

# Gridley City Council – Regular City Council Meeting Agenda

Monday, March 15, 2021; 6:00 pm  
Gridley City Hall, 685 Kentucky Street, Gridley, CA 95948

*“Our purpose is to continuously enhance our community’s vitality and overall quality of life. We are committed to providing high quality, cost-effective municipal services and forming productive partnerships with our residents and regional organizations. We collectively develop, share, and are guided by a clear vision, values, and meaningful objectives.”*

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## Notice of Temporary City Council Meeting Procedures

This meeting is being held in accordance with the Brown Act as currently in effect under the State Emergency Act, Governor Gavin Newsom’s Emergency Declaration related to COVID-19, and Governor Newsom’s Executive Order N-29-20 issued March 17, 2020 that allows attendance by City Council, City staff and the public to participate and conduct the meeting by teleconference and to participate in the meeting to the same extent as if they were present. Comments from the public on agenda items will be accepted until 4 pm on March 15, 2021, via email to [jmolinari@gridley.ca.us](mailto:jmolinari@gridley.ca.us) or via the payment/document drop box at Gridley City Hall and will be conveyed to the Council for consideration. The Mayor and Council appreciate the public’s adaptation and patience during this crisis.

You may attend via teleconference:

- Dial 1-888-204-5987
- Enter the Access Code 5767603#

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**CALL TO ORDER** - Mayor Johnson

**ROLL CALL** - Recording Secretary

**PLEDGE OF ALLEGIANCE** Council Member Farr

**INVOCATION** - None

**PROCLAMATIONS** - None

**INTRODUCTION OF NEW OR PROMOTED EMPLOYEES** - None

**COMMUNITY PARTICIPATION FORUM** - *Members of the public may address the City Council on matters not listed on the agenda. The City Council may not discuss nor take action on any community participation item brought forward by a member of the community. Comments are requested to be limited to three (3) minutes.*

## CONSENT AGENDA

1. March 1, 2021 City Council Minutes
2. City Council Committee Assignments

3. Adoption of Resolution No. 2021-R-006: A Resolution of the City Council of the City of Gridley Authorizing and Designating City Representatives to Vote the City's Interests in Governance Agreements Associated with City's Participation in Programs, Projects, and Services as a Member of the Northern California Power Agency

**ITEMS FOR COUNCIL CONSIDERATION**

4. New Electric Metering System
5. Additional Engineering Services for the Feather River Sewer Crossing Project

**CITY STAFF AND COUNCIL COMMITTEE REPORTS** - *Brief updates from City staff and brief reports on conferences, seminars, and meetings attended by the Mayor and City Council members, if any.*

**POTENTIAL FUTURE CITY COUNCIL ITEMS** - (Appearing on the Agenda within 30-90 days):

Approval of Mid-Year Budget Adjustments	4/19/2021
Bernard Rezone	4/19/2021
Edler Estates Pre-Application	5/17/2021
Sphere of Influence Update	6/21/2021
Introduction General Plan/Prezone/Annexation for north 400 ac.	7/19/2021

**CLOSED SESSION**

6. Government Code 54957 - Public Employee Performance: City Finance Director
7. Closed Session discussion with City Attorney pursuant to Government Code 54956.95 to discuss money damage claims presented to the City by Claimants Scott McMillan, Michael McMillan, Allison Woolbert and Tyrell Ford
8. Conference Legal Counsel – Existing Litigation: “Scott McMillan et al vs. City of Gridley”, Butte County Superior court, case no. 21CV00451

**ADJOURNMENT** – adjourning to a Regular meeting on April 5, 2021.

**NOTE 1: POSTING OF AGENDA-** This agenda was posted on the public bulletin board at City Hall at or before 6:00 p.m., March 12, 2021. This agenda along with all attachments is available for public viewing online at [www.gridley.ca.us](http://www.gridley.ca.us) and at the Administration Counter/Police Department Lobby in City Hall, 685 Kentucky Street, Gridley, CA.

**NOTE 2: REGARDING UNSCHEDULED MATTERS** – In accordance with state law, it shall be the policy of this Council that no action shall be taken on any item presented during the public forum or on unscheduled matters unless the Council, by majority vote, determines that an emergency situation exists, or, unless the Council by a two-thirds vote finds that the need to take action arose subsequent to the posting of this agenda.

# Gridley City Council – Regular City Council Meeting Minutes

Monday, March 1, 2021; 6:00 pm  
Gridley City Hall, 685 Kentucky Street, Gridley, CA 95948

*“Our purpose is to continuously enhance our community’s vitality and overall quality of life. We are committed to providing high quality, cost-effective municipal services and forming productive partnerships with our residents and regional organizations. We collectively develop, share, and are guided by a clear vision, values, and meaningful objectives.”*

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- Enter the Access Code 5767603#

## CALL TO ORDER

**Mayor Johnson called the meeting to order at 6 pm.**

## ROLL CALL

### Council Members

Present: Johnson, Calderon, Sanchez, Farr  
Absent: None  
Arriving after roll call: Torres

### Staff present:

Rodney Harr, Police Chief / Acting City Administrator  
Tony Galyean, City Attorney  
Ruben Quihuiz, Lieutenant  
Danny Howard, Electric Utility Director  
Ross Pippitt, Public Works Director

## PLEDGE OF ALLEGIANCE

**Mayor Johnson led the Pledge of Allegiance**

**INVOCATION - None**

**PROCLAMATIONS - None**

**INTRODUCTION OF NEW OR PROMOTED EMPLOYEES - None**

**COMMUNITY PARTICIPATION FORUM**

**The Mayor opened the forum and seeing no one present wishing to speak, it was closed.**

**CONSENT AGENDA**

1. February 16, 2021 City Council Minutes
2. Adopt Resolution Number 2021-R-005: A Resolution Approving an Allocation of Funding and the Execution of a Grant Agreement and any Amendments Thereto from the CDBG-DR Program

**Motion to approve the consent agenda by Vice Mayor Farr, seconded by Council Member Calderon.**

**ROLL CALL VOTE**

**Ayes: Calderon, Johnson, Farr, Sanchez**

**Motion passed, 4-0**

**ITEMS FOR COUNCIL CONSIDERATION**

3. City of Gridley Employment Contract with Paul Eckert

**Mayor Johnson opened by briefly reviewing a portion of Paul Eckert's contract and reading a portion of the City Administrator's Duties outlined in the Gridley Municipal Code. He then announced the resignation of Mr. Eckert, ending the contract as of March 1, 2021.**

**Council member Sanchez expressed her disappointment that she felt the contract had been considered without public input and transparency. She went on to question Mayor Johnson regarding circumstances surrounding the contract.**

**Council member Calderon also expressed dismay to find out that Mr. Eckert was still employed by the City. He stated he has nothing against Eckert personally as he only met him twice. His only concern is how the contract was handled.**

**Vice Mayor Farr reminded Sanchez and Calderon that at their Council member orientation in November it was announced that Eckert had been hired as a consultant for NCPA. Sanchez denied the announcement happened. Farr stated that the City Attorney and Chief of Police were present as well and it could have been at the point in time when Sanchez had stepped out of the orientation meeting. Sanchez continued to deny being made aware of the contract.**

**Mayor Johnson then opened it to public comment and Mr. Coghlan had questions regarding the writing and approving of the contract. He asked about work products provided by Paul.**

Randy Howard of NCPA spoke briefly detailing the workings of NCPA, the importance of having an experienced, knowledgeable representative from the City and the role Paul has played in representing the City and negotiating savings for the City, most recently \$358,000.

Seti Long of the Gridley Herald had questions as to the repercussions to the City of no longer having a representative.

Chris Williams spoke stating Council is elected by the Public to work on their behalf. As a citizen, he does not expect Council to get his approval on every item. Council is elected to be responsible and it's their job to make those decisions. He spoke of Paul Eckert's immense involvement along with other City Department Heads during the Oroville Spillway Incident and the Camp Fire disaster and noted that they did these things not for adulation, but because it was their job and they did what was in the best interest of the City and its residents. They did not ask citizens' permission to do these things.

Vice Mayor Farr stated this issue needs to be put behind us and stop with all the negativity. In reference to previous Administrator Paul Eckert, he said the City has lost a great man and a great asset because of the negativity. It's time to move forward with the business of the City.

#### **CITY STAFF AND COUNCIL COMMITTEE REPORTS**

Vice Mayor Farr reported on the meeting he attended with the Butte Subbasin Advisory Board.

**POTENTIAL FUTURE CITY COUNCIL ITEMS** - (Appearing on the Agenda within 30-90 days):

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Sphere of Influence Update	6/21/2021
Introduction General Plan/Prezone/Annexation for north 400 ac.	7/19/2021

#### **CLOSED SESSION**

4. Closed Session discussion with City Attorney pursuant to Government Code 54956.95 to discuss money damage claims presented to the City by Claimants Scott McMillan, Michael McMillan, Allison Wollbert and Tyrell Ford".

Council went into Closed Session at 7:00 pm and came out at 7:50 pm with no reportable action.

#### **ADJOURNMENT**

With no items for further discussion, Council adjourned at 7:50 pm to the next regularly scheduled meeting on March 15, 2021.

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Rodney Harr, Interim City Clerk

DRAFT

**City Council Agenda Item #2**  
Staff Report

**Date:** March 15, 2021  
**To:** Mayor and City Council  
**From:** Rodney Harr, Acting City Administrator  
**Subject:** City Council Committee Assignments

<input checked="" type="checkbox"/>	Regular
<input type="checkbox"/>	Special
<input type="checkbox"/>	Closed
<input type="checkbox"/>	Emergency

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**Recommendation**

Staff respectfully requests the City Council accept the attached City Council Committee Assignments updated by adding the Butte County Emergency Medical Advisory Group and appointing Council Member Calderon as Primary and Mayor Johnson as Alternate to the Committee. The appointments are generally for a period of two years. Most of the appointments may be changed by the City Council at any time.

**Background and Compliance with City Council Strategic Plan or Budget Goals**

The City Council is committed to effective leadership and inter-agency collaboration, including representation of individual City Councilmembers on various local and regional Boards and Commissions.

**Financial Impact**

None

**Attachments:**

List of City Councilmember Committee Appointments

## City of Gridley City Council Committees

March 15, 2021

Committee	When / Where	Representative
Butte Subbasin Advisory Board	Rotates among members	Farr/Johnson
Sutter Butte Flood Control Agency	2nd Wednesday, 1:00 p.m., 1201 Civic Center Drive, YC	Bruce Johnson
Butte County Assn. of Gov'ts.	4th Thursday, 9:00 a.m., 326 Huss Drive, Suite 100, Chico	Calderon/Sanchez
Butte County Air Quality	Following BCAG meeting (listed above)	Calderon/Sanchez
LAFCo Commission	1st Thursday at 9:00 a.m., 25 County Center Dr., Oroville	Bruce Johnson
N.C.P.A.	3rd Thursday, 10:30 a.m., 651 Commerce Dr., Roseville	Sanchez/Farr
Butte County Solid Waste JPA	No regular schedule	Calderon/Johnson
Local Agency Task Force (solid waste)	No regular schedule	Calderon/Johnson
Mosquito Abatement	2nd Wednesday, 4:00 p.m. alternates Chico/Oroville	Bruce Johnson
Hospital JPA	As needed (very infrequent)	Calderon/Johnson
Loan Committee	As needed	Sanchez
Gridley Chamber of Commerce	Second Monday of the Month	Zach Torres
Red Suspenders Committee	Bi-weekly Meetings 3 Months Prior	Zach Torres
Winter Festival Committee	Bi-weekly Meetings 3 Months Prior	Zach Torres
Council Human Resources	As needed	Johnson/Farr
Disaster Council	As needed	Calderon/Johnson
Butte Co. Continuum of Care	3 <sup>rd</sup> Monday, 1:00 to 3:00 pm, Virtual via Zoom	Calderon/TBD
Butte County Emergency Medical Advisory Group	3 <sup>rd</sup> Wednesday every two months at 1:00 pm via Zoom	Calderon/Johnson



**City Council Agenda Item #3**  
Staff Report

**Date:** March 15, 2021  
**To:** Mayor and City Council  
**From:** Rodney Harr, Interim City Administrator/Police Chief

<b>X</b>	Regular
	Special
	Closed
	Emergency

**Subject:** Adoption of Resolution No. 2021-R-006: A Resolution of the City Council of the City of Gridley Authorizing and Designating City Representatives to Vote the City's Interests in Governance Agreements Associated with City's Participation in Programs, Projects, and Services as a Member of the Northern California Power Agency

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**Recommendation**

Staff respectfully requests the City Council approve the attached resolution effective March 15, 2021 designating Catalina Sanchez as the City's Primary Representative and Mike Farr as the Alternate Representative to the NCPA Commission and other various NCPA committees. The new City Administrator will also assume several NCPA Committee duties.

**Background**

The purpose of this recommendation is to ensure that the City of Gridley meet its long-term obligations as a member of the NCPA. This recommended action will not result in authority being granted to Councilmembers or the City staff to make decisions or take action binding the City to individual actions apart from the broader efforts of the NCPA, such as the individual purchase of new power at the Lodi Energy Center.

**Financial Impact**

There are no direct costs associated with this effort.

**Compliance with the City Council Strategic Plan or Budget Goals**

This recommendation is consistent with our ongoing efforts to provide cost effective electrical services that are fully transparent and compliant with all legal standards.

**Attachment:**

Resolution No. 2021-R-006 Appointing Representatives to the NCPA

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GRIDLEY AUTHORIZING AND DESIGNATING CITY REPRESENTATIVES TO VOTE THE CITY'S INTERESTS IN GOVERNANCE AGREEMENTS ASSOCIATED WITH CITY'S PARTICIPATION IN PROGRAMS, PROJECTS AND SERVICES AS A MEMBER OF THE NORTHERN CALIFORNIA POWER AGENCY**

**WHEREAS**, (1) the City joined the Northern California Power Agency, hereinafter referred to as NCPA, in order to facilitate the City's acquisition of electrical power that is required to meet the electrical needs of residents and businesses within the City of Gridley; and

**WHEREAS**, (2) the City became a member of the NCPA by executing the NCPA Joint Powers Agreement on July 19, 1968, and has subsequently executed the Amended and Restated Northern California Power Agency Joint Powers Agreement, hereinafter referred to as the JPA, with an effective date of January 1, 2008, as supplemented from time-to-time; and

**WHEREAS**, (3) the JPA provides that each party to the JPA shall be a "Member" of NCPA and appoint its designated representative to the Commission; and

**WHEREAS**, (4) NCPA Bylaws, as authorized pursuant to JPA Article II, specify that:

- a) NCPA is governed by a Commission, composed of one (1) voting representative of each of the Members. Each Member of the Agency may also appoint one or more alternate Commissioners to act in the absence of that Member's Commissioner.
- b) The clerk or secretary of the board of each Member shall be responsible for advising the Secretary, in writing, of:
  - a. The identity of the Member's appointee to the Commission
  - b. The identity of any alternate Commissioner
  - c. The priority of such alternate Commissioner if more than one such alternate is appointed; and

**WHEREAS**, (5) the City has entered into a number of programs, project and service agreements through its Membership at NCPA to further facilitate the acquisition and delivery of electric power to support the provision municipal services to its residents and businesses, including:

- a) Lodi Energy Center Power Sales Agreement
- b) Lodi Energy Center Project Management and Operations Agreement
- c) Power Management and Administrative Services Agreement
- d) Amended and Restated Schedule Coordination Program Agreement
- e) Amended and Restated Facilities Agreement
- f) Second Amended and Restated Pooling Agreement
- g) Single Member Service Agreement
- h) Natural Gas Program Agreement
- i) Amended and Restated Market Purchase Program Agreement
- j) Legislative and Regulatory Affairs Program Agreement; and

**WHEREAS**, (6), each of the program and project agreements described above require the City to designate a representative that is authorized to direct NCPA to take actions on the City's behalf and obligate the City to pay for any actions taken by NCPA on the City's behalf; and

**WHEREAS**, (7) the Lodi Power Sales Agreement and Lodi Energy Center Project Management and Operations Agreement provide for the establishment of a Participants Committee, hereinafter referred to as the PPC, consisting of one member from each of the project participants, who are entitled to cast one vote on matters to which a majority of Participants is used to determine approval of matters relating to the Lodi Energy Center; and

**WHEREAS**, (8) Participants on the PPC are required to promptly give notice in writing to the other Participants and NCPA of any changes in the designation of its representative(s), including any change in its voting representative, on any committee or subcommittee; and

**WHEREAS**, (9) Signatories to the Power Management and Administrative Services agreement and Amended and Restated Schedule Coordination Agreement, hereinafter referred to as the PMASA and SCPA respectively, are entitled to cast one vote on matters pertaining to these Agreements, where such votes will be taken at meetings of the NCPA Commission through duly appointed Commissioners or Alternate Commissioners of each Member; and

**WHEREAS**, (10) the City has executed the Amended and Restated Facilities Agreement, herein after referred to as the FA, where the FA provides for the creation of a technical working group, known as the Facilities Committee that provides advisory recommendations to the NCPA Commission on matters associated with NCPA project operations, maintenance and budgets, including matters associated with the PMASA and SCPA; and

**WHEREAS**, (11) Each signatory to the FA is entitled to identify a Primary Representative and Alternate Representatives by written notice from a Participant's Commissioner, or their designee who will vote on matters pertaining to the FA at meetings held in accordance with the Ralph M. Brown Act; and

**WHEREAS**, (12) the City has executed the Second Amended and Restated Pooling Agreement, herein after referred to as the PA, where the PA provides the means and methods for joint resource planning, load forecasting, power pool purchases and centralized scheduling, dispatch and settlement activities; and

**WHEREAS**, (13) No formal designation is needed to participate on the Pooling Committee, but may be helpful to ensure notice is provided to the proper City representatives; and

**WHEREAS**, (14) the City has executed the Single Member Service Agreement, hereinafter referred to as the SMSA, which enables NCPA to enter into Power, Gas, and Financial transactions on behalf of the City, along with advisory, agency and pooled subscription services; and

**WHEREAS**, (15) the SMSA specifies that the Member by resolution or Member's manager with written delegated authority will delegate to NCPA all of the Member's governing

body's authority to enter into a Transaction with the delegation to NCPA confirming an Agency Service or Power Procurement Service for such Transaction; and

**WHEREAS**, (16) the City has executed the Amended and Restated Market Purchase Program Agreement, and the Natural Gas Program Agreement, hereinafter referred to as the MPP, and NGP respectively, which enables NCPA, on behalf of the Participants to engage in Contract Transactions to purchase and sell Energy, Resource Adequacy Capacity, Renewable Energy Credits, Greenhouse Gas Compliance Instruments, and Physical Option Products for the benefit of the Participant's customers; and

**WHEREAS**, (17) all transactions executed under the MPP and/or the NGP by NCPA on a Participant's behalf require a pre-authorization form executed by a duly authorized Participant Designated Representative, where the MPP and NGP provide that the Designated Representative of each Participant is the Participants Utility Director, and that an employee other than the Utility Director may be designated by resolution of the Participant's governing body; and

**WHEREAS**, (18) participate in activities of and entitled to cast one vote on matters related to a project, activity, budget, or initiative under the Legislative and Regulatory Affairs Program Agreement; and

**WHEREAS**, (19) the City desires to update its authorized and designated representatives to reflect updates to the City's staffing and organizational structure; and

**WHEREAS**, (20) the City wishes to appoint a representative(s) to act as the City's Commissioner on the NCPA Commission; to identify City representatives to participate on various NCPA committee's established to support the delivery of project and program services to members, and to authorize transactions that NCPA may enter into on the City's behalf that are necessary to deliver electric power to support the provision of municipal services to its residents and businesses; and

**WHEREAS**, (21) this resolution supersedes and replaces Resolution No. 2021-R-001 approved by Gridley City Council on February 1, 2021.

**NOW, THEREFORE BE IT RESOLVED** that the Gridley City Council hereby takes the following actions:

**RESOLVED**, (a) the City Council of the City of Gridley (CITY) confirms the following individuals as Commissioner and Alternate Commissioner on the NCPA Commission effective March 15, 2021:

Commissioner – Catalina Sanchez

First Alternate Commissioner – Mike Farr

**RESOLVED**, (b) the CITY confirms the following individuals as the voting representatives on the LEC Project Participant Committee:

Voting Representative – Catalina Sanchez

First Alternate – Mike Farr

**RESOLVED**, (c) the CITY confirms the following individuals as the voting representative on the Legislative and Regulatory Affairs Committee:

Voting Representative – Catalina Sanchez

Alternate Voting Representative – Mike Farr

**RESOLVED**, (d) the CITY confirms the following individuals as the voting representative on the NCPA Facilities Committee:

Voting Representative – Catalina Sanchez

**RESOLVED**, (e) the CITY confirms the following individuals to receive notice regarding City’s participation on the Pooling Committee:

Representative – Catalina Sanchez

**RESOLVED**, (f) the CITY delegates CITY Authority to enter into Transactions through delegations to NCPA confirming an Agency Service or Power Procurement service, pursuant to section 11.2 of the SMSA to:

Authorized Representative(s) – City Administrator

**RESOLVED**, (g) the City delegates Board Authority to execute Participant Authorizations directing NCPA to engage in Contract Transactions to purchase and sell Energy, Natural Gas, Resource Adequacy Capacity, Renewable Energy Credits, Greenhouse Gas Compliance Instruments, and Physical Option Products for the benefit of the Participant’s customers, in accordance with the provisions of the MPP and NGP and appoints the following individual(s) as its Designated Representative(s) pursuant to section 1.1.2.6 of the MPP and 1.1.15 of the NGP:

Designated Representative(s) – City Administrator

**I HEREBY CERTIFY** that the foregoing resolution was passed and adopted by the City Council of the City of Gridley at a regular meeting held on March 15, 2021, by the following vote:

AYES: COUNCILMEMBERS

NOES: COUNCILMEMBERS

ABSENT: COUNCILMEMBERS

ABSTAIN: COUNCILMEMBERS

ATTEST

APPROVE

\_\_\_\_\_  
Rodney Harr, Interim City Clerk

\_\_\_\_\_  
Bruce Johnson, Mayor



**City Council Agenda Item #4**  
Staff Report

**Date:** March 15, 2021  
**To:** Mayor and City Council  
**From:** Danny Howard, Electric Utility Director  
**Subject:** New Electric Metering System

<b>X</b>	Regular
	Special
	Closed
	Emergency

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**Recommendation**

Staff respectfully request the City Council direct staff to start the process of due diligence by gathering a cost analysis from multiple meter companies to purchase and install a new electric metering system in preparation for the 2021/2022 fiscal year budget.

**Background and Compliance with City Council Strategic Plan or Budget Goals**

The current Itron Meter System being utilized by the City is outdated and the City's electric meters are 15-20 years old. The outdated system is inefficient, creating additional manual labor for multiple departments to obtain clear and accurate data. The purpose of this recommendation is to direct staff to perform a cost analysis for the purchase and installation of a new metering system that is safer, more reliable, and more efficient for all City of Gridley Departments.

**Financial Impact**

None at this time.

**Attachments**

None





**City Council Agenda Item #5**  
**Staff Report**

**Date:** March 15, 2021  
**To:** Mayor and City Council  
**From:** Rodney Harr, City Administrator

<b>X</b>	Regular
	Special
	Closed
	Emergency

**Subject:** Additional Engineering Services for the Feather River Sewer Crossing Project

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**Recommendation**

Staff respectfully requests that the Mayor and City Council authorize the City Administrator to execute Amendment 1 Task Order 16-607-206 with Bennett Engineering Services (BEN|EN) for the Additional Services for Feather River Sewer Crossing Project for an amount of \$68,037

**Background**

Concern over the current location and condition of the City of Gridley’s sewer force main has been expressed several times in recent years. The force main was constructed in 1967 and sits on the bottom of the Feather River, conveying the City’s sewage to the Wastewater Treatment Plant. This is the only method for conveying flows across the river. The pipe has been in service for over 50 years and is reaching its expected time in service. In addition to the age of the pipe and the necessity to maintain reliable wastewater conveyance and treatment, the force main has been identified as a possible source of drinking water contamination by communities downstream, such as the City of Yuba City. The pipe is currently visually inspected within the river by a diver every 5 years and is currently thought to be in good condition, however, it is not feasibly possible to assess the condition of the entire submerged portion of the pipe. Additionally, there is currently no flow monitoring in place to determine if loss of sewage is occurring within the river crossing.

BEN|EN has been working on a Feasibility Study for replacement of the Feather River Sewer Crossing under a Clean Water State Revolving Fund \$500,000 planning grant. Subsurface soil conditions at the location of the existing crossing have been determined to be unsuitable for a crossing under the river at that location. Additional geotechnical investigations at a location approximately 2000 ft upstream, analysis of micro tunneling method for the crossing and design of additional piping is required to determine the feasibility of this alternative. Other options, such as using the East Gridley Road Bridge have been eliminated as a feasible alternative due to load capacity issues.

**Scope of Work**

Additional Services include Topographic Surveying, Geotechnical Investigation, Alternative Evaluation, and Design; see Exhibit A.

**Fiscal Impact**

The Additional Services cost of \$68,037 will exceed the planning grant reimbursable limit; however, the cost may be reimbursable when the construction of the project applies future construction funding, but they will be at risk until project approval from the State. The City funding for the Additional Services will be reallocated from Sewer CIP projects, where fiscal year funds are available. The total BEN|EN contract amount with Amendment #1 for Additional Services will be \$532,442.

The project is to be invoiced by Task Order at Project Studies and Design Standard Rates per agreement for Fiscal Year 2020/21.

**Compliance with City Council Strategic Plan or Budget Goals**

The Feather River Sewer Crossing Project is an important step in determining a feasible replacement alternative for the force main across the river and maintain a reliable sewer system.

**Attachments**

Exhibit A - Scope of Service

Exhibit B - Fee Estimate



TRUSTED ENGINEERING ADVISORS

Bennett Engineering Services  
1082 Sunrise Avenue, Suite 100  
Roseville, California 95661

T 916.783.4100  
F 916.783.4110

www.ben-en.com

March 10, 2021

Rodney Harr, Acting City Administrator  
City of Gridley  
685 Kentucky Street  
Gridley, CA 95948

Re: Gridley – Feather River Sewer Crossing – Amendment 1 for Additional Services

This Amendment authorizes Bennett Engineering Services Inc, and their subconsultants, to provide the professional services described below. Services are to be performed in accordance with the Agreement dated October 17, 2016 between the City of Gridley and Bennett Engineering Services, as amended.

**Project Name:** Feather River Sewer Crossing (BEN-EN Project #16-607-206)

**Scope of Work:** Services include: Additional Services for Assessment of Existing Conditions, Project Feasibility Study, to further evaluate the geotechnical conditions and analyze another alternative for a sewer forcemain crossing of the Feather River because of unsuitable conditions for previously scoped alternatives. The 30% design will include the relocating the location of the pipe crossing to minimize the distance of trenchless construction required.

**Budget:** \$68,037 to be invoiced at Standard Rates per agreement for Fiscal Year 2020/21, see Exhibit B.

Requested by:

Dave Harden, P.E. – City Engineer and Project Manager

**City of Gridley**

Approved: \_\_\_\_\_ Date: \_\_\_\_\_  
Rodney Harr, Acting City Administrator

**Bennett Engineering Services**

Approved: \_\_\_\_\_ Date: \_\_\_\_\_  
Leo Rubio, President

# Amendment No. 1: Exhibit A - Scope of Services



TRUSTED ENGINEERING ADVISORS

Bennett Engineering Services  
1082 Sunrise Avenue, Suite 100  
Roseville, California 95661

T 916.783.4100

F 916.783.4110

www.ben-en.com

Client: City of Gridley  
Consultant: Bennett Engineering Services Inc  
Project: Feather River Sewer Crossing Project  
Date: March 10, 2021

*Consultant's services shall be limited to those expressly set forth below, and Consultant shall have no other obligations or responsibilities for the Project or to the Client except as agreed to in writing or as provided in this Agreement. All of Consultant's services in any way related to the Project or Client shall be subject to the terms of this Agreement.*

## TASK 2. Assessment of Existing Conditions

### Subtask 2.1. Topographic and Bathymetric Survey

BEN|EN's subconsultant, UNICO, will perform additional preliminary design level (non-aerial) topographic survey of the new crossing locations on each side of the river as provided by BEN|EN. The additional survey points will be added to the existing AutoCAD files to be used during the 30% design drawings.

### Subtask 2.3. Geotechnical Investigation

BEN|EN's subconsultant, Geocon, will conduct additional geotechnical investigation at two locations to evaluate the subsurface conditions at the new proposed pipeline crossing and provide geotechnical design recommendations for the project. In order to complete the geotechnical investigation, Geocon will review all existing facility information and perform a limited geologic/geotechnical literature review to aid in the evaluation. Geocon will perform a site reconnaissance to observe existing conditions and features at the site, evaluate exploration equipment access, and mark proposed exploration area for subsequent utility clearance. Geocon will perform one exploratory boring on each side of the river, for a total of two exploratory borings, at depths up to approximately 100 feet using ultrasonic drilling technology. Geocon will obtain representative soil samples using (both continuous core and SPT driven samples) from the exploratory borings from the borings, log the borings in accordance with the Unified Soil Classification System, and perform laboratory tests to evaluate pertinent geotechnical parameters including soil classification and shear strength. Geocon will prepare and submit a summary report with their conclusions and recommendations. The report will include (but not be limited to) the following:

- Site plan showing locations of exploratory test pits and borings
- Description of site geology and logs of subsurface conditions
- An interpreted geologic cross-section of the proposed pipeline alignment
- Geotechnical recommendations for the pipeline crossing
- Discussion of feasible trenchless construction methods and Tunnelman's classification of the soils along the alignment

Geocon will review 30% project plans and specifications to verify their recommendations have been properly implemented and/or provide additional recommendations as necessary.

### DELIVERABLES:

- AutoCAD Survey Base File
- Points Files

INITIALS:

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- Revised Draft and Final Geotechnical Report

### **TASK 3. Project Feasibility Study**

#### **Subtask 3.1. Alternative Analysis**

BEN|EN, and their subconsultant Bennett Trenchless Engineering (BTE), will conduct an alternative analysis evaluating a micro tunneling method for the construction of a new sewer crossing at the new location. The alternative analysis will consider hydraulic design, constructability, environmental impacts, required permitting, cost, and operations and maintenance concerns. The alternative analysis will be presented in the Feasibility Study.

#### **Subtask 3.2. Feasibility Study**

BEN|EN will prepare and submit a draft and final Feasibility Study that will include the updated alternative analysis along with previous scoped items, such as background information on the sewer service area, description of the project area, description of existing facilities, project planning area, project need, wastewater treatment and discharge requirements, development and screening of alternatives (Subtask 3.1), and selected project description.

#### **DELIVERABLES:**

- Draft and Final Feasibility Study

### **TASK 4. 30% Complete Design Documents**

BEN|EN will prepare 30% project plans, 30% technical specification and a 30% construction cost estimate for the proposed alternative as determined in Task 3. The additional 30% design documents will include the relocation of facilities based on the proposed design considerations that were not originally scoped and will be submitted to the City for review and comment. All other 30% design scope will be delivered as originally scoped.

#### **DELIVERABLES:**

- 30% Complete Design Documents

# Amendment No. 1: Exhibit B - Fee Estimate

## Task Order 16-607-206 -Engineering Services for the Feather River Sewer Crossing Project

Client: City of Gridley

Consultant: Bennett Engineering Services Inc

Project: Feather River Sewer Crossing Project

Date: May 12, 2020



Fee Estimate	Principal Engineer 250 \$/hr		Project Manager III 194 \$/hr		Engineer I 153 \$/hr		BEN EN Subtotal		MISC. EXPENSES	Geocon	Bennett Trenchless Engineers	AMEND. 1 TOTAL
	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost		Contract	Contract	
<b>Task 2 Assessment of Existing Conditions</b>												
2.1 - Topographic and Bathymetric Survey	hrs	\$0	2 hrs	\$388	6 hrs	\$918	8 hrs	\$1,306	\$0	\$0	\$0	\$1,306
2.2 - East Gridley Bridge Topographic Survey, Optional	hrs	\$0	hrs	\$0	hrs	\$0	hrs	\$0	\$0	\$0	\$0	\$0
2.3 - Geotechnical Investigation	hrs	\$0	6 hrs	\$1,164	2 hrs	\$306	8 hrs	\$1,470	\$200	\$47,323	\$0	\$48,993
2.4 - Assessment Report	hrs	\$0	hrs	\$0	hrs	\$0	hrs	\$0	\$0	\$0	\$0	\$0
<b>Subtotal</b>	<b>hrs</b>	<b>\$0</b>	<b>8 hrs</b>	<b>\$1,552</b>	<b>8 hrs</b>	<b>\$1,224</b>	<b>16 hrs</b>	<b>\$2,776</b>	<b>\$200</b>	<b>\$47,323</b>	<b>\$0</b>	<b>\$50,299</b>
<b>Task 3 Project Feasibility Study and Report</b>												
3.1 - Alternative Analysis	2 hrs	\$500	6 hrs	\$1,164	6 hrs	\$918	14 hrs	\$2,582	\$0	\$0	\$0	\$2,582
3.2 - Feasibility Study Report	hrs	\$0	2 hrs	\$388	6 hrs	\$918	8 hrs	\$1,306	\$0	\$0	\$10,350	\$11,656
<b>Subtotal</b>	<b>2 hrs</b>	<b>\$500</b>	<b>8 hrs</b>	<b>\$1,552</b>	<b>12 hrs</b>	<b>\$1,836</b>	<b>22 hrs</b>	<b>\$3,888</b>	<b>\$0</b>	<b>\$0</b>	<b>\$10,350</b>	<b>\$14,238</b>
<b>Task 4 30% Complete Design Documents</b>												
4.1 - 30% Complete Design Documents	2 hrs	\$500	6 hrs	\$1,164	12 hrs	\$1,836	20 hrs	\$3,500	\$0	\$0	\$0	\$3,500
<b>Subtotal</b>	<b>2 hrs</b>	<b>\$500</b>	<b>6 hrs</b>	<b>\$1,164</b>	<b>12 hrs</b>	<b>\$1,836</b>	<b>20 hrs</b>	<b>\$3,500</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$3,500</b>
<b>PROJECT TOTAL</b>	<b>4 hrs</b>	<b>\$1,000</b>	<b>22 hrs</b>	<b>\$4,268</b>	<b>32 hrs</b>	<b>\$4,896</b>	<b>58 hrs</b>	<b>\$10,164</b>	<b>\$200</b>	<b>\$47,323</b>	<b>\$10,350</b>	<b>\$68,037</b>

### Additional Fee Information

- ▶ This fee estimate is valid for 90 days.
- ▶ This fee estimate contains an abbreviated list of staff classifications and does not restrict BEN|EN to those classifications. The Standard Rate Schedule with a full list of staff classifications is available upon request.
- ▶ Standard hourly rates do not apply to a demand to perform work during an overtime period. Work required to be performed during an overtime period (as mandated by California law) may be charged at a 50% premium. Work mandated by Prevailing Wage laws may be charged at a 25% premium.
- ▶ Hourly rates include all compensation for wages, salary-related benefits, overhead, general office administration, and profit. Direct project administrative hours will be billed at the rate shown above.
- ▶ Classifications may be added or removed as-needed without notice.
- ▶ Changes in the requested scope of work or projected schedule may result in the revision of the proposed fees and amendment to the total contract amount.

INITIALS:

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