

Gridley City Council – Regular City Council Meeting Agenda

Monday, February 4, 2019; 6:00 pm
Gridley City Hall, 685 Kentucky Street, Gridley, CA 95948

“Our purpose is to continuously enhance our community’s vitality and overall quality of life. We are committed to providing high quality, cost-effective municipal services and forming productive partnerships with our residents and regional organizations. We collectively develop, share, and are guided by a clear vision, values, and meaningful objectives.”

CALL TO ORDER - Mayor Johnson

ROLL CALL - Recording Secretary

PLEDGE OF ALLEGIANCE – Councilmember Borges

INVOCATION – Pastor Bill Hammond, Lighthouse Tabernacle

PROCLAMATIONS – National Teen Dating Violence Prevention and Awareness Month, February 2019 – Accepted by Erick Garcia on behalf of Catalyst

COMMUNITY PARTICIPATION FORUM - *Members of the public may address the City Council on matters not listed on the agenda. The City Council may not discuss nor take action on any community participation item brought forward by a member of the community. Comments are requested to be limited to three (3) minutes.*

CONSENT AGENDA – *Items on the Consent Agenda are considered routine and acted upon by one motion. Any Council member may request that an item be removed for separate consideration. The City Council may only make minor comments; otherwise the item should be removed from the Consent Agenda and placed as the first item(s) under “Items for Council Consideration”.*

1. City Council minutes dated December 28, 2018, and January 7, 2019

PUBLIC HEARING – None

ITEMS FOR COUNCIL CONSIDERATION

2. New Financial Software Review and Discussion

CITY STAFF AND COUNCIL COMMITTEE REPORTS - *Brief updates from City staff and brief reports on conferences, seminars, and meetings attended by the Mayor and City Council members, if any.*

POTENTIAL FUTURE CITY COUNCIL ITEMS - (Appearing on the Agenda within 30-90 days):

Approval of FY 17/18 Audit	2/19/2019
Fire Vehicle Purchase	2/19/2019

CLOSED SESSION - Government Code 54757 - Public Employee Performance Evaluation, Interim Police Chief

ADJOURNMENT – adjourning to the next regularly scheduled meeting on Tuesday, February 19, 2019

NOTE 1: POSTING OF AGENDA- This agenda was posted on the public bulletin board at City Hall at or before 6:00 p.m., February 1, 2019, in accordance with Government Code Section 54954.2. This agenda along with all attachments is available for public viewing online at www.gridley.ca.us and at the Administration counter in City Hall, 685 Kentucky Street, Gridley, CA.

NOTE 2: REGARDING UNSCHEDULED MATTERS – In accordance with state law, it shall be the policy of this Council that no action shall be taken on any item presented during the public forum or on unscheduled matters unless the Council, by majority vote, determines that an emergency situation exists, or, unless the Council by a two-thirds vote finds that the need to take action arose subsequent to the posting of this agenda.

NATIONAL TEEN DATING VIOLENCE PREVENTION AND AWARENESS MONTH
February 2019

WHEREAS, one in three adolescents in the United States is a victim of physical, emotional, sexual or verbal abuse from a dating partner, a figure that far exceeds victimization rates for other types of violence affecting youth; and

WHEREAS, women and girls between the ages of 16 and 24 experience the highest rates of intimate partner violence – almost three times the national average; and

WHEREAS, youth who experience violence in a dating relationship are at increased risk of substance abuse, depression, poor academic performance, teen pregnancy, suicide, eating disorders, and carrying patterns of abuse into future relationships; and

WHEREAS, it is essential to raise community awareness and to provide training for parents, guardians, teachers, counselors and school staff so that they may recognize when youth are exhibiting signs of dating violence, including extreme jealousy, constant monitoring, and controlling behavior; and

WHEREAS, everyone has the right to a safe and healthy relationship and to be free from abuse.

NOW, THEREFORE I, Bruce Johnson, Mayor of Gridley, do hereby proclaim February 2019, as National Teen Dating Violence Prevention and Awareness Month. I urge all residents of Gridley to support efforts in their schools, community groups, and families to empower young people in learning skills to have safe and healthy relationships. I encourage community leaders to assist those experiencing abuse in finding and accessing information and support services, to engage in activities that prevent and respond to dating violence, to prioritize healthy relationships in their own lives, and to engage in discussions with community members of all ages about dating violence prevention in their communities.

Bruce Johnson, Mayor

Gridley City Council – DRAFT City Council Meeting Minutes

Friday, December 28, 2018; 4:00 pm
Gridley Community Center, 200 E. Spruce Street, Gridley, CA 95948

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CALL TO ORDER

Mayor Johnson called the meeting to order at 4:00 p.m.

ROLL CALL

Council members

Present: Borges, Farr, Williams, Johnson
Absent: Hall
Arriving after roll call: None

Staff present:

Paul Eckert, City Administrator
Mike Hensley, IT Director
Daryl Dye, Utility Director
Al Byers, Police Chief
Juan Solis, Finance Director

ITEMS FOR COUNCIL CONSIDERATION

1. Update Regarding Enhanced Law Enforcement in the Unincorporated Butte County Area Outside the City Limits – Led by Sheriff Kory Honea and Police Chief Al Byers

Sheriff Kory Honea and Chief Al Byers both spoke briefly to assure the public they are prepared for and working closely together to handle the increased population and any resulting calls from or regarding tenants of the temporary housing community.

Many from the public spoke regarding concerns of increased traffic, crime, speeding, trespassing, etc. and these were addressed by Sheriff Honea and Chief Byers.

2. Update Regarding Gridley School District Accommodations for Potential Modular Housing Unit Community – Led by Butte County Office of Education and Gridley Unified School District

Jordan Reeves, Gridley Unified School District Superintendent, shared concerns regarding funding for the project.

Council then answered questions from the public regarding things such as funding, class size, the emotional well-being of the student Camp Fire survivors and transportation.

3. Council acceptance of the General Services Administration (GSA) Lease – Purpose of Modular Housing Units at City Owned Industrial Park

Administrator Eckert provided an update on negotiations with FEMA and reviewed changes made to the agreement in response to concerns expressed by the community.

Council then addressed comments and answered questions from the public regarding details of the contract, the future of the Industrial Park and other concerns related to the proposed contract.

There was no action taken on this item.

ADJOURNMENT

After much discussion, Council adjourned at 7:10 p.m. to the next regularly scheduled meeting on January 7, 2019.

Paul Eckert, City Clerk

Gridley City Council – DRAFT City Council Meeting Minutes

Monday, January 7, 2019; 6:00 pm
Gridley City Hall, 685 Kentucky Street, Gridley, CA 95948

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CALL TO ORDER

Mayor Johnson called the meeting to order at 6:00 p.m.

ROLL CALL

Council Members

Present: Hall, Borges, Johnson, Farr, Williams
Absent: None
Arriving after roll call: None

Staff present:

Paul Eckert, City Administrator
Tony Galyean, City Attorney
Mike Hensley, IT Director
Daryl Dye, Utilities Director
Juan Solis, Finance Director

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Council member Williams.

INVOCATION

Larry Dolan of the Church of Jesus Christ of Latter-Day Saints provided the invocation.

PROCLAMATIONS - None

COMMUNITY PARTICIPATION FORUM

The forum was opened and seeing no one present wishing to speak, the Mayor closed the forum.

CONSENT AGENDA

1. City Council minutes dated December 17, 2018
2. Authorization to Auction Surplus Police Vehicle

Motion to approve the consent agenda by Council member Hall, seconded by Vice Mayor Williams.

ROLL CALL VOTE

Ayes: Borges, Hall, Farr, Williams, Johnson

Motion passed, 5-0

PUBLIC HEARING – None

ITEMS FOR COUNCIL CONSIDERATION

3. Acceptance of Lease Agreement with the United States General Services Agency (GSA) for short-term Lease of City Industrial Park

Administrator Eckert presented a power point that reviewed changes made to the proposed agreement based upon concerns of the community. He highlighted Paradise statistics that included a lower crime rate, higher income rate and smaller household size compared to Gridley. Proposed maps indicating the layout of the Industrial Park before, during and after the temporary housing were reviewed.

Council then facilitated questions and comments from the public.

Motion to approve item #3 by Councilmember Borges, seconded by Council member Farr.

ROLL CALL VOTE

Ayes: Hall, Johnson, Farr, Borges, Williams

Motion passed, 5-0

CITY STAFF AND COUNCIL COMMITTEE REPORTS - *Brief updates from City staff and brief reports on conferences, seminars, and meetings attended by the Mayor and City Council members, if any.*

There were no reports

POTENTIAL FUTURE CITY COUNCIL ITEMS - (Appearing on the Agenda within 30-90 days):

Council Committee Appointments	1/22/2019
Fire Vehicle Purchase	1/22/2019
Update on Finance Software Selection Process	1/22/2019
Approval of Selection Process for Police Chief	2/4/2019
Approval of FY 17/18 Audit	2/19/2019

CLOSED SESSION - Government Code 54757 - Public Employee Performance Evaluation, Interim Police Chief

Council came out of closed session at 7:40 p.m. with no reportable action.

ADJOURNMENT

With no further items for discussion, Council adjourned to the next regularly scheduled meeting on January 22, 2019

Paul Eckert, City Clerk

City Council Agenda Item #2
Staff Report

Date: February 4, 2019
To: Mayor and City Council
From: Juan Solis, Finance Director
Subject: New Financial Software Review and Discussion

X	Regular
	Special
	Closed
	Emergency

Recommendation

Respectfully receive a report updating the Council and City Staff on status of the new Financial Software.

Background

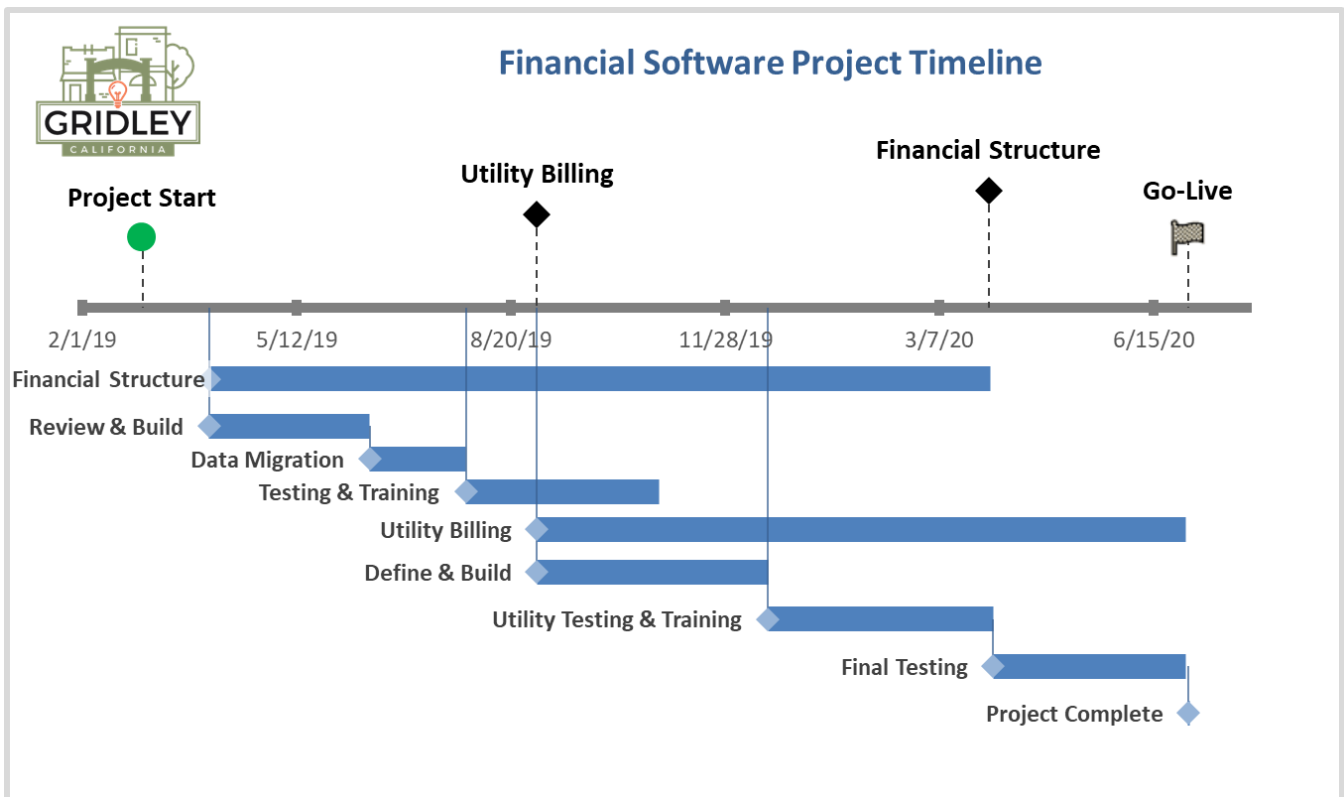
The City of Gridley has operated in the current financial software (MOMS) for over 25 years. The current software is inefficient and requires excessive manual interaction. Additionally, the current software creates audit discrepancies and cannot accommodate best practice business processes. The current system is causing the City additional staff hours, revenue leakage, and diminishing quality customer service.

City Staff has been involved in the review of various financial systems able to efficiently support all services provided by the City of Gridley. Two in-house demonstrations were concluded in late 2018 for Caselle and Tyler Technologies. Both systems proved to be superior and a major improvement to the current software. While the timelines for implementation are similar, the costs vary significantly.

Below is a quick summary of system performance for specific City priorities. Full details will be reviewed with the Council and Staff at the upcoming Council meeting.

	<u>MOMS</u>	<u>Caselle</u>	<u>Tyler</u>
Utility Billing **	★	★★★★	★★★★
Revenue & Cash Management **		★★★★	★★★★
Reporting **		★★★★	★★★★
Support & Training **	★	★★★★	★★★★
Work Order Integration **		★★★	★★★★

Projected timeline for implementation is 12 to 18 months from date of contract signature. The project is projected to be fully implemented in time for fiscal year 2020-2021, although some modules can go live as they are completed (Business Licenses, Timecard management, etc.). The first phase of the project would entail the set up of the financial general ledger structure and data conversion. The second phase would implement the Utility Billing function and validate functionality via thorough testing prior to go-live. Full system Go-live date expected to be July 1, 2020.



The proposed timeline aligns with a purchase decision made by the February 19th Council meeting as this would allow for the project to host a kick-off meeting early March. March 4th can be a backup date for a final purchase decision and Staff can work with the selected firm to ensure the dates are not affected severely for final project completion projections.

Fiscal Impact

A new financial software represents a major improvement to the business processes for the City of Gridley. Major efficiencies will be gained through improved productivity, automation, and best practice processes. Revenue will be improved through better auditing mechanisms and improved reporting.

Compliance with City Council Strategic Plan or Budget Goals

The City Council and City staff are committed to provide the best possible financial practices and the highest possible transparency regarding all financial transactions. This presentation is consistent with our ongoing effort to be responsive and transparent regarding all financial matters, as well as be congruent with best financial practices.

Attachments -None