

Gridley City Council – Regular City Council Meeting Agenda

Monday, April 16, 2018; 6:00 pm
Gridley City Hall, 685 Kentucky Street, Gridley, CA 95948

“Our purpose is to continuously enhance our community’s vitality and overall quality of life. We are committed to providing high quality, cost-effective municipal services and forming productive partnerships with our residents and regional organizations. We collectively develop, share, and are guided by a clear vision, values, and meaningful objectives.”

CALL TO ORDER - Mayor Hall

ROLL CALL - Recording Secretary

PLEDGE OF ALLEGIANCE – Councilmember Williams

INVOCATION – Pastor Bill Hammond, Lighthouse Tabernacle

PROCLAMATIONS – Sexual Assault Awareness and Child Abuse Prevention Month (Cinda Trembath receiving proclamation for Rape Crisis Intervention and Prevention)

COMMUNITY PARTICIPATION FORUM - *Members of the public may address the City Council on matters not listed on the agenda. The City Council may not discuss nor take action on any community participation item brought forward by a member of the community. Comments are requested to be limited to three (3) minutes.*

CONSENT AGENDA – *Items 1 thru 5 of the Consent Agenda and are considered routine and acted upon by one motion. Any Council member may request that an item be removed for separate consideration. The City Council may only make minor comments; otherwise the item should be removed from the Consent Agenda and placed as the first item(s) under “Items for Council Consideration”.*

1. City Services Update
2. City Council minutes dated April 2, 2018
3. Adopt Resolution No. 2018-R-009: A Resolution Authorizing the City Administrator to Execute a Deferred Improvement Agreement to Defer the Construction of Sidewalk Improvements Located at 991 Kentucky Street
4. Approval of new Agreement with North Valley Shooters and new rates for Range Users and Boat Ramp Users
5. SB1 Project List to California Transportation Commission for FY 18-19

PUBLIC HEARING – None

ITEMS FOR COUNCIL CONSIDERATION

- 6. Mid-Year Review of the FY 2017-2018 Budget Performance and 2018-19 Budget Schedule Overview

CITY STAFF AND COUNCIL COMMITTEE REPORTS - *Brief updates from City staff and brief reports on conferences, seminars, and meetings attended by the Mayor and City Council members, if any.*

POTENTIAL FUTURE CITY COUNCIL ITEMS - (Appearing on the Agenda within 30-90 days):

Budget Session	5/7/2018
Abatement of Abandoned / Dangerous Properties	5/21/2018
Budget Session	6/4/2018
Budget Approval	6/18/2018

CLOSED SESSION - None

ADJOURNMENT – adjourning to the next regularly scheduled meeting on May 7, 2018

NOTE 1: POSTING OF AGENDA- This agenda was posted on the public bulletin board at City Hall at or before 6:00 p.m., April 13, 2018, in accordance with Government Code Section 54954.2. This agenda along with all attachments is available for public viewing online at www.gridley.ca.us and at the Administration counter in City Hall, 685 Kentucky Street, Gridley, CA.

NOTE 2: REGARDING UNSCHEDULED MATTERS – In accordance with state law, it shall be the policy of this Council that no action shall be taken on any item presented during the public forum or on unscheduled matters unless the Council, by majority vote, determines that an emergency situation exists, or, unless the Council by a two-thirds vote finds that the need to take action arose subsequent to the posting of this agenda.



Administration: P.O. Box 423 • Chico, CA 95927
Butte/Glenn Office: 530.891.1331 • Fax: 530.891.3680
Tehama Office: 530.529.3980 • Fax: 530.529.3383

Follow us on  at Rape Crisis Intervention
info@rapecrisis.org
www.rapecrisis.org

Frank Hall, Mayor
City of Gridley
685 Kentucky Street
Gridley, CA 95948

Dear Frank Hall, Mayor

April is nationally recognized as Child Abuse Prevention (CAP) & Sexual Assault Awareness Month (SAAM) and this year, *Rape Crisis Intervention & Prevention (RCIP)* is promoting CAP/SAAM through several activities to help every member of our community *make a personal commitment to end Sexual Violence*. Our goal is to encourage everyone in the *City of Gridley* to learn about sexual violence, how to help prevent it, and how to encourage survivors to heal.

RCIP is calling for the **City of Gridley** community – wide participation to *personally commit to ending Sexual Violence*, and would be honored if you would sponsor an official proclamation to recognize April as CAP & SAAM. You can further support CAP/SAAM by **scheduling a presentation** for your staff, **wearing a blue & teal ribbon** to support the awareness of CAP/SAAM; participating in **Denim Day**; a national event which people are encouraged to wear jeans (denim) in order to dispel myths and raise awareness about Sexual Violence on **Wednesday, April 25, 2018** and/or by attending any or all of our scheduled events, on the calendar I will email you the last week of March.

We are hopeful that you will be able to present your proclamation during your next Board of Supervisors meeting. A representative from RCIP will be present to receive this proclamation and to speak briefly about CAP/SAAM and the services we provide 24/7, 365 days a year.

Rape Crisis Intervention & Prevention is *Taking Action by promoting CAP/SAAM* in coordination with California's rape crisis centers and our California Coalition Against Sexual Assault (CalCASA). We share the view of the World Health Organization that sexual violence is a serious health problem that profoundly affects the physical, emotional, mental and social well-being of victim/survivors. With leadership and commitment, we believe that we can work together with others to create short and long-term solutions to the endemic problem of sexual violence, including the education of what is a healthy and respectful relationship.

A sample proclamation is enclosed. Please contact me to confirm your support of these critical violence prevention efforts. We look forward to partnering with you to achieve our vision of a world without sexual violence.

Sincerely,

Cindy Duckworth
Bookkeeper / Special Events

SEXUAL VIOLENCE INTERVENTION & PREVENTION

A United Way Agency



NATIONAL SEXUAL ASSAULT AWARENESS & CHILD ABUSE PREVENTION MONTH APRIL 2018

WHEREAS, April is National Sexual Assault Awareness (SAAM) and Child Abuse Prevention (CAP) Month. Proclamation calls attention to the fact that sexual violence is widespread and impacts every person in this community.

WHEREAS, the goal of SAAM/CAP is to raise public awareness about sexual violence and educate communities on how to prevent it.

WHEREAS, rape, sexual assault, and sexual harassment harm our community, and statistics show one in five women and one in 67 men will be raped at some point in their lives.

WHEREAS, child sexual abuse prevention must be a priority to confront the reality that one in six boys and one in four girls will experience sexual assault before age 18.

WHEREAS, on campus, one in five women and one in 16 men are sexually assaulted during their time in college.

WHEREAS, the theme of this year's SAAM/CAP campaign is "Embrace Your Voice". The campaign informs individuals on how they can use their words to stop sexual violence before it happens by promoting safety, respect, and equality.

WHEREAS, our words shape the world around us. Whether you speak out against locker room talk or help someone better understand these issues, your voice is powerful and necessary in this conversation.

WHEREAS, Individuals can embrace their voices to show their support for survivors, stand up to victim blaming, shut down rape jokes, correct harmful misconceptions, promote everyday consent, and practice healthy communication with kids.

WHEREAS, I join advocates and communities across the country in taking action to prevent sexual violence. April is National Sexual Assault Awareness (SAAM) and Child Abuse Prevention (CAP) Month and each day of the year is an opportunity to create change for the future.

NOW THEREFORE I, Frank Hall, Mayor of the City of Gridley, join Rape Crisis Intervention & Prevention, advocates and communities across the country in taking action to prevent sexual violence. Along with the United States Government and the State of California, I do hereby proclaim April 2018 as "Sexual Assault Awareness Month" and April 25, 2018, as Denim Day in California.

Frank Hall, Mayor

City Council Agenda Item #1
Staff Report

Date: April 16, 2018
To: Mayor and City Council
From: Paul Eckert, City Administrator
Subject: City Services Update

X	Regular
	Special
	Closed
	Emergency

Recommendation

No Action is required.

Background

The Weekly Update is provided to the Mayor and City Council in keeping with the Council's commitment to ensure that all members of our community are fully informed of all City activities and initiatives. The Update is shared online at <http://www.gridley.ca.us/>. The Update is also shared timely with all City of Gridley coworkers.

Compliance with City Council Strategic Plan or Budget Goals

Sharing of the City Services Update is consistent with our ongoing efforts to transparently share all City financial and budgetary information and to keep our community members informed.

Financial Impact

There are no financial impacts associated with this Agenda item.

Attachments

City Services Update

City of Gridley

To: Mayor Hall and City Councilmembers
From: Paul Eckert, City Administrator
Subject: City Services Weekly Update
Date: April 16, 2018

Thank you for your leadership and dedication to the Gridley community!

This Weekly Update is intended to provide useful and timely updates to the Gridley Community, Visitors, our Elected Officials, and our City Coworkers. We regret if we have inadvertently omitted useful items from this report. As always, your input and guidance are appreciated. Please send any response to me directly and do not “copy all.”

City Administrator/City Council/Information Technology

- The City Administrator is currently working with the State Economic Development Office, local economic development leaders, site selectors, and property owners, regarding the marketing of the Cannery area properties.
- Community Clean-up and Dump Day – A community clean-up and dump day is set for June 2nd. The drop off location will be at the Cannery. Limited pick-up services by City staff will be provided to the elderly and disabled. The event is limited to Gridley residents only.
- Highway 99 and Cherry Street – The pedestrian crossing improvement project is expected to be completed in Fall.
- Mid-Year Budget Review – Finance Director Juan Solis is currently working with the Department Directors and the Finance staff to conduct a FY 2017-18 Mid-Year Financial Update for the City Council. Our intent is to provide a basic report outlining our first six months of expenditures and revenues versus budget.
- Utility Billing Improvement Efforts - Our Customer Technician continues to work with Finance staff to reduce the number of utility discrepancies. This past month we experienced a significant setback. The Finance billing staff created a very large discrepancy list with over 360 addresses creating considerable work. The Finance Director, Electric Utility Director, IT Director, and City Administrator continue to meet to improve our utility billing procedures.
- The Children’s Hope Color Run is Saturday, April 14th. City staff have provided assistance with the fund-raising event.
- Annual Red Suspenders Event – City staff continues to actively work with the Gridley Chamber of Commerce Red Suspenders Day Committee. The Committee is planning for the May 19th annual Red Suspenders Day event.
- Industrial Wastewater Permits – The City has successfully completed discussions with Stapleton’s Rio Pluma and Mary’s Gone Crackers regarding Industrial Wastewater Discharge Permits. The Permitting process helps protect our sewer treatment plant and helps our important Gridley industries efficiently treat their sewer waste byproduct.



Engineering/Planning/Building/Code Enforcement

- Engineering Update - City Engineer Trin Campos is coordinating our Team efforts for sewer, water, and road grant funding applications. Trin's also been active with several new projects and continues to focus on developing plans for street improvements.
- Building Activity – The County Inspections Department activity in Gridley was modest last month. Historically, we've averaged about 14 permits monthly. Winter months are typically slower.

PERMIT TYPE	NUMBER OF PERMITS APPLIED	VALUATION	FEES CHARGED
ADMINISTRATIVE	1	\$0.00	\$24,393.74
CITY OF GRIDLEY	1	\$0.00	\$24,393.74
ETRAKIT	2	\$9,000.00	\$340.64
HVAC FRNC HT PMP HVAC CHNG OUT TO 100K BTU	1	\$3,000.00	\$170.32
REROOF RESIDENTIAL	1	\$6,000.00	\$170.32
MECH ELECTRIC PLUMB	1	\$2,000.00	\$203.98
GAS RECONNECT	1	\$2,000.00	\$203.98
MISCELLANEOUS	4	\$63,348.14	\$1,981.75
AWNING/CANOPY/CARPT	1	\$2,000.00	\$397.69
DEMOLITION	1	\$1,000.00	\$203.98
GARAGE CONVERSION	1	\$44,348.14	\$869.08
SOLAR ROOF-RES	1	\$16,000.00	\$511.00
NRES NON-RESIDENTIAL	2	\$307,725.60	\$8,169.22
A-3 CHURCH	1	\$194,565.60	\$4,836.52
O SHELL BLDG	1	\$113,160.00	\$3,332.70
Totals:	10	\$382,073.74	\$35,089.33

Finance

- The Finance Department is active with the development of a wide array of grant responsibilities; payroll and benefits improvements; worker’s compensation cases; and organization of all work areas and file systems. Emphasis will be placed on complying with the City’s records retention policy.
- The Finance Department, Information Technology, City Administrator, and Electric and Public Works Leadership are currently working to improve our utility billing processes.
- The Fiscal Year 2017/18 Operating Budget and Capital Improvements Plans can be found online at http://gridley.ca.us/public/uploads/pdfs/17-18_ADOPTED_BUDGET_DOCUMENT.pdf

PROJECT PHASE	STARTING	ENDING
DETERMINE 18-19 FIXED COSTS (PERSONNEL, ETC.)	3.12.2018	4.01.2018
PROJECT 17-18 EXPENDITURES	4.02.2018	4.08.2018
PROJECT 17-18 REVENUES	4.09.2018	4.15.2018
DETERMINE GENERAL FUND TARGETS	4.16.2018	4.22.2018
DEPARTMENTS DEVELOP BUDGETS BASED ON TARGETS	4.23.2018	5.13.2018
CITY ADMINISTRATOR/FINANCE DIRECTOR/DEPARTMENT HEAD MEETINGS	5.14.2018	5.27.2018
COUNCIL BUDGET MEETINGS	5.28.2018	6.08.2018
DEVELOP PROPOSED BUDGET	6.09.2018	6.17.2018
ADOPT PROPOSED BUDGET	6.18.2018	6.22.2018
DEVELOP ADOPTED BUDGET	6.23.2018	6.30.2018

March							April							May							June																																																																																			
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Electric Utility

- Notable Service Calls - Crews were dispatched to the minor little league Baseball field for power problems. Crews found that a transformer fuse had blown. Repairs were made and power was restored. Crews also responded to Norman Street for a reported down wire.
- Customer Service Technician – The Service Technician continues to assist Finance staff with troubleshooting meter issues around the City. The Technician assisted the Public Works Department with repairs at Vierra Park. He also assisted the Electric Department with pole change outs in Gridley and Biggs. The Technician also provides Code Enforcement assistance.
- Gridley 12kv Maintenance - Pole #4640, in the alley between Idaho and Nevada, South of Cedar Street was replaced as part of the Pole Replacement Program.
- Metering – A solar meter on Hazel Street was inspected due to a customer concern. Crews tested the meter and found the meter is working correctly.
- Contributions - Electrical personnel assisted Police staff with hauling various equipment and unusable items to BidCal auction site in Chico. The lights for the baseball facilities were repaired as

Electrical Department Activity	Gridley	Biggs
Street Light Repairs	1	0
Nonpayment Shut-off/turn on	0	0
Underground Service Alerts	24	8
Sets & Outs	15	0
Service calls	1	1
Trim/Remove tree	0	0
Discrepancy Report Items	0	0
After Hours Call out's	2	0
Solar Read		



needed, including replacing lights and transformers. Crews also replaced a bad breaker controlling Kawasaki Field.

- Biggs 12 KV - Crews replaced and relocated a primary riser pole on Second and E Streets in Biggs as part of a "Safe Routes to School" project.
- Biggs Substation Maintenance - Crew members started the annual substation maintenance for the City of Biggs Substation, including the testing of the 12kv back-up power relay, testing, cleaning the breaker and testing the substation battery bank. The remaining maintenance will be completed in mid-April and will require a brief power outage for the City of Biggs.
- Biggs Service Calls – During a job preparation walk through, Crew members noticed a panel at 380 E Street upgraded without a permit. The panel installation was a safety concern. At the request of the resident at 355 C Street and the City of Biggs, Crews responded to the location on a half power complaint. Crew members tested the power supply and found the residents electrical subpanel was bad. Due to safety concerns the power to the location was disconnected and the City of Biggs staff notified.
- Substation and LR Inspections – Weekly inspection were completed on the line reclosers and substations for Gridley and Biggs.
- Training – The Supervisors from the Electrical Department and Public Works Department attended a 1-day class for leadership training in Pleasanton California.



Fire

- Gridley Station personnel participated in the Vierra park Easter egg drop on March 30th
- Gridley Station personnel continued remodel of station office and are making great progress.
- Staff performed area facility inspections
- New Gridley Station Fire Apparatus Engineers continue their training.
- Emergency responses for the week are adjacent.
- Fire Volunteers Wanted – If you know of anyone who may want to get involved and make a difference by helping neighbors and friends, please encourage them to become a Gridley Volunteer Firefighter!

Emergency Responses	City	County
Medical Aids	9	4
Traffic Collisions	2	2
Structure Fires	0	0
Vegetation Fires	0	0
Vehicle Fires	0	0
Public Assist	0	0
Cover Assignments	0	2
Other (smoke checks, hazardous conditions, control burns, etc.)	1	0
Technical Rescues	0	0

The City of Gridley is a combination Fire Department with full-time CAL FIRE Firefighters and Gridley area resident Volunteer Firefighters. Our Volunteers meet regularly for training. Training is conducted cooperatively with Butte County Fire and includes all basic firefighting skills: first aid, ladders, breathing apparatus use, hose streams, vehicle extrication, etc. This ongoing training is in addition to the initial basic operations training course. For more information about becoming a Gridley Volunteer Firefighter, go to www.joinbcfd.org and submit a Volunteer Firefighter Interest Form.

Police

- Patrol Officers conducted a traffic enforcement and safety detail in the City of Biggs. Officers were able to contact drivers and provide driver safety education and share safe driving practices with motorists.
- Patrol personnel continue to provide foot patrol in Daddow Park and Vierra Park. The Police Department continues to encourage safe and responsible experiences while visiting our community parks.
- Police patrol was active in both communities of Gridley and Biggs. The Department served several local arrest warrants during the week.
- The Police Department held its inaugural “Coffee with a Cop”. The event allows citizens to enjoy a cup of coffee and informally meet with police officers to discuss community law enforcement issues and concerns. The Department is very appreciative of the local support from citizens and their insight on increasing public safety in the community.
- GBPD personnel attended: “Bulletproof Mind: Mental Preparation for Duty” training; Police Officer Drug Recognition re-certification training; POST Management Development training; Law Enforcement Supervision Development Training; and the Annual California Police Chiefs Association Training Symposium
- Our newly hired Police Officer began his field training program with the Department. We look forward to his valuable service contributions to come.
- GBPD personnel selected Alberto Rodriguez as the Officer of the Year and Kelsea Hunt for Dispatcher of the year. This award is bestowed on each recipient from their peers for exemplary service to the communities we serve during the 2017 calendar year. Alberto and Kelsea’s dedication to service, exemplary work product, and their positive attitudes add value to all they serve in the course of their daily responsibilities.
- GBPD Personnel assisted the Central California Intelligence Center personnel with a school site vulnerability assessment at Biggs Unified School District. This assessment is part of an on-going collaboration with local public safety partners and the school district to improve school site safety and readiness. There are plans for a vulnerability assessment for the Gridley Unified School District in the near future.
- Police personnel attended the monthly North Valley Gang Information Network meeting in Chico. The attendees discuss gang trends and enforcement efforts in Butte County.
- Police Administration attended the monthly Butte Narcotics Interagency Task Force meeting and the Law Enforcement Administrators meeting in Chico.
- Dispatch and Supervisory personnel assisted staff from the California Department of Justice during their on-site California Law Enforcement Telecommunication System (CLETS) audit. The audit is a review of Gridley-Biggs Police Department’s technology hardware systems, security systems and business practices over the use and dissemination of law enforcement and criminal justice information data. The Department anticipates a favorable audit report when made available.
- The GBPD Policy Manual was updated for 2018 in the month of March. Department policy revisions and updates were made to stay current with changing legislature, best business practices and compliance to safety standards.
- Animal Control continues to provide proactive patrol and compassion for lost/stray animals. Animal Control personnel are encouraging our community canine owners to license their dogs. This provides a great record for any pet owner if they should lose their dog and enables Animal Control staff to find and return their pet.
- The Department continues in its goal to provide quality service in all aspects of public safety to the citizens we serve. Recent statistics follow:

City of Gridley - Police Activity	February 2018	2018 YTD	2017 Year Totals
Adult Arrests	49	89	660
Juvenile Arrests	2	6	23
Misdemeanor Arrests	44	79	584
Felony Arrests	7	16	91
Felony Crimes Reported	19	31	154
Misdemeanor Crimes	50	93	653
Total Police Incidents*	1,208	2,337	13,894
Battery	8	14	130
Burglary	8	17	77
Deceased Person	1	1	14
Vandalism	7	15	75
Stolen Vehicle	1	3	25
Robbery	0	0	3
Public Intoxication	1	1	53
Patrol Request	8	16	385
Medical Aid	16	27	300
Area Checks	86	192	1,595
Pedestrian Checks	41	90	657
Disturbing the Peace	41	91	343
Total 911 Calls	236	508	3,400
Total Traffic Collisions	5	8	81
Name Exchanges – Traffic Accidents	0	0	12
Total Traffic Citations	88	141	632
DUI Arrests	4	5	20
Traffic Stops	245	427	2,012
Extra Help Hours	337.50	740.00	3,961.75
RSVP Hours	20	44	220
<i>"Police Incidents" are those Police responses originating from telephone calls to the Dispatch Center, walk-ins at the Police lobby, Police Officer self-initiated activity and email or social media communications.</i>			

Public Works

The Public Works Department Leadership and Crewmembers are responsible for a broad array of important duties including: Water Distribution; Water Production; Sanitary Sewer Collection; the Wastewater Treatment Plant; Street and Sidewalk Maintenance; our Maintenance Districts; Parks Maintenance; City Building maintenance. Maintenance; City Building and Facility Maintenance.

- Public Works Crews performed street repair and also repaired some areas in the parking lot of Vierra Park.
- Crews finished changing the Truncated Domes at Vierra Park Baseball Field handicap ramp.
- Crews repaired pot holes in various locations throughout the City.
- Public Works crews continue spraying weeds at the Sewer plant and various locations in town.
- Crews called in and marked 20 USAs for upcoming stump grinding.
- Crews helped the Electric Dept haul brush from the tree pruning at Vierra Park Baseball fields.

Department of Public Works Activity	
Water Leaks Repaired	1
Water Encoder Receiver Transmitter installed/Replaced (ERT's)	0
Sewer Plugs	1
Tree Removal/Trimmed	0
Water Related Service Calls	1
Sewer Related Service Calls	1
Under Ground Service Alerts (USA's)	26
Park Related Service Calls	1
Other Service Calls	0

- Public Works Crews responded to Kentucky Street regarding a concern that our sewer main was broken. Crews ran the sewer camera down the sewer main and found our main was clear and in good shape. Public Works removed a broken concrete ring around a sewer manhole lid on Magnolia Street and poured a new concrete ring that was thicker and reinforced with rebar to prevent future damage from trucks using that street.

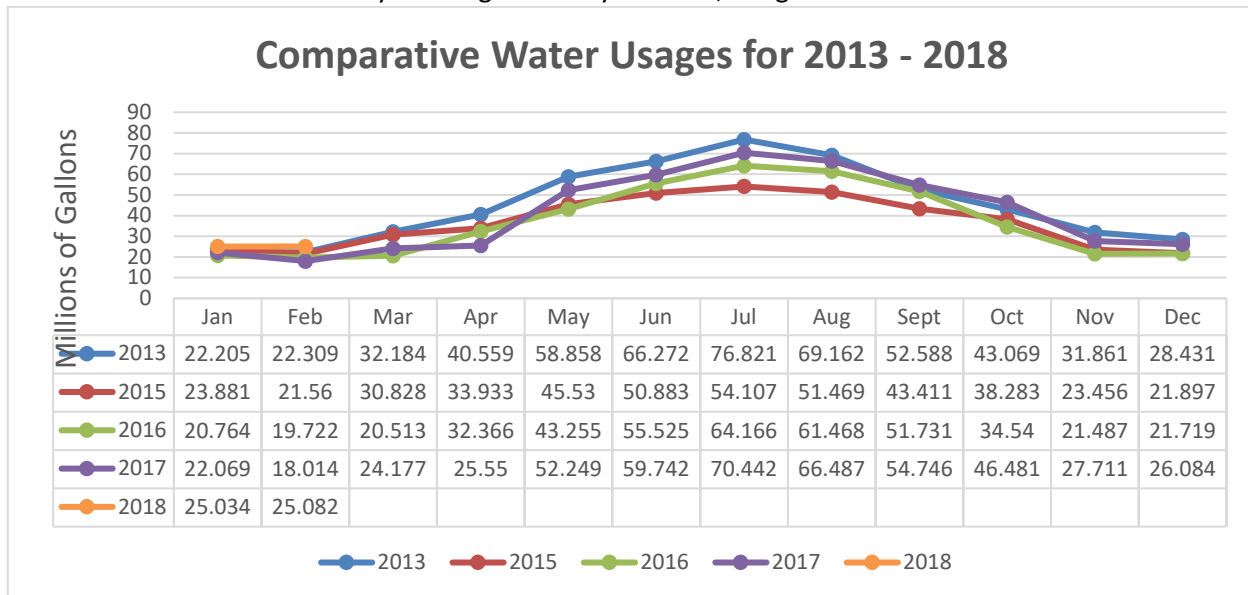
Production Well	Volume Pumped	Calc. Fl	Calc. Chlor
Eagle Meadows	16.271 M.G.	.74 mg/l	.2875 mg/l
Spruce	00.000 M.G.	.00 mg/l	.0000 mg/l
Wilson	00.000 M.G.	.00 mg/l	.0000 mg/l
Little Ave.	00.000 M.G.	.00 mg/l	.0000 mg/l
Liberty	8.811 M.G.	.76 mg/l	.3278mg/l
Parkside	00.000 M.G.	.00 mg/l	.0000 mg/l

Monthly Water Production	
Total water pumped to system:	25.082 M.G.
Ave. chlorine residual in the system:	.24 mg/l
Ave. tested fluoride in the system:	.69 mg/l
Lab tested fluoride in the system:	.8 mg/l

Past Month's Flow's at the Waste Water Treatment Plant

Total flow to the Plant was 36.639 M.G.

Flow from Butte County Housing Authority was 500,800 gals.



Recreation

- Checkout Recreation's Facebook page at <https://www.facebook.com/groups/120025737091/>
- The Annual Fishing Derby will be held on May 12th from 7am to 12pm. The event is free to children 15 and under. The Lions will be serving lunch. Visit our Facebook page for more information.
- Soccer registration is open April 3rd to June 30th. The fee will be \$50 per child. Late registrations will be accepted July 2nd to July 12th with additional fees.
- The Division has begun preparations for the Annual Pinewood Derby to be held during Red Suspenders Day.
- The Division will be assisting with Red Suspenders Day in the capacity of clean up.

- The Recreation Community Center meeting rooms are available for rent on evenings and weekends. The rental fee is \$100 per room, with an additional refundable \$50 cleaning deposit.

City Council Formal Calendar

- The City Council will hold its next Regular City Council meeting on Monday, May 7 at 6:00 pm at City Hall.
- The Butte County Board of Supervisors Agenda for the 9:00 am meeting on Tuesday, April 24th in Oroville can be accessed at the following link:
<http://www.buttecounty.net/boardofsupervisors/BoardMeetings.aspx>

Thank you for your ongoing support and guidance.

Respectfully,

Paul

Gridley City Council – DRAFT City Council Meeting Minutes

Monday, April 2, 2018; 6:00 pm
Gridley City Hall, 685 Kentucky Street, Gridley, CA 95948

“Our purpose is to continuously enhance our community’s vitality and overall quality of life. We are committed to providing high quality, cost-effective municipal services and forming productive partnerships with our residents and regional organizations. We collectively develop, share, and are guided by a clear vision, values, and meaningful objectives.”

CALL TO ORDER

Mayor Hall called the meeting to order at 6:00 p.m.

ROLL CALL

Councilmembers

Present: Borges, Hall, Johnson, Williams
Absent: Davidson
Arriving post roll call: None

Staff present:

Paul Eckert, City Administrator
Tony Galyean, City Attorney
Juan Solis, Finance Director
Daryl Dye, Utility Director
Dean Price, Police Chief
Tony Brownell, Battalion Chief
Sean Norman, Fire Captain
Russ Hawes, Electric Supervisor
Ross Pippitt, Public Works Supervisor

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Mayor Hall

INVOCATION

Pastor Brandon Heskett of the Christian Life Church provided the invocation

PROCLAMATIONS - None

COMMUNITY PARTICIPATION FORUM

The Mayor opened the forum and seeing no one present wishing to speak, the forum was closed.

CONSENT AGENDA

1. City Council minutes dated March 19, 2018

The consent agenda was approved, all in favor

PUBLIC HEARING - None

ITEMS FOR COUNCIL CONSIDERATION

2. Overview of Annual Weed Abatement Program and City Efforts in Right of Way

Captain Norman reviewed the annual weed abatement process. He explained how the use of Google Docs this year will be beneficial and help eliminate mistakes in identifying properties. Daryl Dye and Ross Pippit reviewed the work being done to address weeds throughout the City, focusing on rights-of-way.

This was an informational item; no action was taken.

3. Overview of City Efforts to Enforce Refuse Container Requirements

Administrator Eckert briefly reviewed the efforts being made to address the refuse containers being left out after pick-up. Code Enforcement is being utilized to notify residents of proper placement of containers.

This was an informational item; no action was taken.

CITY STAFF AND COUNCIL COMMITTEE REPORTS

Councilmember Borges gave a brief review of the meeting he attended at the Butte County Association of Governments

POTENTIAL FUTURE CITY COUNCIL ITEMS

General Fund fee study work session	4/16/2018
Mid-Year Budget Update	4/16/2018

CLOSED SESSION

4. Government Code 54956.9 – Conference with Legal Counsel concerning existing litigation – The matter of Amy Farr, California Worker’s Compensation Appeals Board, Case No. ADJ 1074450.”

ADJOURNMENT

Council came out of closed session at 7:24 p.m. and with no further items for discussion adjourned to the next regularly scheduled meeting on April 16, 2018

Paul Eckert, City Clerk

City Council Agenda Item #3

Staff Report

Date: April 16, 2018

To: Mayor and City Council

From: Donna Decker, Planning Services

Subject: Adoption of Resolution 2018-R-009 Authorizing the City Administrator to Execute a Deferred Improvement Agreement to defer the construction of sidewalk improvements located at 991 Kentucky Street

X	Regular
	Special
	Closed
	Emergency

Recommendation

Staff respectfully requests the City Council adopt resolution number 2018-R-009

Discussion

The residence located at 991 Kentucky Street was recently demolished and in the process of being rebuilt with a new home. When a new unit is proposed, the code requires off-site improvements (curb, gutter, and sidewalk) be constructed if needed. There is currently curb and gutter. The owners will reconstruct a new driveway entry on the north side at Pecan Street. There was sidewalk on the Kentucky Street side but none existed on the Pecan Street frontage. The applicant has indicated construction of the sidewalk to be a hardship in that, the funds to rebuild the house are inadequate to construct the both the residence and the sidewalk improvements.

The applicant, John and Barbara Gately, understand the property owner responsibilities; however, they are requesting to defer this requirement because the costs were unplanned and there is no connectivity to other sidewalks along the street frontage. The applicant would pay for their fair share at the time improvements would be required in accordance with the Deferred Improvement Agreement, Attachment 2.

Public Notice

A notice was advertised 72 hours in advance of the hearing date, posted at City Hall, made available at the Administration public counter and placed on the City website for review.

Environmental Review

No CEQA review for this action is required.

Financial Impact

There are no direct or indirect costs to the City. At the time such improvements would be constructed, the applicant will be responsible in accordance with the Agreement.

Compliance with City Council Strategic Plan or Budget Goals

This recommendation is consistent with the ongoing effort to be responsive and transparent regarding all financial matters.

Attachments:

1. Resolution No. 2018-R-009
2. Deferred Improvement Agreement

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GRIDLEY AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE A DEFERRED IMPROVEMENT AGREEMENT TO DEFER SIDEWALK IMPROVEMENTS LOCATED AT 991 KENTUCKY STREET (009-072-020)

WHEREAS, certain developments are located in areas of the City of Gridley where limited street improvements exist; and,

WHEREAS, the residence located at 991 Kentucky Street (009-072-020) was demolished to construct a new home; and,

WHEREAS, the property owners, John A. and Barbara J. Gately, have requested a deferment of the required sidewalk improvements because the expense of the improvements were not planned for, and, there is limited connectivity of the sidewalks along the street frontage; and,

WHEREAS, the property owners, John A. and Barbara J. Gately, acknowledge the responsibility for the design and construction cost in the future in accordance with the Deferred Improvement Agreement.

NOW, THEREFORE, BE IT RESOLVED:

1. The City of Gridley authorizes the City Administrator execute a Deferred Improvement Agreement between the City of Gridley and owners of the real property located at 991 Kentucky Street (009-072-020) which will be binding upon all heirs, assigns, current and future land owners and all conditions as described within said Agreement.

I HEREBY CERTIFY that the foregoing resolution was introduced, passed, and adopted by the City Council of the City of Gridley at a regular meeting held on the 16th day of April, 2018 by the following vote:

AYES: COUNCILMEMBERS

NOES: COUNCILMEMBERS

ABSTAIN: COUNCILMEMBERS

ABSENT: COUNCILMEMBERS

ATTEST:

APPROVE:

Paul Eckert, City Clerk

Frank Hall, Mayor

CITY AND OWNER THEREFORE AGREE AS FOLLOWS:

1. Owner shall, within 90 days after notification by the City, complete at Owner's expense to the satisfaction of the City Engineer, and in accordance with all of the City's standards and specifications in effect at the time of notification, and all applicable rules and regulations of Federal, State and local law, all of the improvements set forth and described in Exhibit "B", attached hereto, and by this specific reference made a part thereof as though set forth in its entirety.
2. When the time limit specified in paragraph 1, above, has expired and Owner has not completed the improvements specified in Exhibit "B" hereto, City will have the option of treating this agreement as a petition for installation of improvements pursuant to Section 5000 et seq. of the California Streets and Highways Code, or causing the work to be done and assessing the cost thereof as a lien against Owner's property described in Exhibit "A" hereto.
3. The terms and conditions of this agreement shall be binding upon the parties hereto and their heirs, representatives, assigns, lessees, and successors in interest, and the duties and responsibilities under this agreement shall be a burden upon and shall run with the land described in Exhibit "A" hereto; City and Owner agree that a copy of this agreement, with all exhibits attached, will be recorded with the County Recorder of Butte County to give constructive notice of its terms.
4. All costs of any litigation caused by the default by Owner of the terms and conditions of this agreement, including reasonable attorney's fees shall be paid by Owner, and same shall become a lien upon the real property described in Exhibit "A" hereto.
5. If the City has elected either option set forth in paragraph 2 above, either all or a part thereof, the City has the sole and exclusive right and power to commence such construction and to determine the amount of the cost of said construction, in the event City advances such cost as herein provided.
6. City will, at Owner's expense, provide necessary inspection during the work and will acknowledge its completion when finished. City's inspection shall be limited to determine compliance with City standards. City shall not, by making this inspection, guarantee that the work is being performed in compliance with any State laws which might apply to the performance of this work and City shall not, in any case, be deemed to be responsible, in any way, for the supervision of the work of improvement.
7. Owner is cautioned and advised that by entering into this Agreement, Owner's legal rights and property rights will be affected. As examples, and not by way of limitation, Owner is apprised of the following with respect to this Agreement:

- A. This Agreement will create a lien against Owner's property. A lien is a charge or security upon property for payment of some debt, obligation, or duty. In this particular case, this Agreement will be recorded in the Butte County Recorder's Office and the lien will be of public record. In the event Owner fails to abide by the terms and conditions of this Agreement, City would have the right to sell Owner's property in satisfaction of the obligation. In addition, the recording of the lien could prevent or make difficult the ability to obtain a loan from a lender secured by Owner's property.
- B. This Agreement gives the City the right **at any time** to call due Owner's performance under this Agreement upon the giving of a ninety (90) day notice. It is very difficult for City to predict the time when it might require Owner's performance under the Agreement, and Owner should not assume that any particular length of time will pass before City gives the ninety (90) day notice to perform.
- C. Owner acknowledges that the obligations created by this Agreement will "run with the land," which means these obligations are imposed both upon Owner and any successor to the Owner, and in that regard, the recordation of this Agreement might cause the fair market value of Owner's property to decrease.
- D. Owner is further advised the "Exhibit B" to this Agreement sets forth the street frontage improvements to be constructed, however it is difficult to determine the scope of the improvement work until the project is designed and adequate survey data is available. It is also possible that the field conditions may change between the time this Agreement is executed and the time the improvements are constructed. The cost of the improvements may involve items not easily estimated, such as utility relocation costs, undergrounding of culverts, street widening and the like. The construction costs will vary depending upon the method of contracting for the work (private construction is normally less expensive than a public works project).
- E. Finally, Owner is encouraged to contact a qualified real estate agent, attorney, or other person of appropriate qualifications and expertise to advise them regarding the potential impact of this Agreement on the value and/or marketability of their property or to, in any other respect, counsel them regarding the consequences of signing this Agreement.
- F. In the event Owner has requested an engineer's estimate pursuant to Gridley Municipal Code Section 12.04.021 C, it is expressly understood and agreed that the City Engineer's estimate(s) shall not be binding upon the City for purposes of any subsequent construction (or Owner's costs thereunder) and said estimate shall be given as an accommodation to Owner and to aid Owner's decision

whether or not to enter into this Deferred Improvement Agreement as opposed to installing the frontage improvements concomitantly with the development of the land, the subject of this Agreement. The Owner is responsible to reimburse the City for consultant's fees related to the development of said Engineer's Estimate. In addition, the failure of this Deferred Improvement Agreement to contain the language specified in Gridley Municipal Code Section 12.04.021 shall not invalidate the Agreement if it would otherwise be enforceable without such provisions.

IN WITNESS WHEREOF, the parties hereto have executed this agreement at Gridley, California, on _____, 20_____.

First Party

CITY OF GRIDLEY

By: _____
Paul Eckert
City Administrator

Second Party

John A. Gately

By: _____
Print Name: _____
Title: _____

Second Party

Barbara J. Gately

By: _____
Print Name: _____
Title: _____

APPROVED AS TO FORM:

By: _____
Anthony Galyean
City Attorney

EXHIBIT "A"
Legal Description

ALL THAT CERTAIN REAL PROPERTY SITUATE IN THE CITY OF GRIDLEY, COUNTY OF BUTTE, STATE OF CALIFORNIA, DESCRIBED AS FOLLOWS:

LEGAL DESCRIPTION TO GO HERE

Property known as 991 Kentucky Street, Gridley, California 95948.

Trinidad Campos
PE Reg # 43835
Registration Expires: June 30, 2019
Date:

EXHIBIT "B"
Description of Deferred Street Frontage Improvements

1. Off-site improvement plans shall provide, at a minimum:
 - a. Topographic map identifying all existing utilities, street grades, edge of pavement and all existing features;
 - b. Demolition Plan depicting any existing features that will be removed or relocated;
 - c. Proposed grading plan showing grading and drainage and improvements;
 - d. Plan and profile drawings depicting curb and gutter and sidewalk and utility location, depth and grades; and,
 - e. All construction details for a complete job.

Plans shall be provided by a Registered Civil Engineer, stamped and signed and submitted for review and approval by the City of Gridley prior to the commencement of construction.

2. Construct street frontage improvements as required on Kentucky Street and Pecan Street including approximately 700 square feet of sidewalk, approximately 150 square feet of driveway in accordance with the City of Gridley Public Works Construction Standards. Please note the lengths, widths, and square footage indicated may vary from the improvement plans submitted.
3. Provide a Geotechnical and Hydrology report.
4. Improvements shall comply with the City of Gridley Public Works Construction Standards.

City Council Agenda Item #4
Staff Report

Date: April 16, 2018

To: Mayor and City Council

From: Paul Eckert, City Administrator

Subject: Approval of new Agreement with North Valley Shooters and new rates for Range Users and Boat Ramp Users

X	Regular
	Special
	Closed
	Emergency

Recommendation

City staff respectfully recommends that the City Council review and approve: 1) a new Agreement with North Valley Shooters Association; 2) new Range access charges; and 3) new Boat Ramp access charges.

Background

The North Valley Shooters Association has leased the City shooting range since 1979. Overall, the lease arrangements have been compatible with the use of the Range by our Gridley Police Department as well as the use of the Boat Ramp and Wastewater Treatment Plant.

We recently closed and locked down the Range due to the past agreement having long expired and a lack of insurance certificates on file. We conducted several meetings with representatives of North Valley Shooters, City Police, City Public Works, and City Council representation. Our conversations were productive. Our City Attorney has developed the attached new Agreement, including increased liability protection for Gridley tax payers.

New proposed Range and Boat Ramp Access Fees follow below. Reflecting Gridley tax payer investment and ongoing financial support of the facilities, it's recommended that the Council adopt fees for In-City versus Out-of-City users. It's been at least 20 years since fees have been changed.

D. BOAT RAMP ACCESS (Requires hold harmless agreement)

R18(2018)	9.32.020	General Use In-City	\$25.	per year
		General Use Out-of-City	\$50.	per year
		Fishing Guides	\$150.	per year
		Replacement of lost/stolen Proximity Cards	\$15.	each

E. SHOOTING RANGE ACCESS (Collected by North Valley Shooters Association)

R18(2018)	9.32.020	General Use In-City	\$25.	per year
		General Use Out-of-City	\$50.	per year
		Replacement of lost/stolen Proximity Cards	\$15.	each

Fiscal Impact

Approval of Range and Boat Ramp adjustments will improve cost recovery.

Compliance with City Council Strategic Plan or Budget Goals

This report is consistent with the Council's commitment to provide outdoor recreational quality of life opportunities and a safe, healthy, and appealing community.

Attachment – Proposed North Valley Shooters Association Agreement

GUN RANGE LICENSE AGREEMENT

Preamble:

THIS AGREEMENT is dated _____, 2018, ("Effective Date"), by and between THE CITY OF GRIDLEY, a California municipal corporation ("Licensor") and NORTH VALLEY SHOOTERS ASSOCIATION, INC., a California corporation ("Licensee") who are collectively referred to hereinafter as the "Parties".

Recitals:

WHEREAS, historically an Agreement to lease unimproved property, described as the Western one half of area designated as Sewer Pond #6 on the property owned by Licensor bordering the east bank of the Feather River (the "Premises"), was previously entered into on March 15, 1979 wherein Licensor was the Lessor and Licensee was the Lessee expired by its own terms on February 28, 1987 and which was thereafter subsequently renewed or revised on multiple occasions which have likewise expired for purposes of using the Premises as a gun range open to Licensee for Licensee's members and purposes; and,

WHEREAS, there is now not presently in place a current existing license agreement between the Parties; but,

WHEREAS, the Parties now desire to reestablish a license agreement whereby Licensee may continue to use and enjoy the Premises as a gun range subject to the terms of this Agreement;

NOW, THEREFORE, intending to be legally bound, the parties agree as follows:

1. Non-Exclusive Use: Licensor hereby grants to Licensee, its agents and contractors, a non-exclusive, revocable License to enter upon and use the Premises and the right of ingress and egress to and from the Premises, subject to the terms and, conditions herein, for the purpose of OPERATING A SHOOTING RANGE ("License"). NOTWITHSTANDING THIS PROVISION, THE LICENSOR CAN SCHEDULE USE OF THE PREMISES FOR ITS POLICE DEPARTMENT, ANY OTHER CITY DEPARTMENT AND ANY OTHER LAW ENFORCEMENT AGENCY IN LICENSOR'S SOLE DISCRETION WHICH SUCH SCHEDULED USES BY LICENSOR OR SUCH OTHER LAW ENFORCEMENT AGENCIES SHALL TAKE PRIORITY. ADDITIONALLY, LICENSOR SHALL HAVE THE SOLE AND EXCLUSIVE DISCRETION IN DECIDING IF USE OF THE PREMISES AS A SHOOTING RANGE BY LICENSEE SHOULD BE SUSPENDED, TEMPORARILY OR OTHERWISE, IF NECESSARY TO REPAIR THE PREMISES OR CONDUCT OTHER OF LICENSOR'S VITAL OR MUNICIPAL FUNCTIONS OR OPERATIONS AT THE PREMISES.

Any and all prior understandings and agreements, whether written or oral, between the Licensor and Licensee with respect to the Premises are expired and hereby superseded by this Agreement.

When conducting shooting range activities Licensee must comply with the then-current safety standards promulgated for rifle and handgun ranges by the National Rifle Association.

Licensee shall not allow or commit waste upon the Premises.

2. Term: This License shall commence upon the "Effective Date" and shall continue until December 31, 2025. Notwithstanding the forgoing, Licensor may terminate this License at any time by giving thirty (30) days' written notice to Licensee. At the expiration or upon earlier termination of this License, Licensee shall immediately cease use of the Premises.

3. Consideration: As total consideration for this License, Licensee shall pay to Licensor ONE (\$1.00) DOLLAR PER YEAR, IN ADVANCE, TO BE DELIVERED AT 685 KENTUCKY STREET, GRIDLEY, CALIFORNIA, 95948.

4. Conditions Applicable to License: This License is subject to all existing covenants, conditions, reservations, contracts, leases, licenses, easements, encumbrances, restrictions and rights of way with respect to the Premises, whether or not of record.

5. Transfer or Assignment: This License is personal to Licensee and not subject to unilateral transfer by Licensee. Any attempt to transfer or assign this license without the express written consent of Licensor shall result in the immediate termination of the this License Agreement.

6. Permits and Regulations: Licensee shall be responsible for securing any required approvals, permits and authorizations from any federal, state or local agencies and shall comply with all applicable laws and regulations in its use of the Premises.

7. No Interference: Licensee shall not interfere with the normal operation and activities of Licensor at the Premises., Licensee shall conduct its activities on the Premises so as to minimize damage to the Premises and inconvenience to Licensor, its agents, employees and invitees.

8. Repair and Restoration: If Licensee, its agents or contractors cause any damage to the Premises, or to Licensor's roads, infrastructure or other property and improvements (collectively "Property") in connection with the exercise of this License, Licensee shall at its sole cost and expense repair and restore the Premises and Property to their original condition as existed prior to Licensee's use of the Premises pursuant to this License. Licensee shall perform any and all such repairs and restoration required hereunder by Licensor within 10 days of written demand to complete or effectuate such repairs. In the event that repair and restoration is

performed following the termination of this License, the Licensee's Indemnity and Insurance obligations in paragraphs 12 and 13 shall continue until those obligations are satisfied.

9. Breach and Cure: In the event that Licensee breaches any of its obligations under this License, Licensor shall send Licensee written notice specifying the nature of such breach. Licensee shall have THREE (3) days from the receipt of such notice within which time to cure such breach. If more time is reasonably required for Licensee's performance, then Licensee shall notify Licensor in writing of its proposed schedule for performance and commence its efforts as soon as reasonably practicable. Thereafter, Licensee shall diligently proceed with the cure of such breach. However, if Licensee fails to cure or to commence cure within such reasonably practicable period, then Licensor shall have the right to terminate this License immediately by serving Licensee with written notice of such termination. Licensor shall have all rights and remedies available under California law, including, but not limited to, actions for damages and specific performance, for any breach of Licensee's obligations hereunder.

10. Alteration in Writing: No alteration or variation of this License shall be valid unless made in writing and signed by Licensor and Licensee. This License supercedes any and all prior understandings and agreements, whether written or oral, between the parties with respect to the subject matter of this License.

11. Notice: Any notice required hereunder shall be in writing and shall be addressed as follows:

Licensor:
City of Gridley
C/O City Administrator
685 Kentucky Street
Gridley, CA 95948

with a copy to:
Rich, Fuidge, Bordsen & Galyean, Inc.
c/o Anthony E. Galyean, City Attorney
1129 D Street, P.O. Box "A"
Marysville, CA 95901

Licensee:
North Valley Shooters Association, Inc.
7250 Auburn Blvd. Ste F
Citrus Heights, CA 95610

or to such other address as either party may indicate in a written notice to the other. All notices and communications given under this License Agreement shall be deemed to have been duly given and received: (i) upon personal delivery, or (ii) as of the third business day after mailing by

United States certified mail, return receipt requested, postage prepaid,, addressed as set forth above, or (iii) the immediately succeeding business day after deposit (for next day delivery) with federal Express or other similar overnight courier system, (iv) 24 hours after facsimile transmittal with confirmation of receipt, or (v) email.

12. Indemnification: Licensee shall indemnify, defend, and hold harmless Licensor, its officers, agents and employees, from and against any claims, damages, costs, expenses, or liabilities (collectively "Claims") arising out of or in any way connected with this License including, without limitation, claims for loss or damage to any property, or for death or injury to any person or persons but only in proportion to and to the extent that such claims arise from negligent or intentional acts or omissions of Licensee, its officers, agents, partners, invitees or employees.

13. Insurance:

13.1 Licensee's Insurance: Licensee, at its sole cost and expense, shall insure its activities in connection with this License and obtain, keep in force, and maintain insurance as follows:

1. Commercial Form General Liability Insurance (contractual liability included) with minimum limits as follows:
 - a. Each Occurrence: \$2,000,000
 - b. General Aggregate: \$2,000,000

If the above insurance is written on a claims-made form, it shall continue for FIVE (5) years following termination of this License. The insurance shall have a retroactive date of placement prior to or coinciding with the commencement of the Term of this License.

2. Business Automobile Liability Insurance for owned, scheduled, non-owned, or hired automobiles with a combined single of not less than TWO MILLION dollars (\$2,000,000) per occurrence.
3. Workers' Compensation as required by California law.
4. Such other insurance in such amounts which from time-to-time may be reasonably required against other insurable risks relating to performance.

The coverages required herein shall not limit the liability of Licensee. The coverages referred to under this Section 13.1 shall include Licensor as an additional insured. Licensee, within FOURTEEN (14) days of the execution of this Agreement, shall furnish Licensor with a copy of the insurance policy evidencing compliance with all requirements. The policy shall provide for thirty (30) days (ten [10] days for non-payment of premium) advance written notice to Licensor of any material modification, change or cancellation of the above insurance coverages or

policy(ies). Coverage shall be procured from an insurer both licensed and admitted to do business in which is a member of the California Insurance Guarantee Association (CIGA).

All coverage amounts set forth in this Paragraph 13 shall be reviewed upon the first anniversary of this License and each year thereafter and shall be increased as necessary to maintain coverage at a level comparable to the coverage required on the Effective Date in order to take account of the effects of inflation, changed conditions or any increase in risk.

13.2 Waiver of Subrogation: Licensee and Licensor hereby waive any right of recovery against the other as a result of loss or damage to the property of either Licensee or Licensor when such loss or damage arises out of an Act of God or any of the property perils insurable under extended coverage, whether or not such peril has been insured, self-insured, or non-insured.

14. Lien Free Condition: Licensee shall not cause or permit any liens to be placed against the Premises or against Licensor's other property as a result of Licensee's exercise of rights under this License. In the event of the filing of any such liens, Licensee shall promptly cause such liens to be removed and shall not unreasonably delay in its efforts to remove and/or satisfy such liens.

IN WITNESS WHEREOF, the parties have executed this License Agreement the day and year first above written.

LICENSOR:
CITY OF GRIDLEY

By: _____

LICENSEE:
NORTH VALLEY SHOOTERS
ASSOCIATION, INC.

By: _____

City Council Agenda Item #5
Staff Report

Date: April 16, 2018
To: Mayor and City Council
From: Paul Eckert, City Administrator
Subject: SB1 Project List to California Transportation Commission for FY 18-19

X	Regular
	Special
	Closed
	Emergency

Recommendation

Staff respectfully requests that the City Council adopt a resolution authorizing the City staff to submit the SB1 Project List to CTC and authorizing the City Administrator to include in Fiscal Year 2018-2019 Budget CIP the projects to be funded with SB1 - Road Maintenance and Rehabilitation Account revenues.

Background

On April 28, 2017 the Governor signed Senate Bill (SB) 1 (Beall, Chapter 5, Statutes of 2017), which is known as the Road Repair and Accountability Act of 2017. To address basic road maintenance, rehabilitation and critical safety needs on both the state highway and local streets and road system, SB 1: increases per gallon fuel excise taxes; increases diesel fuel sales taxes and vehicle registration fees; and provides for inflationary adjustments to tax rates in future years. Beginning November 1, 2017, the State Controller (Controller) will deposit various portions of this new funding into the newly created Road Maintenance and Rehabilitation Account (RMRA).

A percentage of this new RMRA funding will be apportioned by formula to eligible cities and counties pursuant to Streets and Highways Code (SHC) Section 2032(h) for basic road maintenance, rehabilitation, and critical safety projects on the local streets and roads system. SB 1 emphasizes the importance of accountability and transparency in the delivery of California's transportation programs. Therefore, to be eligible for RMRA funding, statute requires cities and counties to provide basic annual RMRA project reporting to the California Transportation Commission (Commission).

Project List Flexibility - Pursuant to SHC Section 2034(a)(1), this project list shall not limit the flexibility of an eligible city or county to fund projects in accordance with local needs and priorities, so long as the projects are consistent with SHC Section 2030(b). After submittal of the project list to the Commission, in the event a city or county elects to make changes to the project list pursuant to the statutory provision noted above, formal notification of the Commission is not required. However, the Project Expenditure Report due to the Commission by October 1st each year, will provide an opportunity for jurisdictions to annually communicate

such changes to the Commission as part of the regular reporting process. The City's Street Project List for FY 2018-19 is due to CTC by May 1, 2018.

Financial Impact

The State has created the Road Maintenance and Rehabilitation Account (RMRA) where new SB1 funds will be deposited for distribution to the City. The projected revenue for the City for FY 2018/19 is estimated at \$289,099.

Attachments

Resolution No. 2018-R-010
City's SB1 Project List to CTC

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GRIDLEY
AUTHORIZING THE CITY ADMINISTRATOR TO
INCORPORATE IN THE 2018-19 BUDGET A LIST OF PROJECTS FUNDED BY
SB 1: THE ROAD REPAIR AND ACCOUNTABILITY ACT**

WHEREAS, Senate Bill 1 (SB 1), the Road Repair and Accountability Act of 2017 (Chapter 5, Statutes of 2017) was passed by the Legislature and Signed into law by the Governor in April 2017 in order to address the significant transportation funding shortfalls statewide; and

WHEREAS, SB 1 includes accountability and transparency provisions that will ensure the public is aware of the projects proposed for funding in our community and which projects have been completed each fiscal year; and

WHEREAS, the City must include a list of all street and road projects proposed to receive funding from the Road Maintenance and Rehabilitation Account (RMRA), created by SB 1, in the City budget, which must include a description and the location of each proposed project, a proposed schedule for the project's completion, and the estimated useful life of the improvement; and

WHEREAS, the SB 1 project list can be revised by the City at any time to address changing priorities in our street and road maintenance and safety needs.

NOW, THEREFORE, BE IT RESOLVED that the City of Gridley authorizes the City Administrator to incorporate in the 2018-19 Budget a list of projects funded by SB1 – The Road Repair and Accountability Act.

I HEREBY CERTIFY that the foregoing resolution was duly passed and adopted by the City Council of the City of Gridley at a regular meeting thereof, held on the 16th day of April, 2018 by the following vote:

AYES: COUNCIL MEMBERS

NOES: COUNCIL MEMBERS

ABSENT: COUNCIL MEMBERS

ABSTAIN: COUNCIL MEMBERS

ATTEST:

APPROVE:

Paul Eckert, City Clerk

Frank Hall, Mayor



**Local Streets and Roads SB1 Project List to CTC
City of Gridley
Submitted May 2018**

Project	DESCRIPTION	LOCATION	SCHEDULE COMPLETION
1	Spruce	B/Biggs Rd - Hwy 99	TBD
2	Magnolia	Oregon - Virginia	TBD
3	Nevada	Cedar - Laurel	TBD
4	Indiana	Peach - Pecan	TBD
5	Peach	Indiana - Vermont	TBD
6	Bridgeford	Virginia - Ohio	TBD
7	Ohio	Spruce - Sycamore	TBD
8	Kentucky	Spruce - Sycamore	TBD
9	Lincoln	Magnolia - Sycamore	TBD
10	Jackson	Magnolia - Sycamore	TBD
11	Washington	Magnolia - Sycamore	TBD
12	Oregon	Cedar - Laurel	TBD
13	California	Cedar - Magnolia	TBD
14	W Biggs Grid	Sycamore - Spruce	TBD
15	Park	Magnolia - Laurel	TBD
16	Mar Ter	Haskell - Laurel	TBD
17	Sycamore	Hwy99 - Spruce	TBD
18	Hazel	Hwy99 - Washington	TBD

City Council Agenda Item #6
Staff Report

Date: April 16, 2018
To: Mayor and City Council
From: Juan Solis, Finance Director
Subject: Mid-year Review of FY17-18 Budget Performance and FY18-19 Budget Schedule Overview

X	Regular
	Special
	Closed
	Emergency

Recommendation

Receive a presentation from Finance Director, Juan Solis, on the preliminary draft schedule for FY2018-2019 and mid-year budget performance.

Background

Preliminary budget schedule for the FY2018-2019 fiscal year will be reviewed and discussed highlighting the major budget milestones on track to timely approval and implementation.

Additionally, budget to actual reports for all departments and funds are ready for review. Staff will present a mid-year review of actual performance against budget expectations and discuss the potential benefits of improved financial reporting.

Fiscal Impact

There are no direct financial impacts associated with the review of the preliminary budget cycle plan or the review of actual to budget reports.

Compliance with City Council Strategic Plan or Budget Goals

The City Council and City staff are committed to provide the best possible financial practices and the highest possible transparency regarding all financial transactions.

Attachment

Preliminary Budget Plan



FY 18-19 BUDGET SCHEDULE

PROJECT PHASE	STARTING	ENDING
DETERMINE 18-19 FIXED COSTS (PERSONNEL, ETC.)	3.12.2018	4.01.2018
PROJECT 17-18 EXPENDITURES	4.02.2018	4.08.2018
PROJECT 17-18 REVENUES	4.09.2018	4.15.2018
DETERMINE GENERAL FUND TARGETS	4.16.2018	4.22.2018
DEPARTMENTS DEVELOP BUDGETS BASED ON TARGETS	4.23.2018	5.13.2018
CITY ADMINISTRATOR/FINANCE DIRECTOR/DEPARTMENT HEAD MEETINGS	5.14.2018	5.27.2018
COUNCIL BUDGET MEETINGS	5.28.2018	6.08.2018
DEVELOP PROPOSED BUDGET	6.09.2018	6.17.2018
ADOPT PROPOSED BUDGET	6.18.2018	6.22.2018
DEVELOP ADOPTED BUDGET	6.23.2018	6.30.2018

March							April							May							June						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
				1	2	3										1	2	3	4	5						1	2
4	5	6	7	8	9	10	1	2	3	4	5	6	7	6	7	8	9	10	11	12	3	4	5	6	7	8	9
11	12	13	14	15	16	17	8	9	10	11	12	13	14	13	14	15	16	17	18	19	10	11	12	13	14	15	16
18	19	20	21	22	23	24	15	16	17	18	19	20	21	20	21	22	23	24	25	26	17	18	19	20	21	22	23
25	26	27	28	29	30	31	22	23	24	25	26	27	28	27	28	29	30	31			24	25	26	27	28	29	30
							29	30																			

IMPORTANT COUNCIL MEETING DATES:
 4/16: Introduction
 5/7: Revenue/CAP/Fee Study
 6/4: Expenditures and Water Rate Study
 6/18: Budget Adoption