

Gridley City Council – Regular Meeting Agenda

Monday, November 20, 2023; 6:00 pm
Gridley City Hall, 685 Kentucky Street, Gridley, CA 95948

“Our purpose is to continuously enhance our community’s vitality and overall quality of life. We are committed to providing high quality, cost-effective municipal services and forming productive partnerships with our residents and regional organizations. We collectively develop, share, and are guided by a clear vision, values, and meaningful objectives.”

The Public is encouraged to attend and participate in person. Comments from the public on agenda items will be accepted until 4 pm on November 20th, 2023, via email to csantana@gridley.ca.us or via the payment/document drop box at Gridley City Hall and will be conveyed to the Council for consideration.

You may view using the following link, ID, and passcode:

https://us06web.zoom.us/j/81700887558?pwd=zJ5NVng4bXpA_uYAC_MFxCmZyC57Q.BgH75WRKajLvHVMb

Passcode: 518984

Webinar ID: 817 0088 7558

CALL TO ORDER - Mayor Farr

ROLL CALL

PLEDGE OF ALLEGIANCE – Vice Mayor Johnson

INVOCATION – None

PROCLAMATION – Homeless and Runaway Youth Awareness Month, November 2023

INTRODUCTION OF NEW OR PROMOTED EMPLOYEES

- Collin Morey, Lineman Apprentice

CONSENT AGENDA

1. City Council Minutes Dated November 6th, 2023
2. September & October 2023 Expenditure Report
3. July – September 2023 Treasurer’s Report
4. Butte County Fish & Game Commission Grant Application
5. Resolution 2023-R-037: Resolution of the City Council Authorizing the Gridley Fire Department to Receive a Volunteer Fire Assistance Grant

ITEMS FOR CONSIDERATION

6. Informational Presentation: Extension of Waste Management Contract for Collection of Solid Waste, Recyclables, Green Waste and Transfer Station Operation Services
7. Homeless and Runaway Youth Awareness Month, November 2023 – Butte County Homeless Youth Task Force
8. SR99 Waterline Replacement Project – Bennett Engineering Task Order: 16-607-104
9. Resolution No. 2023-R-038: A Resolution of The City Council of The City of Gridley Approving the Application for The Outdoor Equity Grants Program Grant Funds Round Two
10. City Hall, Police Department and Museum Building Painting
11. Auditing Services Contract FYE 2022-2027 – Chavan and Associates, LLP

COMMUNITY PARTICIPATION FORUM - *Members of the public may address the City Council on matters not listed on the agenda. The City Council may not discuss nor take action on any community participation item brought forward by a member of the community. Comments are requested to be limited to three (3) minutes.*

CITY STAFF AND COUNCIL COMMITTEE REPORTS - *Brief updates from City staff and brief reports on conferences, seminars, and meetings attended by the Mayor and City Council members, if any.*

CITY ADMINISTRATOR REPORTS - *Brief updates and reports on conferences, seminars, and meetings attended by the City Administrator, if any.*

POTENTIAL FUTURE CITY COUNCIL ITEMS - *(Appearing on the Agenda within 30-90 days):*

Water Resiliency Authorization Documents	12/4/2023
Housing Element Review and Discussion	12/4/2023
Local Road Safety Plan Adoption (Consent Agenda)	12/4/2023
Proposal for Shared Fire Department Mechanic	12/4/2023
Finance Policies	12/18/2023
Water, Wastewater Rate Schedule Change	12/18/2023
Housing Element Adoption	12/18/2023

CLOSED SESSION

12. Closed Session Discussion with Legal Counsel Pursuant to Government Code 54957.8: Case Review/Planning, 2 Matters
13. Closed Session Discussion with Labor Negotiator Pursuant to Government Code 54957.6 For Unrepresented Employee, Position: Finance Director

ADJOURNMENT – adjourning to a Regular meeting on December 4th, 2023.

NOTE 1: POSTING OF AGENDA- This agenda was posted on the public bulletin board at City Hall at or before 6:00 p.m., November 17th, 2023. This agenda along with all attachments is available for public viewing online at www.gridley.ca.us and at the Administration Counter in City Hall, 685 Kentucky Street, Gridley, CA.

NOTE 2: REGARDING UNSCHEDULED MATTERS – In accordance with state law, it shall be the policy of this Council that no action shall be taken on any item presented during the public forum or on unscheduled matters unless the Council, by majority vote, determines that an emergency situation exists, or, unless the Council by a two-thirds vote finds that the need to take action arose subsequent to the posting of this agenda.

Gridley City Council – Regular Meeting Minutes

Monday, November 6, 2023; 6:00 pm
Gridley City Hall, 685 Kentucky Street, Gridley, CA 95948

“Our purpose is to continuously enhance our community’s vitality and overall quality of life. We are committed to providing high quality, cost-effective municipal services and forming productive partnerships with our residents and regional organizations. We collectively develop, share, and are guided by a clear vision, values, and meaningful objectives.”

CALL TO ORDER

Mayor Farr called the meeting to order at 6:00 pm.

ROLL CALL

Councilmembers

Present: Farr, Johnson, Roberts, Calderon, Sanchez
Absent: None
Arriving after roll call: None

Staff Present:

Cliff Wagner, City Administrator
Rodney Harr, Police Chief
Tony Galyean, City Attorney
Jake Carter, Utilities Director
Martin Pineda, Assistant Finance Director
Ross Pippitt, Public Works Director

PLEDGE OF ALLEGIANCE

Councilmember Roberts led the Pledge of Allegiance.

INVOCATION – None

PROCLAMATION – None

INTRODUCTION OF NEW OR PROMOTED EMPLOYEES - None

CONSENT AGENDA

1. City Council Minutes Dated October 16th, 2023
2. Supplemental Appropriation for the 2024 Multi-Jurisdictional Local Hazard Mitigation Plan

Motion to approve the consent agenda was made by Vice Mayor Johnson, seconded by Councilmember Roberts.

ROLL CALL VOTE

Ayes: Farr, Johnson, Roberts, Sanchez, Calderon

Motion passed, 5-0

ITEMS FOR CONSIDERATION

3. City Council Appointment to Butte Co. Mosquito and Vector Control District

City Administrator Wagner informed Council that Vice Mayor Johnson's term with the Butte County Mosquito and Vector Control District was set to expire at the end of the year and another appointment was required.

Mayor Farr made the motion to appoint Vice Mayor Johnson to a 4-year term. The motion was seconded by Councilmember Calderon.

ROLL CALL VOTE

Ayes: Farr, Johnson, Roberts, Sanchez, Calderon

Motion passed, 5-0

4. Police Department Vehicles & Funding Options

Assistant Finance Director, Martin Pineda, requested that Council approve the purchase of police vehicles and upgrades from Gridley Country Ford and provided two possible funding options.

Police Chief Rodney Harr, explained to Council that the Gridley Police Department has needed to replace 5, 2011 Crown Victorias but have been unable to due to the recent shortage of government vehicles available for purchase.

Councilmember Sanchez stated for the record that although she is in support of the Gridley Police Department purchasing necessary vehicles and equipment, she is not in support of using ARPA funds for this purchase.

Motion to approve utilizing the ARPA funds available was made by Councilmember Roberts, seconded by Vice Mayor Johnson.

ROLL CALL VOTE

Ayes: Farr, Johnson, Roberts, Sanchez, Calderon

Motion passed, 5-0

COMMUNITY PARTICIPATION FORUM

Christian Garcia of Waste Management provided specifics of the Free Dump Day that took place October 14th.

CITY STAFF AND COUNCIL COMMITTEE REPORTS

Councilmember Calderon expressed gratitude for the department managers and their staff for their assistance with the Day of the Dead celebration on November 2nd.

Mayor Farr reported that he attended a meeting of the Butte Subbasin Advisory Board where he and other members will be evaluating the long-term operational funding options to meet GSA water reporting requirements.

Councilmember Sanchez reported on her attendance at the monthly NCPA meeting.

Utility Director Jake Carter informed Council that he is currently running into supply chain issues for pad mounts and plans to formally bring a recommendation back to Council at an upcoming regular Council meeting.

CITY ADMINISTRATOR REPORTS

City Administrator Wager reported on recent interviews with auditing firms after undergoing an RFP process.

POTENTIAL FUTURE CITY COUNCIL ITEMS - *(Appearing on the Agenda within 30-90 days):*

Water Resiliency Authorization Documents	11/20/2023
Finance Policies	11/20/2023
General Plan Amendment and Agricultural Buffer Clarification	11/20/2023
Housing Element Review and Discussion	11/20/2023
Highway 99 Waterline Project	11/20/2023
Housing Element Review and Discussion	12/4/2023
Water, Wastewater Rate Schedule Change	12/20/2023
Housing Element Adoption	12/18/2023

CLOSED SESSION – None

ADJOURNMENT

With no other items left to discuss, Mayor Farr adjourned to the next regular meeting on November 20th, 2023.



September 2023
October 2023
Expenditure Report



Gridley, CA

Check Report

By Check Number

Date Range: 09/10/2023 - 10/31/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: General Checking-General Checking						
MAC01	MAC'S HARDWARE & RENTAL	10/05/2023	Regular	0.00	-320.55	971893
MAC01	MAC'S HARDWARE & RENTAL	10/05/2023	Regular	0.00	-971.93	973441
STA39	CA DEPT OF FISH AND WILDLIFE	09/12/2023	Regular	0.00	3,860.25	975140
BUT01	BUTTE AUTO PARTS	09/13/2023	Regular	0.00	14.11	975141
ACE02	CANDELARIO ACE HARDWARE	09/13/2023	Regular	0.00	95.07	975142
ABC05	NICK EVANS	09/13/2023	Regular	0.00	125.00	975143
PAW02	Paws Clinic of Oroville	09/13/2023	Regular	0.00	837.00	975144
PRE07	PRE-EMPLOY.COM	09/13/2023	Regular	0.00	60.00	975145
ACC08	ACCESS INFORMATION MGMT	09/15/2023	Regular	0.00	153.08	975146
ASIO1	ADMINISTRATIVE SOLUTIONS	09/15/2023	Regular	0.00	1,235.00	975147
PAY03	ANDREW PAYNE	09/15/2023	Regular	0.00	288.75	975148
ARA01	ARAMARK UNIFORM SERVICES	09/15/2023	Regular	0.00	16.99	975149
AUT03	AUTO ZONE INC.	09/15/2023	Regular	0.00	69.02	975150
AZCO1	AZCO	09/15/2023	Regular	0.00	360.25	975151
STE15	BECK STEWART	09/15/2023	Regular	0.00	303.75	975152
BAR12	BENJAMIN BARNETTE	09/15/2023	Regular	0.00	221.25	975153
BEN11	BENNETT ENGINEERING SERVI	09/15/2023	Regular	0.00	34,922.44	975154
	Void	09/15/2023	Regular	0.00	0.00	975155
BAR0001	BROOKLYN G. BARNETTE	09/15/2023	Regular	0.00	221.25	975156
BUT01	BUTTE AUTO PARTS	09/15/2023	Regular	0.00	1,433.48	975157
ACE02	CANDELARIO ACE HARDWARE	09/15/2023	Regular	0.00	1,074.40	975158
	Void	09/15/2023	Regular	0.00	0.00	975159
	Void	09/15/2023	Regular	0.00	0.00	975160
NAK02	CARSON NAKO	09/15/2023	Regular	0.00	303.75	975161
CHICO	CITY OF CHICO	09/15/2023	Regular	0.00	13,116.00	975162
CLI01	CLIMATE AND ENERGY SOLUTIONS	09/15/2023	Regular	0.00	189.00	975163
BAR13	DAVIAN BARAJAS	09/15/2023	Regular	0.00	153.75	975164
DEC02	DECKER ENGINEERING SERVICES, LLC	09/15/2023	Regular	0.00	4,725.00	975165
DEP13	DEPARTMENT OF JUSTICE	09/15/2023	Regular	0.00	132.00	975166
DUR01	DURHAM PENTZ TRUCK CENTER	09/15/2023	Regular	0.00	797.88	975167
EID02	EIDE BAILLY LLP	09/15/2023	Regular	0.00	43,602.80	975168
RIC15	ETHYN RICKERTSEN	09/15/2023	Regular	0.00	303.75	975169
EVE01	EVERGREEN JOB & SAFETY TRAINING, INC	09/15/2023	Regular	0.00	1,864.00	975170
FGL01	FGL ENVIRONMENTAL, INC.	09/15/2023	Regular	0.00	1,142.00	975171
GAR09	GAEL GARCIA	09/15/2023	Regular	0.00	202.50	975172
GLO05	GLOBAL OFFICE INC	09/15/2023	Regular	0.00	2,712.86	975173
GRI18	GRIDLEY VETERINARY HOSP	09/15/2023	Regular	0.00	395.00	975174
PUN04	HELADIO PUNZO	09/15/2023	Regular	0.00	192.00	975175
HUS01	HUST BROTHERS	09/15/2023	Regular	0.00	171.62	975176
HUS01	HUST BROTHERS	09/15/2023	Regular	0.00	-171.62	975176
PUN05	ISAAC PUNZO	09/15/2023	Regular	0.00	277.50	975177
ITR01	ITRON, INC.	09/15/2023	Regular	0.00	311.67	975178
NAK01	JAXON NAKO	09/15/2023	Regular	0.00	303.75	975179
FRA13	JAZMIN LILIANA MARTINEZ FRAGOSO	09/15/2023	Regular	0.00	257.25	975180
TEA05	JOANNA TEAL	09/15/2023	Regular	0.00	135.00	975181
LAK01	LAKEVIEW PETROLEUM CO	09/15/2023	Regular	0.00	15,752.76	975182
TEA04	LARRY TEAL	09/15/2023	Regular	0.00	680.00	975183
LIG03	LIGHTBEAM POWER COMPANY G	09/15/2023	Regular	0.00	7,159.25	975184
GAR0001	LYNETTE GARTON	09/15/2023	Regular	0.00	15.00	975185
MAC01	MAC'S HARDWARE & RENTAL	09/15/2023	Regular	0.00	547.28	975186
MAD02	MAD SCIENCE OF SACRAMENTO	09/15/2023	Regular	0.00	6,702.00	975187
ZIR01	MARISOL ZIRANDA	09/15/2023	Regular	0.00	55.00	975188
MAX01	MAX WALTERS	09/15/2023	Regular	0.00	1,165.00	975189
MIL02	MILBRADT VET HOSPITAL	09/15/2023	Regular	0.00	96.91	975190

Check Report

Date Range: 09/10/2023 - 10/31/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
COR25	NATALIE CORONA	09/15/2023	Regular	0.00	15.00	975191
MAR26	NATALIE MARISCAL	09/15/2023	Regular	0.00	240.00	975192
COR13	NICOLE CORONA	09/15/2023	Regular	0.00	15.00	975193
NOR11	Northern California Joint Pole Assoc.	09/15/2023	Regular	0.00	11.64	975194
ORE01	O'REILLY AUTOMOTIVE, INC.	09/15/2023	Regular	0.00	79.95	975195
PGE01	P G & E CO	09/15/2023	Regular	0.00	93.12	975196
PAC24	PACE SUPPLY	09/15/2023	Regular	0.00	1,017.89	975197
PER03	PERKINS MOBILE AUTO GLASS	09/15/2023	Regular	0.00	1,315.34	975198
STE13	REGAN STEWART	09/15/2023	Regular	0.00	273.75	975199
RIC01	Rich, Fuidge, Bordsen & Gaylean, Inc.	09/15/2023	Regular	0.00	5,847.25	975200
SAC03	SACRAMENTO TRUCK CENTER	09/15/2023	Regular	0.00	477.67	975201
ROS08	SERENITY ROSSITER	09/15/2023	Regular	0.00	221.25	975202
SHA02	SHADD'S JANITORIAL	09/15/2023	Regular	0.00	433.37	975203
STA01	STANDARD INSURANCE CO	09/15/2023	Regular	0.00	4,019.83	975204
STB01	STB ELECTRICAL TEST	09/15/2023	Regular	0.00	978.93	975205
ADV05	SUPERIOR CALIFORNIA OFFICE EQUIPMENT, IN	09/15/2023	Regular	0.00	1,276.32	975206
PAT05	TAYLOR PATTERSON	09/15/2023	Regular	0.00	273.75	975207
UPS05	THE UPS STORE	09/15/2023	Regular	0.00	81.20	975208
EVE03	EVERBANK	09/15/2023	Regular	0.00	97.56	975209
FEA03	TOMAS MEDINA	09/15/2023	Regular	0.00	2,924.97	975210
PAT06	TORY PATTERSON	09/15/2023	Regular	0.00	273.75	975211
TRI01	TRI-CITY POWERED EQUIP	09/15/2023	Regular	0.00	304.75	975212
IMP01	U.S. BANK CORPORATE PAYMENT SYSTEMS	09/15/2023	Regular	0.00	18,584.48	975213
	Void	09/15/2023	Regular	0.00	0.00	975214
	Void	09/15/2023	Regular	0.00	0.00	975215
	Void	09/15/2023	Regular	0.00	0.00	975216
	Void	09/15/2023	Regular	0.00	0.00	975217
VER02	VERIZON WIRELESS	09/15/2023	Regular	0.00	1,722.43	975218
WHE02	WHEELER RANCH & FEED	09/15/2023	Regular	0.00	41.98	975219
SAN25	YAZLINE SANCHEZ	09/15/2023	Regular	0.00	281.25	975220
YBA01	YBA SHIRTS, INC	09/15/2023	Regular	0.00	108.60	975221
ACE01	ACE INDUSTRIAL SUPPLY	09/21/2023	Regular	0.00	13.86	975222
ATT08	AT&T	09/21/2023	Regular	0.00	31.43	975223
ATT08	AT&T	09/21/2023	Regular	0.00	62.86	975224
ATT08	AT&T	09/21/2023	Regular	0.00	31.43	975225
ATT08	AT&T	09/21/2023	Regular	0.00	63.82	975226
ATT08	AT&T	09/21/2023	Regular	0.00	63.82	975227
ATT14	AT&T	09/21/2023	Regular	0.00	290.72	975228
BEN02	BEN TOILET RENTALS	09/21/2023	Regular	0.00	211.18	975229
BOO01	BOOT BARN	09/21/2023	Regular	0.00	346.38	975230
BUR11	BURNDY	09/21/2023	Regular	0.00	375.38	975231
BUT01	BUTTE AUTO PARTS	09/21/2023	Regular	0.00	541.81	975232
ACE02	CANDELARIO ACE HARDWARE	09/21/2023	Regular	0.00	113.63	975233
CLA02	CLARK & SONS	09/21/2023	Regular	0.00	418.26	975234
COM17	COMCAST	09/21/2023	Regular	0.00	327.60	975235
COW03	COWARD BREEANA	09/21/2023	Regular	0.00	40.00	975236
BIR02	DANNY BIRKHOLTZ	09/21/2023	Regular	0.00	100.00	975237
DEP13	DEPARTMENT OF JUSTICE	09/21/2023	Regular	0.00	980.00	975238
GRI25	GRIDLEY UNIFIED	09/21/2023	Regular	0.00	136.00	975239
HDL02	HINDERLITER, DE LLAMAS & ASSOCIATES	09/21/2023	Regular	0.00	54.51	975240
HUS01	HUST BROTHERS	09/21/2023	Regular	0.00	29.82	975241
SCH01	LES SCHWAB TIRE CENTER	09/21/2023	Regular	0.00	193.70	975242
BRO03	LINNEA BROWN	09/21/2023	Regular	0.00	20.96	975243
GAR0001	LYNETTE GARTON	09/21/2023	Regular	0.00	15.00	975244
MAC0002	MACQUARIE EQUIPMENT CAPITAL INC.	09/21/2023	Regular	0.00	614.40	975245
MET0001	METER VALVE & CONTROL INC	09/21/2023	Regular	0.00	4,936.94	975246
NCC01	NCCSIF FINANCIAL SERVICES	09/21/2023	Regular	0.00	57,905.00	975247
ABC05	NICK EVANS	09/21/2023	Regular	0.00	500.00	975248
PGE01	P G & E CO	09/21/2023	Regular	0.00	176.28	975249
PIT01	PITNEY BOWES	09/21/2023	Regular	0.00	4,000.00	975250
PRE03	PREMIER ACCESS INSURANCE	09/21/2023	Regular	0.00	6,979.21	975251

Check Report

Date Range: 09/10/2023 - 10/31/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
RIV07	RIVERVIEW INTERNATIONAL TRUCKS, LLC	09/21/2023	Regular	0.00	649.16	975252
ROA02	ROAD SAFE TRAFFIC SYSTEMS INC	09/21/2023	Regular	0.00	29.54	975253
SYL02	SILVIA ELENA CORDERO	09/21/2023	Regular	0.00	2,540.00	975254
UPS05	THE UPS STORE	09/21/2023	Regular	0.00	240.00	975255
USB05	US BANK	09/21/2023	Regular	0.00	60.31	975256
USB05	US BANK	09/21/2023	Regular	0.00	80.22	975257
USB05	US BANK	09/21/2023	Regular	0.00	138.00	975258
PAY03	ANDREW PAYNE	09/28/2023	Regular	0.00	116.25	975264
ARA01	ARAMARK UNIFORM SERVICES	09/28/2023	Regular	0.00	77.48	975265
ATT0001	AT&T	09/28/2023	Regular	0.00	95.59	975266
STE15	BECK STEWART	09/28/2023	Regular	0.00	116.25	975267
BAR12	BENJAMIN BARNETTE	09/28/2023	Regular	0.00	116.25	975268
BIC01	BI-COUNTY IRRIGATION	09/28/2023	Regular	0.00	97.81	975269
BIG01	BIG VALLEY AG SERVICES	09/28/2023	Regular	0.00	1,077.86	975270
BILO5	BILL'S QUALITY FENCING	09/28/2023	Regular	0.00	12,620.00	975271
BAR0001	BROOKLYN G. BARNETTE	09/28/2023	Regular	0.00	116.25	975272
BUT01	BUTTE AUTO PARTS	09/28/2023	Regular	0.00	377.25	975273
BUT37	BUTTE COUNTY SHERIFF'S OF	09/28/2023	Regular	0.00	39.00	975274
ACE02	CANDELARIO ACE HARDWARE	09/28/2023	Regular	0.00	920.10	975275
NAK02	CARSON NAKO	09/28/2023	Regular	0.00	116.25	975276
CAS11	CASEY'S AUTO REPAIR	09/28/2023	Regular	0.00	2,180.33	975277
COL0001	COLANTUONO, HIGHSMITH & WHATLEY, PC	09/28/2023	Regular	0.00	487.60	975278
COM17	COMCAST	09/28/2023	Regular	0.00	377.92	975279
COR01	CORBIN WILLITS SYSTEM, IN	09/28/2023	Regular	0.00	2,433.89	975280
CRA01	CRANMER ENGINEERING	09/28/2023	Regular	0.00	345.00	975281
BIR02	DANNY BIRKHOLTZ	09/28/2023	Regular	0.00	71.00	975282
BAR13	DAVIAN BARAJAS	09/28/2023	Regular	0.00	116.25	975283
DEC02	DECKER ENGINEERING SERVICES, LLC	09/28/2023	Regular	0.00	6,075.00	975284
RIC15	ETHYN RICKERTSEN	09/28/2023	Regular	0.00	116.25	975285
FAS0001	FASTRAK VIOLATION PROCESSING DEPT.	09/28/2023	Regular	0.00	7.00	975286
GAR09	Gael Garcia	09/28/2023	Regular	0.00	107.25	975287
GEN06	GENERAL PACIFIC, INC.	09/28/2023	Regular	0.00	324.97	975288
GRA02	GRAINGER INC	09/28/2023	Regular	0.00	193.78	975289
GRI01	GRIDLEY COUNTRY FORD	09/28/2023	Regular	0.00	1,328.05	975290
GRI02	GRIDLEY HONDA	09/28/2023	Regular	0.00	383.64	975291
PUN04	HELADIO PUNZO	09/28/2023	Regular	0.00	128.00	975292
PUN05	ISAAC PUNZO	09/28/2023	Regular	0.00	116.25	975293
NEL01	J C NELSON SUPPLY CO	09/28/2023	Regular	0.00	54.82	975294
NAK01	JAXON NAKO	09/28/2023	Regular	0.00	116.25	975295
FRA13	JAZMIN LILIANA MARTINEZ FRAGOSO	09/28/2023	Regular	0.00	105.00	975296
FRA13	JAZMIN LILIANA MARTINEZ FRAGOSO	09/28/2023	Regular	0.00	-105.00	975296
WEI03	JENNIFER WEISS	09/28/2023	Regular	0.00	111.00	975297
HIL09	KATIE HILL	09/28/2023	Regular	0.00	345.00	975298
BAL01	KNIFE RIVER CONSTRUCTION	09/28/2023	Regular	0.00	1,131.88	975299
CUR02	LN CURTIS & SONS	09/28/2023	Regular	0.00	3,000.29	975300
MAC01	MAC'S HARDWARE & RENTAL	09/28/2023	Regular	0.00	1,509.06	975301
MES02	MESSENGER PUBLISHING GROU	09/28/2023	Regular	0.00	275.00	975302
MUN02	MUNICIPAL MAINTENANCE	09/28/2023	Regular	0.00	4,444.18	975303
ABC05	NICK EVANS	09/28/2023	Regular	0.00	575.00	975304
NOR02	NORTHERN CALIF POWER AGCY	09/28/2023	Regular	0.00	206,382.00	975305
OFF02	OFFICE DEPOT	09/28/2023	Regular	0.00	408.93	975306
PGE01	P G & E CO	09/28/2023	Regular	0.00	1,658.77	975307
PAC24	PACE SUPPLY	09/28/2023	Regular	0.00	1,165.75	975308
STE13	REGAN STEWART	09/28/2023	Regular	0.00	116.25	975309
RIC01	Rich, Fuidge, Bordsen & Gaylean, Inc.	09/28/2023	Regular	0.00	3,483.99	975310
RSG01	RSG INC.	09/28/2023	Regular	0.00	2,116.25	975311
STO12	SAMMANATHA STOPPLEMORE	09/28/2023	Regular	0.00	206.50	975312
OLS50	SCOTT OLSGARD	09/28/2023	Regular	0.00	379.50	975313
ROS08	SERENITY ROSSITER	09/28/2023	Regular	0.00	116.25	975314
PAT05	TAYLOR PATTERSON	09/28/2023	Regular	0.00	116.25	975315
EVE03	EVERBANK	09/28/2023	Regular	0.00	214.12	975316

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
TJK01	TJKM TRANSPORTATION CONSULTANTS	09/28/2023	Regular	0.00	9,990.07	975317
TODD	TODD FARR	09/28/2023	Regular	0.00	418.40	975318
PAT06	TORY PATTERSON	09/28/2023	Regular	0.00	116.25	975319
TRIO1	TRI-CITY POWERED EQUIP	09/28/2023	Regular	0.00	106.44	975320
USB05	US BANK	09/28/2023	Regular	0.00	47.77	975321
USB05	US BANK	09/28/2023	Regular	0.00	150.83	975322
VISO4	VISION SERVICE PLAN - (CA	09/28/2023	Regular	0.00	607.55	975323
SAN25	YAZLINE SANCHEZ	09/28/2023	Regular	0.00	105.00	975324
YBA01	YBA SHIRTS, INC	09/28/2023	Regular	0.00	197.13	975325
BEN11	BENNETT ENGINEERING SERVI	09/29/2023	Regular	0.00	1,816.50	975327
MAC0002	MACQUARIE EQUIPMENT CAPITAL INC.	09/29/2023	Regular	0.00	307.20	975328
MET0001	METER VALVE & CONTROL INC	09/29/2023	Regular	0.00	16,437.67	975329
MID02	MID VALLEY TITLE & ESCROW	09/29/2023	Regular	0.00	350.00	975330
STA01	STANDARD INSURANCE CO	09/29/2023	Regular	0.00	4,265.66	975331
ACC09	ACCULARM SECURITY SYSTEMS	10/11/2023	Regular	0.00	814.00	975342
ASIO1	ADMINISTRATIVE SOLUTIONS	10/11/2023	Regular	0.00	1,332.50	975343
AND12	ANDES POOL SUPPLY	10/11/2023	Regular	0.00	70.00	975344
PAY03	ANDREW PAYNE	10/11/2023	Regular	0.00	228.75	975345
GAL05	ASHLEY AYALA	10/11/2023	Regular	0.00	46.93	975346
ATT14	AT&T	10/11/2023	Regular	0.00	27.10	975347
ATT14	AT&T	10/11/2023	Regular	0.00	223.64	975348
ATT14	AT&T	10/11/2023	Regular	0.00	1,955.22	975349
ATT14	AT&T	10/11/2023	Regular	0.00	28.60	975350
STE15	BECK STEWART	10/11/2023	Regular	0.00	217.50	975351
BAR12	BENJAMIN BARNETTE	10/11/2023	Regular	0.00	217.50	975352
BAR0001	BROOKLYN G. BARNETTE	10/11/2023	Regular	0.00	198.75	975353
BUT01	BUTTE AUTO PARTS	10/11/2023	Regular	0.00	144.40	975354
BUT20	BUTTE COUNTY FIRE DEPT	10/11/2023	Regular	0.00	109.93	975355
BUT38	BUTTE COUNTY TAX COLLECTO	10/11/2023	Regular	0.00	9,286.68	975356
ACE02	CANDELARIO ACE HARDWARE	10/11/2023	Regular	0.00	148.17	975357
NAK02	CARSON NAKO	10/11/2023	Regular	0.00	221.25	975358
MCI02	CHRIS MCINTIRE	10/11/2023	Regular	0.00	1,500.00	975359
COL0001	COLANTUONO, HIGHSMITH & WHATLEY, PC	10/11/2023	Regular	0.00	576.00	975360
COM17	COMCAST	10/11/2023	Regular	0.00	158.53	975361
BAR13	DAVIAN BARAJAS	10/11/2023	Regular	0.00	217.50	975362
EFF01	EFFICIENCY SERVICES GROUP, LLC	10/11/2023	Regular	0.00	3,580.00	975363
EID02	EIDE BAILLY LLP	10/11/2023	Regular	0.00	896.25	975364
RIC15	ETHYN RICKERTSEN	10/11/2023	Regular	0.00	217.50	975365
EVE03	EVERBANK	10/11/2023	Regular	0.00	138.00	975366
FGL01	FGL ENVIRONMENTAL, INC.	10/11/2023	Regular	0.00	600.00	975367
DTB01	FIFTH ASSET INC.	10/11/2023	Regular	0.00	6,500.00	975368
GAR09	GAEL GARCIA	10/11/2023	Regular	0.00	108.75	975369
GEN06	GENERAL PACIFIC, INC.	10/11/2023	Regular	0.00	7,919.34	975370
GRA02	GRAINGER INC	10/11/2023	Regular	0.00	193.78	975371
GRI01	GRIDLEY COUNTRY FORD	10/11/2023	Regular	0.00	5,482.50	975372
GRI25	GRIDLEY UNIFIED	10/11/2023	Regular	0.00	-136.00	975373
GRI25	GRIDLEY UNIFIED	10/11/2023	Regular	0.00	136.00	975373
PUN04	HELADIO PUNZO	10/11/2023	Regular	0.00	244.00	975374
HOU03	HOUSING TOOLS LLC	10/11/2023	Regular	0.00	660.00	975375
PUN05	ISAAC PUNZO	10/11/2023	Regular	0.00	116.25	975376
NEL01	J C NELSON SUPPLY CO	10/11/2023	Regular	0.00	156.85	975377
NAK01	JAXON NAKO	10/11/2023	Regular	0.00	221.25	975378
FRA13	JAZMIN LILIANA MARTINEZ FRAGOSO	10/11/2023	Regular	0.00	108.75	975379
ESP04	JAZZMINE ESPITIA	10/11/2023	Regular	0.00	108.75	975380
ESP04	JAZZMINE ESPITIA	10/12/2023	Regular	0.00	-108.75	975380
LAC01	LACAL EQUIPMENT INC.	10/11/2023	Regular	0.00	792.00	975381
LAK01	LAKEVIEW PETROLEUM CO	10/11/2023	Regular	0.00	11,553.43	975382
MAC01	MAC'S HARDWARE & RENTAL	10/11/2023	Regular	0.00	172.60	975383
MAC01	MAC'S HARDWARE & RENTAL	10/11/2023	Regular	0.00	30.00	975384
MAC01	MAC'S HARDWARE & RENTAL	10/11/2023	Regular	0.00	7.51	975385
MAC01	MAC'S HARDWARE & RENTAL	10/11/2023	Regular	0.00	53.01	975386

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
MAC01	MAC'S HARDWARE & RENTAL	10/11/2023	Regular	0.00	147.95	975387
MAC01	MAC'S HARDWARE & RENTAL	10/11/2023	Regular	0.00	257.30	975388
MAC01	MAC'S HARDWARE & RENTAL	10/11/2023	Regular	0.00	345.35	975389
MAC01	MAC'S HARDWARE & RENTAL	10/11/2023	Regular	0.00	360.24	975390
MES02	MESSENGER PUBLISHING GROU	10/11/2023	Regular	0.00	308.00	975391
MIL02	MILBRADT VET HOSPITAL	10/11/2023	Regular	0.00	54.00	975392
MAR26	NATALIE MARISCAL	10/11/2023	Regular	0.00	147.75	975393
NOR11	Northern California Joint Pole Assoc.	10/11/2023	Regular	0.00	7.18	975394
OFF02	OFFICE DEPOT	10/11/2023	Regular	0.00	289.53	975395
PGE01	P G & E CO	10/11/2023	Regular	0.00	289.24	975396
TAV01	PATRICIA TAVERNER	10/11/2023	Regular	0.00	225.00	975397
PAW02	Paws Clinic of Oroville	10/11/2023	Regular	0.00	634.00	975398
PET02	PETERSON	10/11/2023	Regular	0.00	2,684.63	975399
TRIO5	PREMIER PRINT & MAIL	10/11/2023	Regular	0.00	609.18	975400
STE13	REGAN STEWART	10/11/2023	Regular	0.00	172.50	975401
RIC01	Rich, Fuidge, Bordsen & Gaylean, Inc.	10/11/2023	Regular	0.00	8,578.75	975402
ROS08	SERENITY ROSSITER	10/11/2023	Regular	0.00	101.25	975403
SHA02	SHADD'S JANITORIAL	10/11/2023	Regular	0.00	776.56	975404
ADV05	SUPERIOR CALIFORNIA OFFICE EQUIPMENT, IN	10/11/2023	Regular	0.00	2,088.28	975405
PAT05	TAYLOR PATTERSON	10/11/2023	Regular	0.00	108.75	975406
PAT06	TORY PATTERSON	10/11/2023	Regular	0.00	161.25	975407
NAT01	UNITED ROTARY BRUSH CORPO	10/11/2023	Regular	0.00	836.95	975408
USB05	US BANK	10/11/2023	Regular	0.00	60.33	975409
USB05	US BANK	10/11/2023	Regular	0.00	325.09	975410
VER02	VERIZON WIRELESS	10/11/2023	Regular	0.00	12.94	975411
WEI01	Weimer and Sons, Inc.	10/11/2023	Regular	0.00	304.97	975412
SAN25	YAZLINE SANCHEZ	10/11/2023	Regular	0.00	60.00	975413
ARA01	ARAMARK UNIFORM SERVICES	10/13/2023	Regular	0.00	16.99	975414
AUT03	AUTO ZONE INC.	10/13/2023	Regular	0.00	148.49	975415
BIC01	BI-COUNTY IRRIGATION	10/13/2023	Regular	0.00	38.53	975416
BOO01	BOOT BARN	10/13/2023	Regular	0.00	325.97	975417
BUT01	BUTTE AUTO PARTS	10/13/2023	Regular	0.00	57.31	975418
ACE02	CANDELARIO ACE HARDWARE	10/13/2023	Regular	0.00	182.73	975419
CRA01	CRANMER ENGINEERING	10/13/2023	Regular	0.00	370.00	975420
FGL01	FGL ENVIRONMENTAL, INC.	10/13/2023	Regular	0.00	734.00	975421
GOL09	GOLDEN STATE TREE/LEIF FI	10/13/2023	Regular	0.00	475.00	975422
FRA13	JAZMIN LILIANA MARTINEZ FRAGOSO	10/13/2023	Regular	0.00	108.75	975423
LAK01	LAKEVIEW PETROLEUM CO	10/13/2023	Regular	0.00	1,798.77	975424
MAC01	MAC'S HARDWARE & RENTAL	10/13/2023	Regular	0.00	405.41	975425
ORE01	O'REILLY AUTOMOTIVE, INC.	10/13/2023	Regular	0.00	36.44	975426
PER03	PERKINS MOBILE AUTO GLASS	10/13/2023	Regular	0.00	475.00	975427
SUT11	SUTHERLAND LANDSCAPE CENT	10/13/2023	Regular	0.00	330.16	975428
UPS05	THE UPS STORE	10/13/2023	Regular	0.00	13.46	975429
AQU0001	THIRKETTLE CORPORATION	10/13/2023	Regular	0.00	312.10	975430
IMP01	U.S. BANK CORPORATE PAYMENT SYSTEMS	10/13/2023	Regular	0.00	11,523.01	975431
	Void	10/13/2023	Regular	0.00	0.00	975432
	Void	10/13/2023	Regular	0.00	0.00	975433
	Void	10/13/2023	Regular	0.00	0.00	975434
	Void	10/13/2023	Regular	0.00	0.00	975435
	Void	10/13/2023	Regular	0.00	0.00	975436
	Void	10/13/2023	Regular	0.00	0.00	975437
BEN11	BENNETT ENGINEERING SERVI	10/13/2023	Regular	0.00	69,686.81	975438
	Void	10/13/2023	Regular	0.00	0.00	975439
LUI01	KAYLA LUI INC	10/19/2023	Regular	0.00	344.90	975440
A&A02	A&A CONCRETE SUPPLY, INC	10/26/2023	Regular	0.00	915.86	975441
ABO02	ABOUT TREES	10/26/2023	Regular	0.00	7,717.50	975442
ACC08	ACCESS INFORMATION MGMT	10/26/2023	Regular	0.00	154.03	975443
PAY03	ANDREW PAYNE	10/26/2023	Regular	0.00	116.25	975444
ARA01	ARAMARK UNIFORM SERVICES	10/26/2023	Regular	0.00	16.99	975445
ATT08	AT&T	10/26/2023	Regular	0.00	221.93	975446
STE15	BECK STEWART	10/26/2023	Regular	0.00	112.50	975447

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
BAR12	BENJAMIN BARNETTE	10/26/2023	Regular	0.00	112.50	975448
BAR0001	BROOKLYN G. BARNETTE	10/26/2023	Regular	0.00	112.50	975449
BUT01	BUTTE AUTO PARTS	10/26/2023	Regular	0.00	203.69	975450
BUT03	BUTTE COUNTY RECORDER	10/26/2023	Regular	0.00	2,814.00	975451
ACE02	CANDELARIO ACE HARDWARE	10/26/2023	Regular	0.00	179.46	975452
NAK02	CARSON NAKO	10/26/2023	Regular	0.00	112.50	975453
CHI24	CHICO FARM & ORCHARD	10/26/2023	Regular	0.00	174.59	975454
COM17	COMCAST	10/26/2023	Regular	0.00	169.07	975455
COR01	CORBIN WILLITS SYSTEM, IN	10/26/2023	Regular	0.00	2,433.89	975456
DAN03	DAN-GER INC	10/26/2023	Regular	0.00	39.77	975457
DAT01	DATCO	10/26/2023	Regular	0.00	1,239.00	975458
BAR13	DAVIAN BARAJAS	10/26/2023	Regular	0.00	108.75	975459
DEC02	DECKER ENGINEERING SERVICES, LLC	10/26/2023	Regular	0.00	9,555.00	975460
DEP13	DEPARTMENT OF JUSTICE	10/26/2023	Regular	0.00	196.00	975461
DOW05	Down Range INVESTMENTS, LLC	10/26/2023	Regular	0.00	880.49	975462
	Void	10/26/2023	Regular	0.00	0.00	975463
RIC15	ETHYN RICKERTSEN	10/26/2023	Regular	0.00	112.50	975464
EXP0001	EXPLORE BUTTE COUNTY	10/26/2023	Regular	0.00	6,149.69	975465
FAS01	FASTRIP FOOD STORE 46-905	10/26/2023	Regular	0.00	112.43	975466
FGL01	FGL ENVIRONMENTAL, INC.	10/26/2023	Regular	0.00	323.00	975467
FOO02	FOOTHILL FIRE PROTECTION,	10/26/2023	Regular	0.00	1,650.00	975468
GAR09	GAEL GARCIA	10/26/2023	Regular	0.00	112.50	975469
MAU01	GARRETT MAULDIN	10/26/2023	Regular	0.00	75.00	975470
GRI02	GRIDLEY HONDA	10/26/2023	Regular	0.00	92.70	975471
GRI25	GRIDLEY UNIFIED	10/26/2023	Regular	0.00	617.00	975472
PUN04	HELADIO PUNZO	10/26/2023	Regular	0.00	128.00	975473
RAM05	HUMBERTO RAMOS	10/26/2023	Regular	0.00	259.79	975474
HUS01	HUST BROTHERS	10/26/2023	Regular	0.00	10.36	975475
JAK01	JAKE CARTER	10/26/2023	Regular	0.00	327.50	975476
NAK01	JAXON NAKO	10/26/2023	Regular	0.00	112.50	975477
JOG01	JENNIFER GONZALEZ	10/26/2023	Regular	0.00	45.00	975478
LAC01	LACAL EQUIPMENT INC.	10/26/2023	Regular	0.00	380.77	975479
LIG03	LIGHTBEAM POWER COMPANY G	10/26/2023	Regular	0.00	6,338.38	975480
MAC01	MAC'S HARDWARE & RENTAL	10/26/2023	Regular	0.00	678.67	975481
MES02	MESSENGER PUBLISHING GROU	10/26/2023	Regular	0.00	468.50	975482
CLA10	Michael J. Clayton	10/26/2023	Regular	0.00	350.00	975483
MIN07	MINASIAN, MEITH, SOARES, SEXTON & COOPEI	10/26/2023	Regular	0.00	1,988.24	975484
MOT07	MOTOROLA SOLUTIONS	10/26/2023	Regular	0.00	8,557.53	975485
MAR26	NATALIE MARISCAL	10/26/2023	Regular	0.00	78.75	975486
NOR02	NORTHERN CALIF POWER AGCY	10/26/2023	Regular	0.00	249,345.00	975487
OFF02	OFFICE DEPOT	10/26/2023	Regular	0.00	173.11	975488
PGE01	P G & E CO	10/26/2023	Regular	0.00	250.19	975489
PIT01	PITNEY BOWES	10/26/2023	Regular	0.00	6,000.01	975490
	Void	10/26/2023	Regular	0.00	0.00	975491
PLA16	PLANET TECHNOLOGIES	10/26/2023	Regular	0.00	9,550.56	975492
PRE03	PREMIER ACCESS INSURANCE	10/26/2023	Regular	0.00	7,127.74	975493
STE13	REGAN STEWART	10/26/2023	Regular	0.00	112.50	975494
RSG01	RSG INC.	10/26/2023	Regular	0.00	5,025.00	975495
ROS08	SERENITY ROSSITER	10/26/2023	Regular	0.00	112.50	975496
SYL02	SILVIA ELENA CORDERO	10/26/2023	Regular	0.00	2,540.00	975497
ADV05	SUPERIOR CALIFORNIA OFFICE EQUIPMENT, IN	10/26/2023	Regular	0.00	1.22	975498
PAT05	TAYLOR PATTERSON	10/26/2023	Regular	0.00	112.50	975499
UPS05	THE UPS STORE	10/26/2023	Regular	0.00	120.00	975500
FEA03	TOMAS MEDINA	10/26/2023	Regular	0.00	2,827.57	975501
PAT06	TORY PATTERSON	10/26/2023	Regular	0.00	112.50	975502
TRI01	TRI-CITY POWERED EQUIP	10/26/2023	Regular	0.00	32.18	975503
TYL01	TYLER TECHNOLOGIES, INC	10/26/2023	Regular	0.00	3,406.00	975504
USB05	US BANK	10/26/2023	Regular	0.00	80.22	975505
USB05	US BANK	10/26/2023	Regular	0.00	60.31	975506
VER02	VERIZON WIRELESS	10/26/2023	Regular	0.00	1,631.44	975507
ANI01	ANIXTER	10/30/2023	Regular	0.00	5,051.48	975508

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
CAL70	CALIFORNIA CHOICE BENEFIT	09/20/2023	Bank Draft	0.00	24,378.74	DFT0002172
CAL70	CALIFORNIA CHOICE BENEFIT	09/20/2023	Bank Draft	0.00	24,512.98	DFT0002192
CAL70	CALIFORNIA CHOICE BENEFIT	10/20/2023	Bank Draft	0.00	24,513.05	DFT0002211
INT07	INTERNAL REVENUE SERVICE	09/13/2023	Bank Draft	0.00	12.74	DFT0002237
CAL59	CALIFORNIA PUBLIC EMPLOYE	09/22/2023	Bank Draft	0.00	50.00	DFT0002238
CAL70	CALIFORNIA CHOICE BENEFIT	10/20/2023	Bank Draft	0.00	23,951.86	DFT0002239
CAL59	CALIFORNIA PUBLIC EMPLOYE	09/22/2023	Bank Draft	0.00	1,186.24	DFT0002240
CAL59	CALIFORNIA PUBLIC EMPLOYE	09/22/2023	Bank Draft	0.00	2,006.43	DFT0002241
CAL59	CALIFORNIA PUBLIC EMPLOYE	09/22/2023	Bank Draft	0.00	2,372.99	DFT0002242
CAL59	CALIFORNIA PUBLIC EMPLOYE	09/22/2023	Bank Draft	0.00	4,227.29	DFT0002243
CAL59	CALIFORNIA PUBLIC EMPLOYE	09/22/2023	Bank Draft	0.00	4,697.03	DFT0002244
CAL59	CALIFORNIA PUBLIC EMPLOYE	09/22/2023	Bank Draft	0.00	4,654.61	DFT0002245
CAL59	CALIFORNIA PUBLIC EMPLOYE	09/22/2023	Bank Draft	0.00	2,516.95	DFT0002246
CAL59	CALIFORNIA PUBLIC EMPLOYE	09/22/2023	Bank Draft	0.00	7,774.98	DFT0002247
CAL59	CALIFORNIA PUBLIC EMPLOYE	09/22/2023	Bank Draft	0.00	2,426.29	DFT0002248
CAL59	CALIFORNIA PUBLIC EMPLOYE	09/22/2023	Bank Draft	0.00	2,071.63	DFT0002249
INT07	INTERNAL REVENUE SERVICE	09/22/2023	Bank Draft	0.00	5,215.30	DFT0002250
INT07	INTERNAL REVENUE SERVICE	09/22/2023	Bank Draft	0.00	15,419.16	DFT0002251
INT07	INTERNAL REVENUE SERVICE	09/22/2023	Bank Draft	0.00	871.06	DFT0002252
EMP01	EMPLOYMENT DEVELOPMENT	09/22/2023	Bank Draft	0.00	6,097.09	DFT0002253
INT07	INTERNAL REVENUE SERVICE	09/22/2023	Bank Draft	0.00	196.48	DFT0002254
INT07	INTERNAL REVENUE SERVICE	09/22/2023	Bank Draft	0.00	328.66	DFT0002255
EMP01	EMPLOYMENT DEVELOPMENT	09/22/2023	Bank Draft	0.00	110.14	DFT0002256
CAL59	CALIFORNIA PUBLIC EMPLOYE	10/06/2023	Bank Draft	0.00	51.00	DFT0002257
CAL59	CALIFORNIA PUBLIC EMPLOYE	10/06/2023	Bank Draft	0.00	1,173.76	DFT0002259
CAL59	CALIFORNIA PUBLIC EMPLOYE	10/06/2023	Bank Draft	0.00	1,985.32	DFT0002260
CAL59	CALIFORNIA PUBLIC EMPLOYE	10/06/2023	Bank Draft	0.00	2,373.00	DFT0002261
CAL59	CALIFORNIA PUBLIC EMPLOYE	10/06/2023	Bank Draft	0.00	4,227.29	DFT0002262
CAL59	CALIFORNIA PUBLIC EMPLOYE	10/06/2023	Bank Draft	0.00	4,859.47	DFT0002263
CAL59	CALIFORNIA PUBLIC EMPLOYE	10/06/2023	Bank Draft	0.00	4,815.57	DFT0002264
CAL59	CALIFORNIA PUBLIC EMPLOYE	10/06/2023	Bank Draft	0.00	2,510.30	DFT0002265
CAL59	CALIFORNIA PUBLIC EMPLOYE	10/06/2023	Bank Draft	0.00	7,154.38	DFT0002266
CAL59	CALIFORNIA PUBLIC EMPLOYE	10/06/2023	Bank Draft	0.00	2,494.62	DFT0002267
CAL59	CALIFORNIA PUBLIC EMPLOYE	10/06/2023	Bank Draft	0.00	2,456.52	DFT0002268
INT07	INTERNAL REVENUE SERVICE	10/06/2023	Bank Draft	0.00	5,254.42	DFT0002269
INT07	INTERNAL REVENUE SERVICE	10/06/2023	Bank Draft	0.00	15,546.39	DFT0002270
INT07	INTERNAL REVENUE SERVICE	10/06/2023	Bank Draft	0.00	744.18	DFT0002271
EMP01	EMPLOYMENT DEVELOPMENT	10/06/2023	Bank Draft	0.00	6,283.06	DFT0002272
CAL59	CALIFORNIA PUBLIC EMPLOYE	10/20/2023	Bank Draft	0.00	51.00	DFT0002273
CAL59	CALIFORNIA PUBLIC EMPLOYE	10/20/2023	Bank Draft	0.00	1,182.15	DFT0002275
CAL59	CALIFORNIA PUBLIC EMPLOYE	10/20/2023	Bank Draft	0.00	1,999.51	DFT0002276
CAL59	CALIFORNIA PUBLIC EMPLOYE	10/20/2023	Bank Draft	0.00	2,373.00	DFT0002277
CAL59	CALIFORNIA PUBLIC EMPLOYE	10/20/2023	Bank Draft	0.00	4,227.29	DFT0002278
CAL59	CALIFORNIA PUBLIC EMPLOYE	10/20/2023	Bank Draft	0.00	4,849.47	DFT0002279
CAL59	CALIFORNIA PUBLIC EMPLOYE	10/20/2023	Bank Draft	0.00	4,805.66	DFT0002280
CAL59	CALIFORNIA PUBLIC EMPLOYE	10/20/2023	Bank Draft	0.00	2,477.06	DFT0002281
CAL59	CALIFORNIA PUBLIC EMPLOYE	10/20/2023	Bank Draft	0.00	7,059.62	DFT0002282
CAL59	CALIFORNIA PUBLIC EMPLOYE	10/20/2023	Bank Draft	0.00	2,476.02	DFT0002283
CAL59	CALIFORNIA PUBLIC EMPLOYE	10/20/2023	Bank Draft	0.00	2,438.20	DFT0002284
INT07	INTERNAL REVENUE SERVICE	10/20/2023	Bank Draft	0.00	5,303.04	DFT0002285
INT07	INTERNAL REVENUE SERVICE	10/20/2023	Bank Draft	0.00	15,600.53	DFT0002286
INT07	INTERNAL REVENUE SERVICE	10/20/2023	Bank Draft	0.00	1,040.06	DFT0002287
EMP01	EMPLOYMENT DEVELOPMENT	10/20/2023	Bank Draft	0.00	6,183.71	DFT0002288
INT07	INTERNAL REVENUE SERVICE	10/20/2023	Bank Draft	0.00	133.68	DFT0002289
INT07	INTERNAL REVENUE SERVICE	10/20/2023	Bank Draft	0.00	476.59	DFT0002290

Check Report

Date Range: 09/10/2023 - 10/31/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
EMP01	EMPLOYMENT DEVELOPMENT	10/20/2023	Bank Draft	0.00	169.61	DFT0002291

Bank Code General Checking Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	592	337	0.00	1,081,980.04
Manual Checks	0	0	0.00	0.00
Voided Checks	0	22	0.00	-1,813.85
Bank Drafts	56	56	0.00	284,367.18
EFT's	0	0	0.00	0.00
	648	415	0.00	1,364,533.37

Check Report

Date Range: 09/10/2023 - 10/31/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: Payroll-Payroll						
AME29	American Fidelity Assuran	10/09/2023	Regular	0.00	100.00	14821
AME30	AMERICAN FIDELITY ASSURAN	10/09/2023	Regular	0.00	1,108.60	14822
BUT43	CHILD SUPPORT SRVCS.	10/09/2023	Regular	0.00	332.30	14823
GRI12	GRIDLEY POLICE	10/09/2023	Regular	0.00	1,346.00	14824
IBE01	I.B.E.W. - LOCAL #1245	10/09/2023	Regular	0.00	2,173.46	14825
MIS07	MissionSquare - 303902	10/09/2023	Regular	0.00	34,619.89	14826
AME29	American Fidelity Assuran	10/30/2023	Regular	0.00	-100.00	14835
AME29	American Fidelity Assuran	10/30/2023	Regular	0.00	100.00	14835
AME30	AMERICAN FIDELITY ASSURAN	10/30/2023	Regular	0.00	-1,082.52	14836
AME30	AMERICAN FIDELITY ASSURAN	10/30/2023	Regular	0.00	1,082.52	14836
BUT43	CHILD SUPPORT SRVCS.	10/30/2023	Regular	0.00	332.30	14837
BUT43	CHILD SUPPORT SRVCS.	10/30/2023	Regular	0.00	-332.30	14837
GRI12	GRIDLEY POLICE	10/30/2023	Regular	0.00	-1,375.00	14838
GRI12	GRIDLEY POLICE	10/30/2023	Regular	0.00	1,375.00	14838
IBE01	I.B.E.W. - LOCAL #1245	10/30/2023	Regular	0.00	-2,227.00	14839
IBE01	I.B.E.W. - LOCAL #1245	10/30/2023	Regular	0.00	2,227.00	14839
MIS07	MissionSquare - 303902	10/30/2023	Regular	0.00	7,316.78	14840
MIS07	MissionSquare - 303902	10/30/2023	Regular	0.00	-7,316.78	14840

Bank Code Payroll Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	38	12	0.00	52,113.85
Manual Checks	0	0	0.00	0.00
Voided Checks	0	6	0.00	-12,433.60
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	38	18	0.00	39,680.25

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	630	349	0.00	1,134,093.89
Manual Checks	0	0	0.00	0.00
Voided Checks	0	28	0.00	-14,247.45
Bank Drafts	56	56	0.00	284,367.18
EFT's	0	0	0.00	0.00
	686	433	0.00	1,404,213.62

Fund Summary

Fund	Name	Period	Amount
999	Cash Clearing	9/2023	677,552.83
999	Cash Clearing	10/2023	726,660.79
			1,404,213.62



Gridley, CA

Payroll Bank Transaction Report

By Payment Number

Date: 9/1/2023 - 10/31/2023

Payroll Set: 01 - City of Gridley

Payment		Employee		Direct Deposit		Total Payment
Number	Payment Date	Payment Type	Number	Check Amount	Amount	
4644	09/08/2023	Regular	MOL01	0	2305.14	2305.14
4645	09/08/2023	Regular	SAN05	0	2158.75	2158.75
4646	09/08/2023	Regular	WAG01	0	4809.31	4809.31
4647	09/08/2023	Regular	WEI01	0	1580.63	1580.63
4648	09/08/2023	Regular	BIR01	0	5588.98	5588.98
4649	09/08/2023	Regular	CAL02	0	3486.24	3486.24
4650	09/08/2023	Regular	CAR03	0	5258.15	5258.15
4651	09/08/2023	Regular	CAR05	0	4770.4	4770.4
4652	09/08/2023	Regular	SMI04	0	3753.77	3753.77
4653	09/08/2023	Regular	ALC01	0	2031.16	2031.16
4654	09/08/2023	Regular	ART01	0	4064.81	4064.81
4655	09/08/2023	Regular	MOR01	0	1424.13	1424.13
4656	09/08/2023	Regular	PIN01	0	2945.76	2945.76
4657	09/08/2023	Regular	TAN01	0	2163.73	2163.73
4658	09/08/2023	Regular	TAV01	0	2428.99	2428.99
4659	09/08/2023	Regular	MUR01	0	1846.42	1846.42
4660	09/08/2023	Regular	BOW02	0	1967.99	1967.99
4661	09/08/2023	Regular	CAR04	0	1795.94	1795.94
4662	09/08/2023	Regular	CAR06	0	2707.2	2707.2
4663	09/08/2023	Regular	COO03	0	3725.82	3725.82
4664	09/08/2023	Regular	COR02	0	1791.07	1791.07
4665	09/08/2023	Regular	DEW01	0	599.11	599.11
4666	09/08/2023	Regular	ESP01	0	153.82	153.82
4667	09/08/2023	Regular	FAR01	0	3006.8	3006.8
4668	09/08/2023	Regular	GAR03	0	2589.67	2589.67
4669	09/08/2023	Regular	HAR01	0	3783.02	3783.02
4670	09/08/2023	Regular	HIL04	0	1186.84	1186.84
4671	09/08/2023	Regular	KIM001	0	1761.44	1761.44
4672	09/08/2023	Regular	LAR01	0	2838.89	2838.89
4673	09/08/2023	Regular	LOP01	0	3111.24	3111.24
4674	09/08/2023	Regular	MAS01	0	2580.21	2580.21
4675	09/08/2023	Regular	MAU01	0	2964.82	2964.82
4676	09/08/2023	Regular	MIT01	0	2836.02	2836.02
4677	09/08/2023	Regular	OLS01	0	2630.9	2630.9
4678	09/08/2023	Regular	PRE01	0	705.52	705.52
4679	09/08/2023	Regular	REU01	0	3130.96	3130.96
4680	09/08/2023	Regular	ROD03	0	623.01	623.01
4681	09/08/2023	Regular	SMI03	0	3398.49	3398.49
4682	09/08/2023	Regular	STO03	0	1959.69	1959.69
4683	09/08/2023	Regular	WIL06	0	672.08	672.08
4684	09/08/2023	Regular	WRO01	0	1624.01	1624.01
4685	09/08/2023	Regular	ZIE01	0	2389.94	2389.94
4686	09/08/2023	Regular	GAL01	0	1589.45	1589.45
4687	09/08/2023	Regular	SCH04	0	647.46	647.46
4688	09/08/2023	Regular	SHE02	0	582.55	582.55
4689	09/08/2023	Regular	WOO01	0	593.55	593.55
4690	09/08/2023	Regular	BAL01	0	276.64	276.64
4691	09/08/2023	Regular	BRO01	0	1986.55	1986.55
4692	09/08/2023	Regular	BAR04	0	1293.04	1293.04
4693	09/08/2023	Regular	CLA02	0	2533.74	2533.74
4694	09/08/2023	Regular	COX01	0	4854.94	4854.94
4695	09/08/2023	Regular	EDW01	0	1813.28	1813.28
4696	09/08/2023	Regular	JIM01	0	1929.55	1929.55
4697	09/08/2023	Regular	MEL02	0	2540.86	2540.86
4698	09/08/2023	Regular	PIP01	0	4112.96	4112.96
4699	09/08/2023	Regular	RAM04	0	1640.47	1640.47
4700	09/08/2023	Regular	TAY01	0	1994.52	1994.52
4701	09/08/2023	Regular	WEB01	0	1955.43	1955.43
4702	09/22/2023	Regular	MOL01	0	2305.14	2305.14
4703	09/22/2023	Regular	SAN05	0	2390.64	2390.64
4704	09/22/2023	Regular	WAG01	0	4809.31	4809.31

4705	09/22/2023	Regular	WEI01	0	1580.63	1580.63
4706	09/22/2023	Regular	FAR03	0	184.7	184.7
4707	09/22/2023	Regular	JOH02	0	184.7	184.7
4708	09/22/2023	Regular	BIR01	0	4756.08	4756.08
4709	09/22/2023	Regular	CAL02	0	3486.24	3486.24
4710	09/22/2023	Regular	CAR03	0	5258.15	5258.15
4711	09/22/2023	Regular	CAR05	0	4770.39	4770.39
4712	09/22/2023	Regular	SMI04	0	4897.03	4897.03
4713	09/22/2023	Regular	ALC01	0	1961.47	1961.47
4714	09/22/2023	Regular	ART01	0	4064.81	4064.81
4715	09/22/2023	Regular	MOR01	0	2031.01	2031.01
4716	09/22/2023	Regular	PIN01	0	2945.76	2945.76
4717	09/22/2023	Regular	TAN01	0	2163.74	2163.74
4718	09/22/2023	Regular	TAV01	0	2428.99	2428.99
4719	09/22/2023	Regular	MUR01	0	1846.42	1846.42
4720	09/22/2023	Regular	BOW02	0	2109.82	2109.82
4721	09/22/2023	Regular	CAR04	0	1909.79	1909.79
4722	09/22/2023	Regular	CAR06	0	2537.23	2537.23
4723	09/22/2023	Regular	COO03	0	3073.81	3073.81
4724	09/22/2023	Regular	COR02	0	2227.59	2227.59
4725	09/22/2023	Regular	ESP01	0	191.65	191.65
4726	09/22/2023	Regular	FAR01	0	3006.8	3006.8
4727	09/22/2023	Regular	GAR03	0	3099.71	3099.71
4728	09/22/2023	Regular	HAR01	0	3783.02	3783.02
4729	09/22/2023	Regular	HIL04	0	1186.84	1186.84
4730	09/22/2023	Regular	KIM001	0	1749.02	1749.02
4731	09/22/2023	Regular	LAR01	0	2838.89	2838.89
4732	09/22/2023	Regular	LOP01	0	2645.54	2645.54
4733	09/22/2023	Regular	MAS01	0	2028.2	2028.2
4734	09/22/2023	Regular	MAU01	0	2555.23	2555.23
4735	09/22/2023	Regular	OLS01	0	2586	2586
4736	09/22/2023	Regular	PRE01	0	88.68	88.68
4737	09/22/2023	Regular	REU01	0	3130.96	3130.96
4738	09/22/2023	Regular	ROD03	0	375.6	375.6
4739	09/22/2023	Regular	SMI03	0	3641.35	3641.35
4740	09/22/2023	Regular	STO03	0	1959.69	1959.69
4741	09/22/2023	Regular	WIL06	0	215.34	215.34
4742	09/22/2023	Regular	WRO01	0	1624.01	1624.01
4743	09/22/2023	Regular	ZIE01	0	2210.61	2210.61
4744	09/22/2023	Regular	GAL01	0	1589.45	1589.45
4745	09/22/2023	Regular	SCH04	0	562.71	562.71
4746	09/22/2023	Regular	SHE02	0	582.55	582.55
4747	09/22/2023	Regular	WOO01	0	237.42	237.42
4748	09/22/2023	Regular	BAL01	0	437.99	437.99
4749	09/22/2023	Regular	BRO01	0	1986.55	1986.55
4750	09/22/2023	Regular	BAR04	0	1159.46	1159.46
4751	09/22/2023	Regular	CLA02	0	1697.23	1697.23
4752	09/22/2023	Regular	COX01	0	3509.15	3509.15
4753	09/22/2023	Regular	EDW01	0	1813.28	1813.28
4754	09/22/2023	Regular	JIM01	0	2130.86	2130.86
4755	09/22/2023	Regular	MEL02	0	3759.3	3759.3
4756	09/22/2023	Regular	NAV02	0	1118.86	1118.86
4757	09/22/2023	Regular	PIP01	0	4112.96	4112.96
4758	09/22/2023	Regular	RAM04	0	1552.45	1552.45
4759	09/22/2023	Regular	TAY01	0	2613.94	2613.94
4760	09/22/2023	Regular	WEB01	0	1955.43	1955.43
4761	10/06/2023	Regular	MOL01	0	2305.14	2305.14
4762	10/06/2023	Regular	SAN05	0	2350.98	2350.98
4763	10/06/2023	Regular	WAG01	0	4809.31	4809.31
4764	10/06/2023	Regular	WEI01	0	1580.62	1580.62
4765	10/06/2023	Regular	BIR01	0	5312.16	5312.16
4766	10/06/2023	Regular	CAL02	0	3486.25	3486.25
4767	10/06/2023	Regular	CAR03	0	5258.15	5258.15
4768	10/06/2023	Regular	CAR05	0	4770.39	4770.39
4769	10/06/2023	Regular	SMI04	0	3753.77	3753.77
4770	10/06/2023	Regular	ALC01	0	1961.47	1961.47
4771	10/06/2023	Regular	ART01	0	4064.81	4064.81
4772	10/06/2023	Regular	CHA03	0	1760.24	1760.24
4773	10/06/2023	Regular	MOR01	0	2031.01	2031.01
4774	10/06/2023	Regular	PIN01	0	2945.76	2945.76

4775	10/06/2023	Regular	TAN01	0	2163.74	2163.74
4776	10/06/2023	Regular	TAV01	0	2428.99	2428.99
4777	10/06/2023	Regular	MUR01	0	1846.42	1846.42
4778	10/06/2023	Regular	BOW02	0	1967.99	1967.99
4779	10/06/2023	Regular	CAR04	0	1795.94	1795.94
4780	10/06/2023	Regular	CAR06	0	2474.24	2474.24
4781	10/06/2023	Regular	COO03	0	2638.19	2638.19
4782	10/06/2023	Regular	COR02	0	1922.77	1922.77
4783	10/06/2023	Regular	ESP01	0	225.95	225.95
4784	10/06/2023	Regular	FAR01	0	3006.8	3006.8
4785	10/06/2023	Regular	GAR03	0	3654.39	3654.39
4786	10/06/2023	Regular	HAR01	0	3783.02	3783.02
4787	10/06/2023	Regular	HIL04	0	1186.84	1186.84
4788	10/06/2023	Regular	KIM001	0	2050.01	2050.01
4789	10/06/2023	Regular	LAR01	0	2838.89	2838.89
4790	10/06/2023	Regular	LOP01	0	2267.75	2267.75
4791	10/06/2023	Regular	MAS01	0	1695.51	1695.51
4792	10/06/2023	Regular	MAU01	0	2408.39	2408.39
4793	10/06/2023	Regular	OLS01	0	2596.85	2596.85
4794	10/06/2023	Regular	REU01	0	3255.49	3255.49
4795	10/06/2023	Regular	ROD03	0	152	152
4796	10/06/2023	Regular	SMI03	0	2826.66	2826.66
4797	10/06/2023	Regular	STO03	0	1959.69	1959.69
4798	10/06/2023	Regular	WRO01	0	1630.64	1630.64
4799	10/06/2023	Regular	ZIE01	0	3232.71	3232.71
4800	10/06/2023	Regular	GAL01	0	1589.45	1589.45
4801	10/06/2023	Regular	SCH04	0	474.84	474.84
4802	10/06/2023	Regular	SHE02	0	582.55	582.55
4803	10/06/2023	Regular	WOO01	0	593.55	593.55
4804	10/06/2023	Regular	BRO01	0	1986.56	1986.56
4805	10/06/2023	Regular	BAR04	0	1293.04	1293.04
4806	10/06/2023	Regular	CLA02	0	1697.23	1697.23
4807	10/06/2023	Regular	COX01	0	6758.52	6758.52
4808	10/06/2023	Regular	EDW01	0	1813.28	1813.28
4809	10/06/2023	Regular	JIM01	0	1929.55	1929.55
4810	10/06/2023	Regular	MEL02	0	2540.86	2540.86
4811	10/06/2023	Regular	NAV02	0	1443.7	1443.7
4812	10/06/2023	Regular	PIP01	0	4112.96	4112.96
4813	10/06/2023	Regular	RAM04	0	1618.29	1618.29
4814	10/06/2023	Regular	TAY01	0	1994.51	1994.51
4815	10/06/2023	Regular	WEB01	0	1955.42	1955.42
4816	10/20/2023	Regular	MOL01	0	2305.13	2305.13
4817	10/20/2023	Regular	SAN05	0	2230.56	2230.56
4818	10/20/2023	Regular	WAG01	0	4809.31	4809.31
4819	10/20/2023	Regular	WEI01	0	1580.63	1580.63
4820	10/20/2023	Regular	FAR03	0	184.7	184.7
4821	10/20/2023	Regular	JOH02	0	184.7	184.7
4822	10/20/2023	Regular	BIR01	0	6073.4	6073.4
4823	10/20/2023	Regular	CAL02	0	3486.24	3486.24
4824	10/20/2023	Regular	CAR03	0	5621.13	5621.13
4825	10/20/2023	Regular	CAR05	0	4770.4	4770.4
4826	10/20/2023	Regular	SMI04	0	4329.92	4329.92
4827	10/20/2023	Regular	ALC01	0	2094.01	2094.01
4828	10/20/2023	Regular	ART01	0	4064.82	4064.82
4829	10/20/2023	Regular	CHA03	0	1760.24	1760.24
4830	10/20/2023	Regular	MOR01	0	2031.01	2031.01
4831	10/20/2023	Regular	PIN01	0	2945.76	2945.76
4832	10/20/2023	Regular	TAN01	0	2115.83	2115.83
4833	10/20/2023	Regular	TAV01	0	2428.98	2428.98
4834	10/20/2023	Regular	MUR01	0	1931.08	1931.08
4835	10/20/2023	Regular	BOW02	0	1870.1	1870.1
4836	10/20/2023	Regular	CAR04	0	1795.94	1795.94
4837	10/20/2023	Regular	CAR06	0	2955.6	2955.6
4838	10/20/2023	Regular	COO03	0	2740.83	2740.83
4839	10/20/2023	Regular	COR02	0	2245.06	2245.06
4840	10/20/2023	Regular	DEW01	0	329.35	329.35
4841	10/20/2023	Regular	ESP01	0	191.65	191.65
4842	10/20/2023	Regular	FAR01	0	3006.8	3006.8
4843	10/20/2023	Regular	GAR03	0	2571.29	2571.29
4844	10/20/2023	Regular	HAR01	0	3783.02	3783.02

4845	10/20/2023	Regular	HIL04	0	1186.84	1186.84
4846	10/20/2023	Regular	KIM001	0	1759.67	1759.67
4847	10/20/2023	Regular	LAR01	0	2838.89	2838.89
4848	10/20/2023	Regular	LOP01	0	2334.63	2334.63
4849	10/20/2023	Regular	MAS01	0	2290.82	2290.82
4850	10/20/2023	Regular	MAU01	0	2206.7	2206.7
4851	10/20/2023	Regular	OLS01	0	2638.19	2638.19
4852	10/20/2023	Regular	PRE01	0	627.52	627.52
4853	10/20/2023	Regular	REU01	0	2865.18	2865.18
4854	10/20/2023	Regular	ROD03	0	190.01	190.01
4855	10/20/2023	Regular	SMI03	0	2922.22	2922.22
4856	10/20/2023	Regular	STO03	0	1959.68	1959.68
4857	10/20/2023	Regular	WIL06	0	500.36	500.36
4858	10/20/2023	Regular	WRO01	0	1624.01	1624.01
4859	10/20/2023	Regular	GAL01	0	1589.45	1589.45
4860	10/20/2023	Regular	SCH04	0	489.68	489.68
4861	10/20/2023	Regular	SHE02	0	582.55	582.55
4862	10/20/2023	Regular	WOO01	0	593.55	593.55
4863	10/20/2023	Regular	BAL01	0	184.42	184.42
4864	10/20/2023	Regular	BRO01	0	1986.55	1986.55
4865	10/20/2023	Regular	BAR04	0	1293.04	1293.04
4866	10/20/2023	Regular	CLA02	0	2551.51	2551.51
4867	10/20/2023	Regular	COX01	0	3509.15	3509.15
4868	10/20/2023	Regular	EDW01	0	1983.95	1983.95
4869	10/20/2023	Regular	JIM01	0	2097.33	2097.33
4870	10/20/2023	Regular	MEL02	0	3561.66	3561.66
4871	10/20/2023	Regular	NAV02	0	1443.7	1443.7
4872	10/20/2023	Regular	PIP01	0	4112.95	4112.95
4873	10/20/2023	Regular	RAM04	0	1771.85	1771.85
4874	10/20/2023	Regular	TAY01	0	1994.52	1994.52
4875	10/20/2023	Regular	WEB01	0	1955.41	1955.41
14793	09/08/2023	Regular	KIM001	1221.03	0	1221.03
14794	09/08/2023	Regular	SAN06	480.62	0	480.62
14795	09/08/2023	Regular	BEN01	1914.53	0	1914.53
14796	09/08/2023	Regular	LIT01	2110.32	0	2110.32
14804	09/08/2023	Regular	MIT01	566.05	0	566.05
14805	09/08/2023	Regular	MIT01	1579.3	0	1579.3
R-14807	09/12/2023	Reversal	MIT01	-94.72	0	-94.72
14808	09/13/2023	Regular	MIT01	432.96	0	432.96
14809	09/22/2023	Regular	CAL03	184.7	0	184.7
14810	09/22/2023	Regular	ROB01	0	0	0
14811	09/22/2023	Regular	SAN06	421.27	0	421.27
14812	09/22/2023	Regular	BEN01	1914.53	0	1914.53
14813	09/22/2023	Regular	LIT01	2110.31	0	2110.31
14814	09/22/2023	Regular	MUR01	1315.26	0	1315.26
14815	09/22/2023	Regular	BOW02	1070.89	0	1070.89
14816	09/22/2023	Regular	COO03	1588.83	0	1588.83
14817	09/22/2023	Regular	REU01	2262.51	0	2262.51
14818	10/06/2023	Regular	SAN06	428.69	0	428.69
14819	10/06/2023	Regular	BEN01	1914.53	0	1914.53
14820	10/06/2023	Regular	LIT01	2110.31	0	2110.31
14827	10/20/2023	Regular	CAL03	184.7	0	184.7
14828	10/20/2023	Regular	ROB01	0	0	0
14829	10/20/2023	Regular	ZIE01	1825.67	0	1825.67
14830	10/20/2023	Regular	SAN06	449.51	0	449.51
14831	10/20/2023	Regular	BEN01	1914.53	0	1914.53
14832	10/20/2023	Regular	LIT01	2302.76	0	2302.76
14833	10/20/2023	Regular	FAR01	1831.24	0	1831.24
14834	10/20/2023	Regular	OLS01	2065.62	0	2065.62
Total:				34105.95	540023.76	574129.71



Treasurer's Report

July 2023 to Sept 2023

- 1** Summary of Investments
- 2** City Cash & Investment Analysis Graphs
- 3** Pooled Cash Balances by Fund
- 4** Investment Balances, Fiscal Agenc, LAIF Interest, Funds

Section 1

Summary of Investments

City of Gridley

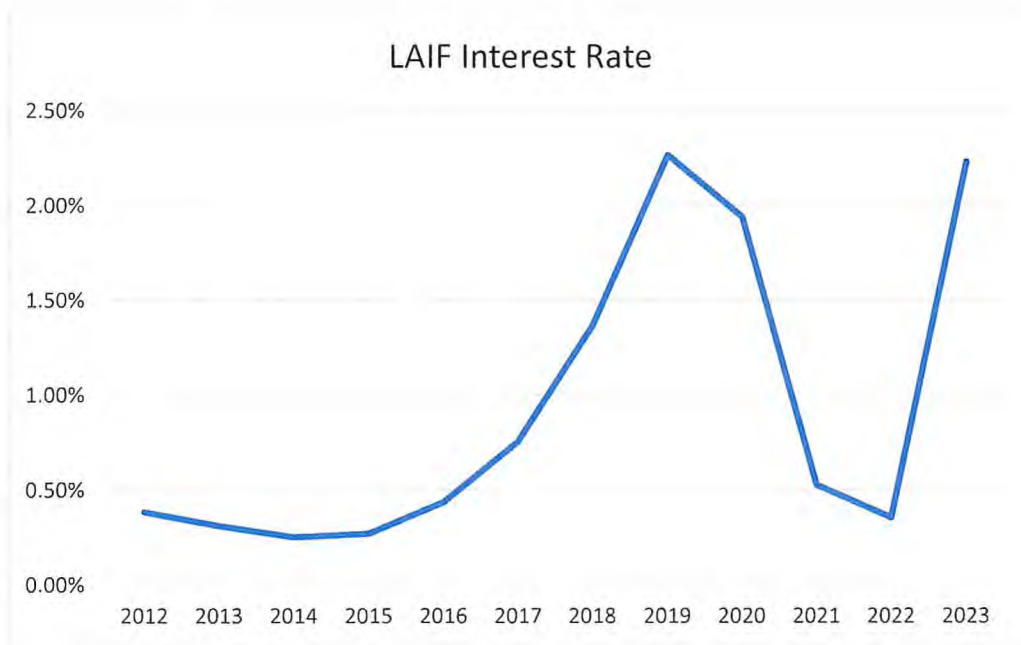
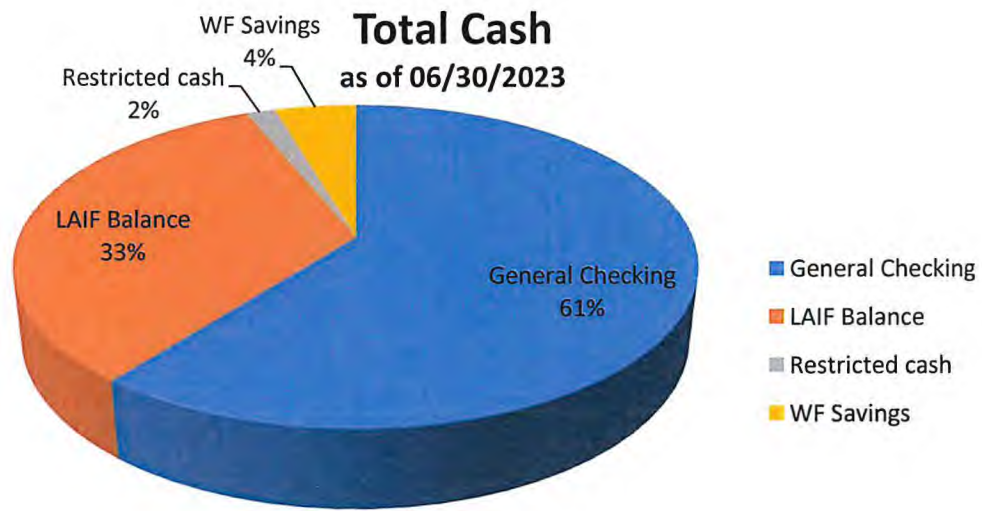
Summary

<u>Investment Distribution</u>	<u>Book Value</u>	<u>Market Value</u>	<u>Interest Rate</u>	<u>Maturity</u>
Cash and investments				
Cash at banking institutions	\$ 14,096,049	\$ 14,096,049	0%	On demand
Wells Fargo Savings	1,069,384	1,069,384	0%	On demand
Local Agency Investment Fund (LAIF)	7,708,749	7,708,749	0%	On demand
	<u>\$ 22,874,182</u>	<u>\$ 22,874,182</u>		
Restricted cash				
Cash with fiscal agent	381,393	\$ 381,393	0%	On demand
	<u>\$ 381,393</u>	<u>\$ 381,393</u>		

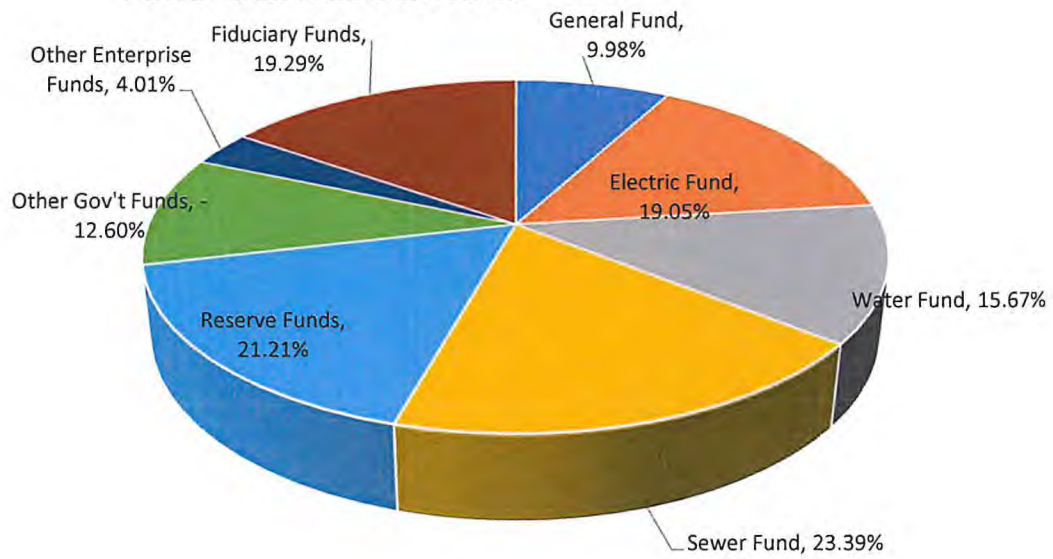
Section 2

City Cash & Investment Analysis Graphs

City of Gridley
Treasurer's Report as June 30, 2023



FUND CASH ALLOCATIONS



- General Fund
- Electric Fund
- Water Fund
- Sewer Fund
- Reserve Funds
- Other Gov't Funds
- Other Enterprise Funds
- Fiduciary Funds

Section 3

Pooled Cash Balance By Fund

Cash Balances



<u>Account #</u>	<u>Account Name</u>	<u>Balance</u>	<u>Fund #</u>	<u>Fund # and Name</u>	<u>Designation</u>
010-10099	Cash Balance	\$ 682,169.86	010	010-General	GF
011-10099	Cash Balance	\$ 1,136,870.90	011	011-GF-Reserve	RES
012-10099	Cash Balance	\$ 460,000.00	012	012-FEMA-RESERVE	OGF
020-10099	Cash Balance	\$ 1,106,178.19	020	020-General -Impact	RES
021-10099	Cash Balance	\$ 11,782.97	021	021-Dev'l Agree Fee	RES
023-10099	Cash Balance	\$ 40,000.00	023	023-WellFund	RES
050-10099	Cash Balance	\$ 85,041.98	050	050-City Hall Rsrv	RES
060-10099	Cash Balance	\$ 2,179,179.38	060	060-Equipment Resrv	RES
070-10099	Cash Balance	\$ 174,238.78	070	070-SICK LEAVE RESR	RES
121-10099	Cash Balance	\$ (118,918.11)	121	121-Prop 12 & 40 RR	OGF
122-10099	Cash Balance	\$ 1.55	122	122-Prop 12&40Vierr	OGF
123-10099	Cash Balance	\$ 25,000.00	123	123-M.VIERRA PARK	OGF
200-10099	Cash Balance	\$ 209,995.99	200	200-RDA - Operating	OGF
204-10099	Cash Balance	\$ (2,500,544.69)	204	204-2008 Series A	OGF
206-10099	Cash Balance	\$ (1,278,970.29)	206	206-2008 Series B	OGF
215-10099	Cash Balance	\$ 4,244,999.15	215	215-Successor Agency	FID
220-10099	Cash Balance	\$ -	220	220-Public Fin.Auth	OGF
390-10099	Cash Balance	\$ (756,956.66)	390	390-Gas Tax 2105	OGF
395-10099	Cash Balance	\$ (101,837.37)	395	395-Sect.2103	OGF
400-10099	Cash Balance	\$ (86,666.99)	400	400-Gas Tax 2106	OGF
410-10099	Cash Balance	\$ 229,517.22	410	410-Gas Tax 2107	OGF
420-10099	Cash Balance	\$ 54,151.38	420	420-Gas Tax 2107.5	OGF
425-10099	Cash Balance	\$ 647,253.55	425	425-SB1 - RMR	OGF
430-10099	Cash Balance	\$ (1,041,825.56)	430	430-SB 325	OGF
440-10099	Cash Balance	\$ (70,183.15)	440	440-Traffic Safety	OGF
450-10099	Cash Balance	\$ 79.31	450	450-Bicycle	OGF
455-10099	Cash Balance	\$ 10,907.60	455	455-Railroad mantce	OGF
460-10099	Cash Balance	\$ 169,779.74	460	460-Public Safe Aug	OGF
480-10099	Cash Balance	\$ (16,239.53)	480	480-Boat Ramp	OGF
490-10099	Cash Balance	\$ (185,774.82)	490	490-Parks & Rec Imp	OGF
495-10099	Cash Balance	\$ (1,551,370.36)	495	495-Rec Coordinator	OGF
500-10099	Cash Balance	\$ (1,389,721.56)	500	500-Planning & Dev.	OGF
511-10099	Cash Balance	\$ (8,778.43)	511	511-ED RLF (OLD)	OGF
512-10099	Cash Balance	\$ (73,874.52)	512	512-New Fund	OGF
513-10099	Cash Balance	\$ 732,184.36	513	513-CDBG PROGRAM IN	OGF
514-10099	Cash Balance	\$ 94,703.69	514	514-HOME P.I.	OGF
520-10099	Cash Balance	\$ -	520	520-Vision Care	OGF
570-10099	Cash Balance	\$ 2,700.00	570	570-New Fund	OGF
580-10099	Cash Balance	\$ 59,975.71	580	580-Flood Maint #1	OGF
581-10099	Cash Balance	\$ (52,453.03)	581	581-Flood Maint #2	OGF
582-10099	Cash Balance	\$ (122,683.12)	582	582-Flood Maint #3	OGF
583-10099	Cash Balance	\$ 25,587.43	583	583-Maint Dist #6	OGF
590-10099	Cash Balance	\$ 5,879.85	590	590-Solid Waste	OEF
591-10099	Cash Balance	\$ (57,646.00)	591	591-Solid Waste-Rec	OEF
600-10099	Cash Balance	\$ (587,278.95)	600	600-Electric Utilit	EF
601-10099	Cash Balance	\$ (20,140.19)	601	601-Electric - NBE	EF
610-10099	Cash Balance	\$ 547,773.32	610	610-Public Benefits	OEF
620-10099	Cash Balance	\$ (127,592.29)	620	620-Electric Capitl	EF
621-10099	Cash Balance	\$ 791,498.92	621	621-Elect Cont Rsve	EF
630-10099	Cash Balance	\$ 2,167,686.34	630	630-Water Utility	WF

Cash Balances



<u>Account #</u>	<u>Account Name</u>	<u>Balance</u>	<u>Fund #</u>	<u>Fund # and Name</u>	<u>Designation</u>
640-10099	Cash Balance	\$ 575,925.29	640	640-Water Capital	WF
641-10099	Cash Balance	\$ 111,802.99	641	641-Well replacemnt	WF
650-10099	Cash Balance	\$ 990,187.54	650	650-Sewer Utility	SF
656-10099	Cash Balance	\$ 79,579.49	656	656-Sewer - Dt Svce	SF
660-10099	Cash Balance	\$ 2,695,622.65	660	660-Sewer Capital	SF
661-10099	Cash Balance	\$ 619,431.10	661	661-SEWER WWT CIP	SF
670-10099	Cash Balance	\$ (60,725.43)	670	670-GPD Seizure	RES
672-10099	Cash Balance	\$ 356,238.51	672	672-COPS GRANTS	OGF
673-10099	Cash Balance	\$ 645.46	673	673-Explorer-PD	OGF
674-10099	Cash Balance	\$ 1,449.48	674	674-K9- DONATIONS	OGF
680-10099	Cash Balance	\$ 12,489.41	680	680-Trust - Main	FID
681-10099	Cash Balance	\$ 60.00	681	681-Gridley BID	FID
682-10099	Cash Balance	\$ -	682	682-Hospital JPA	FID
683-10099	Cash Balance	\$ 489.91	683	683-HOSP JPA ADMIN	OGF
700-10099	Cash Balance	\$ 282,985.64	700	700-SB325-Senr Taxi	OEF
800-10099	Cash Balance	\$ 508.56	800	800-96-STBG-1011	OGF
802-10099	Cash Balance	\$ (126,869.85)	802	802-SAFE ROUT SCHL	OGF
804-10099	Cash Balance	\$ (12,156.69)	804	804-CALTRAN MOBIL.	OGF
805-10099	Cash Balance	\$ (90,788.73)	805	805-Hazel Street TE	OGF
806-10099	Cash Balance	\$ (5,277.27)	806	806-12 CalHOME 8701	OGF
807-10099	Cash Balance	\$ (5,308.45)	807	807-13 CDBG-8970	OGF
808-10099	Cash Balance	\$ (107,813.91)	808	808-13 HOME 8995	OGF
809-10099	Cash Balance	\$ (146,814.67)	809	809-18-HOME-12579	OGF
810-10099	Cash Balance	\$ 106.40	810	810-89-REHAB	OGF
813-10099	Cash Balance	\$ 3,743.88	813	813-08-HOME-4987	OGF
814-10099	Cash Balance	\$ 19,092.51	814	814-Gridley Springs	OGF
821-10099	Cash Balance	\$ (74,706.62)	821	821-Strategic Plan	OGF
831-10099	Cash Balance	\$ 214,825.34	831	831-RANCHO VILLA	OGF
888-10099	Cash Balance	\$ -	888	888-02-STBG-1701	OGF
890-10099	Cash Balance	\$ 116.59	890	890-New Fund	OGF
895-10099	Cash Balance	\$ -	895	895-04-STBG-1961	OGF
896-10099	Cash Balance	\$ -	896	896-05-PTAA-1446	OGF
912-10099	Cash Balance	\$ (31,375.15)	912	912-HRPP GRANT	OGF
913-10099	Cash Balance	\$ 8,044.63	913	913-OTS T.S Grant	OGF
920-10099	Cash Balance	\$ (5,841.24)	920	920-CALRECL-PLAY AR	OGF
921-10099	Cash Balance	\$ 6,884.00	921	921-SB 1383 Organic Waste f	OGF
922-10099	Cash Balance	\$ (4,655.00)	922	922-ATP GRANT 2015	OGF
923-10099	Cash Balance	\$ (11,381.29)	923	923-CDBG-DR	OGF
924-10099	Cash Balance	\$ (52,120.07)	924	924-2021 Vierra Park Improv	OGF
925-10099	Cash Balance	\$ 115,774.13	925	925-CMAQ Department of Tr	OGF
926-10099	Cash Balance	\$ 73,385.00	926	926-SWRCB Revolving Loan-F	OGF
927-10099	Cash Balance	\$ -	927	927-CRF Coronavirus Relief F	OGF
928-10099	Cash Balance	\$ 1,413,654.30	928	928-CARB Credit	OGF
929-10099	Cash Balance	\$ -	929	929-LRSPL - 5140	OGF
930-10099	Cash Balance	\$ 1,522,644.10	930	930-Coronavirus Recovery Fl	OGF
931-10099	Cash Balance	\$ 15,000.00	931	931-Officer Wellness and Me	OGF
932-10099	Cash Balance	\$ (34,486.10)	932	932-Fund: 932 - Outdoor Equ	OGF
974-10099	Cash Balance	\$ (1.00)	974	974-GASB 68	POOL
975-10099	Cash Balance	\$ 1.16	975	975-GLTDAG	POOL
976-10099	Cash Balance	\$ -	976	976-RDA-GLTDAG	POOL

Cash Balances



<u>Account #</u>	<u>Account Name</u>	<u>Balance</u>	<u>Fund #</u>	<u>Fund # and Name</u>	<u>Designation</u>
980-10099	Cash Balance	\$ (1.46)	980	980-Fixed Assets	POOL
982-10099	Cash Balance	\$ 0.46	982	982-FORECLOSURES	POOL
		<u>\$ 14,096,047.15</u>			

Section 4

Investment Balances, Fiscal Agent, LAIF Interest, Funds

Investments Allocation

Account	Name	Fund Name	Ending Balance
010-15020	Investments	General	1,185,394.84
010-15022	INVESTMENT- WELLS FARGO	General	230,267.94
010-15023	US Bank Safekeeping - CDs	General	186,116.19
011-15020	Investments	GF-Reserve	3,850.51
011-15022	Investments - Wells Fargo	GF-Reserve	19.04
011-15023	US Bank Safekeeping - CDs	GF-Reserve	1,461.33
012-15020	Investments	FEMA-RESERVE	6,370.34
012-15022	INVESTMENT- WELLS FARGO	FEMA-RESERVE	15.56
012-15023	US Bank Safekeeping - CDs	FEMA-RESERVE	1,323.31
020-15020	Investments	General -Impact	14,052.15
020-15022	INVESTMENT- WELLS FARGO	General -Impact	825.71
020-15023	US Bank Safekeeping - CDs	General -Impact	2,999.93
021-15020	Investments	Dev'l Agree Fee	134.60
021-15022	Investments - Wells Fargo	Dev'l Agree Fee	0.39
021-15023	US Bank Safekeeping - CDs	Dev'l Agree Fee	33.25
023-15020	Investments	WellFund	456.91
023-15022	Investments - Wells Fargo	WellFund	1.36
023-15023	US Bank Safekeeping - CDs	WellFund	112.86
050-15020	Investments	City Hall Rsrv	2,678.23
050-15022	Investments - Wells Fargo	City Hall Rsrv	7.10
050-15023	US Bank Safekeeping - CDs	City Hall Rsrv	536.27
060-15020	Investments	Equipment Resrv	65,526.01
060-15022	INVESTMENT- WELLS FARGO	Equipment Resrv	5,655.59
060-15023	US Bank Safekeeping - CDs	Equipment Resrv	12,826.33
070-15020	Investments	SICK LEAVE RESR	1,990.35
070-15022	Investments - Wells Fargo	SICK LEAVE RESR	5.89
070-15023	US Bank Safekeeping - CDs	SICK LEAVE RESR	491.64
122-15020	Investments	Prop 12&40Vierr	0.01
122-15022	Investments - Wells Fargo	Prop 12&40Vierr	-
122-15023	US Bank Safekeeping - CDs	Prop 12&40Vierr	-
123-15020	Investments	M.VIERRA PARK	3,421.01
123-15022	INVESTMENT- WELLS FARGO	M.VIERRA PARK	62.06
123-15023	US Bank Safekeeping - CDs	M.VIERRA PARK	490.84
215-15020	Investments	Successor Agency	118,925.53
215-15022	INVESTMENT- WELLS FARGO	Successor Agency	16,575.11
215-15023	US Bank Safekeeping - CDs	Successor Agency	18,602.53
390-15020	Investments	Gas Tax 2105	52,550.14
390-15022	INVESTMENT- WELLS FARGO	Gas Tax 2105	7,650.23
390-15023	US Bank Safekeeping - CDs	Gas Tax 2105	8,265.64
395-15020	Investments	Sect.2103	31,449.15
395-15022	INVESTMENT- WELLS FARGO	Sect.2103	4,690.99
395-15023	US Bank Safekeeping - CDs	Sect.2103	4,976.69
400-15020	Investments	Gas Tax 2106	19,852.32
400-15022	INVESTMENT- WELLS FARGO	Gas Tax 2106	2,920.94
400-15023	US Bank Safekeeping - CDs	Gas Tax 2106	3,133.47
410-15020	Investments	Gas Tax 2107	25,629.37
410-15022	INVESTMENT- WELLS FARGO	Gas Tax 2107	3,432.97
410-15023	US Bank Safekeeping - CDs	Gas Tax 2107	4,260.47

Investments Allocation

Account	Name	Fund Name	Ending Balance
420-15020	Investments	Gas Tax 2107.5	1,932.98
420-15022	INVESTMENT- WELLS FARGO	Gas Tax 2107.5	146.87
420-15023	US Bank Safekeeping - CDs	Gas Tax 2107.5	349.73
425-15020	Investments	SB1 - RMR	4,089.58
425-15022	INVESTMENT- WELLS FARGO	SB1 - RMR	27.01
425-15023	US Bank Safekeeping - CDs	SB1 - RMR	988.72
430-15020	Investments	SB 325	112,949.58
430-15022	INVESTMENT- WELLS FARGO	SB 325	16,142.05
430-15023	US Bank Safekeeping - CDs	SB 325	17,806.28
440-15020	Investments	Traffic Safety	13,280.28
440-15022	INVESTMENT- WELLS FARGO	Traffic Safety	1,967.23
440-15023	US Bank Safekeeping - CDs	Traffic Safety	2,099.60
450-15020	Investments	Bicycle	0.81
450-15023	US Bank Safekeeping - CDs	Bicycle	0.21
455-15020	Investments	Railroad mantce	124.60
455-15022	Investments - Wells Fargo	Railroad mantce	0.37
455-15023	US Bank Safekeeping - CDs	Railroad mantce	30.77
460-15020	Investments	Public Safe Aug	12,082.39
460-15022	INVESTMENT- WELLS FARGO	Public Safe Aug	1,674.12
460-15023	US Bank Safekeeping - CDs	Public Safe Aug	2,032.89
480-15020	Investments	Boat Ramp	264.08
480-15022	INVESTMENT- WELLS FARGO	Boat Ramp	5.04
480-15023	US Bank Safekeeping - CDs	Boat Ramp	33.59
490-15023	US Bank Safekeeping - CDs	Parks & Rec Imp	0.03
495-15020	Investments	Rec Coordinator	693.43
495-15022	INVESTMENT- WELLS FARGO	Rec Coordinator	104.14
495-15023	US Bank Safekeeping - CDs	Rec Coordinator	109.85
500-15020	Investments	Planning & Dev.	3,006.57
500-15022	INVESTMENT- WELLS FARGO	Planning & Dev.	435.05
500-15023	US Bank Safekeeping - CDs	Planning & Dev.	472.82
513-15020	Investments	CDBG PROGRAM IN	65,856.57
513-15022	INVESTMENT- WELLS FARGO	CDBG PROGRAM IN	9,247.33
513-15023	US Bank Safekeeping - CDs	CDBG PROGRAM IN	11,022.35
514-15020	Investments	HOME P.I.	2,035.90
514-15022	INVESTMENT- WELLS FARGO	HOME P.I.	14.33
514-15023	US Bank Safekeeping - CDs	HOME P.I.	395.90
570-15020	Investments	Drainage Trust	30.84
570-15022	INVESTMENT- WELLS FARGO	Drainage Trust	0.10
570-15023	US Bank Safekeeping - CDs	Drainage Trust	7.62
580-15020	Investments	Flood Maint #1	4,803.85
580-15022	INVESTMENT- WELLS FARGO	Flood Maint #1	607.32
580-15023	US Bank Safekeeping - CDs	Flood Maint #1	824.60
581-15020	Investments	Flood Maint #2	33,467.62
581-15022	INVESTMENT- WELLS FARGO	Flood Maint #2	4,890.19
581-15023	US Bank Safekeeping - CDs	Flood Maint #2	5,371.85
582-15020	Investments	Flood Maint #3	30,577.16
582-15022	INVESTMENT- WELLS FARGO	Flood Maint #3	4,530.32
582-15023	US Bank Safekeeping - CDs	Flood Maint #3	4,839.23

Investments Allocation

Account	Name	Fund Name	Ending Balance
583-15020	Investments	Maint Dist #6	1,920.42
583-15022	INVESTMENT- WELLS FARGO	Maint Dist #6	239.26
583-15023	US Bank Safekeeping - CDs	Maint Dist #6	332.36
590-15020	Investments	Solid Waste	66.98
590-15022	INVESTMENT- WELLS FARGO	Solid Waste	0.20
590-15023	US Bank Safekeeping - CDs	Solid Waste	16.59
600-15020	Investments	Electric Utilit	3,288,441.72
600-15022	INVESTMENT- WELLS FARGO	Electric Utilit	476,726.18
600-15023	US Bank Safekeeping - CDs	Electric Utilit	518,674.78
610-15020	Investments	Public Benefits	79,897.03
610-15022	INVESTMENT- WELLS FARGO	Public Benefits	11,163.81
610-15023	US Bank Safekeeping - CDs	Public Benefits	13,012.12
620-15020	Investments	Electric Capitl	3,736.77
620-15022	INVESTMENT- WELLS FARGO	Electric Capitl	490.11
620-15023	US Bank Safekeeping - CDs	Electric Capitl	587.05
621-15020	Investments	Elect Cont Rsve	9,041.33
621-15022	INVESTMENT- WELLS FARGO	Elect Cont Rsve	26.77
621-15023	US Bank Safekeeping - CDs	Elect Cont Rsve	2,233.33
630-15020	Investments	Water Utility	549,701.05
630-15022	INVESTMENT- WELLS FARGO	Water Utility	78,548.35
630-15023	US Bank Safekeeping - CDs	Water Utility	88,150.93
640-15020	Investments	Water Capital	9,108.87
640-15022	INVESTMENT- WELLS FARGO	Water Capital	600.17
640-15023	US Bank Safekeeping - CDs	Water Capital	1,927.03
641-15020	Investments	Well replacemnt	1,185.03
641-15022	INVESTMENT- WELLS FARGO	Well replacemnt	3.84
641-15023	US Bank Safekeeping - CDs	Well replacemnt	292.72
650-15020	Investments	Sewer Utility	685,706.47
650-15022	INVESTMENT- WELLS FARGO	Sewer Utility	98,579.47
650-15023	US Bank Safekeeping - CDs	Sewer Utility	108,398.90
656-15020	Investments	Sewer - Dt Svce	909.05
656-15022	INVESTMENT- WELLS FARGO	Sewer - Dt Svce	2.69
656-15023	US Bank Safekeeping - CDs	Sewer - Dt Svce	224.54
660-15020	Investments	Sewer Capital	50,129.94
660-15022	INVESTMENT- WELLS FARGO	Sewer Capital	2,861.41
660-15023	US Bank Safekeeping - CDs	Sewer Capital	10,291.20
661-15020	Investments	SEWER WWT CIP	7,075.80
661-15022	INVESTMENT- WELLS FARGO	SEWER WWT CIP	20.96
661-15023	US Bank Safekeeping - CDs	SEWER WWT CIP	1,747.82
670-15020	Investments	GPD Seizure	49,745.94
670-15022	INVESTMENT- WELLS FARGO	GPD Seizure	7,512.34
670-15023	US Bank Safekeeping - CDs	GPD Seizure	7,887.78
672-15020	Investments	COPS GRANTS	55,370.49
672-15022	INVESTMENT- WELLS FARGO	COPS GRANTS	7,579.02
672-15023	US Bank Safekeeping - CDs	COPS GRANTS	8,986.48
673-15020	Investments	Explorer-PD	7.90
673-15022	INVESTMENT- WELLS FARGO	Explorer-PD	0.03
673-15023	US Bank Safekeeping - CDs	Explorer-PD	1.82

Investments Allocation

Account	Name	Fund Name	Ending Balance
674-15020	Investments	K9- DONATIONS	200.25
674-15022	INVESTMENT- WELLS FARGO	K9- DONATIONS	2.43
674-15023	US Bank Safekeeping - CDs	K9- DONATIONS	24.17
680-15020	Investments	Trust - Main	283.74
680-15022	INVESTMENT- WELLS FARGO	Trust - Main	21.58
680-15023	US Bank Safekeeping - CDs	Trust - Main	57.45
681-15020	Investments	Gridley BID	0.68
681-15022	INVESTMENT- WELLS FARGO	Gridley BID	-
681-15023	US Bank Safekeeping - CDs	Gridley BID	0.17
683-15020	Investments	HOSP JPA ADMIN	5.59
683-15022	INVESTMENT- WELLS FARGO	HOSP JPA ADMIN	0.01
683-15023	US Bank Safekeeping - CDs	HOSP JPA ADMIN	1.38
700-15020	Investments	SB325-Senr Taxi	26,396.78
700-15022	INVESTMENT- WELLS FARGO	SB325-Senr Taxi	3,552.20
700-15023	US Bank Safekeeping - CDs	SB325-Senr Taxi	4,221.63
800-15020	Investments	96-STBG-1011	5.81
800-15022	INVESTMENT- WELLS FARGO	96-STBG-1011	0.02
800-15023	US Bank Safekeeping - CDs	96-STBG-1011	1.44
806-15020	Investments	12 CalHOME 8701	44.30
806-15022	INVESTMENT- WELLS FARGO	12 CalHOME 8701	4.74
806-15023	US Bank Safekeeping - CDs	12 CalHOME 8701	7.02
808-15020	Investments	13 HOME 8995	35,318.05
808-15022	INVESTMENT- WELLS FARGO	13 HOME 8995	5,300.67
808-15023	US Bank Safekeeping - CDs	13 HOME 8995	5,595.82
810-15020	Investments	89-REHAB	12.28
810-15022	INVESTMENT- WELLS FARGO	89-REHAB	-
810-15023	US Bank Safekeeping - CDs	89-REHAB	0.16
813-15020	Investments	08-HOME-4987	42.77
813-15022	INVESTMENT- WELLS FARGO	08-HOME-4987	0.22
813-15023	US Bank Safekeeping - CDs	08-HOME-4987	10.57
814-15020	Investments	Gridley Springs	218.10
814-15022	INVESTMENT- WELLS FARGO	Gridley Springs	1.11
814-15023	US Bank Safekeeping - CDs	Gridley Springs	53.88
821-15020	Investments	Strategic Plan	20,865.24
821-15022	INVESTMENT- WELLS FARGO	Strategic Plan	3,076.41
821-15023	US Bank Safekeeping - CDs	Strategic Plan	3,300.17
831-15020	Investments	RANCHO VILLA	2,554.89
831-15022	INVESTMENT- WELLS FARGO	RANCHO VILLA	23.22
831-15023	US Bank Safekeeping - CDs	RANCHO VILLA	622.17
890-15020	Investments	94-CDBG Housing Rehab/Drainage Grant	1.33
890-15022	INVESTMENT- WELLS FARGO	94-CDBG Housing Rehab/Drainage Grant	-
890-15023	US Bank Safekeeping - CDs	94-CDBG Housing Rehab/Drainage Grant	0.33
896-15020	Investments	05-PTAA-1446	-
896-15022	INVESTMENT- WELLS FARGO	05-PTAA-1446	-
896-15023	US Bank Safekeeping - CDs	05-PTAA-1446	-
912-15020	Investments	HRPP GRANT	801.10
912-15022	INVESTMENT- WELLS FARGO	HRPP GRANT	85.64
912-15023	US Bank Safekeeping - CDs	HRPP GRANT	127.02

Investments Allocation

Account	Name	Fund Name	Ending Balance
913-15020	Investments	OTS T.S Grant	3,513.49
913-15022	INVESTMENT- WELLS FARGO	OTS T.S Grant	516.64
913-15023	US Bank Safekeeping - CDs	OTS T.S Grant	565.23
920-15020	Investments	CALRECL-PLAY AR	89.15
920-15022	INVESTMENT- WELLS FARGO	CALRECL-PLAY AR	9.53
920-15023	US Bank Safekeeping - CDs	CALRECL-PLAY AR	14.14
982-15020	Investments	FORECLOSURES	-
982-15022	INVESTMENT- WELLS FARGO	FORECLOSURES	-
982-15023	US Bank Safekeeping - CDs	FORECLOSURES	-

8,778,132.42

Investments Allocation

Name	Fund Name	Ending Balance
Cash held with fiscal agents	General	-
Cash held with fiscal agents	2008 Series A	105,468.47
Cash held with fiscal agents	2008 Series B	275,924.58
Cash held with fiscal agents	COPS GRANTS	-

381,393.05

https://www.treasurer.ca.gov/pmia-laif/historical/avg_mn_vlds.asp

LAIF INTEREST

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
1977	5.77	5.66	5.66	5.65	5.76	5.85	5.93	6.05	6.09	6.09	6.61	6.73
1978	6.92	7.05	7.14	7.27	7.386	7.569	7.652	7.821	7.871	8.11	8.286	8.769
1979	8.777	8.904	8.82	9.082	9.046	9.224	9.202	9.528	9.259	9.814	10.223	10.218
1980	10.98	11.251	11.49	11.48	12.017	11.798	10.206	9.87	9.945	10.056	10.426	10.961
1981	10.987	11.686	11.13	11.475	12.179	11.442	12.346	12.844	12.059	12.397	11.887	11.484
1982	11.683	12.044	11.835	11.773	12.27	11.994	12.235	11.909	11.151	11.111	10.704	10.401
1983	10.251	9.887	9.688	9.868	9.527	9.6	9.879	10.076	10.202	10.182	10.164	10.227
1984	10.312	10.28	10.382	10.594	10.843	11.119	11.355	11.557	11.597	11.681	11.474	11.024
1985	10.579	10.289	10.118	10.025	10.18	9.743	9.656	9.417	9.572	9.482	9.488	9.371
1986	9.252	9.09	8.958	8.621	8.369	8.225	8.141	7.844	7.512	7.586	7.432	7.439
1987	7.365	7.157	7.205	7.044	7.294	7.289	7.464	7.562	7.712	7.825	8.121	8.071
1988	8.078	8.05	7.945	7.94	7.815	7.929	8.089	8.245	8.341	8.397	8.467	8.563
1989	8.698	8.77	8.87	8.992	9.227	9.204	9.056	8.833	8.801	8.771	8.685	8.645
1990	8.571	8.538	8.506	8.497	8.531	8.538	8.517	8.382	8.333	8.321	8.269	8.279
1991	8.164	8.002	7.775	7.666	7.374	7.169	7.098	7.072	6.859	6.719	6.591	6.318
1992	6.122	5.863	5.68	5.692	5.379	5.323	5.235	4.958	4.76	4.73	4.659	4.647
1993	4.678	4.649	4.624	4.605	4.427	4.554	4.438	4.472	4.43	4.38	4.365	4.384
1994	4.359	4.176	4.248	4.333	4.434	4.623	4.823	4.989	5.106	5.243	5.38	5.528
1995	5.612	5.779	5.934	5.96	6.008	5.997	5.972	5.91	5.832	5.784	5.805	5.748
1996	5.698	5.643	5.557	5.538	5.502	5.548	5.587	5.566	5.601	5.601	5.599	5.574
1997	5.583	5.575	5.58	5.612	5.634	5.667	5.679	5.69	5.707	5.705	5.715	5.744
1998	5.742	5.72	5.68	5.672	5.673	5.671	5.652	5.652	5.639	5.557	5.492	5.374
1999	5.265	5.21	5.136	5.119	5.086	5.095	5.178	5.225	5.274	5.391	5.484	5.639
2000	5.76	5.824	5.851	6.014	6.19	6.349	6.443	6.505	6.502	6.517	6.538	6.535
2001	6.372	6.169	5.976	5.76	5.328	4.958	4.635	4.502	4.288	3.785	3.526	3.261
2002	3.068	2.967	2.861	2.845	2.74	2.687	2.714	2.594	2.604	2.487	2.301	2.201
2003	2.103	1.945	1.904	1.858	1.769	1.697	1.653	1.632	1.635	1.596	1.572	1.545
2004	1.528	1.44	1.474	1.445	1.426	1.469	1.604	1.672	1.771	1.89	2.003	2.134
2005	2.264	2.368	2.542	2.724	2.856	2.967	3.083	3.179	3.324	3.458	3.636	3.808
2006	3.955	4.043	4.142	4.305	4.563	4.7	4.849	4.946	5.023	5.098	5.125	5.129
2007	5.156	5.181	5.214	5.222	5.248	5.25	5.255	5.253	5.231	5.137	4.962	4.801
2008	4.62	4.161	3.777	3.4	3.072	2.894	2.787	2.779	2.774	2.709	2.568	2.353
2009	2.046	1.869	1.822	1.607	1.53	1.377	1.035	0.925	0.75	0.646	0.611	0.569
2010	0.558	0.577	0.547	0.588	0.56	0.528	0.531	0.513	0.5	0.48	0.454	0.462
2011	0.538	0.512	0.5	0.588	0.413	0.448	0.381	0.408	0.378	0.385	0.401	0.382
2012	0.385	0.389	0.383	0.367	0.363	0.358	0.363	0.377	0.348	0.34	0.324	0.326
2013	0.3	0.286	0.285	0.264	0.245	0.244	0.267	0.271	0.257	0.266	0.263	0.264
2014	0.244	0.236	0.236	0.233	0.228	0.228	0.244	0.26	0.246	0.261	0.261	0.267
2015	0.262	0.266	0.278	0.283	0.29	0.299	0.32	0.33	0.337	0.357	0.374	0.4
2016	0.446	0.467	0.506	0.525	0.552	0.576	0.588	0.614	0.634	0.654	0.678	0.719
2017	0.751	0.777	0.821	0.884	0.925	0.978	1.051	1.084	1.111	1.143	1.172	1.239
2018	1.35	1.412	1.524	1.661	1.755	1.854	1.944	1.998	2.063	2.144	2.208	2.291
2019	2.355	2.392	2.436	2.445	2.449	2.428	2.379	2.341	2.28	2.19	2.103	2.043
2020	1.967	1.912	1.787	1.648	1.363	1.217	0.92	0.784	0.685	0.62	0.576	0.54
2021	0.458	0.407	0.357	0.339	0.315	0.262	0.221	0.221	0.206	0.203	0.203	0.212
2022	0.234	0.278	0.365	0.523	0.684	0.861	1.09	1.276	1.513	1.772	2.007	2.173
2023	2.425	2.624	2.831	2.87	2.993	3.167	3.305*	3.434	3.534	3.67		



<u>Fund #</u>	<u>Fund Name</u>	<u>Fund # and Name</u>	
010	General	010-General	GF
011	GF-Reserve	011-GF-Reserve	RES
012	FEMA-RESERVE	012-FEMA-RESERVE	OGF
020	General -Impact	020-General -Impact	RES
021	Dev'l Agree Fee	021-Dev'l Agree Fee	RES
023	WellFund	023-WellFund	RES
050	City Hall Rsrv	050-City Hall Rsrv	RES
060	Equipment Resrv	060-Equipment Resrv	RES
070	SICK LEAVE RESR	070-SICK LEAVE RESR	RES
121	Prop 12 & 40 RR	121-Prop 12 & 40 RR	OGF
122	Prop 12&40Vierr	122-Prop 12&40Vierr	OGF
123	M.VIERRA PARK	123-M.VIERRA PARK	OGF
200	RDA - Operating	200-RDA - Operating	OGF
204	2008 Series A	204-2008 Series A	OGF
206	2008 Series B	206-2008 Series B	OGF
215	Successor Agency	215-Successor Agency	FID
220	Public Fin.Auth	220-Public Fin.Auth	OGF
390	Gas Tax 2105	390-Gas Tax 2105	OGF
395	Sect.2103	395-Sect.2103	OGF
400	Gas Tax 2106	400-Gas Tax 2106	OGF
410	Gas Tax 2107	410-Gas Tax 2107	OGF
420	Gas Tax 2107.5	420-Gas Tax 2107.5	OGF
425	SB1 - RMR	425-SB1 - RMR	OGF
430	SB 325	430-SB 325	OGF
440	Traffic Safety	440-Traffic Safety	OGF
450	Bicycle	450-Bicycle	OGF
455	Railroad mantce	455-Railroad mantce	OGF
460	Public Safe Aug	460-Public Safe Aug	OGF
480	Boat Ramp	480-Boat Ramp	OGF
490	Parks & Rec Imp	490-Parks & Rec Imp	OGF
495	Rec Coordinator	495-Rec Coordinator	OGF
500	Planning & Dev.	500-Planning & Dev.	OGF
511	ED RLF (OLD)	511-ED RLF (OLD)	OGF
512	New Fund	512-New Fund	OGF
513	CDBG PROGRAM IN	513-CDBG PROGRAM IN	OGF
514	HOME P.I.	514-HOME P.I.	OGF
520	Vision Care	520-Vision Care	OGF
570	New Fund	570-New Fund	OGF
580	Flood Maint #1	580-Flood Maint #1	OGF
581	Flood Maint #2	581-Flood Maint #2	OGF
582	Flood Maint #3	582-Flood Maint #3	OGF
583	Maint Dist #6	583-Maint Dist #6	OGF
590	Solid Waste	590-Solid Waste	OEF
591	Solid Waste-Rec	591-Solid Waste-Rec	OEF
600	Electric Utilit	600-Electric Utilit	EF
601	Electric - NBE	601-Electric - NBE	EF



<u>Fund #</u>	<u>Fund Name</u>	<u>Fund # and Name</u>	
610	Public Benefits	610-Public Benefits	OEF
620	Electric Capitl	620-Electric Capitl	EF
621	Elect Cont Rsve	621-Elect Cont Rsve	EF
630	Water Utility	630-Water Utility	WF
640	Water Capital	640-Water Capital	WF
641	Well replacemnt	641-Well replacemnt	WF
650	Sewer Utility	650-Sewer Utility	SF
656	Sewer - Dt Svce	656-Sewer - Dt Svce	SF
660	Sewer Capital	660-Sewer Capital	SF
661	SEWER WWT CIP	661-SEWER WWT CIP	SF
670	GPD Seizure	670-GPD Seizure	RES
672	COPS GRANTS	672-COPS GRANTS	OGF
673	Explorer-PD	673-Explorer-PD	OGF
674	K9- DONATIONS	674-K9- DONATIONS	OGF
680	Trust - Main	680-Trust - Main	FID
681	Gridley BID	681-Gridley BID	FID
682	Hospital JPA	682-Hospital JPA	FID
683	HOSP JPA ADMIN	683-HOSP JPA ADMIN	FID
700	SB325-Senr Taxi	700-SB325-Senr Taxi	OEF
800	96-STBG-1011	800-96-STBG-1011	OGF
802	SAFE ROUT SCHL	802-SAFE ROUT SCHL	OGF
804	CALTRAN MOBIL.	804-CALTRAN MOBIL.	OGF
805	Hazel Street TE	805-Hazel Street TE	OGF
806	12 CalHOME 8701	806-12 CalHOME 8701	OGF
807	13 CDBG-8970	807-13 CDBG-8970	OGF
808	13 HOME 8995	808-13 HOME 8995	OGF
809	18-HOME-12579	809-18-HOME-12579	OGF
810	89-REHAB	810-89-REHAB	OGF
813	08-HOME-4987	813-08-HOME-4987	OGF
814	Gridley Springs	814-Gridley Springs	OGF
821	Strategic Plan	821-Strategic Plan	OGF
831	RANCHO VILLA	831-RANCHO VILLA	OGF
888	02-STBG-1701	888-02-STBG-1701	OGF
890	New Fund	890-New Fund	OGF
895	04-STBG-1961	895-04-STBG-1961	OGF
896	05-PTAA-1446	896-05-PTAA-1446	OGF
912	HRPP GRANT	912-HRPP GRANT	OGF
913	OTS T.S Grant	913-OTS T.S Grant	OGF
920	CALRECL-PLAY AR	920-CALRECL-PLAY AR	OGF
921	SB 1383 Organic Wast	921-SB 1383 Organic Waste F	OGF
922	ATP GRANT 2015	922-ATP GRANT 2015	OGF
923	CDBG-DR	923-CDBG-DR	OGF
924	2021 Vierra Park Impr	924-2021 Vierra Park Improv	OGF
925	CMAQ Department of	925-CMAQ Department of Tr	OGF
926	SWRCB Revolving Loa	926-SWRCB Revolving Loan-F	OGF
927	CRF Coronavirus Relie	927-CRF Coronavirus Relief Fi	OGF
928	CARB Credit	928-CARB Credit	OGF
929	LR SPL - 5140	929-LR SPL - 5140	OGF
930	Coronavirus Recovery	930-Coronavirus Recovery Fu	OGF



<u>Fund #</u>	<u>Fund Name</u>	<u>Fund # and Name</u>	
931	Officer Wellness and	931-Officer Wellness and Me	OGF
932	Fund: 932 - Outdoor E	932-Fund: 932 - Outdoor Equ	OGF
974	GASB 68	974-GASB 68	POOL
975	GLTDAG	975-GLTDAG	POOL
976	RDA-GLTDAG	976-RDA-GLTDAG	POOL
980	Fixed Assets	980-Fixed Assets	POOL
982	FORECLOSURES	982-FORECLOSURES	POOL
999	New Fund	999-New Fund	POOL
999	New Fund	999-New Fund	POOL
999	New Fund	999-New Fund	POOL
600	Electric Utilit	600-Electric Utilit	POOL
999	New Fund	999-New Fund	POOL
999	New Fund	999-New Fund	POOL

City Council Agenda Item #4
Staff Report

Date: 11/20/2023

To: Mayor and City Council

From: Ashley Ayala, Recreation Coordinator

Subject: Butte County Fish & Game Commission Grant Application

X	Regular
	Special
	Closed
	Emergency

Recommendation

To apply for Grant Funding of \$1,500.00 offered by the Organization: Butte County Fish & Game Commission.

Background

Every year the Butte County Fish & Game Commission invites organizations to apply for funding through their Butte County Fish & Game Commission Grant. Gridley Recreation has continuously applied for this Grant in the past to assist with the purchase of the 900-100lbs of Catfish for the Annual Kids Free Fishing Day in May.

Financial Impact

The Financial impact should be minimal, the Recreation Coordinator would use a small amount of time to fill out the application and present it to the Butte County Fish & Game Commission at their meeting scheduled for January 2024.

Compliance with City Council Strategic Plan or Budget Goals

Applying for the above funds should not negatively impact the City Council Strategic Plan and/or Budget Goals. The funds would assist with the purchase of the 900-1000lbs of Catfish.

Attachments

Grant Application Procedure Sheet from Butte County Fish & Game Commission
Grant Application

Butte County Fish & Game Commission

Grant Application Procedures and General Information

Fiscal Year 2024-2025

General Information

- 1. Attention all Grant Applicants: Please be advised that the total grant application funds available for distribution by the Commission will be based on greatly diminished fine monies generated in Butte County for the year.**
- Each year, the Butte County Fish & Game Commission allocates funds to various agencies and organizations for the purpose of welfare and propagation of local fish and wildlife.
- The next Grant period is from **July 1, 2024 to June 30, 2025.**
- The grants are funded through monies collected from Butte County Fish & Wildlife fines & forfeitures.
- All requests must comply with California Fish & Game Code 13103.
- There is no limit for grant requests.
- Applicants are REQUIRED to attend the January 2024 meeting to present a brief (five minutes maximum) overview of their request and answer any questions the Commission may have.**
- Final recommendations for grant funds will be determined at the **February 2024** meeting. It is required that you attend this meeting to answer any additional questions.
- Meeting dates and locations are subject to change and will be announced as soon as venues are known.**
- Grant recommendations are forwarded to the Butte County Board of Supervisors for inclusion in the County Budget.
- All Grants are awarded on a reimbursement basis. Original receipts of expenditures are necessary for reimbursement as per county auditor requirement. All receipts must be itemized on County Claim forms and submitted to the Commission Secretary no later than June 15, 2024 for reimbursement.
- A final report of the grant project including the final budget must be submitted with your claim.**
- A General Agreement will be mailed to you after the February 2024 meeting. **Please sign and return the agreement as soon as you receive it.**
- Grant Awardees are required to acknowledge and publicize the Butte County Fish & Game Commission on all materials relating to the grant project including one press release.
- NINE copies** must be mailed directly to the Commission Secretary.
- Grant applicants will be placed on the January and February Agendas in the order they are received.

Application Procedures:

- Complete all requested information on the enclosed application.**
- Use only the space provided for each question. Additional support documentation may be included.**
- Submit NINE COPIES of your application and any supporting documents.**
- Grant Application Deadline: December 1, 2023. APPLICATIONS WILL NOT BE ACCEPTED AFTER THIS DATE.**
- Applications and claims must be sent to: CARYN MAIER, SECRETARY, BUTTE COUNTY FISH & GAME COMMISSION, P.O. BOX 2894, PARADISE, CA 95967.**

Butte County Fish & Game Commission

Grant Application FY 2024-2025

Please print or type the following information:

Agency Name: City of Gridley Recreation Department

Contact Person(s): Ashley Ayala

Address: 685 Kentucky St City/ZIP Gridley, 95948

Phone: Work 530-846-3264 Home 530-933-9661 Cell 530- 822-6033

Email Address: aayala@gridley.ca.us

Type of Organization: Local Government Recreation Department-City of Gridley

(Indicate if Non-Profit, Private Business, Federal, State or Local Government, etc.)

Grant Funds Requested: \$1,500.00

Title of Grant Project: 23rd Annual Kid's Free Fishing Day

In the space provided provide the following information:

1. **Provide a brief background about your organization.** (Purpose, local/state/national affiliation, etc., how long in operation, services provided to the community.)

The City of Gridley created its Recreation Division with a mission to provide the "Greater Gridley Area" with recreational opportunities in a coordinated and cost-effective manner. It is also the mission of the recreation division to create community through people, parks, and programs. The Gridley Recreation Division offers a wide variety of programs to the community. The City and its Recreation Division is extremely dedicated to providing positive programs for youth and their families.

The City is dedicated to providing the community with recreational opportunities and is constantly working towards improving its recreational facilities and programs. This year the recreation division is expanding our programs by combining efforts with community members to provide more summer classes, increase youth sports provided, and add additional community events.

The Gridley Recreation Division currently offers an assortment of youth sports, summer classes, community events, and senior activities. One of the most successful events for the Gridley Recreation Division is our annual Kids Free Fishing Day at Gray Lodge Wildlife Area to be held on Saturday, May 11th, 2024.

2. **Explain how Butte County Fish & Game Funds will be used and how local fish and game populations will benefit from your project.** (Establish the need/benefits of this project, detail specific goals, timelines for the project, describe services offered, demographic numbers of individuals or animals served, provide dates and details of this project, etc.)

The Gridley Recreation Division has found huge success and popularity with hosting an Annual Kid's Free Fishing Day. Our object is to promote family and community unity. Our event will be held the second Saturday in May 2024 (May 11th) from 7AM-12PM at the Gray Lodge Wildlife Area in Gridley located at the pond near the bone yard.

All funds received from the Butte County Fish and Game Commission will be used for the sole purpose of purchasing the catfish used in the derby from Crain Fisheries in Gerber, CA. The fish are purchased at a price of aprox. \$6.00 per pound and we purchase close to 900-1000 lbs. each year.

Local fish and game populations benefit from this project by populating the area with catfish. Each year there are catfish left uncaught in the pond. These catfish generate new generations of catfish for the future sportsman's visit. This pond is currently only 11 years old and is only stocked with fish during our fishing day. Gray Lodge Wild Life Area & The California Department of Fish and Game benefit from this event by bringing patrons and visitors to the area for our event and for many days after, where they will pay visitor day use fees that in turn fund Gray Lodge Wild Life Area.

The City of Gridley has found that there is a large need for these kinds of special programs. This program serves Gridley as well as Biggs, Live Oak and other outlying areas. There are also participants that come from as far as Paradise to Sacramento. This program is completely free to the public. All equipment (fishing rods and bait) are provided. In the last 15 years, (minus 2020-2022) we have been able to provide a free BBQ lunch for all participants youth & adults. We have also, been able to provide a prize give away for several of the top fish caught.

According to the Gridley Unified 2022-23 school year free and reduced meals program, around 65% of the population of youth in the area that attend school in Gridley qualify for the free meals program. We have also seen an increase in low-income housing being developed as well as the existing low-income housing already present in our community. As you can see, Gridley has a high rate of low-income families. The Gridley Recreation Department is dedicated to providing quality recreational opportunities that include all residents, regardless of their income levels.

The goal of this program is to promote family unity by providing events for youth and adults. We also aim this activity to get kids away from drugs and our ongoing gang problems and to build better family relationships.

A timeline for the program consists of:

October-November -Apply for Grant from Butte County Fish and Game Commission
February.-Meet with Gray lodge.

- Confirm fish with Crain Fisheries.
- Solicit donations/prizes from community.
- Meet with Lions Club about the BBQ.

April -Order Portable Toilets
-Put event in the paper, flyers in school
-Finalize any other issues.

May -Host the event

Services offered at the event are the following:

- Free Hot dog BBQ for kids prepared by the Gridley Lions Club.
- Restroom Facilities sponsored by Ben Toilets.
- Free Pole Rentals by Gridley Recreation Department
- Bait provided by Gridley Recreation Department
- Rec. Department and supporting community businesses provide prizes for raffle.
- Free weighing of all fish by Gridley Recreation Department

-Transportation to pond provided by the Golden Feather Flyer Transit Bus & Gridley Unified School District Buses.

Last event, in 2023, we had close to 960 participants (participant numbers range from 400-800 depending upon the weather and other local activities going on in the community i.e.: Little League, etc.). Our total numbers with spectators and participants for the whole day were over 960 (according to statistics taken by the on-sight DFG Gray Lodge Wildlife Assistant). Our event serves all income levels.

3. Specifically, how are the funds from this grant to be used? (Describe specifically, the line item expenditures you will be using the grant monies towards.)

Income:

Butte County Fish & Game Award LY (+/-) \$1500.00	(Used for the fish)
Local Donations & Other Grants (+/-) \$5000.00	(Used for more fish/bait)

Total Donation: \$6,500.00

Expenses:

Catfish	(+/-) \$5400.00	Paid by Grants and Donations
Staff	(+/-) \$1000.00	Paid by City
Supplies	(+/-) \$300.00	Allocated in Rec. Budget
Promotion Materials (+/-) \$100.00		Allocated in Rec. Budget
Bait	(+/-) \$500.00	Paid by Grants and Donations
Shuttle	+/-) \$700.00	Allocated in Rec. Budget
Portable Toilets	(+/-) \$200.00	Donated by Ben's Toilets
Food/Drinks	(+/-) \$900.00	Paid by Donations & Rec Budget

Total Expenses: \$9,100.00

4. Provide a detailed budget for this project. Include all Income and Expense line items, including other sources of funding expected. (Include all sources of income expected to fund this project, list all expenses related to the project.)

All funds received from this grant will be used towards the sole purpose of purchasing the Catfish. Catfish will be purchased from Crain Fisheries in Gerber, California at a price of approximately \$6.00 per pound. Each year we purchase 900-1000 lbs. of live channel catfish. The fish are purchased in various sizes to allow more children to have a successful time at our event.

5. Is this Grant Request a onetime request, or will the Commission be expected to continue funding in future years for this project?

This grant request will be a continual request for each year that our event occurs. We are requesting continual grant funding. However due to depleted funds with the Butte County Fish and Game Commission, the City of Gridley Recreation Department is actively searching for other avenues to help fund the event.

6. Describe how your organization will promote this project to the community. (Describe and give dates/details of public relations materials, news releases, kick off events, etc.)

Our event is promoted in many ways. We create a flyer that is distributed throughout the GUSD, the City of Gridley, Gray Lodge, and other local businesses. Gray Lodge puts the event on the California Department of Fish and Game web site and also hands out flyers and displays our poster at their headquarters. The Recreation Division will advertise the event through the local chamber of commerce and our recreation division tab on the City of Gridley Website, as well as our Facebook homepage. The Gridley Herald features articles about the event and keeps the information in the paper. The Gridley Recreation Division acknowledges all donors with an appreciation post and thank you in the Gridley Herald newspaper after the event. Gridley Recreation also posts a Thank You poster at the Event itself. Gridley Recreation is actively looking for more ways to thank donors and sponsors as funds are available.

7. Other Support Documentation (enclose up to 3 additional pages of information)

List Support Documents Enclosed:

- Photos of last year's event!
- Last Year's Flyer & Summary Poster 2023

Application Checklist (please check off)

- ☐ All information on the application has been completed in the space provided
- ☐ **NINE Copies** of the COMPLETE Grant Application and Supplemental Materials are enclosed
- ☐ You have marked your calendar for the **January 2024** (meeting date and location to be announced) to make a presentation to the Butte County Fish & Game Commission (date and location to be determined)
- ☐ You have mailed or hand delivered your application **no later than December 1, 2023** to: Caryn Maier, Secretary, Butte County Fish & Game Commission, P.O. Box 2894, Paradise, CA 95967

I have read, understand and agree to adhere to the Grant Application Procedures, Reporting Requirements and Reimbursement Information.

Signed: _____ **Date:** _____

Thank you for your interest in preserving the Natural Heritage of Butte County.

City Council Agenda Item #5
Staff Report

Date: November 20, 2023
To: Mayor and City Council
From: Sean Norman, Fire Chief

X	Regular
	Special
	Closed
	Emergency

Subject: Approval of Resolution No 2023-R-037: A Resolution of the City Council of the City of Gridley Authorizing the Gridley Fire Department to receive a Rural Fire Capacity Grant

Recommendation

Staff respectfully requests the City Council approve Resolution 2023-R-037

Background

For several years the City of Gridley has been successful in receiving Rural Fire Capacity (RFC, previously known as Volunteer Fire Assistance, or VFA) Grants that are used to purchase Personal Protective Equipment (PPE) for its volunteer firefighters who assist career firefighters to protect and serve the City of Gridley. The funding of the grant is vital for replacement of aging and worn PPE. The grant is a cost-effective mode for replacement. The cost of outfitting a single volunteer exceeds \$5,000.00. PPE has a shelf life of 10 years and due to the nature of the profession, is subject to extreme use. There are approximately 15 volunteer firefighters that protect the Gridley area and replacement of PPE is ongoing as funding comes available.

Financial Impact

This year's Grant is in the amount of \$9756.00, which is a 50% match with the State of California. The City of Gridley's match of this grant is \$4878.00.

Compliance with City Council Strategic Plan or Budget Goals

This effort complies with the City of Gridley's Budget Goals to reduce taxpayer's expenses by finding grant funding to offset budget impacts.

Attachments

Resolution No. 2023-R-037
RFC Agreement

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GRIDLEY AUTHORIZING THE GRIDLEY
FIRE DEPARTMENT TO RECEIVE A VOLUNTEER FIRE ASSISTANCE GRANT**

BE IT RESOLVED by the Gridley City Council as follows:

1. The Mayor is hereby authorized and directed to execute, on behalf of the City of Gridley, and the State of California Department of Forestry and Fire Protection, a grant in the amount of \$4,878.00 provided under the Cooperative Forestry Assistance Act of 1978 (7GF23016).
2. The City Clerk shall attest to the adoption of this Resolution.

NOW, THEREFORE, BE IT FURTHER RESOLVED by Gridley City Council to approve the supplemental appropriation from the account 060-4060-56300 of \$4,878.00 for the cost associated for the equipment to be purchased with this grant. To recognize the grant revenues, approve supplement revenues of \$4,878.00 to account 010-0000-46611.

I HEREBY CERTIFY that the foregoing resolution of the City Council of the City of Gridley was duly introduced passed and adopted at a regular meeting of the City Council of the City of Gridley held on November 20th, 2023 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST:

APPROVE:

Cliff Wagner, City Clerk

Michael W. Farr, Mayor

**State of California
Department of Forestry and Fire Protection (CAL FIRE)
Cooperative Fire Protection
GRANT AGREEMENT**

APPLICANT:

PROJECT TITLE: Volunteer Fire Capacity

GRANT AGREEMENT: 7GF23016

PROJECT PERFORMANCE PERIOD is from date upon approval through June 30, 2024.

Under the terms and conditions of this Grant Agreement, the applicant agrees to complete the project as described in the project description, and the State of California, acting through the Department of Forestry & Fire Protection, agrees to fund the project up to the total state grant amount indicated.

PROJECT DESCRIPTION: Cost-share funds awarded to provide assistance to rural areas in upgrading their capability to organize, train, and equip local forces for fire protection.

Total State Grant not to exceed \$ **\$4,878.00** (or project costs, whichever is less).

**The Special and General Provisions attached are made a part of and incorporated into this Grant Agreement.*

**STATE OF CALIFORNIA
DEPARTMENT OF FORESTRY
AND FIRE PROTECTION**

Applicant

By _____

Signature of Authorized Representative

Title _____

By _____

Title: **David Scheurich**
Staff Chief, Cooperative Fire Programs

Date

Date

CERTIFICATION OF FUNDING

GRANT AGREEMENT NUMBER	PO ID	SUPPLIER ID
FUND 0001	FUND NAME General Fund	
PROJECT ID 354023DG2012166	ACTIVITY ID SUBGNT	AMOUNT OF ESTIMATE FUNDING \$ \$4,878.00
GL UNIT 3540	BUD REF 001	CHAPTER 12
PROGRAM NUMBER 9999000FED	ENY 2023	ADJ. INCREASING ENCUMBRANCE \$ 0.00
ACCOUNT 5340580	ALT ACCOUNT 5340580002	ADJ. DECREASING ENCUMBRANCE \$ 0.00
REPORTING STRUCTURE 35409206	SERVICE LOCATION 92750	UNENCUMBERED BALANCE \$ \$4,878.00

I hereby certify upon my personal knowledge that budgeted funds are available for this encumbrance.

Signature of CAL FIRE Accounting Officer

Date

VOLUNTEER FIRE CAPACITY PROGRAM TERMS AND CONDITIONS

DEPARTMENT OF FORESTRY AND FIRE PROTECTION

STATE OF CALIFORNIA Natural Resources Agency

Agreement for the Volunteer Fire Capacity Program of the Cooperative Forestry Assistance Act of 1978

THIS AGREEMENT, made and entered between the STATE of California, acting through the Director of the Department of Forestry and Fire Protection hereinafter called "STATE", and _____ hereinafter called "LOCAL AGENCY", covenants as follows:

RECITALS:

1. STATE has been approved as a passthrough agent of the United States Department of Agriculture, (USDA), Forest Service for the purpose of administering the Volunteer Fire Capacity program in California, hereinafter referred to as VFC, authorized by the Cooperative Forestry Assistance Act (CFAA) of 1978 (PL 95-313, 92 Stat 365, 16 U.S.C. 2106), as amended.
2. This is a subaward under the 2023 Volunteer Fire Capacity Grant #23-DG-11052012-166 awarded to STATE by the Forest Service on August 3, 2023. The Federal Assistance Listing for the award is 10.698, Cooperative Forestry Program. This subaward is funded solely with Federal funds and is subject to the Office of Management and Budget (OMB) guidance in subparts A through F of 2 CFR Part 200, as adopted and supplemented by the USDA in 2 CFR Part 400, and under certain terms and conditions to LOCAL AGENCY to assist LOCAL AGENCY to upgrade its fire protection capability.
3. LOCAL AGENCY desires to participate in said VFC and agrees to the terms and conditions specified in the Procedural Guide for Volunteer Fire Capacity Program 2023.

NOW THEREFORE, it is mutually agreed between the parties as follows:

4. **APPROVAL:** This Agreement is of no force or effect until signed by both parties and approved by the Department of General Services, if required. LOCAL AGENCY may not commence performance until such approval has been obtained.
5. **INCORPORATION:** The Procedural Guide for Volunteer Fire Capacity Program 2023, submitted Application for Funding and associated Grant Assurances are hereby incorporated by reference as part of the Grant Agreement.
6. **TIMELINESS:** Time is of the essence in this Agreement.
7. **FORFEITURE OF AWARD:** LOCAL AGENCY must return this Agreement and required resolution properly signed and executed to STATE at the email address specified in paragraph 12, with a timestamp no later than December 1, 2023 or LOCAL AGENCY will forfeit the funds.

8. GRANT AND BUDGET CONTINGENCY CLAUSE: It is mutually understood between the parties that this **Agreement** may have been written for the mutual benefit of both parties before ascertaining the availability of congressional appropriation of funds, to avoid program and fiscal delays that would occur if the **Agreement** were executed after that determination was made.

This **Agreement** is valid and enforceable only if sufficient funds are made available to the STATE by the United States Government for the **State Fiscal Year 2023** for the purpose of this program. In addition, this **Agreement** is subject to any additional restrictions, limitations, or conditions enacted by the Congress or to any statute enacted by the Congress that may affect the provisions, terms, or funding of this **Agreement** in any manner.

The parties mutually agree that if the Congress does not appropriate sufficient funds for the program, this **Agreement** shall be amended to reflect any reduction in funds.

The STATE has the option to invalidate the **Agreement** under the 30-day cancellation clause or to amend the **Agreement** to reflect any reduction in funds.

9. REIMBURSEMENT: STATE will reimburse LOCAL AGENCY, from funds made available to STATE by the Federal Government, an amount not to exceed **\$4,878.00** on a 50/50 matching funds basis, for the performance of specific projects and/or purchase of specific items identified in Proposed Project, Application for Funding, attached hereto. **Reimbursement will be only for those projects accomplished and/or items purchased between THE LAST SIGNATORY DATE ON PAGE 1 and JUNE 30, 2024.** This sum is the sole and maximum payment that STATE will make pursuant to this Agreement. **LOCAL AGENCY must bill STATE at the e-mail address specified in paragraph 12, with a timestamp no later than September 1, 2024 in order to receive the funds.** The bill submitted by LOCAL AGENCY must clearly delineate the projects performed and/or items purchased. A vendor's invoice and proof of payment to vendor(s) must be included for items purchased.
10. LIMITATIONS: Expenditure of the funds distributed by STATE herein is subject to the same limitations as placed by the VFC, upon expenditure of United States Government Funds. Pursuant to 2CFR200.313 Equipment, subject to the obligations and conditions set forth in that section; title to any equipment and supplies acquired under this **Agreement** vests with the LOCAL AGENCY. For any equipment items over \$5,000, the federal government may retain a vested interest in accordance with paragraph 17 below.
11. MATCHING FUNDS: Any and all funds paid to LOCAL AGENCY under the terms of this **Agreement**, hereinafter referred to as "VFC Funds", shall be matched by LOCAL AGENCY on a dollar-for-dollar basis, for each project listed on attachment(s) hereto identified as "Proposed Project". No amount of unpaid "contributed" or "volunteer" labor or services shall be used or consigned in calculating the matching amount "actually spent" by LOCAL AGENCY.

LOCAL AGENCY shall not use VFC Funds as matching funds for other federal grants, including Department of Interior (USDI) Rural Fire Assistance grants, nor use funds from other federal grants, including USDI Rural Fire Assistance grants, as matching funds for VFC Funds.

12. ADDRESSES: The mailing addresses of the parties hereto under the terms of the Agreement are:

LOCAL AGENCY:

Attention: _____
Telephone Number(s): _____
E-mail _____

STATE:

Department of Forestry and Fire Protection
Grants Management Unit, Attn: Megan Esfandiary
P. O. Box 944246
Sacramento, California 94244-2460
PHONE: (916) 894-9845
E-MAIL: Megan.Esfandiary@fire.ca.gov

13. PURPOSE: Any project to be funded hereunder must be intended to specifically assist LOCAL AGENCY to organize, train, and/or equip local firefighting forces in the aforementioned rural area and community to prevent or suppress fires which threaten life, resources, and/or improvements within the area of operation of LOCAL AGENCY. Project funds are not to be used for research and development.
14. COMBINING: In the event funds are paid for two or more separate, but closely related projects, the 50/50 cost-sharing formula will be applied to the total cost of such combined projects.
15. OVERRUNS: In the event that the total cost of a funded project exceeds the estimate of costs upon which this Agreement is made, LOCAL AGENCY may request additional funds to cover the **Agreement** share of the amount exceeded. However, there is no assurance that any such funds are, or may be, available for reimbursement. Any increase in funding will require an amendment.
16. UNDERRUNS: In the event that the total cost of a funded project is less than the estimate of costs upon which this **Agreement** is made, LOCAL AGENCY may request that additional eligible projects/items be approved by STATE for **Agreement** funding. However, there is no assurance that any such approval will be funded. Approval of additional projects/items, not listed on the Proposed Project application, made by STATE, will be in writing and will require an amendment.
17. FEDERAL INTEREST IN EQUIPMENT: The Federal Government has a vested interest in any item purchased with VFC funding in excess of \$5,000 regardless of the length of this **Agreement**, until such time as the fair market value is less than \$5,000. The VFC percentage used to purchase the equipment will be applied to the sale price and recovered for the Government during the sale. This percentage will remain the same even following depreciation. The Federal Government may not have to be reimbursed if the disposal sale amounts to a fair market value of less than \$5,000. LOCAL AGENCY will notify STATE of the disposal of such items.

18. EQUIPMENT INVENTORY: Any single item purchased in excess of \$5,000 will be assigned an VFC Property Number by the STATE. LOCAL AGENCY shall forward a copy of the purchase documents listing the item, brand, model, serial number, any LOCAL AGENCY property number assigned, and a LOCAL AGENCY contact and return address to STATE at the address specified in paragraph 12. The STATE will advise the LOCAL AGENCY Contact of the VFC Property Number assigned.
19. AUDIT: LOCAL AGENCY agrees that the STATE, the Department of General Services, the Bureau of State Audits, or their designated representative shall have the right to review and to copy any records and supporting documentation pertaining to the performance of this **Agreement**. LOCAL AGENCY agrees to maintain such records for possible audit for a minimum of five (5) years after final payment, unless a longer period of records retention is stipulated. LOCAL AGENCY agrees to allow the auditor(s) access to such records during normal business hours and to allow interviews of any employees who might reasonably have information related to such records. Further, LOCAL AGENCY agrees to include a similar right of the State of California to audit records and interview staff in any subcontract related to performance of this **Agreement**. (GC 8546.7, PCC 10115 et seq., CCR Title 2, Section 1896).
20. DISPUTES: In the event of any dispute over qualifying matching expenditures of LOCAL AGENCY or audit findings, the dispute will be decided by STATE and its decision shall be final and binding.
21. MONITORING: LOCAL AGENCY agrees to the monitoring of activities as necessary by STATE to ensure that the award is used for authorized purposes, in compliance with Federal statutes, regulations, and the terms and conditions of the agreement; and that performance goals are achieved.
22. INDEMNIFICATION: LOCAL AGENCY agrees to indemnify, defend, and save harmless, the STATE, its officers, agents, and employees, from any and all claims and losses, accruing or resulting to any and all contractors, subcontractors, suppliers, laborers, and any other person, firm or corporation furnishing or supplying work services, materials, or supplies in connection with the performance of this **Agreement**, and from any and all claims and losses accruing or resulting to any person, firm or corporation who may be injured or damaged by LOCAL AGENCY in the performance of this **Agreement**.
23. CIVIL RIGHTS: LOCAL AGENCY agrees to comply with civil rights requirements as detailed in the Complying With Civil Rights Requirements brochure (FS-850) and the And Justice For All poster (AD-475A). The poster is to be placed at all public point of contact/reception areas.
24. DRUG-FREE WORKPLACE REQUIREMENTS: LOCAL AGENCY will comply with the requirements of the Drug-Free Workplace Act of 1990 and will provide a drug-free workplace by taking the following actions:
 - a. Publish a statement notifying employees that unlawful manufacture, distribution, dispensation, possession or use of a controlled substance is prohibited and specifying actions to be taken against employees for violations.
 - b. Establish a Drug-Free Awareness Program to inform employees about:

- 1) the dangers of drug abuse in the workplace;
- 2) the person's or organization's policy of maintaining a drug-free workplace;
- 3) any available counseling, rehabilitation and employee assistance programs; and,
- 4) penalties that may be imposed upon employees for drug abuse violations.

c. Every employee who works on the proposed **Agreement** will:

- 1) receive a copy of the company's drug-free workplace policy statement; and,
- 2) agree to abide by the terms of the company's statement as a condition of employment on the **Agreement**.

Failure to comply with these requirements may result in suspension of payments under the **Agreement** or termination of the **Agreement** or both and LOCAL AGENCY may be ineligible for funding of any future State **Agreement** if the department determines that any of the following has occurred: (1) the LOCAL AGENCY has made false certification, or violated the certification by failing to carry out the requirements as noted above. (GC 8350 et seq.)

25. **TERM:** The term of the **Agreement** SHALL COMMENCE ON THE LAST SIGNATORY DATE ON PAGE 1 and continue through June 30, 2024.
26. **TERMINATION:** This **Agreement** may be terminated by either party giving 30 days written notice to the other party or provisions herein amended upon mutual consent of the parties hereto.
27. **AMENDMENTS:** No amendment or variation of the terms of this **Agreement** shall be valid unless made in writing, signed by the parties and approved as required. No oral understanding or **Agreement** not incorporated in the **Agreement** is binding on any of the parties.
28. **INDEPENDENT CONTRACTOR:** LOCAL AGENCY, and the agents and employees of LOCAL AGENCY, in the performance of this **Agreement**, shall act in an independent capacity and not as officers or employees or agents of the STATE or the Federal Government.
29. **INDIRECT RATE:** LOCAL AGENCY may not assess an indirect rate in excess of their Federally approved Negotiated Indirect Cost Rate Agreement (NICRA), a de minimis rate if LOCAL AGENCY does not have an approved NICRA, or the VFC program cap rate of 10%, whichever is lesser. LOCAL AGENCY may also elect not to assess an indirect rate. The approved indirect cost rate at the time of execution is 0%.

30. MEDIA: LOCAL AGENCY shall acknowledge STATE and USDA Forest Service support in any publications, audiovisuals and electronic media developed as a result of this award.

It is encouraged to give public notice of the receipt of this award and announce progress and accomplishments, acknowledging STATE and USDA Forest Service support. Follow direction in USDA Supplemental 2 CFR 415.2.

31. ASSIGNMENT: This Agreement is not assignable by LOCAL AGENCY either in whole or in part.

City Council Agenda Item #6
Staff Report

Date: November 20, 2023

To: Mayor and City Council

From: Cliff Wagner, Administrator

X	Regular
	Special
	Closed
	Emergency

Subject: Informational Presentation: Extension of Waste Management Contract for Collection of Solid Waste, Recyclables, Green Waste and Transfer Station Operation Services

Recommendation

City staff respectfully recommends Council receive Waste Management's informational presentation regarding a proposed renewal Waste Management's Contract for Collection of Solid Waste, Recyclables, Green Waste, and Transfer Station Operation Services. Pending direction from Council, the proposal would return to Council on December 3, 2023 for consideration.

Background

On March 1, 2013, the City of Gridley entered into an agreement with USA Waste of California Inc. (Waste Management) for the Collection of Solid Waste, Recyclables, Green Waste, and Transfer Station Operation Services. That agreement specified a term of three years.

The initial agreement contained language allowing for the automatic extension for eight successive additional periods of one year, unless terminated by the city.

On December 20, 2021, the City of Gridley City Council approved a two-year contract with Waste Management for the Collection of Solid Waste, Recyclables, Green Waste, and Transfer Station Operation Services. That agreement included: 2 year agreement with initial rate increase of 5%; WST index year 2 with 2% floor and 5% cap; Contamination and overfull bin/cart program; SB 1383 waiver acknowledgement; Delinquent account/collection language; Updated rate sheets showing current rates, new rates and difference.

Financial Impact

Under the current service agreement, the City of Gridley receives a franchise fee of 5% of all revenues collected by Waste Management resulting from all revenue or compensation to the Waste Management from rates established pursuant to Article VII for collection of solid waste, including operation of Ord Ranch Road Transfer Station. The franchise fee is paid to the City of Gridley quarterly. Franchise fee revenue from last fiscal year totaled: \$73,000.

Compliance with City Council Strategic Plan or Budget Goals

The City Council and City staff are committed best financial practices and the highest possible transparency regarding all financial transactions and service delivery to city residents. This proposal is consistent with our ongoing effort to promote financially responsible policies, be responsive and transparent regarding all financial matters, as well as be congruent with best practices.

Attachments

Waste Management Presentation

CITY OF GRIDLEY, CALIFORNIA

Collection of Solid Waste, Recyclables,
Green Waste, and Transfer Station
Operation Services

SUBMITTED BY

USA Waste of California, Inc.

**Always Working for a
Sustainable Tomorrow**

CONTACT

Christian Garcia

Public Sector Services Manager

(530) 717-7069

Cgarci10@wm.com



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TERM SHEET1

CONCLUSION3



Waste Management is your partner for environmental service and solutions whose people **go above and beyond** to **serve and solve** every challenge **the right way**.

Data contained in this proposal represents the most recently published information for Waste Management's wholly owned operations, unless otherwise indicated.



TERM SHEET

USA Waste of California, Inc.
2569 Scott Ave.
Chico, CA 95928-7188

Mr. Cliff Wagner
City Administrator
685 Kentucky Street
Gridley, CA 95948

Dear Mr. Wagner:

North Valley Disposal (NVD) greatly appreciates the long-standing partnership we've enjoyed with the City of Gridley and the community. We are excited to present the following proposal based on our discussions. The term sheet is non-binding as we continue to negotiate to a final agreement. Upon conclusion of the negotiation, the final proposal will be submitted for approval. Proposed contract changes are listed as a summary.

Term: 5-year term, commencing on January 1, 2024, and ending on December 31, 2028

Initial rate adjustment 5.00%. The initial rate adjustment is the Consumer Price Index (CPI) adjustment for 2024, calculated by using the Consumer Price Index – Water and Sewer and Trash Collection Services in U.S. city average, all urban consumers, not seasonally adjusted. Although the CPI index was 5.25%, the rate increase is capped at 5% per the terms of the original contract and we will honor those terms. An additional .25% will be added to the January 1, 2025, rate schedule per Section 3 of the franchise agreement, which caps the CPI adjustment at 5% and applies the remaining CPI amount to the following year's CPI adjustment.

- **Community Benefit:** A 5-year term provides the residents and businesses with stable rates, no disruption or transition of services, and the City of Gridley and WM continue a strong and collaborative partnership.

Delinquent Accounts: Currently, WM carries \$551,089 from delinquent accounts in the City of Gridley and WM has sent approximately \$725,881 in balances to third party collections. Starting on the commencement date of the renewal, WM is proposing a plan to the City of Gridley to establish regular monthly and quarterly meetings and a reporting schedule.

WM is proposing the following plan and changes:

- Change the definition of delinquent accounts from 60 days to 90 days, to better align with the quarterly billing system.
- WM will submit a reoccurring monthly list of the accounts that are 90 days delinquent with at least \$25 outstanding debt to the City.
- City will verify the owner's information and send a notice to the parcel owners.
- On an annual basis, a final lien list will be sent to the City. City will then place a lien on the property and pay WM on the amount lien. WM will then write off the amount on the customer's account.

A secondary file outlining the delinquent account process is attached in the email communication.

Community Benefit: Customers that pay their bills for services ensures that WM can continue to provide services and the City receives the franchise fees from received revenues collected by WM. This also ensures the entire rate payer population does not bear the cost impact of delinquent accounts through an extraordinary rate increase request.

Contract and Rate Updates: In addition to the above, we believe the following items in the current agreement require minor updates:

- Continue to address SB 1383 requirements. Placeholder language to amend contract when/if city's SB 1383 low population waiver expires.
- Add language to allow for ancillary services not in the contract or the rate sheet to be negotiated with customer.
- Modifying language regarding additional Green Waste carts depending on residential lot size.

We look forward to your feedback and continuing our partnership with the City of Gridley.

DocuSigned by:

2A6406A7CEBF475

Barry Skolnick
President, USA Waste of California, Inc.



CONCLUSION

USA Waste of California, Inc. (Waste Management) is your longtime environmental solutions partner. We have provided waste and recycling management services to Gridley for over 20 years. You are familiar with our company, our team, and our professional approach over the long term, and we are excited about the opportunity to continue to work with you in managing your waste and recycling needs.

We believe this to be a significant contract for both Waste Management and Gridley. As your long-term partner, we are strongly invested in your city and want to be your waste solutions provider of the future. We understand your priorities, the way you work, and what makes your city such a great place to live, work, and play. This makes us uniquely qualified to provide tailored services to meet your operational needs and the ever-evolving expectations.

Secondly, we are committed to strengthening our current relationship by continuing to provide high-quality, reliable service for the entire term of the Agreement. We have already shown ourselves to be a dependable partner in our current agreement. We have the resources to make needed adjustments, when necessary, to facilitate continued satisfaction for your residents. Waste Management intends to continue to offer uninterrupted stability backed by innovation, value, and price, and to be an active partner in attaining Gridley's goals and objectives.

Lastly, continuing a partnership with Waste Management will provide your city with uninterrupted, reliable service delivery for an essential and highly regulated operation. There will be no transition period where costly mistakes and problems are most likely to occur, as our team is intimately familiar with your operations and has developed a strong working partnership with your staff. Our best-in-class transfer stations, landfills, and recycling operations, along with our industry-leading safety and environmental practices, should give you the peace of mind that your waste is being managed in full compliance with all regulatory requirements and standards.

Waste Management is dedicated to being the best environmental solutions partner for Gridley now and in the future.

Delinquent Accounts Process Schedule

Month	Year	Week	Task Owner	Task	Delenquent Dates	Notes
August	2024	1	WM	Determine property owners that are delenquent for over 90 days and +\$25	April - June 2024	
August	2024	4	City	Verify Owner info and send delinquent notices to parcel owners	April - June 2024	
September	2024	1	WM	Repeat: Determine property owners that are delenquent for over 90 days and +\$25	April - June 2024	
September	2024	4	City	Repeat: Verify Owner info and send delinquent notices to parcel owners	April - June 2024	
October	2024	1	WM	Determine property owners that are delenquent for over 90 days and +\$25	April - Sept 2024	Adding July - Sept
October	2024	4	City	Verify Owner info and send delinquent notices to parcel owners	April - Sept 2024	Adding July - Sept
November	2024	1	WM	Repeat: Determine property owners that are delenquent for over 90 days and +\$25	April - Sept 2024	
November	2024	4	City	Repeat: Verify Owner info and send delinquent notices to parcel owners	April - Sept 2024	
December	2024	1	WM	Repeat: Determine property owners that are delenquent for over 90 days and +\$25	April - Sept 2024	
December	2024	4	City	Repeat: Verify Owner info and send delinquent notices to parcel owners	April - Sept 2024	
January	2025	1	WM	Determine property owners that are delenquent for over 90 days and +\$25	April - Dec 2024	Adding October - December
January	2025	4	City	Verify Owner info and send delinquent notices to parcel owners	April - Dec 2024	Adding October - December
February	2025	1	WM	Repeat: Determine property owners that are delenquent for over 90 days and +\$25	April - Dec 2024	
February	2025	4	City	Repeat: Verify Owner info and send delinquent notices to parcel owners	April - Dec 2024	
March	2025	1	WM	Repeat: Determine property owners that are delenquent for over 90 days and +\$25	April - Dec 2024	
March	2025	4	City	Repeat: Verify Owner info and send delinquent notices to parcel owners	April - Dec 2024	
April	2025	1	WM	Determine property owners that are delenquent for over 90 days and +\$25	April 2024 - March 2025	Adding Jan to March 2025
April	2025	4	City	Verify Owner info and send delinquent notices to parcel owners	April 2024 - March 2025	Adding Jan to March 2025
May	2025	1	WM	Repeat: Determine property owners that are delenquent for over 90 days and +\$25	April 2024 - March 2025	
May	2025	4	City	Repeat: Verify Owner info and send delinquent notices to parcel owners	April 2024 - March 2025	
June	2025	1	WM	Repeat: Determine property owners that are delenquent for over 90 days and +\$25	April 2024 - March 2025	
June	2025	4	City	Repeat: Verify Owner info and send delinquent notices to parcel owners	April 2024 - March 2025	
July	2025	2	WM	Prepare final Owner Lien Report	April 2024 - March 2025	Lien action starts
July	2025	2	WM	Verify Owner Lien list through Realquest. Remove any ownership change or paid acct's	April 2024 - March 2025	
July	2025	4	City	Send "FINAL NOTICE" to owners on Lien list	April 2024 - March 2025	
August	2025	2	City	Send any adjustments that need to be made for the year end payment to WM	April 2024 - March 2025	Reconciliation of Year end payment
August	2025	4	WM	WM will credit the accounts for the write off amounts for current year liens	April 2024 - March 2025	
September	2025	4	City	City to send WM Payment for total lien amount	April 2024 - March 2025	
October	2025	1	WM	Check to be deposited and posted to MAS system	April 2024 - March 2025	

City Council Agenda Item #7
Staff Report

Date: November 20, 2023
To: Mayor and City Council
From: Cliff Wagner, City Administrator

X	Regular
	Special
	Closed
	Emergency

Subject: Homeless Youth Awareness Month

Recommendation

Butte County Homeless Youth Task Force respectfully requests that the Council declare November to be Homeless Youth Awareness Month in hopes to continue educating the public about the crisis of youth homelessness in our country. If approved the proclamation will be received by Bogette Covarrubias of the Butte County Homeless Youth Task Force.

Attachments

Homeless Youth Awareness Proclamation

Homeless and Runaway Youth Awareness Month Proclamation

WHEREAS, California, a state known for its diverse culture and economic prosperity, paradoxically harbors an estimated 200,000 homeless youth, among them approximately 1,500 K-12 students in Butte County; and,

WHEREAS, it is disheartening to note that around 25% of young individuals emancipated from the foster care system will find themselves grappling with the harsh reality of homelessness; and,

WHEREAS, the occurrence of natural disasters and the persistent lack of affordable housing in rural California have further exacerbated the issue of youth homelessness, thrusting countless young souls into the unforgiving streets; and,

WHEREAS, the poignant truth is that a high percentage of these homeless youth have not only been robbed of a stable home but have also been victims of physical, sexual, and emotional abuse by their guardians, and they are tragically re-victimized and exploited while trying to survive on the unforgiving streets or in overcrowded shelters; and,

WHEREAS, the dire absence of stable housing not only endangers the immediate well-being of homeless youth but also serves as a formidable barrier to their educational success, diminishing their chances of attaining a high school diploma and perpetuating the cycle of poverty; and,

WHEREAS, in recognition of these stark challenges, we firmly believe that the compassionate citizens of Gridley, California, hold the key to preventing youth homelessness. By serving as mentors and role models for these young souls, they can guide them toward the resources available, encourage them to make productive choices, and create opportunities for these youths to successfully transition into self-sustaining adulthood; and,

NOW, THEREFORE, I, Mike Farr, Mayor of Gridley, representing the residents and the citizens of Gridley, California, do hereby proclaim November 2023 as Homeless and Runaway Youth Awareness Month in the City of Gridley.

By uniting as a community, we can offer hope and opportunities to the homeless and runaway youth in Gridley, enabling them to break the cycle of homelessness, achieve their full potential, and contribute positively to our city's future. Together, we can create a more compassionate, caring, and inclusive society where no young person has to face the harsh streets alone.

Michael W Farr, Mayor

City Council Agenda Item #8
Staff Report

Date: November 20, 2023
To: Mayor and City Council
From: Dave Harden, City Engineer

X	Regular
	Special
	Closed
	Emergency

Subject: SR99 Waterline Replacement Project (BEN|EN TO 16-607-104)

Recommendation

City staff respectfully recommends that the Mayor and City Council to approve Task Order 16-607-104 for Bennett Engineering Services (BEN|EN) to manage, design, prepare construction documents, permit, advertise bidding, provide construction support, and coordinate with Caltrans for the SR99 Waterline Replacement Project; and to authorize the City Administrator to execute a task order.

Background

In order for Caltrans to complete the design and construction of the SR99 SHOPP project and associated corridor improvements, the City of Gridley needs to relocate portions of the water main in highway, as it is in conflict with elements of the roadway improvements project. It is anticipated Caltrans will complete design of the roadway improvements by April 2024, however they need the waterline relocation design by January 2024. As the owner of the waterline, the City is responsible for relocation of the utility, including design of the improvements. Caltrans has experienced similar situations with other agencies resulting in inflated costs for the relocation when coupled with the Caltrans project, due to the DBE requirements of federally funded projects. Caltrans recommended the City prepare their own waterline relocation plans, bid the project, and construct the relocation prior to the Caltrans project. Additionally, it is the opportune time to relocate or replace pipes before the new pavement and sidewalks are built, where feasible.

BEN|EN will provide project management, design, utility coordination, permitting, bid documents, bid assistance, and construction assistance for the waterline project. BEN|EN will coordinate with Caltrans throughout the design and construction process. On-site full-time Construction Management (CM) Services may be required by Caltrans for this work within the highway, which is not part of this scope at this time. after the design is complete, BEN|EN will provide the City recommendations for a cost-effective solution for this service, if needed, through amendment or recommendation for an outside party.

BEN|EN anticipates that approximately 1,300 LF of waterline relocation will be required based on information provided by Caltrans. At this time, BEN|EN assumes that the existing 10" AC Water Pipe will be relocated into the travel lane of Highway 99 from Obermeyer Avenue to Archer Ave. BEN|EN and Caltrans will work together in the design process of the drainage and waterline to minimize conflicts and areas requiring relocations. To reduce the amount of replacement BEN|EN will also design spot location conflict resolution alternatives, such as lowering the waterline to allow for a storm drain crossing.

Financial Impact

The financial impact of the design phase of the project will include up to \$210,000 for engineering services. Cost will utilize ARPA funds, reprioritized from other budgeted CIP projects. Construction cost will be estimated during design and presented at a later date.

Compliance with City Council Strategic Plan or Budget Goals

The City Council and City staff are committed to providing effective leadership while providing quality cost-effective local government services.

Attachments

Bennett Engineering Services – Task Order for the SR99 Waterline Replacement Project



Bennett Engineering Services
1082 Sunrise Avenue, Suite 100
Roseville, California 95661

T 916.783.4100
F 916.783.4110
www.ben-en.com

November 16, 2023

Cliff Wagner, City Administrator
City of Gridley
685 Kentucky Street
Gridley, CA 95948

Re: Gridley – SR-99 Waterline Replacement Project

This Task Order authorizes Bennett Engineering Services Inc to provide the professional services described below. Services are to be performed in accordance with the Agreement dated October 17, 2016 between the City of Gridley and Bennett Engineering Services, as amended.

Project Name: SR-99 Waterline Replacement Project (BEN-EN Project #16-607-104)

Scope of Work: Services include: Project management, design, utility coordination, water variances request, coordination with Caltrans, bidding, and construction support; see Exhibit A.

- Construction Management and Inspection is not included in this scope of work due to uncertainties and will be addressed with a future amendment or task order.

Budget: \$206,105. To be invoiced at Standard Rates per agreement for Fiscal Year 2021/2022, see Exhibit B.

Requested by:

Dave Harden, P.E. – City Engineer

City of Gridley

Approved: _____
Cliff Wagner, City Administrator

Date: _____

Bennett Engineering Services

Approved: _____
Leo Rubio, President

Date: _____

Cc: DH, AH

Exhibit A - Scope of Services



Client: City of Gridley
Consultant: Bennett Engineering Services Inc
Project: SR99 Waterline Replacement Project (BEN|EN TO16-607-104)
Date: November 16, 2023

Bennett Engineering Services +
Y & C Transportation Consultants

1082 Sunrise Avenue, Suite 100
Roseville, CA 95661
(916) 783-1100

Sacramento | Fremont | Milpitas

www.ben-en.com

Consultant's services shall be limited to those expressly set forth below, and Consultant shall have no other obligations or responsibilities for the Project or to the Client except as agreed to in writing or as provided in this Agreement. All of Consultant's services in any way related to the Project or Client shall be subject to the terms of this Agreement.

This scope of services was prepared for the following project components:

- **Upsize waterline from 10" to 12" from Obermeyer Avenue to Archer Street (~1,300LF)**
- **Relocate waterline into the right northbound lane on SR-99, and provide details for waterline lowering at DI conflicts**
- **Assumes Caltrans will provide base mapping and utility mapping**
- **Assumes that 12 Variances will be required from the Department of Drinking Water**
- **Assumes all work will occur in Caltrans Right of Way**
- **Assumes that the City will complete the potholing activities, a per pothole cost has been provided as an optional task in the fee.**
- **Caltrans Coordination Period**
 - **Design: September 2023 to April 2024**
 - **Construction: August 2024 to February 2025**

TASK 1. Project Management

Subtask 1.1. Project Management

BEN|EN's Project Manager will prepare and submit monthly project status updates and invoicing to the City of Gridley (City). Monthly invoices will include a summary of work performed by task and an earned value table. The status updates will include project tasks completed, deliverables submitted, decisions made, and work in progress.

BEN|EN will coordinate with Caltrans and the City throughout the design process. BEN|EN will coordinate with Caltrans to determine how to incorporate the waterline documents into the Caltrans project plans, so both projects can be constructed with minimal conflicts and change orders. BEN|EN will manage the project schedule, project execution, maintain open communication with the City and Caltrans, and integrate deliverables. The schedule will be maintained on a regular basis and as decisions are made throughout the project duration.

Subtask 1.2. Project Meetings

BEN|EN will coordinate and attend a project kickoff meeting, biweekly progress meetings with Caltrans (assumes 14), progress meetings with the City (assumes 4), design review meetings following the 65% and 95% submittals (assumes 2), a meeting during the bid services phase, and a meeting at the start of construction. The BEN|EN project manager will provide meeting agendas and minutes, and document design decisions, as needed.

DELIVERABLES:

- Monthly status updates

INITIALS:

- Monthly invoices
- Meeting agendas and minutes, as needed.

TASK 2. Design

Subtask 2.1. 65% PS&E

BEN|EN will review existing records, maps, utilities and data relevant to the project, walk the project limits and record existing conditions. BEN|EN will review Caltrans' proposed plans to evaluate proposed conditions. BEN|EN will identify project requirements, key constraints, and review all applicable design standards, including Caltrans and City of Gridley standards. BEN|EN will incorporate the base mapping and proposed design from Caltrans as the base files for the waterline project design. BEN|EN will prepare 65% plans, specifications, and an Engineer's Opinion of Probable Construction Cost (OPCC) for review and comment by the City staff and Caltrans. The 65% design documents will show the new water main alignments, existing utilities, new fire hydrants, service laterals, and connections/tie-ins. The 65% plans will include plan view of proposed infrastructure and placeholders for profiles.

Subtask 2.2. Pothole Investigations

BEN|EN will create detailed potholing maps to determine location, depth, size, and material of waterlines, connection/tie-in points, and service lateral locations. It is assumed that approximately 25 potholes will be required.

Subtask 2.3. 95% PS&E

BEN|EN will prepare 95% plans, specifications, and Engineer's OPCC based on comments from the City and Caltrans on the 65% PS&E, potholing results, and CCTV investigations (if needed). Design will include revised water main alignments, profiles, and connection details based on contractor's findings. The 95% specifications will include all technical specifications required for construction main replacement within the project area, special provisions, contractor forms, and City-standard front-end specifications. BEN|EN will submit 95% PS&E to the City and Caltrans for review and comment.

Subtask 2.4. Bid Documents

BEN|EN will prepare bid plans, specifications, and Engineer's OPCC based on comments from the City and Caltrans on the 95% PS&E. BEN|EN will submit the bid documents for City and Caltrans review and final approval; once approved, BEN|EN will provide a signed and stamped copy for bidding.

ASSUMPTIONS:

- If CCTV investigations are necessary to determine the location of sewer laterals, the City will complete all CCTV work.
- Caltrans will provide regular updates to BEN|EN with design status, including new base files with updated roadway design as needed.

DELIVERABLES:

- 65% PS&E
- Potholing Exhibit and Results
- 95% PS&E
- Bid Documents (unsigned)
- Bid Documents (signed)

TASK 3. Utility Coordination & Variances

Subtask 3.1. ABC Utility Letter Process

BEN|EN will prepare Utility letters and exhibits utilizing the ABC process. BEN|EN will use the utility responses to confirm and coordinate potential conflicts with the waterline relocation project.

Subtask 3.2. Caltrans Utility Agreements

BEN|EN will assist the City in the completion of Utility Agreements for the waterline relocation and protection in place of the existing waterline for the Caltrans Project.

Subtask 3.3. Drinking Water Variance Package

BEN|EN will prepare and submit the Drinking Water Variance Package on behalf of the City. BEN|EN will prepare the package for the installation of new Storm Drain within 5 feet of an existing waterline and for Storm Drain which crosses above a waterline because of the Caltrans Project.

DELIVERABLES:

- ABC Utility Letters and Exhibits
- Caltrans Utility Agreements
- Drinking Water Variance Letter
- Drinking Water Variance Crossing Exhibits

TASK 4. Bidding & Construction

Subtask 4.1. Bid Assistance

BEN|EN will provide responses to Request for Information (assumes 3) during the bid period, attend pre-bid meeting (assumes 1), and provide design support for addenda during the bidding phase. BEN|EN will incorporate all addenda into a complete set of conformed plans and specifications following bid opening.

Subtask 4.2. Construction Support

BEN|EN will review submittals, Request for Information's, and contract change order requests (CCOs) during construction, attend site visits (assumes 3) to verify site conditions and/or evaluate constructability due to circumstances that arise during construction, and provide responses and solutions and prepare revised plans, specifications, or clarification exhibits, as required.

Subtask 4.3. Record Drawings

BEN|EN will prepare and submit record drawings to Caltrans and the City based on redlined plans provided by the contractor. BEN|EN shall coordinate record drawings with Caltrans to ensure all waterline project features are recorded appropriately in the Caltrans Drainage plans.

ASSUMPTIONS:

- Assumes up to three (3) Addenda during the bid phase.
- Assumes twenty-five (25) submittals.
- Assumes three (3) RFIs.

DELIVERABLES:

- Conformed plans and specifications
- Submittal, RFI and CCO responses
- Revisions to bid plans and specifications as needed during the bid and construction phases.
- Record Drawings

Exhibit B: Fee Estimate

Client: City of Gridley

Consultant: Bennett Engineering Services Inc

Project: SR99 Waterline Replacement Project

Date: November 16, 2023



Fee Estimate	Project Manager IV 210 \$/hr		Engineer III 185 \$/hr		Engineer I 153 \$/hr		BEN EN Subtotal		MISC. EXPENSES	Potholing	TOTAL
	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost		Contract	
Task 1 Project Management											
1.1. Project Management	30 hrs	\$6,300	24 hrs	\$4,440	hrs	\$0	54 hrs	\$10,740	\$120	\$0	\$10,860
1.2. Project Meetings	24 hrs	\$5,040	19 hrs	\$3,515	8 hrs	\$1,224	51 hrs	\$9,779	\$200	\$0	\$9,979
Subtotal	54 hrs	\$11,340	43 hrs	\$7,955	8 hrs	\$1,224	105 hrs	\$20,519	\$320	\$0	\$20,839
Task 2 Design											
2.1. 65% PS&E	24 hrs	\$5,040	40 hrs	\$7,400	64 hrs	\$9,792	128 hrs	\$22,232	\$180	\$0	\$22,412
2.2. Pothole Investigations	4 hrs	\$840	24 hrs	\$4,440	4 hrs	\$612	32 hrs	\$5,892	\$120	\$0	\$6,012
2.3. 95% PS&E	24 hrs	\$5,040	24 hrs	\$4,440	48 hrs	\$7,344	96 hrs	\$16,824	\$100	\$0	\$16,924
2.4. Bid Documents	16 hrs	\$3,360	24 hrs	\$4,440	32 hrs	\$4,896	72 hrs	\$12,696	\$150	\$0	\$12,846
Subtotal	68 hrs	\$14,280	112 hrs	\$20,720	148 hrs	\$22,644	328 hrs	\$57,644	\$550	\$0	\$58,194
Task 3 Utility Coordination & Variances											
3.1. ABC Utility Letter Process	4 hrs	\$840	8 hrs	\$1,480	8 hrs	\$1,224	20 hrs	\$3,544	\$20	\$0	\$3,564
3.2. Caltrans Utility Agreements	16 hrs	\$3,360	32 hrs	\$5,920	24 hrs	\$3,672	72 hrs	\$12,952	\$200	\$0	\$13,152
3.3. Drinking Water Variance Package	8 hrs	\$1,680	16 hrs	\$2,960	40 hrs	\$6,120	64 hrs	\$10,760	\$20	\$0	\$10,780
Subtotal	28 hrs	\$5,880	56 hrs	\$10,360	72 hrs	\$11,016	156 hrs	\$27,256	\$240	\$0	\$27,496
Task 4 Bidding & Construction											
4.1. Bid Assistance	16 hrs	\$3,360	12 hrs	\$2,220	8 hrs	\$1,224	36 hrs	\$6,804	\$40	\$0	\$6,844
4.2. Construction Support	16 hrs	\$3,360	32 hrs	\$5,920	24 hrs	\$3,672	72 hrs	\$12,952	\$200	\$0	\$13,152
4.3. Record Drawings	8 hrs	\$1,680	16 hrs	\$2,960	40 hrs	\$6,120	64 hrs	\$10,760	\$120	\$0	\$10,880
Subtotal	40 hrs	\$8,400	60 hrs	\$11,100	72 hrs	\$11,016	172 hrs	\$30,516	\$360	\$0	\$30,876
PROJECT TOTAL	190 hrs	\$39,900	271 hrs	\$50,135	300 hrs	\$45,900	761 hrs	\$135,935	\$1,470	\$0	\$137,405

OPTIONAL TASKS:

2.2. OPTIONAL: Pothole Investigations	2 hrs	\$420	8 hrs	\$1,480	hrs	\$0	10 hrs	\$1,900	\$100	\$66,700	\$68,700
OPTIONAL TASKS TOTAL	2 hrs	\$420	8 hrs	\$1,480	hrs	\$0	10 hrs	\$1,900	\$100	\$66,700	\$68,700
PROJECT TOTAL with OPTIONAL TASKS	192 hrs	\$40,320	279 hrs	\$51,615	300 hrs	\$45,900	771 hrs	\$137,835	\$1,570	\$66,700	\$206,105

Additional Fee Information

- ▶ This fee estimate is valid for 90 days from the date shown above.
- ▶ This fee estimate contains an abbreviated list of staff classifications and does not restrict BEN|EN to those classifications. The Standard Rate Schedule with a full list of staff classifications is available upon request.
- ▶ This fee estimate contains an approximation of the breakdown between labor, expense, and consultants. BEN|EN reserves the rights to distribute funds differently based on project needs.
- ▶ Standard hourly rates do not apply to a demand to perform work during an overtime period. Work required to be performed during an overtime period (as mandated by California law) may be charged at a 50% premium. Work mandated by Prevailing Wage laws may be charged at a 25% premium.
- ▶ Hourly rates include all compensation for wages, salary-related benefits, overhead, general office administration, and profit. Direct project administrative hours will be billed at the rate shown above.

INITIALS:

City Council Agenda Item #9
Staff Report

Date: November 20, 2023

To: Mayor and City Council

From: Ashley Ayala, Recreation Coordinator

Subject: Resolution No. 2023-R-038: A Resolution of The City Council of The City of Gridley Approving the Application for The Outdoor Equity Grants Program Grant Funds Round Two

X	Regular
	Special
	Closed
	Emergency

Recommendation

Staff respectfully recommends that Council approve and adopt Resolution No. 2023-R-038, “A Resolution of the City Council of the City of Gridley Approving the Application for the Outdoor Equity Program Round Two and authorize the City Administrator to sign the grant application submittal to the California Parks and Recreation and enter into agreements on behalf of the City, if awarded the grant.

Background

In 2021, the City was a recipient of the first round of the Outdoor Equity Grants Program (OEP). The grant encourages the health and wellness of communities by connecting people to outdoor experiences in their community as well as state parks. It also provides opportunities for educational/recreational activities, leadership, and park education to underserved communities. The OEP has increased opportunities for low-income residents with an emphasis on students who are eligible for free or reduced-price meals, foster care youth, and students of limited English proficiency by providing access to state parks, outdoor recreation, leadership, and educational projects. The grant improves health and wellness because of connecting underserved communities to natural areas in California. The opportunity to continue this program allows for the continued experiences for youth, who may not experience otherwise, to learn about all the great things California Parks and Recreation has to offer. The grant has been quite successful. The following activities were scheduled over the terms of the existing grant.

Executed Activities/Trips Round 1: Kids Free Fishing Day, Kids Healthy Outdoor Day, STEM Lego Class, Science Camp, Instructional Art Class, Empire Mine Field Trip, Oroville Forebay Aquatic Field Trip, Sacramento Museum of Curiosity & Science Field Trip, and the I Spy a Bird Watching Tour at Gray Lodge Wildlife Area

- The grant funds are reimbursable, and each project application can be funded for a minimum of \$20,000 to a maximum of \$700,000.00 per application.
- An estimated program start date and program costs reimbursement is estimated to commence in Summer/Fall 2024.
- The current grant program must be completed by or before Spring of 2026 and Round Two must be completed within a three-year period set by Cal Parks, to be announced at a later date.

Financial Impact

There is no match for this grant and costs for preplanning, including resources for public outreach and coordination are reimbursable.

Attachments

Resolution No. 2023-R-038

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GRIDLEY APPROVING THE APPLICATION FOR THE
OUTDOOR EQUITY GRANTS PROGRAM GRANT FUNDS**

WHEREAS, the State Department of Parks and Recreation has been delegated the responsibility by the Legislature of the State of California for the administration of the Outdoor Equity Grants Program, setting up necessary procedures governing the application; and

WHEREAS, said procedures established by the State Department of Parks and Recreation require the Applicant to certify by resolution the approval of the application before submission of said application to the State; and

WHEREAS, successful Applicants will enter into a contract with the State of California to complete the Grant Scope program;

NOW, THEREFORE, BE IT RESOLVED that the City Council hereby, APPROVES THE FILING OF AN APPLICATION FOR THE Outdoor Equity Grants Program (Round Two); and

1. Certifies that said Applicant has or will have available, prior to commencement of any work on the program(s) included in this application, the sufficient funds to complete the program(s); and
2. Certifies that if the grant is awarded, the Applicant has or will have sufficient funds to operate the program(s) as described in the Grant Selection Criteria response, and
3. Certifies that the Applicant has reviewed, understands, and agrees to the General Provisions contained in the contract shown in the Grant Administration Guide; and
4. Delegates the authority to the City Administrator to conduct all negotiations, sign and submit all documents, including, but not limited to applications, agreements, amendments, and payment requests, which may be necessary for the completion of the Grant Scope; and
5. Agrees to comply with all applicable federal, state, and local laws, ordinances, rules, regulations, and guidelines; and

I HEREBY CERTIFY that the foregoing resolution was introduced, passed, and adopted by the City Council of the City of Gridley at a regular meeting held on November 20th, 2023, by the following vote:

AYES: COUNCIL MEMBERS _____

NOES: COUNCIL MEMBERS _____

ABSTAIN: COUNCIL MEMBERS _____

ABSENT: COUNCIL MEMBERS _____

ATTEST:

APPROVE:

Cliff Wagner, City Clerk

Michael W. Farr, Mayor

City Council Agenda Item #10
Staff Report

Date: November 20, 2023
To: Mayor and City Council
From: Ross Pippitt, Public Works Director

X	Regular
	Special
	Closed
	Emergency

Subject: City Hall, Police Department and Museum Building Painting

Recommendation

The Public Works Department respectfully requests the City Council consider approving Law's Custom Painting Inc contract for exterior repaint of City Hall/Police Department and the Museum Building for \$67,000.00 and authorize the City Administrator to sign the contract.

Background

The City Hall/Police Department building, and the Museum building exteriors need to be repainted. The painting is needed to keep the structure in a healthy standing as well as overall longevity of the building. The Public Works Department has reached out to multiple commercial painting companies all over Northern California and we have received two quotes. Due to companies being too busy or unable to pay a prevailing wage, it has been difficult to get additional quotes.

Financial Impact

The approximate cost for the three buildings is \$67,000. City Staff budgeted \$60,000 in the 2023/2024 approved budget to paint the three buildings. The budgeted amount will be amended to \$70,000.00 in the event of unforeseen costs.

Compliance with City Council Strategic Plan or Budget Goals

This recommendation is consistent with ongoing effort to provide the highest possible quality for maintaining our city buildings.

Attachments

Laws Custom Painting Inc. Quote
Russell and Boals Painting, Inc Quote

Law's Custom Painting Inc.

Beautify and Protect your Investment

1352 Zephyr Dr, Yuba City, CA 95991

Office: (530) 671-6763 Cell: (530) 682-9452

E-mail: jlw@lawspainting.com CA Lic 669214 Web Site: www.lawspainting.com

Proposal and Contract

Name: City of Gridley Date: September 14, 2023
Address: Job Site: 685 Kentucky St. – Exterior
Home: Office: Cell: Email:

We propose to furnish labor and material for the completion of the following:

Exterior repaint of City Hall & Police building according to the following specs:

High pressure wash all surfaces, to remove dirt, grime, cobwebs, and loose peeling paint; this will promote long-term adhesion of finish paint.

NOTE: LCP is not responsible for tripped circuits.

Others to prune all vegetation one to three feet away from all painted surfaces.

Hand scrape all remaining peeling paint: pressure washing alone is not adequate, as water causes some loose paint to curl up as it dries. Scraping produces longer life and smoother finished look. Excludes disc sanding.

Hand prime all exposed wood trim and galvanized metal: priming prior to application of finish paint significantly increases life of paint, and hand application fills in surface imperfections and irregularities, thus giving longer life and enhanced appearance.

Recaulk all existing cracked out caulking: to weatherize and improve appearance of trim and joints.

Fill major cracks in siding & countersunk nails. **Treat oxidized** areas as necessary.

Spot prime rusty nailheads to prevent unsightly bleed-through in finish paint

Body: Apply 1 color 100% acrylic flat latex finish. **Color:** White
(To be manually rolled in as necessary to better fill in cracks and checking in siding or texture of rough stucco).

Trim: Apply 1 color 100% acrylic satin latex enamel, per existing schedule. **Color:** Per existing.

Includes: Pay prevailing wages; Metal roof caps: Direct To Metal; Front entry; Attached metal electrical boxes;
Cover & protect copper gutters & downspouts.

Excludes: Detached generator box; Roof ladder; Brick skirt; Rear & front metal handrails; Dry-rot removal & repair.
Clean up or touch up of existing previous paint on non-painted surfaces

Take necessary precaution to protect all non-painted surfaces. **Remove debris** from job site. **Leave quarts** of labeled touch-up paint.

Alternates: each to be added/subtracted from contract price as initialed by owner/agent:

_____: Dry-rot removal & repair: \$ 60.00/hour extra.

_____: Rear & front metal handrails: \$1,900.00 extra.

NOTE: Deep tint base colors may be subject to added charges.

All material is guaranteed to be as specified and the above work performed in a professional manner. Any alteration or deviation from the above specifications involving extra costs will become an extra charge. Insurance certificates available upon request.

Amount: **\$39,800.00**

10% down; Progressive payments as work is completed. Price good for 30 days.

Terms: Balance due upon completion. 15% A.P.R. on all balances over 15 days; Credit card add 3%

Notice to Owner

Under the mechanics' lien law any contractor, subcontractor, laborer, material man or other person who helps to improve your property and services or material, has a right to enforce his claim against your property. Under the law, you may protect yourself against such claims by filing, before commencing such work or improvement, an original contract for the work of improvement or a modification thereof, in the office of the county recorder of the county where the property is situated and requiring that a contractor's payment bond be recorded in such office. Said bond shall be in an amount not less than fifty percent (50%) of the addition to any conditions for the performance of the contracted improvements.

Acceptance of Proposal

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified.

Agent: _____ Owner: _____ Date: _____

Contractors are required to be licensed and regulated by the Contractor's State License Board. Questions regarding a contractor may be referred to: Registrar, Contractors License Board; 9835 Goethe; Sacramento, CA 95826

Law's Custom Painting Inc.

Beautify and Protect your Investment

1352 Zephyr Dr, Yuba City, CA 95991

Office: (530) 671-6763 Cell: (530) 682-9452

E-mail: jlw@lawspainting.com CA Lic 669214 Web Site: www.lawspainting.com

Proposal and Contract

Name: City of Gridley Date: September 14, 2023
Address: Job Site: 601 Kentucky St. - Exterior
Home: Office: Cell: Email:

We propose to furnish labor and material for the completion of the following:

Exterior repaint of east, south, & west sides of building according to the following specs:

High pressure wash all surfaces, to remove dirt, grime, cobwebs, and loose peeling paint; this will promote long-term adhesion of finish paint.

NOTE: LCP is not responsible for tripped circuits.

Others to prune all vegetation one to three feet away from all painted surfaces.

Hand scrape all remaining peeling paint: pressure washing alone is not adequate, as water causes some loose paint to curl up as it dries. Scraping produces longer life and smoother finished look. Excludes disc sanding.

Hand prime all exposed wood trim and galvanized metal: priming prior to application of finish paint significantly increases life of paint, and hand application fills in surface imperfections and irregularities, thus giving longer life and enhanced appearance.

Recalk all existing cracked out caulking: to weatherize and improve appearance of trim and joints.

Fill major cracks in siding & countersunk nails. **Treat oxidized** areas as necessary.

Spot prime rusty nailheads to prevent unsightly bleed-through in finish paint

Body: Apply 1 color 100% acrylic flat latex finish. **Color:** Neutral per owner
(To be manually rolled in as necessary to better fill in cracks and checking in siding or texture of rough stucco).

Trim: Apply 1 color 100% acrylic satin latex enamel, per existing schedule. **Color:** Black & red per existing.

Includes: Existing painted brick.

Excludes: North side; Raw brick; Dry-rot removal & repair.
Clean up or touch up of existing previous paint on non-painted surfaces

Take necessary precaution to protect all non-painted surfaces. **Remove debris** from job site. **Leave quarts** of labeled touch-up paint.

Alternates: each to be added/subtracted from contract price as initialed by owner/agent:

____: Dry-rot removal & repair: \$ 60.00/hour extra.
____: Raw brick: Apply wet look clear: \$4,000.00 extra.
____: South side black ornamental metal: \$2,900.00 extra.
____: North, west, & east side section (not part of museum): \$1,600.00

NOTE: Deep tint base colors may be subject to added charges.

All material is guaranteed to be as specified and the above work performed in a professional manner. Any alteration or deviation from the above specifications involving extra costs will become an extra charge. Insurance certificates available upon request.

Amount: **\$15,900.00**

10% down; Progressive payments as work is completed. Price good for 30 days.

Terms: Balance due upon completion. 15% A.P.R. on all balances over 15 days; Credit card add 3%

Notice to Owner

Under the mechanics' lien law any contractor, subcontractor, laborer, material man or other person who helps to improve your property and services or material, has a right to enforce his claim against your property. Under the law, you may protect yourself against such claims by filing, before commencing such work or improvement, an original contract for the work of improvement or a modification thereof, in the office of the county recorder of the county where the property is situated and requiring that a contractor's payment bond be recorded in such office. Said bond shall be in an amount not less than fifty percent (50%) of the addition to any conditions for the performance of the contracted improvements.

Acceptance of Proposal

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified.

Agent: _____ Owner: _____ Date: _____

Contractors are required to be licensed and regulated by the Contractor's State License Board. Questions regarding a contractor may be referred to: Registrar, Contractors License Board; 9835 Goethe; Sacramento, CA 95826



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
5/25/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Shaw Insurance Services P O Box 729 2275 North Street Anderson CA 96007		CONTACT NAME: Melissa Fredrickson-Grace PHONE (A/C, No, Ext): (530) 365-2576 FAX (A/C, No): (530) 365-8529 E-MAIL ADDRESS: missy@shawinsservices.com	
INSURED Law's Custom Painting, Inc 1352 Zephyr Dr Yuba City CA 95991-7559		INSURER(S) AFFORDING COVERAGE INSURER A: Employers Preferred Ins Co NAIC # 10346 INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	

COVERAGES

CERTIFICATE NUMBER: CL2352508316

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER:						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input checked="" type="checkbox"/> Y	N/A	BI6521737000	5/3/2023	5/3/2024	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
CSLB # 669214.

PROOF OF INSURANCE

CERTIFICATE HOLDER

CANCELLATION

Proof Of Insurance	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE Carissa Fields/MISSY

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LAWSC-2

OP ID: AA

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

07/28/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Roberts & Phillips Insurance Services, Inc. 2848 Arden Way, Ste. 110 Sacramento, CA 95825 Chenoa Phillips		916-484-1001		CONTACT NAME: Chenoa Phillips		PHONE (A/C, No, Ext): 916-484-1001		FAX (A/C, No): 916-484-1018	
INSURED Laws Custom Painting Inc. Jon Law 1352 Zephyr Drive Yuba City, CA 95991				E-MAIL ADDRESS:					
				INSURER(S) AFFORDING COVERAGE		NAIC #			
				INSURER A: U.S. Specialty Ins. Co.		12537			
				INSURER B:					
				INSURER C:					
				INSURER D:					
INSURER E:				INSURER F:					

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER:			U22AC9646605	02/23/2022	02/23/2023	EACH OCCURRENCE	\$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 100,000
							MED EXP (Any one person)	\$ 5,000
							PERSONAL & ADV INJURY	\$ 1,000,000
							GENERAL AGGREGATE	\$ 2,000,000
							PRODUCTS - COMP/OP AGG	\$ 2,000,000
								\$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident)	\$
							BODILY INJURY (Per person)	\$
							BODILY INJURY (Per accident)	\$
							PROPERTY DAMAGE (Per accident)	\$
								\$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE	\$
							AGGREGATE	\$
								\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N If yes, describe under DESCRIPTION OF OPERATIONS below		N/A				PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/>	
							E.L. EACH ACCIDENT	\$
							E.L. DISEASE - EA EMPLOYEE	\$
							E.L. DISEASE - POLICY LIMIT	\$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

EVIDENCE OF INSURANCE.

CERTIFICATE HOLDER

EVIDNEN

EVIDENCE OF INSURANCE

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Chenoa Phillips

Law's Custom Painting Inc.

Beautify and Protect your Investment

Reference List

<u>Client</u>	<u>Project</u>	<u>Contact Info</u>
Bob & Dot Sweringen Testimonial:	Complete Exterior, new gutters, shutters and GutterDome gutter guard <i>"Jon Law's painting uses paint crews that are specialists in doing their job. When they start painting it is like they were choreographed - each knowing exactly what to do. They work fast, thorough, and with no mess. They were very courteous and quick to be sure we were satisfied with their work. Jon also utilizes specialists for such areas as gutter installation and sheet rock work. All questions were quickly answered and approval was sought throughout the process. We are very satisfied with the work and certainly recommend you consider him for your job."</i> Bob & Dot	bob-dots-place@comcast.net
Joanie Chapman	Interior Repaint, w custom colors and drywall repair	nanasem@comcast.net
Edie Wakita	Miscellaneous interior painting, custom colors	ediewakida@yahoo.com
Jim & Jan Caputo Testimonial:	Complete exterior <i>"Thanks for making the house look new again. Your guys did a great job, and our dog Mikey, will miss them each day!"</i>	
Scott & Judy Roberts	New patio cover, match existing colors	robertssc@comcast.net
Richard Steele Testimonial:	Complete exterior <i>"Hi Jon, I'm not good at writing but I could say that you and your crew did a great job, I'm very happy with the work, and I would highly recommend you to others needing painting. Use my email for contact. Thank you, Richard"</i>	rsteale@comcast.net
Jim Tarble	Complete exterior	jdtarble@comcast.net
Sanders, Charles & Jeannie	Completer exterior	res: 530-674-2573
Mitchell, Michael Testimonial:	Complete exterior and gutters/downspouts <i>"I appreciate you and your guys hard work."</i>	iam10_82002@yahoo.com



Estimate

2308-2208-0865

2023-09-05

Russell and Boals Painting, Inc
2921 Commercial Drive
Yuba City, CA 95993
office@russellandboals.com
(530) 237-7076

Gridley City Administration - Ross Pippitt
685 Kentucky
Gridley CA 95948
rpippitt@gridley.ca.us
(530) 682-3417

Police Dept
685 Kentucky, Gridley, CA, 95948

Exterior Painting

Description	Total
-------------	-------

Prevailing Wage

Estimated based on current Prevailing Wage.

Material Deposit- Non Refundable

Due to the supply shortages and increasing costs in materials, we purchase/order material for each job as soon as colors are provided. This helps ensure that all materials will be in hand and ready to start your job on schedule. This \$100 non-refundable deposit is due and payable upon acceptance of estimate and colors are provided.

Prepping materials such as plastic, tape, caulking and patching compound.

All labor and materials are included in estimate cost. Kelly Moore products will be used.

Treat Mildew

Prior to pressure washing bleach is applied to stop any growth seen around the exterior.

Top Metal Cap

All top cap repairs to be done by City of Gridley, prior to pressure washing. Paint with same color as main body.

Pressure Wash

City to cut back all bushes and shrubs 12" away from the building. Russell & Boals Painting, Inc. to pressure wash complete exterior to remove dirt and cobwebs. All front bricks will be lightly washed.

Chalky Surfaces

All chalky surfaces on roll up doors, man doors and all electrical box's in the back will be sealed prior to painting.

Gutters & Downspouts

All copper gutters and downspouts will be lightly pressure washed and kept clean from any over spray. Gutters will have the seams re-epoxied on the inside to prevent leaking.

Scrape

Scrape loose and peeling paint, keeping scrapers sharp by using a file. Prime bare wood & all stucco repairs as needed with top grade 100% acrylic primer.

Caulking and Spot Priming

Caulk cracks with high elasticity exterior caulking & spot prime all rusty surfaces.

Stucco Repairs

All major cracks to be filled with stucco patching and properly primed. Hairline cracking will be rolled prior to painting with an elastomeric coating.

Stucco Siding

Apply 1 thorough airless coat of a similar color using Kelly Moore Acryshield Low Luster or Flat exterior paint. All paint is sprayed and back rolled for proper coverage and protection. All electrical box's will be painted in with main body color.

Trim Color

Paint trim at dentil moulding & roofline as it currently is. Trim color around police doors can be a separate color if selected.

Doors -

Clean and sand exterior side of doors. Apply 1 or 2 coats as needed for complete coverage and protection. Same color as main body.

Roll up Doors

Paint 1 or 2 coats as needed for complete coverage and protection. Same color as main body.

Windows

Caulk all front windows as needed. Clear caulk will be used on all prefinished windows.

Railings -

Front 6 hand rails to be cleaned, lightly sanded, and painted with 2 coats of black DTM. Flag and light pole are not included.

Clean up

Unmask, clean-up, and leave touch-up paint clearly marked, with owner.

Warranty

All labor and material included with three-year labor and material guarantee against failure due to peeling.

\$117,773.71

Total \$117,773.71

We propose hereby to furnish material and labor - complete in accordance with the above specifications, for the sum stated above. Any alterations or deviations from above specifications, involving extra costs, will need to be in writing and approved by both parties, prior to start of the extra work. It will then become an extra charge over and above this estimate. All accounts are due and payable upon completion & customer approval. Finance charge of 1.5% per month will be applied on all past due accounts. All material is guaranteed to be as specified. All work work to be completed in a workmanlike manner according to standard practices. Our workers are fully covered by Workman's Compensation Insurance. Note: This proposal may be withdrawn by us, if not accepted within 30 days.

Signature _____ **Date** _____



Estimate

2308-2208-7433

2023-09-05

Russell and Boals Painting, Inc
2921 Commercial Drive
Yuba City, CA 95993
office@russellandboals.com
(530) 237-7076

Gridley City Administration - Ross Pippitt
601 Kentucky
Gridley CA 95948
rpippitt@gridley.ca.us
(530) 682-3417

1909 Veatch Building
601 Kentucky, Gridley, CA, 95948

Exterior Painting

Description	Total
-------------	-------

Material Deposit- Non Refundable

Due to the supply shortages and increasing costs in materials, we purchase/order material for each job as soon as colors are provided. This helps ensure that all materials will be in hand and ready to start your job on schedule. This \$100 non-refundable deposit is due and payable upon acceptance of estimate and colors are provided.

Prevailing Wage

Estimated based on current Prevailing Wage.

Prepping materials such as plastic, tape, caulking and patching compound.

All labor and materials are included in estimate cost. Kelly Moore products will be used. Lift rental is included in total.

Pressure Wash

Russell & Boals Painting, Inc. to pressure wash complete exterior to remove dirt and cobwebs. Raw bricks will be cleaned and protected from any over spray during the painting process.

Prime Ext.

Prime raw cement stucco with top grade, high PH mason primer from Kelly Moore. All primer applied to be sprayed & back rolled into substrate to ensure proper seal and adhesion.

Body Color

Apply 1 thorough airless coat of a similar color using Kelly Moore Acryshield Low Luster or Flat exterior paint. All paint is sprayed and back rolled for proper coverage and protection.

Trim Color

Paint Black trim detail as existing now running across the top all around both sides. All windows and store front to be painted with 2nd trim color.

Metal Art work

Paint metal art work with black DTM.

Clean up

Unmask, clean-up, and leave touch-up paint clearly marked, with owner.

Warranty

All labor and material included with three-year labor and material guarantee against failure due to peeling.

\$37,088.67

Total \$37,088.67

We propose hereby to furnish material and labor - complete in accordance with the above specifications, for the sum stated above. Any alterations or deviations from above specifications, involving extra costs, will need to be in writing and approved by both parties, prior to start of the extra work. It will then become an extra charge over and above this estimate. All accounts are due and payable upon completion & customer approval. Finance charge of 1.5% per month will be applied on all past due accounts. All material is guaranteed to be as specified. All work work to be completed in a workmanlike manner according to standard practices. Our workers are fully covered by Workman's Compensation Insurance. Note: This proposal may be withdrawn by us, if not accepted within 30 days.

Signature _____ **Date** _____

City Council Agenda Item #11
Staff Report

X	Regular
	Special
	Closed
	Emergency

Date: November 20, 2023

To: Mayor and City Council

From: Elisa Arteaga, Finance Director

Subject: City of Gridley Auditing Services Contract FYE 2022-2027

Recommendation

Staff respectfully requests the City Council consider approval of the contract for auditing services from Chavan and Associates, LLP for the fiscal years ending June 30, 2022-2027 and authorize the Finance Director to sign the contract.

Background

On February 16, 2023, the city received a letter, from our current under contract auditors, Mann, Urrutia, Nelson CPAs & Associates, LLP (MUN) that they would not be able to continue to provide auditing services to the City of Gridley once they completed the 2020-2021 city audit. Upon receipt of the notification, staff prepared the Request for Proposals (RFP) for auditing services for FY ending 06/30/2022 through 06/30/2024 with option to extend for 3 subsequent years. The RFP included a schedule for review and an interview process. The interview committee consisted of Finance Staff, City Administrator, Gridley Mayor, and an Eide Bailly Partner.

The RFP was posted to the California Society of Municipal Finance Officers (CSMFO) website and the City of Gridley website. It was also mailed to 14 auditing firms ranging all over Northern California.

Financial Impact

Chavan & Associates will be auditing FY 2022 and 2023 in the first year allowing the city to qualify for a discount of \$13,100.00. The total amount for the first year is \$38,000.00. The costs were not known at the time of budget preparation, the budget will be amended at mid-year to reflect the contract amount.

Attachments:

2063.01 2022 City of Gridley Audit Proposal C&ALLP

2063.02 2022 City of Gridley Audit Cost Proposal_C&ALLP

**PROPOSAL FOR CONDUCTING
THE ANNUAL INDEPENDENT AUDIT
OF THE
CITY OF GRIDLEY**

Submitted October 13, 2023



Chavan & Associates, LLP
Certified Public Accountants
15105 Concord Circle, Suite 130
Morgan Hill, CA 95037
Phone: (650) 346-1329
Fax: (408) 872-4159
E-mail: sheldon@cnallp.com
Contact: Sheldon Chavan, Partner

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ATTACHMENTS:

Peer Review Report



Chavan and Associates, LLP
Certified Public Accountants

October 13, 2023

City of Gridley
Finance Department
685 Kentucky Street
Gridley, CA 95948

We are pleased to have this opportunity to submit our proposal to provide auditing services for the City of Gridley (the "City"). Our understanding of the work outlined in the request for proposal is that we will audit the financial statements of the City for fiscal years ending June 30, 2022, 2023, 2024, with three option years.

Our audits will be performed in accordance with auditing standards generally accepted in the United States of America, the standards set forth for financial audits in the United States General Accounting Office's (GAO) *Government Auditing Standards*, the provisions of the Federal Single Audit Act of 1984 and the Single Audit Act Amendments of 1996; the U. S. Office of Management and Budget's (OMB) guidance for federal awards and agreements as provided in the Code of Federal Regulation (CFR) 2 Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards and relevant Governmental Accounting Standards Board (GASB) Statements. We will also apply the necessary procedures to prepare the reports as requested in the RFP and noted in our cost proposal.

As a result of our audit, we will express an opinion on the fair presentation of the basic financial statements, as listed in the RFP, in accordance with GAAP. We will also issue a report on internal controls over financial reporting and on compliance with applicable laws and regulations in accordance with *Government Auditing Standards*.

Throughout the contract period, we will provide consultation on accounting and compliance issues and attend meetings to discuss the audit and management comments. It is our commitment to the City that we will complete the work within the agreed time frame and that we have the resources, time and personnel to dedicate to this engagement for the entirety of the contract. We are confident Chavan & Associates LLP ("C&A") is the best-qualified firm to serve as your independent auditors. A brief list of reasons includes:

- We specialize in the audits of local governments and not for profit entities.
- Our partners/reviewers have 79 years of combined experience auditing local governments.
- Our firm and key professionals are properly licensed to practice in the state of California.
- Our service will be dependable, reliable and timely.
- We will be sensitive to your workload. We understand you and your staff must keep up with your current work as well as deal with the audit.
- Our staff and partners are available twelve months of the year to serve our audit clients. You are important to our firm and we promise a high level of involvement and enthusiasm at all levels.



Chavan and Associates, LLP

Certified Public Accountants

- The engagement partner will attend all conferences and meetings and will supervise the audit directly during each year and phase of the engagement.
- We offer flexible staffing and scheduling. We can send a full team onsite, work 100% remotely, or send a small team on site to minimize COVID-19 exposure. All of our team members are vaccinated and will follow your policies in regard to COVID-19.
- To improve the efficiency of the audit process, we use online software, Engagement Organizer (EO), to provide a list of information and monitor the workflow during the audit. The link to EO is provided early during the planning process and includes items for both interim and year-end work, such that we can edit the list as needed moving forward. All documents can be uploaded here and notes, status updates and comments are done through EO. We also have a secure portal as an additional way to share information.

We have a full-time IT manager on staff that is available to assist throughout the audit. All of our partners and staff are familiar with software utilization and data extraction. We also focus on the management of user ID's, passwords, and password authentication tools. Finally, when performing test of controls, we look for controls that will prevent email scams, such as requests to change remittance advice for a vendor's invoice.

While most of our clients prefer digitally published reports in pdf format, we have invested in HP color printers, binding machines and binding supplies, to provide professional bound reports to clients whom still appreciate a printed report. Our team has been printing, binding and publishing ACFR's and similar reports for over forty years; beginning with Jeff Ira back in the 1980's.

Staffing for the audit will include one Engagement Partner, one Associate Partner, two Senior Auditors, two Professional Staff and one Administrative Staff. The Engagement Partner, one Senior and two Staff will be assigned to visit your offices, as feasible with regard to COVID-19 circumstances.

Sheldon Chavan and Paul Pham are the partners authorized to sign and obligate the firm contractually and represent the firm. He is empowered to submit the bid and authorized to sign a contract. This proposal is a firm and irrevocable offer through July 31, 2023. We accept the standard terms of the contract per Exhibit A of the RFP. We look forward to being of service to you.

Very truly yours,

Sheldon Chavan, C.P.A., Partner
Chavan & Associates, LLP

Section A

Firm Qualifications & Experience

Section A - Firm Qualifications & Experience

City of Gridley Proposal for Auditing Services

Independence

C&A is independent of the City and all of its component units as defined by generally accepted auditing standards and the **U.S. General Accountability Office's Government Auditing Standards**. *In all matters relating to the audit work, the audit organization and individual auditors, whether government or public, should be free from personal and external impairments to independence, should be fiscally independent, and should maintain an independent attitude and appearance.*

C&A did not have any professional relationships involving the City of Gridley, or any of its agencies and component units, for the past five (5) years that would cause a conflict of interest relative to the scope of services identified in the request for proposal.

License to Practice in the State of California

C&A and all key professionals are properly licensed to practice as certified public accountants in the State of California and do not have any record of substandard work or unsatisfactory performance pending with the State Board of Accountancy. C&A is registered with the California State Board of Accountancy and our stat number is PAR 7294.

Contractor Identification and Introduction

Company Name: Chavan & Associates, LLP (C&A)
Address: 15105 Concord Circle, Suite 130, Morgan Hill, CA 95037
Office: 408-217-8749
Fax: 408-872-4159
E-mail: Sheldon@cnallp.com
CA File Number: 202009218003
FEIN: 27-0630496
Authorized to Sign: Sheldon Chavan, Partner; Paul Pham, Partner

Our partners and reviewers have performed audits under Governmental Auditing Standards, the Single Audit Act and the State Controller's Office Minimum Audit Requirements for a combined 79 years; Sheldon for 24 years, Jeff Ira for 40 years, and Paul Pham for 15 years. In August of 2009, we established C&A as a limited liability partnership. C&A is a local audit firm in San Jose, CA specializing in local government auditing and consulting. We have audited and prepared Annual Comprehensive Financial Reports (**ACFRs**) and basic financial statements as required by the Government Finance Officers Association (**GFOA**) and the Governmental Accounting Standards Board (**GASB**) for cities, fire districts, water districts, sanitation districts, JPAs and other types of special districts. Our partners have been reviewers of ACFRs for the **GFOA** and **CSMFO**. Most recently, C&A **prepared ACFRs** of City of Saratoga, the City of Oroville, City of Suisun, City of Pacific Grove, and City of Carmel-by-the Sea for the year ending June 30, 2022. Our goal at C&A is to provide premium audit services at a reasonable fee. We believe that continuous partner involvement helps us achieve our goal, which is why our partners are constantly involved in every audit. Ultimately, minimizing on-the-job training allows us to focus exclusively on servicing our clients.

*Single Audit
Experience*

Section A - Firm Qualifications & Experience

City of Gridley Proposal for Auditing Services

After starting the firm with only 9 clients in 2009, we currently have approximately **200 government, nonprofit and grant engagements** covering about 100 clients, 40 of which were required to have a single audit under uniform guidance in the last audit season. Our firm's experience includes numerous audits under state and federal compliance audit guides, including the Minimum Audit Requirements and Reporting Guidelines for Cities as required by the State Controller's Office. **What makes us unique from other audit firms** is that we eliminate "on-the-job" training through intensive in-house training, audit planning, and by having partners in the field throughout the entire engagement (not just "spot-checking"). The daily interaction with our Engagement Partner has been invaluable to our clients as it provides the opportunity for immediate feedback and the chance to ask questions related to accounting, account coding, grant requirements, ACFR requirements, budgeting, and much more. Auditing is the main focus of our practice and we are available to start as early as February 1st, however **our calendar is flexible**.

C&A is also a member of the **AICPA's Government Audit Quality Center** which promotes the importance of quality governmental audits and the value of such audits to purchasers of governmental audit services. GAQC is a voluntary membership center for CPA firms and state audit organizations that perform governmental audits.

Firm Size, Staff Size, Location and Staffing

We also have **fourteen** professional, full-time staff in addition to our partners and two administrative staff that will be available to assist as needed throughout the engagement. Our engagement partners are directly involved with the audits. Our central office is located in Morgan Hill, CA. Staffing for the City's audit will include the following professionals (audit experience):

Sheldon Chavan, CPA, Managing Partner (24 years)

Jeff Ira, Reviewer (40 Years)

Paul Pham, CPA, Associate Partner (15 years)

Niru Machiraju, Supervisor (6 years)

Andrew Quintero, Senior Auditor (5 years)

Matthew Ojeda, Senior Auditor (7 years)

One of the professional staff could change from year to year. The City will be notified of any staff changes prior to fieldwork. The Engagement Partner, manager, and supervisor will be the same during each year of the engagement.

Section A - Firm Qualifications & Experience

City of Gridley Proposal for Auditing Services

Range of Services

The following summarizes the range of services we provide:

Entity Type	Number of Clients	Percent by Entity	Auditing	Management, Accounting & Other	Nonprofit Tax
Local Education Agencies	33	30%	100%	0%	0%
Charter Schools	13	12%	100%	0%	100%
Non-profit Organizations	22	20%	91%	0%	68%
Cities and Towns	14	13%	79%	0%	0%
Special Districts	19	17%	84%	16%	0%
Privately Held	9	8%	67%	22%	0%

	GAAS Audit	GAGAS Audit	Single Audit	Bond Audit	EAAP Audit
Percent by Service Type	92%	75%	39%	19%	41%

Contract Terminations and Affirmation Concerning Substandard Audit Work

C&A and all assigned personnel do not have any record of substandard work, contract failures, outstanding claims, litigation, investigations, or other unsatisfactory performance issues against us or pending with the State Board of Accountancy or any other entity. In addition, we have not had any federal or state desk review or field reviews of our audits. C&A has no record of lost clients or contract failures.

Equal Opportunity Employer

C&A is an equal opportunity employer and is in compliance with the Civil Rights Act of 1964, the State Fair Employment Practice Act, and all applicable federal and state laws and regulations relating to equality.

Subcontractor

C&A will not be engaged with any subcontractors during this engagement.

Business Licenses

C&A will obtain and maintain a valid business license throughout the duration of the contract, as applicable.

Quality Control Review

We are enrolled in the AICPA quality control peer review program. Our peer review was performed in compliance with AICPA and GAO requirements and included a selection of government audit engagements. Our audits complied with auditing standards generally accepted in the United States of America and Generally Accepted Governmental Auditing Standards.

Section B

Specific Audit Approach

Section B - Specific Audit Approach

City of Gridley Proposal for Auditing Services

The C&A audit approach begins with an entrance conference between Sheldon Chavan and management to gather information for risk assessment and audit planning. Upon the conclusion of the entrance conference, Sheldon will plan and schedule C&A's **three phase audit** approach and prepare a list of items to be provided for Phase I of the audit. Significant aspects of each phase are outlined below as augmented based on our review of the City's financial reports, RFP, Budget documents, and Council and Finance Commission agendas and minutes:

Three Phase Audit Approach

Phase I - Planning and Risk Assessment

This phase is designed to evaluate your operating and accounting procedures and will provide the basis for a significant portion of our letter to management. The results of our work during this phase will determine our audit approach for significant accounts and compliance. We plan to begin this phase by meeting with management and the Finance Commission to plan the audit and discuss any significant issues with the proposed audit plan and timeline.

At least six weeks prior to the beginning of this phase, we intend to provide the City with a link to Engagement Organizer ("EO") detailing the information and timing that will be needed in order to facilitate the completion of the audit in a timely manner. Having all items in EO uploaded prior to the beginning of the audit field work will allow us to complete the audit within the allotted time frame or earlier. We will also begin the testing of federal compliance for major programs during this phase, if applicable. The EO will include Phase I, II, and III items once uploaded and will be updated during the year. The City will be able to leave notes on each item, upload attachments and message our team through EO.

We plan the audit and obtain our **understanding of the internal control structure**, control environment, and accounting system through:

Internal Controls Documentation

- Inquiries of appropriate management and staff personnel.
- Inspection of the City's documents, records, budget and related materials, organizational charts, manuals and programs.
- Observation of the City's activities and operations to corroborate the results of inquiries.
- Testing of the controls to determine they are operating as planned.
- Performance of preliminary analytical review on interim financials. The analytical review entails comparing similar information for the same time frame from the prior year and also comparing current year-to-date information to the budget to determine areas that may need additional attention during Phase II.
- Review and evaluation of the City's financial and other management **information system controls** and procedures. Our staff has gained invaluable experience with systems such as HTE, Multiple Operation Management (MOM), Springbrook, Pentamotion, QuickBooks, Digital Schools, **SunGuard**, Escape, FUND\$, CECC, SACS, Financial 2000, SASi and many others. It is our goal to maximize the usage of your computer system during the audit.

This phase constitutes approximately 40% of all non-clerical hours of the engagement and may be combined with Phase II if desired. At the completion of Phase I, an exit conference will be held to discuss findings and recommendations and prepare for Phase II.

Section B - Specific Audit Approach

City of Gridley Proposal for Auditing Services

Phase II - Substantive Audit Procedures and Compliance

This phase is designed to complete our substantive and compliance audit procedures on the accounts of the City. The approach for Phase II will be based on the results of Phase I. Audit programs will be tailored for your City's needs. This work will begin after the closing of your books.

Sample size and selection is based on our assessment of risk and planned or actual deviations. A typical **sample size will be 25 to 60** items and be randomly selected. Our sampling methods vary depending

Sampling Methods

on the type of tests we perform. Sample selection for compliance work will be based on the respective compliance and audit guides, KC, our experience and judgment, and other various sources. We use Knowledge Coach (KC) audit programs by Commerce Clearing House (CCH) to assist in our risk determination and sampling selection. We also use **ProSystems fx Engagement** paperless audit, Microsoft Excel, and Microsoft Word on laptops to perform the audit. Generally, we prefer

information provided in electronic format, however we use production scanners in the office and portable scanners in the field for information that is unavailable in electronic format.

Analytical procedures during Phase II involve comparing current data to prior year and budget data, calculating dollar and percentage variances and investigating differences. We also analyze trends and relationships of the various financial statement components and ratios.

Analytical Procedures & Laws and Regulations

Laws and regulations subject to audit will be determined based on inquiry and familiarity we gain with the City and with state and federal compliance requirements. We also attend seminars and webinars related to state and federal regulations to keep abreast of new requirements.

Phase II will take approximately 40% of the engagement hours. At this time, an exit conference will be held to discuss findings and recommendations, the status of new accounting principles and reporting requirements, and prepare for Phase III.

Phase III - Financial Statement Preparation and Review

This phase consists of preparing or assisting with the preparation of your financial statements, **as required in the RFP**, in conformity with accounting principles generally accepted in the United States of America. We will also prepare all other financial and compliance reports required of us as listed on the RFP. The required reports and management letter will be submitted to management as noted in the timeline in the RFP, unless otherwise agreed. We will also ensure that new GASB pronouncements identified in phase I and II have been appropriately accounted for and disclosed in the financial statements and that the impact of these statements is sufficiently presented in our audit reports. The most efficient way to ensure we meet the reporting deadlines is to have the audited trial balance and final adjustment completed by the last day of field work. This, in combination of the automation provided by **Prosystems Engagement** will reduce the lag time from the completion of field work and report issuance.

Our reporting process is automated through our audit software. Once we obtain the City's trial balance in electronic format, we can import that into our system, which will automatically code and update all financial statements and most note disclosures in the financial statements and notes. We can also auto

Section B - Specific Audit Approach

City of Gridley Proposal for Auditing Services

link tables, charts and other documents the City would like to generate. **All of this information can be shared through our online secure lockbox/fileshare website at www.cnallp.com** and through our **online engagement portal** which is linked to our list of items. All agreed upon adjustments will be linked in our audit software. This greatly reduces the report preparation time and involvement of City staff and creates more opportunity for review of information systems, internal controls and management recommendations. At the end of this phase we will provide a summary of audit adjustments and uncorrected misstatements (passed adjustments).

We anticipate that Phase III will comprise approximately 20% of the engagement hours, including the majority of the clerical hours. The timing of each phase of the audit is estimated based on the assumption that the City will meet their close schedule and responsibilities as noted in the request for proposal.

Please note that we generally hold entrance conferences at the beginning of Phase I and II and exit conferences at the end of Phase I, II and III. However, we are available to meet with the City at any time.

Compliance and Program Specific Auditing

Included in all phases are specific procedures required to complete individual compliance items. Analytic and sampling procedures generally follow those described in the preceding phase, but are modified, when needed, to meet specific guidelines of the programs audited.

Recommendations for Improved Operations

We feel we have accumulated valuable knowledge in accounting and auditing which has allowed us to offer a wide range of specific recommendations to increase the efficiency and effectiveness of our audit clients. With our background, we can provide services that may be very beneficial to you presently and in the future. As our client, you can look to us for informed support **year-round in all areas of interest or concern**. In the course of our engagement with the City, we will provide prompt, knowledgeable answers to your questions regarding all aspects of accounting, finance, management, and operations. It is our policy to discuss discrepancies and recommendations with City staff directly involved and then with management, as necessary. If an item warrants inclusion in the report as a finding, we will obtain management's responses to each finding. All responses will be reviewed with management and relevant committees before they are presented to the City Council.

Irregularities and Illegal Acts

We will make an immediate, written report of all irregularities and illegal acts or indications of illegal acts of which we become aware to the Audit Committee (or similar) and Attorney.

Control Risk Assessment

As part of our audit approach, we use KC forms, narratives, questionnaires and summary schedules to gain an understanding of the control environment and assess its overall effectiveness. This helps us identify the types of potential misstatements and factors that affect the risk of material misstatement and their impact on the audit plan.

Analytical Procedures

Analytical procedures are used at three points of time during our audit; planning, substantive testing, and final review of the completed financial statements. Analytical procedures are used to obtain

Section B - Specific Audit Approach

City of Gridley Proposal for Auditing Services

knowledge of conditions and events, to indicate the presence of possible misstatements, to provide substantive evidence of balances and to assess the financial condition of the City.

As we obtain knowledge about the City, we will be able to direct our attention to areas requiring greater audit emphasis as well as provide substantive evidence in support of recorded account balances.

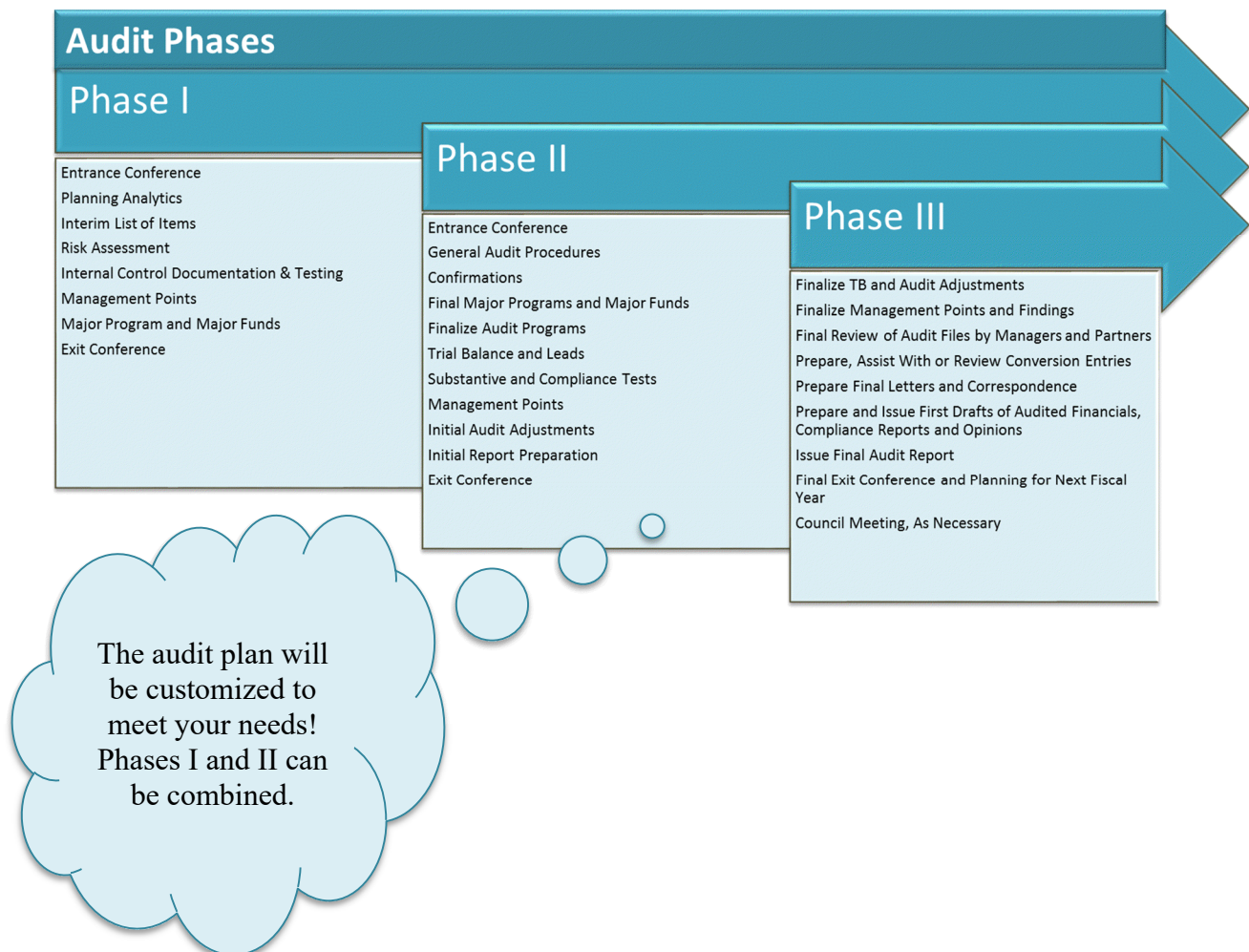
Identification of Potential Audit Problems

Each year we approach the audit objectively and use a risk-based approach to anticipate any potential audit problems. If anything were to come to our attention during the course of the audit, it would be reported to the proper management level depending on the nature of the problem and as noted in the RFP.

Resources Available for Standards Interpretations

In addition to the items published by GFOA, AICPA, FASB, and GASB, we use RIA checkpoint and Thompsons as our main online reference material. As our client, the City will have access to all our resources.

Summary of Audit Phases (Generalized, Not All-Inclusive)



Section B - Specific Audit Approach

City of Gridley Proposal for Auditing Services

Summary of Team Assignments (Generalized, All-Inclusive)

Team Assignments

Phase I

Engagement Partner	Associate Partner	Senior	Staff	Admin
<ul style="list-style-type: none"> •Overall Review •Audit Planning and Risk Assessment •Entrance/Exit Conferences •Team meetings •Team Assignments •Quality Control 	<ul style="list-style-type: none"> •Team Planning •Audit Binder Review •Working Paper Review •Management Point Review •Concurring Partner Review •Quality Control 	<ul style="list-style-type: none"> •Audit Planning •Audit Binder Preparation •Major Fund and Major Program Determination •Audit Programs •Internal Control Doc. and Testing •Compliance Control Doc. and Testing 	<ul style="list-style-type: none"> •Internal Control Doc. and Testing •Significant Transaction Areas •Dept. and Desk Level Controls •Compliance Control Doc. and Testing •Single Audit •TDA/MTC •Team Planning •Team Meetings 	<ul style="list-style-type: none"> •Correspondence •Staff Support •Information Technology Support

Phase II

Engagement Partner	Associate Partner	Senior	Staff	Admin
<ul style="list-style-type: none"> •Overall Review •Review Audit Plan •Review Audit Programs •Update Team Assignments •Review Major Fund/Major Program Det. •Analytics •Review Working papers, Management Points and AIE's •Guide Audit Team •Entrance and Exit Conferences 	<ul style="list-style-type: none"> •Team Planning •Audit Binder Review •Working Paper Review •Management Point Review •Concurring Partner Review •Quality Control 	<ul style="list-style-type: none"> •Planning Update •Audit Binder Update •Finalize Major Program and Major Fund Determination. •Update and Finalize Audit Programs •Substantive Testing for Significant Accounts •Compliance Testing •Guide and Monitor Staff •Confirmations 	<ul style="list-style-type: none"> •Substantive Testing •Significant Transaction Areas (Cash, Investments, Capital Assets, Long-term Debt, Pensions, Fund Balance, Net Position, Revenue, Expenditures) •Compliance Testing •Single Audit (Uniform Guidance) •TDA/MTC •Team Planning •Team Meetings 	<ul style="list-style-type: none"> •Correspondence •Staff Support •Information Technology Support •Confirmations

Phase III

Engagement Partner	Associate Partner	Senior	Staff	Admin
<ul style="list-style-type: none"> •Final Review & Sign-off •Finalize Audit Plan •Finalize Audit Programs •Final Analytics •Prepare CAFR and Review Supporting Schedules •Review all Other Reports •Review and Finalize all Required Management Letters and Correspondence •Exit Conferences, Committee and Board Presentations 	<ul style="list-style-type: none"> •Final Audit Binder Review •Final Working Paper Review •Final Management Point Review •Concurring Partner Review •Quality Control 	<ul style="list-style-type: none"> •Finalize Audit Binder •Review Staff Working papers •Review Staff Management Points •Review Reports •Prepare Assigned Reports •Review CAFR Prepared by Engagement Partner 	<ul style="list-style-type: none"> •Finalize Working Papers •Finalize Management Points •Prepare Assigned Reports •Assist with Report Review 	<ul style="list-style-type: none"> •Correspondence •Staff Support •Information Technology Support •Report Binding and Delivery

The above chart provides a general overview of typical team assignments.

Section B - Specific Audit Approach

City of Gridley Proposal for Auditing Services

Summary of Roles and Responsibilities (Not All-Inclusive)

General Roles and Responsibilities

Phase I

C&A LLP

The Engagement Partner will be responsible the overall planning, scheduling, review and coordination of Phase I.

The Associate Partner will provide fieldwork support when necessary and help maintain quality control.

The Senior/Manager will review workpapers, letters and reports and help maintain quality control.

The Senior Professional Staff will focus on the more complex areas of controls and support the Engagement Partner.

The Professional Staff will focus on detail of tests of controls over financial, federal compliance and other areas as needed.

City' Staff

During this phase, your staff will be expected to provide a preliminary balance sheet and revenues and expenditures by fund, policies and procedures for key controls, a preliminary summary of federal grants, the original budget, contact information for departments and confirmations, and generally provide the information included in the lists of items for interim. We also plan to interview various staff to document and test controls. Testing controls will include sampling for significant areas. Our documentation of internal controls will be done in person and via interviews, unless otherwise requested.

Phase II

C&A LLP

The Engagement Partner's focus will include finalizing the audit programs, substantive analytics, and overseeing the audit.

The Associate Partner will provide fieldwork support when necessary and help maintain quality control.

The Senior/Manager will review workpapers, letters and reports and help maintain quality control.

The Senior Professional Staff will focus on substantive tests for significant accounts.

The Professional Staff will focus on substantive tests for significant accounts, federal compliance, and other required audits.

City' Staff

During this Phase, your staff will be expected to provide the final balance sheet and revenue expenditures by fund and accounts from the GL. We will prepare leadsheets in our audit software, but the organization should have adequate support for significant accounts. We will perform a review of journal entries at this time and again before the final reports are issued, thus we will need access to journal entries. We will request reports for major grant programs, certain other programs, and business type activities. We will also perform a number of analytical procedures which will require staff responses, and this will be done in person in most cases.

Phase III

C&ALLP

The Engagement Partner's focus will be on overall reporting, guidance and working with City staff to complete the reporting phase.

The Associate Partner will assist in report preparation and client communication.

The Senior/Manager will review workpapers, letters and reports, and help maintain quality control.

The Senior Professional Staff will focus on report preparation and assisting the engagement partner and guiding our staff.

The Professional Staff will act in a support role during this phase.

City's Staff

We expect the City' staff to review and respond to all reports required to complete the audit. We anticipate the City will provide or assist us in gathering information needed for the ACFR and note disclosures. Management will be required to sign a representation letter which will be provided by us. Management will be required to provide responses to any and all recommendations and findings included in the management letter. Report preparation will be completed as outlined in the RFP, unless otherwise agreed prior to Phase III of the audit.

Section B - Specific Audit Approach

City of Gridley Proposal for Auditing Services

Summary of Staff Hours by Phase

Level of Staff	Phases			Total Hours
	I	II	III	
Engagement Partner	16	16	16	48
Associate Partner/Reviewer	2	2	4	8
Supervisor	40	40	34	114
Professional Staff	50	50	30	130
Administrative Staff	2	2	4	8
Totals	110	110	88	308

Summary Timeline

Segment	FY2022	FY2023	FY2024	Phase
Entrance Conference	November 13, 2023	November 13, 2023	June 3, 2024	I
Audit Planning C&A's Office	November 13, 2023	November 13, 2023	June 3, 2024	I
List of Items Required by Client	November 27, 2023	November 27, 2023	June 3, 2024	I
Interim Testing	Combined	Combined	July 15, 2024	I
Interim Exit Conference and Completion	Combined	Combined	July 19, 2024	I
Preparation and Mailing of Confirmation Letters	November 27, 2023	November 27, 2023	July 19, 2024	II
Year-end Field Work Planning Meeting	Combined	Combined	July 19, 2024	II
Progress Conference	Combined	Combined	August 16, 2024	II
Update List of Items Required by Client - Final	Combined	Combined	August 30, 2024	II
Year-end Field Work and Compliance Testing	January 8, 2024	January 8, 2024	September 30, 2024	II
Exit Conference	January 19, 2024	January 19, 2024	October 4, 2024	II
Progress List of Recommendations	January 19, 2024	January 19, 2024	October 18, 2024	II
Final List of Recommendations	January 29, 2024	January 29, 2024	November 8, 2024	II/III
Audit Adjustments	February 16, 2024	March 15, 2024	November 8, 2024	II/III
Draft Reports, Financials, Management Letters	February 16, 2024	March 15, 2024	November 8, 2024	III
Final Reports, Financials, Management Letters	March 1, 2024	March 31, 2024	December 1, 2024	III
Council, Commission & Public Presentations	As Needed	As Needed	As Needed	III

Section C

Scope of Services

Section C - Scope of Services

City of Gridley Proposal for Auditing Services

Audit Scope

We understand, accept and have included in our work plan the following scope of services:

- A.** C&A will audit all funds of the City in accordance with auditing standards generally accepted in the United States of America and Government Auditing Standards, issued by the Comptroller of the United States. The audit shall include an examination of all funds of the City of Gridley. C&A will perform certain limited procedures involving required supplementary information required by the Government Accounting Standards Board, as mandated by generally accepted auditing standards. C&A will verify all Trial Balances by Fund and all of the accounting detail necessary to perform the audit including performing beginning balance procedures and conversion entries. Prepare an initial draft of the Annual Comprehensive Financial Report (ACFR) for the City to review, except for the transmittal letter and statistical tables. Final report preparation and necessary editing shall be the responsibility of the C&A.
- B.** Basic Reports to be issued following completion of the audit of the fiscal year's financial statements shall include the following:
 - 1. Annual Comprehensive Financial Report (ACFR).
 - 2. Management and SAS 114 Letters as required by GAAS and GAGAS, and as noted in the RFP.
 - 3. Single Audit Report as noted in the RFP.
 - 4. Gann Appropriations Limit Establish agreed upon procedures.
- C.** Report Production and Filing: C&A will provide one (1) pdf file; fifteen (15) bound copies of all audit reports as noted in the RFP.
- D.** Standards to be followed to meet the requirements of this request for proposals includes performing audits in accordance with all applicable and generally accepted auditing standards including, but not limited to standards set forth for financial audits by the:
 - 1. Government Accounting Standards Board (GASB)
 - 2. General Accounting Office's (GAO) Government Auditing Standards
 - 3. U.S. Office of Management (OMB) Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards.
- E.** C&A's policy is to retain working papers and access working papers for seven years. Working papers will be made available as noted in the RFP.

Section D

Partner, Supervisory and Staff Resumes

Section D - Partner, Supervisory and Staff Resumes

City of Gridley Proposal for Auditing Services

We are aware of the need for continuity of personnel on the engagement and promise that the Engagement Partner will be directly involved in the audit **during each year** of the contract. We believe that extensive partner involvement provides continuity that could not be achieved in any other way. All staff committed in this proposal will be available for the entire June 30, 2022 and 2023 audit and are available 12 months a year for questions, comments and implementation support. We understand that the Engagement Partners, managers and other supervisory staff and specialists may be changed only with the express prior written permission of the City. Other audit personnel may be changed at our discretion as long as the replacements have substantially the same or better qualifications or experience. The City retains the right to approve or reject replacements.

Sheldon Chavan, CPA

Managing Partner (Member CalCPA, AICPA, GFOA, CSMFO, GAQC)



Sheldon holds a B.S. in Accounting from San Jose State University. He began his career in public accounting in **1998** and has been auditing local governments and nonprofit organizations ever since. Sheldon is a CPA licensed in California and a member of AICPA, CalCPA, CSMFO, GAQC and GFOA. **He has also been a member of the GFOA Special Review Committee, with responsibility for reviewing ACFR's for award of the Certificate of Excellence in Financial Reporting.** Sheldon has prepared/reviewed ACFR's for the City of Berkeley, City of Sunnyvale, City of Pittsburg and many others over his career. Most recently, Sheldon prepared the ACFR of the City of Oroville, City of Saratoga and the City of Pacific Grove for the fiscal years ended June 30, 2022 (partial listing).

*ACFR
Preparation*

Sheldon has managed governmental audits his entire career, which includes the technical review of all work papers, staffing, scheduling, reporting, state compliance, federal compliance, state controllers reports and much more. He is responsible for running the audit in the field and providing accounting and auditing technical support to other partners and staff, primarily in the areas of compliance with auditing standards generally accepted in the United States of America, the standards set forth for financial audits in the United States General Accounting Office's (GAO) *Government Auditing Standards*, and the provisions of the Federal Single Audit Act and the United States Office of Management and Title 2 CFR Part 200 (Uniform Guidance). Sheldon also ensures that each staff has met the continuing professional education requirements under these standards and teaches several in-house seminars a year. He also administers our firm's quality control system as required by GAAS and Yellow Book standards. Sheldon has been performing audits under the Single Audit Act his entire career. Understanding the complexities of the various federal programs is one of his specialties. Over the years, Sheldon has audited major programs such as ARPA, CARES Act, National School Lunch, Title II Education Technology, IDEA Special Education Local Assistance, Title I, Education Jobs Fund, Title IV Drug Free Schools, NCLB Title III, Title II Improving Teacher Quality, CDBG, Shelter Plus Care, Home Investment in Affordable Housing, HUD Section 8, Highway Planning and Construction, Medi-Cal, Low-income Low Energy Assistance, and many more.

Sheldon has extensive experience auditing government bond programs and can assist the City with bond covenant calculations, bond compliance, tax filings, bond arbitrage issues and any other general

Section D - Partner, Supervisory and Staff Resumes

City of Gridley Proposal for Auditing Services

reporting requirements. In addition, we currently have multiple clients for which we complete special bond performance audits each year. We also provide contractor prequalification services for some clients who use restricted bond funds for modernization and infrastructure improvements.

Sheldon's recent continuing professional education:

Description of Program/Training
Yellow Book: Revised Government Auditing Standards
Government Auditing Standards - Yellow Book
Frequent Government and NPO Frauds: Misuse of Assets
Governmental and Nonprofit Annual Update: Federal Government Activities
Single Audit Lighting Round
Governmental Audit Quality Center Annual Update Webcast
Program-Specific Audits' plus 'Audit Tools and Guidance'
Applying Risk Assessment Standards: Understanding the Entity and Its Environment
GASB Updates
Governmental Accounting and Auditing Conference Webcast - 5121266C
Not-for-Profit Organizations Conference Webcast - 5121343C
Cases in NFP Acct. & Auditing: 'Financial Statement Requirements' plus 'Net Asset Classifications'
Governmental Auditing: Course Two Performance Audits
Governmental Auditing: Course Three Financial Audits, Attestation Engagements, and..
Governmental Accounting and Reporting
Ethics: AA&C LLP - Accounting Firm Practice Development Committee
State and Local Govt Planning Considerations
Cases in NFP Acct. & Auditing: Contributions
Field Work Documentation: Preparation, Maintenance, Types of Workpapers
School District Update Including LCFF and LCAP Compliance
School Districts Conference
Understanding the Changes to Yellow Book Independence
California Regulatory Review Course
Fraud Audit Techniques Using Excel
Applying the Uniform Guidance in Your Single Audits
Testing Compliance' plus 'Reporting Requirements
Fid Act Understanding impacts of GASB 84
Its Here! Fid Act Implementation Considerations
Accounting and Auditing Conference
Bernard Madoff Investment Securities' Auditor'
The Detection and Prevention of Fraud in Financial Statements
Governmental Auditing: Course One Fundamental Principles for Government Auditing

Section D - Partner, Supervisory and Staff Resumes

City of Gridley Proposal for Auditing Services

The following is a **partial list** of Sheldon's clients over the years:

Cities and Towns	Special Districts/JPA's	School Districts/COE's	Nonprofits and Other
City of Albany	Bay Area Water Services & Cons	Antelope Elementary	2006 Washington St.
City of Berkeley	Central Marin Sanitation Agency	Belmont Redwood Shores	Bay Area Special Education JPA
City of Carmel-by-the-Sea	East Bay Dischargers Authority	Burlingame	Bay Area Water Users Association
City of Del Rey Oaks	Fairfield-Suisan Sanitation	Cabrillo Unified	Black Adoption Placement
City of Marina	Half Moon Bay Fire Protection	Campbell Union	Boys and Girls Clubs of Sonoma
City of Novato	Hayward Area Parks and Rec	Cloverdale Unified	Center for Empowering Refugees
City of Oroville	Highland Recreation District	Cotati Rohnert Park	Children of Grace
City of Pacific Grove	Los Trancos Water District	Hillsborough City	Collective Roots
City of Pittsburg	Mckinney Water District	La Honda Pescadero	Credo High School
City of Point Arena	Menlo Park Fire Protection	Lakeside	Diagnostics for the Real World
City of Salinas	Midpen Regional Open Space	Las Lomas Elementary	Hidaya Foundation
City of San Rafael	Pleasant Hill Parks and Rec	Lassen View Elementary	Livebooks
City of Saratoga	Point Montara Fire District	Los Altos Elementary	Mashery
City of Scotts Valley	Santa Clara Regional Open Space	Luther Burbank	Mission Charter
City of Sonoma	Saratoga Cemetery District	Manton Joint Union	Mission Language and Vocational
City of South San Francisco	South Bayside System Authority	Menlo Park City	Morgan Hill Charter Foundation
City of Suisun City	South San Francisco Conf. Ctr.	Millbrae Elementary	Morgan Hill Charter School
City of Sunnyvale	Sausalito-Marin City Sanitation	Mineral	Nob Hill Home Owners Assoc.
City of Tracy	Tahoe Regional Planning Agency	Mountain View Whisman	O'Conner Water
Town of Los Gatos	The Cities Group	Orchard	One Million Lights
Town of Windsor	Valley of the Moon Fire	Pacifica	Orange County Charter School
	West Bay Sanitary District	Plum Valley	Pathway to Choices
	West County Wastewater District	Portola Valley Elementary	Pyramid Alternatives
	Westborough Water District	Red Bluff	Redwood City Education Foundation
	Woodside Fire Protection District	Salinas Union High	San Jose Conservation Charter
		San Bruno Park	San Jose Conservation Corps
		San Carlos Elementary	Singularity University
		San Mateo County Office	Sociometrics
		San Mateo Union High	South Tahoe Area Transit Authority
		Scotts Valley Unified	Stone Bridge Charter School
		Sequoia Union High	Woodside Atherton Authority
		Sonoma Valley Unified	Work2future Foundation
		Union School District	
		West County Agency (LEA)	
		Windsor Unified	
		Woodside Elementary	

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City of Gridley Proposal for Auditing Services

Jeffrey J. Ira, CPA

Independent Reviewer, (Member CalCPA, AICPA, GFOA, CSMFO, GAQC)



Jeffrey is a graduate of Humboldt State University with a B.S. in Business with a concentration in Accounting. He is a CPA licensed in California, a member of the AICPA, the California Society of CPAs, the GFOA and the CSMFO. Jeff joined our firm in 2017 and has been auditing local governments since 1981. Jeff is a member of the GFOA Special Review Committee, with responsibility for reviewing ACFRs for award of the Certificate of Excellence in Financial Reporting. **Jeff served as a Councilmember and the Mayor for Redwood City.** He has also served on various local governing boards and committees, which makes him acutely aware of both your financial and management needs. Jeff will be responsible for concurrent review of your audit, which is a quality control measure designed to ensure the audit is completed effectively and in compliance with governmental auditing standards, compliance requirements and uniform guidance requirements.

Jeff has forty years of professional experience and has participated in a variety of auditing and consulting engagements with cities, school districts, and special districts including the following (partial listing):

Cities and Towns	Special Districts	School Districts/COE's
City of Berkeley	Bay Area Water Supply Conserv. Agency	Antelope Elementary
City of Cloverdale	Central Marin Sanitation Agency	Cabrillo Unified
City of Oroville	East Bay Dischargers Authority	Cotati Rohnert Park
City of Point Arena	Half Moon Bay Fire Protection	La Honda Pescadero
City of Saratoga	Los Trancos Water District	Lassen View Elementary
City of Sonoma	Menlo Park Fire Protection	Las Lomitas Elementary
City of Tracy	Pleasant Hill Parks and Rec	Los Altos Elementary
Town of Los Gatos	Point Montara Fire Protection District	Luther Burbank
City of Pittsburg	Santa Clara Regional Open Space Auth	Redwood City Elementary
City of San Rafael	Saratoga Cemetery District	Menlo Park City
City of Concord	South Bayside Systems Authority	Millbrae Elementary
City of Salinas	South San Francisco Conf. Ctr.	Santa Cruz City
City of Sunnyvale	Tahoe Regional Planning Agency	Mountain View Whisman
City of San Carlos	The Cities Group	Orchard School District
City of South San Francisco	West Bay Sanitary District	Burlingame
City of Marina	West County Wastewater District	Jefferson Union High
City of San Bruno	Westborough Water District	Portola Valley Elementary
City of Campbell	Woodside Fire Protection District	Red Bluff
City of Novato	Highland Recreation	San Bruno Park
Town of Atherton	Coast side Water District	San Mateo County Office
City of Cupertino		Sequoia Union High
		Sonoma Valley Unified
		San Mateo Unified
		Ravenswood Elementary
		Windsor Unified
		Woodside Elementary

Section D - Partner, Supervisory and Staff Resumes

City of Gridley Proposal for Auditing Services

A summary of Jeff's recent professional education includes:

Description of Program/Training	
GAGAS - Ethical Principles In Government Auditing	Government Auditing
GAGAS - Field Work and Reporting Standards	Major Changes to Auditing Standards
GAGAS - Field Work Standards For Financial Audits	Limiting Auditor Liability
GAGAS - General Field Work And Reporting Standards	Auditor Communications: Critical New Requirements
GAGAS - General Standards	School Districts Conference
GAGAS - Reporting Standards For Financial Audits	Governmental Accounting, Reporting, and Auditing Update
GAGAS - Use and Application of GAGAS	GASB Basic Financial Statements for State and Local Governments

Section D - Partner, Supervisory and Staff Resumes

City of Gridley Proposal for Auditing Services

Paul Pham, CPA

Associate Partner (AICPA, CalCPA)



Paul received his Bachelor of Science from Pacific University and hopes to pursue a Master of Accountancy in the near future. Paul has been working in public and private accounting since 2007 and has completed Fourteen governmental audit seasons. He has completed financial and compliance audits for the entities listed below since 2007. Besides the standard control documentation and substantive testing required for GAAS audits, Paul has performed audits and prepared reports under OMB Subpart F and the Single Audit Act for most of the entities listed below. He has audited Federal grants from various agencies, including FEMA, HUD, FTA, the Department of Education (Title I, Special Education, Title II, Adult Ed) and much more.

Paul's recent continuing professional education:

Description of Program/Training	
GAGAS - Ethical Principles In Government Auditing	Government Auditing
GAGAS - Field Work and Reporting Standards	Major Changes to Auditing Standards
GAGAS - Field Work Standards For Financial Audits	Limiting Auditor Liability
GAGAS - General Field Work And Reporting Standards	Auditor Communications: Critical New Requirements
GAGAS - General Standards	School Districts Conference
GAGAS - Reporting Standards For Financial Audits	Governmental Accounting, Reporting, and Auditing Update
GAGAS - Use and Application of GAGAS	GASB Basic Financial Statements for State and Local Governments

The following is a partial list of Paul's clients over the years:

Cities and Towns	Special Districts	School Districts/COE's	Nonprofits and Charter Schools
City of Albany	Bay Area Water Services & Cons	Antelope Elementary	Bay Area Water Users Association
City of Berkeley	Central Marin Sanitation Agency	Burlingame	Black Adoption Placement
City of Carmel-by-the-Sea	Fairfield-Suisun Sanitation District	Cabrillo Unified	Boys and Girls Clubs of Sonoma
City of Del Rey Oaks	Menlo Park Fire Protection	Cotati Rohnert Park	Center for Empowering Refugees
City of Oroville	Midpen Regional Open Space	Hillsborough City	Children of Grace
City of Pacific Grove	Santa Clara Regional Open Space	La Honda Pescadero	Collective Roots
City of Point Arena	Saratoga Cemetery District	Las Lomitas Elementary	Credo High School
City of Rocklin	South Bayside System Authority	Lassen View Elementary	Hidaya Foundation
City of Saratoga	South San Francisco Conf. Ctr.	Los Altos Elementary	Livebooks
City of Sonoma	Suasalito-Marin City Sanitation District	Luther Burbank	Mashery
City of Suisun City	Tahoe Regional Planning Agency	Manton Joint Union	Mission Charter
City of Tracy	The Cities Group	Millbrae Elementary	Mission Language and Vocational School
Town of Los Gatos	Valley of the Moon Fire	Mineral	NASA AMES Exchange
	West Bay Sanitary District	Mountain View Whisman	Orange County Charter School
	Westborough Water District	Orchard	Pathway to Choices
		Pacifica	Pyramid Alternatives
		Plum Valley	Redwood City Education Foundation
		Portola Valley Elementary	San Jose Conservation Charter
		Red Bluff	San Jose Conservation Corps
		San Bruno Park	Sociometrics
		San Carlos Elementary	South Tahoe Area Transit Authority
		San Lorenzo Valley Unified	Stone Bridge Charter School
		San Mateo County Office	Work2future Foundation
		Scotts Valley Unfied	
		Sequoia Union High	
		Sonoma Valley Unified	
		Soquel Elementary	
		Union School District	
		West County Agency (LEA)	
		Windsor Unified	
		Woodside Elementary	

Section D - Partner, Supervisory and Staff Resumes

City of Gridley Proposal for Auditing Services

Niru Machiraju

Audit Supervisor

Niru received her Bachelor and Master of Science in Accounting from the University of Saint Thomas. Niru has been working in public accounting since 2017 and has completed six audit seasons. During the 2022 audit season, she completed the financial and compliance audits for the entities listed below and has additional experience in the manufacturing, distribution, and non-profit industries. Niru has audited over sixty local governments and nonprofits since 2017. Besides the standard control documentation and substantive testing required for GAAS audits, Niru has performed audits and prepared reports under GAGAS and Uniform Guidance. She has also audited Federal grants from various agencies, including HUD and the Department of Education (Title I, Special Education) and much more.

Niru's recent continuing professional education:

Description of Program/Training	
GAGAS - Ethical Principles In Government Auditing	Government Auditing
GAGAS - Field Work and Reporting Standards	Major Changes to Auditing Standards
GAGAS - Field Work Standards For Financial Audits	Limiting Auditor Liability
GAGAS - General Field Work And Reporting Standards	Auditor Communications: Critical New Requirements
GAGAS - General Standards	School Districts Conference
GAGAS - Reporting Standards For Financial Audits	Governmental Accounting, Reporting, and Auditing Update
GAGAS - Use and Application of GAGAS	GASB Basic Financial Statements for State and Local Governments

The following is a list of Niru's clients over the past year:

Cities and Towns	Special Districts	School Districts/COE's	Nonprofits and Other
City of Albany	Bay Area Water Services & Cons	Antelope Elementary	Bay Area Water Users Association
City of Carmel-by-the-Sea	Chico Area Recreation and Park District	Burlingame	Boys and Girls Clubs of Sonoma
City of Del Rey Oaks	Lake Canyon Community Services District	Cabrillo Unified	Center for Empowering Refugees
City of Oroville	Midpen Regional Open Space	Cotati Rohnert Park	Children of Grace
City of Pacific Grove	Ross Valley Sanitary District	Hillsborough City	Credo High School
City of Point Arena	Santa Clara Regional Open Space	Las Lomitas Elementary	Hidaya Foundation
City of Rocklin	South San Francisco Conf. Ctr.	Lassen View Elementary	Mission Charter
City of Saratoga	Steger Sanitary District	Los Altos Elementary	NASA AMES Exchange
City of Marina	Suasalito-Marin City Sanitation District	Luther Burbank	Pathway to Choices
City of Suisun City	The Cities Group	Millbrae Elementary	Peninsula Conflict Resolution Center
	Valley of the Moon Fire	Orchard	Redwood City Education Foundation
	West Bay Sanitary District	Pacifica	Stone Bridge Charter School
	Westborough Water District	Red Bluff	Work2future Foundation
		San Bruno Park	Stone Bridge Charter School
		San Carlos Elementary	
		San Lorenzo Valley Unified	
		San Mateo County Office	
		Sequoia Union High	
		Sonoma Valley Unified	
		Soquel Elementary	
		Union School District	
		West County Agency (LEA)	
		Woodside Elementary	

Section D - Partner, Supervisory and Staff Resumes

City of Gridley Proposal for Auditing Services

Andrew Quintero

Senior Auditor

Andrew has successfully completed five seasons of governmental auditing. Andrew has performed tests of controls, substantive tests, state compliance testing and Federal compliance testing for various special districts and cities. He has been the Senior Auditor in-charge of clients such as the Town of Yountville, City of Suisun City, Fairfield-Suisun Sanitary District and many more. Besides the standard control documentation and substantive testing required for GAAS audits, Andrew has performed audits and prepared reports under OMB Subpart F and the Single Audit Act. He has audited Federal grants from various agencies, including Special Education, National School Lunch, Title I, Department of Education grants and others.

Andrew's recent continuing professional education:

Description of Program/Training	
GAGAS - Ethical Principles In Government Auditing	Government Auditing
GAGAS - Field Work and Reporting Standards	Major Changes to Auditing Standards
GAGAS - Field Work Standards For Financial Audits	Limiting Auditor Liability
GAGAS - General Field Work And Reporting Standards	Auditor Communications: Critical New Requirements
GAGAS - General Standards	School Districts Conference
GAGAS - Reporting Standards For Financial Audits	Governmental Accounting, Reporting, and Auditing Update
GAGAS - Use and Application of GAGAS	GASB Basic Financial Statements for State and Local Governments

The following is a list of Andrew's clients:

Cities and Towns	Special Districts	School Districts/COE's	Nonprofits and Other
City of Oroville	Bay Area Water Supply Conservation Agency	Jefferson Union High School District	Peninsula Conflict Resolution Center
City of Pacific Grove	Castro Valley Sanitary District	John Swett Unified School District	Redwood City Education Foundation
City of Point Arena	El Dorado Hills Community Services District	Las Lomitas School District	San Mateo County Exposition and Fair Association
City of Rocklin	Lake Canyon Community Services District	Lassen View Union Elementary School District	Sonoma Valley Hospital Foundation
City of Saratoga	Midpeninsula Regional Open Space District	Los Altos School District	The Moca Foundation
City of Suisun City	Purissima Hills Water District	Luther Burbank School District	The San Jose Library Foundation
Town of Yountville	Ross Valley Sanitary District	Menlo Park City School District	
	Santa Clara County Regional Open Space Auth	Millbrae School District	
	Sausalito-Marin City Sanitation District	Mountain View Whisman School District	
	Stege Sanitary District	Napa Valley Unified School District	
	Silicon Valley Clean Water	Orchard School District	
	South San Francisco Conference Center	Pacifica School District	
	The Cities' Group	Red Bluff Joint Union High School District	
	Valley of the Moon Fire District	Red Bluff Union Elementary School District	
	West Bay Sanitary District	Roseland Elementary School District	
	West Valley Sanitation District	San Bruno Park School District	
	Westborough Water District	San Carlos School District	
		San Lorenzo Valley Unified School District	
		San Mateo Foster City School District	
		San Rafael City Schools	
		Santa Rosa City Schools	
		Woodside Elementary	

Section D - Partner, Supervisory and Staff Resumes

City of Gridley Proposal for Auditing Services

Matthew Ojeda

Senior Auditor

Matthew graduated from the San Jose State University, with a B.S. in Accounting. Starting in public accounting in 2014, he has successfully completed seven seasons of governmental auditing. Matthew has performed tests of controls, substantive tests, state compliance testing and Federal compliance testing for various special districts and school districts. Besides the standard control documentation and substantive testing required for GAAS audits, Matthew has performed audits and prepared reports under OMB Subpart F and the Single Audit Act. He has audited Federal grants from various agencies, including Special Education, National School Lunch, Title I, Department of Education grants and others.

Matthew's recent continuing professional education:

Description of Program/Training	
GAGAS - Ethical Principles In Government Auditing	Government Auditing
GAGAS - Field Work and Reporting Standards	Major Changes to Auditing Standards
GAGAS - Field Work Standards For Financial Audits	Limiting Auditor Liability
GAGAS - General Field Work And Reporting Standards	Auditor Communications: Critical New Requirements
GAGAS - General Standards	School Districts Conference
GAGAS - Reporting Standards For Financial Audits	Governmental Accounting, Reporting, and Auditing Update
GAGAS - Use and Application of GAGAS	GASB Basic Financial Statements for State and Local Governments

The following is a list of Matthew's clients over the years:

Cities and Towns	Special Districts	School Districts/COE's	Nonprofits and Other
City of Del Rey Oaks	Castro Valley Sanitary District	Antelope Elementary	Boys and Girls Club of Central Sonoma County
City of Oroville	Central Marin Sanitation Agency	Burlingame	Boys and Girls Clubs of Sonoma Valley
City of Pacific Grove	Fairfield-Suisan Sanitation District	Cabrillo Unified	Credo High School
City of Point Arena	Midpen Regional Open Space Auth	Cotati Rohnert Park	Diagnostics for the Real World
City of Rocklin	Oro Loma Sanitary District	Golden Valley Unified	Mission Language and Vocational School
City of Saratoga	Santa Clara Regional Open Space Auth	Hillsborough City	Morgan Hill Charter Foundation
City of Suisun City	Saratoga Cemetery District	Las Lomitas Elementary	Morgan Hill Charter School
Town of Los Gatos	Sausalito-Marin City Sanitation District	Lassen View Elementary	Orange County Charter School
	Silicon Valley Clean Water	Los Altos Elementary	Organic Farming Research Foundation
	The Cities Group	Luther Burbank	Prohealth Homecare
	West Valley Sanitation District	Millbrae Elementary	Redwood City Education Foundation
		Mission Preparatory School	San Jose Conservation Charter
		Mountain View Whisman	San Jose Conservation Corps
		Napa Valley Unified	San Mateo County Exposition Fair Association
		Orchard	Sociometrics
		Pacifica	Work2future Foundation
		Palo Alto Unified	
		Portola Valley Elementary	
		Red Bluff	
		Roseland Charter	
		Roseland Elementary	
		San Bruno Park	
		San Carlos Elementary	
		San Lorenzo Valley Unified	
		San Mateo County Office	
		San Mateo Foster City	
		Santa Rosa City School	
		Scotts Valley Unfied	
		Sequoia Union High	
		Sonoma Valley Unified	
		Soquel Elementary	
		South San Francisco Unified	
		Union School District	
		Woodside Elementary	

Section D - Partner, Supervisory and Staff Resumes

City of Gridley Proposal for Auditing Services

Professional Education and Training

Our professionals complete 80 hours of continuing professional education every two years in auditing and accounting which includes at least 80 hours of governmental auditing and accounting training specific to local governments. We use a combination of in-house seminars, self-study and outside seminars sponsored by AICPA, GFOA, the California Education Foundation and other recognized groups.

All assigned staff meet the educational requirements for Governmental engagements as specified by the California Board of Accountancy, Federal General Accounting Office, Governmental Accounting Standards Board, and the AICPA as appropriate.

Section E

Insurance Requirements

Section E - Insurance Requirements

City of Gridley Proposal for Auditing Services

Insurance

C&A maintains the following insurance:

- Commercial General Liability Insurance (bodily injury and property damage) is \$4,000,000 per occurrence. The carrier is Hartford Insurance Company.
- Automobile Bodily Injury and Property damage liability insurance is \$2,000,000 per occurrence. The carrier is Hartford Insurance Company.
- Professional Liability Insurance carrier is Philadelphia Insurance Company. The per claim/aggregate limit of the liability is \$3,000,000.
- Workers Compensation Insurance carrier is Twin City Insurance Company. The per claim/aggregate limit of the liability is \$1,000,000.

Section F

References

Section F - References

City of Gridley Proposal for Auditing Services

Client References and Similar Engagements

Entity Name	City of Del Rey Oaks	City of Pacific Grove	Town of Los Gatos
Contact Person	Roberto Moreno	Tori Hannah	Gitta ungvari
Title	Chief Business Officer	Administrative Services Director	Finance Director
Address	650 Canyon Del Rey Road, Del Rey Oaks, CA 93940	300 Forest Ave, Pacific Grove, CA 93950	110 E. Main St, Los Gatos, CA 95030
Phone	831-394-8511	831-648-3103	408-354-685
E-mail	RobertoM@GovernmentFinancialSolutionsInc.com	thannah@cityofpacificgrove.org	gungvari@losgatosca.gov
Audit Period	6/30/2022	6/30/2022	6/30/2022
Fiscal Years Audited	5	8	1
Partner	Sheldon Chavan	Sheldon Chavan	Sheldon Chavan
GFOA Award	No	Yes	Yes
Entity Type	City	City	City
General Fund Budget	\$4,000,000	\$27,000,000	\$45,000,000
Finance Dept Staff	3	6	8
Scope of Work	Report Prep GAGAS Audit GANN Limit AUP SAS 114 Report Management Letter Measure S Audit Airport AUP Year Round Consultation	ACFR GAGAS Audit Single Audit/OMB GANN Limit AUP SAS 114 Report Management Letter Measure S Audit Year Round Consultation	ACFR Management Letter GANN Limit AUP TDA Audit Single Audit GANN Limit AUP TDA Audit Successor Agency Audit Year Round Consultation

Section G

Additional Information

Section G - Additional Information

City of Gridley Proposal for Auditing Services

Current Client List

Cities/Towns	ACFR	GAS	GAGAS	Single Audit	EAAP	Other	Bond (P39)
City of Albany	✓	✓	✓			✓	
City of Carmel-by-the-Sea	✓	✓	✓			✓	
City of Del Rey Oaks		✓	✓			✓	
City of El Cerrito	✓	✓	✓	✓		✓	
City of Lincoln	✓					✓	
City of Marina	✓	✓	✓	✓		✓	
City of Oroville	✓	✓	✓	✓		✓	
City of Pacific Grove	✓	✓	✓	✓		✓	
City of Point Arena		✓	✓				
City of Rocklin	✓	✓	✓	✓		✓	
City of Saratoga	✓	✓	✓	✓			
City of Suisun City	✓	✓	✓	✓		✓	
Town of Los Gatos	✓			✓			
Town of Yountville	✓	✓	✓			✓	

Local Education Agencies	ACFR	GAS	GAGAS	Single Audit	EAAP	Other	Bond (P39)
Antelope School District		✓	✓		✓		
Burlingame School District		✓	✓	✓	✓		✓
Cabrillo Unified School District		✓	✓	✓	✓		✓
Corning Union High School District		✓	✓	✓			
Cotati-Rohnert Park Unified School District		✓	✓	✓	✓		✓
Cottonwood Union School District		✓	✓		✓		
Golden Valley Unified School District		✓	✓	✓	✓		
Hillsborough City School District		✓	✓	✓	✓		
Jefferson Union High School District		✓	✓	✓	✓		✓
Las Lomas School District		✓	✓		✓		✓
Lassen View Union Elementary School District		✓	✓		✓		
Los Altos School District	✓	✓	✓	✓	✓		✓
Luther Burbank School District		✓	✓	✓	✓		
Menlo Park City School District		✓	✓	✓	✓		
Millbrae School District		✓	✓		✓		✓
Mountain View Whisman School District		✓	✓	✓	✓		✓
Napa Valley Unified School District		✓	✓	✓	✓		✓
Orchard School District		✓	✓		✓		✓
Pacifica School District		✓	✓	✓	✓		
Red Bluff Joint Union High School District		✓	✓	✓	✓		✓
Red Bluff Union Elementary School District		✓	✓	✓	✓		
Roseland Elementary School District		✓	✓	✓	✓		✓
San Bruno Park School District		✓	✓	✓	✓		
San Carlos School District		✓	✓	✓	✓		✓
San Lorenzo Valley Unified School District		✓	✓	✓	✓		✓
San Mateo Foster City School District		✓	✓	✓	✓		✓
Santa Rosa City Schools		✓	✓	✓	✓		✓
Sequoia Union High School District		✓	✓	✓	✓		✓
Sonoma Valley Unified School District		✓	✓	✓	✓		✓
Soquel Union Elementary School District		✓	✓	✓	✓		✓
Union School District		✓	✓	✓	✓		✓
West County Transportation Agency		✓	✓		✓		
Woodside Elementary School District		✓	✓		✓		✓

Charter Schools	ACFR	GAS	GAGAS	Single Audit	EAAP	Other	Bond (P39)
Charter School of Morgan Hill		✓	✓		✓	✓	
Cottonwood Creek Charter School		✓	✓		✓	✓	
Credo High School		✓	✓		✓	✓	
Kid Street Charter School		✓	✓		✓	✓	
The Reach Charter School		✓	✓		✓	✓	
Mission Preparatory School		✓	✓		✓	✓	
Pathways Charter School		✓	✓		✓	✓	
Roseland Charter School		✓	✓	✓	✓	✓	
RSTEM Academy Charter School		✓	✓		✓	✓	
Stone Bridge Charter School		✓	✓		✓	✓	
Unity Schools		✓	✓		✓	✓	
University Preparatory Academy		✓	✓		✓	✓	
Woodland Star Charter School		✓	✓		✓	✓	

Section G - Additional Information

City of Gridley Proposal for Auditing Services

Special Districts	ACFR	GAS	GAGAS	Single Audit	EAAP	Other	Bond (P39)
Bay Area Water Supply Conservation Agency		✓	✓	✓			
Castro Valley Sanitary District		✓	✓				
El Dorado Hills Community Services District	✓	✓	✓				
Lake Canyon Community Services District		✓	✓				
Midpeninsula Regional Open Space District		✓	✓	✓			
Mid-Peninsula Water District						✓	
North County Library Authority		✓	✓				
Purissima Hills Water District						✓	
Ross Valley Sanitary District	✓	✓	✓				
Sausalito-Marín City Sanitation District		✓	✓	✓			
Stege Sanitary District		✓	✓				
South San Francisco Conference Center		✓					
The Cities' Group		✓	✓				
Tres Pinos Water District		✓	✓				
Valley of the Moon Fire District		✓	✓	✓			
West Bay Sanitary District		✓	✓				
West Valley Sanitation District		✓	✓				
West Valley Clean Water Authority		✓	✓				
Westborough Water District						✓	

NonProfit Organizations	CAFR	GAS	GAGAS	Single Audit	EAAP	Other	Bond (P39)
Boys and Girls Clubs of Sonoma Valley		✓				✓	
Center for Empowering Refugees & Immigrants		✓				✓	
Children of Grace						✓	
Hidaya Foundation		✓				✓	
Mission Language and Vocational School		✓				✓	
Morgan Hill Charter School Foundation		✓				✓	
Mountain View Educational Foundation						✓	
NASA AMES Exchange		✓				✓	
New Ballet School		✓					
O'Connor Tract Co-Operative Water Co.		✓				✓	
Peninsula College Fund		✓					
Peninsula Conflict Resolution Center		✓				✓	
Redwood City Education Foundation		✓				✓	
River of Life Foundation		✓	✓	✓			
San Mateo County Exposition and Fair Association		✓				✓	
Sonoma Valley Hospital Foundation		✓				✓	
St. Andrew's Residential Programs for Youth		✓	✓				
Starting Arts, Inc.		✓	✓				
STARS Preschool		✓	✓				
The San Jose Library Foundation		✓	✓	✓		✓	
Work2future Foundation		✓				✓	
Young Women's Christian Assoc. of Sonoma		✓	✓	✓			

Privately Held Corporations	ACFR	GAS	GAGAS	Single Audit	EAAP	Other	Bond (P39)
Air Filter/Control		✓	✓	✓		✓	
Dfusion, Inc.		✓	✓	✓			
Diagnostics for the Real World		✓					
FRTek US, LLC		✓					
Pathway to Choices		✓					
Roberts of Woodside						✓	
System Services International		✓					
Tri-Cities Community Development Center							
Tri-State Seminar, LLC		✓					

Section G - Additional Information

City of Gridley Proposal for Auditing Services

Technology in the Audit

C&A is a paperless firm and we use secure cloud servers for file sharing. We have Lenovo laptops and Fujitsu scanners that we use in the field. Our secured laptops are synchronized to our cloud server every day to avoid loss of data. The scanners allow for flexibility during the audit since it is not feasible to expect every document in electronic format.

Our secure online file share and engagement organizer provide for a better option over e-mailing electronic files. Each of our clients has an account login username and password through our website or an emailed link that allows them to upload files. This is especially helpful with sensitive information such as payroll data as it is much more secure than e-mail.

Our audit software is **ProSystems fx Engagement** which we compliment with Knowledge Coach (KC) audit programs and workpapers. These programs allow us to roll-forward audit information without having to replace the audit programs in the binder because they automatically update with changes in auditing and accounting standards every month. Finally, we have purchased data extraction software for each of our laptops that convert Adobe and other file types to Word and Excel.

All of the above-mentioned technological innovations make the audit more efficient and provides us the opportunity to spend time in areas that are more meaningful to the City. It also reduces the time and effort required by City staff to provide information and minimizes redundancy from year to year in the audit.

Proposal Exceptions

C&A did **not** have any exceptions or requested changes to the City's RFP conditions or requirements.

C&A's Responsibility for Detecting Fraud

While audits are not designed to root out every instance of fraud, we have a responsibility to detect material misstatements in the financial statements caused by either fraud or error. Accordingly, generally accepted auditing principles prescribe specific audit procedures to detect fraud that must be carried out during each audit. C&A must hold a fraud brainstorming session at the beginning of the audit. This session is designed to provide a time for the audit team to consider how the client could commit fraud. The brainstorming meeting is used to set a tone of professional skepticism in the audit. Because committing material financial statement fraud often requires adjustments to financial records, C&A will test journal entries for any signs of manipulation. Another likely place for fraud is in accounting estimates since management may be able to influence accounting estimates to manipulate the financial statements. Generally, we perform procedures to determine if the methodology for completing accounting estimates has changed from the prior year and examine the directionality of estimates as a whole. We also closely examine significant unusual transactions outside of normal operations. This examination requires organizations to explain the purpose and rationale for the transaction and we corroborate management's response with other information received during the audit.

Section G - Additional Information

City of Gridley Proposal for Auditing Services

Discussion of Relevant Accounting Issues

The Governmental Accounting Standards Board (GASB) continues to issue new statements in an effort to make financial information accounted for, and reported by, local governments more reliable. Often, the statements issued by GASB are confusing and difficult to apply. Therefore, it is our goal to keep our clients informed about upcoming standards and how they may affect their future. Our technical expertise and guidance in the implementation and interpretation of GASB statements will be available throughout the year. We offer inclusive consultation throughout the term of our contract. We also offer in-house training via internally developed seminars. For example, we have given presentations and training on compliance requirements for specific grants and the key controls needed to meet those requirements. Generally, these sessions provide about 8 to 16 hours of training, in addition to year-round consultation, and are included in the audit.

The following is a summary of upcoming accounting pronouncements that could have an impact on the City:

1. GASB Statement No. 94 – Public-Private and Public-Public Partnerships and Availability Payment Arrangements

A public-private and public-public partnership arrangement (PPP) is an arrangement in which a government (the transferor) contracts with an operator (a governmental or nongovernmental entity) to provide public services by conveying control of the right to operate or use a nonfinancial asset, such as infrastructure or other capital asset (the underlying PPP asset), for a period of time in an exchange or exchange-like transaction. An availability payment arrangement (APA) is an arrangement in which a government compensates an operator for services that may include designing, constructing, financing, maintaining, or operating an underlying nonfinancial asset for a period of time in an exchange or exchange-like transaction. GASB 94 establishes financial reporting and accounting for PPPs and APAs. *GASB 94 is effective for fiscal years beginning after June 15, 2022.*

2. GASB Statement No. 96 – Subscription-Based Information Technology Arrangements

GASB 96 provides guidance on accounting for Subscription-Based Information Technology Arrangements (SBITA) where the government contracts for the right to use another party's software. The standards for SBITAs are based on the standards established in GASB Statement No. 87, *Leases*. *GASB 96 is effective for fiscal years beginning after June 15, 2022.*

3. Financial Reporting Model:

Reexamination of Statements Nos. 34, 35, 37, 41 and 46 and Interpretation 6: The objective of this project is to make improvements to the financial reporting model, including Statement No. 34, Basic Financial Statements—and Management's Discussion and Analysis—for State and Local Governments, and other reporting model-related pronouncements (Statements No. 35, Basic Financial Statements—and Management's Discussion and Analysis—for Public Colleges and Universities, No. 37, Basic Financial Statements—and Management's Discussion and Analysis—for State and Local Governments: Omnibus, No. 41, Budgetary Comparison Schedules—Perspective Differences, and No. 46, Net Assets Restricted by Enabling Legislation, and Interpretation No. 6, Recognition and Measurement of Certain Liabilities and Expenditures in Governmental Fund

Section G - Additional Information

City of Gridley Proposal for Auditing Services

Financial Statements). The objective of these improvements would be to enhance the effectiveness of the model in providing information that is essential for decision-making and enhance the ability to assess a government's accounting and to address certain application issues, based upon the results of the pre-agenda research on the financial reporting model. From Aug. through Oct. 2022, the project staff conducted user interviews. From Nov. to Dec. 2022, the project staff analyzed the results of the user interviews and began drafting the research memorandum. The memorandum was discussed at the January board meeting. Further discussions are being conducted on a variety of issues. The agenda for this project extends into 2024.

4. Revenue and Expense Recognition:

The overall objective of this project is to develop a comprehensive, principles-based model that would establish categorization, recognition and measurement guidance applicable to a wide range of revenue and expense transactions. Achieving that objective will include: (1) development of guidance applicable to topics for which existing guidance is limited, (2) improvement of existing guidance that has been identified as challenging to apply, (3) consideration of a performance obligation approach to the GASB's authoritative literature and (4) assessment of existing and proposed guidance based on the conceptual framework. The expected outcome of the project is enhanced quality of information that users rely upon in making decisions and assessing accountability.

On the heels of the Financial Accounting Standards Boards (FASB) roll out of the revenue recognition guidance, GASB has taken up a similar project reviewing the guidance for recognition of revenues and expenses. Deliberations are anticipated to be ongoing through 2023. While this project is not anticipated for completion until 2027, the broad application and impact will make it one to keep up to date with its progress.

Attachments

REPORT ON THE FIRM'S SYSTEM OF QUALITY CONTROL

June 18, 2021

To the Partners of Chavan & Associates, LLP
and the Peer Review Committee
of the California Society of Certified Public Accountants

We have reviewed the system of quality control for the accounting and auditing practice of Chavan & Associates, LLP in effect for the year ended December 31, 2019. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants (Standards).

A summary of the nature, objectives, scope, limitations of, and the procedures performed in a System Review as described in the Standards may be found at www.aicpa.org/prsummary. The summary also includes an explanation of how engagements are identified as not having been performed or reported in conformity with applicable professional standards, if any, are evaluated by a peer reviewer to determine a peer review rating.

Firm's Responsibility

The firm is responsible for designing a system of quality control and complying with it to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. The firm is also responsible for evaluating actions to promptly remediate engagements deemed as not performed or reported in conformity with professional standards, when appropriate, and for remediating weaknesses in its system of quality control, if any.

Peer Reviewer's Responsibility

Our responsibility is to express an opinion on the design of the system of quality control and the firm's compliance therewith based on our review.

Required Selections and Considerations

Engagements selected for review included engagements performed under *Government Auditing Standards* including compliance audits under the Single Audit Act.

As a part of our peer review, we considered reviews by regulatory entities as communicated by the firm, if applicable, in determining the nature and extent of our procedures.

To the Partners of Chavan & Associates, LLP
and the Peer Review Committee
of the California Society of Certified Public Accountants
Page 2

Opinion

In our opinion, the system of quality control for the accounting and auditing practice of Chavan & Associates, LLP in effect for the year ended December 31, 2019, has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass*, *pass with deficiency(ies)* or *fail*. Chavan & Associates, LLP has received a peer review rating of *pass*.

A handwritten signature in black ink that reads "The Peer Group, LLP". The signature is written in a cursive, flowing style.

Santa Ana, California

March 04, 2022

Sheldon Chavan
Chavan & Associates LLP
11135 Sunrise Ridge Cir
Auburn, CA 95603-6012

Dear Sheldon Chavan:

It is my pleasure to notify you that on February 22, 2022, the California Peer Review Committee accepted the report on the most recent System Review of your firm. The due date for your next review is June 30, 2023. This is the date by which all review documents should be completed and submitted to the administering entity.

As you know, the report had a peer review rating of pass. The Committee asked me to convey its congratulations to the firm.

Thank you for your cooperation.

Sincerely,

Peer Review Committee


Peer Review Program
The Peer Review Program Team
peerreview@calcpa.org
650-522-3094

cc: John Georger

Firm Number: 900005340457

Review Number: 577158

<p>DOLLAR COST BID</p> <p>FOR THE ANNUAL INDEPENDENT AUDIT</p> <p>OF THE</p> <p>CITY OF GRIDLEY</p>

<p><i>Submitted October 13, 2023</i></p>
<div></div> <p>Chavan & Associates, LLP Certified Public Accountants 15105 Concord Circle, Suite 130 Morgan Hill, CA 95037 Phone: (650) 346-1329 Fax: (408) 872-4159 E-mail: sheldon@cnallp.com Contact: Sheldon Chavan, Partner</p>

Dollar Cost Bid
City of Gridley Proposal for Auditing Services

Date: October 13, 2023

Firm: Chavan & Associates, LLP (C&A)
15105 Concord Circle, Suite 130
Morgan Hill, CA 95037
Phone: (650) 346-1329

Contact Person: Sheldon Chavan, Managing Partner
Sheldon@cnallp.com
650-346-1329

Price per Year by Service Level:

					Optional		
Services	Hours	2022	2023	2024	2025	2026	2027
City Audit, ACFR and Management Letters	270	\$ 30,000	\$ 41,000	\$ 41,000	\$ 44,000	\$ 45,500	\$ 47,000
Single Audit	30	3,000	3,000	3,000	3,000	3,000	3,000
GANN Appropriation Limit	8	1,000	1,000	1,000	1,000	1,000	1,000
Conversion Entries	N/A	Included	Included	Included	Included	Included	Included
GASB consultation and guidance	N/A	Included	Included	Included	Included	Included	Included
Present Reports to Council and Committees	N/A	Included	Included	Included	Included	Included	Included
Meals, Lodging and Transportation	N/A	Included	Included	Included	Included	Included	Included
Subtotal Base Audit	308	34,000	45,000	45,000	48,000	49,500	51,000
AFTR (SCO)	16	4,000	4,000	4,000	4,250	4,250	4,250
Total All-Inclusive Maximum Price	324	\$ 38,000	\$ 49,000	\$ 49,000	\$ 52,250	\$ 53,750	\$ 55,250

Certification: I, the undersigned, certify I am duly authorized to represent C&A and I am empowered to submit this bid. In addition, I certify I am authorized to contract with the City of Gridley on behalf of C&A.



Managing Partner

October 13, 2023

Signature

Title

Date

Sheldon Chavan

Name

Dollar Cost Bid

City of Gridley Proposal for Auditing Services

Schedule of Professional Fees

Our professional fees are based on actual time devoted to an engagement, at hourly rates related to the experience levels of the individuals performing the work. The following is our standard fee schedule for our audit personnel:

	Standard & Quoted Hourly Rates	Hours	Fiscal Year Ending						
									Optional
			2022	2023	2024	2025	2026	2027	
Engagement Partner	\$ 250	48	\$ 12,000	\$ 12,000	\$ 12,000	\$ 12,360	\$ 12,731	\$ 13,113	
Associate Partner/Reviewer	200	8	1,600	1,600	1,600	1,648	1,697	1,748	
Supervisor	150	114	17,100	17,100	17,100	17,613	18,141	18,686	
Professional Staff	120	130	15,600	15,600	15,600	16,068	16,550	17,047	
Administrative Staff	100	8	800	800	800	824	849	874	
Discount for Combined Audit Fiscal Years 2022 and 2023	N/A	N/A	(10,000)	-	-	-	-	-	
Professional Discount	N/A	N/A	(3,100)	(2,100)	(2,100)	(513)	(468)	(467)	
Total Fees Base Audit		308	34,000	45,000	45,000	48,000	49,500	51,000	
Optional Services:									
AFTR (SCO)	N/A	16	4,000	4,000	4,000	4,250	4,250	4,250	
Total All-Inclusive Maximum Price		324	\$ 38,000	\$ 49,000	\$ 49,000	\$ 52,250	\$ 53,750	\$ 55,250	

Manner of Payment

The City will be invoiced for our services as work progresses on the basis of hours of work completed, but not more often than once per month.

Rates for Additional Professional Services

In the event that extraordinary circumstances require additional services beyond the agreed upon scope, C&A will provide, in writing and in advance, the reasons for the additional services along with our estimated costs and a statement that no work will be performed prior to City approval. **Rates for additional services would be the same as those identified under the quoted hourly rates above.**