

# **Gridley City Council – Regular City Council Meeting Agenda**

Monday, July 16, 2018; 6:00 pm

Gridley City Hall, 685 Kentucky Street, Gridley, CA 95948

*“Our purpose is to continuously enhance our community’s vitality and overall quality of life. We are committed to providing high quality, cost-effective municipal services and forming productive partnerships with our residents and regional organizations. We collectively develop, share, and are guided by a clear vision, values, and meaningful objectives.”*

**CALL TO ORDER** - Mayor Hall

**ROLL CALL** - Recording Secretary

**PLEDGE OF ALLEGIANCE** – Councilmember Borges

**INVOCATION** – Reverend Bill Hammond, Lighthouse Tabernacle

**PROCLAMATIONS** - None

**COMMUNITY PARTICIPATION FORUM** - *Members of the public may address the City Council on matters not listed on the agenda. The City Council may not discuss nor take action on any community participation item brought forward by a member of the community. Comments are requested to be limited to three (3) minutes.*

**CONSENT AGENDA** – *Items 1 through 6 of the Consent Agenda and are considered routine and acted upon by one motion. Any Council member may request that an item be removed for separate consideration. The City Council may only make minor comments; otherwise the item should be removed from the Consent Agenda and placed as the first item(s) under “Items for Council Consideration”.*

1. City Services Update
2. City Council minutes dated June 4, 18, 21, and 25, 2018
3. Approval of Resolution No. 2018-R-017: A Resolution of the City Council of the City of Gridley Requesting the Board of Supervisors of the County of Butte to Consolidate a General Municipal Election to be held on Tuesday, November 6, 2018, with the Statewide General Election to be held on the date Pursuant to §10403 of the Elections Code
4. Four Resolutions Authorizing the Levy of Assessment District Expenses for the Butte County 2018-2019 Tax Roll:
  - a. Resolution No. 2018-R-018: A Resolution of the City Council of the City of Gridley to Levy Assessment District No. 6 on Butte County 2017-2018 Tax Roll
  - b. Resolution No. 2018-R-019: A Resolution of the City Council of the City of Gridley to Levy Assessment District No.2 on Butte County 2017-18 Tax Roll

- c. Resolution No. 2018-R-020: A Resolution of the City Council of the City of Gridley to Levy Assessment District No. 3 on Butte County 2017-2018 Tax Roll
  - d. Resolution No. 2018-R-021: A Resolution of the City Council of the City of Gridley to Levy Assessment District No. 1 on Butte County 2017-2018 Tax Roll
5. Approval of Resolution No. 2018-R-022: A Resolution of the City Council of the City of Gridley Authorizing Submittal of an Application to the California State Department of Housing and Community Development for Funding Under the Home Investment Partnerships Program, and if Selected, the Execution of a Standard Agreement, any Amendments Thereto, and of any Related Documents Necessary to Participate in the Home Investment Partnerships Program
  6. Approval of Resolution No. 2018-R-023: A Resolution of The City Council of the City of Gridley Approving Agreement No. 2CA03940 with the California Department of Forestry and Fire Protection and Authorizing the Mayor to sign the Agreement for Services from July 1, 2018 to June 30, 2019

**PUBLIC HEARING - None**

**ITEMS FOR COUNCIL CONSIDERATION**

7. Abandoned and Unsafe Residential Structures

**CITY STAFF AND COUNCIL COMMITTEE REPORTS** - *Brief updates from City staff and brief reports on conferences, seminars, and meetings attended by the Mayor and City Council members, if any.*

**POTENTIAL FUTURE CITY COUNCIL ITEMS** - (Appearing on the Agenda within 30-90 days):

Weed Abatement Liens	8/6/2018
Police Dispatch Procedures	8/20/2018
Kick-off of Zero Based Budget Process	9/3/2018
Approve Contract to Demolish Unsafe Buildings and Corresponding Budget Adjustment	9/17/2018

**CLOSED SESSION**

8. California Government Code 54956.9 – Conference with Legal Counsel concerning existing litigation – The matter of Amy Farr, California Worker’s Compensation Appeals Board Case No. ADJ 1074450.
9. California Government Code 54957 (b)(1) – Employee Performance Evaluations: City Administrator, Finance Director, Police Chief, and Utility Director

**ADJOURNMENT** – adjourning to the next regularly scheduled meeting on August 6, 2018

**NOTE 1: POSTING OF AGENDA-** This agenda was posted on the public bulletin board at City Hall at or before 6:00 p.m., July 13, 2018, in accordance with Government Code Section 54954.2. This agenda along with all attachments is available for public viewing online at [www.gridley.ca.us](http://www.gridley.ca.us) and at the Administration counter in City Hall, 685 Kentucky Street, Gridley, CA.

**NOTE 2: REGARDING UNSCHEDULED MATTERS** – In accordance with state law, it shall be the policy of this Council that no action shall be taken on any item presented during the public forum or on unscheduled matters unless the Council, by majority vote, determines that an emergency situation exists, or, unless the Council by a two-thirds vote finds that the need to take action arose subsequent to the posting of this agenda.



**City Council Agenda Item #1**  
Staff Report

**Date:** July 16, 2018  
**To:** Mayor and City Council  
**From:** Paul Eckert, City Administrator  
**Subject:** City Services Update

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<b>X</b>	Regular
	Special
	Closed
	Emergency

**Recommendation**

No Action is required.

**Background**

The Weekly Update is provided to the Mayor and City Council in keeping with the Council's commitment to ensure that all members of our community are fully informed of all City activities and initiatives. The Update is shared online at <http://www.gridley.ca.us/>. The Update is also shared timely with all City of Gridley coworkers.

**Compliance with City Council Strategic Plan or Budget Goals**

Sharing of the City Services Update is consistent with our ongoing efforts to transparently share all City financial and budgetary information and to keep our community members informed.

**Financial Impact**

There are no financial impacts associated with this Agenda item.

**Attachments**

City Services Update

# City of Gridley

To: Mayor Hall and City Councilmembers  
From: Paul Eckert, City Administrator  
Subject: City Services Weekly Update  
Date: July 5, 2018

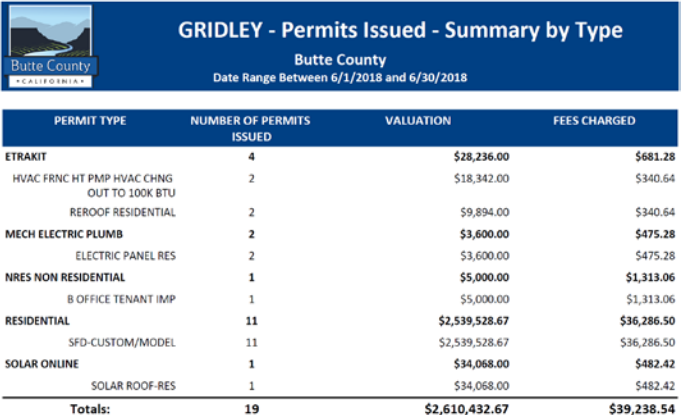
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Thank you for your leadership and dedication to the Gridley community!

This Weekly Update is intended to provide useful and timely updates to the Gridley Community, Visitors, our Elected Officials, and our City Coworkers. We regret if we have inadvertently omitted useful items from this report. As always, your input and guidance are appreciated. Please send any response to me directly and do not “copy all.”

## City Administrator/City Council/Information Technology

- Record Property Valuation Increases – June’s Building Permit valuations were the largest since the market crash. Eagle Meadows continues to construct new homes at the fastest pace since the boom years. They are currently completing 8 homes and filed and paid for permits for an additional 10 homes. Plans are underway for the remaining 17 lots in Heron Landing. There are also three in-fill residential construction projects currently underway.



PERMIT TYPE	NUMBER OF PERMITS ISSUED	VALUATION	FEES CHARGED
ETRAKIT	4	\$28,236.00	\$681.28
HVAC FRNC HT PMP HVAC CHNG OUT TO 100K BTU	2	\$18,342.00	\$340.64
REROOF RESIDENTIAL	2	\$9,894.00	\$340.64
MECH ELECTRIC PLUMB	2	\$3,600.00	\$475.28
ELECTRIC PANEL RES	2	\$3,600.00	\$475.28
NRES NON RESIDENTIAL	1	\$5,000.00	\$1,313.06
B OFFICE TENANT IMP	1	\$5,000.00	\$1,313.06
RESIDENTIAL	11	\$2,539,528.67	\$36,286.50
SFD-CUSTOM/MODEL	11	\$2,539,528.67	\$36,286.50
SOLAR ONLINE	1	\$34,068.00	\$482.42
SOLAR ROOF-RES	1	\$34,068.00	\$482.42
<b>Totals:</b>	<b>19</b>	<b>\$2,610,432.67</b>	<b>\$39,238.54</b>

- New Councilmember Orientation - Councilmember Lofing’s orientation started on June 5<sup>th</sup> and included an extensive series of orientation meetings lasting over a month with most all of our City staff. Hundreds of pages of relevant information including Brown Act, Council Conduct Protocols, fund accounting and local governmental finances, and Gridley Budget information were provided. We appreciate the commitment of Councilmember Lofing as well as all the various City staff participating in the extensive educational process. Special thanks to Daryl Dye and the Electric and Public Works operations; City Attorney Tony Galyean; Fire Chief Norton and the CalFire Headquarters personnel and the Gridley CalFire Fire Department; IT Director Mike Hensley; Chief Price and the Police, Dispatch, and Animal Control staff; Finance Director Juan Solis and his Team; and Jodi. All of the Team especially valued the opportunity to overview our people and facilities.
- Rio Pluma Discharge Permit – The Sewer Discharge Permit was issued to Rio Pluma for the 2018/19 fiscal year.
- Economic Development - The City Administrator is currently working with several prospects and the State Economic Development Office, congressional representatives, local economic development leaders, site selectors, and property owners, regarding the marketing of the Cannery area properties. Another follow-up showing is planned for next week.
- Arco AMPM – The project is moving smoothly. Demolition of the former McConnel Chevrolet building will be completed in early July. Construction will start following the demolition of the current buildings.
- Tuesday Night Farmers Market – Visitors are highly complementary of our Gridley Tuesday Night Farmer’s Markets. The market has great live music entertainment, water slides for the

kids, and an array of produce, foods, and hand-crafted items. Please check it out and share the word.

- Nuisance Abatement – An array of important efforts continues including: 1) the completion of a highly successful Community Clean-up and Dump Day on June 2<sup>nd</sup> including record loads of trash, appliances, and indoor furniture that had been stored outdoors; 2) very recent completion of our highly successful Annual Weed Abatement Program; and 3) identification of vacant unsafe homes and buildings to be brought to the City Council on July 16<sup>th</sup>.

**Engineering/Planning/Building/Code Enforcement**

- Engineering Update - City Engineer Trin Campos is coordinating our Team efforts for sewer, water, and road grant funding applications. Trin’s also been active with several new projects and continues to focus on developing plans for street improvements.

**Finance**

- The Finance Department is active with the development of a wide array of budget development activities; grant responsibilities; payroll and benefits improvements; worker’s compensation cases; and organization of all work areas and file systems. Emphasis will be placed on complying with the City’s records retention policy.
- Adopted Operating Budget and Capital Improvement Plan – The FY 18-19 Citywide Operating budget was shared with the City and the Public at four public meetings and was adopted on June 25<sup>th</sup>. We greatly appreciate the City Council’s commitment to Gridley’s fiscal well-being. The entire public budget document will be provided in early August.
- The Finance Department, Information Technology, City Administrator, and Electric and Public Works Leadership are currently working to improve our utility billing processes.

**Electric Utility**

- Gridley 12KV Maintenance – Crews completed 70 General Order 95 corrections for the City of Gridley. The infractions may vary including construction standards, missing labels, hardware, broken cross arms, etc. Crews changed out a set of dead-end insulators that were found to have melted and were coming apart, creating possible safety issues for the residence and staff. Electric service was re-routed and replaced at 1820 Magnolia. Crews also changed out a meter at 1845 Vermont Street to a solar (NET) meter. The Electric Department is currently planning a job on Spruce Street and Washington Street including replacing four power poles that have been inspected and tested “not fit for service”. Crews will be pulling in new conductor over the railroad tracks.
- Service Calls – Crews were dispatched to Vermont Street for a customer concerned that the (NET) meter was not working properly. Upon inspection it was found to be in working order and the customer was notified. Crews were also dispatched to Bridgeford to restore power to the customer after being disconnected for non-payment.
- Contributions - City Hall reported the handicap entrance button on the exterior of the building was not working properly and appeared to be tampered with. Crews responded and made corrections to the unit.

<b>Electrical Department Activity</b>	<b>Gridley</b>	<b>Biggs</b>
Street Light Repairs	0	1
Nonpayment Shut-off/turn on	0	0
USA’s	10	2
Sets & Outs	11	0
Service calls	1	0
Trim/Remove tree	0	0
Discrepancy Report Items	0	0
After Hours Call out’s	1	0
Solar Read	0	0



- Utility Reads – Our Utility Meter Technician completed weekly tasks and also assisted the Public Works and Electric Department with various duties. The Technician is being trained on Underground Service Alerts (USA's) and how to use the locator.
- Substation and LR Inspections - Biggs and Gridley Substations were inspected and Line Recloser inspections were also completed this week.
- Biggs 12 KV maintenance – Crews finished General Order 95 inspections for the City of Biggs and replaced a 45' pole located at 2899 W. Biggs Gridley Road found to be in poor condition. Crews are currently preparing to replace 10 more power poles for the City of Biggs. A street light at Tenth and F Streets was repaired. Crews also assisted Biggs Public Works and an A/C contractor in changing out the A/C unit at Biggs substation.



**Fire**

- The July 4<sup>th</sup> Holiday was a safe one in Gridley. Firework Stands were inspected and found to be in compliance.
- Last week there were 2 water rescues throughout the county where Rescue Support 74 and the boat responded.
- Engines 274 and 376 continue to be rented out frequently. Engine 376 was rented to the State station coverage in Butte on Sunday 6/24 and returned Thursday 6/28. Engine 376 was rented out on 6/29, and has been out since. With the current fires developing throughout the state and the Butte unit resources committed on fires, it's expected to be utilized for some time. Engine 274 is available to be rented.
- Station personnel spent time at the Gridley Library reading with children.
- Station personnel attended a multi-company training at Openshaw Training Grounds. Personnel trained on vehicle extrication utilizing hydraulic spreaders, cutters, and rams to gain access inside a vehicle to extricate the patient, as well as rescue 42 struts which are used to stabilize the vehicle making the working area safe for personnel to work around.
- Fire Volunteers Wanted – If you know of anyone who may want to get involved and make a difference by helping neighbors and friends, please encourage them to become a Gridley Volunteer Firefighter! The City of Gridley is a combination Fire Department with full-time CAL FIRE Firefighters and Gridley area resident Volunteer Firefighters. Our Volunteers meet regularly for training. Training is conducted cooperatively with Butte County Fire and includes all basic firefighting skills: first aid, ladders, breathing apparatus use, hose streams, vehicle extrication, etc. This ongoing training is in addition to the initial basic operations training course. For more information about becoming a Gridley Volunteer Firefighter, go to [www.joinbcfd.org](http://www.joinbcfd.org) and submit a Volunteer Firefighter Interest Form.

<b>Gridley Emergency Responses</b>	<b>City</b>	<b>County</b>
Medical Aids	11	3
Traffic Collisions	0	2
Structure Fires	1	1
Vegetation Fires	2	3
Vehicle Fires	0	1
Public Assist	2	2
Cover Assignments	0	4
smoke checks, hazardous conditions, control burns, etc.	1	4
Technical Rescues	0	0

**Police**

- The Department continues in its goal to provide quality service in all aspects of public safety to the citizens we serve. Police patrol was active in both communities of Gridley and Biggs. The Department served several local arrest warrants during the week.
- Officers increased traffic enforcement efforts in both communities to promote safe driving habits.



- Catalyst and Catalyst Advocate Chasidy Walker recognized individually and separately Police Officers; Alberto Rodriguez, Jim Roberts and Tony Lara for directing victims of domestic violence to services and resources during their law enforcement responsibilities. Catalyst Advocate Walker provided letters of commendation for each officer for their professionalism, empathy and commitment to assisting victims of domestic violence. We congratulate each officer on their exceptional performance.
- Police personnel attended the monthly North Valley Gang Information Network meeting in Chico. The attendees discuss gang trends and enforcement efforts in Butte County. Police Administration attended the monthly Butte Narcotics Interagency Task Force meeting and the Law Enforcement Administrators meeting in Oroville.
- Gridley Police personnel joined the Fire Department in Gridley Little League's 911 Challenge Softball Game. Police and Fire battled it out against the Gridley Little League coaches in this annual fundraiser for the little league.
- Animal Control continues to provide proactive patrol and compassion for lost/stray animals. Animal Control personnel are encouraging our community canine owners to license their dogs. This provides a great record for any pet owner if they should lose their dog and enables Animal Control staff to find and return their pet.

City of Gridley - Police Activity	May 2018	2018 YTD	2017 Year Totals
Adult Arrests	48	240	660
Juvenile Arrests	7	21	23
Misdemeanor Arrests	44	227	584
Felony Arrests	6	34	91
Felony Crimes Reported	7	58	154
Misdemeanor Crimes	58	279	653
<b>Total Police Incidents*</b>	<b>1,303</b>	<b>6,156</b>	<b>13,894</b>
Battery	14	62	130
Burglary	6	40	77
Deceased Person	0	4	14
Vandalism	14	52	75
Stolen Vehicle	1	7	25
Robbery	0	1	3
Public Intoxication	8	14	53
Patrol Request	17	50	385
Medical Aid	13	65	300
Area Checks	99	515	1,595
Pedestrian Checks	71	311	657
Disturbing the Peace	53	220	343
Total 911 Calls	295	1,375	3,400
Total Traffic Collisions	5	32	81
Name Exchanges – Traffic Accidents	2	4	12
Total Traffic Citations	76	345	632
DUI Arrests	3	13	20
Traffic Stops	146	862	2,012
Extra Help Hours	140.25	1,847.25	3,961.75
RSVP Hours	18.00	82.00	220.00
<i>"Police Incidents" are those Police responses originating from telephone calls to the Dispatch Center, walk-ins at the Police lobby, Police Officer self-initiated activity and email or social media communications.</i>			

**Public Works**

The Public Works Department Leadership and Crewmembers are responsible for a broad array of important duties including: Water Distribution; Water Production; Sanitary Sewer Collection; the Wastewater Treatment Plant; Street and Sidewalk Maintenance; our Maintenance Districts; Parks Maintenance; City Building and Facility Maintenance.

- Public Works Crews completed the storage building at the Sewer Plant.
- Removal of damaged curb, gutter and sidewalk on Spruce Street has begun.
- Crews have started deep ripping in the percolation ponds and have started disking in front of the sewer plant to help with weed control.
- Pothole patchwork continues throughout the City.
- Public Works Crews overlaid the 900 block of Magnolia Street.
- A pump quit working at the Eagle Meadows sewer lift station. Crews pulled the pump and found debris wrapped around it. The debris was removed and the pump was placed back into service. Hwy 99 sewer lift station had the same issue so the pump was removed, cleaned and put back into service.
- Crews cleaned up weeds at the north end of Washington Street and the Heron Landing Maintenance ditch and improved the planter areas at the Heron Landing entrance on West Biggs Gridley Road.

Department of Public Works Activity	
Water Leaks Repaired	1
Water Encoder Receiver Transmitter installed/Replaced (ERT's)	0
Sewer Plugs	0
Tree Removal/Trimmed	1
Water Related Service Calls	2
Sewer Related Service Calls	0
Under Ground Service Alerts (USA's)	4
Park Related Service Calls	0
Other Service Calls	0

Production Well	Volume Pumped	Calc. Fl	Calc. Chlor
Eagle Meadows	35.930 M.G.	.71 mg/l	.2881 mg/l
Spruce	00.000 M.G.	.00 mg/l	.0000 mg/l
Wilson	00.000 M.G.	.00 mg/l	.0000 mg/l
Little Ave.	00.000 M.G.	.00 mg/l	.0000 mg/l
Liberty	16.014 M.G.	.71 mg/l	.2991mg/l
Parkside	00.272 M.G.	.13 mg/l	.0000 mg/l

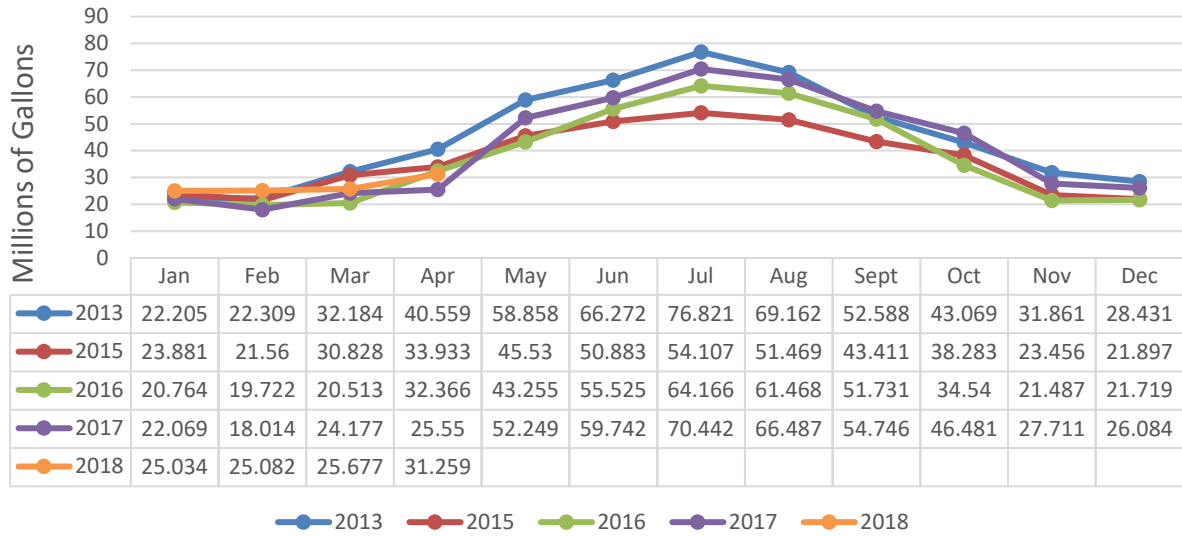
Monthly Water Production	
Total water pumped to system:	52.216 M.G.
Ave. chlorine residual in the system:	.21 mg/l
Ave. tested fluoride in the system:	.74 mg/l
Lab tested fluoride in the system:	.9 mg/l

**Past Month's Flow's at the Waste Water Treatment Plant**

Total flow to the Plant was 45.327 M.G.

Flow from Butte County Housing Authority was 726,100 gals.

## Comparative Water Usages for 2013 - 2018



### Recreation

- Recreation is currently working to enhance the usefulness and overall appearance of the Recreation Center. A new stove has been added to the Center and the large recreation room has been painted.
- Late Soccer registration remains open. Additional information available <http://gridley.ca.us/government-and-departments/departments/recreation-services/>
- The Recreation Division has added several exciting new Summer Programs including: Tumbling; Legos; and Baking. Check out our Facebook page <https://www.facebook.com/groups/120025737091/> for more information.
- Checkout Recreation’s Facebook page at <https://www.facebook.com/groups/120025737091/>
- The Recreation Community Center meeting rooms are available for rent on evenings and weekends. The rental fee is \$100 per room, with an additional refundable \$50 cleaning deposit.

### City Council Formal Calendar

- The City Council will hold its next Regular City Council meeting on Monday, July 16<sup>th</sup> at 6:00 pm at City Hall.
- The Butte County Board of Supervisors Agenda for the 9:00 am meeting on Tuesday, July 24<sup>th</sup> in Oroville can be accessed at the following link: <http://www.buttecounty.net/boardofsupervisors/BoardMeetings.aspx>

Thank you for your ongoing support and guidance.

Respectfully,

Paul



# **Gridley City Council –DRAFT City Council Meeting Minutes**

Monday, June 4, 2018; 6:00 pm  
Gridley City Hall, 685 Kentucky Street, Gridley, CA 95948

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## **CALL TO ORDER**

**Mayor Hall called the meeting to order at 6 p.m.**

## **ROLL CALL**

### **Councilmembers**

Present: Hall, Johnson, Borges, Williams  
Absent: None  
Arriving post roll call: None

### **Staff present:**

Paul Eckert, City Administrator  
Tony Galyean, City Attorney  
Daryl Dye, Utilities Director  
Dean Price, Police Chief

## **PLEDGE OF ALLEGIANCE**

**The Pledge of Allegiance was led by Vice Mayor Bruce Johnson**

## **INVOCATION**

**Bishop Martin Brown of the Church of Jesus Christ of Latter-Day Saints provided the invocation.**

## **PROCLAMATIONS - None**

## **COMMUNITY PARTICIPATION FORUM**

**Mayor Hall opened the forum and seeing no one present wishing to speak, the forum was closed.**

## **CONSENT AGENDA**

1. City Services Update
2. City Council minutes dated May 7, 2018

**Motion to approve the consent agenda by Bruce Johnson, seconded by Ray Borges**

**Motion passed, all in favor**

## **PUBLIC HEARING - None**

**ITEMS FOR COUNCIL CONSIDERATION**

- 3. Appointment of Council Member

**Motion to appoint Dan Lofing by Vice Mayor Johnson, seconded by Councilmember Borges**

**ROLL CALL VOTE**

**Ayes: Johnson, Borges, Hall, Williams**

**Motion passed, 4-0**

- 4. Budget Presentation

**Finance Director Juan Solis gave an overview of the City’s financial status. This is an informational item; no action was taken.**

**CITY STAFF AND COUNCIL COMMITTEE REPORTS**

**There were no committee reports.**

**POTENTIAL FUTURE CITY COUNCIL ITEMS - (Appearing on the Agenda within 30-90 days):**

Budget Session - Expenditures	6/18/2018
Special Meeting Budget Session - Expenditures	6/21/2018
Special Meeting Budget Session – Potential Approval	6/25/2018
Special Meeting Budget Session – Potential Approval	6/28/2018
Abandoned and Unsafe Buildings Code Enforcement	7/16/2018

**CLOSED SESSION - None**

**ADJOURNMENT**

**With no items for further discussion, Council adjourned to the next regularly scheduled meeting on June 18, 2018.**

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**Paul Eckert, City Clerk**

# **Gridley City Council – DRAFT City Council Meeting Minutes**

Monday, June 18, 2018; 6:00 pm  
Gridley City Hall, 685 Kentucky Street, Gridley, CA 95948

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## **CALL TO ORDER**

**Mayor Hall called the meeting to order at 6:00 p.m.**

## **ROLL CALL**

### **Councilmembers**

Present: Borges, Johnson, Hall, Williams  
Absent: None  
Arriving post roll call: None

### **Staff present:**

Paul Eckert, City Administrator  
Tony Galyeon, City Attorney  
Juan Solis, Finance Director  
Daryl Dye, Utility Director  
Dean Price, Police Chief  
Russ Hawes, Electric Supervisor  
Ross Pippitt, Public Works Supervisor  
Mike Hensley, IT Director

## **PLEDGE OF ALLEGIANCE**

**The Pledge of Allegiance was led by Councilmember Williams**

## **INVOCATION**

**The invocation was provided by Larry Dolan of the Church of Jesus Christ, Latter Day Saints**

## **PROCLAMATIONS - None**

## **COMMUNITY PARTICIPATION FORUM**

**The Mayor opened the forum and seeing no one present wishing to speak it was closed.**

**The Mayor pulled item #3 forward and Dan Lofing was sworn in by City Attorney Tony Galyeon and was seated with Council.**

## **CONSENT AGENDA**

1. State Water Resources Grant Request

2. NCPA Commissioner Appointment

**Motion to approved the consent agenda by Vice Mayor Johnson, seconded by Councilmember Borges**

**Motion passed, all in favor**

**PUBLIC HEARING - None**

**ITEMS FOR COUNCIL CONSIDERATION**

3. Seating of New City Councilmember and Oath of Office

**See above**

4. Budget

**Finance Director Juan Solis gave a power point presentation that reviewed the City's current financial status as well as recommended adjustments and the positive results of already implemented changes. This was informational only; no action was taken.**

**CITY STAFF AND COUNCIL COMMITTEE REPORTS**

**Vice Mayor Johnson reported on the Butte County Mosquito and Vector Control District meeting he attended.**

**Mayor Hall reported that he attended the Sutter Buttes Flood Control Agency meeting.**

**POTENTIAL FUTURE CITY COUNCIL ITEMS - (Appearing on the Agenda within 30-90 days):**

Special Meeting Budget Session – Expenditures	6/21/2018
Special Meeting Budget Session – Potential Approval	6/25/2018
Special Meeting Budget Session – Potential Approval	6/28/2018
Abandoned and Unsafe Buildings Code Enforcement	7/16/2018

**CLOSED SESSION - None**

**ADJOURNMENT**

**With no items for further discussion, Council adjourned to a Special Meeting on June 21 at 1:00 p.m.**

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**Paul Eckert, City Clerk**



# Gridley City Council – DRAFT City Council Meeting Minutes

Thursday, June 21, 2018; 1:00 pm  
Gridley City Hall, 685 Kentucky Street, Gridley, CA 95948

*“Our purpose is to continuously enhance our community’s vitality and overall quality of life. We are committed to providing high quality, cost-effective municipal services and forming productive partnerships with our residents and regional organizations. We collectively develop, share, and are guided by a clear vision, values, and meaningful objectives.”*

## CALL TO ORDER

**Mayor Hall called the meeting to order at 1:00**

## ROLL CALL

### Councilmembers

Present: Williams, Lofing, Borges, Johnson, Hall  
Absent: None  
Arriving post roll call: None

### Staff present:

Paul Eckert, City Administrator  
Tony Galyean, City Attorney  
Daryl Dye, Utility Director  
Dean Price, Police Chief  
Jamie Norton, Fire Chief  
Mike Hensley, IT Director  
Trina Leishman, Recreation Coordinator

## COMMUNITY PARTICIPATION FORUM

**The Mayor opened the forum and seeing no one present wishing to speak the forum was closed**

## ITEMS FOR COUNCIL CONSIDERATION

1. Special Budget Meeting – Introduction, Finance Director
  - Electric (30 min) / Public Works (30 min)
  - Police Department (30 min)
  - Fire Department (15 min)
  - Administration / Finance / Recreation (30 min)

**Finance Director Juan Solis gave an overview of the City’s budget. This was followed by a summary from each department; Utility Director Daryl Dye, Police Chief Dean Price, Fire Chief Jamie Norton, City Administrator Paul Eckert, IT Director Mike Hensley and Recreation Coordinator Trina Leishman**

2. Council comments

**Council had few comments and with this being an informational meeting, there was no action taken.**

**ADJOURNMENT**

**With no further items for discussion, Council adjourned at 4:30 p.m. to the next Special Meeting on June 25, 2018.**

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**Paul Eckert, City Clerk**

DRAFT

# **Gridley City Council – DRAFT City Council Meeting Minutes**

Monday, June 25, 2018; 1:00 pm  
Gridley City Hall, 685 Kentucky Street, Gridley, CA 95948

*“Our purpose is to continuously enhance our community’s vitality and overall quality of life. We are committed to providing high quality, cost-effective municipal services and forming productive partnerships with our residents and regional organizations. We collectively develop, share, and are guided by a clear vision, values, and meaningful objectives.”*

## **CALL TO ORDER**

**Mayor Hall called the meeting to order at 1:00 p.m.**

## **ROLL CALL**

### **Councilmembers**

Present: Williams, Borges, Johnson, Hall, Lofing  
Absent: None  
Arriving post roll call: None

### **Staff present:**

Paul Eckert, City Administrator  
Juan Solis, Finance Director  
Daryl Dye, Utility Director  
Dean Price, Police Chief  
Jamie Norton, Fire Chief  
Russ Hawes, Electric Supervisor  
Scott Smallwood, Police Lieutenant

## **COMMUNITY PARTICIPATION FORUM**

**The Mayor opened the forum and seeing no one present wishing to speak, the forum was closed.**

## **ITEMS FOR COUNCIL CONSIDERATION**

1. Council approval of Fiscal Year 2018-2019 Budget:
  - Resolution No. 2018-R-015: A Resolution of the City Council of the City of Gridley Establishing the 2018-2019 Appropriations Limit for the City of Gridley
  - Resolution No. 2018-R-016: A Resolution of the City Council of the City of Gridley Adopting a Budget for Fiscal Year 2018-2019

**After Council discussion, motion to approve Resolution Nos. 2018-R-015 and 2018-R-016 by Vice Mayor Johnson, seconded by Councilmember Williams**

## **ROLL CALL VOTE**

**Ayes: Hall, Johnson, Lofing, Williams, Borges**  
**Motion passed, 5-0**

## ADJOURNMENT

With no further items for discussion, Council adjourned at 1:50 p.m. to the next regularly scheduled meeting on July 16, 2018.

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Paul Eckert, City Clerk

DRAFT

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GRIDLEY, REQUESTING THE BOARD OF SUPERVISORS OF THE COUNTY OF BUTTE TO CONSOLIDATE A GENERAL MUNICIPAL ELECTION TO BE HELD ON TUESDAY, NOVEMBER 6, 2018, WITH THE STATEWIDE GENERAL ELECTION TO BE HELD ON THE DATE PURSUANT TO §10403 OF THE ELECTIONS CODE**

**WHEREAS**, the City Council of the City of Gridley hereby calls a General Municipal Election to be held on November 6, 2018, for the purpose of the election of two members of the City Council for the full term of four years, and;

**WHEREAS**, it is desirable that the General Municipal Election be consolidated with the Statewide General election to be held on the same date and that within the city the precincts, polling places and election officers of the two elections be the same, and that the county election department of the County of Butte canvass the returns of the General Municipal Election and that the election be held in all respects as if there were only one election.

**WHEREAS**, pursuant to Elections Code section 1300 and Gridley Municipal Code section 1.16.010, the City of Gridley General Election is to be held at the same time as the statewide General Election and said date for both is set forth in Elections Code section 1200, and for this year, 2018, is November 6.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF GRIDLEY DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:**

- SECTION 1. That pursuant to the requirements of §10403 of the Elections Code, the Board of Supervisors of the County of Butte is hereby requested to consent and agree to the consolidation of a General Municipal Election with the Statewide General election on Tuesday, November 6, 2018, for the purpose of the election of two members of the City Council for the full term of four years.
- SECTION 2. That the County Election department is authorized to canvass the returns of the General Municipal Election. The election shall be held in all respects as if there were only one election, and only one form of ballot shall be used.
- SECTION 3. That the Board of Supervisors is requested to issue instructions to the County Election department to take any and all steps necessary for the holding of the consolidated election.
- SECTION 4. That the City of Gridley recognizes that additional costs will be incurred by the County by reason of this consolidation and agrees to reimburse the County for any costs.
- SECTION 5. That the City Clerk is hereby directed to file a certified copy of this resolution

with the Board of Supervisors and the County Election department of the County of Butte.

SECTION 6. That the City Clerk shall certify to the passage and adoption of this resolution and enter it into the book of original resolutions.

**I HEREBY CERTIFY** that the foregoing resolution was duly introduced, passed, and adopted by the City Council of the City of Gridley at a regular meeting held on the 16th day of July, 2018, by the following vote:

AYES: COUNCILMEMBERS

NOES: COUNCILMEMBERS

ABSENT: COUNCILMEMBERS

ABSTAIN: COUNCILMEMBERS

ATTEST:

APPROVE:

\_\_\_\_\_  
Paul Eckert, City Clerk

\_\_\_\_\_  
Frank Hall, Mayor

**City Council Agenda Item #4**  
Staff Report

**Date:** July 16, 2018  
**To:** Mayor and City Council  
**From:** Juan Solis, Finance Director  
**Subject:** Resolutions 2018-R-018, 2018-R-019, 2018-R-020, and 2018-R-021 Authorizing the Levy of Assessment District Expenses for the Butte County 2018-2019 Tax Roll

<b>X</b>	Regular
	Special
	Closed
	Emergency

**Recommendation**

City staff respectfully requests that the Mayor and City Council receive a staff report and consider adoption of the four assessment district resolutions.

**Background**

The Gridley City Council previously approved the formation of the maintenance districts to construct, operate and maintain various public improvements within the newer subdivisions in the City under provisions of the Improvement Act of 1911. To finance the annual maintenance of this infrastructure, it is required to assess the expenses of maintenance and operation of the improvements upon the real property within the district to be benefited thereby. These resolutions represent the completion of that annual assessment process.

The City Engineer for the City of Gridley procured preparation of a report in accordance with law, including the improvement act of 1911, as well as the California State Constitution, Article XIII D, to set the amount and basis of the amounts to be assessed against each parcel within the districts, the adjustments to be made to annual assessments based upon increases in the Consumer Price Index and other particulars relating to the district. Pursuant to the provisions of Proposition 218, namely Article XIII D of the California Constitution, the City, after giving due and proper notice as required by Proposition 218, at its meeting of October 17, 2005 conducted a public hearing on the proposed modifications to the assessment pursuant to California Constitution Article XIII D, Section 4(e). The Tax Collector of the County of Butte was requested to levy and add to the tax bill sent by the County to the owner of each parcel of real property within the boundaries of the districts and operation and maintenance assessment for the fiscal year commencing 2005/2006, and for each year thereafter, which assessment was collected from each land owner with the proportioning of the collection between the first installment and the second installment to be determined by the County Tax Collector.

**Fiscal Impact**

The service level for the maintenance districts is recommended to be the same as prior year. The City has the authority to charge a CPI increase, but the City has not done so in several years. The City is not recommending a CPI increase at this time.

**Compliance with City Council Strategic Plan or Budget Goals**

The City Council and City staff are committed to provide the best possible financial practices and the highest possible transparency regarding all financial transactions.

**Attachments**

1. Resolution 2018-R-018: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GRIDLEY TO LEVY ASSESSMENT DISTRICT NO. 6 ON BUTTE COUNTY 2018-2019 TAX ROLL
2. Resolution 2018-R-019: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GRIDLEY TO LEVY ASSESSMENT DISTRICT NO.2 ON BUTTE COUNTY 2018-19 TAX ROLL
3. Resolution 2018-R-020: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GRIDLEY TO LEVY ASSESSMENT DISTRICT NO. 3 ON BUTTE COUNTY 2018-2019 TAX ROLL
4. Resolution 2018-R-021: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GRIDLEY TO LEVY ASSESSMENT DISTRICT NO. 1 ON BUTTE COUNTY 2018-2019 TAX ROLL



**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GRIDLEY TO LEVY ASSESSMENT  
DISTRICT NO. 6 ON BUTTE COUNTY 2018-2019 TAX ROLL**

**WHEREAS**, the Gridley City Council previously approved the formation of Maintenance District # 6 (Resolution No. 2008-R-047) to construct, operate and maintain various public improvement within Bowwood estates under the improvement act of 1911, (Streets and Highways Code Section 5820, and 5821 et seq); and

**WHEREAS**, the City Council of the City of Gridley has determined that it is appropriate and necessary to assess the expenses of maintenance and operation of the improvements upon the real property within the district to be benefited thereby; and

**WHEREAS**, the City Engineer for the City of Gridley caused a report to be prepared in the manner provided by law, including the improvement act of 1911, as well as the California State Constitution, Article XIII D to set the amount and basis of the amounts to be assessed against each parcel within the Assessment District, the adjustments to be made to annual assessments based upon increases in the Consumer Price Index and other particulars relating to the District, and

**WHEREAS**, The Tax Collector of the County of Butte was requested to levy and add to the tax bill sent by the County to the owner of each parcel of real property within the boundaries of the Gridley Maintenance Assessment District No. 6, and operation and maintenance assessment for the fiscal year commencing 2009/2010 , and for each year thereafter, which assessment was collected from each land owner with the proportioning of the collection between the first installment and the second installment to be determined by the County Tax Collector; and

**WHEREAS**, Government Codes 54703 & 54718 provides the authority for the City to place the assessment on the tax roll.

**NOW, THEREFORE**, the City Council of the City of Gridley approved the assessment for 2018-2019 for the amount of \$ 559.44 without a CPI increase. The benefit is to be provided to the owner of each parcel of real property within the boundaries of the Gridley Maintenance Assessment District No. 6.

**I HEREBY CERTIFY** that this Resolution of the City Council of the City of Gridley was duly introduced and passed at a regular meeting of the City Council of the City of Gridley held on the 16th day of July, 2018, by the following vote:

AYES: COUNCILMEMBERS

NOES: COUNCILMEMBERS

ABSENT: COUNCILMEMBERS

ABSTAIN: COUNCILMEMBERS

ATTEST:

APPROVE:

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Paul Eckert, City Clerk

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Frank Hall, Mayor

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GRIDLEY TO LEVY ASSESSMENT  
DISTRICT NO.2 ON BUTTE COUNTY 2018-19 TAX ROLL**

**WHEREAS**, the Gridley City Council previously approved the formation of Maintenance District #2 (Resolution No. 2004-R-004) to construct, operate and maintain various public improvements within the Eagle Meadows subdivision under provisions of the Improvement Act of 1911 (Streets and Highways Code Section 5000 and 5821, et seq); and

**WHEREAS**, the City Council of the City of Gridley has determined that it is appropriate and necessary to assess the expenses of maintenance and operation of the improvements upon the real property within the district to be benefited thereby; and

**WHEREAS**, the City Engineer for the City of Gridley caused a report to be prepared in the manner provided by law, including the improvement act of 1911, as well as the California State Constitution, Article XIII D, to set the amount and basis of the amounts to be assessed against each parcel within the Assessment District, the adjustments to be made to annual assessments based upon increases in the Consumer Price Index and other particulars relating to the District, and

**WHEREAS**, pursuant to the provisions of Proposition 218, namely Article XIII D of the California Constitution, the City, after giving due and proper notice as required by Proposition 218, at its meeting of October 17, 2005 conducted a public hearing on the proposed modifications to the assessment pursuant to California Constitution Article XIII D, Section 4(e); and

**WHEREAS**, The Tax Collector of the County of Butte was requested to levy and add to the tax bill sent by the County to the owner of each parcel of real property within the boundaries of the Gridley Maintenance Assessment District No. 2, and operation and maintenance assessment for the fiscal year commencing 2005/2006, and for each year thereafter, which assessment was collected from each land owner with the proportioning of the collection between the first installment and the second installment to be determined by the County Tax Collector; and

**WHEREAS**, Government Codes 54703 & 54718 provides the authority for the City to place the assessment on the tax roll.

**NOW, THEREFORE**, the City Council of the City of Gridley approves the assessment for 2018-2019 for the amount of \$570.82 without a CPI increase. The benefit is to be provided to the owner of each parcel of real property within the boundaries of the Gridley Maintenance Assessment District No.2.

**I HEREBY CERTIFY** that this Resolution of the City Council of the City of Gridley was duly introduced and passed at a regular meeting of the City Council of the City of Gridley held on the 16th day of July, 2018, by the following vote:

AYES: COUNCILMEMBERS

NOES: COUNCILMEMBERS

ABSENT: COUNCILMEMBERS

ABSTAIN: COUNCILMEMBERS

ATTEST:

APPROVE:

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Paul Eckert, City Clerk

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Frank Hall, Mayor

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GRIDLEY TO LEVY ASSESSMENT  
DISTRICT NO. 3 ON BUTTE COUNTY 2018-2019 TAX ROLL**

**WHEREAS**, the Gridley City Council previously approved the formation of Maintenance District #3 (Resolution No. 2004-R-065) to construct, operate and maintain various public improvements within the Heron Landing subdivision under provisions of the Improvement Act of 1911 (Streets and Highways Code Section 5000 and 5821, et seq); and

**WHEREAS**, the City Council of the City of Gridley has determined that it is appropriate and necessary to assess the expenses of maintenance and operation of the improvements upon the real property within the district to be benefited thereby; and

**WHEREAS**, the City Engineer for the City of Gridley caused a report to be prepared in the manner provided by law, including the improvement act of 1911, as well as the California State Constitution, Article XIII D, to set the amount and basis of the amounts to be assessed against each parcel within the Assessment District, the adjustments to be made to annual assessments based upon increases in the Consumer Price Index and other particulars relating to the District, and

**WHEREAS**, The Tax Collector of the County of Butte was requested to levy and add to the tax bill sent by the County to the owner of each parcel of real property within the boundaries of the Gridley Maintenance Assessment District No. 3, and operation and maintenance assessment for the fiscal year commencing 2005/2006, and for each year thereafter, which assessment was collected from each land owner with the proportioning of the collection between the first installment and the second installment to be determined by the County Tax Collector; and

**WHEREAS**, Government Codes 54703 & 54718 provides the authority for the City to place the assessment on the tax roll.

**NOW, THEREFORE**, the City Council of the City of Gridley approves the assessment for 2018-2019 for the amount of \$208.96 without a CPI increase. The benefit is to be provided to the owner of each parcel of real property within the boundaries of the Gridley Maintenance Assessment District No.3.

**I HEREBY CERTIFY** that this Resolution of the City Council of the City of Gridley was duly introduced and passed at a regular meeting of the City Council of the City of Gridley held on the 16th day of July, 2018 by the following vote:

AYES: COUNCILMEMBERS

NOES: COUNCILMEMBERS

ABSENT: COUNCILMEMBERS

ABSTAIN: COUNCILMEMBERS

ATTEST:

APPROVE:

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Paul Eckert, City Clerk

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Frank Hall, Mayor

**RESOLUTION NO.  
2018-R-021**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GRIDLEY TO LEVY ASSESSMENT  
DISTRICT NO. 1 ON BUTTE COUNTY 2018-2019 TAX ROLL**

**WHEREAS**, the Gridley City Council previously approved the formation of Maintenance District No. 1 (Resolution No. 25 (1999 Series)) to construct, operate and maintain the specific facility of storm and flood water within the Richins subdivision under the benefit act of 1982, (Streets and Highways Code Section 3110, and 5821 et seq); and

**WHEREAS**, the City Council of the City of Gridley has determined that it is appropriate and necessary to assess the expenses of maintenance and operation of the improvements upon the real property within the district to be benefited thereby; and

**WHEREAS**, the City Engineer for the City of Gridley caused a report to be prepared in the manner provided by law, including the improvement act of 1982, as well as the California State Constitution, Article XIII 4(e)) to set the amount and basis of the amounts to be assessed against each parcel within the Assessment District, the adjustments to be made to annual assessments based upon increases in the Consumer Price Index and other particulars relating to the District, and

**WHEREAS**, The Tax Collector of the County of Butte was requested to levy and add to the tax bill sent by the County to the owner of each parcel of real property within the boundaries of the Gridley Maintenance Assessment District No. 1, and operation and maintenance assessment for the fiscal year commencing 1999/2000, and for each year thereafter, which assessment was collected from each land owner with the proportioning of the collection between the first installment and the second installment to be determined by the County Tax Collector; and

**WHEREAS**, Government Codes 54703 & 54718 provides the authority for the City to place the assessment on the tax roll.

**NOW, THEREFORE**, the City Council of the City of Gridley approved the assessment for 2018-2019 for the amount of \$113.52 without any CPI increase. The benefit is to be provided to the owner of each parcel of real property within the boundaries of the Gridley Maintenance Assessment District No.1.

**I HEREBY CERTIFY** that this Resolution of the City Council of the City of Gridley was duly introduced and passed at a regular meeting of the City Council of the City of Gridley held on the 16th day of July, 2018, by the following vote:

AYES: COUNCILMEMBERS

NOES: COUNCILMEMBERS

ABSENT: COUNCILMEMBERS

ABSTAIN: COUNCILMEMBERS

ATTEST:

APPROVE:

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Paul Eckert, City Clerk

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Frank Hall, Mayor



**City Council Agenda Item #5**  
Staff Report

**Date:** July 16, 2018  
**To:** Mayor and Members of the City Council  
**From:** Paul Eckert, City Administrator

<b>X</b>	Regular
	Special
	Closed
	Emergency

**Subject:** 2018 HOME Investment Partnerships Program (HOME) Application Submittal

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**Recommendation**

City staff respectfully recommends the Mayor and City Council review and adopt a resolution approving the submittal of an application in response to the 2018 State HOME Notice of Funding Availability (NOFA) and authorize the Finance Director to execute a standard agreement, any amendments thereto, and any related documents necessary to participate in the HOME grant program.

**Background**

On June 5, 2018 the State Department of Housing and Community Development released the Notice of Funds Availability (NOFA) for the State HOME program. Eligible cities and counties may submit applications for HOME funds to carry out housing activities in their respective jurisdictions. All activities must benefit to low and moderate-income persons.

After careful consideration, the following programs have been identified that would benefit from this possible funding opportunity:

General Program Administration	\$ 12,500
First Time Homebuyer Program	\$ 243,750
Owner Occupied Housing Rehabilitation Program	<u>\$ 243,750</u>
TOTAL	\$ 500,000

The total amount of this year's HOME application is \$500,000. The City's application will be scored and ranked against all other applications received by the State Department of Housing and Community Development. The City can expect to receive notification of award by December, 2018.

**Fiscal Impact**

Possible State HOME grant funds in the amount of \$500,000.

**Attachment**

Resolution No. 2018-R-022 Approving the City of Gridley's 2018 HOME Application

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GRIDLEY AUTHORIZING SUBMITTAL OF AN APPLICATION TO THE CALIFORNIA STATE DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT FOR FUNDING UNDER THE HOME INVESTMENT PARTNERSHIPS PROGRAM, AND IF SELECTED, THE EXECUTION OF A STANDARD AGREEMENT, ANY AMENDMENTS THERETO, AND OF ANY RELATED DOCUMENTS NECESSARY TO PARTICIPATE IN THE HOME INVESTMENT PARTNERSHIPS PROGRAM**

**WHEREAS**, the California Department of Housing and Community Development (the “Department”) is authorized to allocate HOME Investment Partnerships Program (“HOME”) funds made available from the U.S. Department of Housing and Urban Development (“HUD”). HOME funds are to be used for the purposes set forth in Title II of the Cranston-Gonzalez National Affordable Housing Act of 1990, in federal implementing regulations set forth in Title 24 of the Code of Federal Regulations, part 92, and in Title 25 of the California Code of Regulations commencing with section 8200.

**WHEREAS**, on June 5, 2018 the Department issued a 2018 Notice of Funding Availability announcing the availability of funds under the HOME program (the “NOFA”).

**WHEREAS**, in response to the 2018 NOFA, the City of Gridley, a municipal corporation, (the “Applicant”), wishes to apply to the Department for, and receive an allocation of, HOME funds.

**NOW THEREFORE, BE IT RESOLVED THAT**, in response to the June 2018 NOFA, the Applicant shall submit an application to the Department to participate in the HOME program and for an allocation of funds not to exceed Five Hundred Thousand Dollars (\$500,000.00) for the following activities and/or programs:

- First Time Homebuyer Program – Funds will be used to provide loans to income-eligible first-time homebuyers purchasing a home.
- Owner Occupied Rehabilitation Program – Funds will be used to continue the City’s Owner-Occupied Housing Rehabilitation Loan Program that provides loans to income-eligible homeowners that need to make repairs to their homes.

Both programs to be located in the City of Gridley city limits.

**BE IT FURTHER RESOLVED**, if the application for funding is approved, then the Applicant hereby agrees to use the HOME funds for eligible activities in the manner presented in its application as approved by the Department in accordance with the statutes and regulations cited above. The Applicant may also execute a standard agreement, any amendments thereto, and any and all other documents or instruments necessary or required by the Department or HUD for participation in the HOME program (collectively, the required documents).

**BE IT FURTHER RESOLVED THAT**, the applicant authorizes the Finance Director or his/her designee(s) to execute, in the name of the applicant, the required documents.

**I HEREBY CERTIFY** that this Resolution of the City Council of the City of Gridley was duly introduced and passed at a regular meeting of the City Council of the City of Gridley held on the 16<sup>th</sup> day of July, 2018, by the following vote:

AYES: COUNCILMEMBERS

NOES: COUNCILMEMBERS

ABSENT: COUNCILMEMBERS

ABSTAIN: COUNCILMEMBERS

ATTEST:

APPROVE:

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Paul Eckert, City Clerk

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Frank Hall, Mayor



**City Council Agenda Item #6**  
Staff Report

**Date:** July 16, 2018  
**To:** Mayor and City Council  
**From:** Paul Eckert, City Administrator

<b>X</b>	Regular
	Special
	Closed
	Emergency

**Subject:** Agreement with California Department of Forestry and Fire Protection

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**Recommendation**

City staff respectfully requests the Mayor and City Council review and adopt the proposed 2018/2019 California Department of Forestry and Fire Protection (CAL FIRE) Fire Protection Reimbursement Agreement No. 2CA03940 and authorize the Mayor to sign the Agreement.

**Background**

The Fire Protection Reimbursement Agreement from CAL FIRE for fiscal year 2018/2019 is ready to sign. The amount of this agreement is \$717,817.00, consistent with the submitted Fire budget proposal, including reductions, as overviewed by the Finance Director at the June 25, 2018 Special City Council meeting.

**Financial Impact**

The fiscal impacts to the City of Gridley General Fund were previously discussed during the FY 2018-19 Budget Public Hearings and have been incorporated into the City's Budget.

**Compliance with City Council Strategic Plan or Budget Goals**

This recommendation is consistent with our ongoing effort to be responsive and transparent regarding all business transactions and financial matters.

**Attachments**

- Resolution No. 2018-R-023
- Fire Protection Reimbursement Agreement No. 2CA03940

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GRIDLEY APPROVING AGREEMENT NO. 2CA03940 WITH THE CALIFORNIA DEPARTMENT OF FORESTRY AND FIRE PROTECTION AND AUTHORIZING THE MAYOR TO SIGN THE AGREEMENT FOR SERVICES FROM JULY 1, 2018 TO JUNE 30, 2019**

**BE IT RESOLVED** by the City Council of the City of Gridley that said Council does hereby approve the agreement with the California Department of Forestry and Fire Protection dated July 1, 2018. This agreement provides fire protection services during the State Fiscal year (2018/2019).

**BE IT FURTHER RESOLVED** that Frank Hall, Mayor of said City of Gridley be and hereby is authorized to sign and execute said agreement on behalf of the City of Gridley.

**I HEREBY CERTIFY** that the foregoing resolution was duly passed and adopted by the City Council of the City of Gridley at a regular meeting thereof, held on the 16<sup>th</sup> day of July, 2018, by the following vote:

AYES: COUNCIL MEMBERS

NOES: COUNCIL MEMBERS

ABSENT: COUNCIL MEMBERS

ABSTAIN: COUNCIL MEMBERS

ATTEST:

APPROVE:

\_\_\_\_\_  
Paul Eckert, City Clerk

\_\_\_\_\_  
Frank Hall, Mayor

**City Council Agenda Item #7**  
Staff Report

**Date:** July 16, 2018  
**To:** Mayor and City Council  
**From:** Paul Eckert, City Administrator  
**Subject:** Abandoned and Unsafe Structures

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<b>X</b>	Regular
	Special
	Closed
	Emergency

**Recommendation**

Staff respectfully requests the City Council permit staff to present possible options regarding the abatement procedures for structures potentially presenting public safety and health concerns.

**Background**

City staff will request general guidance regarding the code enforcement process to gain compliance from private property owners to eradicate apparent safety and health threats associated with the following properties initially identified. More in-depth information, including photos and ownership records, will be provided during the City Council presentation.

- 890 Bridgeford Street
- 391 Park Street
- 570 Ohio Street
- 1083 Ohio Street
- 235 Indiana Street
- 946 Indiana Street
- 220 Magnolia Street

As a short-term safety measure, staff recommends the immediate securing (fencing and plywood) of the large property located at 570 Ohio Street at an approximate cost of \$4,000.

**Financial Impact**

Costs associated with this introductory report are minimal, including an estimated \$4,000 for security fencing for the unsafe building at 570 Ohio Street. Recommendations in September may include significant costs associated with the demolition of unsafe buildings.

**Compliance with the City Council Strategic Plan or Budget Goals**

This recommendation is consistent with our ongoing efforts to provide a safe and attractive City for residents and visitors.

**Attachments** - None