 2020-2021 for the amount of \$141.78 without a CPI increase. The benefit is to be provided to the owner of each parcel of real property within the boundaries of the Gridley Maintenance Assessment District No.3.

**I HEREBY CERTIFY** that this Resolution of the City Council of the City of Gridley was duly introduced and passed at a Special Meeting of the City Council of the City of Gridley held on the 14<sup>th</sup> day of August, 2020 by the following vote:

AYES: COUNCIL MEMBERS

NOES: COUNCIL MEMBERS

ABSENT: COUNCIL MEMBERS

ABSTAIN: COUNCIL MEMBERS

ATTEST:

APPROVE:

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Paul Eckert, City Clerk

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Bruce Johnson, Mayor

**A RESOLUTION OF THE CITY COUNCIL  
OF THE CITY OF GRIDLEY TO LEVY ASSESSMENT DISTRICT NO. 1 ON BUTTE COUNTY 2020-2021 TAX ROLL**

**WHEREAS**, the Gridley City Council previously approved the formation of Maintenance District #1 (Resolution No. 25 (1999 Series)) to construct, operate and maintain the specific facility of storm and flood water within the Richins subdivision under the benefit act of 1982, (Streets and Highways Code Section 3110, and 5821 et seq); and

**WHEREAS**, the City Council of the City of Gridley has determined that it is appropriate and necessary to assess the expenses of maintenance and operation of the improvements upon the real property within the district to be benefited thereby; and

**WHEREAS**, the City Engineer for the City of Gridley caused a report to be prepared in the manner provided by law, including the improvement act of 1982, as well as the California State Constitution, Article XIII 4(e)) to set the amount and basis of the amounts to be assessed against each parcel within the Assessment District, the adjustments to be made to annual assessments based upon increases in the Consumer Price Index and other particulars relating to the District, and

**WHEREAS**, the Tax Collector of the County of Butte was requested to levy and add to the tax bill sent by the County to the owner of each parcel of real property within the boundaries of the Gridley Maintenance Assessment District No. 1, and operation and maintenance assessment for the fiscal year commencing 1999/2000, and for each year thereafter, which assessment was collected from each land owner with the proportioning of the collection between the first installment and the second installment to be determined by the County Tax Collector; and

**WHEREAS**, Government Codes 54703 & 54718 provides the authority for the City to place the assessment on the tax roll.

**NOW, THEREFORE**, the City Council of the City of Gridley approved the assessment for 2020-2021 for the amount of \$127.06 without any CPI increase. The benefit is to be provided to the owner of each parcel of real property within the boundaries of the Gridley Maintenance Assessment District No.1.

**I HEREBY CERTIFY** that this Resolution of the City Council of the City of Gridley was duly introduced and passed at a Special Meeting of the City Council of the City of Gridley held on the 14<sup>th</sup> day of August 2020 by the following vote:

AYES: COUNCIL MEMBERS

NOES: COUNCIL MEMBERS

ABSENT: COUNCIL MEMBERS

ABSTAIN: COUNCIL MEMBERS

ATTEST:

APPROVE:

\_\_\_\_\_  
Paul Eckert, City Clerk

\_\_\_\_\_  
Bruce Johnson, Mayor



## City Council Agenda Item #2

### Staff Report

**Date:** August 14, 2020

**To:** Mayor and City Council

**From:** City Administrator/Finance Director Paul Eckert

**Subject:** Adopt Resolution Number 2020-R-016: A Resolution Designating the City Administrator or Designee as The Local Governing Body for Review, Approval, And Signator for Determining Public Convenience or Necessity, and all other Related Applications to The Department of Alcoholic Beverage Control

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	Regular
x	Special
	Closed
	Emergency

**Recommendation** - Staff respectfully requests the City Council: Approve the determination of Public Convenience or Necessity to allow alcohol sales at 1696 Highway 99; and Adopt resolution number 2020-R-016.

**Background** - Recently the City received a request to process an application to the Alcoholic Beverage Control (ABC) to allow alcohol sales at the recently constructed BP/Arco site located at 1696 Highway 99. It is customary to have these applications reviewed by the Planning Department. The Planning Department coordinates the review with the Police Department to ensure there are no issues that would arise if an overconcentration of licenses existed. If there are no issues, then a determination can be made for Public Convenience or Necessity and the business is licensed for alcohol sales. It was determined that there exists an overconcentration of license; however, after the Planning Department discussed the request with Chief Harr, the application was approved on June 16, 2020 (Attachment 2). The ABC returned the approval; documentation was provided that as of March 19, 2013 (Attachment 3) the City Council was the Local Governing Body and no other party was listed as a designee to process such requests.

The review of applications for alcohol sales within the City are considered administrative and able to be performed by staff. The attached resolution amends the Local Governing Body for such application review and approval from the City Council to the City Administrator or designee. Staff recommends the City Council uphold the determination to approve alcohol sales at 1696 Highway 99, and designate the City Administrator to execute the approval of the Public Convenience or Necessity and to process such requests in the future.

**Environmental Review** - No CEQA review for this action is required.

**Financial Impact** - There are no direct or indirect costs to the City.

#### **Compliance with City Council Strategic Plan or Budget Goals**

This recommendation is consistent with the ongoing effort to be responsive and transparent regarding all financial matters.

**Attachments:** 1) Resolution No. 2020-R-016; 2) Approval letter dated June 16, 2020; and 3) March 19, 2013 letter establishing City Council as the Local Governing Body

**A RESOLUTION DESIGNATING THE CITY ADMINISTRATOR OR DESIGNEE AS THE LOCAL GOVERNING BODY FOR REVIEW, APPROVAL, AND SIGNATOR FOR DETERMINING PUBLIC CONVENIENCE OR NECESSITY, AND ALL OTHER RELATED APPLICATIONS TO THE DEPARTMENT OF ALCOHOLIC BEVERAGE CONTROL**

**WHEREAS**, a business owner may apply for a license to the Alcoholic Beverage Control in order to sell alcohol in the City of Gridley; and,

**WHEREAS**, the review of applications to determine whether overconcentration of alcohol sales exists in a specified area; and,

**WHEREAS**, the City of Gridley determines whether problems exist that would preclude issuance of the license; and,

**WHEREAS**, the City may approve a requested license if there is overconcentration by determining it is a Public Convenience or Necessity for alcohol sales to occur; and,

**WHEREAS**, the Local Governing Body for such determination is changed from the City Council to the City Administrator, or designee.

**NOW, THEREFORE, BE IT RESOLVED:**

1. The City of Gridley City Council hereby approves the request for an ABC license for alcohol sales located at 1696 Highway 99 where an existing condition of overconcentration exists and hereby designates the City Administrator, or designee, to act as the Local Governing Body for review, approval, and act as signatory for the determination of Public Necessity or Convenience at 1696 Highway 99, and all applications to the Department of Alcoholic and Beverage Control including those requiring a determination of Public Convenience or Necessity.

**I HEREBY CERTIFY** that the foregoing resolution was introduced, passed, and adopted by the City Council of the City of Gridley at a Special Meeting held on the 14<sup>th</sup> day of August, 2020 by the following vote:

AYES: COUNCIL MEMBERS

NOES: COUNCIL MEMBERS

ABSTAIN: COUNCIL MEMBERS

ABSENT: COUNCIL MEMBERS

ATTEST:

APPROVE:

\_\_\_\_\_  
Paul Eckert, City Clerk

\_\_\_\_\_  
Bruce Johnson, Mayor



City of Gridley  
685 Kentucky Street  
Gridley, CA 95948  
Office 530-846-3631 / Fax 530-846-3229  
[www.gridley.ca.us](http://www.gridley.ca.us)

June 16, 2020

Kelly Weber  
Alcoholic Beverage Control  
1900 Churn Creek Road  
Redding, CA 96002

Re: ABC-245 Type 20 License  
Arco/BP North America, Inc  
1646 Hwy 99  
Gridley, CA 95948

Dear Kelly,

Attached to this letter is the completed ABC-245 form based on the request for a Type 20 alcohol sales license for off-sale beer and wine. The location is noted in an area of overconcentration of off-sale licenses. The City of Gridley has the purview to determine if there exists a public convenience or necessity to allow the license at this location.

The City does find there is public convenience and support the issuance of the requested license:

1. The City of Gridley has not found such overconcentration along the Hwy 99 corridor to be subject to increased crime;
2. The City of Gridley has not experienced an increase of law enforcement capacity related to off-sale licenses in the area; and,
3. The off-sale will be a lower percentage than all other sales from the convenience market.

Sincerely,

Donna Decker  
Planning Director

C: Paul Eckert, City Administrator  
Rodney Harr, Police Chief

## INFORMATION AND INSTRUCTIONS -

## SECTION 23958.4 B&amp;P

Instructions This form is to be used for all applications for original issuance or premises to premises transfer of licenses.

- Part 1 is to be completed by an ABC employee, given to applicant with pre-application package, with copy retained in holding file or applicant's district file.
- Part 2 is to be completed by the applicant, and returned to ABC.
- Part 3 is to be completed by the local governing body or its designated subordinate officer or body, and returned to ABC.

## PART 1 - TO BE COMPLETED BY ABC

## 1. APPLICANT'S NAME

BP Products North America Inc

## 2. PREMISES ADDRESS (Street number and name, city, zip code)

1646 State Hwy 99, Gravelley 95948

## 3. LICENSE TYPE

20

## 4. TYPE OF BUSINESS

- |   |  |   |  |
|---|--|---|--|
| <input type="checkbox"/> Full Service Restaurant      | <input type="checkbox"/> Hofbrau/Cafeteria | <input type="checkbox"/> Cocktail Lounge                          | <input type="checkbox"/> Private Club          |
| <input type="checkbox"/> Deli or Specialty Restaurant | <input type="checkbox"/> Comedy Club       | <input type="checkbox"/> Night Club                               | <input type="checkbox"/> Veterans Club         |
| <input type="checkbox"/> Cafe/Coffee Shop             | <input type="checkbox"/> Brew Pub          | <input type="checkbox"/> Tavern: Beer                             | <input type="checkbox"/> Fraternal Club        |
| <input type="checkbox"/> Bed & Breakfast              | <input type="checkbox"/> Theater           | <input type="checkbox"/> Tavern: Beer & Wine                      | <input type="checkbox"/> Wine Tasting Room     |
| <input type="checkbox"/> Wine only                    | <input type="checkbox"/> All               |   |  |
| <input type="checkbox"/> Supermarket                  | <input type="checkbox"/> Membership Store  | <input type="checkbox"/> Service Station                          | <input type="checkbox"/> Swap Meet/Flea Market |
| <input type="checkbox"/> Liquor Store                 | <input type="checkbox"/> Department Store  | <input type="checkbox"/> Convenience Market                       | <input type="checkbox"/> Drive-in Dairy        |
| <input type="checkbox"/> Drug/Variety Store           | <input type="checkbox"/> Florist/Gift Shop | <input checked="" type="checkbox"/> Convenience Market w/Gasoline |  |
| <input type="checkbox"/> Other - describe:            |  |   |  |

## 5. COUNTY POPULATION

## 6. TOTAL NUMBER OF LICENSES IN COUNTY

## 7. RATIO OF LICENSES TO POPULATION IN COUNTY

## 8. CENSUS TRACT NUMBER

## 9. NO. OF LICENSES ALLOWED IN CENSUS TRACT

## 10. NO. OF LICENSES EXISTING IN CENSUS TRACT

## 11. IS THE ABOVE CENSUS TRACT OVERCONCENTRATED WITH LICENSES? (i.e., does the ratio of licenses to population in the census tract exceed the ratio of licenses to population for the entire county?)

- ☒ Yes, the number of existing licenses exceeds the number allowed
- ☐ No, the number of existing licenses is lower than the number allowed

## 12. DOES LAW ENFORCEMENT AGENCY MAINTAIN CRIME STATISTICS?

- Yes (Go to Item #13)
- ☒ No (Go to Item #20)

## 13. CRIME REPORTING DISTRICT NUMBER

## 14. TOTAL NUMBER OF REPORTING DISTRICTS

## 15. TOTAL NUMBER OF OFFENSES IN ALL REPORTING DISTRICTS

## 16. AVERAGE NO. OF OFFENSES PER DISTRICT

## 17. 120% OF AVERAGE NUMBER OF OFFENSES

## 18. TOTAL NUMBER OF OFFENSES IN REPORTING DISTRICT

## 19. IS THE PREMISES LOCATED IN A HIGH CRIME REPORTING DISTRICT? (i.e., has a 20% greater number of reported crimes than the average number of reported crimes as determined from all crime reporting districts within the jurisdiction of the local law enforcement agency)

- Yes, the total number of offenses in the reporting district equals or exceeds the total number in item #17
- No, the total number of offenses in the reporting district is lower than the total number in item #17

## 20. CHECK THE BOX THAT APPLIES (check only one box)

a. If "No" is checked in both item #11 and item #19, Section 23958.4 B&P does not apply to this application, and no additional information will be needed on this issue. Advise the applicant to bring this completed form to ABC when filing the application.

b. If "Yes" is checked in either item #11 or item #19, and the applicant is applying for a non-retail license, a retail bona fide public eating place license, a retail license issued for a hotel, motel or other lodging establishment as defined in Section 25503.16(b) B&P, or a retail license issued in conjunction with a beer manufacturer's license, or winegrower's license, advise the applicant to complete Section 2 and bring the completed form to ABC when filing the application or as soon as possible thereafter.

c. If "Yes" is checked in either item #11 or item #19, and the applicant is applying for an off-sale beer and wine license, an off-sale general license, an on-sale beer license, an on-sale beer and wine (public premises) license, or an on-sale general (public premises) license, advise the applicant to take this form to the local governing body, or its designated subordinate officer or body to have them complete Section 3. The completed form will need to be provided to ABC in order to process the application.

Governing Body/Designated Subordinate Name:

Gravelley City Council Planning Department

## FOR DEPARTMENT USE ONLY

PREPARED BY (Name of Department Employee)



**PART 2 - TO BE COMPLETED BY THE APPLICANT (If box #20b is checked)**

21. Based on the information on the reverse, the Department may approve your application if you can show that public convenience or necessity would be served by the issuance of the license. Please describe below the reasons why issuance of another license is justified in this area. You may attach a separate sheet or additional documentation, if desired. Do *not* proceed to Part 3.

22. APPLICANT SIGNATURE

23. DATE SIGNED

**PART 3 - TO BE COMPLETED BY LOCAL OFFICIALS (If box #20c is checked)**

The applicant named on the reverse is applying for a license to sell alcoholic beverages at a premises where undue concentration exists (i.e., an over-concentration of licenses and/or a higher than average crime rate as defined in Section 23958.4 of the Business and Professions Code). Sections 23958 and 23958.4 of the Business and Professions Code requires the Department to deny the application unless the local governing body of the area in which the applicant premises are located, or its designated subordinate officer or body, determines within 90 days of notification of a completed application that public convenience or necessity would be served by the issuance. Please complete items #24 to #30 below and certify or affix an official seal, or attach a copy of the Council or Board resolution or a signed letter on official letterhead stating whether or not the issuance of the applied for license would serve as a public convenience or necessity.

24. WILL PUBLIC CONVENIENCE OR NECESSITY BE SERVED BY ISSUANCE OF THIS ALCOHOLIC BEVERAGE LICENSE?

☒ Yes

☐ No

☐ See Attached (i.e., letter, resolution, etc.)

25. ADDITIONAL COMMENTS, IF DESIRED (may include reasons for approval or denial of public convenience or necessity):

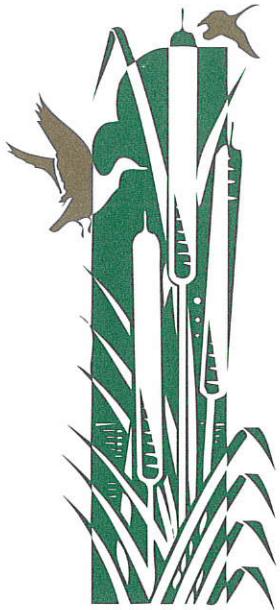
26. CITY/COUNTY OFFICIAL NAME

27. CITY/COUNTY OFFICIAL TITLE

28. CITY/COUNTY OFFICIAL PHONE NUMBER

29. CITY/COUNTY OFFICIAL SIGNATURE

30. DATE SIGNED



City of  
Gridley

685 Kentucky Street

Gridley, CA 95948

March 19, 2013

Kathryn Sandberg  
Supervising Agent  
Department of Alcoholic Beverage Control  
1900 Churn Creek Road, Suite 215  
Redding, CA 96002

Dear Ms. Sandberg:

This letter is to inform you that at our last Council meeting on March 18<sup>th</sup>, the Gridley City Council confirmed that they are the Local Governing Body to make a determination of Public Convenience or Necessity for liquor license applications within the City of Gridley in accord with Business and Professions Code Section 23958.4.

Please feel free to contact me should you need any further information.

Sincerely,

Rob Hickey  
City Administrator

RECEIVED

MAR 26 2013

Alcoholic Beverage Control  
REDDING DISTRICT