

Gridley City Council – Special City Council Meeting Agenda

Monday, June 28, 2021; 6:00 pm

Gridley City Hall, 685 Kentucky Street, Gridley, CA 95948

“Our purpose is to continuously enhance our community’s vitality and overall quality of life. We are committed to providing high quality, cost-effective municipal services and forming productive partnerships with our residents and regional organizations. We collectively develop, share, and are guided by a clear vision, values, and meaningful objectives.”

Notice of Temporary City Council Meeting Procedures

This meeting is being held in accordance with the Brown Act as currently in effect under the State Emergency Act, Governor Gavin Newsom’s Emergency Declaration related to COVID-19, and Governor Newsom’s Executive Order N-29-20 issued March 17, 2020 that allows attendance by City Council, City staff and the public to participate and conduct the meeting by teleconference and to participate in the meeting to the same extent as if they were present. Comments from the public on agenda items will be accepted until 4 pm on June 28, 2021, via email to jmolinari@gridley.ca.us or via the payment/document drop box at Gridley City Hall and will be conveyed to the Council for consideration. The Mayor and Council appreciate the public’s adaptation and patience during this crisis.

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CALL TO ORDER - Mayor Johnson

ROLL CALL

PLEDGE OF ALLEGIANCE – Mayor Johnson

INVOCATION - None

PROCLAMATIONS - None

INTRODUCTION OF NEW OR PROMOTED EMPLOYEES – None

COMMUNITY PARTICIPATION FORUM - *Members of the public may address the City Council on matters not listed on the agenda. The City Council may not discuss nor take action on any community participation item brought forward by a member of the community. Comments are requested to be limited to three (3) minutes.*

CONSENT AGENDA

1. Approval of Resolution No. 2021-R-012: A Resolution of The City Council of The City of Gridley Approving the Physical Security Plan Prepared by Gridley Electric Utility Director, Danny Howard, and Third-Party Reviewer, Police Chief Rodney Harr, as Compliant with California Public Utilities Commission Decision D.19-01-018

ITEMS FOR COUNCIL CONSIDERATION

2. Fiscal Year 2021/2022 Annual Budget Public Meeting #3 – Budget Adoption; Approve Resolution No. 2021-R-013: A Resolution Establishing the 2021-2022 Appropriations Limit for the City of Gridley; and Approve Resolution No. 2021-R-014: A Resolution Adopting a Budget for Fiscal Year 2021-2022

CITY STAFF AND COUNCIL COMMITTEE REPORTS - *Brief updates from City staff and brief reports on conferences, seminars, and meetings attended by the Mayor and City Council members, if any.*

POTENTIAL FUTURE CITY COUNCIL ITEMS - (Appearing on the Agenda within 30-90 days):

General Plan Amendment and Rezone – Dhami	7/19/2021
Consideration of property purchase at 57 E Gridley Road	7/19/2021
CJIS Radio Compliance Program for Police Dept	7/19/2021
Bernard Annexation/GPA/RZ/TSM/MND	8/16/2021

CLOSED SESSION - None

ADJOURNMENT – adjourning to a Regular meeting on July 19, 2021.

NOTE 1: POSTING OF AGENDA- This agenda was posted on the public bulletin board at City Hall at or before 6:00 p.m., June 25, 2021. This agenda along with all attachments is available for public viewing online at www.gridley.ca.us and at the Administration Counter in City Hall, 685 Kentucky Street, Gridley, CA.

NOTE 2: REGARDING UNSCHEDULED MATTERS – In accordance with state law, it shall be the policy of this Council that no action shall be taken on any item presented during the public forum or on unscheduled matters unless the Council, by majority vote, determines that an emergency situation exists, or, unless the Council by a two-thirds vote finds that the need to take action arose subsequent to the posting of this agenda.

City Council Agenda Item #1

Staff Report

Date: June 28, 2021

To: Mayor and City Council

From: Danny Howard, Electric Utility Director

	Regular
x	Special
	Closed
	Emergency

Subject: Approval of Resolution No. 2021-R-012: A Resolution of The City Council of The City of Gridley Approving the Gridley Electric Utility Physical Security Plan prepared by Gridley Electric Utility Director Danny Howard and Third-Party Reviewer, Police Chief Rodney Harr, as Compliant with California Public Utilities Commission Decision D.19-01-018

Recommendation

Staff respectfully requests the City Council to adopt Resolution No.2021-R-012 approving the Gridley Electric Utility Physical Security Plan.

Background

On January 10, 2019, the California Public Utilities commission issued Decision (D.) 19-01-018 requiring all electric utilities to develop and implement a plan that identifies electric distribution assets that require greater protection such as military bases, trauma centers state and federal prisons or major airports. In review of the City's electric facilities and customers, we did not identify any distribution facilities that are considered "covered" distribution facilities for the purpose of CPUC D.19-01-018. Since no facilities were identified, no further action is required other than presenting the report and findings to the City Council and then file the report with the CPUC.

Fiscal Impact

None

Compliance with City Council Strategic Plan or Budget Goals

This recommendation is consistent with our ongoing efforts to provide safe and reliable electrical services.

Attachments

- Resolution No. 2021-R-012
- Gridley Electric Utility Physical Security Plan

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GRIDLEY APPROVING THE GRIDLEY ELECTRIC UTILITY PHYSICAL SECURITY PLAN PREPARED BY GRIDLEY ELECTRIC UTILITY DIRECTOR DANNY HOWARD, AND THIRD-PARTY REVIEWER, POLICE CHIEF RODNEY HARR, AS COMPLIANT WITH CALIFORNIA PUBLIC UTILITIES COMMISSION DECISION D.19-01-018

WHEREAS, the City of Gridley owns and operates the electric utility for the benefit of the Gridley community; and

WHEREAS, in the operation of the electric utility the City is obligated to follow certain laws and regulations of the State of California; and

WHEREAS, per Senate Bill 699 the California Public Utilities Commission (CPUC) was tasked to develop a process and set of criteria for identifying critical electric infrastructure (D. 19-01-018); and

WHEREAS, in completing the review there were no “covered” facilities and no further security mitigation actions are required per D. 19-01-018.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Gridley hereby:

1. Finds and approves the Physical Security Plan as prepared by City of Gridley Electric Utility Director as compliant with the obligations of CPUC D. 19-01-018.
2. Direct staff to file the Physical Security Plan as required by D. 19-01-018.

I HEREBY CERTIFY that the foregoing resolution was duly passed and adopted by the City Council of the City of Gridley at a regular meeting thereof, held on the 28th of June, 2021, by the following vote:

AYES: COUNCIL MEMBERS

NOES: COUNCIL MEMBERS

ABSENT: COUNCIL MEMBERS

ABSTAIN: COUNCIL MEMBERS

ATTEST:

APPROVE:

Cliff Wagner, City Clerk

Bruce Johnson, Mayor



This document was developed by the CMUA Physical Security Working Group and is intended for general information only and is not offered or intended as legal advice. This document does not reflect minimum or mandatory elements for a Utility Security Plan, nor does this document reflect industry standards or best practices. Readers should seek the advice of an attorney when confronted with legal issues and attorneys should perform an independent evaluation of the issues raised in this document.

GRIDLEY ELECTRIC UTILITY PHYSICAL SECURITY PLAN

**PUBLIC REPORT ON GRIDLEY ELECTRIC'S UTILITY
PHYSICAL SECURITY PROGRAM FOR DISTRIBUTION-
LEVEL FACILITIES**

June 28, 2021

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I. OVERVIEW

A. GOAL OF UTILITY SECURITY PLAN

Ensuring the safety of its facilities is a top priority for the City of Gridley, the City prioritizes safety in all aspects of its design, operation, and maintenance practices. The overarching goal of this Utility Security Plan is to describe Gridley's risk management approach toward distribution system physical security, with appropriate consideration of resiliency, impact, and cost.

The Gridley Electric Utility (GEU) recognizes the importance of securing the safety and reliability of its electric system and, therefore, Gridley Electric Utility voluntarily participated in the California Public Utilities Commission's (CPUC) Physical Security proceeding and has undertaken this assessment. In the spirit of continued voluntary cooperation, GEU offers the following in response to CPUC Decision 19-01-018.

B. DESCRIPTION OF GRIDLEY ELECTRIC UTILITY

The City of Gridley Electric Utility is responsible for the operation and maintenance associated with the reliable distribution of electricity to residential and commercial customers from the City's interconnection with PG&E's 60KV Transmission line at Gridley's only electric substation. The City of Gridley population is estimated at 7,224 and is 2.1 square miles. There is an estimated 15 miles of overhead and underground distribution lines and 0 transmission lines.

C. RESULTS OF UTILITY SECURITY PLAN ASSESSMENT

The Gridley Electric Utility assessed 1 distribution facility. It was not determined to be a "Covered Distribution Facility," but was required to create a mitigation plan.

II. BACKGROUND

On April 16, 2013, one or more individuals attacked equipment located within Pacific Gas and Electric Company's (PG&E) Metcalf Transmission Substation, ultimately damaging 17 transformers. These individuals also cut nearby fiber-optic telecommunication cables owned by AT&T. In response to the attack, the Federal Energy Regulatory Commission (FERC) directed the North American Electric Reliability Corporation (NERC) to develop new physical security requirements, resulting in the creation of CIP-014.

At the state level, Senator Jerry Hill authored SB 699 (2014), directing the CPUC to "consider adopting rules to address the physical security risks to the distribution systems of electrical corporations." In response to SB 699, the CPUC's Safety and Enforcement Division, Risk Assessment and Safety Advisory Section (RASA) prepared a white paper proposing a new requirement for investor-owned utilities (IOUs) and publicly owned utilities (POUs) to develop security plans that would identify security risks to their distribution and transmission systems, and propose methods to mitigate those risks. The CPUC hosted a series of workshops to better understand the state of utility physical security protections and to seek input on refining their proposal.

In order to support a statewide improvement of how utilities address distribution level physical security risks, the California Municipal Utilities Association (CMUA), which is the statewide trade association for POUs, coordinated with the state's IOUs to develop a comprehensive Straw Proposal¹ (Joint IOU/POU Straw Proposal) for a process to identify at-risk facilities and, if necessary, develop physical security mitigation plans. As a member of CMUA, Gridley Electric Utility's staff participated in the development of the Joint IOU/POU Straw Proposal through a CMUA working group as well as through direct meetings with the IOUs. The Joint POU/IOU Straw Proposal set out a process for the following: (1) identifying if the utility has any high priority distribution facilities; (2) evaluating the potential risks to those high priority distribution facilities; (3) for the distribution facilities where the identified risks are not effectively mitigated through existing resilience/security measures, developing a mitigation plan; (4) obtaining third party reviews of the mitigation plans; (5) adopting a document retention policy; (6) ensuring a review process established by the POU governing board; and (7) implementing information sharing protocols.

RASA filed a response² to the Joint IOU/POU Straw Proposal that recommended various modifications and clarifications, including a six-step process. Additionally, RASA recommended that the utility mitigation plans include: (1) an assessment of supply chain vulnerabilities; (2) training programs for law enforcement and utility staff to improve communication during physical security events; and (3) an assessment of any nearby communication utility infrastructure that supports priority distribution substations.

¹ Straw Proposal available at:

https://www.cpuc.ca.gov/uploadedFiles/CPUCWebsite/Content/Safety/Risk_Assessment/physicalsecurity/R1506009-Updated%20Joint%20Straw%20Proposal%20and%20Cover%20083117%20Filing.pdf.

² RASA Response available at:

https://www.cpuc.ca.gov/uploadedFiles/CPUCWebsite/Content/Safety/Risk_Assessment/physicalsecurity/Final%20Staff%20Recommendation%20for%20Commission%20Consideration%20010318.pdf.

In early 2019, the CPUC approved Decision (D.) 19-01-018, which adopted the Joint IOU/POU Straw Proposal as modified by the RASA proposal, with additional clarifications and guidance. D.19-01-018 clarified that where there is a conflict between the Straw Proposal and the RASA proposal, then it is the rule in the RASA proposal that controls.³

D.19-01-018 asserted that the POUs should utilize the Utility Security Plan process described therein. Gridley Electric Utility is following the process and issuing this report at this time to reflect its existing commitment to safety and to protecting its ratepayers' investment by taking reasonable and cost-effective measures in an effort to safeguard key assets of its distribution system.

³ D.19-01-018 at 43, footnote 58 ("Should there be any question of which shall predominate should there be any incongruity or conflict between a utility or SED RASA recommended rule, the SED RASA rule shall apply.").

III. PLAN DEVELOPMENT PROCESS

A. PHYSICAL SECURITY PRINCIPLES

The Joint IOU/POU Straw Proposal seeks to support the creation of a risk management approach toward distribution system physical security, with appropriate considerations of resiliency, impact, and cost. In order to accomplish this risk-based approach, the Joint IOU/POU Straw Proposal identifies several principles to guide the development of each individual utility's program. These principles are the following:

1. Distribution systems are not subject to the same physical security risks and associated consequences, including threats of physical attack by terrorists, as the transmission system.
2. Distribution utilities will not be able to eliminate the risk of a physical attack occurring, but certain actions can be taken to reduce the risk or consequences, or both, of a significant attack.
3. A one-size-fits-all standard or rule will not work. Distribution utilities should have the flexibility to address physical security risks in a manner that works best for their systems and unique situations, consistent with a risk management approach.
4. Protecting the distribution system should consider both physical security protection and operational resiliency or redundancy.
5. The focus should not be on all Distribution Facilities, but only those that risk dictates would require additional measures.
6. Planning and coordination with the appropriate federal and state regulatory and law enforcement authorities will help prepare for attacks on the electrical distribution system and thereby help reduce or mitigate the potential consequences of such attacks.

B. Utility Security Plan Development Process

Gridley Electric utilized a multi-step process to develop this Utility Security Plan that is consistent with the Joint IOU/POU Straw Proposal and D.19-01-018. The relevant six steps of that process are the following:

STEP 1: ASSESSMENT/PLAN DEVELOPMENT

Gridley Electric staff and/or consultants prepare a Draft Utility Security Plan through the process set forth in Steps 1A, 1B, and 1C.

STEP 1A: IDENTIFY COVERED DISTRIBUTION FACILITIES

The Gridley Electric Utility will evaluate all distribution-level facilities in its service territory that are subject to its control to determine if any facility meets D.19-01-018's definition of a "Covered Distribution Facility" using the seven factors identified in the Joint IOU/POU Straw Proposal.

STEP 1B: PERFORM RISK ASSESSMENT

For every individual Covered Distribution Facility identified pursuant to Step 1A, Gridley Electric will perform an evaluation of the potential risks associated with a successful physical attack on that Covered Distribution Facility, and whether existing grid resiliency, back-up generation, and/or physical security measures appropriately mitigate identified risks.

STEP 1C: DEVELOP MITIGATION PLAN

If there are any individual Covered Distribution Facilities where the Risk Assessment performed pursuant to Step 1B finds that the existing mitigation and/or resiliency measures do not effectively mitigate the identified risks, then Gridley Electric will develop a Mitigation Plan for that Covered Distribution Facility. The Mitigation Plan will use a risk-based approach to select reasonable and cost-effective measures that can either be security focused (e.g., walls or alarms) or resiliency focused (e.g., adequate spare parts).

STEP 2: INDEPENDENT REVIEW

For every Utility Security Plan cycle, Gridley Electric will document the results of the identification process, risk assessment, and Mitigation Plan development performed pursuant to Steps 1A, 1B, and 1C. This documentation in combination with narrative description in Section IX below, constitutes Gridley Electric's Draft Utility Security Plan. Each Draft Utility Security Plan is submitted to a Qualified Third Party for Independent Review. The Qualified Third-Party Reviewer will then issue an evaluation that identifies any potential deficiencies in the Draft Utility Security Plan as well as recommendations for improvements. Gridley Electric] will then modify its plan to address any identified deficiencies or recommendations or will document the reasons why any recommendations were not adopted. The combination of the Draft Utility Security Plan, the non-confidential conclusions of the Qualified Third-Party Reviewer, and Gridley Electric's responses to the Qualified Third-Party Review will constitute Gridley Electric's Utility Security Plan.

STEP 3: VALIDATION

Gridley Electric will submit its Utility Security Plan to a qualified authority for review. Such entity will provide additional feedback and evaluation of Gridley Electric's Utility Security Plan and, to the extent that this entity is authorized, such entity deems the Utility Security Plan as adequate.

STEP 4: ADOPTION

Gridley Electric's Utility Security Plan will be presented to and adopted by Gridley's [governing board] at a public meeting.

STEP 5: MAINTENANCE

Gridley Electric will refine and update the Utility Security as appropriate and as necessary to preserve plan integrity.

STEP 6: REPEAT PROCESS

Gridley Electric will repeat this six-step process at least once every five years.

IV. IDENTIFICATION OF COVERED DISTRIBUTION FACILITIES (STEP 1A)

As described in Section III, Step 1A of the Utility Security Plan process involves assessing all distribution-level facilities that are subject to the control of Gridley Electric to determine which facilities are "Covered Distribution Facilities" subject to the need for a risk assessment. This Section describes the factors that Gridley Electric used to evaluate its distribution facilities and the results of its evaluation.

A. IDENTIFICATION FACTORS

The Joint IOU/POU Straw Proposal defines seven screening factors to determine if a facility is a "Covered Distribution Facility." Some factors require additional definitions and/or clarifications in order to be applied to Gridley Electric's facilities. The following Table provides the Joint IOU/POU Straw Proposal's Factors as modified/clarified by Gridley Electric.

Factor	Joint IOU/POU Straw Proposal Description	Additional Clarification
1	Distribution Facility necessary for crank path, black start or capability essential to the restoration of regional electricity service that are not subject to the California Independent System Operator's (CAISO) operational control and/or subject to North American Electric Reliability Corporation (NERC) Reliability Standard CIP-014-2 or its successors	No additional clarification.
2	Distribution Facility that is the primary source of electrical service to a military installation essential to national security and/or emergency response services (may include certain airfields, command centers, weapons stations, emergency supply depots)	No additional clarification.
3	Distribution Facility that serves installations necessary for the provision of regional drinking water supplies and wastewater services (may include certain aqueducts, well fields, groundwater pumps, and treatment plants)	An installation provides "regional drinking water supplies and wastewater services" if it is the primary source of drinking water supply or wastewater services for over 40,000 customer

		accounts for an area with a population of over 100,000.
4	Distribution Facility that serves a regional public safety establishment (may include County Emergency Operations Centers; county sheriff's department and major city police department headquarters; major state and county fire service headquarters; county jails and state and federal prisons; and 911 dispatch centers)	[POU] defines "regional public safety establishment" as any of the following: (1) Headquarters of a major police or fire department serving 1.5 million population with at least 1,000 sworn officers; (2) County Sheriff's Department Headquarters; (3) County Emergency Operations Center; (4) County/State Fire headquarters; (5) a California State Prison; (5) a United States Penitentiary; or (6) a Federal Correctional Institute.
5	Distribution Facility that serves a major transportation facility (may include International Airport, Mega Seaport, other air traffic control center, and international border crossing)	In addition to the facilities listed in the Joint IOU/POU Straw Proposal, Gridley Electric defines a "major transportation facility" as any transportation facility that has (1) an average of 600 or more flights per day; or (2) over 50,000 passengers arriving or departing per day.
6	Distribution Facility that serves as a Level 1 Trauma Center as designated by the Office of Statewide Health Planning and Development	No additional clarification.
7	Distribution Facility that serves over 60,000 meters	No additional clarification.

B. IDENTIFICATION ANALYSIS

In performing this identification analysis, Gridley Electric is assessing all distribution level facilities that are subject to its exclusive control, or if the facility is jointly owned, the joint ownership agreement identifies Gridley Electric as the entity responsible for operation and maintenance. The specific types of facilities include substations.

Based on this scope, Gridley has identified 1 facility that is subject to this identification analysis. Of this 1 facility, 0 fall within one of the categories listed above. None of Gridley Electric's facilities constitute as a "Covered Distribution Facilities."

The following table summarizes the results of Gridley Electric's identification analysis.

Facility ID	1. Crank Path, Black Start	2. Military Installation	3. Regional Drinking Water/ Wastewater Services	4. Regional Public Safety	5. Major Transportation Facility	6. Level 1 Trauma Center	7. Over 60,000 Meters
Substation 1	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Substation 2							
Substation 3							
Substation 4							
Substation 5							

V. RISK ASSESSMENT (STEP 1B)

A. METHODOLOGY

Pursuant to the process identified in the Joint IOU/POU Straw Proposal and D.19-01-018, Gridley Electric will assess the potential risks associated with a successful physical attack on each of the Covered Distribution and Non-Covered Facilities identified in Section IV above. For purpose of this analysis, a physical attack is limited to the following: (1) theft; (2) vandalism; and (3) discharge of a firearm. A "successful physical attack" is limited to circumstances where a theft, vandalism, and/or the discharge of a firearm has directly led to the failure of any elements of the Covered Distribution Facility that are necessary to provide uninterrupted service to the specific load identified in Section IV.

In order to perform this risk analysis, Gridley Electric evaluates the relative risk that (1) a physical attack on a Distribution Facility will be successful considering the protective measures in place; or (2) that the impacts of a successful attack will be mitigated due to resiliency and other measures in place.

B. MITIGATION MEASURES

D.19-01-018 identifies the specific mitigation measures that a utility should consider when performing this risk analysis. The following table lists these mitigation measures and provides Gridley Electric's additional clarifications that are necessary to apply these measures to the Gridley Electric's territory.

Measure	D.19-01-018 Description	Additional Clarification
1	The existing system resiliency and/or redundancy solutions (e.g., switching the load to another substation or circuit capable of serving the load, temporary circuit ties, mobile generation and/or storage solutions).	No additional clarification.
2	The availability of spare assets to restore a particular load.	No additional clarification.
3	The existing physical security protections to reasonably address the risk.	No additional clarification.
4	The potential for emergency responders to identify and respond to an attack in a timely manner.	Each facility is evaluated based on the likelihood that a law enforcement officer would generally be able to arrive at the Distribution Facility within 15 minutes of a report from the public of a break-in or attack, or of Gridley Electric notifying the law enforcement agency of triggering of an alarm at the facility.

5	Location and physical surroundings, including proximity to gas pipelines and geographical challenges, and impacts of weather.	Gridley evaluated this element based on the proximity of the Distribution Facility to populated areas and the extent to which the interior of the facility is shielded from view and access due to walls, vegetation, or other physical obstructions.
6	History of criminal activity at the Distribution Facility and in the area.	Gridley Electric evaluated the property crime rates in the immediate vicinity of the Distribution Facility and compared those crimes rates to property crime rates for the county and the state to determine if the area is subject to a higher-than-average incidence of property related crimes.
7	The availability of other sources of energy to serve the load (e.g., customer owned back-up generation or storage solutions).	No additional clarification.
8	The availability of alternative ways to meet the health, safety, or security.	No additional clarification.
9	Requirements served by the load (e.g., back up command center or water storage facility).	No additional clarification.

C. RISK ASSESSMENT

Based on the process described in the Joint IOU/POU Straw Proposal and the direction provided in D.19-01-018, Gridley Electric has determined there are 0 Covered Distribution Facilities identified in Section IV, the existing programs and measures effectively mitigate the risks of a physical attack for 1 substation Gridley Electric Maintains.

Gridley Electric security at its substation consist of motion alarms, high fencing, infrastructure protection from City Police Dept. and weekly inspections.

The follow table provides a summary of Gridley Electric's assessment of each mitigation measure for each substation.

Facility ID	1. Existing Resiliency	2. Spare Assets	3. Existing Physical Security	4. Emergency Responders	5. Location	6. Criminal History	7. Back up Generation	8-9. Alternate Solution	Risk Level
Substation 1	YES	YES	YES	YES	YES	YES	YES	YES	
Substation 2									
Substation 3									
Substation 4									
Substation 5									

As identified above, 0 of the Covered Distribution Facilities do not have existing mitigating measures sufficient to effectively mitigate the identified risks of a physical attack. These facilities are discussed in Section VI.

VI. COVERED DISTRIBUTION FACILITY MITIGATION PLANS (STEP 1C)

Pursuant to the process identified in the Joint IOU/POU Straw Proposal and D.19-01-018, Gridley Electric has determined that its only Distribution Facility is not considered a “Covered Distribution Facility,” subject to Gridley Electric’s control.

VII. INDEPENDENT EVALUATION AND RESPONSE (STEP 2)

A. REQUIREMENTS FOR QUALIFIED THIRD-PARTY REVIEW

D.19-01-018 specifies the following criteria for a Qualified Third-Party Reviewer:

Independence: A Qualified Third-Party Reviewer cannot be a division of the Gridley Electric. A governmental entity can select as the third-party reviewer another governmental entity within the same political subdivision, so long as the entity has the appropriate expertise, and is not a division of the POU that operates as a functional unit, i.e., a municipality could use its police department as its third-party reviewer if it has the appropriate expertise.

Adequate Qualifications: A Qualified Third Party Reviewer must be an entity or organization with electric industry physical security experience and whose review staff has appropriate physical security expertise, which means that it meets at least one of the following: (1) an entity or organization with at least one member who holds either an ASIS International Certified Protection Professional (CPP) or Physical Security Professional (PSP) certification; (2) an entity or organization with demonstrated law enforcement, government, or military physical security expertise; or (3) an entity or organization approved to do physical security assessments by the CPUC, Electric Reliability Organization, or similar electrical industry regulatory body.

B. IDENTIFICATION OF THIRD-PARTY REVIEWER

Gridley Electric has selected as its Third-Party Reviewer Rodney Harr.

[City of Gridley Police Chief]

C. PUBLIC RESULTS OF THIRD-PARTY EVALUATION

As third-party independent reviewer, the Gridley Policy Department concurs with the conclusions of Gridley's Electric utility that there are no distribution assets that are covered under any of the seven factors identified in Section IV. A. of the Gridley Physical Security Plan. Therefore, there are no identified deficiencies or recommendations for improvements for consideration currently.

D. GRIDLEY ELECTRIC UTILITY RESPONSE

Given the conclusions of the third-party evaluator, no changes have been made to this Plan in response to the evaluation.

VIII. VALIDATION (STEP 3)

A. SELECTION OF QUALIFIED AUTHORITY

The Gridley Electric Utility has determined that Rodney Harr (COG Police Chief) has sufficient familiarity with relevant federal, state, and local standards relating to critical asset protection and emergency response in order to serve as the “qualified authority” for the review of Gridley Electric Utilities Security Plan.

B. RESULTS OF QUALIFIED AUTHORITY REVIEW

On 6/14/2021, Gridley Electric Utility submitted its draft Utility Security Plan to Rodney Harr for review. The scope of Rodney Harr's review is to assess the overall adequacy of the plan, based on the reviewer's [or reviewers'] expertise. In this review, Rodney Harr makes no claims regarding the compliance of Gridley Electric's Utility Security Plan with any specific requirement or standard. Further, Rodney Harr has not assessed, and makes no claim regarding, Gridley Electric's Utility Security Plan's conformance to D.19-01-018 or any other CPUC standards. Finally, Rodney Harr's review is limited to the information contained within Gridley Electric's Utility Security Plan, and Rodney Harr has not performed any additional audits of any identified facilities or reviewed any documents outside of the information directly included within the Utility Security Plan.

C. [POU] RESPONSE TO QUALIFIED AUTHORITY REVIEW

Based on this review, Rodney Harr deems the Gridley Electric's Utility Security Plan adequate and recommends that City Council adopt the Gridley Electric Utility Security Plan.

IX. NARRATIVE DESCRIPTIONS FOR UTILITY SECURITY PLAN

A. ASSET MANAGEMENT PROGRAM

Gridley Electric is taking steps to implement an asset management program to promote optimization, and quality assurance for tracking and locating spare parts stock, ensuring availability, and the rapid dispatch of available spare parts.

B. WORKFORCE TRAINING

Gridley Electric is taking steps towards a workforce training and retention program to employ a full roster of highly qualified service technicians able to respond to make repairs in short order throughout a utility's service territory using spare parts stockpiles and inventory.

C. PREVENTATIVE MAINTENANCE PLAN

Gridley Electric is taking steps to implement a preventative maintenance plan for security equipment to ensure that mitigation measures are functional and performing adequately.

City Council Agenda Item #2

Staff Report

Date: June 28, 2021

To: Mayor and City Council

From: City Administrator, Cliff Wagner

	Regular
x	Special
	Closed
	Emergency

Subject: Fiscal Year 2021/2022 Annual Budget Public Meeting #3 – Budget Adoption; Approve Resolution No. 2021-R-013: A Resolution Establishing the 2021-2022 Appropriations Limit for the City of Gridley; and Approve Resolution No. 2021-R-014: A Resolution Adopting a Budget for Fiscal Year 2021-2022

Recommendation

Staff respectfully requests that the Mayor and City Council consider and approve: Resolution No. 2021-R-013 Establishing the 2021-2022 Appropriations Limit for the City of Gridley and Resolution No. 2021-R-014 Adopting a Budget for Fiscal Year 2021-2022.

Background

The adjacent budget schedule highlights the two-month process required to develop the Annual Operating Budget and Capital Improvement Plan (CIP). The schedule included three public hearings. All processes have been completed with the exception of the Council's final review approval of the FY 2021-2022 Operating Budget. Following the Council's anticipated action, staff will take up the task of inputting the budget contents into our current City financial software. Ideally, that process will be completed by Wednesday, June 30th, the last working day before the new fiscal year begins.

The City Council received extensive details regarding the General Fund, Enterprise Funds, Special Revenue Funds, the Fee Schedules, and Capital Improvement Plan during the June 17th, June 18th, budget study sessions. The City Council also received Departmental presentations from the Electric, Public Works (including parks, water, sewer, and streets), Fire, Recreation, Police, Engineering, Finance, Council, Code Enforcement, and Administration Budgets.

Fiscal Impact

The Proposed FY 2021-2022 Operating Budget is staff's comprehensive effort to present a policy document which preserves fiscal stability and at the same time enables the City Council and staff to accomplish crucial projects and services. Adopting a proposed budget which enables a City to sustainably and efficiently provide services is one of the most important duties a City Council can participate in.

Compliance with City Council Strategic Plan or Budget Goals

The City Council and City staff are committed to provide the best possible financial practices and the highest possible transparency regarding all financial transactions.

Attachments

1. Resolution No. 2021-R-013 Establishing the FY 2021-2022 Appropriations Limit for the City of Gridley
2. Resolution No. 2021-R-014 Adopting a Budget for Fiscal Year 2021-2022

Note: Due to the document size, the budget is available for review at the Administration Counter in City Hall.

**A RESOLUTION OF THE CITY OF GRIDLEY CITY COUNCIL
ESTABLISHING THE FY 2021-2022 APPROPRIATIONS LIMIT FOR THE CITY OF GRIDLEY**

WHEREAS, SB 1352 was enacted by the California State Legislature during the 1980 Session which specifically adds Division 9, Chapter 1205 (commencing with Section 79000) to Title 1 of Government Code; and

WHEREAS, SB 1352 was enacted to provide for the implementation of voter approved Proposition 4, also known as the "Gann Initiative" whose purpose was to limit governmental appropriations; and

WHEREAS, the voters of California did approve Proposition 111 in June 1990, which, among other provisions, allows for new adjustment formulas for calculating the City's annual appropriations limit; and

WHEREAS, the appropriations limit has been calculated for the City of Gridley by the City Finance Department in accordance with the Uniform Guidelines for Implementation of the Gann Initiative and Proposition 111, as promulgated by the League of California Cities.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Gridley as follows:

- 1.) For fiscal year 2021-2022, the City Council approved the selection and usage of the "California Per Capita Income" percentage change and the population growth percentage increase for the City of Gridley when calculating that year's appropriations limit. The FY 2021-2022 appropriations limit may be amended at some future date due to a change in the factor used in this calculation. The choice of factors to be used for the FY 2021-2022 calculation was limited to use of the California Per Capita Income change due to the unavailability of the "percentage change in the local assessment roll from the preceding year due to the addition of local nonresidential construction in the City". (The County of Butte, Assessor's Office reports this factor has not been determined.) Therefore, when the factor depicting the percentage change in the local assessment roll from the preceding year due to the addition of local non-residential construction in the City is available, should it be greater than the California Per capita Income factor, the FY 2021-2022 Appropriations Limit could be recalculated to reflect the higher factor.
- 2.) The Appropriations Limit is hereby established for the City in the amount of \$21,337,504 for fiscal year 2021-2022 in conformance with the attached Exhibit A and Article XIII B of the Constitution as amended.

I HEREBY CERTIFY that the foregoing resolution was duly introduced and passed at a special meeting of the City Council of the City of Gridley held on the 28th day of June 2021, by the following vote:

AYES: COUNCIL MEMBERS

NOES: COUNCIL MEMBERS

ABSTAIN: COUNCIL MEMBERS

ABSENT: COUNCIL MEMBERS

ATTEST:

APPROVED:

Cliff Wagner, City Clerk

Bruce Johnson, Mayor

EXHIBIT A - Gann Initiative - Appropriation Limit Calculation
For the Fiscal Year ended June 30, 2022

2021-2022 Appropriation Limit Calculation

Price factor information:

Prior year amount	3.73
Current year amount	5.73

Population information:

Prior year population	6,515
Current year population	6,129

Per Capita Change: 5.73

Population Change: (5.92)

Per Capita converted to a ratio: $\frac{3.73 + 100}{100} = 1.057300$

Population converted to a ratio: $\frac{(5.92) + 100}{100} = 0.940752$

Calculation of factor for FY 2021-2022: $1.057300 \times 0.940752 = 0.994657$

2021-2022 Appropriation Limit:

2020-2021 Appropriation Limit	\$21,452,118
Multiplied by Factor	<u>0.994657</u>
2021-2022 Appropriation Limit	<u>\$21,337,504</u>

**A RESOLUTION OF THE CITY OF GRIDLEY CITY COUNCIL
ADOPTING A BUDGET FOR FISCAL YEAR 2021-2022**

WHEREAS, a Proposed Annual Operating Budget for Fiscal Year 2021-2022 was presented to the City Council of the City of Gridley and Gridley community members at three public Council meetings on June 17, June 18 and June 28, 2021; and

WHEREAS, the Council desires to incorporate the proposed changes, additions, and deletions discussed at the various public budget meetings into the Proposed FY 2021-2022 Operating Budget as provided in the records of the pertinent meetings; and

NOW, THEREFORE, BE IT RESOLVED AND ORDERED that the City Council of the City of Gridley does hereby adopt the Annual Operating Budget for the City for FY 2021-2022, as described above and shown below:

SUMMARY OF 21-22 BUDGET

FUND	FY 21-22 EXPENDITURES	TRANSFERS OUT	TOTAL FY 21-22 APPROPRIATION AUTHORITY
GENERAL FUND			
ADMINISTRATION			
CITY COUNCIL	\$51,309		\$51,309
CODE ENFORCEMENT	47,108		47,108
CLERK/ADMINISTRATION	185,577		185,577
CITY ATTORNEY	37,359		37,359
CITY HALL MAINTENANCE	45,460		45,460
CONTRIBUTIONS	0		0
FINANCE	212,159		212,159
PUBLIC SAFETY			
POLICE DEPARTMENT	2,504,804		2,504,804
BINTF	159,955		159,955
SCHOOL RESOURCE OFFICER	91,453		91,453
PD MAINTENANCE	10,576		10,576
ANIMAL CONTROL	123,287		123,287
FIRE DEPARTMENT	1,028,034		1,028,034
DEVELOPMENT			
ENGINEERING	42,602		42,602
BUILDING INSPECTION	774		774
PLANNING	153,782		153,782
PUBLIC WORKS			
STREET MAINTENANCE	455,752		455,752
CORP YARD	222,663		222,663
PARKS & RECREATION			
PARKS	919,926		919,926
RECREATION	238,371		238,371
TOTAL GENERAL FUND	\$6,530,950	\$0	\$6,530,950

SPECIAL REVENUE FUNDS

2008 SERIES A - FUND 204
 2008 SERIES B - FUND 206
 SUCCESSOR AGENCY - FUND 215
 GAS TAX 2105 - FUND 390
 GAS TAX 2103 - FUND 395
 GAS TAX 2106 - FUND 400
 GAS TAX 2107 - FUND 410
 GAS TAX 2107.5 - FUND 420
 SB 325, SB1 - FUND 425 & 430
 TRAFFIC SAFETY - FUND 440
 PS AUGMENTATION - FUND 460
 BOAT RAMP - FUND 480
 ECON DEVEL CDBG REHAB - FUND 511
 HOUSING REHAB RLF - FUND 513
 FLOOD MAINT. # 1 (RICHINS) - FUND 580
 FLOOD MAINT. # 2 (EAGLE MEADOWS) - FUND 581
 FLOOD MAINT. # 3 (HERON LANDING) - FUND 582
 FLOOD MAINT. # 6 (SCROGGINS) - FUND 583
 COPS GRANTS FUND - FUND 672

230,895		230,895
161,685		161,685
15,958		15,958
195,885		195,885
294,998		294,998
58,060		58,060
44,164		44,164
2,537		2,537
316,302		316,302
23,686		23,686
		0
2,600		2,600
0		0
3,715		3,715
638		638
1,965		1,965
15,582		15,582
284		284
0	35,000	35,000

TOTAL SPECIAL REVENUE FUNDS

\$1,368,955 \$35,000 \$1,403,955

ENTERPRISE FUNDS**ELECTRIC FUND - FUND 600**

ELECTRIC - PROGRAM 4600
 STREET TREE MAINT. - PROGRAM 4601
 CAPITAL IMPROVEMENTS - PROGRAM 4608

6,505,136	1,400,000	7,905,136
3,333		3,333
49,027		49,027
137,770		137,770

PUBLIC BENEFITS - FUND 610**WATER UTILITY FUND - FUND 630**

WATER - PROGRAM 4630

1,781,115		1,781,115
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SEWER UTILITY FUND - FUND 650

SEWER OPERATING - PROGRAM 4650
 SEWER PLANT - PROGRAM 4651
 SEWER TOWN - PROGRAM 4652
 SEWER BCHA - PROGRAM 4653
 SEPTAGE HAULERS - PROGRAM 4658

464,839		464,839
893,966		893,966
495,937		495,937
169		169
208		208
123,313		123,313

SB 325 TAXI FUND - FUND 700**TOTAL ENTERPRISE FUNDS**

\$10,454,814 \$1,400,000 \$11,854,814

TOTAL RESERVE FUNDS

GENERAL FUND RESERVE - FUND 011
CITY HALL RESERVE - FUND 050
EQUIPMENT RESERVE - FUND 060
ELECTRIC CAPITAL FUND - FUND 620
ELECTRIC CONST FUND - FUND 621
WATER CAPITAL FUND - FUND 640

0		0
140,000		140,000
761,000		761,000
559,200		559,200
0		0
116,000		116,000

TOTAL RESERVE FUNDS**\$1,576,200****\$0****\$1,576,200****TOTAL****\$19,930,919****\$1,435,000****\$21,365,919**

I HEREBY CERTIFY that the foregoing resolution was duly introduced and passed at a special meeting of the City Council of the City of Gridley held on the 28th day of June 2021, by the following vote:

AYES: COUNCIL MEMBERS

NOES: COUNCIL MEMBERS

ABSENT: COUNCIL MEMBERS

ABSTAIN: COUNCIL MEMBERS

ATTEST:

APPROVE:

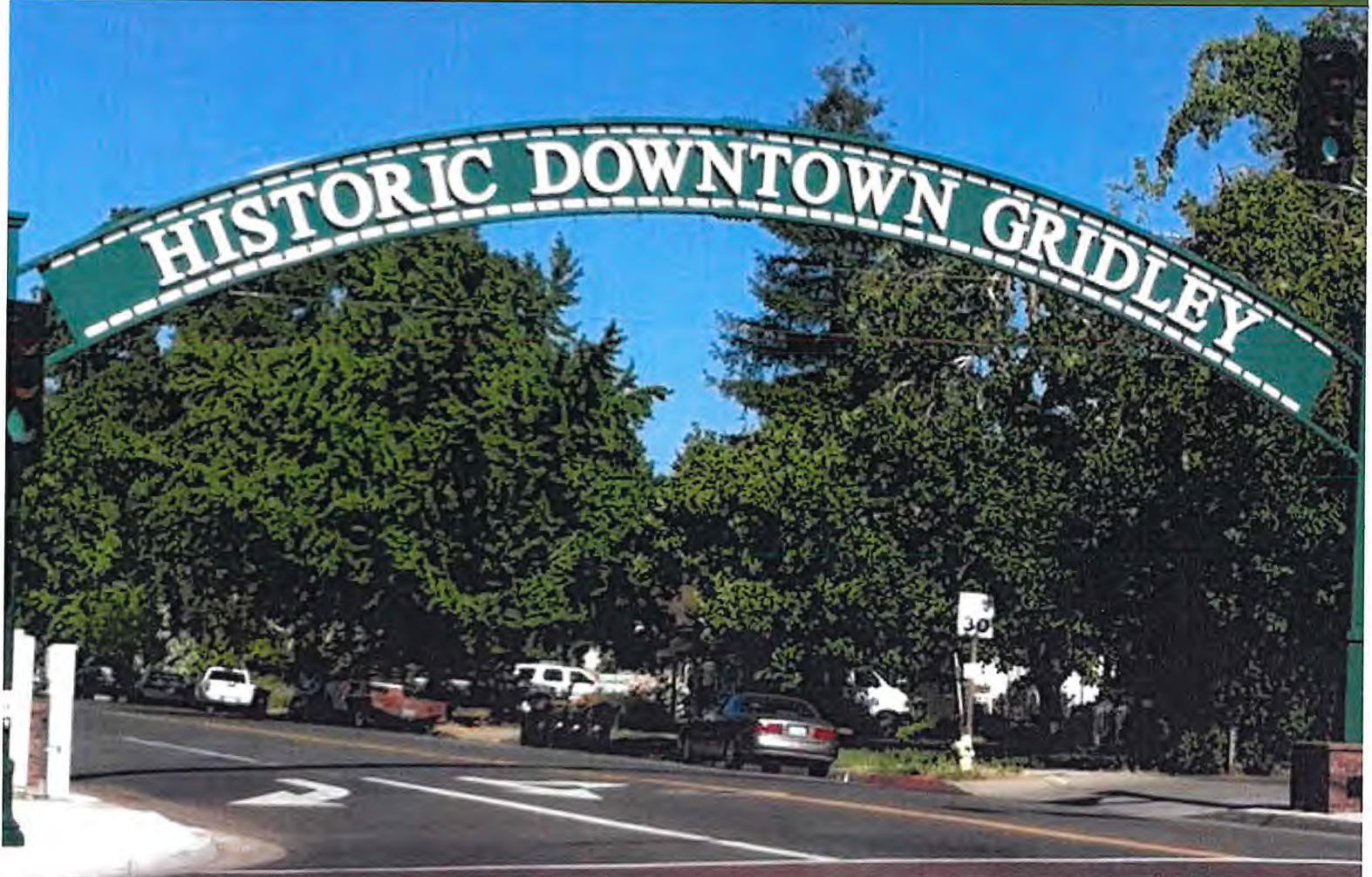
Cliff Wagner, City Clerk

Bruce Johnson, Mayor



FY 2021-22

Operating Budget and Capital Improvement Plan





Gridley's Purpose...

Our purpose is to continuously enhance our community's vitality and overall quality of life. We are committed to providing high quality, cost-effective municipal services and forming productive partnerships with our residents and regional organizations. We collectively develop, share, and are guided by a clear vision, values, and meaningful objectives

CITY OF GRIDLEY OFFICIALS

Elected Officials

Mayor	Bruce Johnson
Vice Mayor	Mike Farr
Council Member	Catalina Sanchez
Council Member	Zachary Torres
Council Member	Angel Calderon

Appointed Officials

City Administrator	Cliff Wagner
Finance Director	Elisa Arteaga
Electric Utility Director	Danny Howard
Fire Chief	Sean Norman
Police Chief	Rodney Harr
Public Works Director	Ross Pippitt
Recreation Coordinator	Katrina Leishman
Contract City Attorney	Tony Galyean
Contract City Engineer	Dave Harden
Contract City Planner	Donna Decker

Type of Government

The Constitution of the State of California established two types of cities: Charter and General Law. A Charter City has considerably more authority than a General Law City to tax, regulate and adopt its own procedures and organization. A General Law City, on the other hand, may exercise only those powers expressly given to it under State law. The City of Gridley is a General Law City and utilizes the Council/City Administrator form of government.

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SCHEDULE 2: FY 21-22 REVENUES	<u>Revenues</u>
FY 21-22 EXPENDITURES: OVERVIEW	<u>Expenses</u>
FY 21-22 EXPENDITURES: ADMINISTRATION	<u>Admin</u>
City Council	4010
City Administrator	4020
Code Enforcement	4011
City Attorney	4030
City Hall Maintenance	4100
Finance Department	4180
FY 21-22 EXPENDITURES: PUBLIC SAFETY	<u>Public Safety</u>
Police Department	4200,4208, 4230,4107,4440,672
Fire Department	4210
FY 21-22 EXPENDITURES: PARKS AND RECREATION	<u>Parks & Rec</u>
Parks	4350
Recreation	4360
FY 21-22 EXPENDITURES: DEVELOPMENT SERVICES	<u>Dev. Services</u>
Planning	4500
Building Inspection	4320
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Corporation Yard	4340
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Maintenance Districts	580,581,582,583
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Honorable Mayor and Members of the City Council,

On behalf of City staff, we are pleased to submit the Fiscal Year 2021-2022 Annual Operating Budget and Capital Improvement Plan (CIP). The budget serves as a financial analysis of revenues and expenditures forecasted for the upcoming fiscal year, July 1, 2021 through June 30, 2022. The budget provides long and short-term goals, financial and policy management guidelines containing information and prioritization relevant to public services, strategic community planning and capital projects. The fund summaries provide an overview of the financial condition of the funds that comprise the overall budget. Each fund section within the budget provides lists of goals and accomplishments for each department.

The City Council and City staff are committed to provide the best financial practices and the highest possible transparency regarding all financial transactions. The FY 2021-22 Operating Budget is the City's comprehensive effort to present a policy document which preserves fiscal stability and at the same time enables staff to accomplish crucial projects and services. Adopting the annual budget which enables the City to sustainably and efficiently provide services.

The budget schedule below highlights the process required to develop the Annual Operating Budget and Capital Improvement Plan (CIP). The budget process included a series of inter-departmental meetings and two budget study sessions before City Council and the public for review and input.

Budget Process

<u>Building Budget Steps</u>	<u>Starting</u>	<u>Ending</u>
1. Finance Dept. Team	5/10/2021	5/19/2021
2. Finance Team and Department Directors	5/20/2021	6/8/2021
3. Finance, Department Directors and City Administrator	6/10/2021	6/13/2021
4. Finance Director and Department Directors	6/14/2021	6/14/2021
5. Budget Study Sessions with Council - General Fund Highlights Department Updates and Presentations: Admin, Safety, Engineering, Planning and Recreation Departments	6/17/2021	6/17/2021
6. Budget Study Sessions with Council – Enterprise Fund Highlights Departmental Updates and Presentations: Electric & Public Works Departments	6/18/2021	6/18/2021
7. Finance Team and Directors Review	6/19/2021	6/22/2021
8. Adoption of Budget	6/28/2021	6/28/2021
9. Budget Uploaded to Incode 10 Software	6/30/2021	6/30/2021
10. Budget Hard copies and Upload to City Website	7/1/2021	7/1/2021

Challenges during COVID-19

The City has experienced many challenges due to being faced with a global pandemic. It was a steady changing environment lead by state regulations relating to public health, stay at home orders, closures of public offices, social distancing, remote work transitioning, as well as growing concerns of the economic and local business stability. The City quickly adapted to meet the standards required by new regulations relating to COVID-19. Below were some of the major accomplishments and challenges.

1. **New Policies and Safety PPE-** The City adopted the new Injury and Illness Prevention Policy IIPP which included COVID-19 policy regulation guidelines. Masks and gloves and hand sanitizers were located throughout City properties.
2. **Loss of Enterprise Fund Revenues –** During the global pandemic of COVID-19, the City did not continue the normal collection process for all utility accounts. The moratorium resulted in a loss of utility revenue approximately \$698,000 in the 20-21 enterprise funds. During budget study sessions staff has recommended joint workshops to evaluate and develop a plan for addressing delinquent commercial and residential utility accounts.
3. **Staffing Levels and Services-** Police, Electric and Public Works Departments continued providing pre-Covid-19 levels of service. Recreation, Finance and Administration, were closed for a period of time. Although, the public lobby was closed and later opened with reduced lobby hours, staff was in City Hall and available during regular hours by phone and by appointments. To further protect employees from any possible exposure to COVID-19, and having limited finance staff, separate shifts alternating staff helped meet the social distancing requirements.
4. **Adapting to Remote Meetings –** The City quickly transitioned to adapting to virtual meetings and remote work projects. City Council meetings have also recently transitioned from phone line links to installing equipment for video conferencing.
5. **Software Conversion –**The software conversion project was adversely affected. Vital software training during conversion was also delayed to due the affects of COVID-19 and scheduled training postponed due to the new software company experiencing a security breach. The security breach did not affect the City as the City had not yet transitioned the data, it only delayed department staff from receiving adequate training. Currently, Staff has converted all financial balances into the new software, the last step would be to complete the bank reconciliation module process for FY 20-21 which will allow for staff to have an accurate final product and financial ending balances for all funds. It is recommended moving forward, staff present to Council, quarterly financial reports balances to further evaluate the enterprise fund balances in particular the water and sewer enterprise funds which are a growing concern.
6. **Audit Delays FY 19/20 –** Covid-19 has resulted in the City experiencing low staffing and closures during COVID-19 which delayed the FY 19/20 audit. All audit field visits were canceled due to social distancing requirements and remote field visits were scheduled instead. Staff anticipates the FY 19/20 audit will be presented in July, 2021 for Council review. Historically, the City Council annually receives an in-depth analysis of the financial practices and condition from a highly reputable third-party and independent financial auditor. The FY 18-19 audit was last presented by the independent third-party auditor which was a positive assessment of our City finances, covering all operations and services. City staff presented an overview of the City's finances including the critical issues facing citywide fiscal solvency, including the inadequate fund balances of the Water and Sewer Enterprise Funds.

General Fund

The majority of General Fund costs are comprised of public safety personnel costs (Fire and Police) being the highest percentage 60%. Parks & Recreation is second due to park capital improvement projects that are scheduled for Vierra Park Improvements. The City will receive grant funding for those capital projects. During budget study sessions, City Council was provided an overview by Chief Harr regarding new regulations for reporting as well as radio equipment that will need to be purchased in order meet state and federal requirements. Historically, the General Fund had maintained a positive fund balance for the past budget cycles, but later followed a series of deficit years. At that time, Staff took measures to address the fund challenges; including furloughs, layoffs, reduction of operating costs, deferment of projects, an implementation of an early retirement program, and an overall effort to relieve the burden on the City's General Fund. During the last three fiscal years following the 2017 Campfire, the city has been receiving significant revenue related to the lease of the Industrial Park to FEMA. The FEMA Lease has been extended to 12/31/2021. The general fund revenue will decrease by 50% for FY 21-22 compared to prior year. Therefore, Staff has expressed the need for future workshops to collaborate and address the general fund future shortfalls and promote a plan that will allow for solutions and future sustainability of the

GENERAL FUND				
Category		ACTUALS FY 19-20	PROJECTED FY 20-21	PROPOSED FY 21-22
1000-1999	PERSONNEL	4,170,188	3,170,623	3,526,946
2000-5800	SERVICES & SUPPLIES	2,486,933	2,309,601	2,182,158
5900-5901	DEBT SERVICE	-	-	-
6000-6300	CAPITAL	159,735	148,807	876,259
6500-6999	RESERVES	-	-	30,000
7000-8600	INDIRECT COSTS	42,714	133,711	(84,412)
TOTAL GENERAL FUND		6,859,571	5,762,742	6,530,950

Department Summary		ACTUALS FY 19-20	PROJECTED FY 20-21	PROPOSED FY 21-22
	ADMINISTRATION	1,168,907	586,179	578,971
	PUBLIC SAFETY	4,317,544	4,038,225	3,918,110
	DEVELOPMENT	208,402	162,772	197,158
	PUBLIC WORKS	832,844	578,950	678,415
	PARKS & RECREATION	331,874	396,616	1,158,296
	SUBTOTAL GENERAL FUND	6,859,571	5,762,742	6,530,950

general fund.



General Fund Revenue



General Fund revenue is to decrease due to the short-term lease revenues from the Gridley Camp Fire FEMA Community. It is important to keep in mind, revenues will decrease next year due to the expiration of the FEMA Lease revenue to the general fund.

The expenses for services and supplies has decreased, however capital projects have increased. The total General Fund Budget is \$6,530,950. The increases are primarily due to the capital parks projects and the addition safety personnel (Records Dispatcher, School Resource Office and additional police officer). The City has applied for parks grants that will fund the projects as well as will be reimbursed for the School Resource officer through the School District. The Fire contract did increase from prior year, however, due to a SAFER Grant the City is expected to receive a reimbursement of approximately \$325,000 and also additional revenue from leasing of equipment during fire season (anticipate \$160,000). The budget also includes corresponding reductions of Police overtime.

It is anticipated that due to hiring additional officers there will be adequate shift coverage resulting in less overtime. The City continues to experience Health Premium and PERS Retirement cost increases. CalPERS estimates that local government costs could rise 9% in the next four years. It is anticipated the Health Premium is rising 8.79% percent. This is in addition to cost increases experienced thus far. Police and Fire represent 60% of the General Fund budget.

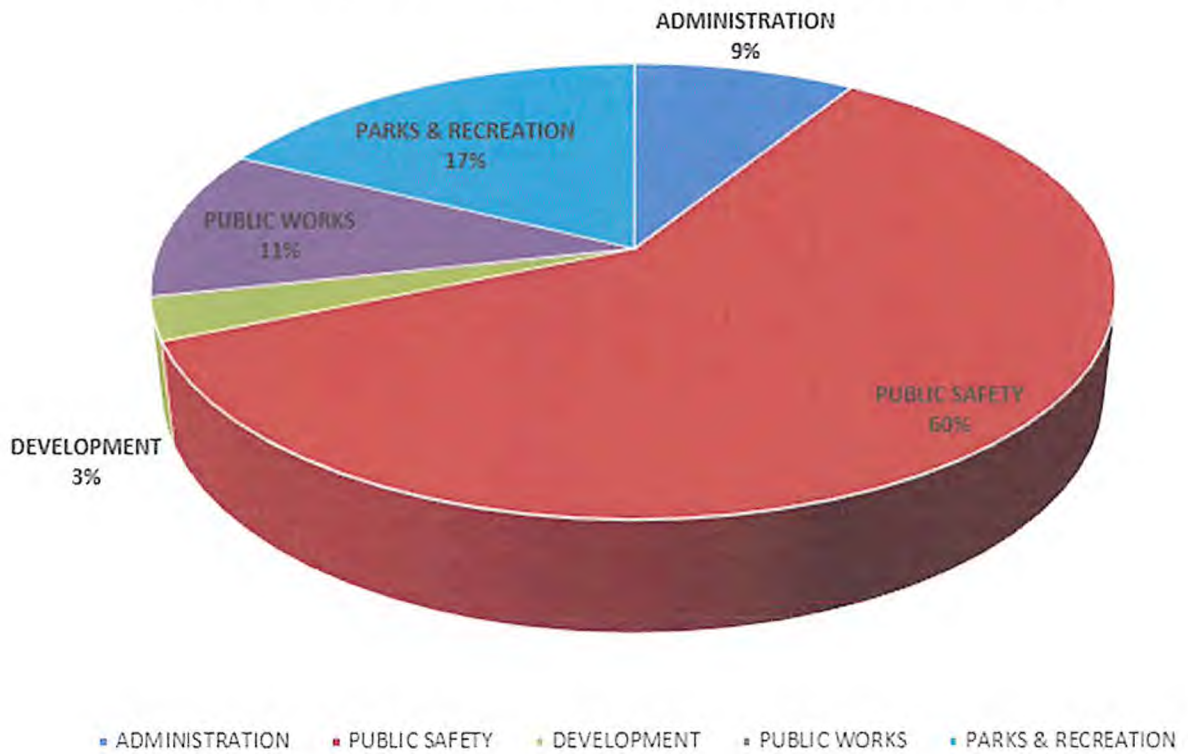
General Fund Expenditure by Character - Last 10 Years



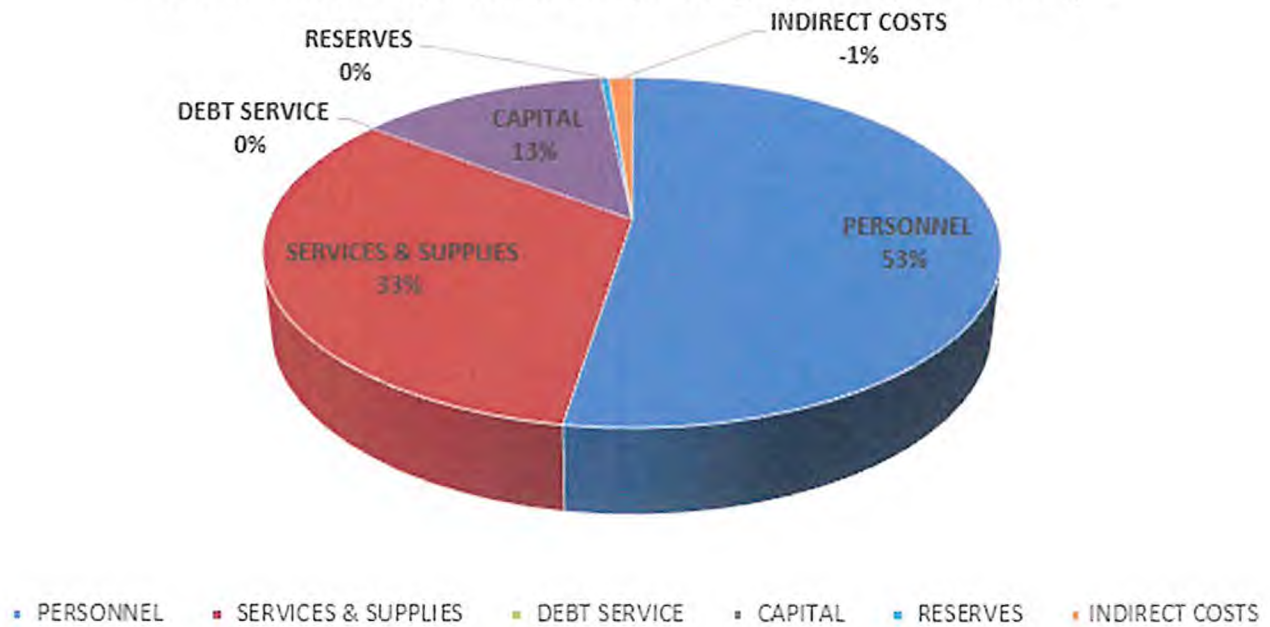
General Fund Expenditures by Function - Last 10 Years



General Fund Expenditures by Department - Proposed Budget



General Fund Expenditures by Category - Proposed Budget



Overall, estimated ADOPTED FY 2021-2022 budget leaves an estimated general fund balance of \$2,731,612. This budget does not build upon our reserves, the currently phased in General Fund reserve balance level of 15% is \$1,250,251. The ultimate General Fund Reserve Balance goal is 20% by FY 2024-25.

Special Revenue Funds

The Special Revenue Funds are expected to fully utilize revenue for their designated purposes. Most of the increase in revenue is due to an expected increase in the amount of Successor Agency funds for repayment of redevelopment expenditures and an increase in gas tax funds.

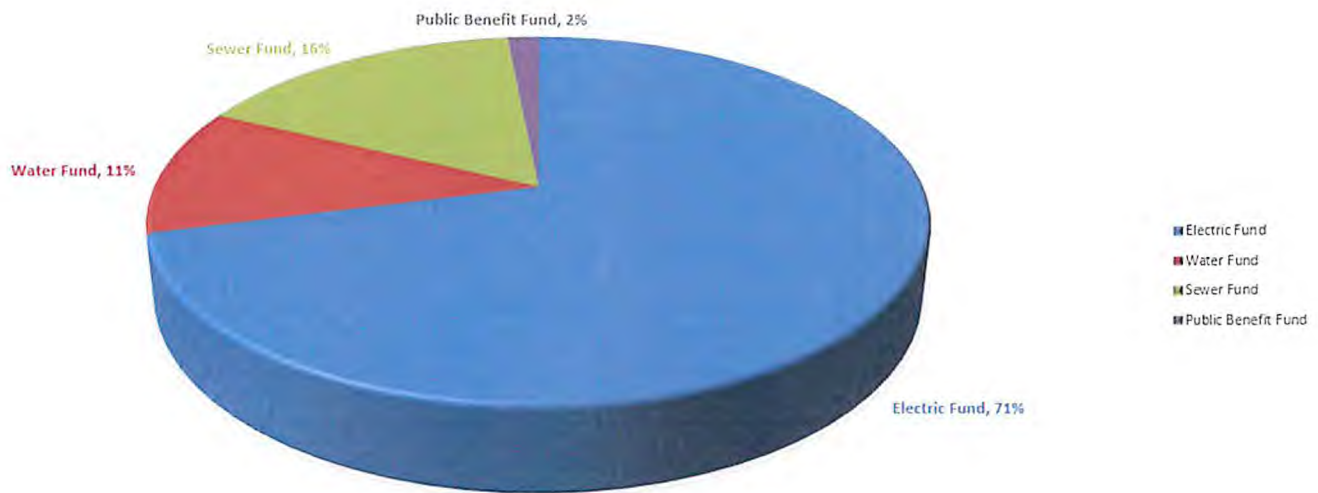
Enterprise Funds

		ENTERPRISE FUNDS		
		ACTUALS FY 19-20	PROJECTED FY 20-21	PROPOSED FY 21-22
	Electric Fund	4,759,998	6,485,158	6,557,496
	Public Benefit Fund	221,073	155,608	137,770
	Water Utility Fund	840,446	1,036,490	1,781,115
	Sewer Utility Fund	1,297,034	1,882,474	1,855,119
	SB 325 Taxi Fund	106,912	120,469	123,313
		ACTUALS FY 19-20	PROJECTED FY 20-21	PROPOSED FY 21-22
1000-1999	PERSONNEL	\$ 2,658,997	\$ 2,650,612	\$ 2,666,590
2000-5800	SERVICES & SUPPLIES	4,074,370	4,743,287	5,142,021
5900-5901	DEBT SERVICE	175,846	45,000	105,999
6000-6300	CAPITAL	219,363	1,023,555	1,635,040
6500-6999	RESERVES	(60,660)	551,925	537,517
7000-8600	INDIRECT COSTS	157,547	665,821	367,646
TOTAL ENTERPRISE FUNDS		7,225,463	9,680,199	10,454,814

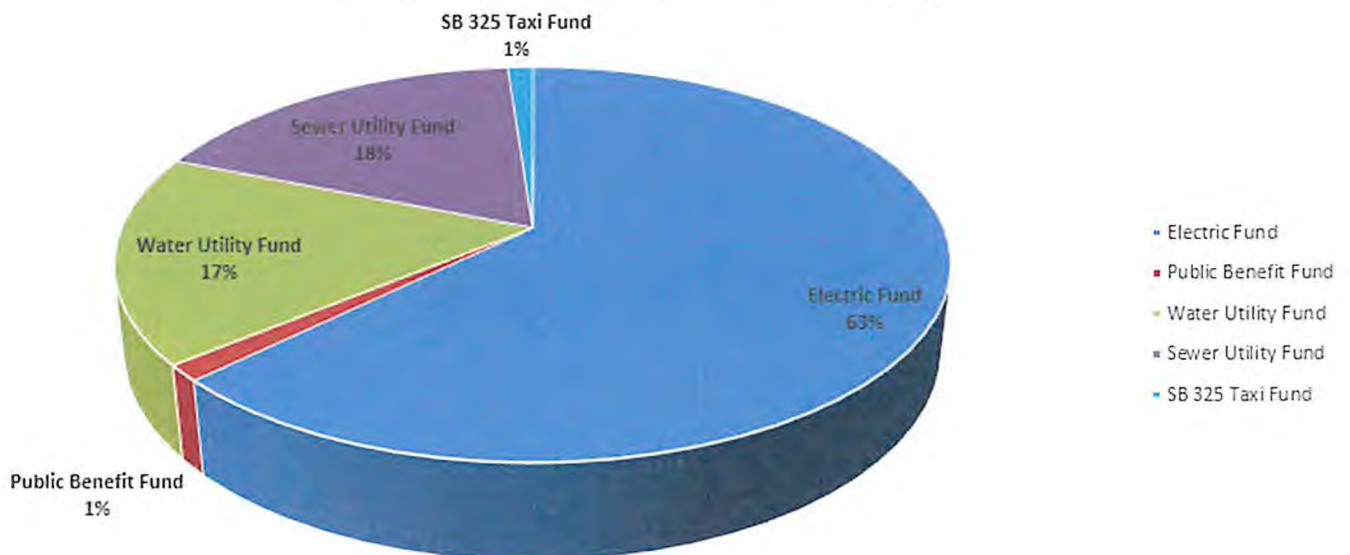
All totaled, the City's Enterprise Funds include \$10,454,814 of expenditures, primarily providing healthy water, safe and reliable electric services, federal and state compliant sewer collection and treatment processes, and quality local transit operations. Enterprise revenues are expected to increase as new housing development projects are completed in the next two years. The additional housing and population of utility users provide additional revenue to both enterprise and general funds.

As previously shared, as of June 1, 2021, the number of FEMA Modular Housing Units (MLU's) has reduced to approximately 39 units that contribute to the enterprise funds. That trend is anticipated to continue in FY 2020-21 as we near the end of the lease date (12/31/2021). Furthermore, because of COVID-19, there were dramatic reduction of utility enterprise revenues in FY 20-21. Staff recommends holding future study sessions and develop a plan to assist the community with utility bills as well as American Recovery Funds, to aid recovery of revenues and certain capital projects.

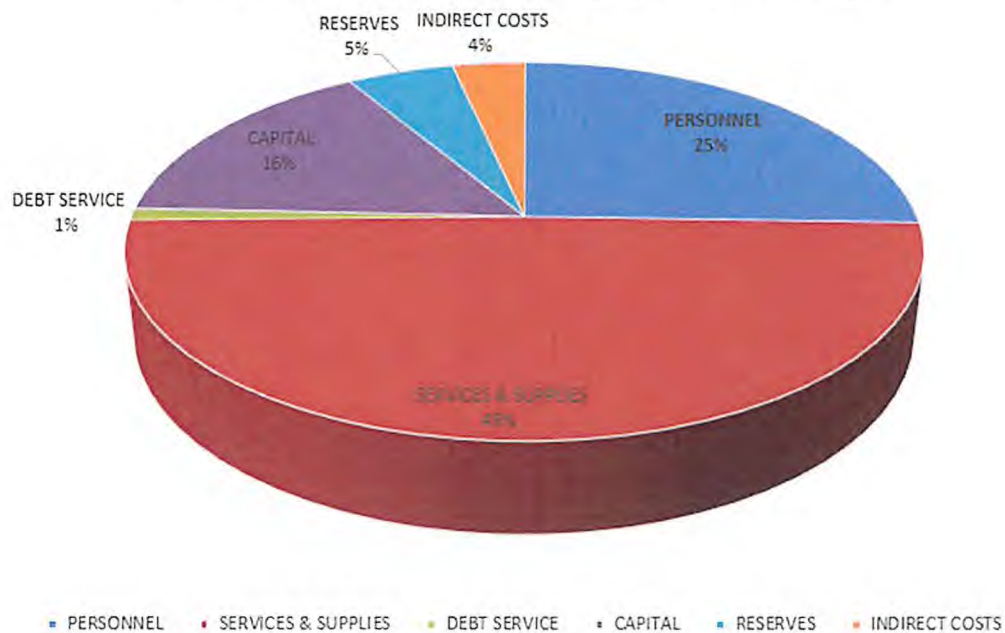
ENTERPRISE FUND REVENUE - PROPOSED BUDGET



Enterprise Funds Expenses - Proposed Budget

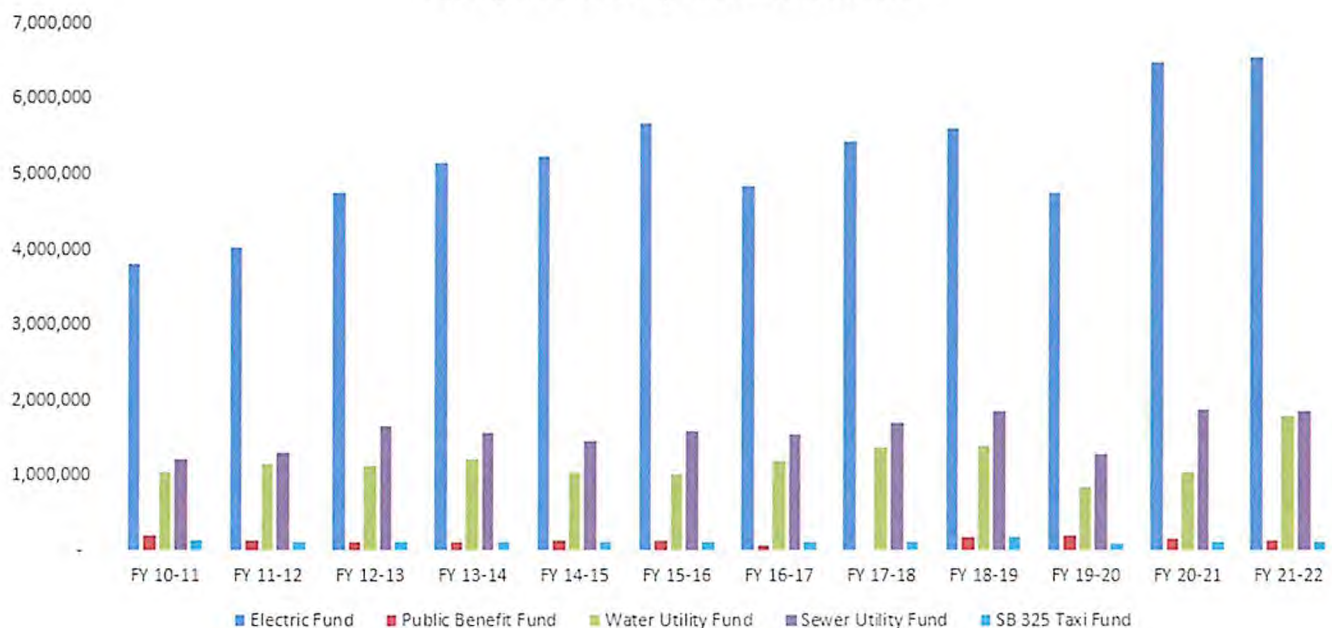


Enterprise Fund Expenses by Category - Proposed Budget

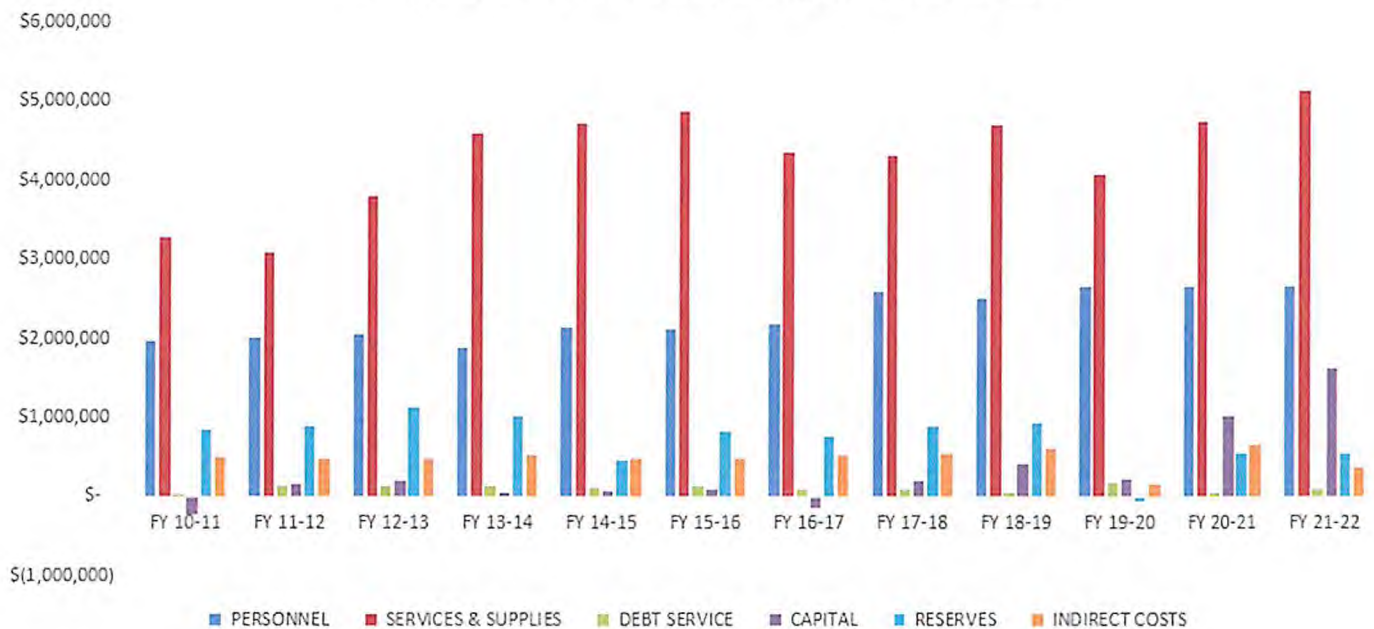


Electric Enterprise Fund expenditures are expected to increase, primarily driven by increases in Electric power and transmission costs and a rise in services and supply costs. Water and Sewer expenditures include several essential Capital Improvement Projects (CIP's) described in the last section of this document. Below represent the expense trends for the last 10 years. The Electrical fund expenses are higher due to the rising cost of power purchases and capital projects. The Water fund expenses are contributed to capital improvement projects.

Enterprise Fund Expenses - Last 10 Years



Enterprise Fund Expenses by Category - Last 10 Years



Significant Concerns

Although, there have been substantial revenues in both the general and enterprise funds, primarily due to the FEMA Lease, the Water Fund and Sewer Fund have reached alarming and unacceptable low fund levels. Furthermore, there are growing concerns of the general fund possibly reaching a deficit in the future, it is imperative the City begin addressing this matter immediately. As mentioned in the previous budget sessions, Staff recommends preparing a plan to include a thorough review of the master fee schedules as well as service contracts and analysis of ongoing expenses to include alternative revenue streams. Operating expenses have increased due to increasing costs of supplies and services. In the past, it has been brought to the attention of Council by staff that the annual deficits are primarily due to the lack of any rate adjustments over the past 11 years. The Sewer Fund capital projects required to meet new regulations are projected to have a problematic future deficit. Staff will closely monitor and report at the conclusion of the software conversion and bank reconciliations. During the budget sessions, it was the consensus to schedule future workshops to discuss solutions to the any deficits in the general and enterprise funds. Water and sewer rate study project line items have been added to the Capital Improvement Projects listing for FY 21-22. As we move forward, we will continue to closely monitor all fund balances on a quarterly basis and keep City Council informed through a series of workshops and open forum discussions.

Capital Improvement Program

Following a practice implemented over the past two years, a detailed Capital Improvements Program (CIP) has been developed and added to the annual Operating Budget process. For the CIP master plan, departments forecasted every vehicle, equipment, project, and improvement that meets internal capital criteria and planned the expenditures over 10 years in a methodical, financially viable infrastructure plan. Throughout the budget process, staff examined the importance of all requested CIP items against both the available reserves and City priorities.

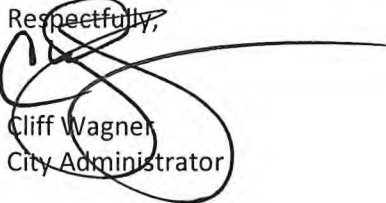
Conclusion

The City Council has continued to provide fiscal leadership and positive guidance in setting the overall priorities for operations and capital facilities through their strategic planning sessions and budget discussions. This year's budget continues to provide for the maintenance of critical services and public facilities. The capital budget focuses on the maintenance and enhancement of our existing infrastructure including streets, parks, water, sewer and electric.

Following the improvement in financial position in the last few years, the adopted budget continues to aid in fiscal guidelines set forth. Being fiscally conservative in all funds, is important as we strive to meet reserve fund policy criteria and overall long-term feasibility plan. Moving forward, it is vital that we continue to address and monitor the critically low balance of the Water and Sewer Funds. We must address any issues with funds that can be deemed unsustainable in the future. Staff recommends continued monitoring, workshops to develop a financial strategic plan, quarterly reporting of all funds as well as continued implementation of adequate reserve fund policies to ensure the safety of City operations across all funds.

City of Gridley Staff and Council will continue to strive to evaluate and update its long-term financial plan semi-annually, with intermediate reviews on a quarterly basis. The City remains committed to frequent status reviews in an effort to respond to changing circumstances in an appropriate manner. It is through the support of the City Council that staff can advance in all areas of customer service, improve city infrastructure, promote growth and support to a growing and diverse community. Through, the global pandemic the City took initiatives to continue to support the community by providing the best possible public services to the community. Furthermore, the City will continue to focus on recovery efforts and maintenance of fiscal responsibility. Special recognition goes to our employees for continuing to work hard and serve the residents of our community with a high level of public service. Additionally, our Department Directors, and Finance and Administrative Staff deserve special recognition for their dedicated efforts and countless hours in putting together the City's financial plan for the next fiscal year.

Respectfully,



Cliff Wagner
City Administrator

BUDGET GUIDE

Introduction

The City's budget is an important policy document. It serves as a financial plan and identifies the spending priorities for the organization. The budget is used to balance available resources with community needs, as determined by the City Council. It also serves as a tool for communication of the City's financial strategies and for ensuring accountability. The fiscal year for this budget begins on July 1, 2020 and end on June 30, 2021.

Budget Process

The City Administrator is responsible for preparing the budget, submitting it to the City Council for adoption, and administering the budget after adoption. The following process was utilized to develop the FY 20-21 Annual Operation Budget and CIP:

The Finance Department prepares the first four steps above in the budget process. Departments prepare their budget requests and justifications for their requests. The requests generally will encompass each budget category. The Finance Department reviews each budget request and validates accuracy of cost assumptions. Each Department is given the opportunity to add justifications or to provide additional information in support of their requests. In late May the City Administrator, Finance Director, and Department Directors work to refine their budget requests. Budget review hearings are then held with the City Council. During the series of review meetings, the preliminary recommendations of the City Administrator and Finance are considered by the City Council to determine the ADOPTED Budget. Upon adoption, the Finance Division prepares for the start-up of the new fiscal year by recording the appropriations and estimated revenues into the accounting system. The Finance Department then prepares the final document for distribution to City officials and other interested parties.

Basis of Budgeting

The budget adopted by City Council is prepared on a budgetary basis. The budgetary basis differs from GAAP basis in the following areas:

1. The City does not budget for GASB 31 interest income.
2. The City does not budget for accounts payable.
3. The City does not budget for benefit accruals.
4. In proprietary fund types the City does not budget for depreciation but does budget for capital assets as expenditures.
5. In proprietary fund types the City includes debt proceeds as revenue.

The City Administrator is authorized to transfer appropriations between Divisions of a Department within any fund; however, any revisions that alter the total expenditures of any fund require City Council resolution, unless the Council has given authority to the City Administrator to increase total appropriations. (Such as in grant expenditures when grant revenue equal or exceeds the expenditure and appropriation carryovers).

The Accounting System, Budgetary Control, and Financial Policies

The City of Gridley accounting records are maintained in accordance with Generally Accepted Accounting Principles (GAAP), as established by the Governmental Accounting Standards Board (GASB). Government fund types (General Fund, Special Revenue Funds, Capital Project Fund, and Debt Service Funds), and Agency funds expendable trust funds are maintained on a modified accrual basis of accounting. Proprietary fund types (Enterprise Funds) are maintained on an accrual accounting basis.

A carefully designed system of internal accounting and budgetary controls is used to ensure that revenues and expenditures/expenses are tracked and used as intended. These controls are designed to provide reasonable, but not necessarily absolute, assurance with respect to the reliability of financial and budgetary records for use in the preparation of financial statements as well as accountability for all of the City of Gridley assets. The concept of reasonable assurance recognizes that the cost of control should not exceed the benefits and that the evaluation of costs and benefits likely to be derived thereof require estimates and judgments by management. The system is reviewed as regularly as possible and as required by independent, certified public accountants.

The City Council establishes budgets for all governmental funds. Budgetary control is legally maintained at the fund level. Department Directors submit a proposed budget to the City Administrator. The Administrator prepares an estimate of revenues and prepares recommendations for the next year's budget. The preliminary budget may or may not be amended by the City Council after public hearings are held and is adopted by City Council resolution prior to July 1 in accordance with the municipal code. The City Council may amend the budget by motion during the fiscal year. The City Administrator is authorized to transfer budgeted amounts within an object or purpose within any Department. However, the City Council must approve revisions that alter the total expenditures of any Department.

Expenditures may not legally exceed appropriations at the fund level, which is the legal level of control. Supplemental appropriations, which increase appropriations, may be made during the fiscal year. All budget amounts presented in the accompanying financial statements and supplementary information have been adjusted for legally authorized revisions of the annual budgets during the year. These amounts represent the original budgeted amounts and all supplemental appropriations.

Budget information is presented for the General Fund and major special revenue funds. The budget information is presented on a basis consistent with GAAP. Governmental Fund budgets are maintained on the modified accrual basis of accounting. Appropriations, except open project appropriations, and unexpended grant appropriations lapse at the end of each fiscal year. The budgetary data is prepared on the modified accrual basis consistent with the related "actual" amounts.

The City has adopted the following budgetary policies (via resolution 2014-R-036):

1. When expenditures are incurred for purposes for which both restricted and unrestricted (committed, assigned, or unassigned) fund balances are available, the City's policy is to first apply restricted fund balance. When expenditures are incurred for purposes for which committed, assigned, or unassigned fund balances are available, the City's policy is to first apply committed fund balance, then assigned fund balance, and finally unassigned fund balance.
2. This policy delegates to the Finance Director the authority to assign unrestricted fund balance amounts where the City's intent is for those amounts to be used for specific purposes. This delegation of authority is for the sole purpose of reporting these amounts in the annual financial statements.
3. By Fiscal Year 2024-2025, the General Fund should have a minimum fund balance of 20% of the next year's General Fund annual budgeted operating expenditures, as calculated by the Finance Director. This target amount has been established in order to provide a reasonable level of assurance that the City's day-to-day operations will be able to continue even if circumstances occur where revenues are insufficient to cover expenditures. The General Fund's minimum fund balance policy is reported in the notes to the annual financial statements. The minimum fund balance is shown in the annual financial statements as unassigned fund balance. This portion of the policy will be met by planning to set aside a minimum of \$100,000 from the General Fund every year until the 20% goal is maintained. By way of practice Enterprise Funds shall always have a minimum fund balance of 25% of the next year's General Fund annual budgeted operating expenditures, as calculated by the Finance Director. This target amount has also been established in order

to provide a reasonable level of assurance that the City's day-to-day operations will be able to continue even if circumstances occur where revenues are insufficient to cover expenditures.

Fund Types

Government accounting requires the segregation of funds by type. The City of Gridley uses four distinct fund types. These fund types include: General, Special Revenue, Enterprise, and Trust and Agency funds.

The General Fund is used to record all resources and expenditures not required to be accounted for in another fund type. Special Revenue funds account for the proceeds of legally restricted resources earmarked for specific purposes. The revenue for the Special Revenue Funds generally consists of revenue from other governmental agencies and from fees for services. These funds are generally restricted and can only be used for specific purposes.

Expenditures can be appropriated within the fund itself or transferred to another fund as reimbursement for expenditures. Enterprise Funds are established to account for operations that are financed and operated similar to private business. The intent of the City is to match costs associated with the enterprise operation with the revenues generated. The City's enterprise funds include the Electric, Water and Wastewater Funds. In Trust and Agency funds all revenues are restricted to related expenditures within the responsible fund and are typically held in trust.

Revenues

Revenues are monies received by the City and are reported by source as follows: Taxes; Licenses and Permits; Interest and Rents; Revenues from other Agencies; Fees, and Other Revenues.

Taxes are compulsory charges levied by a governmental agency for the purpose of financing services performed for the common benefit. Primary sources are Property Tax, Sales Tax, and Transient Occupancy Tax. Licenses and Permits represent a voluntary or officially given right to levy a charge for a service provided. For example, primary sources of revenue from permits are those generated for approval of construction projects within the City limits, i.e., building permits. Interest and Rents identifies revenue received from investments or rental of assets. Revenues from other Governmental Agencies contribute revenue to the City by participating in specifically approved City activities. Revenues can be received from federal, state, county, or other local governmental agencies. Revenues for the most part are restricted to the guidelines developed by the governmental agency allocating the funds. Some of these include motor vehicle in-lieu fees, state mandated claims, Housing and Urban Development funds, various grants from the State of California and the federal government. Charges for Current Services are user charges applied to specific services provided by the City. The charges are established by resolution adopted by the City Council. Examples of charges for current services are recreation fees, plan check fees, inspection fees, and fingerprinting fees. Other Revenues are those resources not accounted for in any other category. They include miscellaneous revenue, compensation/property damage, and contributions.

Expenditures

Expenditures are divided into four categories: Salaries and Benefits; Services and Supplies, Debt Service, and Capital Outlay.

Salaries and benefit costs account for all direct and indirect costs of City personnel. Services and Supplies represent non-personnel and non-capital expenditures for the operation of each Department. Debt Service includes the principal and interest payments on all long-term debt, and loans made to residents from CDBG grants. Capital Outlay accounts for any capital improvement, project, or equipment purchases over \$5,000. Items that were once budgeted as capital outlay, i.e. computer equipment, are now budgeted as operating materials and supplies. These items are recorded separately.

Other Budgetary Mechanisms

Transfers in represent inflows from other funds that do not qualify as revenues. Transfers out represents outflows of funds that do not qualify as expenditures. Available Fund balance in this report is the cumulative (all prior years) difference in all revenues less all expenditures, primarily on a budgetary basis. Ending fund balance is the beginning

fund balance increased by all currently budgeted revenues less currently budgeted expenditures, primarily on a budgetary basis. The City of Gridley is required by State law to calculate and publish appropriations limit each fiscal year. This appropriations limit is commonly referred to as the "Gann Limit." This figure represents the maximum amount that the City could spend in certain categories per State law.

CHART OF ACCOUNTS

1000 SALARIES

Cost of any department labor used for any specific departmental activities and costs from other Departments charged to this Department based on detailed time sheets submitted by the employees or prior time studies

1001 EXTRA HELP

Part-time and temporary labor

1002 OVERTIME

Overtime costs of any department

1100-1903 INSURANCE/EMPLOYEE BENEFITS COSTS

This represents the total cost of employee insurance and benefits. A summary of the wages and benefits for all employees in their "home" department is shown in the Employee Salary/Benefits section.

1600 INFRASTRUCTURE PROTECTION

Public safety staff time allocated to protection of City's critical infrastructure

2000 CLOTHING & SAFETY MATERIALS

Includes rental, cleaning and purchase of safety clothing, purchase of steel-toed boots, and safety training materials or uniform allowance

2100 COMMUNICATIONS

Represents the cost of phone lines DSL internet service to the department. In addition, department pagers, cellular phone allowance eligible employees

2300 HOUSEHOLD EXPENSE

Represents the cost of miscellaneous supplies

2400 GENERAL INSURANCE

This includes an allocation for liability insurance based on a pro-rata percentage of this department's operating budget to the City's total operating budget

3000 EQUIPMENT MAINTENANCE

Equipment maintenance costs of all departments. Includes service contracts on equipment such as copiers.

3200 MAINTENANCE - STRUCTURES/IMPROVEMENTS

3300 MEMBERSHIPS

3500 OFFICE EXPENSE

3600 PROFESSIONAL SERVICES.

Audit costs, consultants and costs of out-sourcing services

3800 EQUIPMENT RENT

3950 SMALL TOOLS

3960 FUEL

Fuel used in vehicles and power equipment

4000 SPECIAL DEPARTMENTAL EXPENSE

Special departmental expenses are unique to every department. Expenditures are documented in the individual departmental budgets.

4400 UTILITIES

Reflects the cost of Gridley Municipal Utility supplied electricity, water and sewer services.

6501 IMPROVEMENT RESERVE**6502 CONTINGENCY RESERVE****7004 FINANCE COSTS RECEIVED**

Allocation of joint administrative costs to the cost centers.

7009 LEGAL COSTS

Allocation of legal costs to the cost centers

7012 ADMINISTRATION COSTS RECEIVED

Allocation of joint administrative costs to the cost centers

7020 ENGINEERING COSTS

Allocation of engineering costs to the cost centers utilizing engineering costs

SCHEDULE 1:
FY 21-22 BUDGET OVERVIEW

**SUMMARY OF 21-22 BUDGET
SCHEDULE 1**

FUND	BEG. FUND BALANCE	PROJECTED FY 21-22 REVENUES	TOTAL AVAILABLE FINANCING	PROJECTED FY 21-22 EXPENDITURES	COST RECOVERY	TRANSFERS IN	TRANSFERS OUT	ENDING FUND BALANCE
GENERAL FUND	\$ 3,069,589	\$ 4,850,080	\$ 7,919,669			\$ 1,435,000	\$ 979,643	
ADMINISTRATION								
CITY COUNCIL				51,309	51,309			
CODE ENFORCEMENT				47,108				
CLERK/ADMINISTRATION				185,577	185,577			
CITY ATTORNEY				37,359				
CITY HALL MAINTENANCE				45,460				
FINANCE				212,159	212,159			
PUBLIC SAFETY								
POLICE DEPARTMENT				2,504,804	96,786			
BINTF				159,955				
SCHOOL RESOURCE OFFICER				91,453	91,453			
PD MAINTENANCE				10,576				
ANIMAL CONTROL				123,287				
FIRE DEPARTMENT				1,028,034	39,723			
DEVELOPMENT								
ENGINEERING				42,602				
BUILDING INSPECTION				774				
PLANNING				153,782				
PUBLIC WORKS								
STREET MAINTENANCE				455,752				
CORP YARD				222,663	222,663			
PROP 40 WATER				0				
PARKS & RECREATION								
PARKS				919,926				
RECREATION				238,371				
TOTAL GENERAL FUND	\$ 3,069,589	\$ 4,850,080	\$ 7,919,669	\$ 6,530,950	\$ 899,670	\$ 1,435,000	\$979,643	\$ 2,743,747

SPECIAL REVENUE FUNDS

2008 SERIES A - FUND 204	(1,805,840)	586	(1,805,255)	230,895				(2,036,149)
2008 SERIES B - FUND 206	(1,113,761)	965	(1,112,795)	161,685				(1,274,481)
SUCCESSOR AGENCY - FUND 215	3,112,178	489,436	3,601,614	15,958				3,585,656
GAS TAX 2105 - FUND 390	(699,955)	117,394	(582,561)	195,885				(778,445)
GAS TAX 2103 - FUND 395	(157,045)	31,757	(125,288)	294,998				(420,286)
GAS TAX 2106 - FUND 400	(49,207)	29,187	(20,021)	58,060				(78,080)
GAS TAX 2107 - FUND 410	126,215	47,256	173,471	44,164				129,306
GAS TAX 2107.5 - FUND 420	34,972	11,230	46,203	2,537				43,666
SB 325 - FUND 425	(17,759)	90,381	72,622	911,302				(838,680)
TRAFFIC SAFETY - FUND 440	(35,709)	9,063	(26,646)	23,686				(50,332)
PS AUGMENTATION - FUND 460	92,929	15,279	108,209	0				108,209
BOAT RAMP - FUND 480	(55,530)	10,090	(45,440)	2,600				(48,040)
ECON DEVEL CDBG REHAB - FUND 511	69,238	0	69,238	0				69,238
HOUSING REHAB RLF - FUND 513	681,420	74,747	756,167	3,715				752,452
FLOOD MAINT. # 1 (RICHINS) - FUND 580	48,526	7,052	55,579	638				54,940
FLOOD MAINT. # 2 (EAGLE MEADOWS) - FUND 581	98,887	11,162	110,049	1,965				108,084
FLOOD MAINT. # 3 (HERON LANDING) - FUND 582	15,714	58,427	74,141	15,582				58,559
FLOOD MAINT. # 6 (SCROGGINS) - FUND 583	22,728	3,313	26,041	284				25,756
COPS GRANTS FUND - FUND 672	(65,455)	84,508	19,053	0			35,000	(15,947)
HOSPITAL JPA - FUND 682	(9,046)		(9,046)	0				(9,046)
SRTS GRANT - FUND 802	(126,870)		(126,870)	0				(126,870)
CALTRANS MOBILE FUND - FUND 804	(12,157)		(12,157)	0				(12,157)
HAZEL STREET TE FUND - FUND 805	(90,789)		(90,789)					(90,789)
12 CALHOME GRANT - FUND 806	(5,215)		(5,215)					(5,215)
13 HOME GRANT - FUND 808	(61,639)		(61,639)					(61,639)
2010 FHB GRANT - FUND 811	-		-	-				
2010 OOR GRANT - FUND 812	-		-	-				
GRIDLEY SPRINGS FUND - FUND 814	14,093		14,093					14,093
STRATEGIC PLAN - FUND 821	(47,510)		(47,510)	-				(47,510)
DADDOW PARK GRANT - FUND 912	(30,244)		(30,244)					(30,244)
OTS GRANT - FUND 913	12,527		12,527					12,527
CALRECYCLE GRANT - FUND 920	(5,715)		(5,715)					(5,715)
TOTAL SPECIAL REVENUE FUNDS	\$ (117,663)	\$ 1,091,833	\$ 974,170	\$ 1,963,955	\$0	\$0	\$35,000	\$ (1,024,785)

FUND	BEG. FUND BALANCE	PROJECTED FY 21-22 REVENUES	TOTAL AVAILABLE FINANCING	PROJECTED FY 21-22 EXPENDITURES	COST RECOVERY	TRANSFERS IN	TRANSFERS OUT	ENDING FUND BALANCE
SUMMARY OF 21-22 BUDGET (continued)								
SCHEDULE 1								
ENTERPRISE FUNDS								
ELECTRIC FUND - FUND 600	6,257,971	8,450,578	14,708,549				1,400,000	6,751,052
METER READING - PROGRAM 4181				-				
ELECTRIC - PROGRAM 4600				6,505,136				
STREET TREE MAINT. - PROGRAM 4601				3,333				
CAPITAL IMPROVEMENTS - PROGRAM 4608				49,027				
PUBLIC BENEFITS - FUND 610	51,200	186,978	238,178	137,770				100,408
	-							
WATER UTILITY - FUND 630	693,187	1,321,521	2,014,708	1,781,115				233,593
WATER - PROGRAM 4630	-							
	-							
SEWER UTILITY FUND - FUND 650	1,561,765	1,939,652	3,501,417					1,646,298
SPECIAL PROJECTS - PROGRAM 4999	-			-				
SEWER OPERATING - PROGRAM 4650	-			464,839				
SEWER PLANT - PROGRAM 4651	-			893,966				
SEWER TOWN - PROGRAM 4652	-			495,937				
SEWER BCHA - PROGRAM 4653	-			169				
SEPTAGE HAULERS - PROGRAM 4658	-			208				
	-							
SB 325 TAXI FUND - FUND 700	212,823	113,474	326,297	123,313				202,984
TOTAL ENTERPRISE FUNDS	\$ 8,776,945	\$ 12,012,204	\$ 20,789,149	\$ 10,454,814	\$0	\$0	\$1,400,000	\$ 8,934,335

TOTAL RESERVE FUNDS

GENERAL FUND RESERVE - FUND 011	280,954		280,954	0		979,643		1,260,596
GENERAL FUND IMPACT - FUND 020	668,758	39,167	707,925	0				707,925
DEV AGREEMENT FEE - FUND 021	16,645	0	16,645					16,645
WELL FUND - FUND 023	40,000		40,000					40,000
CITY HALL RESERVE - FUND 050	(32,904)	0	(32,904)	140,000				(172,904)
EQUIPMENT RESERVE - FUND 060	890,785	72,998	963,783	761,000				202,783
ELECTRIC CAPITAL FUND - FUND 620	(1,505,865)	19,073	(1,486,791)	559,200				(2,045,991)
ELECTRIC CONST FUND - FUND 621	799,475	7,976	807,452	0				807,452
WATER CAPITAL FUND - FUND 640	(212,555)	15,969	(196,587)	116,000				(312,587)
WELL REPLACEMENT FUND - FUND 641	104,631	1,040	105,672					105,672
SEWER DEBT SERVICE FUND - FUND 656	46,904		46,904					46,904
SEWER CAPITAL FUND - FUND 660	1,764,629	241,025	2,005,654					2,005,654
SEWER WWT CAPITAL FUND - FUND 661	619,431		619,431					619,431
GPD SEIZURE FUND - FUND 670	6,795		6,795					6,795
SICK PAYOUT RESERVE - 070	232,679		232,679					232,679
TOTAL RESERVE FUNDS	\$ 3,720,363	\$ 397,249	\$ 4,117,612	\$ 1,576,200	\$0	\$979,643	\$0	\$ 3,521,054

TOTAL	\$ 15,449,233	\$ 18,351,367	\$ 33,800,600	\$ 20,525,919	\$ 899,670	\$ 2,414,643	\$ 2,414,643	\$ 14,174,351
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20 % RESERVE REQUIREMENT BY 2024-2025

GOAL FOR FY 2020-2021 (15% OF GF EXPENDITURE)

853,934

SCHEDULE 1 - INTERFUND TRANSFER DETAIL

GENERAL FUND

From Electric Fund for unfunded City operations

From COPS fund for Police Operations

COPS FUNDS

To General Fund for Police Department Operations

ELECTRIC FUND

To General Fund for unfunded City operations

2024-2025 General Fund Reserve Policy

General Fund Reserve 11

General Fund 10

TOTAL TRANSFERS IN/OUT

TRANSFERS		
IN		OUT
\$ 1,400,000		
\$ 35,000		
		\$ 35,000
		\$ 1,400,000
\$ 979,643		
		\$ 979,643
\$ 2,414,643		\$ 2,414,643

SCHEDULE 2:
FY 21-22 REVENUES

REVENUES
SCHEDULE 2

ACCOUNT	TITLE	AUDITED FY 18-19	ACTUALS FY 19-20	PROJECTED FY 20-21	PROPOSED FY 21-22
GENERAL FUND - FUND 010					
010 3101	Current Secured Taxes	\$ 570,417	\$ 735,247	\$ 598,938	\$ 615,384
010 3102	Current Unsecured Taxes	70,897	32,502	74,442	131,389
010 3103	Prior Secured Taxes	1,300	-	915	738
010 3104	Prior Unsecured Taxes	453	1,986	617	1,108
010 3105	Supplemental Current	4,400	-	6,112	3,504
010 3106	Supplemental Prior	2,264	-	766	1,010
010 3110	Maint. District Assessments	-	-	272	91
010 3120	Tax Increment - RDA	(167,732)	(206,175)	(150,309)	(174,739)
010 3130	Sales and Use Taxes	1,228,617	972,889	1,265,476	1,155,661
010 3132	Transient Occupancy Tax	34,721	34,976	25,982	31,893
010 3133	Franchise Taxes	160,956	127,325	163,563	165,838
010 3140	Business License Tax	6,155	10,207	12,555	9,639
010 3143	SB1186 State Mandate	1,542	1,107	799	1,149
010 3150	Real Property Transfer Tax	27,818	18,973	21,391	22,727
010 3201	Animal Licenses	2,645	5,265	2,528	3,479
010 3216	Encroachment Permits	-	-	-	-
010 3301	Vehicle Code Fines	-	-	-	-
010 3320	Other Fines & Forfeitures	-	-	-	-
010 3401	Interest Income	-	-	11,135	3,712
010 3420	Rents	744,670	1,444,341	1,589,280	794,640
010 3431	Other Revenues	-	5,911	-	1,970
010 3432	Recreation Program Revenue	83,070	55,908	67,985	34,494
010 3435	Recreation Contributions	2,000	61,005	2,105	21,703
010 3502	State Motor Vehicle Tax	-	-	-	-
010 3515	State Gas Tax	-	-	-	-
010 3520	State Homeowners Relief	4,907	-	5,900	3,602
010 3521	Public Safety Augmentation	4,662	21,606	1,554	9,274
010 3530	State Trailer Coach Tax	676,775	684,097	642,318	667,730
010 3542	State POST	9,514	10,610	7,293	9,139
010 3561	State Other	338	-	359	232
010 3590	Other In-Lieu Taxes	-	-	-	-
010 3591	Butte Co. Housing In-Lieu	3,048	-	2,874	1,974
010 3592	Building Permit/Issuance Fee	-	-	20,062	6,687
010 3593	Plan Review	-	-	8,504	2,835
010 3594	Plumbing Permit	-	-	3,589	1,196
010 3596	Electrical Permit	-	-	4,496	1,499
010 3597	Mechanical Permit	-	-	2,426	809
010 3598	Grading Permit	-	-	156	52
010 3600	Strong Motion Tax	-	-	285	95
010 3608	Parking Citation Revenue	50	282	6,831	2,388
010 3610	Special Police Services	561,329	589,584	25,000	60,000
010 3611	Special Fire Services	-	37,564	90,000	485,000
010 3612	Special Animal Control Service	-	5,905	-	1,968
010 3617	Animal Shelter Fees	1,885	4,425	2,173	2,828
010 3620	Engineering Fees - Inspections	-	-	33	11
010 3625	Abatement Revenue	3,491	5,745	7,892	5,709
010 3640	Utility Billing Fees	(902)	3,005	(755)	449

ACCOUNT			AUDITED FY 18-19	ACTUALS FY 19-20	PROJECTED FY 20-21	PROPOSED FY 21-22
TITLE						
010	3646	Late Charge Revenue	66,885	65,685	-	22,095
010	3652	CSBSC Green Building Standards	-	-	127	42
010	3694	Sign Review	-	-	-	-
010	3702	Sale of Copies	54	262	37	118
010	3703	Damage Restitution	3,392	17,305	2,915	7,871
010	3706	POST Reimbursement	-	-	-	-
010	3720	Miscellaneous Other	154,604	58,852	99,404	677,000
010	3721	NSF Check Charges	25	35	8	23
010	3728	Utility Recovery of Write Offs	1,002	(534)	478	316
010	3740	Cost Applied Revenue	-	63	454	172
010	3950	Debt Proceeds	-	-	3,013	1,004
495	3435	Recreation Contributions	-	2,594	167	-
495	3571	Donations	-	-	-	-
500	3221	Miscellaneous Permits	200	180	113	164
500	3601	Zoning Fees	-	-	-	-
500	3604	TPM/TSM Final Map Fees	2,625	2,500	1,575	2,233
500	3605	Environmental Review	1,000	600	533	711
500	3620	Engineering Fees - Inspections	-	-	458	153
500	3652	CSBSC Green Building Standards	-	-	-	-
500	3680	Home Occupancy Permit	60	60	60	60
500	3682	Fence Permit	200	340	267	269
500	3684	Temp/Conditional Use Permit	2,900	1,800	2,750	2,483
500	3686	Boundary Line Modifications	-	-	-	-
500	3694	Sign Review	250	50	417	239
500	3697	Site Development Plan	-	250	1,438	563
500	3698	Variance Fee	-	1,500	233	578
500	3720	Miscellaneous Other	-	-	15	45,118
TOTAL GENERAL FUND REVENUES			4,272,486	4,815,833	4,640,005	4,850,080
GENERAL FUND RESERVE						
011	3401	Interest Income	-	2,831	45	959
011	3720	Miscellaneous Other	-	-	-	-
TOTAL GENERAL FUND RESERVE			-	2,831	45	959
GENERAL FUND IMPACT - FUND 020						
020	3401	Interest Income	576	6,911	-	2,496
020	3641	Impact/Connection Fees	58,249	37,510	14,256	36,672
TOTAL GENERAL FUND IMPACT			58,825	44,421	14,256	39,167
DEVELOPMENT AGREEMENT FEE - FUND 021						
021	3401	Interest Income	-	118	(564)	-
021	3641	Impact/Connection Fees	-	-	(1,667)	-
TOTAL DEVELOPMENT AGREEMENT FEE			-	118	(2,230)	-
WELL FUND - FUND 023						
	3401	Interest Income	-	-	-	-
	3720	Miscellaneous Other	-	-	-	-
TOTAL WELL FUND			-	-	-	-

ACCOUNT	TITLE	AUDITED FY 18-19	ACTUALS FY 19-20	PROJECTED FY 20-21	PROPOSED FY 21-22
CITY HALL RESERVE - FUND 050					
050 3401	Interest Income	-	-	-	-
050 3720	Miscellaneous Other	-	-	-	-
TOTAL CITY HALL RESERVE		-	-	-	-
EQUIPMENT RESERVE - FUND 060					
060 3401	Interest Income	96	24,666	-	8,254
060 3611	Special Fire Services	144,231	-	50,000	64,744
060 3720	Miscellaneous Other	-	-	-	-
TOTAL EQUIPMENT RESERVE		144,327	24,666	50,000	72,998
2008 SERIES A - FUND 204					
204 3401	Interest Income	792	173	792	586
TOTAL 2008 SERIES A		792	173	792	586
2008 SERIES B - FUND 206					
206 3401	Interest Income	1,413	70	1,413	965
TOTAL 2008 SERIES B		1,413	70	1,413	965
SUCCESSOR AGENCY - FUND 215					
215 3160	RPTTF	578,088	517,276	372,943	489,436
TOTAL SUCCESSOR AGENCY		578,088	517,276	372,943	489,436
GAS TAX 2105 - FUND 390					
390 3401	Interest Income	1,729	277	795	934
390 3515	State Gas Tax	38,061	36,850	37,145	37,352
390 3516	BCAG RSTP Exchange Funds	80,459	80,459	75,649	78,855
390 3623	Street Sidewalk Curb Fee	-	-	759	253
TOTAL 2105		120,249	117,586	114,348	117,394
GAS TAX 2103 - FUND 395					
395 3515	State Gas Tax	23,175	49,812	22,285	31,757
TOTAL 2103		23,175	49,812	22,285	31,757
GAS TAX 2106 - FUND 400					
400 3131	SB 325 Sales Taxes	-	-	-	-
400 3515	State Gas Tax	31,563	25,160	30,837	29,187
TOTAL 2106		31,563	25,160	30,837	29,187
GAS TAX 2107 - FUND 410					
410 3515	State Gas Tax	47,866	46,530	47,372	47,256
TOTAL 2107		47,866	46,530	47,372	47,256
GAS TAX 2107.5 - FUND 420					
420 3515	State Gas Tax	13,153	10,121	10,417	11,230
TOTAL 2107.5		13,153	10,121	10,417	11,230

ACCOUNT	TITLE	AUDITED FY 18-19	ACTUALS FY 19-20	PROJECTED FY 20-21	PROPOSED FY 21-22
SB 325 - FUND 425 & 430					
425 3518	SB 325 Sales Taxes	130,644	96,703	138,060	89,568
430 3150	Real Property Transfer Tax	-	-	-	-
430 3401	Interest Income	1,455	-	984	813
430 3516	BCAG RSTP Exchange Funds	-	-	-	-
TOTAL SB 325		132,099	96,703	139,044	90,381
TRAFFIC SAFETY - FUND 440					
440 3301	Vehicle Code Fines	11,086	16,270	15,864	8,983
440 3401	Interest Income	133	-	105	79
TOTAL SB 325		11,219	16,270	15,969	9,063
PUBLIC SAFETY AUGMENTATION - FUND 460					
460 3521	Public Safety Augmentation	22,597	-	23,241	15,279
TOTAL PUBLIC SAFETY AUG		22,597	-	23,241	15,279
BOAT RAMP - FUND 480					
480 3561	State Other	-	-	-	-
480 3628	Boat Permit Fees	17,808	19,045	12,462	10,090
TOTAL BOAT RAMP		17,808	19,045	12,462	10,090
HOUSING REHAB RLF - FUND 513					
513 3740	Rents	-	-	6,166	3,083
513 3740	CDBG Program Income	24,937	133,317	33,984	64,080
513 3740	CDBG Program Income - STBG RLF	-	-	2,770	923
513 3740	CDBG Program Income - 96-1011	254	-	678	311
513 3740	CDBG Program Income - 89-Rehab	232	(232)	1,245	415
513 3740	CDBG Program Income - 91-STBG	10,493	(3,816)	7,146	4,608
513 3740	CDBG Program Income - 99-1363	-	-	3,281	1,094
513 3740	Program Income - 94-Housing	233	-	466	233
TOTAL HOUSING REHAB RLF		36,150	129,269	55,739	74,747
FLOOD MAINT. # 1 (RICHINS) - FUND 580					
580 3110	Maint. District Assessments	-	(4,597)	-	7,052
TOTAL FLOOD MAINT #1		-	(4,597)	-	7,052
FLOOD MAINT. # 2 (EAGLE MEADOWS) - FUND 581					
581 3110	Maint. District Assessments	69,069	20,618	46,103	11,162
TOTAL FLOOD MAINT #2		69,069	20,618	46,103	11,162
FLOOD MAINT. # 3 (HERON LANDING) - FUND 582					
582 3110	Maint. District Assessments	75,912	20,618	41,540	58,427
TOTAL FLOOD MAINT #3		75,912	20,618	41,540	58,427
FLOOD MAINT. # 6 (SCROGGINS) - FUND 583					
583 3110	Maint. District Assessments	4,513	1,156	-	3,313
TOTAL FLOOD MAINT #6		4,513	1,156	-	3,313

ACCOUNT	TITLE	AUDITED FY 18-19	ACTUALS FY 19-20	PROJECTED FY 20-21	PROPOSED FY 21-22
ELECTRIC FUND - FUND 600					
600 3431	Other Revenues	3,836	130	1,279	1,748
600 3581	Federal Other	-	-	-	-
600 3611	Special Fire Services	-	-	-	-
600 3640	Utility Billing Fees	-	8,647,969	7,610,646	7,853,228
600 3641	Impact/Connection Fees	7,301,069	4,950	9,844	10,913
600 3642	Septage Receiving Charges	17,945	-	-	-
600 3644	Surcharge	-	10,701	9,706	9,978
600 3645	Reconnection Fee	9,526	6,635	3,387	5,526
600 3707	Joint Pole Receipts	6,555	-	-	-
600 3708	Carbon Credit Sales	-	-	-	-
600 3720	Miscellaneous Other	-	554,884	612,737	568,259
600 3721	NSF Check Charges	537,156	800	1,205	927
TOTAL ELECTRIC FUND		7,876,087	9,226,069	8,248,803	8,450,578
PUBLIC BENEFITS - FUND 610					
610 3640	Utility Billing Fees	186,630	199,236	176,107	187,324
610 3740	CDBG Program Income	(363)	(100)	(575)	(346)
TOTAL ELECTRIC FUND		186,267	199,136	175,532	186,978
ELECTRIC CAPITAL FUND - FUND 620					
620 3401	Interest Income	189	-	205	131
620 3641	Impact/Connection Fees	19,125	9,338	28,363	18,942
3720	Miscellaneous Other	-	-	-	-
TOTAL ELECTRIC CAPITAL FUND		19,314	9,338	28,568	19,073
ELECTRIC CONSTRUCTION RESERVE FUND - FUND 621					
621 3401	Interest Income	-	7,976	-	7,976
621 3720	Miscellaneous Other	-	-	-	-
TOTAL ELECTRIC CONSTRUCTION FUND		-	7,976	-	7,976
WATER UTILITY FUND - FUND 630					
3110	Maint. District Assessments	-	-	-	-
630 3401	Interest Income	10,929	9,296	4,846	8,357
630 3640	Utility Billing Fees	1,066,354	1,220,371	1,258,298	1,181,674
630 3641	Impact/Connection Fees	37,589	21,127	25,290	28,002
630 3642	Septage Receiving Charges	-	-	-	-
630 3720	Miscellaneous Other	-	465	310,000	103,488
630 3740	CDBG Program Income	-	-	-	-
TOTAL WATER FUND		1,114,872	1,251,258	1,598,434	1,321,521
WATER CAPITAL FUND - FUND 640					
640 3401	Interest Income	-	4,256	-	4,256
640 3641	Impact/Connection Fees	-	11,712	-	11,712
TOTAL WATER CAPITAL FUND		-	15,969	-	15,969
WELL REPLACEMENT FUND - FUND 641					
641 3401	Interest Income	-	1,040	-	1,040
TOTAL WELL REPLACEMENT		-	1,040	-	1,040

ACCOUNT	TITLE	AUDITED FY 18-19	ACTUALS FY 19-20	PROJECTED FY 20-21	PROPOSED FY 21-22
SEWER UTILITY FUND - FUND 650					
3110	Maint. District Assessments	-	-	-	-
650 3401	Interest Income	13,941	9,612	15,335	12,963
650 3420	Rents	-	15,000	33	5,011
650 3611	Special Fire Services	-	-	-	-
650 3640	Utility Billing Fees	1,359,955	1,475,625	1,495,950	1,443,843
650 3641	Impact/Connection Fees	35,100	20,700	11,700	22,500
650 3642	Septage Receiving Charges	-	-	2,409	803
650 3643	BCHA Plant Costs	-	15,785	11,810	9,198
650 3703	Damage Restitution	-	-	-	-
650 3720	Miscellaneous Other	-	2	139,000	445,334
TOTAL SEWER FUND		1,408,996	1,536,724	1,676,237	1,939,652
SEWER CAPITAL FUND - FUND 660					
660 3401	Interest Income	827	802	-	815
660 3641	Impact/Connection Fees	83,706	-	111,926	65,211
3720	Miscellaneous Other	-	-	350,000	175,000
TOTAL SEWER CAPITAL FUND		84,533	802	461,926	241,025
SEWER WASTE WATER TREATMENT CAPITAL FUND - FUND 661					
661 3401	Interest Income	-	-	-	-
661 3720	Miscellaneous Other	-	-	-	-
TOTAL WASTEWATER TREATMENT CAPITAL		-	-	-	-
COPS GRANTS FUND - FUND 672					
672 3401	Interest Income	1,335	-	788	708
672 3561	State Other	-	-	-	-
672 3610	Special Police Services	120,657	-	130,743	83,800
TOTAL COPS GRANT		121,993	-	131,532	84,508
SB 325 TAXI FUND - FUND 700					
700 3131	SB 325 Sales Taxes	82	229,761	54,245	94,696
700 3587	Other Contributions	5,781	7,837	2,864	5,494
700 3704	Ticket Sales - County	2,598	1,774	2,300	2,224
700 3705	Ticket Sales - City	13,240	5,782	14,158	11,060
TOTAL SB325 TAXI FUND		21,701	245,155	73,567	113,474
GRAND TOTAL - ALL FUNDS		16,495,066	18,447,146	18,031,180	18,352,326

FY 21-22 – OVERVIEW

GENERAL FUND SUMMARY

GENERAL FUND REVENUES

	AUDITED FY 18-19	ACTUALS FY 19-20	PROJECTED FY 20-21	PROPOSED FY 21-22
TOTAL GENERAL FUND	4,272,486	4,841,836	4,640,005	4,852,380

GENERAL FUND EXPENDITURES

	PROGRAM	AUDITED FY 18-19	ACTUALS FY 19-20	PROJECTED FY 20-21	PROPOSED FY 21-22
	ADMINISTRATION				
4010	CITY COUNCIL	5,985	55,154	85,424	51,309
4011	CODE ENFORCEMENT	10,200	5,629	395	47,108
4020	CLERK/ADMINISTRATION	204,905	256,191	275,103	185,577
4030	CITY ATTORNEY	19,461	57,439	35,328	37,359
4100	CITY HALL MAINTENANCE	49,324	18,482	46,868	45,460
4130	INSURANCE	-	-	-	-
4180	FINANCE	1,467	770,610	143,060	212,159
4181	METER READING	4,895	5,402	-	-
	PUBLIC SAFETY				
4200	POLICE DEPARTMENT	2,808,956	3,167,112	2,743,310	2,504,804
4207	BINTF	18,503	1,055	-	159,955
4208	SCHOOL RESOURCE OFF.	-	326	-	91,453
4107	PD MAINTENANCE	11,276	9,185	11,266	10,576
4230	ANIMAL CONTROL	91,889	90,302	124,035	123,287
4210	FIRE DEPARTMENT	691,590	1,049,564	1,159,614	1,028,034
	DEVELOPMENT				
4320	ENGINEERING	66,415	61,390	-	42,602
4330	BUILDING INSPECTION	1,952	1,297	30,712	774
4500	PLANNING	129,828	145,715	132,060	153,782
	PUBLIC WORKS				
4310	STREET MAINTENANCE	387,810	539,644	344,844	455,752
4340	CORP YARD	0	226,903	234,106	222,663
4342	CORP YARD EXPANSION	-	-	-	-
4351	PROP 40 WATER	1,145	66,297	-	-
	PARKS & RECREATION				
4350	PARKS	158,546	218,363	219,621	919,926
4360	RECREATION COORD.	139,164	113,510	176,996	238,371
	SUBTOTAL GENERAL FUND	4,803,309	6,859,571	5,762,742	6,530,950
	COST RECOVERY EXPENDITURES	(1,003,142)	-	1	(182,963)
	TOTAL GENERAL FUND EXPENDITURES	3,800,167	6,859,571	5,762,743	6,347,987
	CHANGE IN FUND BALANCE	472,319	(2,017,735)	(1,122,738)	(1,495,607)

GENERAL FUND					
		AUDITED	ACTUALS	PROJECTED	PROPOSED
Category		FY 18-19	FY 19-20	FY 20-21	FY 21-22
1000-1999	PERSONNEL	3,647,698	4,170,188	3,170,623	3,526,946
2000-5800	SERVICES & SUPPLIES	1,909,547	2,486,933	2,309,601	2,182,158
5900-5901	DEBT SERVICE	-	-	-	-
6000-6300	CAPITAL	86,867	159,735	148,807	876,259
6500-6999	RESERVES	-	-	-	30,000
7000-8600	INDIRECT COSTS	(840,803)	42,714	133,711	(84,412)
TOTAL GENERAL FUND		4,803,309	6,859,571	5,762,742	6,530,950
		AUDITED	ACTUALS	PROJECTED	PROPOSED
Department Summary		FY 18-19	FY 19-20	FY 20-21	FY 21-22
	ADMINISTRATION	296,236	1,168,907	586,179	578,971
	PUBLIC SAFETY	3,622,213	4,317,544	4,038,225	3,918,110
	DEVELOPMENT	198,195	208,402	162,772	197,158
	PUBLIC WORKS	388,955	832,844	578,950	678,415
	PARKS & RECREATION	297,710	331,874	396,616	1,158,296
	SUBTOTAL GENERAL FUND	4,803,309	6,859,571	5,762,742	6,530,950
ENTERPRISE FUNDS					
		AUDITED	ACTUALS	PROJECTED	PROPOSED
		FY 18-19	FY 19-20	FY 20-21	FY 21-22
	Electric Fund	5,610,102	4,759,998	6,485,158	6,557,496
	Public Benefit Fund	182,886	221,073	155,608	137,770
	Water Utility Fund	1,395,994	840,446	1,036,490	1,781,115
	Sewer Utility Fund	1,856,086	1,297,034	1,882,474	1,855,119
	SB 325 Taxi Fund	194,751	106,912	120,469	123,313
		AUDITED	ACTUALS	PROJECTED	PROPOSED
		FY 18-19	FY 19-20	FY 20-21	FY 21-22
1000-1999	PERSONNEL	\$ 2,516,177	\$ 2,658,997	\$ 2,650,612	\$ 2,666,590
2000-5800	SERVICES & SUPPLIES	4,712,050	4,074,370	4,743,287	5,142,021
5900-5901	DEBT SERVICE	49,213	175,846	45,000	105,999
6000-6300	CAPITAL	414,494	219,363	1,023,555	1,635,040
6500-6999	RESERVES	942,059	(60,660)	551,925	537,517
7000-8600	INDIRECT COSTS	605,827	157,547	665,821	367,646
TOTAL ENTERPRISE FUNDS		9,239,819	7,225,463	9,680,199	10,454,814
Variance		-	-	-	-

SPECIAL REVENUE FUNDS REVENUES

		AUDITED FY 18-19	ACTUALS FY 19-20	PROJECTED FY 20-21	PROPOSED FY 21-22
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SPECIAL REVENUE FUND EXPENDITURES SUMMARY					
	FUND	AUDITED FY 18-19	ACTUALS FY 19-20	PROJECTED FY 20-21	PROPOSED FY 21-22
204	2008 SERIES A - FUND 204	\$ 200,016	\$ 301,446	\$ 206,596	\$ 230,895
206	2008 SERIES B - FUND 206	87,781	301,446	88,142	161,685
215	SUCCESSOR AGENCY - FUND 215	22,968	304,668	20,403	15,958
390	GAS TAX 2105 - FUND 390	107,730	132,222	61,105	195,885
395	GAS TAX 2103 - FUND 395	79,060	219,026	83,586	294,998
400	GAS TAX 2106 - FUND 400	36,764	82,561	74,146	58,060
410	GAS TAX 2107 - FUND 410	28,617	5,429	48,767	44,164
420	GAS TAX 2107.5 - FUND 420	-	-	7,611	2,537
425	SB 325 - FUND 425 & 430	132,753	501,090	112,149	911,302
440	TRAFFIC SAFETY - FUND 440	20,574	22,556	27,926	23,686
480	BOAT RAMP - FUND 480	2,373	2,862	2,566	2,600
511	ECONOMIC DEVELOPMENT CDBG REHAB -	3,222	9,696	1,776	-
513	HOUSING REHAB RLF - FUND 513	5,065	2,767	1,780	3,715
580	FLOOD MAINT. # 1 (RICHINS) - FUND 580	1,798	23	94	638
581	FLOOD MAINT. # 2 (EAGLE MEADOWS) - FUI	57,013	43,165	58,338	1,965
582	FLOOD MAINT. # 3 (HERON LANDING) - FUN	70,935	41,268	64,460	15,582
583	FLOOD MAINT. # 6 (SCROGGINS) - FUND 583	448	1	404	284
672	COPS GRANTS FUND - FUND 672	1,302	109,916	54,651	55,290
682	HOSPITAL JPA - FUND 682	-	-	-	-
802	SAFE ROUTES TO SCHOOLS GRANT - FUND	-	291,902	-	-
804	CALTRANS MOBILE FUND - FUND 804	-	137,499	-	-
805	HAZEL STREET TE FUND - FUND 805	-	278,390	-	-
810	89 REHAB GRANT - FUND 810	-	-	-	-
811	2010 FHB GRANT - FUND 811	-	179,010	-	-
812	2010 OOR GRANT - FUND 812	-	29,855	-	-
813	2008 HOME GRANT - FUND 813	-	9,696	-	-
814	GRIDLEY SPRINGS FUND - FUND 814	-	2,767	-	-
821	STRATEGIC PLAN - FUND 821	-	120,966	-	-
	TOTAL SPECIAL REVENUE FUND	\$ 858,419	\$ 3,130,226	\$ 914,502	\$ 2,019,245

	FUND	AUDITED FY 18-19	ACTUALS FY 19-20	PROJECTED FY 20-21	PROPOSED FY 21-22
	1000-199 PERSONNEL	\$ 234,948	\$ 626,406	\$ 159,207	\$ 665,365
	2000-589 SERVICES & SUPPLIES	233,133	1,476,822	230,315	491,975
	5900-599 DEBT SERVICE	287,797	858,216	294,738	384,893
	6000-639 CAPITAL	3,000	7,048	63,627	338,476
	6500-699 RESERVES	-	-	-	407
	7000-869 INDIRECT COSTS	99,541	161,734	166,615	138,129
	TOTAL SPECIAL REVENUES FUND	\$ 858,419	\$ 3,130,226	\$ 914,502	\$ 2,019,245
		-	-	-	-

ENTERPRISE FUND SUMMARY

ENTERPRISE FUND REVENUES

<u>ACCOUNT</u>	<u>TITLE</u>	<u>AUDITED FY 18-19</u>	<u>ACTUALS FY 19-20</u>	<u>PROJECTED FY 20-21</u>	<u>PROPOSED FY 21-22</u>
	TOTAL ENTERPRISE REVENUES	10,607,923	12,458,341	11,772,573	12,012,204

ENTERPRISE FUND EXPENSES

<u>ACCOUNT</u>	<u>TITLE</u>	<u>AUDITED FY 18-19</u>	<u>ACTUALS FY 19-20</u>	<u>PROJECTED FY 20-21</u>	<u>PROPOSED FY 21-22</u>
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ELECTRIC FUND - FUND 600

600-4181	METER READING - PROGRAM 4181	\$ -	\$ -	\$ -	\$ -
600-4600	ELECTRIC - PROGRAM 4600	5,510,225	4,628,645	6,165,158	6,505,136
600-4601	STREET TREE MAINTENANCE - PROGRAM 4601	196	6,346	10,000	3,333
600-4608	CAPITAL IMPROVEMENTS - PROGRAM 4608	99,681	125,006	310,000	49,027
	TOTAL ELECTRIC FUND	5,610,102	4,759,998	6,485,158	6,557,496

PUBLIC BENEFITS - FUND 610

		-	-	-	-
610-4181	METER READING - PROGRAM 4181	-	-	-	-
610-4601	STREET TREE MAINTENANCE - PROGRAM 4601	-	-	-	-
610-4608	CAPITAL IMPROVEMENTS - PROGRAM 4608	-	100,042	-	11,982
610-4610	PUBLIC BENEFITS - PROGRAM 4610	182,886	121,031	155,608	125,788
	TOTAL PUBLIC BENEFITS FUND	182,886	221,073	155,608	137,770

WATER UTILITY - FUND 630

630-4181	METER READING - PROGRAM 4181	-	-	-	-
630-4601	STREET TREE MAINTENANCE - PROGRAM 4601	-	6,346	-	-
630-4608	CAPITAL IMPROVEMENTS - PROGRAM 4608	-	95,318	-	-
630-4630	WATER - PROGRAM 4630	1,395,994	738,782	1,036,490	1,781,115
	TOTAL WATER FUND	1,395,994	840,446	1,036,490	1,781,115

SEWER UTILITY FUND - FUND 650

650-4999	SPECIAL PROJECTS - PROGRAM 4999	-	-	-	-
650-4650	SEWER OPERATING - PROGRAM 4650	684,148	142,156	555,037	464,839
650-4651	SEWER PLANT - PROGRAM 4651	627,336	721,174	714,534	893,966
650-4652	SEWER TOWN - PROGRAM 4652	543,826	433,356	612,732	495,937
650-4653	SEWER BCHA - PROGRAM 4653	334	171	171	169
650-4657	SEWER IND PARK - PROGRAM 4657	-	-	-	-
650-4658	SEPTAGE HAULERS - PROGRAM 4658	441	177	-	208
	TOTAL SEWER FUND	1,856,086	1,297,034	1,882,474	1,855,119

700-4700	SB 325 TAXI FUND - FUND 700	194,751	106,912	120,469	123,313
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	TOTAL ENTERPRISE FUNDS	9,239,819	7,225,463	9,680,199	10,454,814
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FY 21-22 EXPENDITURES
ADMINISTRATION

CITY COUNCIL

The City Council is the governing body of the City. The five Council members are elected at large by the voters of Gridley for four-year terms. The Mayor is elected by a majority vote of the City Council. The Council sets the policy for the City and adopts an annual budget. The budget for the City Council includes a portion of staff salaries which directly serve the Council, and City Council stipends, which have been set by the electorate at \$200 per member per month. The largest non-personnel expenditure categories are professional services and special departmental expense.

CITY COUNCIL - PROGRAM 4010

ACCOUNT	TITLE	AUDITED FY 18-19	ACTUALS FY 19-20	PROJECTED FY 20-21	PROPOSED FY 21-22
PERSONNEL COSTS					
1000	Salaries	\$ 13,788	\$ 16,667	\$ 40,464	\$ 28,000
1001	Extra Help	5,800	9,400	-	5,067
1005	Compensated Absences Accrual	-	-	-	867
1010	Meeting Fees	4,400	2,400	-	-
1100	Worker's Compensation	154	68	-	1,900
1200	Retirement	3,050	1,031	-	3,781
1300	Health Insurance	72	729	-	3,961
1310	Cafeteria plan	5,267	3,516	-	-
1311	Retiree Health Premiums	-	-	-	-
1400	Dental Insurance	523	309	-	368
1800	Disability Insurance	263	294	805	280
1900	Medicare Taxes	352	420	587	407
1902	Social Security	632	732	2,509	596
1903	Employee Assistance Program	12	8	37	33
1904	Physical Fitness	-	-	-	60
TOTAL PERSONNEL COSTS		34,313	35,574	44,401	45,320
SERVICES & SUPPLIES					
2100	Communications	975	1,051	1,008	45
2400	Insurance	764	811	773	783
3000	Equipment Maintenance	2,261	1,099	2,114	1,825
3300	Memberships	4,300	3,365	4,203	3,956
3500	Office	914	468	907	763
3600	Professional	855	300	1,395	850
3700	Publications	-	-	58	19
3800	Rents - Equipment	-	-	-	-
4000	Special Departmental Expense	18,639	11,654	17,638	15,977
4300	Transportation and Travel	-	-	77	26
5000	Contributions	100	100	10,000	10,000
5800	Late Charges - Interest	-	-	-	-
5700	Bad Debt Write Offs	-	-	-	-
5800	Late Charges - Interest	-	-	-	-
TOTAL SERVICES & SUPPLIES		28,808	18,848	38,173	34,244
CAPITAL OUTLAY					
6300	Equipment	1,609	731	-	1,170
TOTAL CAPITAL		1,609	731	-	1,170
INDIRECT COSTS					
7004	Finance Costs	6,012	-	2,850	2,954
7009	Legal Costs	-	-	-	-
7012	Administration Costs	-	-	-	-
7020	Engineering Costs	-	-	-	-
TOTAL INDIRECT COSTS		6,012	-	2,850	2,954
TOTAL BUDGET PRIOR TO COST RECOVERY		70,743	55,154	85,424	83,688
COST RECOVERY					
7516	Council Costs	(64,758)	-	-	(32,379)
TOTAL BUDGET		\$ 5,985	\$ 55,154	\$ 85,424	\$ 51,309

CITY ADMINISTRATOR

The City Administrator is responsible for overall leadership of all City staff efforts and is active in all Departments and functions across the City. The Administrator is also primarily responsible for Economic Development, Human Resources, and the City Clerk functions. Salary costs are directly charged to the Departments served, rather than distributed through the allocation process. The City Administrator is assisted by one administrative secretary who performs duties specific to the Department, such as Council meeting minutes and the compilation of Council Agenda Packages and performs secretarial/clerical functions for all Departments as needed.

FY 20-21 Accomplishments:

- Develop new entry signage
- Prepared Industrial Park for transition from FEMA uses to Light Industrial development
- Extension of Fema Lease
- Evaluate and recommend additional programs to incentivize residential development
- Assist large property owners with their efforts to prepare their property for long-term residential development.
- Update vital policies, including Drug/Alcohol, Safety Policies, and Sexual Harassment

FY 21-22 Objectives:

- Implement Water and Sewer Utility Adjustments
- Partner with Elected Officials to review a comprehensive Strategic Plan
- Continue to improve City buildings including the Recreation Center
- Develop Fiscal Management Plan
- Review of Services Contracts and Master Fee Schedule

CLERK/ADMIN - PROGRAM 4020

ACCOUNT	TITLE	AUDITED FY 18-19	ACTUALS FY 19-20	PROJECTED FY 20-21	PROPOSED FY 21-22
PERSONNEL COSTS					
1000	Salaries	\$ 66,168	\$ 79,255	\$ 49,530	\$ 29,898
1002	Overtime	2,111	2,158	-	1,423
1005	Compensated Absences Accrual	-	-	-	1,000
1100	Worker's Compensation	148	106	1,058	2,027
1200	Retirement	14,461	4,502	13,599	8,235
1300	Health Insurance	143	1,459	-	11,111
1310	Cafeteria plan	26,214	24,633	11,424	-
1311	Retiree Health Premiums	16,650	8,388	16,776	-
1400	Dental Insurance	1,706	1,240	740	680
1800	Disability Insurance	1,080	998	703	299
1900	Medicare Taxes	962	1,006	655	434
1903	Employee Assistance Program	41	36	52	34
1904	Physical Fitness	700	475	121	150
1905	FSA Admin Cost	-	-	-	-
TOTAL PERSONNEL COSTS		130,385	124,256	94,659	55,291
SERVICES & SUPPLIES					
2100	Communications	1,535	1,797	1,528	1,620
2400	Insurance	2,485	2,544	1,955	2,328
3000	Equipment Maintenance	4,263	3,929	4,882	4,358
3300	Memberships	1,210	292	1,016	839
3500	Office	5,676	3,873	4,567	4,705
3600	Professional	52,559	29,463	66,727	49,583
3700	Publications	465	931	1,195	864
3800	Rents - Equipment	253	300	219	258
4000	Special Departmental Expense	3,643	3,977	13,247	6,956
4300	Transportation and Travel	2,432	3,288	3,565	3,095
5700	Bad Debt Write Offs	-	-	-	-
5800	Late Charges - Interest	-	-	-	-
TOTAL SERVICES & SUPPLIES		74,520	50,395	98,903	74,606
RESERVES					
6300	Equipment	-	75,000	75,001	53,500
6500	Reserve	-	-	-	-
TOTAL RESERVES		-	75,000	75,001	53,500
INDIRECT COSTS					
7004	Finance Costs	-	6,540	6,541	2,180
7009	Legal Costs	-	-	-	-
7020	Engineering Costs	-	-	-	-
TOTAL INDIRECT COSTS		-	6,540	6,541	2,180
TOTAL BUDGET PRIOR TO COST RECOVERY		204,905	256,191	275,103	185,577
COST RECOVERY					
7512	Administration Costs	-	-	-	-
TOTAL BUDGET		\$ 204,905	\$ 256,191	\$ 275,103	\$ 185,577

CODE ENFORCEMENT

The Code Enforcement Division responds to concerns from residents that affect the quality of life within the City such as zoning, overgrown lots or yards, inoperative vehicles, maintenance of structures, illegal signs, and public nuisances. Systematic inspections are also performed throughout the City to ensure properties are in compliance with City code. The Division also provides support services to Building and Planning efforts, and to the City Administration, as needed. Budget constraints allocate funding only for a part-time position.

CODE ENFORCEMENT - PROGRAM 4011

ACCOUNT	TITLE	AUDITED FY 18-19	ACTUALS FY 19-20	PROJECTED FY 20-21	PROPOSED FY 21-22
PERSONNEL COSTS					
1000	Salaries	\$ -	\$ -	\$ -	\$ 25,488
1001	Extra Help	-	-	-	-
1100	Worker's Compensation	-	-	-	1,728
1200	Retirement	(1)	-	-	7,527
1300	Health Insurance	-	-	-	5,819
1310	Cafeteria plan	-	-	-	-
1400	Dental Insurance	-	-	-	334
1800	Disability Insurance	-	-	-	255
1900	Medicare Taxes	-	-	-	370
1902	Social Security	-	-	-	-
1903	Employee Assistance Program	-	-	-	29
1904	Physical Fitness	-	-	-	150
TOTAL PERSONNEL COSTS		(1)	-	-	41,700
SERVICES & SUPPLIES					
2400	Insurance	5,300	5,629	-	3,643
3500	Office	-	-	-	-
3600	Professional	-	-	-	-
3700	Publications	-	-	-	-
4000	Special Departmental Expense	395	-	-	264
4300	Equipment	-	-	-	-
TOTAL SERVICES & SUPPLIES		5,695	5,629	-	3,906
INDIRECT COSTS					
7004	Finance Costs	4,376	-	395	1,459
7009	Legal Costs	-	-	-	-
7012	Administration Costs	-	-	-	-
7016	Council Costs	130	-	-	43
TOTAL INDIRECT COSTS		4,506	-	395	1,502
TOTAL BUDGET		\$ 10,200	\$ 5,629	\$ 395	\$ 47,108

CITY ATTORNEY

The City Attorney is appointed by the City Council; he functions as advisor to the Council, Department Directors and various commissions in regard to their legal rights, responsibilities and limitations of municipal government. The City Attorney is a contract position. The Attorney prepares and reviews legal documents and represents the City in all court actions. Legal costs are charged to the Departments consuming the service. For budgetary purposes, projected legal costs are equally split between Water, Sewer, Electric, and the General Fund. The budget below represents just the General Fund portion.

CITY ATTORNEY - PROGRAM 4030

ACCOUNT	TITLE	AUDITED FY 18-19	ACTUALS FY 19-20	PROJECTED FY 20-21	PROPOSED FY 21-22
SERVICES AND SUPPLIES					
2400	Insurance	\$ 243	\$ 327	\$ 328	\$ 248
3600	Professional	19,218	57,112	35,000	37,110
TOTAL SERVICES & SUPPLIES		19,461	57,439	35,328	37,359
INDIRECT COSTS					
7004	Finance Costs	-	-	-	-
7012	Administration Costs	0	-	-	0
TOTAL INDIRECT COSTS		0	-	-	0
TOTAL BUDGET		\$ 19,461	\$ 57,439	\$ 35,328	\$ 37,359

CITY HALL MAINTENANCE

This budget allocates contract costs, salaries, and benefits for the janitor, elevator inspections, repairs and other costs incurred in maintaining the premises in City Hall.

CITY HALL MAINTENANCE - PROGRAM 4100

ACCOUNT	TITLE	AUDITED FY 18-19	ACTUALS FY 19-20	PROJECTED FY 20-21	PROPOSED FY 21-22
PERSONNEL COSTS					
1000	Salaries	\$ (7,811)	\$ 220	\$ 27	\$ -
1001	Extra Help	0	-	-	-
1100	Worker's Compensation	1	0	1	-
1200	Retirement	267	23	9	-
1300	Health Insurance	-	-	-	-
1310	Cafeteria plan	319	112	6	-
1400	Dental Insurance	43	11	1	-
1800	Disability Insurance	31	5	0	-
1900	Medicare Taxes	23	3	0	-
1902	Social Security	-	-	0	-
1903	Employee Assistance Program	1	0	0	-
1904	Physical Fitness	-	-	0	-
TOTAL PERSONNEL COSTS		(7,126)	375	45	-
SERVICES & SUPPLIES					
2100	Communications	2,795	2,791	2,140	2,575
2300	Household Expense	-	-	-	-
2400	Insurance	2,771	345	1,144	1,420
3000	Equipment Maintenance	3,586	2,725	5,249	3,854
3200	Maintenance - Structures	1,755	830	1,087	1,224
3500	Office	6,750	62	2,271	3,028
3700	Publications	-	-	577	192
4000	Special Departmental Expense	20,093	5,798	19,380	20,090
4400	Utilities	12,681	5,555	11,116	9,784
TOTAL SERVICES & SUPPLIES		50,432	18,107	42,965	42,167
INDIRECT COSTS					
6500	Reserve	-	-	-	-
7004	Finance Costs	4,486	-	2,126	2,204
7012	Administration Costs	1,118	-	1,185	768
7016	Council Costs	415	-	547	321
TOTAL INDIRECT COSTS		6,018	-	3,859	3,292
TOTAL BUDGET		\$ 49,324	\$ 18,482	\$ 46,868	\$ 45,460

FINANCE DEPARTMENT

The objectives of the Finance Department are to properly handle and record all financial transactions including the preparation of monthly financial reports, investments of City funds, reconciliation of all funds and bank accounts, submission of reports to required agencies and processing payments to employees and vendors on a timely basis.

The Finance Department provides financial management of all City funds, utility billing, meter reading, customer services and central support services to other City Departments. Services provided include accounts payable, accounts receivable, budget development, business licensing, grant management, debt issuance and administration, financial reporting, treasury management, payroll, purchasing, and information services. Other functions include utility rate studies and financial planning. The Finance Department has 4 full-time employees. Their salaries are charged directly to the Departments utilizing Finance's services based on the volume of transactions processed.

FY 20-21 Accomplishments

- Set Tyler Technologies Financial Software implementation for financials
- Developed FY 20-21 ADOPTED budget with comprehensive narratives
- Researched the development of online payment program & policies
- Improved financial internal controls
- Reviewed and implemented finance department staff internal processes
- Upgraded customer service counters (ADA approved)
- Approved CDBG grant applications through the FTHB First-time Home Buyers Program
- Implementation (Go-Live) completion of the new Utility and Financial Software
- Update and amend internal processes to be in accordance with new software
- Approval of future home grant applications through state funded programs
- Development of comprehensive operational budget for FY 21-22
- Perform an audit of all water meters and sewer utility accounts
- Installation of permanent features to all customer services counters per safety regulations relating to COVID-19

FY 21-21 Objectives

- Analyze and update master fee schedules and annual processes
- Review and update of financial policies and procedures
- Complete Software Implementation Process
- Cross Training of all Finance Staff
- Finance Department Internal Schedule for future reporting
- Research future implementation of grants management software
- Continued effort of utilization of grant funding for homes

FINANCE - PROGRAM 4180

ACCOUNT	TITLE	AUDITED FY 18-19	ACTUALS FY 19-20	PROJECTED FY 20-21	PROPOSED FY 21-22
PERSONNEL COSTS					
1000	Salaries	\$ 131,232	\$ 45,001	\$ 18,085	\$ 27,131
1001	Extra Help	-	-	-	-
1002	Overtime	936	3,000	-	1,312
1005	Compensated Absences Accrual	-	-	-	1,463
1100	Worker's Compensation	237	70	358	1,838
1200	Retirement	19,952	489,386	4,844	6,199
1300	Health Insurance	-	-	-	5,213
1310	Cafeteria plan	26,914	18,475	5,949	-
1400	Dental Insurance	2,228	562	569	703
1700	Physicals	-	-	-	-
1800	Disability Insurance	1,969	422	341	272
1900	Medicare Taxes	1,944	559	247	394
1902	Social Security	75	23	-	-
1903	Employee Assistance Program	48	14	19	30
1904	Physical fitness	1,250	968	111	96
1905	FSA Admin Cost	-	-	-	-
TOTAL PERSONNEL COSTS		186,785	558,479	30,523	44,651
SERVICES & SUPPLIES					
2100	Communications	3,571	4,501	3,072	99
2400	Insurance	2,025	2,150	2,048	2,074
3000	Equipment Maintenance	10,732	10,824	10,937	10,831
3300	Memberships	-	320	227	182
3500	Office	9,980	9,597	8,375	9,317
3600	Professional	76,002	180,930	76,003	110,978
3700	Publications	2,834	21	963	1,273
3800	Rents - Equipment	280	300	237	273
4000	Special Departmental Expense	7,137	3,566	9,092	6,598
4300	Transportation and Travel	676	-	1,333	670
4350	Tuition Reimbursement	170	-	-	57
5500	Judgements	1,297	-	-	432
5710	Over/Short	179	(79)	250	117
5800	Late Charges - Interest	-	-	-	-
TOTAL SERVICES & SUPPLIES		114,883	212,131	112,537	142,901
CAPITAL					
6300	Equipment	1,609	-	1	24,608
TOTAL CAPITAL		1,609	-	1	24,608
INDIRECT COSTS					
7009	Legal Costs	-	-	-	-
TOTAL INDIRECT COSTS		-	-	-	-
TOTAL BUDGET PRIOR TO COST RECOVERY		303,277	770,610	143,060	212,159
COST RECOVERY					
7504	Finance Costs	(301,810)	-	-	-
TOTAL BUDGET		\$ 1,467	\$ 770,610	\$ 143,060	\$ 212,159

FY 21-22 EXPENDITURES – PUBLIC SAFETY

POLICE DEPARTMENT

The Police Department comprises the entire law enforcement activity operated by the City. Activities include enforcement, administration, investigation, dispatch records and patrol.

Gridley Police Department Mission Statement – “It is the mission of the Gridley Police Department to work in partnership with the community, to serve with Integrity, Honor and Professionalism, to protect lives and property, to preserve the peace and order, to create a working environment in which we recruit, train and develop an exceptional team, and above all, to protect the Constitutional Rights of each individual in the community we serve.”

- **Building a highly competent and professional police department by providing traditional law enforcement services.** Hire, train and promote quality employees and provide necessary equipment and training/experience to be able to keep the community safe and respond to any emergency.
- **Engaging in community problem solving.** Being engaged with the citizens is necessary to understand the issues of the community fully and to successfully respond to their needs.
- **Building community relationships.** The Department strives to maintain an excellent relationship with the communities it serves, which requires constant and continual communication and collaboration. The Department is working purposefully to better connect with businesses, community groups and individuals.

In fiscal year 2000-2001, the City of Gridley entered into an agreement with the City of Biggs to provide law enforcement services. At the time the first agreement was started, the Department changed its name from the Gridley Police Department to the Gridley-Biggs Police Department to show the combination of the two entities.

In fiscal year 2020-2021, the City of Biggs elected to not renew the law enforcement contract for the City of Biggs. With the termination of this contract for law enforcement services, the Gridley-Biggs Police Department has changed its name back to the Gridley Police Department. This change has allowed for the Gridley Police Department to refocus its efforts and concentrate on the City of Gridley and its residents. The Gridley Police Department will continue to provide the excellent law enforcement services it has continuously provided for the City of Gridley and its residents.

The Police Department recently completed a departmental reorganization. The Department's personnel are now comprised of 1 Chief, 1 Lieutenant, 2 Sergeants, 1 Department/Drug Task Force Detective, 7 Patrol Officers, 1 Canine Patrol Officer with a Narcotics Detection Canine, 1 Community Services Officer/Evidence Technician, 1 Animal Control Officer, 3 Dispatchers and 1 Dispatch/Records Clerk. The Department also has several part-time Reserve Officers and Dispatchers to augment staffing needs.

FY 20-21 Accomplishments

- Increased Department's social media and community engagement
- Enhanced and improved Police Department business practices for Records and Dispatch Units
- Developed and Implemented a successful Narcotics Detection Canine Program
- Upgraded Patrol Vehicle Fleet
- Maintained a proactive response to criminal activity in Gridley and Biggs
- Participated and/or provided services for over 12 prominent and longstanding community events
- Provided services for Camp Fire survivors in the FEMA Community Housing site
- Re-established the Department/Drug Task Force Detective position
- Department personnel provided quality law enforcement services for the communities of Gridley and Biggs while fostering excellent relationships with the community members
- Implemented the Citizen RIMS Crime Maps to City website to provide public access regarding police activities

FY 21-22 Objectives

- Maintain the high level of law enforcement services provided for the City of Gridley and its community members
- Enhance the Volunteer Program
- Continue enforcing Speed Enforcement traffic Details to promote safe driving through education and enforcement
- Continue to enhance the Department's social media presence and its community involvement
- Participate carefully in the federal grant process for potential equipment allocations
- Maintain a close working relationship with the local administration and City Council members
- Involve all levels of the Police Department in processes for succession development

BUTTE INTERAGENCY NARCOPTICS TASK FORCE (BINTF)

Under the City's Contract between and among the State of California, Butte County, the Cities of Chico, Oroville and Gridley and the Town of Paradise, the City decided to provide two days of one officer service. Department Code 4207 represents the salary and benefits of this part time position.

ANIMAL CONTROL

Animal Control Services include: Enforcing animal laws and ordinances; Pick up of stray animals; Enforcing rabies control and licensing; the pick-up of dead animals; Taking state mandated bite reports; and adoption of animals.

TRAFFIC SAFETY

The Traffic Safety budget is financed with the City's share of fines and fees collected through traffic court and apportioned by the Butte County Courts. This budget was generally utilized for the purchase of new police vehicles as well as for the repair and maintenance of existing vehicles and traffic sign maintenance. During past years, however, revenues have not proved adequate to fund both purchase and maintenance and therefore only maintenance expenses are reported.

COPS GRANT

Annual contributions to the City from the State are not guaranteed. It is anticipated that these funds are available for Public Safety augmentation. The use of these funds is restricted and intended for first line Police Officer expenses. These expenses include Police overtime, training, programs and equipment. These funds are not to be used to supplant funds received from the normal operating budget of the Police Department. These funds are required to be spent for Public Safety. These funds have been budgeted for police overtime, training, public purpose programs and equipment.

POLICE FACILITY MAINTENANCE

This budget allocates contract costs, salaries, and benefits for the janitor, repairs and other costs incurred in maintaining the premises of the Facility.

POLICE DEPARTMENT - PROGRAM 4200

ACCOUNT		TITLE	AUDITED FY 18-19	ACTUALS FY 19-20	PROJECTED FY 20-21	PROPOSED FY 21-22
PERSONNEL COSTS						
4200	1000	Salaries	\$ 1,369,672	\$ 1,666,485	\$ 1,164,630	\$ 1,154,958
4200	1001	Extra Help	84,180	126,910	109,000	109,000
4200	1002	Overtime	173,411	54,287	120,000	120,000
4200	1005	Compensated Absences Accrual	-	-	-	47,386
4200	1100	Worker's Compensation	52,607	21,057	55,306	78,306
4200	1200	Retirement	562,507	525,234	539,354	506,847
4200	1300	Health Insurance	4,459	2,424	-	232,468
4200	1310	Cafeteria plan	271,181	293,280	208,773	-
4200	1311	Retiree Health Premiums	85,534	84,504	90,000	-
4200	1400	Dental Insurance	31,393	30,442	22,278	26,276
4200	1600	Income Protection Insurance	-	-	-	-
4200	1700	Physicals	-	-	-	-
4200	1800	Disability Insurance	22,069	20,539	12,898	11,551
4200	1900	Medicare Taxes	24,131	23,507	15,752	16,748
4200	1902	Social Security	5,361	9,051	3,181	-
4200	1903	Employee Assistance Program	784	819	1,241	1,315
4200	1904	Physical Fitness	1,398	785	5,475	4,950
4200	1905	FSA Admin Cost	-	-	-	-
4200	1998	OPEB Cost	-	-	-	-
TOTAL PERSONNEL COSTS			2,688,687	2,859,324	2,347,886	2,309,805
SERVICES & SUPPLIES						
4200	2000	Safety Clothing	20,777	34,645	30,000	16,512
4200	2100	Communications	20,902	22,705	400	9,000
4200	2300	Household Expense	-	-	-	-
4200	2400	Insurance	54,383	57,772	52,153	54,769
4200	3000	Equipment Maintenance	20,921	19,107	15,501	18,510
4200	3200	Maintenance - Structures	927	779	2,319	1,341
4200	3300	Memberships	402	993	995	797
4200	3500	Office	11,290	6,057	9,200	8,849
4200	3600	Professional	48,898	49,115	46,743	48,252
4200	3700	Publications	42	587	469	366
4200	3800	Rents - Equipment	300	300	693	431
4200	3960	Fuel	44,859	41,104	44,071	43,345
4200	4000	Special Departmental Expense	23,196	26,311	32,307	27,272
4200	4001	RSVP	351	-	309	220
4200	4300	Tuition and Training	12,163	9,479	19,082	13,575
4200	4350	Tuition Reimbursement	-	-	-	-
4200	4400	Utilities	36,145	1,927	32,922	23,665
4200	5500	Judgements	-	-	-	-
4200	5800	Late Charges - Interest	-	-	-	-
TOTAL SERVICES & SUPPLIES			295,558	270,882	287,165	266,904
CAPITAL						
4200	6000	Land	-	-	-	-
4200	6100	Structures and Improvements	-	-	-	-
4200	6300	Equipment	1,609	731	-	1,170
TOTAL CAPITAL			1,609	731	-	1,170

INDIRECT COSTS

4200	7004	Finance Costs	49,116	36,174	23,281	24,132
4200	7012	Administration Costs	54,819	-	58,152	37,657
4200	7016	Council Costs	20,336	-	26,826	15,721
4200	8560	Dispatch Allocation	-	-	-	-

TOTAL INDIRECT COSTS**TOTAL BUDGET PRIOR TO COST RECOVERY**

124,271	36,174	108,259	77,510
3,110,126	3,167,112	2,743,310	2,655,390

COST RECOVERY

4200	8600	Infra Protection Costs	(301,170)	-	-	(150,585)
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TOTAL BUDGET

\$ 2,808,956	\$ 3,167,112	\$ 2,743,310	\$ 2,504,804
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BINTF - PROGRAM 4207

ACCOUNT		TITLE	AUDITED FY 18-19	ACTUALS FY 19-20	PROJECTED FY 20-21	PROPOSED FY 21-22
PERSONNEL COSTS						
4207	1000	Salaries	\$ (2,946)	\$ -	\$ -	\$ 80,520
4207	1002	Overtime	1,961	-	-	654
4207	1005	Compensated Absences Accrual	-	-	-	2,692
4207	1100	Worker's Compensation	767	37	-	5,459
4207	1200	Retirement	2,952	172	-	43,024
4207	1300	Health Insurance	-	-	-	17,782
4207	1310	Cafeteria plan	1,176	-	-	-
4207	1400	Dental Insurance	52	-	-	1,541
4207	1800	Disability Insurance	58	-	-	805
4207	1900	Medicare Taxes	88	12	-	1,168
4207	1903	Employee Assistance Program	2	-	-	92
TOTAL PERSONNEL COSTS			4,111	221	-	153,737
SERVICES & SUPPLIES						
4207	2000	Safety Clothing	965	-	-	1,032
4207	2100	Communications	142	-	-	480
4207	2400	Insurance	785	834	-	540
4207	3000	Equipment Maintenance	-	-	-	-
4207	4000	Special Departmental Expense	12,500	-	-	4,167
4207	4300	Transportation and Travel	-	-	-	-
TOTAL SERVICES & SUPPLIES			14,392	834	-	6,218
INDIRECT COSTS						
4207	7004	Finance Costs	-	-	-	-
4207	7012	Administration Costs	-	-	-	-
4207	7016	Council Costs	-	-	-	-
TOTAL INDIRECT COSTS			-	-	-	-
TOTAL BUDGET			\$ 18,503	\$ 1,055	\$ -	\$ 159,955

SCHOOL RESOURCE OFFICER - PROGRAM 4208

ACCOUNT		TITLE	AUDITED FY 18-19	ACTUALS FY 19-20	PROJECTED FY 20-21	PROPOSED FY 21-22
PERSONNEL COSTS						
4208	1000	Salaries	\$ -	\$ -	\$ -	\$ 55,932
4208	1002	Overtime	-	-	-	-
4208	1005	Compensated Absences Accrual	-	-	-	1,870
4208	1100	Worker's Compensation	-	55	-	3,792
4208	1200	Retirement	-	254	-	12,573
4208	1300	Health Insurance	-	-	-	13,055
4208	1310	Cafeteria plan	-	-	-	-
4208	1400	Dental Insurance	-	-	-	2,317
4208	1800	Disability Insurance	-	-	-	559
4208	1900	Medicare Taxes	-	18	-	811
4208	1903	Employee Assistance Program	-	-	-	64
TOTAL PERSONNEL COSTS			-	326	-	90,973
SERVICES & SUPPLIES						
4208	2000	Safety Clothing	-	-	-	-
4208	2100	Communications	-	-	-	480
4208	2400	Insurance	-	-	-	-
TOTAL SERVICES & SUPPLIES			-	-	-	480
INDIRECT COSTS						
4208	7004	Finance Costs	-	-	-	-
4208	7012	Administration Costs	-	-	-	-
TOTAL INDIRECT COSTS			-	-	-	-
TOTAL BUDGET			-	326	-	91,453

ANIMAL CONTROL - PROGRAM 4230

ACCOUNT			TITLE	AUDITED FY 18-19	ACTUALS FY 19-20	PROJECTED FY 20-21	PROPOSED FY 21-22
PERSONNEL COSTS							
4230	1000		Salaries	\$ 40,426	\$ 55,021	\$ 58,004	\$ 56,280
4230	1002		Overtime	4,778	4,283	2,500	3,854
4230	1005		Compensated Absences Accrual	-	-	-	1,882
4230	1100		Worker's Compensation	45	47	3,695	3,816
4230	1200		Retirement	11,890	6,492	15,929	16,035
4230	1300		Health Insurance	-	-	-	19,017
4230	1310		Cafeteria plan	8,062	12,559	17,725	-
4230	1400		Dental Insurance	894	649	2,317	2,317
4230	1800		Disability Insurance	704	896	545	563
4230	1900		Medicare Taxes	611	799	790	816
4230	1903		Employee Assistance Program	42	46	62	64
4230	1904		Physical Fitness	-	-	300	300
TOTAL PERSONNEL COSTS				67,453	80,792	101,867	104,944
SERVICES & SUPPLIES							
4230	2000		Safety Clothing	-	982	365	1,032
4230	2100		Communications	1,481	1,396	1,395	480
4230	2400		Insurance	829	880	838	849
4230	3000		Equipment Maintenance	90	272	30	131
4230	3200		Maintenance - Structures	354	-	702	352
4230	3300		Memberships	100	100	63	88
4230	3500		Office	-	241	72	104
4230	3600		Professional	7,677	2,507	3,184	4,456
4230	3700		Publications	-	-	35	12
4230	4000		Special Departmental Expense	1,660	2,288	4,292	2,747
4230	4300		Transportation and Travel	-	-	-	-
4230	4400		Utilities	4,806	845	5,418	3,690
4230	5800		Late Charges - Interest	-	-	-	-
TOTAL SERVICES & SUPPLIES				16,997	9,510	16,395	13,940
INDIRECT COSTS							
4230	7004		Finance Costs	4,022	-	1,906	1,976
4230	7012		Administration Costs	2,488	-	2,640	1,709
4230	7016		Council Costs	930	-	1,226	719
TOTAL INDIRECT COSTS				7,440	-	5,772	4,404
TOTAL BUDGET				\$ 91,889	\$ 90,302	\$ 124,035	\$ 123,287

POLICE DEPARTMENT MAINTENANCE - PROGRAM 4107

ACCOUNT			AUDITED FY 18-19	ACTUALS FY 19-20	PROJECTED FY 20-21	PROPOSED FY 21-22
TITLE						
PERSONNEL COSTS						
4107	1001	Extra Help	\$ -	\$ -	\$ -	\$ -
4107	1007	Police Maintenance	-	-	-	-
4107	1100	Worker's Compensation	-	-	-	-
4107	1900	Medicare Taxes	-	-	-	-
4107	1902	Social Security	-	-	-	-
TOTAL PERSONNEL COSTS			-	-	-	-
SERVICES & SUPPLIES						
4107	2400	Insurance	930	75	358	454
4107	3200	Maintenance - Structures	-	-	858	286
4107	3600	Professional	9,800	8,429	9,000	9,076
4107	4000	Special Departmental Expense	545	681	1,050	759
TOTAL SERVICES & SUPPLIES			11,276	9,185	11,266	10,576
INDIRECT COSTS						
4107	7004	Finance Costs	-	-	-	-
4107	7012	Administration Costs	-	-	-	-
TOTAL INDIRECT COSTS			-	-	-	-
TOTAL BUDGET			11,276	9,185	11,266	10,576

TRAFFIC SAFETY - FUND 440

TRAFFIC SAFETY - PROGRAM 4440

ACCOUNT	TITLE	AUDITED FY 18-19	ACTUALS FY 19-20	PROJECTED FY 20-21	PROPOSED FY 21-22
SERIVICES AND SUPPLIES					
440	5800 Late Charges - Interest	\$ -	\$ -	\$ 0	\$ 0
440	2400 Insurance	-	-	-	-
440	3000 Equipment	20,510	22,556	27,650	23,572
440	3960 Fuel	-	-	-	-
440	4000 Special Departmental Expense	65	-	276	114
440	5800 Late Charges - Interest	-	-	-	-
440	7004 Finance Costs	-	-	-	-
440	7012 Administration Costs	-	-	-	-
TOTAL SERVICES & SUPPLIES		20,574	22,556	27,926	23,686
TRAFFIC SIGN MAINTENANCE - PROGRAM 4441					
440	2400 Insurance	-	-	-	-
440	3000 Equipment Maintenance	-	-	-	-
440	7004 Finance Costs	-	-	-	-
440	7012 Administration Costs	-	-	-	-
TOTAL SERVICES & SUPPLIES		-	-	-	-
TOTAL TRAFFIC SAFETY FUND		\$ 20,574	\$ 22,556	\$ 27,926	\$ 23,686

COPS GRANTS FUND - FUND 672

POLICE DEPARTMENT - PROGRAM 4200

ACCOUNT	TITLE	AUDITED FY 18-19	ACTUALS FY 19-20	PROJECTED FY 20-21	PROPOSED FY 21-22
672	1002 Overtime	\$ -	\$ 54,287	\$ -	\$ 18,096
672	3000 Equipment Maintenance	-	19,107	-	6,369
672	4000 Special Departmental Expense	1,302	26,311	20,191	15,935
672	4300 Transportation and Travel	-	9,479	833	3,437
672	6300 Equipment	-	731	33,627	11,453
TOTAL COPS GRANTS FUND		\$ 1,302	\$ 109,916	\$ 54,651	\$ 55,290

FIRE DEPARTMENT

The Fire Department provides fire, rescue, emergency medical, public service and hazardous materials emergency response service for the City. This includes fire prevention, pre-fire planning, emergency preparedness, firefighting, fire investigation and code enforcement. The Fire Department operates two components: a career staff of CAL FIRE personnel funded jointly by the City and County of Butte, responsible for day-to-day operations; and the Butte County Volunteer Fire Company 74, providing the necessary depth of personnel for most incidents. Being part of a cooperative system that includes the State, County and the City of Gridley saves considerable expense, relative to the level of service if the City of Gridley provided the service on its own.

Gridley Fire Department Mission Statement - *"We protect the people of Gridley, their lives, homes, property, businesses, and community. We protect Gridley from fire and other threats to life safety. We envision a community free of threat from fire or risk to life safety. We value: compassion, loyalty, integrity, and Gridley, the community we protect."*

Volunteer costs are exchanged for the value of the office space provided to the Butte County Fire Department at City Hall; this exchange is reflected in an agreement between the City of Gridley and the Butte County Fire Department. Emergency Medical Dispatching, Computer Aided Dispatch (CAD) mapping maintenance and Defibrillator service are provided at no costs.

FY 20/21 Accomplishments:

- ✓ Fire Prevention programs/public education
- ✓ Schools (911, fire extinguishers, natural disaster education, cooking safety, CO2 awareness)
- ✓ Facility inspections for state mandated Title 19
- ✓ Weed abatement inspections
- ✓ Sparky's Corner (weekly article in Gridley Herald)
- ✓ CPR instruction, AED instruction, hydrant inspections/testing
- ✓ Health and Safety committee
- ✓ Burn permits
- ✓ Fireworks booth inspections,
- ✓ Santa Tour through town
- ✓ Support local birthday parades
- ✓ Maintained 203 of the 278 fire hydrants in Gridley

FY 21/22 Objectives:

- ✓ Increase public education activities through the use of multi-media while limiting exposure to large gatherings of people
- ✓ Continue to develop technology systems to enhance daily activities
- ✓ Maintain our level of commitment to the community through innovation while maintain safe health practices
- ✓ Increase outreach into Non-English-speaking communities for fire and life safety messaging
- ✓ Continue to take advantage of SAFER Grant funding to reduce staffing costs to the City of Gridley
- ✓ Improve core capabilities within the fire department through training and education opportunities
- ✓ Continue to look for new technologies which can improve our level of service to the citizens

FIRE DEPARTMENT - PROGRAM 4210

ACCOUNT	TITLE	AUDITED FY 18-19	ACTUALS FY 19-20	PROJECTED FY 20-21	PROPOSED FY 21-22
SERVICES AND SUPPLIES					
1600	Income Protection Insurance	\$ -	\$ -	\$ 2,633	\$ -
2100	Communications	4,459	7,043	4	4,712
2300	Household Expense	12	-	17,100	5
2400	Insurance	20,363	21,418	15,462	19,627
3000	Equipment Maintenance	15,702	20,404	46	17,189
3200	Maintenance - Structures	70	-	-	39
3300	Memberships	-	-	1,335	-
3500	Office	689	666	1,089,099	897
3600	Professional	651,166	975,070	216	903,120
3700	Publications	(9)	42	193	83
3800	Rents - Equipment	213	300	253	235
3950	Small Tools	444	1,662	10,213	787
3960	Fuel	12,448	7,881	7,826	10,181
4000	Special Departmental Expense	12,737	3,162	896	7,908
4300	Transportation and Travel	102	-	14,337	333
4400	Utilities	14,643	2,374	-	10,451
TOTAL SERVICES & SUPPLIES		733,040	1,040,022	1,159,614	975,567
CAPITAL					
6300	Equipment	35,394	9,541		22,467
TOTAL CAPITAL		35,394	9,541	-	22,467
RESERVES					
6500	Reserve	-	-		30,000
TOTAL RESERVES		-	-	-	30,000
INDIRECT COSTS					
7012	Administration Costs	-	-		-
7513	Fire Costs	-	-		-
TOTAL INDIRECT COSTS		-	-	-	-
TOTAL BUDGET PRIOR TO COST RECOVERY		768,433	1,049,564	1,159,614	1,028,034
COST RECOVERY					
8600	Infra Protection Costs	(76,843)	-	-	-
TOTAL BUDGET		\$ 691,590	\$ 1,049,564	\$ 1,159,614	\$ 1,028,034

FY 20-21 EXPENDITURES
PARKS & RECREATION

PARKS & RECREATION

The City of Gridley operates the following Parks for the enjoyment of our residents and visitors.

- **Manuel Vierra Park** is located between the far south ends of Haskell and Washington Streets. The 13.5-acre Park offers large areas of shaded grass under a grove of oak trees. Park facilities include a new Splash Pad, updated restrooms, playground equipment, tennis courts, barbecue facilities, benches and tables, and baseball and softball fields.
- **Nick Daddow Park** is located on Virginia Street between Sycamore and Hazel Streets. The stunning landmark underwent a complete rehabilitation in 2017. The one-acre Downtown Park has a gazebo, picnic tables shaded by huge cypress and palm trees, and barbecue facilities. Free concerts are often held at the gazebo. The Park is the central site of the Annual Red Suspenders Day event.
- **Gridley Rotary Park** is located on Washington Street between Sycamore and Magnolia Streets. The one-acre Park has shade trees, grass and picnic tables.
- **Skateboard Park** is located at the intersection of Washington Street and Spruce Street. The large modern facility is regularly used and safely maintained.
- **Railroad Park** is located along Washington Street near Hazel Street and Downtown Gridley. The recently upgraded Park includes picnic benches, shade trees, and a barbeque area. Just across the street from Railroad Park to the south is Quota Park. This beautifully landscaped area was also completed due to the hard work and dedication of this local organization. The Park is a tranquil sitting area that includes a beautiful fountain, benches, and tables.
- **Boat Launch Park** includes a new boat ramp and dock, restrooms, lighting, and a fish cleaning station. It is located 10 minutes east of Gridley on East Gridley Road.

PARKS - PROGRAM 4350

ACCOUNT	TITLE	AUDITED FY 18-19	ACTUALS FY 19-20	PROJECTED FY 20-21	PROPOSED FY 21-22
PERSONNEL COSTS					
1000	Salaries	\$ 41,952	\$ 76,494	\$ 58,554	\$ 63,852
1001	Extra Help	6,553	13,394	10,000	9,982
1005	Compensated Absences Accrual	-	-	-	2,134
1100	Worker's Compensation	8,748	6,334	1,947	4,329
1200	Retirement	13,935	6,041	16,712	18,626
1300	Health Insurance	-	-	-	14,674
1310	Cafeteria plan	12,996	12,259	13,227	-
1400	Dental Insurance	725	615	729	4,791
1800	Disability Insurance	832	943	564	638
1900	Medicare Taxes	707	906	818	925
1902	Social Security	406	846	-	-
1903	Employee Assistance Program	47	44	64	73
1904	Physical Fitness	-	-	327	357
TOTAL PERSONNEL COSTS		86,900	117,874	102,944	120,381
SERVICES & SUPPLIES					
2000	Safety Clothing	-	-	500	-
2100	Communications	1,238	1,579	500	-
2300	Household Expense	-	-	825	275
2400	Insurance	832	883	1,111	942
3000	Equipment Maintenance	2,364	3,485	5,000	3,616
3200	Maintenance - Structures	4,891	115	8,000	4,335
3500	Office	-	-	-	-
3600	Professional	324	324	563	404
3700	Publications	-	-	-	-
3800	Rents - Equipment	-	-	1,000	333
3950	Small tools	-	138	5,000	1,713
4000	Special Departmental Expense	4,608	4,787	5,000	4,798
4400	Utilities	13,235	16,178	16,178	11,128
TOTAL SERVICES & SUPPLIES		27,492	27,489	43,677	27,544
CAPITAL					
6100	Structures and Improvements	44,153	21,000	21,000	45,000
6300	Equipment	-	52,000	52,000	727,000
TOTAL CAPITAL		44,153	73,000	73,000	772,000
INDIRECT COSTS					
7004	Finance Costs	-	-	-	-
7012	Administration Costs	-	-	-	-
7016	Council Costs	-	-	-	-
7020	Engineering Costs	-	-	-	-
TOTAL INDIRECT COSTS		-	-	-	-
TOTAL BUDGET		\$ 158,546	\$ 218,363	\$ 219,621	\$ 919,926

RECREATION COORDINATOR - PROGRAM 4360

ACCOUNT	TITLE	AUDITED FY 18-19	ACTUALS FY 19-20	PROJECTED FY 20-21	PROPOSED FY 21-22
PERSONNEL COSTS					
1000	Salaries	\$ 5,198	\$ 7,075	\$ 23,875	\$ 98,758
1001	Extra Help	27,586	27,399	23,252	-
1002	Overtime	-	524	-	-
1005	Compensated Absences Accrual	-	-	1,528	2,913
1100	Worker's Compensation	371	478	227	6,695
1200	Retirement	489	-	-	-
1300	Health Insurance	-	-	24,670	26,029
1310	Cafeteria plan	-	3,251	-	-
1400	Dental Insurance	-	-	2,317	2,317
1800	Disability Insurance	-	-	239	987
1900	Medicare Taxes	468	545	346	1,432
1903	Employee Assistance Program	-	-	-	112
1904	Physical Fitness	-	150	-	300
1905	FSA Admin Cost	-	-	-	-
TOTAL PERSONNEL COSTS		34,112	39,422	76,454	139,543
SERVICES & SUPPLIES					
2100	Communications	915	941	937	937
2400	Insurance	1,372	1,457	1,387	1,405
3000	Equipment Maintenance	687	621	3,400	3,400
3300	Memberships	368	190	200	370
3500	Office	1,562	198	531	2,500
3600	Professional	2,224	1,173	1,200	1,532
3700	Publications	524	1,006	1,200	910
4000	Special Departmental Expense	77,332	66,297	78,892	74,174
4300	Transportation and Travel	-	271	-	2,000
4400	Utilities	10,817	1,934	5,954	6,235
TOTAL SERVICES & SUPPLIES		95,801	74,088	93,703	93,464
CAPITAL					
6300	Equipment	858	-	805	555
TOTAL CAPITAL		858	-	805	555
INDIRECT COSTS					
7004	Finance Costs	5,289	-	2,507	2,599
7012	Administration Costs	2,201	-	2,335	1,512
7016	Council Costs	903	-	1,191	698
TOTAL INDIRECT COSTS		8,393	-	6,033	4,809
TOTAL BUDGET		\$ 139,164	\$ 113,510	\$ 176,996	\$ 238,371

FY 21-22 EXPENDITURES **DEVELOPMENT SERVICES**

PLANNING

Planning is responsible for advanced and current planning, zoning administration, and ensures City compliance with legal requirements in planning matters, zoning regulations, and conducts research on planning-related matters.

PLANNING - PROGRAM 4500

ACCOUNT	TITLE	AUDITED FY 18-19	ACTUALS FY 19-20	PROJECTED FY 20-21	PROPOSED FY 21-22
PERSONNEL COSTS					
1000	Salaries	\$ 7,506	\$ 8,821	\$ 9,929	\$ 19,022
1001	Extra Help	12	-	-	-
1002	Overtime	-	-	-	-
1005	Compensated Absences Accrual	-	-	-	1,040
1010	Meeting Fees	-	750	-	-
1100	Worker's Compensation	11	4	374	1,290
1200	Retirement	2,577	1,112	3,270	4,238
1300	Health Insurance	-	-	-	3,892
1310	Cafeteria plan	2,372	2,448	2,181	-
1400	Dental Insurance	254	229	209	438
1800	Disability Insurance	148	172	106	190
1900	Medicare Taxes	111	131	133	275
1902	Social Security	-	-	15	-
1903	Employee Assistance Program	6	6	10	21
1904	Physical Fitness	-	-	39	63
1905	FSA Admin Cost	-	-	-	-
TOTAL PERSONNEL COSTS		12,996	13,674	16,267	30,469
SERVICES & SUPPLIES					
2100	Communications	547	563	559	72
2400	Insurance	491	521	496	503
3000	Equipment Maintenance	2,349	2,677	3,398	2,808
3300	Memberships	-	-	-	-
3500	Office	3,889	3,306	3,105	3,433
3600	Professional	102,458	118,199	103,345	108,001
3700	Publications	370	5,551	852	4,500
3800	Rents - Equipment	280	300	237	273
4000	Special Departmental Expense	299	322	509	377
4300	Transportation and Travel	450	600	3,291	1,447
4350	Tuition Reimbursement	-	-	-	-
5700	Bad Debt Write Offs	-	-	-	-
5800	Late Charges - Interest	-	-	-	-
TOTAL SERVICES & SUPPLIES		111,132	132,041	115,793	121,413
INDIRECT COSTS					
6300	Equipment	-	-	-	-
7004	Finance Costs	-	-	-	1,900
7012	Administration Costs	5,699	-	-	0
7016	Council Costs	0	-	-	-
7020	Engineering Costs	-	-	-	-
TOTAL INDIRECT COSTS		5,699	-	-	1,900
TOTAL BUDGET		\$ 129,828	\$ 145,715	\$ 132,060	\$ 153,782

CITY ENGINEER

City Civil Engineering Services are provided through contract with Bennett Engineering. Managed engineer services include oversight of streets and sidewalk, water, wastewater, drainage, site improvements, and other important infrastructure projects.

ENGINEERING - PROGRAM 4320

ACCOUNT	TITLE	AUDITED FY 18-19	ACTUALS FY 19-20	PROJECTED FY 20-21	PROPOSED FY 21-22
INDIRECT COSTS					
3600	Professional	\$ 66,415	\$ 61,390	\$ -	\$ 42,602
7004	Finance Costs	-	-	-	-
7012	Administration Costs	-	-	-	-
7520	Engineering Costs	-	-	-	-
TOTAL INDIRECT COSTS		66,415	61,390	-	42,602
TOTAL BUDGET		\$ 66,415	\$ 61,390	\$ -	\$ 42,602

BUILDING INSPECTION

The City of Gridley contracts with the Butte County Department of Development-Services Building Division to provide Building Inspection services in Gridley City limits.

BUILDING INSPECTION - PROGRAM 4330

ACCOUNT	TITLE	AUDITED FY 18-19	ACTUALS FY 19-20	PROJECTED FY 20-21	PROPOSED FY 21-22
SERVICES & SUPPLIES					
2100	Communications	334	345	-	-
2400	Insurance	896	952	-	616
3000	Equipment Maintenance	474	-	-	158
3300	Memberships	-	-	-	-
3500	Office	-	-	-	-
3600	Professional	250	-	30,712	-
3700	Publications	-	-	-	-
4000	Special Departmental Expense	-	-	-	-
4300	Transportation and Travel	-	-	-	-
5800	Late Charges - Interest	-	-	-	-
TOTAL SERVICES & SUPPLIES		1,954	1,297	30,712	774
INDIRECT COSTS					
7004	Finance Costs	-	-	-	-
7012	Administration Costs	-	-	-	-
7016	Council Costs	-	-	-	-
7020	Engineering Costs	-	-	-	-
TOTAL INDIRECT COSTS		-	-	-	-
TOTAL BUDGET		\$ 1,952	\$ 1,297	\$ 30,712	\$ 774

FY 21-22 EXPENDITURES
PUBLIC WORKS

PUBLIC WORKS

The Public Works Department protects the health and safety of the community by overseeing the operation and maintenance of the City's infrastructure. It plans and develops core infrastructure to meet the needs of the growing City of Gridley. This includes a safe and reliable road system, water supply, storm drainage systems and proper disposal of wastewater. Working with the consultant City Engineer, the Public Works Department constructs and operates a transportation system that provides safe and efficient movement of people and goods, enhances environmental quality, and is compatible with local and regional mobility goals and development. The Parks Department works under the direction of the Electric Utility/Public Works Director and the Public Works Supervisor. The Public Works Department is budgeted in the following funds: General Fund (for Streets and Parks), Gas Tax Funds, Maintenance District Funds, Water Utility Fund, and Sewer Utility Fund.

FY 20-21 Accomplishments

- ✓ Continue street repair overlay projects
- ✓ Crack seal Eagle Meadows subdivision
- ✓ Continue water main valve replacement replaced 8 valves
- ✓ Install ADA sidewalk at Vierra Park playground
- ✓ Replace 150 feet of safety rail at WWTP
- ✓ Re-slope WWTP berm
- ✓ Add picnic table and park bench to playground area at Vierra Park
- ✓ Pave island area by Recreation Dept.
- ✓ Remove Fluoride equipment from all well houses
- ✓ Install new generator at Corp Yard
- ✓ Install new generator at Little Ave. well
- ✓ Landscaped planters at intersection of Hazel St and Kentucky St.
- ✓ Replaced Storm drain at Little Ave. and Vermont St.
- ✓ Installed 2300 feet of 3 inch water main from Sewer Plant to Boat ramp Bathrooms

FY 21-22 Objectives

- ✓ Continue street repair overlay projects
- ✓ Crack seal Heron Landing, Bayberry and Scarlet Oak
- ✓ Continue water main valve replacements
- ✓ Complete fencing project at WWTP
- ✓ Add three park benches to Rotary Park
- ✓ Install new sewer pumps at Richards Ave. emergency ponds lift station
- ✓ Install new doors at 4 well houses
- ✓ Install new landscaping in front of Liberty Well
- ✓ Freshen up landscaping in front of Eagle Meadows Well
- ✓ Install new generator at Spruce Well
- ✓ Remodel Water Parts room at Corp Yard
- ✓ Build pad for storing equipment on the East side of Head Works
- ✓ Level ponds at WWTP
- ✓ Complete concrete sidewalk on the South end of Daddow Park
- ✓ Replace roof at Corp yard Sewer Lift Station
- ✓ Add room for parts and small tools at the South Metal Building

CORPORATION YARD

All vehicle service functions occur at the Corporation Yard. The cost of this service is allocated via the expenditure transfer process equally to Street, Sewer (plant & collection system), Water and Parks.

CORP YARD - PROGRAM 4340

ACCOUNT	TITLE	AUDITED FY 18-19	ACTUALS FY 19-20	PROJECTED FY 20-21	PROPOSED FY 21-22
PERSONNEL COSTS					
1000	Salaries	\$ 50,110	\$ 47,937	\$ 58,823	\$ 43,000
1001	Extra Help	-	-	-	-
1002	Overtime	-	4,238	-	1,413
1005	Compensated Absences Accrual	-	-	-	1,438
1100	Worker's Compensation	9,443	5,321	1,710	2,915
1200	Retirement	17,833	6,451	11,906	12,474
1300	Health Insurance	-	-	-	22,350
1310	Cafeteria plan	28,865	26,743	7,337	-
1400	Dental Insurance	1,615	1,347	549	1,061
1700	Physicals	-	-	-	-
1800	Disability Insurance	1,031	961	344	430
1900	Medicare Taxes	759	775	719	623
1902	Social Security	-	41	-	-
1903	Employee Assistance Program	45	42	57	49
1904	Physical Fitness	-	475	162	234
TOTAL PERSONNEL COSTS		109,702	94,332	81,607	85,987
SERVICES & SUPPLIES					
2000	Safety Clothing	8,558	8,342	7,000	-
2100	Communications	4,067	4,757	4,500	4,441
2300	Household Expense	-	-	-	-
2400	Insurance	36,007	39,296	29,737	35,014
3000	Equipment Maintenance	17,128	16,706	20,000	17,945
3200	Maintenance - Structures	5,638	1,765	6,000	4,468
3500	Office	795	1,912	2,500	1,736
3600	Professional	3,696	1,263	1,741	2,233
3700	Publications	5	42	200	82
3800	Rents - Equipment	-	-	238	79
3950	Small Tools	187	107	1,000	431
3960	Fuel	41,617	41,460	41,000	41,359
4000	Special Departmental Expense	21,783	14,437	28,000	21,407
4300	Transportation and Travel	-	-	3,000	1,000
4400	Utilities	7,744	1,752	7,582	5,693
TOTAL SERVICES & SUPPLIES		147,224	131,839	152,498	135,887
CAPITAL					
6100	Structures and Improvements	25	-	-	8
6300	Equipment	1,609	731	-	780
6404	Inventory Capital Outlay	-	-	-	-
TOTAL CAPITAL		1,634	731	-	788
INDIRECT COSTS					
7004	Finance Costs	-	-	-	-
TOTAL INDIRECT COSTS		-	-	-	-
TOTAL BUDGET PRIOR TO COST RECOVERY		258,561	226,903	234,105	222,662
COST RECOVERY					
7511	Corp Yard Costs	(258,560)	-	1	1
TOTAL BUDGET		\$ 0	\$ 226,903	\$ 234,106	\$ 222,663

STREET MAINTENANCE (GENERAL FUND)

Street Maintenance costs are funded by both the General Fund and the Gas Tax Funds. The following budget represents the portion allocated to the General Fund.

STREET MAINTENANCE - PROGRAM 4310

ACCOUNT	TITLE	AUDITED FY 18-19	ACTUALS FY 19-20	PROJECTED FY 20-21	PROPOSED FY 21-22
PERSONNEL COSTS					
1000	Salaries	\$ 153,359	\$ 152,077	\$ 142,590	\$ 190,798
1001	Extra Help	29,671	15,411	18,863	21,315
1002	Overtime	5,350	11,530	11,531	9,791
1005	Compensated Absences Accrual	-	-	-	7,514
1100	Worker's Compensation	28,778	14,003	4,725	12,935
1200	Retirement	36,643	11,454	37,137	28,636
1300	Health Insurance	1,530	92	-	20,759
1310	Cafeteria plan	33,939	33,654	47,951	-
1400	Dental Insurance	2,884	2,072	4,412	1,849
1700	Physicals	-	-	-	-
1800	Disability Insurance	2,878	2,076	1,438	1,907
1900	Medicare Taxes	2,339	2,063	1,833	2,766
1902	Social Security	1,904	1,014	-	5,317
1903	Employee Assistance Program	108	91	144	199
1904	Physical Fitness	-	-	714	360
TOTAL PERSONNEL COSTS		299,382	245,537	271,338	304,146
SERVICES & SUPPLIES					
2100	Communications	1,500	1,440	-	572
2400	Insurance	3,471	765	1,614	1,950
3000	Equipment Maintenance	-	-	-	-
3500	Office	-	-	-	-
3600	Professional	35,144	13,512	21,892	23,516
3700	Publications	-	-	-	-
3800	Rents - Equipment	-	-	-	-
4350	Small Tools	-	-	-	-
3970	Chemicals	-	-	-	-
4000	Special Departmental Expense	48,312	278,390	50,000	125,568
TOTAL SERVICES & SUPPLIES		88,428	294,108	73,506	151,606
INDIRECT COSTS					
7004	Finance Costs	-	-	-	-
7011	Corp Yard Costs	-	-	-	-
7012	Administration Costs	-	-	-	-
7016	Council Costs	-	-	-	-
7020	Engineering Costs	-	-	-	-
4000	Special Departmental Expense	-	-	-	-
TOTAL INDIRECT COSTS		-	-	-	-
TOTAL BUDGET		\$ 387,810	\$ 539,644	\$ 344,844	\$ 455,752

STREET MAINTENANCE (GAS TAX FUNDS)

The largest revenue sources for Streets come from the State and from special property tax assessments. The use of these revenues is restricted to special purposes. The State of California imposes excise taxes on various transportation fuels. California motor vehicle fuel taxes include the gasoline tax, diesel fuel tax, and the use fuel tax. These funds are apportioned pursuant to regulations found in the California Streets and Highways Code. Section 2105 allocates 11.5% of the tax revenues in excess of 9 cents per gallon (i.e. the Proposition 111 rate). The City uses this portion of Gas taxes for maintenance associated with streets, alleys, traffic signs, street name signs, street striping, pavement markings, sidewalks, curbs/gutters and traffic signals. Section 2107 provides monthly allocations of 1.315 cents per gallon of gasoline, 1.8 cents per gallon of diesel, and 2.59 cents per liquefied petroleum gas (LPG). These revenues are used for the maintenance of streetlights, which is the City's responsibility, including maintaining the light standards and light bulbs, the cost of City provided electrical service and the cost of Electric Utility Department labor and benefits used in maintaining the lights. The budget expenditure detail is on the following pages.

GAS TAX 2105 - FUND 390

STREET PROJECT - PROGRAM 4392

ACCOUNT		TITLE	AUDITED FY 18-19	ACTUALS FY 19-20	PROJECTED FY 20-21	PROPOSED FY 21-22
PERSONNEL COSTS						
390	4392	1000 Salaries	\$ 23,351	\$ 47,246	\$ -	\$ 76,214
390	4392	1002 Overtime	603	2,528	-	1,566
390	4392	1005 Compensated Absences Accrual	-	-	-	3,448
390	4392	1100 Worker's Compensation	3,564	5,182	-	5,167
390	4392	1200 Retirement	5,517	5,968	-	20,153
390	4392	1310 Health Insurance	5,514	14,167	-	-
390	4392	1400 Dental Insurance	670	1,275	-	1,546
390	4392	1800 Disability Insurance	336	861	-	762
390	4392	1900 Medicare Taxes	317	844	-	1,105
390	4392	1902 Social Security	-	186	-	-
390	4392	1903 Employee Assistance Program	13	29	-	87
390	4392	1904 Physical Fitness	-	-	-	336
TOTAL PERSONNEL COSTS			39,884	78,287	-	110,384
SERVICES & SUPPLIES						
390		2400 Insurance	445	473	464	-
390		3600 Professional	-	-	-	-
390		3950 Small Tools	-	-	-	-
390		4000 Special Departmental Expense	24,339	14,140	20,857	19,779
TOTAL SERVICES & SUPPLIES			24,784	14,613	21,321	19,779
CAPITAL						
390		6100 Structures and Improvements	-	-	-	25,000
TOTAL CAPITAL			-	-	-	25,000
INDIRECT COSTS						
390		7004 Finance Costs	643	1,793	305	914
390		7011 Corp Yard Costs	35,904	30,965	32,509	33,126
390		7012 Administration Costs	6,281	6,370	6,663	6,438
390		7016 Council Costs	233	194	307	245
390		7020 Engineering Costs	-	-	-	-
TOTAL INDIRECT COSTS			43,062	39,322	39,784	40,723
TOTAL BUDGET			\$ 107,730	\$ 132,222	\$ 61,105	\$ 195,885

GAS TAX 2105 - FUND 390 (continued)

RSTP CURB & GUTTER - PROJECT 4396

ACCOUNT		TITLE	AUDITED FY 18-19	ACTUALS FY 19-20	PROJECTED FY 20-21	PROPOSED FY 21-22
PERSONNEL COSTS						
395	4396	1000 Salaries	\$ -	\$ 45,319	\$ -	\$ 73,156
395	4396	1001 Extra Help	-	780	-	5,390
395	4396	1005 Compensated Absences Accrual	-	-	-	2,616
395	4396	1100 Worker's Compensation	-	5,524	-	4,960
395	4396	1200 Retirement	-	6,027	-	15,269
395	4396	1300 Health Insurance	-	-	-	15,622
395	4396	1310 Health Insurance	-	12,851	-	-
395	4396	1400 Dental Insurance	-	1,197	-	1,336
395	4396	1800 Disability Insurance	-	928	-	732
395	4396	1900 Medicare Taxes	-	838	-	1,063
395	4396	1902 Social Security	-	48	-	1,059
395	4396	1903 Employee Assistance Program	-	35	-	76
395	4396	1904 Physical Fitness	-	-	-	261
TOTAL PERSONNEL COSTS			-	73,547	-	121,540
395		2400 Insurance	-	426	-	-
395		3600 Professional	-	-	-	-
395		4000 Special Departmental Expense	7,025	1,135	2,000	3,387
395		6100 Structures and Improvements	-	6,317	30,000	426
TOTAL SERVICES & SUPPLIES			7,025	7,878	32,000	3,812
INDIRECT COSTS						
395		7004 Finance Costs	5,081	15,524	2,640	7,748
395		7011 Corp Yard Costs	14,167	35,569	37,342	29,026
395		7012 Administration Costs	6,432	10,031	10,491	8,985
395		7016 Council Costs	235	211	334	260
395		7020 Engineering Costs	-	-	-	-
TOTAL INDIRECT COSTS			25,915	61,335	50,807	46,019
TOTAL BUDGET			\$ 32,940	\$ 142,759	\$ 82,807	\$ 171,371

GAS TAX 2103 - FUND 395

STREET PROJECT - PROGRAM 4392

ACCOUNT		TITLE	AUDITED FY 18-19	ACTUALS FY 19-20	PROJECTED FY 20-21	PROPOSED FY 21-22
PERSONNEL COSTS						
395 4392	1000	Salaries	\$ 21,753	\$ 47,246	\$ -	\$ 76,214
395 4392	1100	Worker's Compensation	4,318	5,182	-	5,167
395 4392	1200	Retirement	7,634	5,968	-	20,153
395 4392	1300	Health Insurance	-	-	-	17,604
395 4392	1310	Health Insurance	10,115	14,167	-	-
395 4392	1400	Dental Insurance	784	1,275	-	1,546
395 4392	1800	Disability Insurance	460	861	-	762
395 4392	1900	Medicare Taxes	404	844	-	1,105
395 4392	1903	Employee Assistance Program	17	29	-	87
395 4392	1904	Physical Fitness	-	-	-	336
TOTAL PERSONNEL COSTS			45,487	75,573	-	122,974
INDIRECT COSTS						
395	7012	Administration Costs	461	552	553	473
395	7016	Council Costs	171	142	226	180
TOTAL INDIRECT COSTS			633	694	779	653
TOTAL BUDGET			\$ 46,120	\$ 76,267	\$ 779	\$ 123,627

GAS TAX 2106 - FUND 400

STREET SWEEPING - PROGRAM 4400

ACCOUNT		TITLE	AUDITED FY 18-19	ACTUALS FY 19-20	PROJECTED FY 20-21	PROPOSED FY 21-22
PERSONNEL COSTS						
400 4400	1000	Salaries	\$ 10,235	\$ 10,334	\$ 6,761	\$ 5,513
400 4400	1001	Extra Help	-	-	-	-
400 4400	1100	Worker's Compensation	2,441	1,388	255	374
400 4400	1200	Retirement	4,088	1,558	2,227	1,600
400 4400	1310	Cafeteria plan	3,655	3,417	1,485	-
400 4400	1400	Dental Insurance	431	370	142	193
400 4400	1800	Disability Insurance	234	233	72	56
400 4400	1900	Medicare Taxes	204	215	91	80
400 4400	1902	Social Security	-	-	10	-
400 4400	1903	Employee Assistance Program	9	9	7	6
400 4400	1904	Physical Fitness	-	-	27	30
400	2400	Insurance	545	579	552	559
400	3000	Equipment Maintenance	228	3,427	3,622	2,425
400	4000	Special Departmental Expense	421	646	5,000	2,022
TOTAL PERSONNEL COSTS			22,492	22,178	20,250	12,859
INDIRECT COSTS						
400	7004	Finance Costs	2,886	8,042	1,368	4,098
400	7011	Corp Yard Costs	10,258	51,251	51,252	39,937
400	7012	Administration Costs	824	835	874	844
400	7016	Council Costs	305	255	403	321
400	4000	Special Departmental Expense	-	-	-	-
TOTAL INDIRECT COSTS			14,273	60,383	53,896	45,201
TOTAL BUDGET			\$ 36,764	\$ 82,561	\$ 74,146	\$ 58,060

GAS TAX 2107 - FUND 410**STREET LIGHT MAINTENANCE - PROGRAM 4411**

ACCOUNT		TITLE	AUDITED FY 18-19	ACTUALS FY 19-20	PROJECTED FY 20-21	PROPOSED FY 21-22
PERSONNEL COSTS						
410 4411	1000	Salaries	\$ -	\$ -	\$ -	\$ -
410	2400	Insurance	234	248	289	257
410	4000	Special Departmental Expense	(3)	-	-	-
410	4400	Utilities	21,964	709	-	7,558
TOTAL PERSONNEL COSTS			22,195	958	289	7,814
INDIRECT COSTS						
410	7004	Finance Costs	294	-	-	98
410	7011	Corp Yard Costs	-	-	-	-
410	7012	Administration Costs	685	-	727	471
410	7016	Council Costs	253	-	334	196
TOTAL INDIRECT COSTS			1,233	-	1,061	765
TOTAL BUDGET			\$ 23,427	\$ 958	\$ 1,350	\$ 8,579

STORM DRAIN MAINTENANCE - PROGRAM 4412

PERSONNEL COSTS						
410 4412	1000	Salaries	\$ 2,534	\$ 2,648	\$ 28,859	\$ 24,812
410 4412	1100	Worker's Compensation	562	346	1,086	1,682
410 4412	1200	Retirement	885	364	9,505	7,197
410 4412	1310	Cafeteria plan	828	893	6,339	-
410 4412	1400	Dental Insurance	119	108	606	1,004
410 4412	1800	Disability Insurance	51	57	307	249
410 4412	1900	Medicare Taxes	48	54	387	360
410 4412	1903	Employee Assistance Program	2	2	30	28
410 4412	1904	Physical Fitness	-	-	114	135
TOTAL PERSONNEL COSTS			5,028	4,472	47,235	35,467
INDIRECT COSTS						
410	7004	Finance Costs	-	-	-	-
410	7012	Administration Costs	118	-	-	81
410	7016	Council Costs	44	-	125	34
410	7020	Engineering Costs	-	-	58	4
TOTAL INDIRECT COSTS			161	-	182	118
TOTAL BUDGET			\$ 28,617	\$ 5,429	\$ 48,767	\$ 44,164

GAS TAX 2107.5 - FUND 420

STREET PROJECT - PROGRAM 4392

ACCOUNT		TITLE	AUDITED FY 18-19	ACTUALS FY 19-20	PROJECTED FY 20-21	PROPOSED FY 21-22
INDIRECT COSTS						
420	7020	Engineering Costs	\$ -	\$ -		
420	4000	Special Departmental Expense	-	-	7,611	2,537
TOTAL INDIRECT COSTS			-	-	7,611	2,537
TOTAL BUDGET			\$ -	\$ -	\$ 7,611	\$ 2,537

SB 325 - FUND 425

ACCOUNT		TITLE	AUDITED FY 18-19	ACTUALS FY 19-20	PROJECTED FY 20-21	PROPOSED FY 21-22
STREET REHAB PROG - PROGRAM 4310						
PERSONNEL COSTS						
425	4310	1000 Salaries	\$ -	\$ 152,077	\$ -	\$ 190,798
425	4310	1100 Worker's Compensation	65	14,003	7,400	12,935
425	4310	1200 Retirement	-	11,454	-	28,636
425	4310	1310 Cafeteria plan	-	33,654	-	-
425	4310	1400 Dental Insurance	-	2,072	-	1,849
425	4310	1800 Disability Insurance	-	2,076	-	1,907
425	4310	1900 Medicare Taxes	9	2,063	-	2,766
425	4310	1903 Employee Assistance Program	-	91	-	199
425		4000 Special Departmental Expense	2,187	278,390	-	-
425		7004 Finance Costs	-	-	7,292	-
TOTAL PERSONNEL COSTS			2,262	495,881	14,692	239,090
STREET MAINTENANCE - PROGRAM 4432						
425	4432	1000 Salaries	9,489	549	721	2,051
425		1001 Extra Help	-	-	-	-
425	4432	1100 Worker's Compensation	999	72	27	139
425	4432	1200 Retirement	2,896	77	237	612
425	4432	1300 Cafeteria plan	-	-	-	634
425	4432	1310 Health Insurance	2,537	186	158	-
425	4432	1400 Dental Insurance	265	22	15	61
425	4432	1800 Disability Insurance	210	12	8	21
425	4432	1900 Medicare Taxes	178	11	10	30
425	4432	1902 Social Security	4	-	1	-
425	4432	1903 Employee Assistance Program	8	0	1	3
425	4432	1904 Physical Fitness	-	-	3	12
425		2400 Insurance	209	222	212	-
425		4000 Special Departmental Expense	81,063	3,125	70,000	51,396
425		6300 Equipment	3,000	-	-	1,500
425		7004 Finance Costs	-	-	-	-
425		7011 Corp Yard Costs	-	-	-	-
425		7012 Administration Costs	-	-	-	-
425		7016 Council Costs	-	-	-	-
425		7020 Engineering Costs	-	-	-	-
TOTAL STREET MAINTENANCE			100,858	4,278	71,393	56,459

ALLEY RECONSTRUCTION - PROGRAM 4433

425	4433	1000	Salaries	526	549	721	2,051
425	4433	1100	Worker's Compensation	115	72	27	139
425	4433	1200	Retirement	184	77	237	612
425	4433	1310	Health Insurance	173	186	158	-
425	4433	1400	Dental Insurance	25	22	15	61
425	4433	1800	Disability Insurance	11	12	8	21
425	4433	1900	Medicare Taxes	10	11	10	30
425	4433	1903	Employee Assistance Program	0	0	1	3
425	4433	1904	Physical Fitness	-	-	3	12
425		4000	Special Departmental Expense	5,119	-	5,826	3,648
425		7004	Finance Costs	19	-	9	9
425		7011	Corp Yard Costs	-	-	-	-
425		7012	Administration Costs	123	-	131	85
425		7016	Council Costs	46	-	60	35
TOTAL ALLEY RECONSTRUCTION				6,352	931	7,206	6,707

INTERCITY TRANSIT - PROGRAM 4434

425	4434	1000	Salaries	-	-	-	-
425	4434	1100	Worker's Compensation	-	-	-	-
425	4434	1200	Retirement	-	-	-	-
425	4434	1300	Health Insurance	-	-	-	-
425	4434	1310	Cafeteria plan	-	-	-	-
425	4434	1400	Dental Insurance	-	-	-	-
425	4434	1800	Disability Insurance	-	-	-	-
425	4434	1900	Medicare Taxes	-	-	-	-
425	4434	1903	Employee Assistance Program	-	-	-	-
425	4434	2400	Insurance	-	-	-	-
425		4000	Special Departmental Expense	23,281	-	18,858	14,046
425		7004	Finance Costs	-	-	-	-
425		7012	Administration Costs	-	-	-	-
425		7016	Council Costs	-	-	-	-
425		4000	Shooting Range	-	-	-	-
TOTAL INTERCITY TRANSIT PROGRAM				23,281	-	18,858	14,046
TOTAL SB 325				\$ 132,753	\$ 501,090	\$ 112,149	\$ 316,302

SB 325 - FUND 430**TRAFFIC SAFETY - PROGRAM 4440**

ACCOUNT		TITLE	AUDITED FY 18-19	ACTUALS FY 19-20	PROJECTED FY 20-21	PROPOSED FY 21-22
SERVICES AND SUPPLIES						
430	4432	4000 Special Departmental Expense	\$ -	\$ -	\$ -	\$ 295,000
430	4432	6100 Administration Costs	-	-	-	300,000
TOTAL INTERCITY TRANSIT PROGRAM			-	-	-	595,000
TOTAL SB 325			\$ -	\$ -	\$ -	\$ 595,000

MAINTENANCE DISTRICTS

RICHINS MAINTENANCE DISTRICT #1

The Flood Control Maintenance District #1 was established in 1999-2000. This District is funded exclusively through assessments on the individual parcels within the district. The District comprises the Richins Subdivision. In the past the maintenance function for this District was contracted out. Public Works now handles the function.

EAGLE MEADOWS MAINTENANCE DISTRICT #2

This budget unit represents the cost of operation and maintenance of the Flood Control Maintenance District #2 that was established in 2003-2004. The District was modified in 2005-2006 to include the maintenance of the 6-acre flood control basin as a park when not being used as a flood detention facility. This District is funded exclusively through assessments on the individual parcels within the District. The District comprises the Eagle Meadows Development. The Public Works Department maintains the District.

HERON LANDING MAINTENANCE DISTRICT #3

This budget unit represents the cost of operation and maintenance of the Flood Control Maintenance District #3 that was established in 2004-2005. This District is funded exclusively through assessments on the individual parcels within the District. The District comprises the development more commonly known as Heron Landing. All basic maintenance functions of the District are handled by the City's Public Works Department.

SCROGGINS MAINTENANCE DISTRICT #6

The Flood Control assessment was created in 2007-08 in the Scroggin Subdivision. The City's Public Works Department maintains this District.

FLOOD MAINT. # 1 (RICHINS) - FUND 580

FLOOD MAINTENANCE # 1 - PROGRAM 4580

ACCOUNT		TITLE	AUDITED FY 18-19	ACTUALS FY 19-20	PROJECTED FY 20-21	PROPOSED FY 21-22
PERSONNEL COSTS						
580		1000 Other Adjustments	\$ -	\$ -	\$ -	\$ -
580 4580		1000 Salaries	-	-	-	-
580		1001 Extra Help	-	-	-	-
580 4580		1005 Compensated Absences Accrual	-	-	-	-
580 4580		1100 Worker's Compensation	-	-	-	-
580 4580		1200 Retirement	-	-	-	-
580 4580		1300 Health Insurance	-	-	-	-
580 4580		1310 Cafeteria plan	-	-	-	-
580 4580		1400 Dental Insurance	-	-	-	-
580 4580		1800 Disability Insurance	-	-	-	-
580 4580		1900 Medicare Taxes	-	-	-	-
580 4580		1902 Social Security	-	-	-	-
580 4580		1903 Employee Assistance Program	-	-	-	-
580 4580		1904 Physical Fitness	-	-	-	-
TOTAL PERSONNEL COSTS			-	-	-	-
SERVICES & SUPPLIES						
580		2400 Insurance	-	-	-	-
580		3600 Professional	23	23	-	15
580		4000 Special Departmental Expense	156	-	-	52
580		4400 Utilities	1,407	-	-	469
TOTAL SERVICES & SUPPLIES			1,585	23	-	536
RESERVES						
580		6500 Reserve	-	-	-	-
TOTAL RESERVES			-	-	-	-
INDIRECT COSTS						
580		7004 Finance Costs	203	-	-	68
580		7012 Administration Costs	11	-	11	7
580		7016 Council Costs	-	-	83	28
TOTAL INDIRECT COSTS			213	-	94	102
TOTAL FLOOD MAINT. #1 (RICHINS) FUND			\$ 1,798.41	\$ 22.50	\$ 94.14	\$ 638.35

FLOOD MAINT. # 2 (EAGLE MEADOWS) - FUND 581

FLOOD MAINTENANCE # 2- PROGRAM 4581

ACCOUNT		TITLE	AUDITED FY 18-19	ACTUALS FY 19-20	PROJECTED FY 20-21	PROPOSED FY 21-22
PERSONNEL COSTS						
581	4581	1000 Salaries	\$ 25,410	\$ 27,388	\$ 21,866	\$ -
581	4581	1001 Extra Help	274	468	8,000	-
581	4581	1100 Worker's Compensation	4,487	3,057	823	-
581	4581	1200 Retirement	7,830	3,471	7,202	-
581	4581	1300 Health Insurance	-	-	-	-
581	4581	1310 Cafeteria plan	3,697	4,331	4,803	-
581	4581	1400 Dental Insurance	373	354	459	-
581	4581	1800 Disability Insurance	494	543	232	-
581	4581	1900 Medicare Taxes	400	449	294	-
581	4581	1902 Social Security	17	29	33	-
581	4581	1903 Employee Assistance Program	21	23	23	-
581	4581	1904 Physical Fitness	-	-	87	-
TOTAL PERSONNEL COSTS			43,003	40,112	43,822	-
SERVICES & SUPPLIES						
581		2000 Safety Clothing	177	-	114	-
581		2400 Insurance	397	422	401	-
581		3000 Equipment Maintenance	163	-	224	396
581		3600 Professional	36	18	112	423
581		3700 Publications	-	-	-	381
581		3800 Rents - Equipment	-	-	-	26
581		3950 Small Tools	129	1,029	218	22
581		4000 Special Departmental Expense	4,805	1,584	5,000	29
581		4400 Utilities	1,570	-	1,501	-
TOTAL SERVICES & SUPPLIES			7,277	3,053	7,571	1,277
RESERVES						
581		6300 Equipment	-	-	-	97
581		6500 Reserve	-	-	-	407
TOTAL RESERVES			-	-	-	504
INDIRECT COSTS						
581		7004 Finance Costs	3,659	-	1,734	129
581		7011 Corp Yard Costs	-	-	1,734	56
581		7012 Administration Costs	2,243	-	2,379	-
581		7016 Council Costs	831	-	1,097	-
TOTAL INDIRECT COSTS			6,733	-	6,945	185
TOTAL FLOOD MAINT. #2 (EAGLE MEADOWS)			\$ 57,013	\$ 43,165	\$ 58,338	\$ 1,965

FLOOD MAINT. # 3 (HERON LANDING) - FUND 582

FLOOD MAINTENANCE # 3 - PROGRAM 4582

ACCOUNT		TITLE	AUDITED FY 18-19	ACTUALS FY 19-20	PROJECTED FY 20-21	PROPOSED FY 21-22
PERSONNEL COSTS						
582	4582	1000 Salaries	\$ 26,769	\$ 27,583	\$ 21,826	\$ -
582	4582	1001 Extra Help	274	468	8,000	-
582	4582	1100 Worker's Compensation	5,067	3,092	822	-
582	4582	1200 Retirement	8,283	3,505	7,188	-
582	4582	1310 Cafeteria plan	3,875	4,349	4,795	-
582	4582	1400 Dental Insurance	382	354	458	-
582	4582	1800 Disability Insurance	525	549	232	-
582	4582	1900 Medicare Taxes	424	454	293	-
582	4582	1902 Social Security	17	29	33	-
582	4582	1903 Employee Assistance Program	22	23	23	-
582	4582	1904 Physical Fitness	-	-	86	-
TOTAL PERSONNEL COSTS			45,639	40,405	43,756	-
SERVICES & SUPPLIES						
582		2000 Safety Clothing	-	-	114	-
582		2400 Insurance	344	366	234	315
582		3000 Equipment Maintenance	5,114	30	1,705	2,283
582		3600 Professional	88	88	88	88
582		3700 Publications	-	-	-	-
582		3800 Rents - Equipment	-	-	-	-
582		3950 Small tools	204	-	500	235
582		4000 Special Departmental Expense	3,413	378	4,000	2,597
582		4400 Utilities	9,076	-	8,562	5,879
TOTAL SERVICES & SUPPLIES			18,240	862	15,203	11,397
RESERVES						
582		6300 Equipment	-	-	-	-
582		6500 Reserve	-	-	-	-
TOTAL RESERVES			-	-	-	-
INDIRECT COSTS						
582		7004 Finance Costs	3,659	-	1,734	1,798
582		7011 Corp Yard Costs	-	-	9	3
582		7012 Administration Costs	2,480	-	2,630	1,703
582		7016 Council Costs	917	-	1,126	681
TOTAL INDIRECT COSTS			7,056	-	5,500	4,185
TOTAL FLOOD MAINT. #3 (HERON LANDING)			\$ 70,935	\$ 41,268	\$ 64,460	\$ 15,582

FLOOD MAINT. # 6 (SCROGGINS) - FUND 583

FLOOD MAINTENANCE #6 - PROGRAM 4583

ACCOUNT		TITLE	AUDITED FY 18-19	ACTUALS FY 19-20	PROJECTED FY 20-21	PROPOSED FY 21-22
PERSONNEL COSTS						
583	4583	1000 Salaries	\$ -	\$ -	\$ -	\$ -
583	4583	1001 Extra Help	-	-	-	-
583	4583	1100 Worker's Compensation	-	-	-	-
583	4583	1200 Retirement	-	-	-	-
583	4583	1310 Cafeteria plan	-	-	-	-
583	4583	1400 Dental Insurance	-	-	-	-
583	4583	1800 Disability Insurance	-	-	-	-
583	4583	1900 Medicare Taxes	-	-	-	-
583	4583	1902 Social Security	-	-	-	-
583	4583	1903 Employee Assistance Program	-	-	-	-
583	4583	1904 Physical Fitness	-	-	-	-
TOTAL PERSONNEL COSTS			-	-	-	-
SERVICES & SUPPLIES						
583	2400	Insurance	-	-	-	-
583	3600	Professional	2	1	1	1
583	4000	Special Departmental Expense	(0)	-	(0)	(0)
583	4400	Utilities	373	-	330	234
TOTAL SERVICES & SUPPLIES			374	1	331	235
RESERVES						
583	6500	Reserve	-	-	-	-
TOTAL RESERVES			-	-	-	-
INDIRECT COSTS						
583	7004	Finance Costs	19	-	11	10
583	7011	Corp Yard Costs	-	-	-	-
583	7012	Administration Costs	40	-	43	28
583	7016	Council Costs	14	-	19	11
TOTAL INDIRECT COSTS			74	-	73	49
TOTAL FLOOD MAINT. #6 (SCROGGINS) FUN			\$ 448	\$ 1	\$ 404	\$ 284

BOAT RAMP - FUND 480

BOAT RAMP - PROGRAM 4480

ACCOUNT	TITLE	AUDITED FY 18-19	ACTUALS FY 19-20	PROJECTED FY 20-21	PROPOSED FY 21-22
480 4480	1000 Salaries	\$ -	\$ -	\$ -	\$ -
480 4480	1100 Worker's Compensation	-	-	-	-
480 4480	1200 Retirement	-	-	-	-
480 4480	1310 Cafeteria plan	-	-	-	-
480 4480	1400 Dental Insurance	-	-	-	-
480 4480	1800 Disability Insurance	-	-	-	-
480 4480	1900 Medicare Taxes	-	-	-	-
480 4480	1903 Employee Assistance Program	-	-	-	-
480 4480	1904 Physical Fitness	-	-	-	-
480	3600 Professional	-	-	-	-
480	3800 Rents - Equipment	-	-	-	-
480	4000 Special Departmental Expense	799	1,229	1,100	1,043
480	4400 Utilities	1,574	1,633	1,467	1,558
480	6100 Structures and Improvements	-	-	-	-
480	7020 Engineering Costs	-	-	-	-
480	4000 Special Departmental Expense	-	-	-	-
TOTAL BOAT RAMP FUND		\$ 2,373	\$ 2,862	\$ 2,566	\$ 2,600

SPECIAL REVENUE EXPENDITURES

2008 SERIES A - FUND 204

RDA OPERATION - PROGRAM 4250

ACCOUNT	TITLE	AUDITED FY 18-19	ACTUALS FY 19-20	PROJECTED FY 20-21	PROPOSED FY 21-22
SERVICES & SUPPLIES					
204	3600 Professional	\$ -	\$ 15,374	\$ -	\$ -
204	4000 Special Departmental Expense	-	-	-	-
TOTAL SERVICES & SUPPLIES		-	15,374	-	-
DEBT SERVICE					
204	5901 Debt Service - Principal	200,016	286,072	206,596	230,895
TOTAL DEBT SERVICE		200,016	286,072	206,596	230,895
TOTAL BUDGET		\$ 200,016	\$ 301,446	\$ 206,596	\$ 230,895

2008 SERIES B - FUND 206

RDA OPERATION - PROGRAM 4250

ACCOUNT	TITLE	AUDITED FY 18-19	ACTUALS FY 19-20	PROJECTED FY 20-21	PROPOSED FY 21-22
SERVICES & SUPPLIES					
206	3600 Professional	\$ -	\$ 15,374	\$ -	\$ 7,687
206	4000 Special Departmental Expense	-	-	-	-
TOTAL SERVICES & SUPPLIES		-	15,374	-	7,687
DEBT SERVICE					
206	5901 Debt Service - Interest	87,781	286,072	88,142	153,999
TOTAL DEBT SERVICE		87,781	286,072	88,142	153,999
TOTAL BUDGET		\$ 87,781	\$ 301,446	\$ 88,142	\$ 161,685

SUCCESSOR AGENCY - FUND 215

RDA OPERATION - PROGRAM 4250

ACCOUNT	TITLE	AUDITED FY 18-19	ACTUALS FY 19-20	PROJECTED FY 20-21	PROPOSED FY 21-22
PERSONNEL COSTS					
215	1000 Salaries	\$ 8,445	\$ 2,054	\$ -	\$ -
215	1100 Worker's Compensation	5	2	-	-
215	1200 Retirement	1,326	264	-	-
215	1300 Health Insurance	-	-	-	-
215	1310 Cafeteria plan	694	767	-	-
215	1400 Dental Insurance	170	60	-	-
215	1800 Disability Insurance	162	42	-	-
215	1900 Medicare Taxes	126	32	-	-
215	1903 Employee Assistance Program	4	2	-	-
TOTAL PERSONNEL COSTS		10,931	3,222	-	-

SERVICES & SUPPLIES							
215	3600	Professional	12,066	15,374	20,433	15,958	
215	3700	Publications	(30)	-	(10)	-	
215	4000	Special Departmental Expense	-	-	(20)	-	
TOTAL SERVICES & SUPPLIES			12,036	15,374	20,403	15,958	
DEBT SERVICE							
215	5900	Debt Service - Principal	-	-	-	-	
215	5901	Debt Service - Interest	-	286,072	-	-	
TOTAL DEBT SERVICE			-	286,072	-	-	
TOTAL BUDGET			\$ 22,968	\$ 304,668	\$ 20,403	\$ 15,958	

FY 21-22 EXPENDITURES
CDBG FUNDS

HOUSING REHAB RLF - FUND 513**HOSPITAL JPA - PROGRAM 4682**

ACCOUNT		TITLE	AUDITED FY 18-19	ACTUALS FY 19-20	PROJECTED FY 20-21	PROPOSED FY 21-22
513 4682	1000	Salaries	\$ -	\$ -	\$ -	\$ -
513 4682	1100	Worker's Compensation	-	-	-	-
513 4682	1200	Retirement	-	-	-	-
513 4682	1310	Health Insurance	-	-	-	-
513 4682	1400	Dental Insurance	-	-	-	-
513 4682	1800	Disability Insurance	-	-	-	-
513 4682	1900	Medicare Taxes	-	-	-	-
513 4682	1903	Employee Assistance Program	-	-	-	-
TOTAL PERSONNEL COSTS			-	-	-	-

GENERAL ADMINISTRATION - PROGRAM 4801

513 4801	1000	Salaries	3,076	1,917	1,087	2,035
513 4801	1100	Worker's Compensation	2	1	41	138
513 4801	1200	Retirement	556	201	358	601
513 4801	1300	Health Insurance	-	-	-	555
513 4801	1310	Cafeteria plan	416	561	239	-
513 4801	1400	Dental Insurance	66	39	23	77
513 4801	1800	Disability Insurance	47	20	12	21
513 4801	1900	Medicare Taxes	45	29	15	30
513 4801	1902	Social Security	1	-	2	-
513 4801	1903	Employee Assistance Program	1	1	1	2
513 4801	1904	Physical Fitness	-	-	4	12
513 4801	1905	FSA Admin Cost	121	-	-	-
TOTAL PERSONNEL COSTS			4,333	2,767	1,780	3,471

CDBG ACTIVITY - PROGRAM 4802

513	3600	Professional	-	-	-	-
513	4000	Special Departmental Expense	-	-	-	-
513	4400	Utilities	-	-	-	-
513	5350	Taxes/Fees	270	-	-	90
513	4000	Special Departmental Expense	462	-	-	154
513	4650	Maintenance - Structures	-	-	-	-
513	4650	Taxes/Permits	-	-	-	-
TOTAL SERVICES & SUPPLIES			732	-	-	244
TOTAL HOUSING REHAB RLF FUND			\$ 5,065	\$ 2,767	\$ 1,780	\$ 3,715

FY 21-22 EXPENDITURES **ENTERPRISE FUNDS**

ELECTRIC FUND

The Gridley Electric Utility, operating since 1910, oversees the delivery of wholesale power, maintains and operates the local electric distribution system, is involved in engineering and advance planning for improvements, replacement and expansion of the distribution system, and maintenance and operation of the City's street lighting system. The Department works under the direction of the Electric Utility/Public Works Director.

Gridley Electrical Department Mission Statement - "The Gridley Electrical Department is committed to providing safe, dependable power at a service level that exceeds our customers' expectations, and we will continue to invest in facilities and systems upgrades to ensure dependable power continues to be available in the future."

The Electric Utility Department is responsible for the operation and maintenance associated with the reliable distribution of electricity to residential and commercial customers from the City's interconnection with PG&E's 60-thousand-volt transmission line at Gridley's Electric Substation located on Fairview Drive. Major staff responsibility and associated costs are also appropriated toward new construction, system expansion and replacement, which are augmented and funded through the City's Capital Improvement Plan.

The Electric Utility is also responsible for the purchase of power for the City. This includes the City's share of the Northern California Power Agency's (NCPA) generation projects and the Federal Western Area Power Administration's Central Valley Project allocation. The City has ownership interest in the Lodi Energy Center. Future improvements will include the installation of (3) 12kv underground Trayer Switches, (2) 12kv air switches for paralleling circuits and a reconductor down the alley behind Starbucks. Also, we will be replacing any inadequate power poles remaining from our intrusive pole test and treatment program.

FY 20-21 Accomplishments:

- Replaced 75 street light bulbs with LED bulbs in Heroin Landing
- Replaced 21 intrusive poles for Gridley
- Replaced 4 intrusive poles for Biggs
- Completed 26 GO 95 tags for Gridley
- Completed 24 GO 95 tags for Biggs
- Completed 6 GO 128 tags for Gridley
- Completed 3 GO 128 tags for Biggs
- Completed Fairgrounds Project
- Completed the Gridley High School charging station
- Completed the ADA electric shop bathroom remodel
- Completed substation monitoring system
- Continued electric meter audit / CT replacement project
- Completed Biggs substation / 60kv maintenance program
- Started North Biggs Estates subdivision project
- Started Arc Flash Study / Coordination Study for Biggs Transmission and Substation

FY 21-22 Objectives:

- Completion of Starbucks Alley Project
- Replace 20 intrusive poles for Gridley
- Replace 5 intrusive poles for Biggs
- Install (3) 12kv underground Trayer Switches
- Replace 3 box street lights with Decorative lights
- Replace Hazel Hotel 3-phase transformer
- Install (2) Intertia Air Switches for paralleling
- Continue our meter audit and CT replacement project
- Completion of electric shop remodel
- Replace 50 street light bulbs with LED bulbs in Eagle Meadows
- Install new electrical in Rotary Park
- Install New CPT for Biggs 60kv Transmission Line
- Complete Arc Flash / Study Coordination Study for Biggs Transmission and Substation

ELECTRIC FUND – PUBLIC BENEFITS

The 1996 law that led to deregulation in the electric industry and to the power crisis of 2000-2002 required all electric utilities to create programs that would enhance the efficiency of our electric consumption. The City transferred the administration of most of the programs to an energy efficiency firm primarily to take advantage of the experience of the firm and to provide reporting capabilities needed for state oversight. Also, in 2004-2005, the City joined with other NCPA publicly owned utilities to initiate a public benefits committee designed to foster common reporting and measurement tools in anticipation of the State requiring this information. The deregulation law provides that utilities use 2.85% of their electric revenues for programs that support this effort. The City's public benefit program offers residential and commercial rebates.

ENTERPRISE FUND EXPENDITURES

ELECTRIC FUND - FUND 600

ELECTRIC - PROGRAM 4600

ACCOUNT				TITLE	AUDITED FY 18-19	ACTUALS FY 19-20	PROJECTED FY 20-21	PROPOSED FY 21-22
PERSONNEL COSTS								
600.	4600	1000	Other Adjustments		\$ -	\$ -	\$ -	\$ -
600.	4600	1000	Salaries		712,225	832,390	925,868	993,625
600.	4600	1001	Extra Help		-	96,415	-	-
600.	4600	1002	Overtime		105,924	110,678	89,500	102,034
600.	4600	1005	Compensated Absences Accrual		(18,487)	-	-	38,230
600.	4600	1100	Worker's Compensation		43,806	29,745	-	67,366
600.	4600	1200	Retirement		130,202	54,049	34,856	255,284
600.	4600	1300	Health Insurance		3,869	5,290	304,941	125,967
600.	4600	1310	Cafeteria plan		120,785	126,066	-	-
600.	4600	1311	Retiree Health Premiums		16,650	32,910	203,387	-
600.	4600	1400	Dental Insurance		12,803	11,046	-	17,002
600.	4600	1700	Physicals		-	95	19,447	-
600.	4600	1800	Disability Insurance		13,076	12,861	-	9,936
600.	4600	1900	Medicare Taxes		10,702	11,679	9,841	14,405
600.	4600	1902	Social Security		72	42	12,430	-
600.	4600	1903	Employee Assistance Program		339	334	1,395	1,133
600.	4600	1904	Physical Fitness		750	500	977	2,535
600.	4600	1905	FSA Admin Cost		-	-	3,667	-
600.	4600	1998	OPEB Cost		67,217	-	-	-
TOTAL PERSONNEL COSTS					1,219,933	1,324,102	1,606,309	1,627,517
SERVICES & SUPPLIES								
600.	4600	2000	Safety Clothing		9,732	10,632	20,000	15,000
600.	4600	2100	Communications		7,822	5,934	6,000	6,000
600.	4600	2300	Household Expense		504	445	1,000	1,000
600.	4600	2400	Insurance		41,419	43,825	38,183	41,143
600.	4600	3000	Equipment Maintenance		28,270	28,706	25,000	30,000
600.	4600	3200	Maintenance - Structures		841	783	3,000	3,000
600.	4600	3300	Memberships		9,457	10,074	5,000	10,000
600.	4600	3500	Office		6,917	5,560	4,000	4,000
600.	4600	3600	Professional		23,495	21,671	56,500	70,000
600.	4600	3700	Publications		817	27	500	500
600.	4600	3800	Rents - Equipment		300	1,093	3,000	5,000
600.	4600	3950	Small Tools		5,602	8,107	25,000	20,000
600.	4600	3960	Fuel		18,004	16,113	15,322	28,748
600.	4600	3999	Infrastructure Protection		146,078	1,158	150,823	99,353
600.	4600	4000	Special Departmental Expense		123,649	130,521	105,000	30,000
600.	4600	4101	Power Purchase		3,186,163	3,185,973	3,378,860	3,850,332
600.	4600	4300	Transportation and Travel		4,089	4,302	6,125	7,000
600.	4600	4400	Utilities		15,221	9,707	13,713	12,880
600.	4600	4650	Taxes/Permits		8,211	-	8,372	5,527
600.	4600	5050	Rebate Expense		8,211	(25)	-	-
600.	4600	5300	Interest on Deposits		-	-	-	-
600.	4600	5350	Taxes/Fees		-	8,340	-	2,780
600.	4600	5500	Judgements		-	-	-	-
600.	4600	5700	Bad Debt Write Offs		-	24,736	4,090	9,609
600.	4600	5800	Late Charges - Interest		-	-	-	-
TOTAL SERVICES & SUPPLIES					3,644,801	3,517,683	3,869,487	4,251,872

DEBT SERVICE

600.	4600	5900	Debt Service - Principal	-	-	-	-
600.	4600	5901	Debt Service - Interest	611	-	-	404
TOTAL CAPITAL OUTLAY				611	-	-	404

ELECTRIC - PROGRAM 4600 (CONTINUED)

				AUDITED	ACTUALS	PROJECTED	PROPOSED
				FY 18-19	FY 19-20	FY 20-21	FY 21-22
ACCOUNT TITLE							
CAPITAL COSTS							
600.	4600	6100	Structures and Improvements	60,874	293,856	602	149,395
600.	4600	6300	Equipment	122,434	62,851	93,455	137,539
600.	4600	6400	Construction CIP - In Progress	-	311	227,333	104
600.	4600	6401	Structures and Improvements	15,000	2,933	-	5,978
600.	4600	6403	Equipment Capital Outlay	50,720	(512,432)	-	-
600.	4600	6404	Inventory Capital Outlay	-	-	-	75,000
TOTAL CAPITAL OUTLAY				249,028	(152,480)	321,389	368,016

RESERVES

600.	4600	6500	Reserve	-	(60,660)	-	-
600.	4600	6501	Improvement Reserve	-	-	-	-
600.	4600	6502	Contingency Reserve	-	-	-	-
600.	4600	6999	Depreciation Expense	181,751	-	-	121,773
TOTAL RESERVES				181,751	(60,660)	-	121,773

INDIRECT COSTS

600.	4600	7004	Finance Costs	81,037	-	183,569	39,816
600.	4600	7009	Legal Costs	19,461	-	38,412	12,320
600.	4600	7012	Administration Costs	82,696	-	17,500	56,806
600.	4600	7016	Council Costs	30,907	-	87,722	23,893
600.	4600	7020	Engineering Costs	-	-	40,771	2,719
TOTAL INDIRECT COSTS				214,100	-	367,973	135,554
TOTAL ELECTRIC				5,510,225	4,628,645	6,165,158	6,505,136

STREET TREE MAINTENANCE - PROGRAM 4601

				AUDITED	ACTUALS	PROJECTED	PROPOSED
				FY 18-19	FY 19-20	FY 20-21	FY 21-22
ACCOUNT TITLE							
PERSONNEL COSTS							
600.	4601	1000	Salaries	\$ 195	\$ 6,226	\$ -	\$ -
600.	4601	1100	Worker's Compensation	-	30	-	-
600.	4601	1200	Retirement	-	-	-	-
600.	4601	1300	Health Insurance	-	-	-	-
600.	4601	1310	Cafeteria plan	-	-	-	-
600.	4601	1400	Dental Insurance	-	-	-	-
600.	4601	1800	Disability Insurance	-	-	-	-
600.	4601	1900	Medicare Taxes	1	90	-	-
600.	4601	1903	Employee Assistance Program	-	-	-	-
600.	4601	1904	Physical Fitness	-	-	-	-
TOTAL PERSONNEL COSTS				196	6,346	-	-
SERVICES & SUPPLIES							
600.	4601	2400	Insurance	-	-	-	-
600.	4601	4000	Special Departmental Expense	-	-	-	-
TOTAL SERVICES & SUPPLIES				-	-	-	-

INDIRECT COSTS				
600.	4601	7004	Finance Costs	- - 10,000 3,333
600.	4601	7012	Administration Costs	- - - -
TOTAL INDIRECT COSTS				- - 10,000 3,333
TOTAL STREET TREE MAINTENANCE				\$ 196 \$ 51,346 \$ 55,000 \$ 3,333

CAPITAL IMPROVEMENTS - PROGRAM 4608

		ACCOUNT	TITLE	AUDITED FY 18-19	ACTUALS FY 19-20	PROJECTED FY 20-21	PROPOSED FY 21-22
PERSONNEL COSTS							
600.	4608	1000	Salaries	\$ 57,723	\$ 65,126	\$ -	\$ -
600.	4608	1002	Overtime	1,911	-	-	-
600.	4608	1100	Worker's Compensation	4,842	5,256	-	-
600.	4608	1200	Retirement	10,984	6,727	-	-
600.	4608	1300	Health Insurance	7,504	-	-	-
600.	4608	1310	Cafeteria plan	1,174	13,097	-	-
600.	4608	1400	Dental Insurance	1,420	1,526	-	-
600.	4608	1800	Disability Insurance	1,281	1,841	-	-
600.	4608	1900	Medicare Taxes	2	1,705	-	-
600.	4608	1903	Employee Assistance Program	30	41	-	-
600.	4608	1904	Physical Fitness	-	-	-	-
TOTAL PERSONNEL COSTS				86,872	95,318	-	-
SERVICES & SUPPLIES							
600.	4608	4000	Special Departmental Expense	2,498	4,724	10,000	3,366
600.	4608	5800	Late Charges - Interest	-	-	-	5,904
TOTAL SERVICES & SUPPLIES				2,498	4,724	10,000	9,270
CAPITAL COSTS							
600.	4608	6100	Structures and Improvements	10,311	24,964	300,000	35,000
600.	4608	6401	Capitalized Structures and Improvements	-	-	-	4,757
TOTAL CAPITAL OUTLAY				10,311	24,964	300,000	39,757
TOTAL CAPITAL IMPROVEMENTS				99,681	125,006	310,000	49,027
TOTAL ELECTRIC FUND				\$ 5,610,102	\$ 4,804,998	\$ 6,530,158	\$ 6,557,496

PUBLIC BENEFITS - FUND 610

		ACCOUNT	TITLE	AUDITED FY 18-19	ACTUALS FY 19-20	PROJECTED FY 20-21	PROPOSED FY 21-22
CAPITAL IMPROVEMENTS - PROGRAM 4608							
610	4608	1000	Salaries	\$ -	\$ 65,126	\$ -	\$ -
610	4608	1100	Worker's Compensation	-	5,256	-	-
610	4608	1200	Retirement	-	6,727	-	-
610	4608	1300	Health Insurance	-	-	-	-
610	4608	1310	Cafeteria plan	-	13,097	-	-
610	4608	1400	Dental Insurance	-	1,526	-	-
610	4608	1800	Disability Insurance	-	1,841	-	-
610	4608	1900	Medicare Taxes	-	1,705	-	-
610	4608	1903	Employee Assistance Program	-	41	-	-
610	4608	1904	Physical Fitness	-	-	-	-
610	4608	4000	Special Departmental Expense	-	4,724	-	5,256
610	4608	6400	Construction	-	-	-	6,727
TOTAL CAPITAL IMPROVEMENTS				-	100,042	-	11,982

PUBLIC BENEFITS - PROGRAM 4610

610	4610	1000	Salaries	8,051	6,457	4,863	6,105
610	4610	1100	Worker's Compensation	280	60	45	414
610	4610	1200	Retirement	2,357	669	-	1,803
610	4610	1300	Health Insurance	-	-	-	1,666
610	4610	1310	Cafeteria plan	2,078	1,772	4,723	-
610	4610	1400	Dental Insurance	334	138	444	231
610	4610	1800	Disability Insurance	267	83	46	61
610	4610	1900	Medicare Taxes	257	103	66	88
610	4610	1902	Social Security	6	-	283	-
610	4610	1903	Employee Assistance Program	8	3	-	7
610	4610	1904	Physical Fitness	-	-	-	36
610	4610	3500	OPEB Cost	-	-	-	-
610	4610	3600	Professional	-	5,000	5,001	-
610	4610	4000	Special Departmental Expense	150,379	45,959	80,000	107,113
610	4610	4400	Utilities	-	-	-	-
610	4610	5700	Bad Debt Write Offs	-	787	136	308
610	4610	6100	Structures and Improvements	18,870	60,000	60,001	7,957
TOTAL PUBLIC BENEFITS				182,886	121,031	155,608	125,788
TOTAL PUBLIC BENEFITS FUND				\$ 182,886	\$ 221,073	\$ 155,608	\$ 137,770

WATER FUND

The Water Utility's focus is to provide clean, reliable water and fire hydrant flows to a growing City. The Utility is responsible for the supply, treatment, distribution, and storage of the City's potable water, as well as the fire hydrant flows and maintenance, and public education related to water conservation. Public Works Department staff maintains the City water system from production at the well fields and storage at various reservoir sites through distribution to City water customers. Overall duties include repair of leaking service lines by replacement from the main to the water meter, repairing damage to the main distribution system, and maintaining the well pumps, the water tower, and booster pumps. Maintenance of water quality to meet State and Federal water quality standards is a top priority.

Gridley's water is pumped from aquifers approximately 260 to 310 feet deep. The Parkside pump, which is the lead pump, supplies 700 to 800 gallons of water per minute. The Fairview pump is capable of about the same quantity. The Fairview Well (2007) and Wilson Well (2013) are designated as a standby source because of a violation of the Fed and State MCL (maximum contaminant level) for arsenic. The Little Avenue well can provide a substantial amount of the water necessary for the system. The Industrial Park (Liberty) well and the Eagle Meadows well are capable of 1,500 gallons of water per minute and has substantially increased the capacity of the system. The Spruce St. well is capable of 700 gallons per minute. The budget expenditure detail is on the following page.

WATER UTILITY - FUND 630
WATER - PROGRAM 4630

		ACCOUNT	TITLE	AUDITED FY 18-19	ACTUALS FY 19-20	PROJECTED FY 20-21	PROPOSED FY 21-22
PERSONNEL COSTS							
630.	4630	1000	Salaries	\$ 288,058	\$ 302,973	\$ 265,989	\$ 268,974
630.	4630	1001	Extra Help	1,645	-	-	548
630.	4630	1002	Overtime	34,614	32,042	32,043	26,631
630.	4630	1005	Compensated Absences Accrual	3,185	-	-	12,087
630.	4630	1100	Worker's Compensation	20,365	12,877	10,014	18,239
630.	4630	1200	Retirement	65,430	20,478	87,605	63,034
630.	4630	1300	Health Insurance	1,889	3,740	-	56,526
630.	4630	1310	Cafeteria plan	70,218	60,264	58,430	-
630.	4630	1311	Retiree Health Premiums	16,650	17,154	-	-
630.	4630	1400	Dental Insurance	6,232	4,501	6,300	5,489
630.	4630	1700	Physicals	4,710	-	-	-
630.	4630	1800	Disability Insurance	4,876	3,900	4,900	2,691
630.	4630	1900	Medicare Taxes	3,704	3,619	3,700	3,900
630.	4630	1902	Social Security	128	2	400	1,413
630.	4630	1903	Employee Assistance Program	152	120	281	297
630.	4630	1904	Physical Fitness	-	-	1,060	962
630.	4630	1905	FSA Admin Cost	-	-	-	-
630.	4630	1998	OPEB Cost	67,217	-	-	-
TOTAL PERSONNEL COSTS				589,072	461,670	470,721	460,791
SERVICES & SUPPLIES							
630.	4630	2000	Safety Clothing	834	1,781	1,821	-
630.	4630	2100	Communications	500	620	499	1,001
630.	4630	2300	Household Expense	-	-	-	-
630.	4630	2400	Insurance	9,619	10,216	9,729	9,854
630.	4630	3000	Equipment Maintenance	17,494	12,610	15,897	15,334
630.	4630	3300	Memberships	1,607	2,506	6,000	3,371
630.	4630	3500	Office	5,939	4,756	4,018	4,904
630.	4630	3600	Professional	70,236	22,134	40,729	44,366
630.	4630	3700	Publications	45	300	50	132
630.	4630	3800	Rents - Equipment	300	300	300	300
630.	4630	3950	Small Tools	312	30	1,500	614
630.	4630	3960	Fuel	-	-	18,000	6,000
630.	4630	3970	Labs & Testing	-	-	-	8,000
630.	4630	3999	Infrastructure Protection	80,163	-	1	54,310
630.	4630	4000	Special Departmental Expense	43,653	60,694	70,000	58,116
630.	4630	4300	Transportation and Travel	735	226	736	565
630.	4630	4350	Tuition Reimbursement	-	-	-	-
630.	4630	4400	Utilities	134,528	190	-	44,906
630.	4630	4650	Taxes/Permits	10,218	14,775	15,000	13,331
630.	4630	5700	Bad Debt Write Offs	-	10,036	2,107	4,048
630.	4630	5800	Late Charges - Interest	-	-	-	-
TOTAL SERVICES & SUPPLIES				376,182	141,173	186,387	269,151
DEBT SERVICE							
630.	4630	5900	Debt Service - Principal	-	-	-	-
630.	4630	5901	Debt Service - Interest	2,444	-	-	815
TOTAL CAPITAL OUTLAY				2,444	-	-	815

WATER - PROGRAM 4630

				AUDITED	ACTUALS	PROJECTED	PROPOSED
				FY 18-19	FY 19-20	FY 20-21	FY 21-22
ACCOUNT		TITLE					
CAPITAL COSTS							
630	4630	6100	Structures and Improvements	-	74,000	74,000	782,258
630	4630	6300	Equipment	23,174	25,000	25,000	28,349
630	4630	6401	Capitalized Structures and Improvem	-	-	-	-
630	4630	6403	Equipment	(3,853)	22,898	-	9,523
630	4630	6404	Inventory Capital Outlay	-	-	-	-
TOTAL CAPITAL OUTLAY				19,321	121,898	99,000	820,129
RESERVES							
630	4630	6500	Reserve	-	-	-	-
630	4630	6999	Depreciation Expense	203,034	-	206,863	136,632
TOTAL RESERVES				203,034	-	206,863	136,632
INDIRECT COSTS							
630	4630	7004	Finance Costs	72,486	-	20,053	30,846
630	4630	7009	Legal Costs	19,461	-	17,500	12,320
630	4630	7011	Corp Yard Costs	94,547	14,042	14,043	36,640
630	4630	7012	Administration Costs	14,721	-	15,616	10,113
630	4630	7013	Fire Costs	-	-	74	25
630	4630	7016	Council Costs	4,725	-	6,233	3,653
630	4630	7020	Engineering Costs	-	-	-	-
TOTAL INDIRECT COSTS				205,940	14,042	73,519	93,597
TOTAL WATER PROGRAM				1,395,994	738,782	1,036,490	1,781,115
TOTAL WATER FUND				\$ 1,395,994	\$ 840,446	\$ 1,036,490	\$ 1,781,115

SEWER FUND

Sewer Utility Crews respond to service calls for blockage problems throughout the collection system and house service laterals from the main to the street or alley line. Collection system facilities (pumps, motors, mains, lift stations and manholes) are serviced on a routine basis or as necessary. Treatment facilities are also maintained including sludge removal from the treatment ponds. The Sewer Utility is focused on providing excellent services with a priority on State and Federal mandates associated with the prevention of spills, protecting water quality, and reducing inflow and infiltration. Budget expenditure detail is on the following page.

SEWER UTILITY FUND - FUND 650
SEWER OPERATING - PROGRAM 4650

		ACCOUNT	TITLE	AUDITED FY 18-19	ACTUALS FY 19-20	PROJECTED FY 20-21	PROPOSED FY 21-22
PERSONNEL COSTS							
650.	4650	1000	Salaries	\$ 99,695	\$ 97,926	\$ 117,588	\$ 107,756
650.	4650	1001	Extra Help	-	-	-	-
650.	4650	1100	Worker's Compensation	84	80	4,427	7,307
650.	4650	1200	Retirement	19,730	6,527	38,729	20,870
650.	4650	1300	Health Insurance	358	3,648	-	18,743
650.	4650	1310	Cafeteria plan	20,983	19,912	25,831	-
650.	4650	1400	Dental Insurance	2,287	1,699	2,470	2,399
650.	4650	1800	Disability Insurance	1,664	1,497	1,250	1,078
650.	4650	1900	Medicare Taxes	1,457	1,471	1,579	1,562
650.	4650	1902	Social Security	21	-	177	1,413
650.	4650	1903	Employee Assistance Program	49	41	124	114
650.	4650	1998	Sewer Operating	-	-	-	-
650.	4650	1998	OPEB Cost	-	-	-	-
TOTAL PERSONNEL COSTS				146,329	132,800	192,174	161,242
SERVICES & SUPPLIES							
650.	4650	2400	Insurance	-	-	-	-
650.	4650	3500	Office	50	-	-	17
650.	4650	3600	Professional	-	-	-	-
650.	4650	3999	Infrastructure Protection	-	-	-	-
650.	4650	4000	Special Projects	(77)	47	15,000	4,990
650.	4650	4300	Transportation and Travel	-	-	-	-
650.	4650	5700	Bad Debt Write Offs	-	4,105	-	1,368
TOTAL SERVICES & SUPPLIES				(27)	4,152	15,000	6,375
DEBT SERVICE							
650.	4650	5901	Debt Service - Interest	46,157	-	-	15,386
TOTAL CAPITAL OUTLAY				46,157	-	-	15,386
CAPITAL COSTS							
650.	4650	6300	Equipment	-	-	-	-
TOTAL CAPITAL OUTLAY				-	-	-	-
RESERVES							
650.	4650	6500	Reserve	-	-	-	-
650.	4650	6501	Improvement Reserve	-	-	-	-
650.	4650	6999	Depreciation	485,639	-	340,639	275,426
TOTAL RESERVES				485,639	-	340,639	275,426
INDIRECT COSTS							
650.	4650	7004	Finance Costs	390	264	264	2,391
650.	4650	7011	Corp Yard Costs	-	-	-	-
650.	4650	7012	Administration Costs	4,128	4,940	4,940	2,836
650.	4650	7016	Council Costs	1,532	-	2,020	1,184
650.	4650	4651	Other Adjustments	-	-	-	-
TOTAL INDIRECT COSTS				6,050	7,259	7,260	6,410
TOTAL SEWER OPERATING PROGRAM				\$ 684,148	\$ 144,211	\$ 555,073	\$ 464,839

SEWER PLANT - PROGRAM 4651

		ACCOUNT	TITLE	AUDITED FY 18-19	ACTUALS FY 19-20	PROJECTED FY 20-21	PROPOSED FY 21-22
PERSONNEL COSTS							
650.	4651	1000	Salaries	\$ 86,563	\$ 90,694	\$ 76,426	\$ 80,727
650.	4651	1001	Extra Help	-	-	8,000	2,667
650.	4651	1002	Overtime	16,867	15,753	15,754	17,236
650.	4651	1005	Compensated Absences Accrual	-	-	-	3,185
650.	4651	1100	Worker's Compensation	13,695	8,655	2,877	5,471
650.	4651	1200	Retirement	25,204	9,736	25,172	20,672
650.	4651	1300	Health Insurance	-	-	-	20,590
650.	4651	1310	Cafeteria plan	31,253	27,655	16,789	-
650.	4651	1311	Retiree Health Premiums	16,650	17,154	-	-
650.	4651	1400	Dental Insurance	2,447	1,960	1,605	1,668
650.	4651	1800	Disability Insurance	1,614	1,495	812	806
650.	4651	1900	Medicare Taxes	1,445	1,368	1,026	1,172
650.	4651	1902	Social Security	-	-	115	213
650.	4651	1903	Employee Assistance Program	53	46	81	90
650.	4651	1904	Physical Fitness	-	-	303	318
650.	4651	1905	FSA Admin Cost	-	-	-	-
TOTAL PERSONNEL COSTS				195,789	174,516	148,960	154,815
SERVICES & SUPPLIES							
650.	4651	2000	Safety Clothing	-	-	500	-
650.	4651	2100	Communications	3,175	3,079	3,200	455
650.	4651	2400	Insurance	8,915	9,389	7,500	8,601
650.	4651	3000	Equipment Maintenance	2,709	7,304	9,000	6,338
650.	4651	3200	Maintenance - Structures	-	-	6,000	2,000
650.	4651	3300	Memberships	-	-	-	-
650.	4651	3500	Office	2,240	1,920	2,000	2,053
650.	4651	3600	Professional	79,640	38,838	54,000	57,493
650.	4651	3700	Publications	-	-	50	17
650.	4651	3800	Rents - Equipment	219	205	500	308
650.	4651	3970	Chemicals	-	-	3,000	1,000
650.	4651	3975	Testing and Lab	-	6,133	6,700	6,353
650.	4651	4000	Special Departmental Expense	6,226	8,932	18,000	17,525
650.	4651	4300	Transportation and Travel	25,642	-	900	1,021
650.	4651	4400	Utilities	2,164	94,093	95,000	94,535
650.	4651	4650	Taxes/Permits	94,513	22,183	23,000	22,054
TOTAL SERVICES & SUPPLIES				225,445	192,076	229,350	219,754
DEBT SERVICE							
650.	4651	5900	Debt Service - Principal	-	-	12,000	4,000
650.	4651	5901	Debt Service - Interest	-	175,846	33,000	85,394
TOTAL DEBT SERVICE				-	175,846	45,000	89,394
CAPITAL COSTS							
650.	4651	6100	Structures and Improvements	47,336	135,000	135,001	344,279
650.	4651	6300	Equipment Maintenance	63,244	1,415	80,000	27,138
650.	4651	6400	Construction CIP - In Progress	-	-	-	-
650.	4651	6404	Inventory Capital Outlay	-	-	-	-
TOTAL CAPITAL OUTLAY				110,580	136,415	215,001	371,417

SEWER PLANT - PROGRAM 4651 (Continued)

		ACCOUNT	TITLE	AUDITED FY 18-19	ACTUALS FY 19-20	PROJECTED FY 20-21	PROPOSED FY 21-22
RESERVES							
650	4651	6501	Improvement Reserve	-	-	-	-
650	4651	6999	Depreciation	-	-	-	-
TOTAL RESERVES				-	-	-	-
INDIRECT COSTS							
650	4651	7004	Finance Costs	-	-	8,078	8,374
650	4651	7009	Legal Costs	17,043	-	17,500	12,320
650	4651	7011	Corp Yard Costs	19,461	42,321	42,322	32,502
650	4651	7012	Administration Costs	51,173	-	8,323	5,389
650	4651	7016	Council Costs	7,846	-	-	-
650	4651	7020	Engineering Costs	-	-	-	-
TOTAL INDIRECT COSTS				95,522	42,321	76,223	58,585
TOTAL SEWER PLANT				\$ 627,336	\$ 721,174	\$ 714,534	\$ 893,966

SEWER TOWN - PROGRAM 4652

		ACCOUNT	TITLE	AUDITED FY 18-19	ACTUALS FY 19-20	PROJECTED FY 20-21	PROPOSED FY 21-22
PERSONNEL COSTS							
650	4652	1000	Salaries	\$ 83,419	\$ 102,699	\$ 53,940	\$ 70,514
650	4652	1001	Extra Help	457	780	10,000	3,746
650	4652	1002	Overtime	16,866	23,432	23,433	25,314
650	4652	1005	Compensated Absences Accrual	-	-	-	3,358
650	4652	1100	Worker's Compensation	13,166	9,371	5,656	4,783
650	4652	1200	Retirement	22,629	7,441	15,301	17,986
650	4652	1300	Health Insurance	1,530	92	-	18,209
650	4652	1310	Cafeteria plan	18,624	15,097	11,081	-
650	4652	1311	Retiree Health Premiums	-	-	-	-
650	4652	1400	Dental Insurance	1,097	717	590	1,870
650	4652	1800	Disability Insurance	1,763	1,306	520	706
650	4652	1900	Medicare Taxes	1,081	1,322	754	1,022
650	4652	1902	Social Security	28	48	-	-
650	4652	1903	Employee Assistance Program	56	47	59	80
650	4652	1904	Physical Fitness	606	-	265	281
650	4652	1905	FSA Admin Cost	-	-	-	-
TOTAL PERSONNEL COSTS				161,325	162,351	121,598	147,869
SERVICES & SUPPLIES							
650	4652	2100	Communications	259	574	300	368
650	4652	2400	Insurance	18,064	19,186	18,000	18,417
650	4652	3000	Equipment Maintenance	12,416	15,622	15,000	14,346
650	4652	3300	Memberships	-	563	600	388
650	4652	3500	Office	3,653	1,920	2,300	2,624
650	4652	3600	Professional	18,940	86,158	20,000	41,699
650	4652	3700	Publications	-	150	200	117
650	4652	3800	Rents - Equipment	219	205	210	211
650	4652	3975	Testing and Lab	-	-	50	17
650	4652	3999	Infrastructure Protection	151,773	-	156,703	102,825
650	4652	4000	Special Departmental Expense	39,043	21,016	50,000	36,686
650	4652	4400	Utilities	56,727	1,236	73,000	43,654
650	4652	5700	Bad Debt Write Offs	-	-	-	-
TOTAL SERVICES & SUPPLIES				301,095	162,954	162,955	261,353

SEWER TOWN - PROGRAM 4652 (Continued)

				AUDITED	ACTUALS	PROJECTED	PROPOSED
				FY 18-19	FY 19-20	FY 20-21	FY 21-22
ACCOUNT TITLE							
CAPITAL COSTS							
650	4652	6100	Structures and Improvements	4,775	2,841	7,000	4,872
650	4652	6300	Equipment Maintenance	1,609	25,726	21,164	16,166
650	4652	6400	Construction CIP - In Progress	-	-	-	-
650	4652	6403	Inventory Capital Outlay	-	-	-	-
650	4652	6999	Depreciation	-	-	-	-
TOTAL CAPITAL OUTLAY				6,384	28,566	28,164	21,038
INDIRECT COSTS							
650	4652	7004	Finance Costs	17,209	-	8,157	8,455
650	4652	7009	Legal Costs	-	-	17,500	5,833
650	4652	7011	Corp Yard Costs	51,173	42,321	42,322	32,502
650	4652	7012	Administration Costs	4,845	-	5,139	3,328
650	4652	7016	Council Costs	1,797	2,411	2,411	1,389
650	4652	7020	Engineering Costs	-	51,077	51,077	14,170
TOTAL INDIRECT COSTS				75,023	95,809	126,606	65,677
TOTAL SEWER TOWN PROGRAM				\$ 543,826	\$ 449,680	\$ 439,324	\$ 495,937

SEWER BCHA - PROGRAM 4653

				AUDITED	ACTUALS	PROJECTED	PROPOSED
				FY 18-19	FY 19-20	FY 20-21	FY 21-22
ACCOUNT TITLE							
PERSONNEL COSTS							
650	4653	1000	Salaries	\$ -	\$ -	\$ -	\$ -
650	4653	1005	Compensated Absences Accrual	-	-	-	-
650	4653	1100	Worker's Compensation	-	-	-	-
650	4653	1200	Retirement	-	-	-	-
650	4653	1300	Health Insurance	-	-	-	-
650	4653	1310	Cafeteria plan	-	-	-	-
650	4653	1400	Dental Insurance	-	-	-	-
650	4653	1800	Disability Insurance	-	-	-	-
650	4653	1900	Medicare Taxes	-	-	-	-
650	4653	1903	Employee Assistance Program	-	-	-	-
650	4653	1904	Physical Fitness	-	-	-	-
650	4653	3000	Equipment	-	-	-	-
TOTAL PERSONNEL COSTS				-	-	-	-

INDIRECT COSTS									
650.	4653	7004	Finance Costs	157	-	-	52		
650.	4653	7011	Corp Yard Costs	118	98	98	75		
650.	4653	7012	Administration Costs	43	52	52	30		
650.	4653	7016	Council Costs	16	21	21	12		
TOTAL INDIRECT COSTS				334	171	171	169		
TOTAL SEWER BCHA				\$ 334	\$ 171	\$ 171	\$ 169		
SEWER IND PARK - PROGRAM 4657									
650.	4657	3600	Professional	\$ -	\$ -	\$ -	-		
650.	4657	6100	Structures and Improvements	-	-	-	-		
TOTAL SEWER IND PARK				\$ -	\$ -	\$ -	-		
SEPTAGE HAULERS - PROGRAM 4658									
650.	4658	2400	Insurance	\$ -	\$ -	\$ -	-		
650.	4658	4000	Special Departmental Expense	-	13.9	-	7.0		
650.	4658	4400	Utilities	240.6	162.9	-	134.5		
650.	4658	7004	Finance Costs	201	-	-	67		
650.	4658	7011	Corp Yard Costs	-	-	-	-		
650.	4658	7012	Administration Costs	-	-	-	-		
650.	4658	7016	Council Costs	-	-	-	-		
TOTAL SEPTAGE HAULERS				441	177	-	208		
TOTAL SEWER FUND				\$ 1,856,086	\$ 1,315,413	\$ 1,709,101	\$ 1,855,119		

CITY TAXI FUND

The Gridley Flyer provides transportation opportunities for eligible residents in the City of Gridley. The budget amount is based on the estimated costs associated with the employee driver as well as the maintenance on the City owned transit vehicle. In FY 16-17, the City placed a new passenger vehicle into service as the primary Flyer vehicle. The vehicle requires no special licenses. Due to the unique nature of the Flyer's operation and its low cost, the Flyer is not part of the County's transit operations. The County's InterCity Transit System (now called the B-Line) and the Flyer are both funded by Transit Development Act funds. These funds include State Transit Assistance (STA) funds and Local Transportation Funds (LTF). Annually, the City completes the TDA allocation plan that identifies the full amount of expenditures for each of these local Transit Programs. Once completed and accepted by the BCAG Governing Board, Butte County is authorized to release the funds available to the City in the proportions identified in the allocation plan.

Transit Funds not obligated for either the Butte County InterCity Transit System or the Flyer are available to the City for general street maintenance purposes. In recent years the B-line added a morning route from Gridley to Chico. The charges for this additional service are absorbed by all Butte County transit participants. In addition to TDA funds, all ticket sales for trips outside the City (Zone's II and III) are subsidized by Butte County Transit at \$4 and \$4.50 respectively based on the zone of use. The budget expenditure detail follows on the next page.

SB 325 TAXI FUND - FUND 700
SB 325 SENIOR TAXI - PROGRAM 4700

ACCOUNT				TITLE	AUDITED FY 18-19	ACTUALS FY 19-20	PROJECTED FY 20-21	PROPOSED FY 21-22
PERSONNEL COSTS								
700·	4700	1000	Salaries		\$ 62,439	\$ 59,582	\$ 60,993	\$ 60,684
700·	4700	1001	Extra Help		-	9,058	-	3,019
700·	4700	1002	Overtime		-	783	457	413
700·	4700	1005	Compensated Absences Accrual		2,045	-	-	2,029
700·	4700	1100	Worker's Compensation		1,588	1,559	2,296	4,114
700·	4700	1200	Retirement		19,595	7,182	20,088	17,439
700·	4700	1300	Health Insurance		-	-	-	13,721
700·	4700	1310	Cafeteria plan		14,590	14,582	13,398	-
700·	4700	1400	Dental Insurance		718	649	1,281	669
700·	4700	1700	Physicals		-	-	-	-
700·	4700	1800	Disability Insurance		1,080	1,107	648	607
700·	4700	1900	Medicare Taxes		921	888	819	880
700·	4700	1902	Social Security		-	191	92	-
700·	4700	1903	Employee Assistance Program		46	46	64	69
700·	4700	1904	Physical Fitness		-	-	242	300
700·	4700	1998	OPEB Cost		-	-	-	-
TOTAL PERSONNEL COSTS					103,022	95,627	100,379	103,945
SERVICES & SUPPLIES								
700·	4700	2100	Communications		1,384	1,486	1,176	1,349
700·	4700	2400	Insurance		1,512	1,605	1,764	1,627
700·	4700	3000	Equipment Maintenance		2,669	2,362	1,991	2,341
700·	4700	3500	Office		497	-	166	221
700·	4700	3600	Professional		620	143	602	455
700·	4700	3700	Publications		-	-	-	-
700·	4700	3960	Fuel		4,753	3,973	5,636	4,787
700·	4700	4000	Special Departmental Expense		3	1,716	228	649
700·	4700	4300	Transportation and Travel		-	-	-	-
TOTAL SERVICES & SUPPLIES					11,438	11,285	11,563	11,428
CAPITAL COSTS								
700·	4700	6999	Depreciation Expense		71,635	-	4,423	3,686
TOTAL CAPITAL OUTLAY					71,635	-	4,423	3,686
INDIRECT COSTS								
700·	4700	7004	Finance Costs		8,657	-	4,103	4,253
TOTAL INDIRECT COSTS					8,657	-	4,103	4,253
TOTAL SB 325TAXI FUND					\$ 194,751	\$ 106,912	\$ 120,469	\$ 123,313

FY 21-22
CAPITAL IMPROVEMENT PLAN

CAPITAL IMPROVEMENT PROGRAM

Each year the City prepares a Capital Improvement Program (CIP), which serves as the City's basic tool to plan, organize, and document various projects needed to meet the many infrastructure and capital investment needs of the community. In its revised formant, this document will provide more information on the projected needs, as well as the challenges and opportunities the City faces in the coming years. Staff is continuously working to integrate the CIP with other City documents, as prepared or updated. This includes the City's General Plan, other relevant Master Plans, and Regional Transportation Planning efforts. The CIP is seen as a living document that will grow and change from year to year as community needs, priorities, and funding opportunities change. The total CIP for FY 21-22 projects total \$5,899,100.

To be listed as a funded project, funds have to be available or expected to be available from current or future operating revenues or reserves. Grant funds are not usually listed until the City has been awarded the grant and funds have been committed by the granting agency. In general, CIP planning involves a long-range study of capital improvement wants and needs, available funding, project delivery scheduling and policy intentions. Public capital improvement projects typically include the construction of streets, sewer lines, water lines, storm drains, fire/police stations, parks, and other City facilities. These are often one-time expenditures that take one year to complete, differentiating from operations and maintenance (O&M) expenditures.

The first year of the CIP coincides with the capital budgets in each Department. The funds have been incorporated into the City operating budget in this manner. Projects slated for subsequent years in the program are approved on a planning basis and do not receive expenditure authority until they are eventually incorporated into the capital budget and a subsequent operating budget. As such, Council endorsement of the overall five-year program is desirable for effective implementation of overall City goals and objectives.

CITY OF GRIDLEY

CAPITAL IMPROVEMENT PROGRAM

FY 21-22 THROUGH FY 29-30

GOVERNMENTAL FUNDS

ADMINISTRATION

	Year 1 FY 21-22	Year 2 FY 22-23	Year 3 FY 23 - 24	Year 4 FY 24 - 25	YEARS 5-10 FY 26 - FY 30
Replace MOMs software	\$ 50,000	\$ -	\$ -	\$ -	\$ -
Engineering - Site Specific	\$ -	\$ -	\$ -	\$ -	\$ -
IT - Replace Switching Fabric	\$ -	\$ -	\$ 15,000	\$ -	\$ -
IT -Virtual Host & Switch	\$ 53,500				
IT - Replace Host		\$ 10,000		\$ 10,000	\$ 15,000
IT - Replace Storage Area Network	\$ -	\$ -	\$ -	\$ 50,000	\$ 20,000
IT - Replace Network Attached Storage	\$ -	\$ -	\$ 10,000		\$ 50,000
Planning - New Residential Projects	\$ -	\$ -	\$ -	\$ -	\$ 10,000
City Hall - Exterior Paint	\$ -	\$ -	\$ -	\$ -	\$ -
City Hall - Finance Front Counters	\$ -	\$ -	\$ -	\$ -	\$ -
Rec. Bldg- Window Treatment	\$ 30,000	\$ -	\$ -	\$ -	\$ -
Code Update - Procument, Contractor List, Misc Updates, Master Schedule Review	\$ 30,000	\$ 30,000	-	-	-
General Plan & Housing Update		\$ 30,000	-	-	-
Rec. Bldg- Floor Repair	\$ 30,000	\$ 30,000	\$ -	\$ -	\$ -
					\$ -
Storage Parts Room	\$ 35,000				
Fork Lift	\$ 45,000				
Heating and Air	\$ 12,000				
New Corp Yard	\$ -	\$ -		\$ -	\$ 1,500,000
Mobile Vehicle Lift	\$ -	\$ -		\$ -	
					\$ -
Grant Funded Ladder Truck	\$ 100,000	\$ -	\$ -	\$ -	\$ -
					\$ -
Vierra Park Improvements (NCCSIF Risk Fund)		\$ -	\$ -	\$ -	\$ -
Maintenance District Equipment (Heron Landing & Concete Walkway (South) Daddow Park	\$ 37,000				
Pursuits for Park Grants and Citywide Master Plan	\$ 5,000				
Vierra Park Tennis Courts	\$ 40,000	\$ 10,000	\$ 10,000	\$ 10,000	
Vierra Park Revitilization Project	\$ 177,000				
Purchase table(s) for parks	\$ 500,000	\$ 2,800,000	\$ 2,500,000		
Misc. Park Improvement	\$ -	\$ -	\$ -	\$ -	\$ -
Dick Jones Field Improvements	\$ 10,000		\$ -	\$ -	\$ -
Misc. Equipment replacement	\$ -	\$ -	\$ -	\$ -	\$ -
Park F/B Truck replacement	\$ 10,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 25,000
Playground equipment purchase	\$ 5,000		\$ -	\$ -	\$ -
Future Sidewalk on West side of Tennis court	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 25,000
Parks Tree Program	\$ -	\$ -	\$ -	\$ -	\$ -
Dog Park	\$ 30,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 100,000
Vierra Park - New Playground		\$ 10,000	\$ -	\$ -	\$ -
Randolph Practice Field Development	\$ -				\$ -
Baseball - Maint & Upgrade	\$ -	\$ -			\$ -
Future Baseball - Redevelopment		\$ -	\$ -	\$ -	\$ -
Fishing Dock Park Amenities		\$ 50,000			
Future Football/Soccer Complex - Industrail Park	\$ 100,000	\$ -	\$ -	\$ -	\$ -
Patrol Vehicle - COPS	\$ 55,000	\$ 55,000	\$ 55,000	\$ 55,000	\$ 204,000
Body Worn Cameras					
Patrol Vehicle - Other Funding	\$ -			\$ 51,000	\$ 102,000
CJIS Compliant Dispatch Consules					
RIMS (Sun Ridge Systems)	\$ 19,400				
Radio System Replacement -CJIS Requirement	\$ 170,000	\$ 85,000	\$ 25,000	\$ -	\$ 50,000

CITY OF GRIDLEY

CAPITAL IMPROVEMENT PROGRAM

FY 21-22 THROUGH FY 29-30

STREETS

Ten Wheeler Dump Truck (Large Dump Truck)
Ohio Street Rehab
Kentucky Street Rehab
Peach Street Rehab
Bridgeford Street Rehab
Crack sealing Machine
Pavement Management Plan

Street Pavement Reserve Program
FY 19-20 Street Repair/ Improv.
CGPC & Equal Access Project
GB & P SR 99 Corridor project
FY 20-21 Street Repair/Improv.

FY 21-22 Street Repair/Improv.

Well Backup Generators
Replace Water Service Truck
Replace 3/4 Ton Pickup Truck 2
Vactor Truck - (shared expense with Electric)
Replace Flat Bed Truck
New 7 Yard Dump Truck - small dump truck
Replace 3/4 Ton Pickup Truck 2
Equipment Replacement Program
Truck Replacement Program
Bucket Truck Replacement

Total Governmental Funds

					\$ -
		\$ 160,000			
		\$ 115,000			
\$ 135,000					
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
\$ -	\$ 5,000	\$ -	\$ 5,000	\$ 10,000	
\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 125,000	
			\$ -	\$ -	
				\$ -	
\$ 160,000				\$ -	
			\$ -	\$ -	
\$ 300,000			\$ -	\$ -	
\$ 80,000	\$ -	\$ -	\$ -	\$ -	
\$ -	\$ -	\$ -		\$ 78,000	
\$ -	\$ -	\$ 78,000	\$ -	\$ 78,000	
\$ 75,000	\$ 75,000				
\$ 78,000	\$ -	\$ -		\$ 78,000	
\$ 120,000		\$ -	\$ -	\$ -	
\$ 78,000	\$ -	\$ -	\$ -	\$ 78,000	
\$ 75,000	\$ 75,000	\$ -	\$ -	\$ -	
15,000	20,000	20,000	20,000	100,000	
100,000	100,000	100,000	-	-	
\$ 2,789,900	\$ 3,170,000	\$ 2,945,000	\$ 236,000	\$ 2,236,000	

CITY OF GRIDLEY CAPITAL IMPROVEMENT PROGRAM

FY 21-22 THROUGH FY 29-30

WATER

	YEAR 2 FY 21-22	YEAR 3 FY 22-23	YEAR 4 FY 23 - 24	YEAR 5 FY 24 - 25	YEARS 6-10 FY 26 - FY 30
Fixed Network Meter Upgrade	\$ -	\$ -	\$ -	\$ -	\$ -
Water Rate Study	\$ 50,000				
Pipe Threader Water Parts Room	\$ 12,500				
Remodel Water Parts Room	\$ 25,000				
Replace Doors at Well Houses	\$ 10,500				
Valve Replacement Program	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 120,000
Well Equipment Replacement Program	\$ 86,000	\$ 206,000	\$ 86,000	\$ -	\$ 344,000
Water System SCADA	\$ 50,000	\$ 50,000	\$ 10,000	\$ 10,000	\$ 40,000
Arsenic Removal (<i>Prop 68 Grant Fund</i>)	\$ 300,000	\$ -	\$ -		\$ -
Storage Tank and Pump Station	\$ -	-	\$ -	\$ -	\$ 2,100,000
Little Ave Well Tank Maintenance	\$ 24,000	\$ -	\$ -	\$ -	\$ -
Risk and Resilience Assessment and Emergency Response Plan	\$ 11,000				
SRF-Upgrade Distribution Mains (Drinking water State Revolving Fund)	\$ 250,000	\$ 3,500,000	\$ -	\$ 3,500,000	\$ 3,500,000
Eagle Meadows Tank Maintenance	\$ 24,000	\$ -	\$ -	\$ -	\$ -
Total Water Enterprise	\$ 873,000	\$ 3,786,000	\$ 126,000	\$ 3,540,000	\$ 6,104,000

SEWER

	YEAR 2 FY 21-22	YEAR 3 FY 22-23	YEAR 4 FY 23 - 24	YEAR 5 FY 24 - 25	YEARS 6-10 FY 26 - FY 30
WWTP Fence Repairs	\$ 5,000	\$ -		\$ -	\$ -
New Roof Corp Yard Lift Station	\$ 10,000				
Rock Eastside of Headworks WWTP	\$ 15,000				
Vactor Truck	\$ 75,000	\$ 75,000			\$ 75,000
Back Hoe Replacement	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 20,000
Sewer Rodder Repairs	\$ 2,000	\$ -		\$ -	\$ -
Backup Pumps	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 150,000
SRF Little Avenue Force Main Project (<i>Clean Water State Revolving Fund</i>)	\$ 750,000	\$ -		\$ -	\$ -
WWTP Disposal Basin Repairs (Level Ponds)	\$ 15,000	\$ 15,000	\$ -	\$ 15,000	\$ 15,000
Emergency Storage Pond Alterations (#632)	\$ 75,000				\$ -
Lift Station Upgrade (Pheasant Run)	\$ 100,000	\$ -	\$ -	\$ -	\$ -
Install Flow Meters at Lift Station	\$ 15,000	\$ -	\$ 15,000		\$ 30,000
Sewer Line Replacement Program	\$ 300,000	\$ -	\$ -	\$ -	\$ 300,000
Feather River Monitoring	\$ 200,000	\$ -	\$ -	\$ -	\$ -
Total Sewer Enterprise	\$ 1,597,000	\$ 488,000	\$ 350,000	\$ 2,080,000	\$ 748,000

CITY OF GRIDLEY CAPITAL IMPROVEMENT PROGRAM

FY 21-22 THROUGH FY 29-30

ELECTRIC

	YEAR 2 FY 21-22	YEAR 3 FY 22-23	YEAR 4 FY 23 - 24	YEAR 5 FY 24 - 25	YEARS 6-10 FY 26 - FY 30
Underground UG-Puller	-	-	-	-	-
UG Hogg Davis Replacement	20,000	20,000	60,000	-	-
Electric Building Remodel	30,000	10,000	-	-	-
Substation Monitor System	-	-	-	-	-
MGC Reconductor	10,000	-	-	-	-
LED Street Light Bulb Replacement	5,000	5,000	-	-	-
Decorative Street Light Replacement	16,000	16,000	16,000	-	-
Fairgrounds 3PH Transformer	-	-	-	-	-
Electric Tree Arborist	-	-	-	-	-
Boat Ramp Lighting Project	5,000	-	-	-	-
Osmose Pole Testing	20,000	20,000	-	-	-
Starbucks Alley Project	-	10,000	-	-	-
Meter CT's Project	10,000	10,000	-	-	-
Meter Test Equipment	10,000	10,000	10,000	10,000	50,000
High School Charging Station	-	-	-	-	-
Rotary Park Electrical Project	5,000	5,000	-	-	-
Vactor Truck	125,000	125,000	-	-	125,000
Digger Derrick Truck Replacement	-	5,000	-	-	-
1102 Moose Lodge Air Switch	20,000	-	-	-	-
1101 & 1103 OH Tie Switch	20,000	-	-	-	-
1102 UG 12KV Switch Replacement	50,000	-	50,000	-	-
Substation Switch Replacement	30,000	30,000	30,000	-	-
(1) 3PH Padmount Trans. Hazel Hotel	15,000	-	50,000	25,000	-
Industrial Park Loop Feed	10,000	10,000	10,000	-	-
Metering System Replacement	75,000	150,000	-	-	-
Substation A/C Unit Replacement/Relocate	10,000	-	-	-	-
Generator Rebuild	3,200	-	-	-	-
Locust UG Submersable Replacement	-	10,000	-	-	-
Materials/Inventory	75,000	75,000	75,000	75,000	75,000
Electric Building Expansion	0	0	0	0	0
Pole Replacement	10,000	10,000	10,000	10,000	50,000
Dollar General Loop Feed	15,000	-	-	-	-
Eagle Meadows Loop Feed	-	-	-	-	-
Fairgrounds Conductor Replacement	-	-	-	-	-
Substation Breaker Replacement	50,000	50,000	-	-	-
Substation 60kv Breaker Replacement	-	-	-	-	-
Back Hoe Replacement	-	-	-	-	-
LED Street Light Replacement	-	-	-	-	-
Total Electric Enterprise	\$ 639,200	\$ 571,000	\$ 311,000	\$ 120,000	\$ 300,000
Grand Total	\$ 5,899,100	\$ 8,015,000	\$ 3,732,000	\$ 5,976,000	\$ 9,388,000

<u>SOURCES OF CIP FUNDING</u>	STARING		FY 21-22 PROJECTED SPENDING				PUBLIC	FY 21-22	FY 21-22	ENDING
	<u>BALANCE</u>	<u>GOVERNMENTAL</u>	<u>WATER</u>	<u>SEWER</u>	<u>ELECTRIC</u>	<u>BENEFITS</u>	<u>REVENUE</u>	<u>EXPENSES</u>	<u>BALANCE</u>	
GENERAL FUND: FUND 10	\$ 3,069,589	\$ 925,500					\$ 4,850,080	\$ 6,530,950	\$ 463,219	
GENERAL IMPACT FEE: FUND 20	668,758	\$ -					39,167	-	707,925	
CITY BUILDING RESERVE: FUND 50	(32,904)	\$ 232,000					-	372,000	(636,904)	
EQUIPMENT RESERVE: FUND 60	890,785	\$ 957,400					72,998	761,000	(754,617)	
LOCAL GRANT -VIERRA PARK 123	25,000	\$ -							25,000	
GAS TAX 2103: FUND 390	(699,955)	\$ 25,000					117,394	195,885	(803,445)	
GAS TAX 2106: FUND 395	(157,045)	\$ -					31,757	294,998	(420,286)	
GAS TAX 2107: FUND 400	(49,207)	\$ -					29,187	58,060	(78,080)	
GAS TAX 2107.5: FUND 410	126,215	\$ -					47,256	44,164	129,306	
SB325 TAX: FUND 430	(17,759)	\$ 595,000					90,381	911,302	(1,433,680)	
ELECTRIC OPERATING: FUND 600	6,257,971				\$ 35,000		8,450,578	8,006,523	6,667,026	
PUBLIC BENEFITS: FUND 610	51,200					\$ 15,000	186,978	137,770	100,408	
ELECTRIC CAPITAL: FUND 620	(1,505,865)				\$ 589,200		19,073	559,200	(2,635,191)	
ELECTRICAL CONSTRUCTION: FUND 621	799,475				\$ -		7,976	-	807,452	
WATER OPERATING: FUND 630	693,187		\$ 659,000				1,321,521	1,781,115	(425,407)	
WATER CAPITAL: FUND 640	(212,555)		\$ 214,000				15,969	116,000	(526,587)	
WATER WELL CAPITAL: FUND 641	104,631		\$ -				-	-	104,631	
SEWER CAPITAL: FUND 660	1,764,629			\$ 1,395,000			241,025	-	610,654	
SEWER OPERATING: FUND 650	1,561,765			\$ 202,000			1,939,652	1,855,119	1,444,298	
COPS: FUND 672	(65,455)	\$ 55,000					84,508	35,000	(70,947)	
TOTAL	\$ 13,272,459	\$ 2,789,900	\$ 873,000	\$ 1,597,000	\$ 624,200	\$ 15,000	\$ 17,545,502	\$ 21,659,087	\$ 3,274,774	

GLOSSARY

GLOSSARY OF BUDGET TERMINOLOGY AND ACRONYMS

Accounting System - The total structure of records and procedures which identify record, classify, summarize and report information on the financial position and results of operations of a government.

Adopted Budget - Revenues and appropriations approved by the City Council in June for the following fiscal year(s).

Agency – The Gridley Redevelopment Agency.

Allocated Costs - An expense charged by one Department/Division to another for services performed or expenditures of a general nature which are charged to one main account and allocated to other Departments/Divisions by a specified formula.

Appropriation - An authorization made by the City Council or Agency Board which permits the City or Agency, respectively, to incur obligations and to make expenditures of resources.

Assessed Valuation - A value established by the County Assessor which approximates fair market value of real or personal property. By state law, one hundred percent of the property value is used for determining the basis for levying property taxes.

Assessments - A compulsory levy made against certain properties to defray all or part of the cost of a specific capital improvement or service deemed to benefit primarily those properties.

Authorized Positions - The number of full time and permanent part time staff identified within a division or program measured on a full time equivalent (FTE) basis.

Bonds - A written promise to pay a sum of money on a specific date at a specified interest rate.

Budget - A financial plan for a specific period of time (fiscal year or years) that matches all planned revenues and expenditures with various municipal services.

Budget Amendment - A legal procedure utilized by the City Administrator to revise a budget appropriation. Adjustments to expenditures within or between Departmental budgets may be accomplished administratively. City Council approval is required for additional appropriations from fund balance or new revenue sources.

CAFR – Comprehensive Annual Financial Report, which includes the City's annual independent audit, management discussion and analysis and statistical trends.

CIP – (Capital Improvement Program) - Annual appropriations in the City's budget for capital improvement projects such as street or park improvements, building construction and various kinds of major facility maintenance. They are often multi-year projects which require funding beyond the one-year period of the annual budget.

Capital Outlay - Expenditures relating to the purchase of furniture, land, vehicles, computers and equipment.

Certificate of Participation (C.O.P.) - Provides long term financing through a lease, installment of sale agreement or loan agreement.

COLA - Cost of living adjustment.

Consumer Price Index (CPI) - A statistical measure of price levels provided by the U.S. Department of Labor signifying the cost of living and economic inflation.

Contingency - A budgetary reserve set aside for emergency or unanticipated expenditures, revenue shortfall and/or unknown expenditures, such as those for pending legal settlements.

Cost Recovery - The establishment of user fees which are less than or equal to the full cost of providing services.

Debt Service - The payment of principal and interest on borrowed funds such as bonds.

Debt Service Fund - A fund established to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest. Sometimes referred to as a Sinking Fund.

Department - A major administrative segment of the City which indicates overall management responsibility for an operation or a group of related operations within a functional area.

Designated Fund Balance - A portion of fund balance set aside to pay for special programs or expenditures in a future period.

Division - A unit of organization which reports to a Department.

Encumbrance - An amount of money committed for the payment of goods and services not yet received or paid for.

Enterprise Fund - A fund established to account for activities that are financial and operated in a manner similar to private business enterprises, in which costs of providing services are fully recovered through user fees.

Estimated Budget or Estimated Year End - The status of appropriations between July 1 and June 30. Includes the adopted budget, budget amendments, prior year encumbrances, approved carry forwards and transfers between objects, Divisions and Departments.

Estimated Revenue - The amount of revenue expected in some future period.

Expenditure - Utilization of fund resources. Expenditures include operating expenses, debt service and capital outlays.

Expenditure Category - A basis for distinguishing types of expenditures. The major expenditure categories used by the City are salaries and wages, fringe benefits, supplies and services, capital outlay, debt service and capital projects.

Full Time Equivalent (FTE) - Part time and hourly positions expressed as a fraction of full-time positions (1950 hours per year). Example: 3 positions working ½ time equals 1 ½ FTE's.

Fund - A fiscal and accounting entity for which the recording of financial transactions is made for the purpose of carrying on specific activities in accordance with the requirements placed upon the use of financial resources.

Fund Balance - The net effect of assets less liabilities at any given point in time.

FY (Fiscal Year) - A twelve-month time period signifying the beginning and ending period for recording financial transactions. The City has specified July 1 through June 30 for its fiscal year.

GAAP – Generally Accepted Accounting Principles

GASB – Governmental Accounting Standards Board

General Fund - the fund used to account for the major operating revenues and expenditures of the City, except for those resources that are required to be accounted for in another fund category. General Fund revenues are derived primarily from property sales and other taxes, and are used to pay for tax supported services such as park maintenance, library, fire and police.

General Government - A grouping of administrative Departments (City Administrator, City Clerk, City Attorney and Management Services) that support the operating Departments which provide direct service to the Public.

Goals - Tasks or projects which identify the focus of a program's activities within the budget year. These are presented to provide the reader what can be expected based upon the resources allocated to a particular division or program.

Grants - Contributions of cash or other assets from another governmental agency to be used or expended for a specific purpose, activity or facility.

Gross - Amount prior to any deductions.

Infrastructure - A substructure or underlying foundation on which the continuance or growth of a community is dependent; such as streets, sidewalks, medians, sewer systems and storm drains.

Interfund Transfers - Movement of money from one fund to another within the City of Gridley.

Intergovernmental Revenue - Grants, entitlements and cost reimbursements from another federal, state or local government unit.

Key Result Areas - Critical areas of City wide or Department organizational performance where positive results must be achieved for the organization to reach its goals.

Long Term Debt - Debt with a maturity of more than one year after the date of issue.

Mission Statement - A broad direction based on the needs of the community. A mission is general and timeless; it is not concerned with a specific achievement in a given time period.

Net - Amount after consideration of any adjustments.

Objectives - Statements of measurable results to be accomplished within a specific time frame. Objectives support long term goals.

Operating Budget - A financial plan for the provision of direct service and support functions that provide basic government services. The operating budget contains appropriations for such expenditures as salaries, benefits, services, supplies, capital outlay and debt service. It does not include Capital Improvement or Special Project expenditures.

Performance Measurement - The performance measures provide an indicator of the amount of work performed or measures the quality of effectiveness of work performed by a Department.

PERS—Public Employees Retirement System.

Position Classification - Includes job titles, job grades and job families for an overall job level.

Program - A unit or organization which reports and is an activity of a division.

Property Tax Apportionment - The allotment of direct taxes on the basis of population.

Proposition 4/GANN Initiative Limit - The City is required, under Article XIII.B of the State Constitution to limit appropriations from proceeds of taxes. The annual appropriation limit is based on data received from the State, including various growth measures such as population, CPI and non-residential construction changes.

Reserve - An account used to designate a portion of the fund balance for a specific future use and which is, therefore, not available for general appropriation.

Revenue - Increases in fund resources. Revenues include income from user fees, taxes, permits, licenses, interest earnings and other sources.

Revenue Enhancements - Any action that increases current revenue sources or creates new ones.

Revised Budget - Adopted Budget plus/minus any mid-year City Council

Secured - Debt obligation guaranteed by the pledge of assets or other collateral.

Subsidy - Supplemental resources provided to ensure adequate funding when anticipated expenditures exceed revenues.

Taxes - Compulsory charges levied by a government to finance services performed for the common benefit. This term does not include specific charges made against particular person or property for current or permanent benefits, such as assessments. Neither does the term include charges for services rendered only to those paying such charges (i.e., building permits, engineering fees, facility rentals).

TOT (Transient Occupancy Tax) – a 6% tax levy imposed on the occupancy of a City hotel or motel for a period of less than 30 days.

Traffic Mitigation Fee - Traffic impact fees paid by applicants and generated by new development for the purpose of completing signal, road and other traffic improvements.

Unsecured - Debt Obligation not backed by the pledge of specific collateral.

User Fees - Fees charged to users of a particular service provided by the City. Fees are established based upon cost recovery policy decisions reviewed on an annualized basis

Utilities - A public service such as gas, electricity, water or transportation. Also used to account for a program's expenditures for services such as gas, electricity, water, refuse collection, etc.

BUDGET RESOLUTIONS

Attached as copies with signatures