

## **Gridley City Council – Regular Meeting Agenda**

Monday, November 20, 2023; 6:00 pm  
Gridley City Hall, 685 Kentucky Street, Gridley, CA 95948

*“Our purpose is to continuously enhance our community’s vitality and overall quality of life. We are committed to providing high quality, cost-effective municipal services and forming productive partnerships with our residents and regional organizations. We collectively develop, share, and are guided by a clear vision, values, and meaningful objectives.”*

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The Public is encouraged to attend and participate in person. Comments from the public on agenda items will be accepted until 4 pm on November 20<sup>th</sup>, 2023, via email to [csantana@gridley.ca.us](mailto:csantana@gridley.ca.us) or via the payment/document drop box at Gridley City Hall and will be conveyed to the Council for consideration.

You may view using the following link, ID, and passcode:

[https://us06web.zoom.us/j/81700887558?pwd=zJ5NVng4bXpA\\_uyAC\\_MFxCmZyC57Q.BgH75WRKaiLvHVMb](https://us06web.zoom.us/j/81700887558?pwd=zJ5NVng4bXpA_uyAC_MFxCmZyC57Q.BgH75WRKaiLvHVMb)

Passcode: 518984

Webinar ID: 817 0088 7558

**CALL TO ORDER** - Mayor Farr

**ROLL CALL**

**PLEDGE OF ALLEGIANCE** – Vice Mayor Johnson

**INVOCATION** – None

**PROCLAMATION** – Homeless and Runaway Youth Awareness Month, November 2023

**INTRODUCTION OF NEW OR PROMOTED EMPLOYEES**

- Collin Morey, Lineman Apprentice

**CONSENT AGENDA**

1. City Council Minutes Dated November 6<sup>th</sup>, 2023
2. September & October 2023 Expenditure Report
3. July – September 2023 Treasurer’s Report
4. Butte County Fish & Game Commission Grant Application
5. Resolution 2023-R-037: Resolution of the City Council Authorizing the Gridley Fire Department to Receive a Volunteer Fire Assistance Grant

## ITEMS FOR CONSIDERATION

6. Homeless and Runaway Youth Awareness Month, November 2023 – Butte County Homeless Youth Task Force
7. SR99 Waterline Replacement Project – Bennett Engineering Task Order: 16-607-104
8. Resolution No. 2023-R-038: A Resolution of The City Council of The City of Gridley Approving the Application for The Outdoor Equity Grants Program Grant Funds Round Two
9. City Hall, Police Department and Museum Building Painting
10. Auditing Services Contract FYE 2022-2027 – Chavan and Associates, LLP

**COMMUNITY PARTICIPATION FORUM** - *Members of the public may address the City Council on matters not listed on the agenda. The City Council may not discuss nor take action on any community participation item brought forward by a member of the community. Comments are requested to be limited to three (3) minutes.*

**CITY STAFF AND COUNCIL COMMITTEE REPORTS** - *Brief updates from City staff and brief reports on conferences, seminars, and meetings attended by the Mayor and City Council members, if any.*

**CITY ADMINISTRATOR REPORTS** - *Brief updates and reports on conferences, seminars, and meetings attended by the City Administrator, if any.*

**POTENTIAL FUTURE CITY COUNCIL ITEMS** - *(Appearing on the Agenda within 30-90 days):*

|  |            |
|--|------------|
| Water Resiliency Authorization Documents         | 12/4/2023  |
| Housing Element Review and Discussion            | 12/4/2023  |
| Local Road Safety Plan Adoption (Consent Agenda) | 12/4/2023  |
| Proposal for Shared Fire Department Mechanic     | 12/4/2023  |
| Finance Policies                                 | 12/18/2023 |
| Water, Wastewater Rate Schedule Change           | 12/18/2023 |
| Housing Element Adoption                         | 12/18/2023 |

## CLOSED SESSION

11. Closed Session Discussion with Legal Counsel Pursuant to Government Code 54957.8: Case Review/Planning, 2 Matters
12. Closed Session Discussion with Labor Negotiator Pursuant to Government Code 54957.6 For Unrepresented Employee, Position: Finance Director

**ADJOURNMENT** – adjourning to a Regular meeting on December 4<sup>th</sup>, 2023.

**NOTE 1: POSTING OF AGENDA**- This agenda was posted on the public bulletin board at City Hall at or before 6:00 p.m., November 17<sup>th</sup>, 2023. This agenda along with all attachments is available for

public viewing online at [www.gridley.ca.us](http://www.gridley.ca.us) and at the Administration Counter in City Hall, 685 Kentucky Street, Gridley, CA.

**NOTE 2: REGARDING UNSCHEDULED MATTERS** – In accordance with state law, it shall be the policy of this Council that no action shall be taken on any item presented during the public forum or on unscheduled matters unless the Council, by majority vote, determines that an emergency situation exists, or, unless the Council by a two-thirds vote finds that the need to take action arose subsequent to the posting of this agenda.





## Gridley City Council – Regular Meeting Minutes

Monday, November 6, 2023; 6:00 pm  
Gridley City Hall, 685 Kentucky Street, Gridley, CA 95948

*“Our purpose is to continuously enhance our community’s vitality and overall quality of life. We are committed to providing high quality, cost-effective municipal services and forming productive partnerships with our residents and regional organizations. We collectively develop, share, and are guided by a clear vision, values, and meaningful objectives.”*

### CALL TO ORDER

Mayor Farr called the meeting to order at 6:00 pm.

### ROLL CALL

#### Councilmembers

Present: Farr, Johnson, Roberts, Calderon, Sanchez  
Absent: None  
Arriving after roll call: None

#### Staff Present:

Cliff Wagner, City Administrator  
Rodney Harr, Police Chief  
Tony Galyean, City Attorney  
Jake Carter, Utilities Director  
Martin Pineda, Assistant Finance Director  
Ross Pippitt, Public Works Director

### PLEDGE OF ALLEGIANCE

Councilmember Roberts led the Pledge of Allegiance.

INVOCATION – None

PROCLAMATION – None

INTRODUCTION OF NEW OR PROMOTED EMPLOYEES - None

### CONSENT AGENDA

1. City Council Minutes Dated October 16<sup>th</sup>, 2023
2. Supplemental Appropriation for the 2024 Multi-Jurisdictional Local Hazard Mitigation Plan

**Motion to approve the consent agenda was made by Vice Mayor Johnson, seconded by Councilmember Roberts.**

## **ROLL CALL VOTE**

**Ayes: Farr, Johnson, Roberts, Sanchez, Calderon**

**Motion passed, 5-0**

## **ITEMS FOR CONSIDERATION**

### **3. City Council Appointment to Butte Co. Mosquito and Vector Control District**

**City Administrator Wagner informed Council that Vice Mayor Johnson's term with the Butte County Mosquito and Vector Control District was set to expire at the end of the year and another appointment was required.**

**Mayor Farr made the motion to appoint Vice Mayor Johnson to a 4-year term. The motion was seconded by Councilmember Calderon.**

## **ROLL CALL VOTE**

**Ayes: Farr, Johnson, Roberts, Sanchez, Calderon**

**Motion passed, 5-0**

### **4. Police Department Vehicles & Funding Options**

**Assistant Finance Director, Martin Pineda, requested that Council approve the purchase of police vehicles and upgrades from Gridley Country Ford and provided two possible funding options.**

**Police Chief Rodney Harr, explained to Council that the Gridley Police Department has needed to replace 5, 2011 Crown Victorias but have been unable to due to the recent shortage of government vehicles available for purchase.**

**Councilmember Sanchez stated for the record that although she is in support of the Gridley Police Department purchasing necessary vehicles and equipment, she is not in support of using ARPA funds for this purchase.**

**Motion to approve utilizing the ARPA funds available was made by Councilmember Roberts, seconded by Vice Mayor Johnson.**

## **ROLL CALL VOTE**

**Ayes: Farr, Johnson, Roberts, Sanchez, Calderon**

**Motion passed, 5-0**

## **COMMUNITY PARTICIPATION FORUM**

**Christian Garcia of Waste Management provided specifics of the Free Dump Day that took place October 14<sup>th</sup>.**

## **CITY STAFF AND COUNCIL COMMITTEE REPORTS**

Councilmember Calderon expressed gratitude for the department managers and their staff for their assistance with the Day of the Dead celebration on November 2<sup>nd</sup>.

Mayor Farr reported that he attended a meeting of the Butte Subbasin Advisory Board where he and other members will be evaluating the long-term operational funding options to meet GSA water reporting requirements.

Councilmember Sanchez reported on her attendance at the monthly NCPA meeting.

Utility Director Jake Carter informed Council that he is currently running into supply chain issues for pad mounts and plans to formally bring a recommendation back to Council at an upcoming regular Council meeting.

#### **CITY ADMINISTRATOR REPORTS**

City Administrator Wager reported on recent interviews with auditing firms after undergoing an RFP process.

#### **POTENTIAL FUTURE CITY COUNCIL ITEMS - (Appearing on the Agenda within 30-90 days):**

|  |            |
|--|------------|
| Water Resiliency Authorization Documents                     | 11/20/2023 |
| Finance Policies   | 11/20/2023 |
| General Plan Amendment and Agricultural Buffer Clarification | 11/20/2023 |
| Housing Element Review and Discussion                        | 11/20/2023 |
| Highway 99 Waterline Project                                 | 11/20/2023 |
| Housing Element Review and Discussion                        | 12/4/2023  |
| Water, Wastewater Rate Schedule Change                       | 12/20/2023 |
| Housing Element Adoption                                     | 12/18/2023 |

**CLOSED SESSION – None**

#### **ADJOURNMENT**

With no other items left to discuss, Mayor Farr adjourned to the next regular meeting on November 20<sup>th</sup>, 2023.





September 2023

October 2023

Expenditure Report



Gridley, CA

# Check Report

By Check Number

Date Range: 09/10/2023 - 10/31/2023

| Vendor Number                                | Vendor Name                          | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|--|--------------------------------------|--------------|--------------|-----------------|----------------|--------|
| Bank Code: General Checking-General Checking |                                      |              |              |                 |                |        |
| MAC01  | MAC'S HARDWARE & RENTAL              | 10/05/2023   | Regular      | 0.00            | -320.55        | 971893 |
| MAC01  | MAC'S HARDWARE & RENTAL              | 10/05/2023   | Regular      | 0.00            | -971.93        | 973441 |
| STA39  | CA DEPT OF FISH AND WILDLIFE         | 09/12/2023   | Regular      | 0.00            | 3,860.25       | 975140 |
| BUT01  | BUTTE AUTO PARTS                     | 09/13/2023   | Regular      | 0.00            | 14.11          | 975141 |
| ACE02  | CANDELARIO ACE HARDWARE              | 09/13/2023   | Regular      | 0.00            | 95.07          | 975142 |
| ABC05  | NICK EVANS                           | 09/13/2023   | Regular      | 0.00            | 125.00         | 975143 |
| PAW02  | Paws Clinic of Oroville              | 09/13/2023   | Regular      | 0.00            | 837.00         | 975144 |
| PRE07  | PRE-EMPLOY.COM                       | 09/13/2023   | Regular      | 0.00            | 60.00          | 975145 |
| ACC08  | ACCESS INFORMATION MGMT              | 09/15/2023   | Regular      | 0.00            | 153.08         | 975146 |
| ASIO1  | ADMINISTRATIVE SOLUTIONS             | 09/15/2023   | Regular      | 0.00            | 1,235.00       | 975147 |
| PAY03  | ANDREW PAYNE                         | 09/15/2023   | Regular      | 0.00            | 288.75         | 975148 |
| ARA01  | ARAMARK UNIFORM SERVICES             | 09/15/2023   | Regular      | 0.00            | 16.99          | 975149 |
| AUT03  | AUTO ZONE INC.                       | 09/15/2023   | Regular      | 0.00            | 69.02          | 975150 |
| AZCO1  | AZCO                                 | 09/15/2023   | Regular      | 0.00            | 360.25         | 975151 |
| STE15  | BECK STEWART                         | 09/15/2023   | Regular      | 0.00            | 303.75         | 975152 |
| BAR12  | BENJAMIN BARNETTE                    | 09/15/2023   | Regular      | 0.00            | 221.25         | 975153 |
| BEN11  | BENNETT ENGINEERING SERVI            | 09/15/2023   | Regular      | 0.00            | 34,922.44      | 975154 |
|  | **Void**                             | 09/15/2023   | Regular      | 0.00            | 0.00           | 975155 |
| BAR0001                                      | BROOKLYN G. BARNETTE                 | 09/15/2023   | Regular      | 0.00            | 221.25         | 975156 |
| BUT01  | BUTTE AUTO PARTS                     | 09/15/2023   | Regular      | 0.00            | 1,433.48       | 975157 |
| ACE02  | CANDELARIO ACE HARDWARE              | 09/15/2023   | Regular      | 0.00            | 1,074.40       | 975158 |
|  | **Void**                             | 09/15/2023   | Regular      | 0.00            | 0.00           | 975159 |
|  | **Void**                             | 09/15/2023   | Regular      | 0.00            | 0.00           | 975160 |
| NAK02  | CARSON NAKO                          | 09/15/2023   | Regular      | 0.00            | 303.75         | 975161 |
| CHICO  | CITY OF CHICO                        | 09/15/2023   | Regular      | 0.00            | 13,116.00      | 975162 |
| CLI01  | CLIMATE AND ENERGY SOLUTIONS         | 09/15/2023   | Regular      | 0.00            | 189.00         | 975163 |
| BAR13  | DAVIAN BARAJAS                       | 09/15/2023   | Regular      | 0.00            | 153.75         | 975164 |
| DEC02  | DECKER ENGINEERING SERVICES, LLC     | 09/15/2023   | Regular      | 0.00            | 4,725.00       | 975165 |
| DEP13  | DEPARTMENT OF JUSTICE                | 09/15/2023   | Regular      | 0.00            | 132.00         | 975166 |
| DUR01  | DURHAM PENTZ TRUCK CENTER            | 09/15/2023   | Regular      | 0.00            | 797.88         | 975167 |
| EID02  | EIDE BAILLY LLP                      | 09/15/2023   | Regular      | 0.00            | 43,602.80      | 975168 |
| RIC15  | ETHYN RICKERTSEN                     | 09/15/2023   | Regular      | 0.00            | 303.75         | 975169 |
| EVE01  | EVERGREEN JOB & SAFETY TRAINING, INC | 09/15/2023   | Regular      | 0.00            | 1,864.00       | 975170 |
| FGL01  | FGL ENVIRONMENTAL, INC.              | 09/15/2023   | Regular      | 0.00            | 1,142.00       | 975171 |
| GAR09  | GAEL GARCIA                          | 09/15/2023   | Regular      | 0.00            | 202.50         | 975172 |
| GLO05  | GLOBAL OFFICE INC                    | 09/15/2023   | Regular      | 0.00            | 2,712.86       | 975173 |
| GRI18  | GRIDLEY VETERINARY HOSP              | 09/15/2023   | Regular      | 0.00            | 395.00         | 975174 |
| PUN04  | HELADIO PUNZO                        | 09/15/2023   | Regular      | 0.00            | 192.00         | 975175 |
| HUS01  | HUST BROTHERS                        | 09/15/2023   | Regular      | 0.00            | 171.62         | 975176 |
| HUS01  | HUST BROTHERS                        | 09/15/2023   | Regular      | 0.00            | -171.62        | 975176 |
| PUN05  | ISAAC PUNZO                          | 09/15/2023   | Regular      | 0.00            | 277.50         | 975177 |
| ITR01  | ITRON, INC.                          | 09/15/2023   | Regular      | 0.00            | 311.67         | 975178 |
| NAK01  | JAXON NAKO                           | 09/15/2023   | Regular      | 0.00            | 303.75         | 975179 |
| FRA13  | JAZMIN LILIANA MARTINEZ FRAGOSO      | 09/15/2023   | Regular      | 0.00            | 257.25         | 975180 |
| TEA05  | JOANNA TEAL                          | 09/15/2023   | Regular      | 0.00            | 135.00         | 975181 |
| LAK01  | LAKEVIEW PETROLEUM CO                | 09/15/2023   | Regular      | 0.00            | 15,752.76      | 975182 |
| TEA04  | LARRY TEAL                           | 09/15/2023   | Regular      | 0.00            | 680.00         | 975183 |
| LIG03  | LIGHTBEAM POWER COMPANY G            | 09/15/2023   | Regular      | 0.00            | 7,159.25       | 975184 |
| GAR0001                                      | LYNETTE GARTON                       | 09/15/2023   | Regular      | 0.00            | 15.00          | 975185 |
| MAC01  | MAC'S HARDWARE & RENTAL              | 09/15/2023   | Regular      | 0.00            | 547.28         | 975186 |
| MAD02  | MAD SCIENCE OF SACRAMENTO            | 09/15/2023   | Regular      | 0.00            | 6,702.00       | 975187 |
| ZIR01  | MARISOL ZIRANDA                      | 09/15/2023   | Regular      | 0.00            | 55.00          | 975188 |
| MAX01  | MAX WALTERS                          | 09/15/2023   | Regular      | 0.00            | 1,165.00       | 975189 |
| MIL02  | MILBRADT VET HOSPITAL                | 09/15/2023   | Regular      | 0.00            | 96.91          | 975190 |



## Check Report

Date Range: 09/10/2023 - 10/31/2023

| Vendor Number | Vendor Name                              | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|---------------|--|--------------|--------------|-----------------|----------------|--------|
| COR25         | NATALIE CORONA                           | 09/15/2023   | Regular      | 0.00            | 15.00          | 975191 |
| MAR26         | NATALIE MARISCAL                         | 09/15/2023   | Regular      | 0.00            | 240.00         | 975192 |
| COR13         | NICOLE CORONA                            | 09/15/2023   | Regular      | 0.00            | 15.00          | 975193 |
| NOR11         | Northern California Joint Pole Assoc.    | 09/15/2023   | Regular      | 0.00            | 11.64          | 975194 |
| ORE01         | O'REILLY AUTOMOTIVE, INC.                | 09/15/2023   | Regular      | 0.00            | 79.95          | 975195 |
| PGE01         | P G & E CO                               | 09/15/2023   | Regular      | 0.00            | 93.12          | 975196 |
| PAC24         | PACE SUPPLY                              | 09/15/2023   | Regular      | 0.00            | 1,017.89       | 975197 |
| PER03         | PERKINS MOBILE AUTO GLASS                | 09/15/2023   | Regular      | 0.00            | 1,315.34       | 975198 |
| STE13         | REGAN STEWART                            | 09/15/2023   | Regular      | 0.00            | 273.75         | 975199 |
| RIC01         | Rich, Fuidge, Bordsen & Gaylean, Inc.    | 09/15/2023   | Regular      | 0.00            | 5,847.25       | 975200 |
| SAC03         | SACRAMENTO TRUCK CENTER                  | 09/15/2023   | Regular      | 0.00            | 477.67         | 975201 |
| ROS08         | SERENITY ROSSITER                        | 09/15/2023   | Regular      | 0.00            | 221.25         | 975202 |
| SHA02         | SHADD'S JANITORIAL                       | 09/15/2023   | Regular      | 0.00            | 433.37         | 975203 |
| STA01         | STANDARD INSURANCE CO                    | 09/15/2023   | Regular      | 0.00            | 4,019.83       | 975204 |
| STB01         | STB ELECTRICAL TEST                      | 09/15/2023   | Regular      | 0.00            | 978.93         | 975205 |
| ADV05         | SUPERIOR CALIFORNIA OFFICE EQUIPMENT, IN | 09/15/2023   | Regular      | 0.00            | 1,276.32       | 975206 |
| PAT05         | TAYLOR PATTERSON                         | 09/15/2023   | Regular      | 0.00            | 273.75         | 975207 |
| UPS05         | THE UPS STORE                            | 09/15/2023   | Regular      | 0.00            | 81.20          | 975208 |
| EVE03         | EVERBANK                                 | 09/15/2023   | Regular      | 0.00            | 97.56          | 975209 |
| FEA03         | TOMAS MEDINA                             | 09/15/2023   | Regular      | 0.00            | 2,924.97       | 975210 |
| PAT06         | TORY PATTERSON                           | 09/15/2023   | Regular      | 0.00            | 273.75         | 975211 |
| TRI01         | TRI-CITY POWERED EQUIP                   | 09/15/2023   | Regular      | 0.00            | 304.75         | 975212 |
| IMP01         | U.S. BANK CORPORATE PAYMENT SYSTEMS      | 09/15/2023   | Regular      | 0.00            | 18,584.48      | 975213 |
|               | **Void**                                 | 09/15/2023   | Regular      | 0.00            | 0.00           | 975214 |
|               | **Void**                                 | 09/15/2023   | Regular      | 0.00            | 0.00           | 975215 |
|               | **Void**                                 | 09/15/2023   | Regular      | 0.00            | 0.00           | 975216 |
|               | **Void**                                 | 09/15/2023   | Regular      | 0.00            | 0.00           | 975217 |
| VER02         | VERIZON WIRELESS                         | 09/15/2023   | Regular      | 0.00            | 1,722.43       | 975218 |
| WHE02         | WHEELER RANCH & FEED                     | 09/15/2023   | Regular      | 0.00            | 41.98          | 975219 |
| SAN25         | YAZLINE SANCHEZ                          | 09/15/2023   | Regular      | 0.00            | 281.25         | 975220 |
| YBA01         | YBA SHIRTS, INC                          | 09/15/2023   | Regular      | 0.00            | 108.60         | 975221 |
| ACE01         | ACE INDUSTRIAL SUPPLY                    | 09/21/2023   | Regular      | 0.00            | 13.86          | 975222 |
| ATT08         | AT&T                                     | 09/21/2023   | Regular      | 0.00            | 31.43          | 975223 |
| ATT08         | AT&T                                     | 09/21/2023   | Regular      | 0.00            | 62.86          | 975224 |
| ATT08         | AT&T                                     | 09/21/2023   | Regular      | 0.00            | 31.43          | 975225 |
| ATT08         | AT&T                                     | 09/21/2023   | Regular      | 0.00            | 63.82          | 975226 |
| ATT08         | AT&T                                     | 09/21/2023   | Regular      | 0.00            | 63.82          | 975227 |
| ATT14         | AT&T                                     | 09/21/2023   | Regular      | 0.00            | 290.72         | 975228 |
| BEN02         | BEN TOILET RENTALS                       | 09/21/2023   | Regular      | 0.00            | 211.18         | 975229 |
| BOO01         | BOOT BARN                                | 09/21/2023   | Regular      | 0.00            | 346.38         | 975230 |
| BUR11         | BURNDY                                   | 09/21/2023   | Regular      | 0.00            | 375.38         | 975231 |
| BUT01         | BUTTE AUTO PARTS                         | 09/21/2023   | Regular      | 0.00            | 541.81         | 975232 |
| ACE02         | CANDELARIO ACE HARDWARE                  | 09/21/2023   | Regular      | 0.00            | 113.63         | 975233 |
| CLA02         | CLARK & SONS                             | 09/21/2023   | Regular      | 0.00            | 418.26         | 975234 |
| COM17         | COMCAST                                  | 09/21/2023   | Regular      | 0.00            | 327.60         | 975235 |
| COW03         | COWARD BREEANA                           | 09/21/2023   | Regular      | 0.00            | 40.00          | 975236 |
| BIR02         | DANNY BIRKHOLTZ                          | 09/21/2023   | Regular      | 0.00            | 100.00         | 975237 |
| DEP13         | DEPARTMENT OF JUSTICE                    | 09/21/2023   | Regular      | 0.00            | 980.00         | 975238 |
| GRI25         | GRIDLEY UNIFIED                          | 09/21/2023   | Regular      | 0.00            | 136.00         | 975239 |
| HDL02         | HINDERLITER, DE LLAMAS & ASSOCIATES      | 09/21/2023   | Regular      | 0.00            | 54.51          | 975240 |
| HUS01         | HUST BROTHERS                            | 09/21/2023   | Regular      | 0.00            | 29.82          | 975241 |
| SCH01         | LES SCHWAB TIRE CENTER                   | 09/21/2023   | Regular      | 0.00            | 193.70         | 975242 |
| BRO03         | LINNEA BROWN                             | 09/21/2023   | Regular      | 0.00            | 20.96          | 975243 |
| GAR0001       | LYNETTE GARTON                           | 09/21/2023   | Regular      | 0.00            | 15.00          | 975244 |
| MAC0002       | MACQUARIE EQUIPMENT CAPITAL INC.         | 09/21/2023   | Regular      | 0.00            | 614.40         | 975245 |
| MET0001       | METER VALVE & CONTROL INC                | 09/21/2023   | Regular      | 0.00            | 4,936.94       | 975246 |
| NCC01         | NCCSIF FINANCIAL SERVICES                | 09/21/2023   | Regular      | 0.00            | 57,905.00      | 975247 |
| ABC05         | NICK EVANS                               | 09/21/2023   | Regular      | 0.00            | 500.00         | 975248 |
| PGE01         | P G & E CO                               | 09/21/2023   | Regular      | 0.00            | 176.28         | 975249 |
| PIT01         | PITNEY BOWES                             | 09/21/2023   | Regular      | 0.00            | 4,000.00       | 975250 |
| PRE03         | PREMIER ACCESS INSURANCE                 | 09/21/2023   | Regular      | 0.00            | 6,979.21       | 975251 |

## Check Report

Date Range: 09/10/2023 - 10/31/2023

| Vendor Number | Vendor Name                           | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|---------------|---------------------------------------|--------------|--------------|-----------------|----------------|--------|
| RIV07         | RIVERVIEW INTERNATIONAL TRUCKS, LLC   | 09/21/2023   | Regular      | 0.00            | 649.16         | 975252 |
| ROA02         | ROAD SAFE TRAFFIC SYSTEMS INC         | 09/21/2023   | Regular      | 0.00            | 29.54          | 975253 |
| SYL02         | SILVIA ELENA CORDERO                  | 09/21/2023   | Regular      | 0.00            | 2,540.00       | 975254 |
| UPS05         | THE UPS STORE                         | 09/21/2023   | Regular      | 0.00            | 240.00         | 975255 |
| USB05         | US BANK                               | 09/21/2023   | Regular      | 0.00            | 60.31          | 975256 |
| USB05         | US BANK                               | 09/21/2023   | Regular      | 0.00            | 80.22          | 975257 |
| USB05         | US BANK                               | 09/21/2023   | Regular      | 0.00            | 138.00         | 975258 |
| PAY03         | ANDREW PAYNE                          | 09/28/2023   | Regular      | 0.00            | 116.25         | 975264 |
| ARA01         | ARAMARK UNIFORM SERVICES              | 09/28/2023   | Regular      | 0.00            | 77.48          | 975265 |
| ATT0001       | AT&T                                  | 09/28/2023   | Regular      | 0.00            | 95.59          | 975266 |
| STE15         | BECK STEWART                          | 09/28/2023   | Regular      | 0.00            | 116.25         | 975267 |
| BAR12         | BENJAMIN BARNETTE                     | 09/28/2023   | Regular      | 0.00            | 116.25         | 975268 |
| BIC01         | BI-COUNTY IRRIGATION                  | 09/28/2023   | Regular      | 0.00            | 97.81          | 975269 |
| BIG01         | BIG VALLEY AG SERVICES                | 09/28/2023   | Regular      | 0.00            | 1,077.86       | 975270 |
| BILO5         | BILL'S QUALITY FENCING                | 09/28/2023   | Regular      | 0.00            | 12,620.00      | 975271 |
| BAR0001       | BROOKLYN G. BARNETTE                  | 09/28/2023   | Regular      | 0.00            | 116.25         | 975272 |
| BUT01         | BUTTE AUTO PARTS                      | 09/28/2023   | Regular      | 0.00            | 377.25         | 975273 |
| BUT37         | BUTTE COUNTY SHERIFF'S OF             | 09/28/2023   | Regular      | 0.00            | 39.00          | 975274 |
| ACE02         | CANDELARIO ACE HARDWARE               | 09/28/2023   | Regular      | 0.00            | 920.10         | 975275 |
| NAK02         | CARSON NAKO                           | 09/28/2023   | Regular      | 0.00            | 116.25         | 975276 |
| CAS11         | CASEY'S AUTO REPAIR                   | 09/28/2023   | Regular      | 0.00            | 2,180.33       | 975277 |
| COL0001       | COLANTUONO, HIGHSMITH & WHATLEY, PC   | 09/28/2023   | Regular      | 0.00            | 487.60         | 975278 |
| COM17         | COMCAST                               | 09/28/2023   | Regular      | 0.00            | 377.92         | 975279 |
| COR01         | CORBIN WILLITS SYSTEM, IN             | 09/28/2023   | Regular      | 0.00            | 2,433.89       | 975280 |
| CRA01         | CRANMER ENGINEERING                   | 09/28/2023   | Regular      | 0.00            | 345.00         | 975281 |
| BIR02         | DANNY BIRKHOLTZ                       | 09/28/2023   | Regular      | 0.00            | 71.00          | 975282 |
| BAR13         | DAVIAN BARAJAS                        | 09/28/2023   | Regular      | 0.00            | 116.25         | 975283 |
| DEC02         | DECKER ENGINEERING SERVICES, LLC      | 09/28/2023   | Regular      | 0.00            | 6,075.00       | 975284 |
| RIC15         | ETHYN RICKERTSEN                      | 09/28/2023   | Regular      | 0.00            | 116.25         | 975285 |
| FAS0001       | FASTRAK VIOLATION PROCESSING DEPT.    | 09/28/2023   | Regular      | 0.00            | 7.00           | 975286 |
| GAR09         | Gael Garcia                           | 09/28/2023   | Regular      | 0.00            | 107.25         | 975287 |
| GEN06         | GENERAL PACIFIC, INC.                 | 09/28/2023   | Regular      | 0.00            | 324.97         | 975288 |
| GRA02         | GRAINGER INC                          | 09/28/2023   | Regular      | 0.00            | 193.78         | 975289 |
| GRI01         | GRIDLEY COUNTRY FORD                  | 09/28/2023   | Regular      | 0.00            | 1,328.05       | 975290 |
| GRI02         | GRIDLEY HONDA                         | 09/28/2023   | Regular      | 0.00            | 383.64         | 975291 |
| PUN04         | HELADIO PUNZO                         | 09/28/2023   | Regular      | 0.00            | 128.00         | 975292 |
| PUN05         | ISAAC PUNZO                           | 09/28/2023   | Regular      | 0.00            | 116.25         | 975293 |
| NEL01         | J C NELSON SUPPLY CO                  | 09/28/2023   | Regular      | 0.00            | 54.82          | 975294 |
| NAK01         | JAXON NAKO                            | 09/28/2023   | Regular      | 0.00            | 116.25         | 975295 |
| FRA13         | JAZMIN LILIANA MARTINEZ FRAGOSO       | 09/28/2023   | Regular      | 0.00            | 105.00         | 975296 |
| FRA13         | JAZMIN LILIANA MARTINEZ FRAGOSO       | 09/28/2023   | Regular      | 0.00            | -105.00        | 975296 |
| WEI03         | JENNIFER WEISS                        | 09/28/2023   | Regular      | 0.00            | 111.00         | 975297 |
| HIL09         | KATIE HILL                            | 09/28/2023   | Regular      | 0.00            | 345.00         | 975298 |
| BAL01         | KNIFE RIVER CONSTRUCTION              | 09/28/2023   | Regular      | 0.00            | 1,131.88       | 975299 |
| CUR02         | LN CURTIS & SONS                      | 09/28/2023   | Regular      | 0.00            | 3,000.29       | 975300 |
| MAC01         | MAC'S HARDWARE & RENTAL               | 09/28/2023   | Regular      | 0.00            | 1,509.06       | 975301 |
| MES02         | MESSENGER PUBLISHING GROU             | 09/28/2023   | Regular      | 0.00            | 275.00         | 975302 |
| MUN02         | MUNICIPAL MAINTENANCE                 | 09/28/2023   | Regular      | 0.00            | 4,444.18       | 975303 |
| ABC05         | NICK EVANS                            | 09/28/2023   | Regular      | 0.00            | 575.00         | 975304 |
| NOR02         | NORTHERN CALIF POWER AGCY             | 09/28/2023   | Regular      | 0.00            | 206,382.00     | 975305 |
| OFF02         | OFFICE DEPOT                          | 09/28/2023   | Regular      | 0.00            | 408.93         | 975306 |
| PGE01         | P G & E CO                            | 09/28/2023   | Regular      | 0.00            | 1,658.77       | 975307 |
| PAC24         | PACE SUPPLY                           | 09/28/2023   | Regular      | 0.00            | 1,165.75       | 975308 |
| STE13         | REGAN STEWART                         | 09/28/2023   | Regular      | 0.00            | 116.25         | 975309 |
| RIC01         | Rich, Fuidge, Bordsen & Gaylean, Inc. | 09/28/2023   | Regular      | 0.00            | 3,483.99       | 975310 |
| RSG01         | RSG INC.                              | 09/28/2023   | Regular      | 0.00            | 2,116.25       | 975311 |
| STO12         | SAMMANATHA STOPPLEMORE                | 09/28/2023   | Regular      | 0.00            | 206.50         | 975312 |
| OLS50         | SCOTT OLSGARD                         | 09/28/2023   | Regular      | 0.00            | 379.50         | 975313 |
| ROS08         | SERENITY ROSSITER                     | 09/28/2023   | Regular      | 0.00            | 116.25         | 975314 |
| PAT05         | TAYLOR PATTERSON                      | 09/28/2023   | Regular      | 0.00            | 116.25         | 975315 |
| EVE03         | EVERBANK                              | 09/28/2023   | Regular      | 0.00            | 214.12         | 975316 |



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| Vendor Number | Vendor Name                         | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|---------------|-------------------------------------|--------------|--------------|-----------------|----------------|--------|
| TJK01         | TJKM TRANSPORTATION CONSULTANTS     | 09/28/2023   | Regular      | 0.00            | 9,990.07       | 975317 |
| TODD          | TODD FARR                           | 09/28/2023   | Regular      | 0.00            | 418.40         | 975318 |
| PAT06         | TORY PATTERSON                      | 09/28/2023   | Regular      | 0.00            | 116.25         | 975319 |
| TRIO1         | TRI-CITY POWERED EQUIP              | 09/28/2023   | Regular      | 0.00            | 106.44         | 975320 |
| USB05         | US BANK                             | 09/28/2023   | Regular      | 0.00            | 47.77          | 975321 |
| USB05         | US BANK                             | 09/28/2023   | Regular      | 0.00            | 150.83         | 975322 |
| VISO4         | VISION SERVICE PLAN - (CA           | 09/28/2023   | Regular      | 0.00            | 607.55         | 975323 |
| SAN25         | YAZLINE SANCHEZ                     | 09/28/2023   | Regular      | 0.00            | 105.00         | 975324 |
| YBA01         | YBA SHIRTS, INC                     | 09/28/2023   | Regular      | 0.00            | 197.13         | 975325 |
| BEN11         | BENNETT ENGINEERING SERVI           | 09/29/2023   | Regular      | 0.00            | 1,816.50       | 975327 |
| MAC0002       | MACQUARIE EQUIPMENT CAPITAL INC.    | 09/29/2023   | Regular      | 0.00            | 307.20         | 975328 |
| MET0001       | METER VALVE & CONTROL INC           | 09/29/2023   | Regular      | 0.00            | 16,437.67      | 975329 |
| MID02         | MID VALLEY TITLE & ESCROW           | 09/29/2023   | Regular      | 0.00            | 350.00         | 975330 |
| STA01         | STANDARD INSURANCE CO               | 09/29/2023   | Regular      | 0.00            | 4,265.66       | 975331 |
| ACC09         | ACCULARM SECURITY SYSTEMS           | 10/11/2023   | Regular      | 0.00            | 814.00         | 975342 |
| ASIO1         | ADMINISTRATIVE SOLUTIONS            | 10/11/2023   | Regular      | 0.00            | 1,332.50       | 975343 |
| AND12         | ANDES POOL SUPPLY                   | 10/11/2023   | Regular      | 0.00            | 70.00          | 975344 |
| PAY03         | ANDREW PAYNE                        | 10/11/2023   | Regular      | 0.00            | 228.75         | 975345 |
| GAL05         | ASHLEY AYALA                        | 10/11/2023   | Regular      | 0.00            | 46.93          | 975346 |
| ATT14         | AT&T                                | 10/11/2023   | Regular      | 0.00            | 27.10          | 975347 |
| ATT14         | AT&T                                | 10/11/2023   | Regular      | 0.00            | 223.64         | 975348 |
| ATT14         | AT&T                                | 10/11/2023   | Regular      | 0.00            | 1,955.22       | 975349 |
| ATT14         | AT&T                                | 10/11/2023   | Regular      | 0.00            | 28.60          | 975350 |
| STE15         | BECK STEWART                        | 10/11/2023   | Regular      | 0.00            | 217.50         | 975351 |
| BAR12         | BENJAMIN BARNETTE                   | 10/11/2023   | Regular      | 0.00            | 217.50         | 975352 |
| BAR0001       | BROOKLYN G. BARNETTE                | 10/11/2023   | Regular      | 0.00            | 198.75         | 975353 |
| BUT01         | BUTTE AUTO PARTS                    | 10/11/2023   | Regular      | 0.00            | 144.40         | 975354 |
| BUT20         | BUTTE COUNTY FIRE DEPT              | 10/11/2023   | Regular      | 0.00            | 109.93         | 975355 |
| BUT38         | BUTTE COUNTY TAX COLLECTO           | 10/11/2023   | Regular      | 0.00            | 9,286.68       | 975356 |
| ACE02         | CANDELARIO ACE HARDWARE             | 10/11/2023   | Regular      | 0.00            | 148.17         | 975357 |
| NAK02         | CARSON NAKO                         | 10/11/2023   | Regular      | 0.00            | 221.25         | 975358 |
| MCI02         | CHRIS MCINTIRE                      | 10/11/2023   | Regular      | 0.00            | 1,500.00       | 975359 |
| COL0001       | COLANTUONO, HIGHSMITH & WHATLEY, PC | 10/11/2023   | Regular      | 0.00            | 576.00         | 975360 |
| COM17         | COMCAST                             | 10/11/2023   | Regular      | 0.00            | 158.53         | 975361 |
| BAR13         | DAVIAN BARAJAS                      | 10/11/2023   | Regular      | 0.00            | 217.50         | 975362 |
| EFF01         | EFFICIENCY SERVICES GROUP, LLC      | 10/11/2023   | Regular      | 0.00            | 3,580.00       | 975363 |
| EID02         | EIDE BAILLY LLP                     | 10/11/2023   | Regular      | 0.00            | 896.25         | 975364 |
| RIC15         | ETHYN RICKERTSEN                    | 10/11/2023   | Regular      | 0.00            | 217.50         | 975365 |
| EVE03         | EVERBANK                            | 10/11/2023   | Regular      | 0.00            | 138.00         | 975366 |
| FGL01         | FGL ENVIRONMENTAL, INC.             | 10/11/2023   | Regular      | 0.00            | 600.00         | 975367 |
| DTB01         | FIFTH ASSET INC.                    | 10/11/2023   | Regular      | 0.00            | 6,500.00       | 975368 |
| GAR09         | GAEL GARCIA                         | 10/11/2023   | Regular      | 0.00            | 108.75         | 975369 |
| GEN06         | GENERAL PACIFIC, INC.               | 10/11/2023   | Regular      | 0.00            | 7,919.34       | 975370 |
| GRA02         | GRAINGER INC                        | 10/11/2023   | Regular      | 0.00            | 193.78         | 975371 |
| GRI01         | GRIDLEY COUNTRY FORD                | 10/11/2023   | Regular      | 0.00            | 5,482.50       | 975372 |
| GRI25         | GRIDLEY UNIFIED                     | 10/11/2023   | Regular      | 0.00            | -136.00        | 975373 |
| GRI25         | GRIDLEY UNIFIED                     | 10/11/2023   | Regular      | 0.00            | 136.00         | 975373 |
| PUN04         | HELADIO PUNZO                       | 10/11/2023   | Regular      | 0.00            | 244.00         | 975374 |
| HOU03         | HOUSING TOOLS LLC                   | 10/11/2023   | Regular      | 0.00            | 660.00         | 975375 |
| PUN05         | ISAAC PUNZO                         | 10/11/2023   | Regular      | 0.00            | 116.25         | 975376 |
| NEL01         | J C NELSON SUPPLY CO                | 10/11/2023   | Regular      | 0.00            | 156.85         | 975377 |
| NAK01         | JAXON NAKO                          | 10/11/2023   | Regular      | 0.00            | 221.25         | 975378 |
| FRA13         | JAZMIN LILIANA MARTINEZ FRAGOSO     | 10/11/2023   | Regular      | 0.00            | 108.75         | 975379 |
| ESP04         | JAZZMINE ESPITIA                    | 10/11/2023   | Regular      | 0.00            | 108.75         | 975380 |
| ESP04         | JAZZMINE ESPITIA                    | 10/12/2023   | Regular      | 0.00            | -108.75        | 975380 |
| LAC01         | LACAL EQUIPMENT INC.                | 10/11/2023   | Regular      | 0.00            | 792.00         | 975381 |
| LAK01         | LAKEVIEW PETROLEUM CO               | 10/11/2023   | Regular      | 0.00            | 11,553.43      | 975382 |
| MAC01         | MAC'S HARDWARE & RENTAL             | 10/11/2023   | Regular      | 0.00            | 172.60         | 975383 |
| MAC01         | MAC'S HARDWARE & RENTAL             | 10/11/2023   | Regular      | 0.00            | 30.00          | 975384 |
| MAC01         | MAC'S HARDWARE & RENTAL             | 10/11/2023   | Regular      | 0.00            | 7.51           | 975385 |
| MAC01         | MAC'S HARDWARE & RENTAL             | 10/11/2023   | Regular      | 0.00            | 53.01          | 975386 |

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| Vendor Number | Vendor Name                              | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|---------------|--|--------------|--------------|-----------------|----------------|--------|
| MAC01         | MAC'S HARDWARE & RENTAL                  | 10/11/2023   | Regular      | 0.00            | 147.95         | 975387 |
| MAC01         | MAC'S HARDWARE & RENTAL                  | 10/11/2023   | Regular      | 0.00            | 257.30         | 975388 |
| MAC01         | MAC'S HARDWARE & RENTAL                  | 10/11/2023   | Regular      | 0.00            | 345.35         | 975389 |
| MAC01         | MAC'S HARDWARE & RENTAL                  | 10/11/2023   | Regular      | 0.00            | 360.24         | 975390 |
| MES02         | MESSENGER PUBLISHING GROU                | 10/11/2023   | Regular      | 0.00            | 308.00         | 975391 |
| MIL02         | MILBRADT VET HOSPITAL                    | 10/11/2023   | Regular      | 0.00            | 54.00          | 975392 |
| MAR26         | NATALIE MARISCAL                         | 10/11/2023   | Regular      | 0.00            | 147.75         | 975393 |
| NOR11         | Northern California Joint Pole Assoc.    | 10/11/2023   | Regular      | 0.00            | 7.18           | 975394 |
| OFF02         | OFFICE DEPOT                             | 10/11/2023   | Regular      | 0.00            | 289.53         | 975395 |
| PGE01         | P G & E CO                               | 10/11/2023   | Regular      | 0.00            | 289.24         | 975396 |
| TAV01         | PATRICIA TAVERNER                        | 10/11/2023   | Regular      | 0.00            | 225.00         | 975397 |
| PAW02         | Paws Clinic of Oroville                  | 10/11/2023   | Regular      | 0.00            | 634.00         | 975398 |
| PET02         | PETERSON                                 | 10/11/2023   | Regular      | 0.00            | 2,684.63       | 975399 |
| TRIO5         | PREMIER PRINT & MAIL                     | 10/11/2023   | Regular      | 0.00            | 609.18         | 975400 |
| STE13         | REGAN STEWART                            | 10/11/2023   | Regular      | 0.00            | 172.50         | 975401 |
| RIC01         | Rich, Fuidge, Bordsen & Gaylean, Inc.    | 10/11/2023   | Regular      | 0.00            | 8,578.75       | 975402 |
| ROS08         | SERENITY ROSSITER                        | 10/11/2023   | Regular      | 0.00            | 101.25         | 975403 |
| SHA02         | SHADD'S JANITORIAL                       | 10/11/2023   | Regular      | 0.00            | 776.56         | 975404 |
| ADV05         | SUPERIOR CALIFORNIA OFFICE EQUIPMENT, IN | 10/11/2023   | Regular      | 0.00            | 2,088.28       | 975405 |
| PAT05         | TAYLOR PATTERSON                         | 10/11/2023   | Regular      | 0.00            | 108.75         | 975406 |
| PAT06         | TORY PATTERSON                           | 10/11/2023   | Regular      | 0.00            | 161.25         | 975407 |
| NAT01         | UNITED ROTARY BRUSH CORPO                | 10/11/2023   | Regular      | 0.00            | 836.95         | 975408 |
| USB05         | US BANK                                  | 10/11/2023   | Regular      | 0.00            | 60.33          | 975409 |
| USB05         | US BANK                                  | 10/11/2023   | Regular      | 0.00            | 325.09         | 975410 |
| VER02         | VERIZON WIRELESS                         | 10/11/2023   | Regular      | 0.00            | 12.94          | 975411 |
| WEI01         | Weimer and Sons, Inc.                    | 10/11/2023   | Regular      | 0.00            | 304.97         | 975412 |
| SAN25         | YAZLINE SANCHEZ                          | 10/11/2023   | Regular      | 0.00            | 60.00          | 975413 |
| ARA01         | ARAMARK UNIFORM SERVICES                 | 10/13/2023   | Regular      | 0.00            | 16.99          | 975414 |
| AUT03         | AUTO ZONE INC.                           | 10/13/2023   | Regular      | 0.00            | 148.49         | 975415 |
| BIC01         | BI-COUNTY IRRIGATION                     | 10/13/2023   | Regular      | 0.00            | 38.53          | 975416 |
| BOO01         | BOOT BARN                                | 10/13/2023   | Regular      | 0.00            | 325.97         | 975417 |
| BUT01         | BUTTE AUTO PARTS                         | 10/13/2023   | Regular      | 0.00            | 57.31          | 975418 |
| ACE02         | CANDELARIO ACE HARDWARE                  | 10/13/2023   | Regular      | 0.00            | 182.73         | 975419 |
| CRA01         | CRANMER ENGINEERING                      | 10/13/2023   | Regular      | 0.00            | 370.00         | 975420 |
| FGL01         | FGL ENVIRONMENTAL, INC.                  | 10/13/2023   | Regular      | 0.00            | 734.00         | 975421 |
| GOL09         | GOLDEN STATE TREE/LEIF FI                | 10/13/2023   | Regular      | 0.00            | 475.00         | 975422 |
| FRA13         | JAZMIN LILIANA MARTINEZ FRAGOSO          | 10/13/2023   | Regular      | 0.00            | 108.75         | 975423 |
| LAK01         | LAKEVIEW PETROLEUM CO                    | 10/13/2023   | Regular      | 0.00            | 1,798.77       | 975424 |
| MAC01         | MAC'S HARDWARE & RENTAL                  | 10/13/2023   | Regular      | 0.00            | 405.41         | 975425 |
| ORE01         | O'REILLY AUTOMOTIVE, INC.                | 10/13/2023   | Regular      | 0.00            | 36.44          | 975426 |
| PER03         | PERKINS MOBILE AUTO GLASS                | 10/13/2023   | Regular      | 0.00            | 475.00         | 975427 |
| SUT11         | SUTHERLAND LANDSCAPE CENT                | 10/13/2023   | Regular      | 0.00            | 330.16         | 975428 |
| UPS05         | THE UPS STORE                            | 10/13/2023   | Regular      | 0.00            | 13.46          | 975429 |
| AQU0001       | THIRKETTLE CORPORATION                   | 10/13/2023   | Regular      | 0.00            | 312.10         | 975430 |
| IMP01         | U.S. BANK CORPORATE PAYMENT SYSTEMS      | 10/13/2023   | Regular      | 0.00            | 11,523.01      | 975431 |
|               | **Void**                                 | 10/13/2023   | Regular      | 0.00            | 0.00           | 975432 |
|               | **Void**                                 | 10/13/2023   | Regular      | 0.00            | 0.00           | 975433 |
|               | **Void**                                 | 10/13/2023   | Regular      | 0.00            | 0.00           | 975434 |
|               | **Void**                                 | 10/13/2023   | Regular      | 0.00            | 0.00           | 975435 |
|               | **Void**                                 | 10/13/2023   | Regular      | 0.00            | 0.00           | 975436 |
|               | **Void**                                 | 10/13/2023   | Regular      | 0.00            | 0.00           | 975437 |
| BEN11         | BENNETT ENGINEERING SERVI                | 10/13/2023   | Regular      | 0.00            | 69,686.81      | 975438 |
|               | **Void**                                 | 10/13/2023   | Regular      | 0.00            | 0.00           | 975439 |
| LUI01         | KAYLA LUI INC                            | 10/19/2023   | Regular      | 0.00            | 344.90         | 975440 |
| A&A02         | A&A CONCRETE SUPPLY, INC                 | 10/26/2023   | Regular      | 0.00            | 915.86         | 975441 |
| ABO02         | ABOUT TREES                              | 10/26/2023   | Regular      | 0.00            | 7,717.50       | 975442 |
| ACC08         | ACCESS INFORMATION MGMT                  | 10/26/2023   | Regular      | 0.00            | 154.03         | 975443 |
| PAY03         | ANDREW PAYNE                             | 10/26/2023   | Regular      | 0.00            | 116.25         | 975444 |
| ARA01         | ARAMARK UNIFORM SERVICES                 | 10/26/2023   | Regular      | 0.00            | 16.99          | 975445 |
| ATT08         | AT&T                                     | 10/26/2023   | Regular      | 0.00            | 221.93         | 975446 |
| STE15         | BECK STEWART                             | 10/26/2023   | Regular      | 0.00            | 112.50         | 975447 |

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| Vendor Number | Vendor Name                              | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|---------------|--|--------------|--------------|-----------------|----------------|--------|
| BAR12         | BENJAMIN BARNETTE                        | 10/26/2023   | Regular      | 0.00            | 112.50         | 975448 |
| BAR0001       | BROOKLYN G. BARNETTE                     | 10/26/2023   | Regular      | 0.00            | 112.50         | 975449 |
| BUT01         | BUTTE AUTO PARTS                         | 10/26/2023   | Regular      | 0.00            | 203.69         | 975450 |
| BUT03         | BUTTE COUNTY RECORDER                    | 10/26/2023   | Regular      | 0.00            | 2,814.00       | 975451 |
| ACE02         | CANDELARIO ACE HARDWARE                  | 10/26/2023   | Regular      | 0.00            | 179.46         | 975452 |
| NAK02         | CARSON NAKO                              | 10/26/2023   | Regular      | 0.00            | 112.50         | 975453 |
| CHI24         | CHICO FARM & ORCHARD                     | 10/26/2023   | Regular      | 0.00            | 174.59         | 975454 |
| COM17         | COMCAST                                  | 10/26/2023   | Regular      | 0.00            | 169.07         | 975455 |
| COR01         | CORBIN WILLITS SYSTEM, IN                | 10/26/2023   | Regular      | 0.00            | 2,433.89       | 975456 |
| DAN03         | DAN-GER INC                              | 10/26/2023   | Regular      | 0.00            | 39.77          | 975457 |
| DAT01         | DATCO                                    | 10/26/2023   | Regular      | 0.00            | 1,239.00       | 975458 |
| BAR13         | DAVIAN BARAJAS                           | 10/26/2023   | Regular      | 0.00            | 108.75         | 975459 |
| DEC02         | DECKER ENGINEERING SERVICES, LLC         | 10/26/2023   | Regular      | 0.00            | 9,555.00       | 975460 |
| DEP13         | DEPARTMENT OF JUSTICE                    | 10/26/2023   | Regular      | 0.00            | 196.00         | 975461 |
| DOW05         | Down Range INVESTMENTS, LLC              | 10/26/2023   | Regular      | 0.00            | 880.49         | 975462 |
|               | **Void**                                 | 10/26/2023   | Regular      | 0.00            | 0.00           | 975463 |
| RIC15         | ETHYN RICKERTSEN                         | 10/26/2023   | Regular      | 0.00            | 112.50         | 975464 |
| EXP0001       | EXPLORE BUTTE COUNTY                     | 10/26/2023   | Regular      | 0.00            | 6,149.69       | 975465 |
| FAS01         | FASTRIP FOOD STORE 46-905                | 10/26/2023   | Regular      | 0.00            | 112.43         | 975466 |
| FGL01         | FGL ENVIRONMENTAL, INC.                  | 10/26/2023   | Regular      | 0.00            | 323.00         | 975467 |
| FOO02         | FOOTHILL FIRE PROTECTION,                | 10/26/2023   | Regular      | 0.00            | 1,650.00       | 975468 |
| GAR09         | GAEL GARCIA                              | 10/26/2023   | Regular      | 0.00            | 112.50         | 975469 |
| MAU01         | GARRETT MAULDIN                          | 10/26/2023   | Regular      | 0.00            | 75.00          | 975470 |
| GRI02         | GRIDLEY HONDA                            | 10/26/2023   | Regular      | 0.00            | 92.70          | 975471 |
| GRI25         | GRIDLEY UNIFIED                          | 10/26/2023   | Regular      | 0.00            | 617.00         | 975472 |
| PUN04         | HELADIO PUNZO                            | 10/26/2023   | Regular      | 0.00            | 128.00         | 975473 |
| RAM05         | HUMBERTO RAMOS                           | 10/26/2023   | Regular      | 0.00            | 259.79         | 975474 |
| HUS01         | HUST BROTHERS                            | 10/26/2023   | Regular      | 0.00            | 10.36          | 975475 |
| JAK01         | JAKE CARTER                              | 10/26/2023   | Regular      | 0.00            | 327.50         | 975476 |
| NAK01         | JAXON NAKO                               | 10/26/2023   | Regular      | 0.00            | 112.50         | 975477 |
| JOG01         | JENNIFER GONZALEZ                        | 10/26/2023   | Regular      | 0.00            | 45.00          | 975478 |
| LAC01         | LACAL EQUIPMENT INC.                     | 10/26/2023   | Regular      | 0.00            | 380.77         | 975479 |
| LIG03         | LIGHTBEAM POWER COMPANY G                | 10/26/2023   | Regular      | 0.00            | 6,338.38       | 975480 |
| MAC01         | MAC'S HARDWARE & RENTAL                  | 10/26/2023   | Regular      | 0.00            | 678.67         | 975481 |
| MES02         | MESSENGER PUBLISHING GROU                | 10/26/2023   | Regular      | 0.00            | 468.50         | 975482 |
| CLA10         | Michael J. Clayton                       | 10/26/2023   | Regular      | 0.00            | 350.00         | 975483 |
| MIN07         | MINASIAN, MEITH, SOARES, SEXTON & COOPEI | 10/26/2023   | Regular      | 0.00            | 1,988.24       | 975484 |
| MOT07         | MOTOROLA SOLUTIONS                       | 10/26/2023   | Regular      | 0.00            | 8,557.53       | 975485 |
| MAR26         | NATALIE MARISCAL                         | 10/26/2023   | Regular      | 0.00            | 78.75          | 975486 |
| NOR02         | NORTHERN CALIF POWER AGCY                | 10/26/2023   | Regular      | 0.00            | 249,345.00     | 975487 |
| OFF02         | OFFICE DEPOT                             | 10/26/2023   | Regular      | 0.00            | 173.11         | 975488 |
| PGE01         | P G & E CO                               | 10/26/2023   | Regular      | 0.00            | 250.19         | 975489 |
| PIT01         | PITNEY BOWES                             | 10/26/2023   | Regular      | 0.00            | 6,000.01       | 975490 |
|               | **Void**                                 | 10/26/2023   | Regular      | 0.00            | 0.00           | 975491 |
| PLA16         | PLANET TECHNOLOGIES                      | 10/26/2023   | Regular      | 0.00            | 9,550.56       | 975492 |
| PRE03         | PREMIER ACCESS INSURANCE                 | 10/26/2023   | Regular      | 0.00            | 7,127.74       | 975493 |
| STE13         | REGAN STEWART                            | 10/26/2023   | Regular      | 0.00            | 112.50         | 975494 |
| RSG01         | RSG INC.                                 | 10/26/2023   | Regular      | 0.00            | 5,025.00       | 975495 |
| ROS08         | SERENITY ROSSITER                        | 10/26/2023   | Regular      | 0.00            | 112.50         | 975496 |
| SYL02         | SILVIA ELENA CORDERO                     | 10/26/2023   | Regular      | 0.00            | 2,540.00       | 975497 |
| ADV05         | SUPERIOR CALIFORNIA OFFICE EQUIPMENT, IN | 10/26/2023   | Regular      | 0.00            | 1.22           | 975498 |
| PAT05         | TAYLOR PATTERSON                         | 10/26/2023   | Regular      | 0.00            | 112.50         | 975499 |
| UPS05         | THE UPS STORE                            | 10/26/2023   | Regular      | 0.00            | 120.00         | 975500 |
| FEA03         | TOMAS MEDINA                             | 10/26/2023   | Regular      | 0.00            | 2,827.57       | 975501 |
| PAT06         | TORY PATTERSON                           | 10/26/2023   | Regular      | 0.00            | 112.50         | 975502 |
| TRI01         | TRI-CITY POWERED EQUIP                   | 10/26/2023   | Regular      | 0.00            | 32.18          | 975503 |
| TYL01         | TYLER TECHNOLOGIES, INC                  | 10/26/2023   | Regular      | 0.00            | 3,406.00       | 975504 |
| USB05         | US BANK                                  | 10/26/2023   | Regular      | 0.00            | 80.22          | 975505 |
| USB05         | US BANK                                  | 10/26/2023   | Regular      | 0.00            | 60.31          | 975506 |
| VER02         | VERIZON WIRELESS                         | 10/26/2023   | Regular      | 0.00            | 1,631.44       | 975507 |
| ANI01         | ANIXTER                                  | 10/30/2023   | Regular      | 0.00            | 5,051.48       | 975508 |

## Check Report

Date Range: 09/10/2023 - 10/31/2023

| Vendor Number | Vendor Name               | Payment Date | Payment Type | Discount Amount | Payment Amount | Number     |
|---------------|---------------------------|--------------|--------------|-----------------|----------------|------------|
| CAL70         | CALIFORNIA CHOICE BENEFIT | 09/20/2023   | Bank Draft   | 0.00            | 24,378.74      | DFT0002172 |
| CAL70         | CALIFORNIA CHOICE BENEFIT | 09/20/2023   | Bank Draft   | 0.00            | 24,512.98      | DFT0002192 |
| CAL70         | CALIFORNIA CHOICE BENEFIT | 10/20/2023   | Bank Draft   | 0.00            | 24,513.05      | DFT0002211 |
| INT07         | INTERNAL REVENUE SERVICE  | 09/13/2023   | Bank Draft   | 0.00            | 12.74          | DFT0002237 |
| CAL59         | CALIFORNIA PUBLIC EMPLOYE | 09/22/2023   | Bank Draft   | 0.00            | 50.00          | DFT0002238 |
| CAL70         | CALIFORNIA CHOICE BENEFIT | 10/20/2023   | Bank Draft   | 0.00            | 23,951.86      | DFT0002239 |
| CAL59         | CALIFORNIA PUBLIC EMPLOYE | 09/22/2023   | Bank Draft   | 0.00            | 1,186.24       | DFT0002240 |
| CAL59         | CALIFORNIA PUBLIC EMPLOYE | 09/22/2023   | Bank Draft   | 0.00            | 2,006.43       | DFT0002241 |
| CAL59         | CALIFORNIA PUBLIC EMPLOYE | 09/22/2023   | Bank Draft   | 0.00            | 2,372.99       | DFT0002242 |
| CAL59         | CALIFORNIA PUBLIC EMPLOYE | 09/22/2023   | Bank Draft   | 0.00            | 4,227.29       | DFT0002243 |
| CAL59         | CALIFORNIA PUBLIC EMPLOYE | 09/22/2023   | Bank Draft   | 0.00            | 4,697.03       | DFT0002244 |
| CAL59         | CALIFORNIA PUBLIC EMPLOYE | 09/22/2023   | Bank Draft   | 0.00            | 4,654.61       | DFT0002245 |
| CAL59         | CALIFORNIA PUBLIC EMPLOYE | 09/22/2023   | Bank Draft   | 0.00            | 2,516.95       | DFT0002246 |
| CAL59         | CALIFORNIA PUBLIC EMPLOYE | 09/22/2023   | Bank Draft   | 0.00            | 7,774.98       | DFT0002247 |
| CAL59         | CALIFORNIA PUBLIC EMPLOYE | 09/22/2023   | Bank Draft   | 0.00            | 2,426.29       | DFT0002248 |
| CAL59         | CALIFORNIA PUBLIC EMPLOYE | 09/22/2023   | Bank Draft   | 0.00            | 2,071.63       | DFT0002249 |
| INT07         | INTERNAL REVENUE SERVICE  | 09/22/2023   | Bank Draft   | 0.00            | 5,215.30       | DFT0002250 |
| INT07         | INTERNAL REVENUE SERVICE  | 09/22/2023   | Bank Draft   | 0.00            | 15,419.16      | DFT0002251 |
| INT07         | INTERNAL REVENUE SERVICE  | 09/22/2023   | Bank Draft   | 0.00            | 871.06         | DFT0002252 |
| EMP01         | EMPLOYMENT DEVELOPMENT    | 09/22/2023   | Bank Draft   | 0.00            | 6,097.09       | DFT0002253 |
| INT07         | INTERNAL REVENUE SERVICE  | 09/22/2023   | Bank Draft   | 0.00            | 196.48         | DFT0002254 |
| INT07         | INTERNAL REVENUE SERVICE  | 09/22/2023   | Bank Draft   | 0.00            | 328.66         | DFT0002255 |
| EMP01         | EMPLOYMENT DEVELOPMENT    | 09/22/2023   | Bank Draft   | 0.00            | 110.14         | DFT0002256 |
| CAL59         | CALIFORNIA PUBLIC EMPLOYE | 10/06/2023   | Bank Draft   | 0.00            | 51.00          | DFT0002257 |
| CAL59         | CALIFORNIA PUBLIC EMPLOYE | 10/06/2023   | Bank Draft   | 0.00            | 1,173.76       | DFT0002259 |
| CAL59         | CALIFORNIA PUBLIC EMPLOYE | 10/06/2023   | Bank Draft   | 0.00            | 1,985.32       | DFT0002260 |
| CAL59         | CALIFORNIA PUBLIC EMPLOYE | 10/06/2023   | Bank Draft   | 0.00            | 2,373.00       | DFT0002261 |
| CAL59         | CALIFORNIA PUBLIC EMPLOYE | 10/06/2023   | Bank Draft   | 0.00            | 4,227.29       | DFT0002262 |
| CAL59         | CALIFORNIA PUBLIC EMPLOYE | 10/06/2023   | Bank Draft   | 0.00            | 4,859.47       | DFT0002263 |
| CAL59         | CALIFORNIA PUBLIC EMPLOYE | 10/06/2023   | Bank Draft   | 0.00            | 4,815.57       | DFT0002264 |
| CAL59         | CALIFORNIA PUBLIC EMPLOYE | 10/06/2023   | Bank Draft   | 0.00            | 2,510.30       | DFT0002265 |
| CAL59         | CALIFORNIA PUBLIC EMPLOYE | 10/06/2023   | Bank Draft   | 0.00            | 7,154.38       | DFT0002266 |
| CAL59         | CALIFORNIA PUBLIC EMPLOYE | 10/06/2023   | Bank Draft   | 0.00            | 2,494.62       | DFT0002267 |
| CAL59         | CALIFORNIA PUBLIC EMPLOYE | 10/06/2023   | Bank Draft   | 0.00            | 2,456.52       | DFT0002268 |
| INT07         | INTERNAL REVENUE SERVICE  | 10/06/2023   | Bank Draft   | 0.00            | 5,254.42       | DFT0002269 |
| INT07         | INTERNAL REVENUE SERVICE  | 10/06/2023   | Bank Draft   | 0.00            | 15,546.39      | DFT0002270 |
| INT07         | INTERNAL REVENUE SERVICE  | 10/06/2023   | Bank Draft   | 0.00            | 744.18         | DFT0002271 |
| EMP01         | EMPLOYMENT DEVELOPMENT    | 10/06/2023   | Bank Draft   | 0.00            | 6,283.06       | DFT0002272 |
| CAL59         | CALIFORNIA PUBLIC EMPLOYE | 10/20/2023   | Bank Draft   | 0.00            | 51.00          | DFT0002273 |
| CAL59         | CALIFORNIA PUBLIC EMPLOYE | 10/20/2023   | Bank Draft   | 0.00            | 1,182.15       | DFT0002275 |
| CAL59         | CALIFORNIA PUBLIC EMPLOYE | 10/20/2023   | Bank Draft   | 0.00            | 1,999.51       | DFT0002276 |
| CAL59         | CALIFORNIA PUBLIC EMPLOYE | 10/20/2023   | Bank Draft   | 0.00            | 2,373.00       | DFT0002277 |
| CAL59         | CALIFORNIA PUBLIC EMPLOYE | 10/20/2023   | Bank Draft   | 0.00            | 4,227.29       | DFT0002278 |
| CAL59         | CALIFORNIA PUBLIC EMPLOYE | 10/20/2023   | Bank Draft   | 0.00            | 4,849.47       | DFT0002279 |
| CAL59         | CALIFORNIA PUBLIC EMPLOYE | 10/20/2023   | Bank Draft   | 0.00            | 4,805.66       | DFT0002280 |
| CAL59         | CALIFORNIA PUBLIC EMPLOYE | 10/20/2023   | Bank Draft   | 0.00            | 2,477.06       | DFT0002281 |
| CAL59         | CALIFORNIA PUBLIC EMPLOYE | 10/20/2023   | Bank Draft   | 0.00            | 7,059.62       | DFT0002282 |
| CAL59         | CALIFORNIA PUBLIC EMPLOYE | 10/20/2023   | Bank Draft   | 0.00            | 2,476.02       | DFT0002283 |
| CAL59         | CALIFORNIA PUBLIC EMPLOYE | 10/20/2023   | Bank Draft   | 0.00            | 2,438.20       | DFT0002284 |
| INT07         | INTERNAL REVENUE SERVICE  | 10/20/2023   | Bank Draft   | 0.00            | 5,303.04       | DFT0002285 |
| INT07         | INTERNAL REVENUE SERVICE  | 10/20/2023   | Bank Draft   | 0.00            | 15,600.53      | DFT0002286 |
| INT07         | INTERNAL REVENUE SERVICE  | 10/20/2023   | Bank Draft   | 0.00            | 1,040.06       | DFT0002287 |
| EMP01         | EMPLOYMENT DEVELOPMENT    | 10/20/2023   | Bank Draft   | 0.00            | 6,183.71       | DFT0002288 |
| INT07         | INTERNAL REVENUE SERVICE  | 10/20/2023   | Bank Draft   | 0.00            | 133.68         | DFT0002289 |
| INT07         | INTERNAL REVENUE SERVICE  | 10/20/2023   | Bank Draft   | 0.00            | 476.59         | DFT0002290 |

Check Report

Date Range: 09/10/2023 - 10/31/2023

|               |                        |              |              |                 |                |            |
|---------------|------------------------|--------------|--------------|-----------------|----------------|------------|
| Vendor Number | Vendor Name            | Payment Date | Payment Type | Discount Amount | Payment Amount | Number     |
| EMP01         | EMPLOYMENT DEVELOPMENT | 10/20/2023   | Bank Draft   | 0.00            | 169.61         | DFT0002291 |

Bank Code General Checking Summary

| Payment Type   | Payable<br>Count | Payment<br>Count | Discount    | Payment             |
|----------------|------------------|------------------|-------------|---------------------|
| Regular Checks | 592              | 337              | 0.00        | 1,081,980.04        |
| Manual Checks  | 0                | 0                | 0.00        | 0.00                |
| Voided Checks  | 0                | 22               | 0.00        | -1,813.85           |
| Bank Drafts    | 56               | 56               | 0.00        | 284,367.18          |
| EFT's          | 0                | 0                | 0.00        | 0.00                |
|                | <b>648</b>       | <b>415</b>       | <b>0.00</b> | <b>1,364,533.37</b> |



## Check Report

Date Range: 09/10/2023 - 10/31/2023

| Vendor Number              | Vendor Name               | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|----------------------------|---------------------------|--------------|--------------|-----------------|----------------|--------|
| Bank Code: Payroll-Payroll |                           |              |              |                 |                |        |
| AME29                      | American Fidelity Assuran | 10/09/2023   | Regular      | 0.00            | 100.00         | 14821  |
| AME30                      | AMERICAN FIDELITY ASSURAN | 10/09/2023   | Regular      | 0.00            | 1,108.60       | 14822  |
| BUT43                      | CHILD SUPPORT SRVCS.      | 10/09/2023   | Regular      | 0.00            | 332.30         | 14823  |
| GRI12                      | GRIDLEY POLICE            | 10/09/2023   | Regular      | 0.00            | 1,346.00       | 14824  |
| IBE01                      | I.B.E.W. - LOCAL #1245    | 10/09/2023   | Regular      | 0.00            | 2,173.46       | 14825  |
| MIS07                      | MissionSquare - 303902    | 10/09/2023   | Regular      | 0.00            | 34,619.89      | 14826  |
| AME29                      | American Fidelity Assuran | 10/30/2023   | Regular      | 0.00            | -100.00        | 14835  |
| AME29                      | American Fidelity Assuran | 10/30/2023   | Regular      | 0.00            | 100.00         | 14835  |
| AME30                      | AMERICAN FIDELITY ASSURAN | 10/30/2023   | Regular      | 0.00            | -1,082.52      | 14836  |
| AME30                      | AMERICAN FIDELITY ASSURAN | 10/30/2023   | Regular      | 0.00            | 1,082.52       | 14836  |
| BUT43                      | CHILD SUPPORT SRVCS.      | 10/30/2023   | Regular      | 0.00            | 332.30         | 14837  |
| BUT43                      | CHILD SUPPORT SRVCS.      | 10/30/2023   | Regular      | 0.00            | -332.30        | 14837  |
| GRI12                      | GRIDLEY POLICE            | 10/30/2023   | Regular      | 0.00            | -1,375.00      | 14838  |
| GRI12                      | GRIDLEY POLICE            | 10/30/2023   | Regular      | 0.00            | 1,375.00       | 14838  |
| IBE01                      | I.B.E.W. - LOCAL #1245    | 10/30/2023   | Regular      | 0.00            | -2,227.00      | 14839  |
| IBE01                      | I.B.E.W. - LOCAL #1245    | 10/30/2023   | Regular      | 0.00            | 2,227.00       | 14839  |
| MIS07                      | MissionSquare - 303902    | 10/30/2023   | Regular      | 0.00            | 7,316.78       | 14840  |
| MIS07                      | MissionSquare - 303902    | 10/30/2023   | Regular      | 0.00            | -7,316.78      | 14840  |

## Bank Code Payroll Summary

| Payment Type   | Payable Count | Payment Count | Discount    | Payment          |
|----------------|---------------|---------------|-------------|------------------|
| Regular Checks | 38            | 12            | 0.00        | 52,113.85        |
| Manual Checks  | 0             | 0             | 0.00        | 0.00             |
| Voided Checks  | 0             | 6             | 0.00        | -12,433.60       |
| Bank Drafts    | 0             | 0             | 0.00        | 0.00             |
| EFT's          | 0             | 0             | 0.00        | 0.00             |
|                | <b>38</b>     | <b>18</b>     | <b>0.00</b> | <b>39,680.25</b> |

**All Bank Codes Check Summary**

| Payment Type   | Payable<br>Count | Payment<br>Count | Discount    | Payment             |
|----------------|------------------|------------------|-------------|---------------------|
| Regular Checks | 630              | 349              | 0.00        | 1,134,093.89        |
| Manual Checks  | 0                | 0                | 0.00        | 0.00                |
| Voided Checks  | 0                | 28               | 0.00        | -14,247.45          |
| Bank Drafts    | 56               | 56               | 0.00        | 284,367.18          |
| EFT's          | 0                | 0                | 0.00        | 0.00                |
|                | <b>686</b>       | <b>433</b>       | <b>0.00</b> | <b>1,404,213.62</b> |

**Fund Summary**

| Fund | Name          | Period  | Amount              |
|------|---------------|---------|---------------------|
| 999  | Cash Clearing | 9/2023  | 677,552.83          |
| 999  | Cash Clearing | 10/2023 | 726,660.79          |
|      |               |         | <b>1,404,213.62</b> |



Gridley, CA

# Payroll Bank Transaction Report

By Payment Number

Date: 9/1/2023 - 10/31/2023

Payroll Set: 01 - City of Gridley

| Payment |              | Employee     |        | Direct Deposit |         | Total Payment |
|---------|--------------|--------------|--------|----------------|---------|---------------|
| Number  | Payment Date | Payment Type | Number | Check Amount   | Amount  |               |
| 4644    | 09/08/2023   | Regular      | MOL01  | 0              | 2305.14 | 2305.14       |
| 4645    | 09/08/2023   | Regular      | SAN05  | 0              | 2158.75 | 2158.75       |
| 4646    | 09/08/2023   | Regular      | WAG01  | 0              | 4809.31 | 4809.31       |
| 4647    | 09/08/2023   | Regular      | WEI01  | 0              | 1580.63 | 1580.63       |
| 4648    | 09/08/2023   | Regular      | BIR01  | 0              | 5588.98 | 5588.98       |
| 4649    | 09/08/2023   | Regular      | CAL02  | 0              | 3486.24 | 3486.24       |
| 4650    | 09/08/2023   | Regular      | CAR03  | 0              | 5258.15 | 5258.15       |
| 4651    | 09/08/2023   | Regular      | CAR05  | 0              | 4770.4  | 4770.4        |
| 4652    | 09/08/2023   | Regular      | SMI04  | 0              | 3753.77 | 3753.77       |
| 4653    | 09/08/2023   | Regular      | ALC01  | 0              | 2031.16 | 2031.16       |
| 4654    | 09/08/2023   | Regular      | ART01  | 0              | 4064.81 | 4064.81       |
| 4655    | 09/08/2023   | Regular      | MOR01  | 0              | 1424.13 | 1424.13       |
| 4656    | 09/08/2023   | Regular      | PIN01  | 0              | 2945.76 | 2945.76       |
| 4657    | 09/08/2023   | Regular      | TAN01  | 0              | 2163.73 | 2163.73       |
| 4658    | 09/08/2023   | Regular      | TAV01  | 0              | 2428.99 | 2428.99       |
| 4659    | 09/08/2023   | Regular      | MUR01  | 0              | 1846.42 | 1846.42       |
| 4660    | 09/08/2023   | Regular      | BOW02  | 0              | 1967.99 | 1967.99       |
| 4661    | 09/08/2023   | Regular      | CAR04  | 0              | 1795.94 | 1795.94       |
| 4662    | 09/08/2023   | Regular      | CAR06  | 0              | 2707.2  | 2707.2        |
| 4663    | 09/08/2023   | Regular      | COO03  | 0              | 3725.82 | 3725.82       |
| 4664    | 09/08/2023   | Regular      | COR02  | 0              | 1791.07 | 1791.07       |
| 4665    | 09/08/2023   | Regular      | DEW01  | 0              | 599.11  | 599.11        |
| 4666    | 09/08/2023   | Regular      | ESP01  | 0              | 153.82  | 153.82        |
| 4667    | 09/08/2023   | Regular      | FAR01  | 0              | 3006.8  | 3006.8        |
| 4668    | 09/08/2023   | Regular      | GAR03  | 0              | 2589.67 | 2589.67       |
| 4669    | 09/08/2023   | Regular      | HAR01  | 0              | 3783.02 | 3783.02       |
| 4670    | 09/08/2023   | Regular      | HIL04  | 0              | 1186.84 | 1186.84       |
| 4671    | 09/08/2023   | Regular      | KIM001 | 0              | 1761.44 | 1761.44       |
| 4672    | 09/08/2023   | Regular      | LAR01  | 0              | 2838.89 | 2838.89       |
| 4673    | 09/08/2023   | Regular      | LOP01  | 0              | 3111.24 | 3111.24       |
| 4674    | 09/08/2023   | Regular      | MAS01  | 0              | 2580.21 | 2580.21       |
| 4675    | 09/08/2023   | Regular      | MAU01  | 0              | 2964.82 | 2964.82       |
| 4676    | 09/08/2023   | Regular      | MIT01  | 0              | 2836.02 | 2836.02       |
| 4677    | 09/08/2023   | Regular      | OLS01  | 0              | 2630.9  | 2630.9        |
| 4678    | 09/08/2023   | Regular      | PRE01  | 0              | 705.52  | 705.52        |
| 4679    | 09/08/2023   | Regular      | REU01  | 0              | 3130.96 | 3130.96       |
| 4680    | 09/08/2023   | Regular      | ROD03  | 0              | 623.01  | 623.01        |
| 4681    | 09/08/2023   | Regular      | SMI03  | 0              | 3398.49 | 3398.49       |
| 4682    | 09/08/2023   | Regular      | STO03  | 0              | 1959.69 | 1959.69       |
| 4683    | 09/08/2023   | Regular      | WIL06  | 0              | 672.08  | 672.08        |
| 4684    | 09/08/2023   | Regular      | WRO01  | 0              | 1624.01 | 1624.01       |
| 4685    | 09/08/2023   | Regular      | ZIE01  | 0              | 2389.94 | 2389.94       |
| 4686    | 09/08/2023   | Regular      | GAL01  | 0              | 1589.45 | 1589.45       |
| 4687    | 09/08/2023   | Regular      | SCH04  | 0              | 647.46  | 647.46        |
| 4688    | 09/08/2023   | Regular      | SHE02  | 0              | 582.55  | 582.55        |
| 4689    | 09/08/2023   | Regular      | WOO01  | 0              | 593.55  | 593.55        |
| 4690    | 09/08/2023   | Regular      | BAL01  | 0              | 276.64  | 276.64        |
| 4691    | 09/08/2023   | Regular      | BRO01  | 0              | 1986.55 | 1986.55       |
| 4692    | 09/08/2023   | Regular      | BAR04  | 0              | 1293.04 | 1293.04       |
| 4693    | 09/08/2023   | Regular      | CLA02  | 0              | 2533.74 | 2533.74       |
| 4694    | 09/08/2023   | Regular      | COX01  | 0              | 4854.94 | 4854.94       |
| 4695    | 09/08/2023   | Regular      | EDW01  | 0              | 1813.28 | 1813.28       |
| 4696    | 09/08/2023   | Regular      | JIM01  | 0              | 1929.55 | 1929.55       |
| 4697    | 09/08/2023   | Regular      | MEL02  | 0              | 2540.86 | 2540.86       |
| 4698    | 09/08/2023   | Regular      | PIP01  | 0              | 4112.96 | 4112.96       |
| 4699    | 09/08/2023   | Regular      | RAM04  | 0              | 1640.47 | 1640.47       |
| 4700    | 09/08/2023   | Regular      | TAY01  | 0              | 1994.52 | 1994.52       |
| 4701    | 09/08/2023   | Regular      | WEB01  | 0              | 1955.43 | 1955.43       |
| 4702    | 09/22/2023   | Regular      | MOL01  | 0              | 2305.14 | 2305.14       |
| 4703    | 09/22/2023   | Regular      | SAN05  | 0              | 2390.64 | 2390.64       |
| 4704    | 09/22/2023   | Regular      | WAG01  | 0              | 4809.31 | 4809.31       |



|      |            |         |        |   |         |         |
|------|------------|---------|--------|---|---------|---------|
| 4705 | 09/22/2023 | Regular | WEI01  | 0 | 1580.63 | 1580.63 |
| 4706 | 09/22/2023 | Regular | FAR03  | 0 | 184.7   | 184.7   |
| 4707 | 09/22/2023 | Regular | JOH02  | 0 | 184.7   | 184.7   |
| 4708 | 09/22/2023 | Regular | BIR01  | 0 | 4756.08 | 4756.08 |
| 4709 | 09/22/2023 | Regular | CAL02  | 0 | 3486.24 | 3486.24 |
| 4710 | 09/22/2023 | Regular | CAR03  | 0 | 5258.15 | 5258.15 |
| 4711 | 09/22/2023 | Regular | CAR05  | 0 | 4770.39 | 4770.39 |
| 4712 | 09/22/2023 | Regular | SMI04  | 0 | 4897.03 | 4897.03 |
| 4713 | 09/22/2023 | Regular | ALC01  | 0 | 1961.47 | 1961.47 |
| 4714 | 09/22/2023 | Regular | ART01  | 0 | 4064.81 | 4064.81 |
| 4715 | 09/22/2023 | Regular | MOR01  | 0 | 2031.01 | 2031.01 |
| 4716 | 09/22/2023 | Regular | PIN01  | 0 | 2945.76 | 2945.76 |
| 4717 | 09/22/2023 | Regular | TAN01  | 0 | 2163.74 | 2163.74 |
| 4718 | 09/22/2023 | Regular | TAV01  | 0 | 2428.99 | 2428.99 |
| 4719 | 09/22/2023 | Regular | MUR01  | 0 | 1846.42 | 1846.42 |
| 4720 | 09/22/2023 | Regular | BOW02  | 0 | 2109.82 | 2109.82 |
| 4721 | 09/22/2023 | Regular | CAR04  | 0 | 1909.79 | 1909.79 |
| 4722 | 09/22/2023 | Regular | CAR06  | 0 | 2537.23 | 2537.23 |
| 4723 | 09/22/2023 | Regular | COO03  | 0 | 3073.81 | 3073.81 |
| 4724 | 09/22/2023 | Regular | COR02  | 0 | 2227.59 | 2227.59 |
| 4725 | 09/22/2023 | Regular | ESP01  | 0 | 191.65  | 191.65  |
| 4726 | 09/22/2023 | Regular | FAR01  | 0 | 3006.8  | 3006.8  |
| 4727 | 09/22/2023 | Regular | GAR03  | 0 | 3099.71 | 3099.71 |
| 4728 | 09/22/2023 | Regular | HAR01  | 0 | 3783.02 | 3783.02 |
| 4729 | 09/22/2023 | Regular | HIL04  | 0 | 1186.84 | 1186.84 |
| 4730 | 09/22/2023 | Regular | KIM001 | 0 | 1749.02 | 1749.02 |
| 4731 | 09/22/2023 | Regular | LAR01  | 0 | 2838.89 | 2838.89 |
| 4732 | 09/22/2023 | Regular | LOP01  | 0 | 2645.54 | 2645.54 |
| 4733 | 09/22/2023 | Regular | MAS01  | 0 | 2028.2  | 2028.2  |
| 4734 | 09/22/2023 | Regular | MAU01  | 0 | 2555.23 | 2555.23 |
| 4735 | 09/22/2023 | Regular | OLS01  | 0 | 2586    | 2586    |
| 4736 | 09/22/2023 | Regular | PRE01  | 0 | 88.68   | 88.68   |
| 4737 | 09/22/2023 | Regular | REU01  | 0 | 3130.96 | 3130.96 |
| 4738 | 09/22/2023 | Regular | ROD03  | 0 | 375.6   | 375.6   |
| 4739 | 09/22/2023 | Regular | SMI03  | 0 | 3641.35 | 3641.35 |
| 4740 | 09/22/2023 | Regular | STO03  | 0 | 1959.69 | 1959.69 |
| 4741 | 09/22/2023 | Regular | WIL06  | 0 | 215.34  | 215.34  |
| 4742 | 09/22/2023 | Regular | WRO01  | 0 | 1624.01 | 1624.01 |
| 4743 | 09/22/2023 | Regular | ZIE01  | 0 | 2210.61 | 2210.61 |
| 4744 | 09/22/2023 | Regular | GAL01  | 0 | 1589.45 | 1589.45 |
| 4745 | 09/22/2023 | Regular | SCH04  | 0 | 562.71  | 562.71  |
| 4746 | 09/22/2023 | Regular | SHE02  | 0 | 582.55  | 582.55  |
| 4747 | 09/22/2023 | Regular | WOO01  | 0 | 237.42  | 237.42  |
| 4748 | 09/22/2023 | Regular | BAL01  | 0 | 437.99  | 437.99  |
| 4749 | 09/22/2023 | Regular | BRO01  | 0 | 1986.55 | 1986.55 |
| 4750 | 09/22/2023 | Regular | BAR04  | 0 | 1159.46 | 1159.46 |
| 4751 | 09/22/2023 | Regular | CLA02  | 0 | 1697.23 | 1697.23 |
| 4752 | 09/22/2023 | Regular | COX01  | 0 | 3509.15 | 3509.15 |
| 4753 | 09/22/2023 | Regular | EDW01  | 0 | 1813.28 | 1813.28 |
| 4754 | 09/22/2023 | Regular | JIM01  | 0 | 2130.86 | 2130.86 |
| 4755 | 09/22/2023 | Regular | MEL02  | 0 | 3759.3  | 3759.3  |
| 4756 | 09/22/2023 | Regular | NAV02  | 0 | 1118.86 | 1118.86 |
| 4757 | 09/22/2023 | Regular | PIP01  | 0 | 4112.96 | 4112.96 |
| 4758 | 09/22/2023 | Regular | RAM04  | 0 | 1552.45 | 1552.45 |
| 4759 | 09/22/2023 | Regular | TAY01  | 0 | 2613.94 | 2613.94 |
| 4760 | 09/22/2023 | Regular | WEB01  | 0 | 1955.43 | 1955.43 |
| 4761 | 10/06/2023 | Regular | MOL01  | 0 | 2305.14 | 2305.14 |
| 4762 | 10/06/2023 | Regular | SAN05  | 0 | 2350.98 | 2350.98 |
| 4763 | 10/06/2023 | Regular | WAG01  | 0 | 4809.31 | 4809.31 |
| 4764 | 10/06/2023 | Regular | WEI01  | 0 | 1580.62 | 1580.62 |
| 4765 | 10/06/2023 | Regular | BIR01  | 0 | 5312.16 | 5312.16 |
| 4766 | 10/06/2023 | Regular | CAL02  | 0 | 3486.25 | 3486.25 |
| 4767 | 10/06/2023 | Regular | CAR03  | 0 | 5258.15 | 5258.15 |
| 4768 | 10/06/2023 | Regular | CAR05  | 0 | 4770.39 | 4770.39 |
| 4769 | 10/06/2023 | Regular | SMI04  | 0 | 3753.77 | 3753.77 |
| 4770 | 10/06/2023 | Regular | ALC01  | 0 | 1961.47 | 1961.47 |
| 4771 | 10/06/2023 | Regular | ART01  | 0 | 4064.81 | 4064.81 |
| 4772 | 10/06/2023 | Regular | CHA03  | 0 | 1760.24 | 1760.24 |
| 4773 | 10/06/2023 | Regular | MOR01  | 0 | 2031.01 | 2031.01 |
| 4774 | 10/06/2023 | Regular | PIN01  | 0 | 2945.76 | 2945.76 |

|      |            |         |        |   |         |         |
|------|------------|---------|--------|---|---------|---------|
| 4775 | 10/06/2023 | Regular | TAN01  | 0 | 2163.74 | 2163.74 |
| 4776 | 10/06/2023 | Regular | TAV01  | 0 | 2428.99 | 2428.99 |
| 4777 | 10/06/2023 | Regular | MUR01  | 0 | 1846.42 | 1846.42 |
| 4778 | 10/06/2023 | Regular | BOW02  | 0 | 1967.99 | 1967.99 |
| 4779 | 10/06/2023 | Regular | CAR04  | 0 | 1795.94 | 1795.94 |
| 4780 | 10/06/2023 | Regular | CAR06  | 0 | 2474.24 | 2474.24 |
| 4781 | 10/06/2023 | Regular | COO03  | 0 | 2638.19 | 2638.19 |
| 4782 | 10/06/2023 | Regular | COR02  | 0 | 1922.77 | 1922.77 |
| 4783 | 10/06/2023 | Regular | ESP01  | 0 | 225.95  | 225.95  |
| 4784 | 10/06/2023 | Regular | FAR01  | 0 | 3006.8  | 3006.8  |
| 4785 | 10/06/2023 | Regular | GAR03  | 0 | 3654.39 | 3654.39 |
| 4786 | 10/06/2023 | Regular | HAR01  | 0 | 3783.02 | 3783.02 |
| 4787 | 10/06/2023 | Regular | HIL04  | 0 | 1186.84 | 1186.84 |
| 4788 | 10/06/2023 | Regular | KIM001 | 0 | 2050.01 | 2050.01 |
| 4789 | 10/06/2023 | Regular | LAR01  | 0 | 2838.89 | 2838.89 |
| 4790 | 10/06/2023 | Regular | LOP01  | 0 | 2267.75 | 2267.75 |
| 4791 | 10/06/2023 | Regular | MAS01  | 0 | 1695.51 | 1695.51 |
| 4792 | 10/06/2023 | Regular | MAU01  | 0 | 2408.39 | 2408.39 |
| 4793 | 10/06/2023 | Regular | OLS01  | 0 | 2596.85 | 2596.85 |
| 4794 | 10/06/2023 | Regular | REU01  | 0 | 3255.49 | 3255.49 |
| 4795 | 10/06/2023 | Regular | ROD03  | 0 | 152     | 152     |
| 4796 | 10/06/2023 | Regular | SMI03  | 0 | 2826.66 | 2826.66 |
| 4797 | 10/06/2023 | Regular | STO03  | 0 | 1959.69 | 1959.69 |
| 4798 | 10/06/2023 | Regular | WRO01  | 0 | 1630.64 | 1630.64 |
| 4799 | 10/06/2023 | Regular | ZIE01  | 0 | 3232.71 | 3232.71 |
| 4800 | 10/06/2023 | Regular | GAL01  | 0 | 1589.45 | 1589.45 |
| 4801 | 10/06/2023 | Regular | SCH04  | 0 | 474.84  | 474.84  |
| 4802 | 10/06/2023 | Regular | SHE02  | 0 | 582.55  | 582.55  |
| 4803 | 10/06/2023 | Regular | WOO01  | 0 | 593.55  | 593.55  |
| 4804 | 10/06/2023 | Regular | BRO01  | 0 | 1986.56 | 1986.56 |
| 4805 | 10/06/2023 | Regular | BAR04  | 0 | 1293.04 | 1293.04 |
| 4806 | 10/06/2023 | Regular | CLA02  | 0 | 1697.23 | 1697.23 |
| 4807 | 10/06/2023 | Regular | COX01  | 0 | 6758.52 | 6758.52 |
| 4808 | 10/06/2023 | Regular | EDW01  | 0 | 1813.28 | 1813.28 |
| 4809 | 10/06/2023 | Regular | JIM01  | 0 | 1929.55 | 1929.55 |
| 4810 | 10/06/2023 | Regular | MEL02  | 0 | 2540.86 | 2540.86 |
| 4811 | 10/06/2023 | Regular | NAV02  | 0 | 1443.7  | 1443.7  |
| 4812 | 10/06/2023 | Regular | PIP01  | 0 | 4112.96 | 4112.96 |
| 4813 | 10/06/2023 | Regular | RAM04  | 0 | 1618.29 | 1618.29 |
| 4814 | 10/06/2023 | Regular | TAY01  | 0 | 1994.51 | 1994.51 |
| 4815 | 10/06/2023 | Regular | WEB01  | 0 | 1955.42 | 1955.42 |
| 4816 | 10/20/2023 | Regular | MOL01  | 0 | 2305.13 | 2305.13 |
| 4817 | 10/20/2023 | Regular | SAN05  | 0 | 2230.56 | 2230.56 |
| 4818 | 10/20/2023 | Regular | WAG01  | 0 | 4809.31 | 4809.31 |
| 4819 | 10/20/2023 | Regular | WEI01  | 0 | 1580.63 | 1580.63 |
| 4820 | 10/20/2023 | Regular | FAR03  | 0 | 184.7   | 184.7   |
| 4821 | 10/20/2023 | Regular | JOH02  | 0 | 184.7   | 184.7   |
| 4822 | 10/20/2023 | Regular | BIR01  | 0 | 6073.4  | 6073.4  |
| 4823 | 10/20/2023 | Regular | CAL02  | 0 | 3486.24 | 3486.24 |
| 4824 | 10/20/2023 | Regular | CAR03  | 0 | 5621.13 | 5621.13 |
| 4825 | 10/20/2023 | Regular | CAR05  | 0 | 4770.4  | 4770.4  |
| 4826 | 10/20/2023 | Regular | SMI04  | 0 | 4329.92 | 4329.92 |
| 4827 | 10/20/2023 | Regular | ALC01  | 0 | 2094.01 | 2094.01 |
| 4828 | 10/20/2023 | Regular | ART01  | 0 | 4064.82 | 4064.82 |
| 4829 | 10/20/2023 | Regular | CHA03  | 0 | 1760.24 | 1760.24 |
| 4830 | 10/20/2023 | Regular | MOR01  | 0 | 2031.01 | 2031.01 |
| 4831 | 10/20/2023 | Regular | PIN01  | 0 | 2945.76 | 2945.76 |
| 4832 | 10/20/2023 | Regular | TAN01  | 0 | 2115.83 | 2115.83 |
| 4833 | 10/20/2023 | Regular | TAV01  | 0 | 2428.98 | 2428.98 |
| 4834 | 10/20/2023 | Regular | MUR01  | 0 | 1931.08 | 1931.08 |
| 4835 | 10/20/2023 | Regular | BOW02  | 0 | 1870.1  | 1870.1  |
| 4836 | 10/20/2023 | Regular | CAR04  | 0 | 1795.94 | 1795.94 |
| 4837 | 10/20/2023 | Regular | CAR06  | 0 | 2955.6  | 2955.6  |
| 4838 | 10/20/2023 | Regular | COO03  | 0 | 2740.83 | 2740.83 |
| 4839 | 10/20/2023 | Regular | COR02  | 0 | 2245.06 | 2245.06 |
| 4840 | 10/20/2023 | Regular | DEW01  | 0 | 329.35  | 329.35  |
| 4841 | 10/20/2023 | Regular | ESP01  | 0 | 191.65  | 191.65  |
| 4842 | 10/20/2023 | Regular | FAR01  | 0 | 3006.8  | 3006.8  |
| 4843 | 10/20/2023 | Regular | GAR03  | 0 | 2571.29 | 2571.29 |
| 4844 | 10/20/2023 | Regular | HAR01  | 0 | 3783.02 | 3783.02 |

|         |            |          |        |          |           |           |
|---------|------------|----------|--------|----------|-----------|-----------|
| 4845    | 10/20/2023 | Regular  | HIL04  | 0        | 1186.84   | 1186.84   |
| 4846    | 10/20/2023 | Regular  | KIM001 | 0        | 1759.67   | 1759.67   |
| 4847    | 10/20/2023 | Regular  | LAR01  | 0        | 2838.89   | 2838.89   |
| 4848    | 10/20/2023 | Regular  | LOP01  | 0        | 2334.63   | 2334.63   |
| 4849    | 10/20/2023 | Regular  | MAS01  | 0        | 2290.82   | 2290.82   |
| 4850    | 10/20/2023 | Regular  | MAU01  | 0        | 2206.7    | 2206.7    |
| 4851    | 10/20/2023 | Regular  | OLS01  | 0        | 2638.19   | 2638.19   |
| 4852    | 10/20/2023 | Regular  | PRE01  | 0        | 627.52    | 627.52    |
| 4853    | 10/20/2023 | Regular  | REU01  | 0        | 2865.18   | 2865.18   |
| 4854    | 10/20/2023 | Regular  | ROD03  | 0        | 190.01    | 190.01    |
| 4855    | 10/20/2023 | Regular  | SMI03  | 0        | 2922.22   | 2922.22   |
| 4856    | 10/20/2023 | Regular  | STO03  | 0        | 1959.68   | 1959.68   |
| 4857    | 10/20/2023 | Regular  | WIL06  | 0        | 500.36    | 500.36    |
| 4858    | 10/20/2023 | Regular  | WRO01  | 0        | 1624.01   | 1624.01   |
| 4859    | 10/20/2023 | Regular  | GAL01  | 0        | 1589.45   | 1589.45   |
| 4860    | 10/20/2023 | Regular  | SCH04  | 0        | 489.68    | 489.68    |
| 4861    | 10/20/2023 | Regular  | SHE02  | 0        | 582.55    | 582.55    |
| 4862    | 10/20/2023 | Regular  | WOO01  | 0        | 593.55    | 593.55    |
| 4863    | 10/20/2023 | Regular  | BAL01  | 0        | 184.42    | 184.42    |
| 4864    | 10/20/2023 | Regular  | BRO01  | 0        | 1986.55   | 1986.55   |
| 4865    | 10/20/2023 | Regular  | BAR04  | 0        | 1293.04   | 1293.04   |
| 4866    | 10/20/2023 | Regular  | CLA02  | 0        | 2551.51   | 2551.51   |
| 4867    | 10/20/2023 | Regular  | COX01  | 0        | 3509.15   | 3509.15   |
| 4868    | 10/20/2023 | Regular  | EDW01  | 0        | 1983.95   | 1983.95   |
| 4869    | 10/20/2023 | Regular  | JIM01  | 0        | 2097.33   | 2097.33   |
| 4870    | 10/20/2023 | Regular  | MEL02  | 0        | 3561.66   | 3561.66   |
| 4871    | 10/20/2023 | Regular  | NAV02  | 0        | 1443.7    | 1443.7    |
| 4872    | 10/20/2023 | Regular  | PIP01  | 0        | 4112.95   | 4112.95   |
| 4873    | 10/20/2023 | Regular  | RAM04  | 0        | 1771.85   | 1771.85   |
| 4874    | 10/20/2023 | Regular  | TAY01  | 0        | 1994.52   | 1994.52   |
| 4875    | 10/20/2023 | Regular  | WEB01  | 0        | 1955.41   | 1955.41   |
| 14793   | 09/08/2023 | Regular  | KIM001 | 1221.03  | 0         | 1221.03   |
| 14794   | 09/08/2023 | Regular  | SAN06  | 480.62   | 0         | 480.62    |
| 14795   | 09/08/2023 | Regular  | BEN01  | 1914.53  | 0         | 1914.53   |
| 14796   | 09/08/2023 | Regular  | LIT01  | 2110.32  | 0         | 2110.32   |
| 14804   | 09/08/2023 | Regular  | MIT01  | 566.05   | 0         | 566.05    |
| 14805   | 09/08/2023 | Regular  | MIT01  | 1579.3   | 0         | 1579.3    |
| R-14807 | 09/12/2023 | Reversal | MIT01  | -94.72   | 0         | -94.72    |
| 14808   | 09/13/2023 | Regular  | MIT01  | 432.96   | 0         | 432.96    |
| 14809   | 09/22/2023 | Regular  | CAL03  | 184.7    | 0         | 184.7     |
| 14810   | 09/22/2023 | Regular  | ROB01  | 0        | 0         | 0         |
| 14811   | 09/22/2023 | Regular  | SAN06  | 421.27   | 0         | 421.27    |
| 14812   | 09/22/2023 | Regular  | BEN01  | 1914.53  | 0         | 1914.53   |
| 14813   | 09/22/2023 | Regular  | LIT01  | 2110.31  | 0         | 2110.31   |
| 14814   | 09/22/2023 | Regular  | MUR01  | 1315.26  | 0         | 1315.26   |
| 14815   | 09/22/2023 | Regular  | BOW02  | 1070.89  | 0         | 1070.89   |
| 14816   | 09/22/2023 | Regular  | COO03  | 1588.83  | 0         | 1588.83   |
| 14817   | 09/22/2023 | Regular  | REU01  | 2262.51  | 0         | 2262.51   |
| 14818   | 10/06/2023 | Regular  | SAN06  | 428.69   | 0         | 428.69    |
| 14819   | 10/06/2023 | Regular  | BEN01  | 1914.53  | 0         | 1914.53   |
| 14820   | 10/06/2023 | Regular  | LIT01  | 2110.31  | 0         | 2110.31   |
| 14827   | 10/20/2023 | Regular  | CAL03  | 184.7    | 0         | 184.7     |
| 14828   | 10/20/2023 | Regular  | ROB01  | 0        | 0         | 0         |
| 14829   | 10/20/2023 | Regular  | ZIE01  | 1825.67  | 0         | 1825.67   |
| 14830   | 10/20/2023 | Regular  | SAN06  | 449.51   | 0         | 449.51    |
| 14831   | 10/20/2023 | Regular  | BEN01  | 1914.53  | 0         | 1914.53   |
| 14832   | 10/20/2023 | Regular  | LIT01  | 2302.76  | 0         | 2302.76   |
| 14833   | 10/20/2023 | Regular  | FAR01  | 1831.24  | 0         | 1831.24   |
| 14834   | 10/20/2023 | Regular  | OLS01  | 2065.62  | 0         | 2065.62   |
| Total:  |            |          |        | 34105.95 | 540023.76 | 574129.71 |





## **Treasurer's Report**

**July 2023 to Sept 2023**

- 1** Summary of Investments
- 2** City Cash & Investment Analysis Graphs
- 3** Pooled Cash Balances by Fund
- 4** Investment Balances, Fiscal Agenc, LAIF Interest, Funds

# **Section 1**

Summary of Investments

# City of Gridley

## Summary

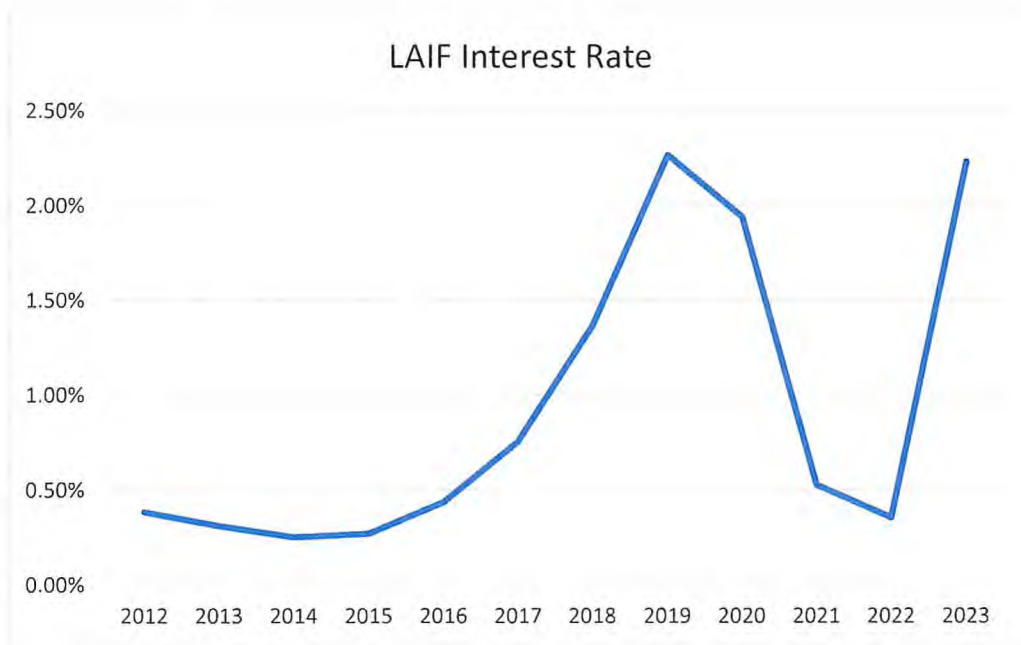
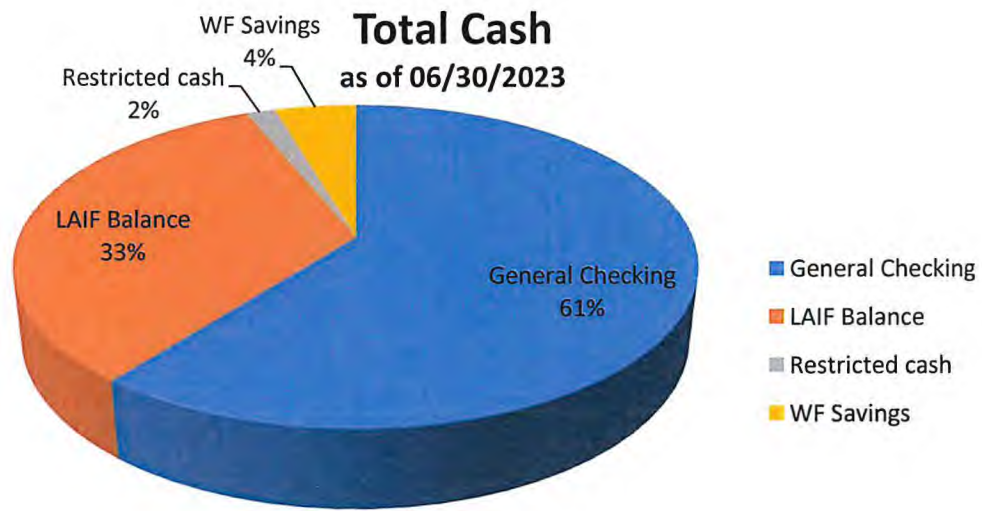
| <u>Investment Distribution</u>      | <u>Book Value</u>    | <u>Market Value</u>  | <u>Interest Rate</u> | <u>Maturity</u> |
|-------------------------------------|----------------------|----------------------|----------------------|-----------------|
| <b>Cash and investments</b>         |                      |                      |                      |                 |
| Cash at banking institutions        | \$ 14,096,049        | \$ 14,096,049        | 0%                   | On demand       |
| Wells Fargo Savings                 | 1,069,384            | 1,069,384            | 0%                   | On demand       |
| Local Agency Investment Fund (LAIF) | 7,708,749            | 7,708,749            | 0%                   | On demand       |
|                                     | <u>\$ 22,874,182</u> | <u>\$ 22,874,182</u> |                      |                 |
| <b>Restricted cash</b>              |                      |                      |                      |                 |
| Cash with fiscal agent              | 381,393              | \$ 381,393           | 0%                   | On demand       |
|                                     | <u>\$ 381,393</u>    | <u>\$ 381,393</u>    |                      |                 |

## **Section 2**

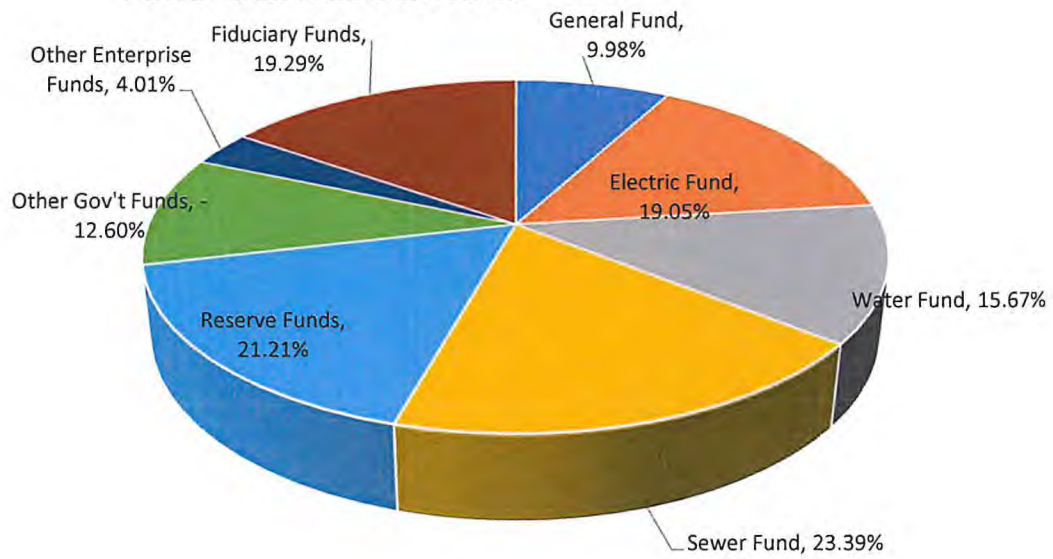
City Cash & Investment Analysis Graphs



**City of Gridley**  
**Treasurer's Report as June 30, 2023**



## FUND CASH ALLOCATIONS



- General Fund
- Electric Fund
- Water Fund
- Sewer Fund
- Reserve Funds
- Other Gov't Funds
- Other Enterprise Funds
- Fiduciary Funds

## **Section 3**

Pooled Cash Balance By Fund

# Cash Balances



| <u>Account #</u>          | <u>Account Name</u> | <u>Balance</u>    | <u>Fund #</u> | <u>Fund # and Name</u> | <u>Designation</u> |
|---------------------------|---------------------|-------------------|---------------|------------------------|--------------------|
| <a href="#">010-10099</a> | Cash Balance        | \$ 682,169.86     | 010           | 010-General            | GF                 |
| <a href="#">011-10099</a> | Cash Balance        | \$ 1,136,870.90   | 011           | 011-GF-Reserve         | RES                |
| <a href="#">012-10099</a> | Cash Balance        | \$ 460,000.00     | 012           | 012-FEMA-RESERVE       | OGF                |
| <a href="#">020-10099</a> | Cash Balance        | \$ 1,106,178.19   | 020           | 020-General -Impact    | RES                |
| <a href="#">021-10099</a> | Cash Balance        | \$ 11,782.97      | 021           | 021-Dev'l Agree Fee    | RES                |
| <a href="#">023-10099</a> | Cash Balance        | \$ 40,000.00      | 023           | 023-WellFund           | RES                |
| <a href="#">050-10099</a> | Cash Balance        | \$ 85,041.98      | 050           | 050-City Hall Rsrv     | RES                |
| <a href="#">060-10099</a> | Cash Balance        | \$ 2,179,179.38   | 060           | 060-Equipment Resrv    | RES                |
| <a href="#">070-10099</a> | Cash Balance        | \$ 174,238.78     | 070           | 070-SICK LEAVE RESR    | RES                |
| <a href="#">121-10099</a> | Cash Balance        | \$ (118,918.11)   | 121           | 121-Prop 12 & 40 RR    | OGF                |
| <a href="#">122-10099</a> | Cash Balance        | \$ 1.55           | 122           | 122-Prop 12&40Vierr    | OGF                |
| <a href="#">123-10099</a> | Cash Balance        | \$ 25,000.00      | 123           | 123-M.VIERRA PARK      | OGF                |
| <a href="#">200-10099</a> | Cash Balance        | \$ 209,995.99     | 200           | 200-RDA - Operating    | OGF                |
| <a href="#">204-10099</a> | Cash Balance        | \$ (2,500,544.69) | 204           | 204-2008 Series A      | OGF                |
| <a href="#">206-10099</a> | Cash Balance        | \$ (1,278,970.29) | 206           | 206-2008 Series B      | OGF                |
| <a href="#">215-10099</a> | Cash Balance        | \$ 4,244,999.15   | 215           | 215-Successor Agency   | FID                |
| <a href="#">220-10099</a> | Cash Balance        | \$ -              | 220           | 220-Public Fin.Auth    | OGF                |
| <a href="#">390-10099</a> | Cash Balance        | \$ (756,956.66)   | 390           | 390-Gas Tax 2105       | OGF                |
| <a href="#">395-10099</a> | Cash Balance        | \$ (101,837.37)   | 395           | 395-Sect.2103          | OGF                |
| <a href="#">400-10099</a> | Cash Balance        | \$ (86,666.99)    | 400           | 400-Gas Tax 2106       | OGF                |
| <a href="#">410-10099</a> | Cash Balance        | \$ 229,517.22     | 410           | 410-Gas Tax 2107       | OGF                |
| <a href="#">420-10099</a> | Cash Balance        | \$ 54,151.38      | 420           | 420-Gas Tax 2107.5     | OGF                |
| <a href="#">425-10099</a> | Cash Balance        | \$ 647,253.55     | 425           | 425-SB1 - RMR          | OGF                |
| <a href="#">430-10099</a> | Cash Balance        | \$ (1,041,825.56) | 430           | 430-SB 325             | OGF                |
| <a href="#">440-10099</a> | Cash Balance        | \$ (70,183.15)    | 440           | 440-Traffic Safety     | OGF                |
| <a href="#">450-10099</a> | Cash Balance        | \$ 79.31          | 450           | 450-Bicycle            | OGF                |
| <a href="#">455-10099</a> | Cash Balance        | \$ 10,907.60      | 455           | 455-Railroad mantce    | OGF                |
| <a href="#">460-10099</a> | Cash Balance        | \$ 169,779.74     | 460           | 460-Public Safe Aug    | OGF                |
| <a href="#">480-10099</a> | Cash Balance        | \$ (16,239.53)    | 480           | 480-Boat Ramp          | OGF                |
| <a href="#">490-10099</a> | Cash Balance        | \$ (185,774.82)   | 490           | 490-Parks & Rec Imp    | OGF                |
| <a href="#">495-10099</a> | Cash Balance        | \$ (1,551,370.36) | 495           | 495-Rec Coordinator    | OGF                |
| <a href="#">500-10099</a> | Cash Balance        | \$ (1,389,721.56) | 500           | 500-Planning & Dev.    | OGF                |
| <a href="#">511-10099</a> | Cash Balance        | \$ (8,778.43)     | 511           | 511-ED RLF (OLD)       | OGF                |
| <a href="#">512-10099</a> | Cash Balance        | \$ (73,874.52)    | 512           | 512-New Fund           | OGF                |
| <a href="#">513-10099</a> | Cash Balance        | \$ 732,184.36     | 513           | 513-CDBG PROGRAM IN    | OGF                |
| <a href="#">514-10099</a> | Cash Balance        | \$ 94,703.69      | 514           | 514-HOME P.I.          | OGF                |
| <a href="#">520-10099</a> | Cash Balance        | \$ -              | 520           | 520-Vision Care        | OGF                |
| <a href="#">570-10099</a> | Cash Balance        | \$ 2,700.00       | 570           | 570-New Fund           | OGF                |
| <a href="#">580-10099</a> | Cash Balance        | \$ 59,975.71      | 580           | 580-Flood Maint #1     | OGF                |
| <a href="#">581-10099</a> | Cash Balance        | \$ (52,453.03)    | 581           | 581-Flood Maint #2     | OGF                |
| <a href="#">582-10099</a> | Cash Balance        | \$ (122,683.12)   | 582           | 582-Flood Maint #3     | OGF                |
| <a href="#">583-10099</a> | Cash Balance        | \$ 25,587.43      | 583           | 583-Maint Dist #6      | OGF                |
| <a href="#">590-10099</a> | Cash Balance        | \$ 5,879.85       | 590           | 590-Solid Waste        | OEF                |
| <a href="#">591-10099</a> | Cash Balance        | \$ (57,646.00)    | 591           | 591-Solid Waste-Rec    | OEF                |
| <a href="#">600-10099</a> | Cash Balance        | \$ (587,278.95)   | 600           | 600-Electric Utilit    | EF                 |
| <a href="#">601-10099</a> | Cash Balance        | \$ (20,140.19)    | 601           | 601-Electric - NBE     | EF                 |
| <a href="#">610-10099</a> | Cash Balance        | \$ 547,773.32     | 610           | 610-Public Benefits    | OEF                |
| <a href="#">620-10099</a> | Cash Balance        | \$ (127,592.29)   | 620           | 620-Electric Capitl    | EF                 |
| <a href="#">621-10099</a> | Cash Balance        | \$ 791,498.92     | 621           | 621-Elect Cont Rsve    | EF                 |
| <a href="#">630-10099</a> | Cash Balance        | \$ 2,167,686.34   | 630           | 630-Water Utility      | WF                 |



# Cash Balances



| <u>Account #</u>          | <u>Account Name</u> | <u>Balance</u>  | <u>Fund #</u> | <u>Fund # and Name</u>       | <u>Designation</u> |
|---------------------------|---------------------|-----------------|---------------|------------------------------|--------------------|
| <a href="#">640-10099</a> | Cash Balance        | \$ 575,925.29   | 640           | 640-Water Capital            | WF                 |
| <a href="#">641-10099</a> | Cash Balance        | \$ 111,802.99   | 641           | 641-Well replacemnt          | WF                 |
| <a href="#">650-10099</a> | Cash Balance        | \$ 990,187.54   | 650           | 650-Sewer Utility            | SF                 |
| <a href="#">656-10099</a> | Cash Balance        | \$ 79,579.49    | 656           | 656-Sewer - Dt Svce          | SF                 |
| <a href="#">660-10099</a> | Cash Balance        | \$ 2,695,622.65 | 660           | 660-Sewer Capital            | SF                 |
| <a href="#">661-10099</a> | Cash Balance        | \$ 619,431.10   | 661           | 661-SEWER WWT CIP            | SF                 |
| <a href="#">670-10099</a> | Cash Balance        | \$ (60,725.43)  | 670           | 670-GPD Seizure              | RES                |
| <a href="#">672-10099</a> | Cash Balance        | \$ 356,238.51   | 672           | 672-COPS GRANTS              | OGF                |
| <a href="#">673-10099</a> | Cash Balance        | \$ 645.46       | 673           | 673-Explorer-PD              | OGF                |
| <a href="#">674-10099</a> | Cash Balance        | \$ 1,449.48     | 674           | 674-K9- DONATIONS            | OGF                |
| <a href="#">680-10099</a> | Cash Balance        | \$ 12,489.41    | 680           | 680-Trust - Main             | FID                |
| <a href="#">681-10099</a> | Cash Balance        | \$ 60.00        | 681           | 681-Gridley BID              | FID                |
| <a href="#">682-10099</a> | Cash Balance        | \$ -            | 682           | 682-Hospital JPA             | FID                |
| <a href="#">683-10099</a> | Cash Balance        | \$ 489.91       | 683           | 683-HOSP JPA ADMIN           | OGF                |
| <a href="#">700-10099</a> | Cash Balance        | \$ 282,985.64   | 700           | 700-SB325-Senr Taxi          | OEF                |
| <a href="#">800-10099</a> | Cash Balance        | \$ 508.56       | 800           | 800-96-STBG-1011             | OGF                |
| <a href="#">802-10099</a> | Cash Balance        | \$ (126,869.85) | 802           | 802-SAFE ROUT SCHL           | OGF                |
| <a href="#">804-10099</a> | Cash Balance        | \$ (12,156.69)  | 804           | 804-CALTRAN MOBIL.           | OGF                |
| <a href="#">805-10099</a> | Cash Balance        | \$ (90,788.73)  | 805           | 805-Hazel Street TE          | OGF                |
| <a href="#">806-10099</a> | Cash Balance        | \$ (5,277.27)   | 806           | 806-12 CalHOME 8701          | OGF                |
| <a href="#">807-10099</a> | Cash Balance        | \$ (5,308.45)   | 807           | 807-13 CDBG-8970             | OGF                |
| <a href="#">808-10099</a> | Cash Balance        | \$ (107,813.91) | 808           | 808-13 HOME 8995             | OGF                |
| <a href="#">809-10099</a> | Cash Balance        | \$ (146,814.67) | 809           | 809-18-HOME-12579            | OGF                |
| <a href="#">810-10099</a> | Cash Balance        | \$ 106.40       | 810           | 810-89-REHAB                 | OGF                |
| <a href="#">813-10099</a> | Cash Balance        | \$ 3,743.88     | 813           | 813-08-HOME-4987             | OGF                |
| <a href="#">814-10099</a> | Cash Balance        | \$ 19,092.51    | 814           | 814-Gridley Springs          | OGF                |
| <a href="#">821-10099</a> | Cash Balance        | \$ (74,706.62)  | 821           | 821-Strategic Plan           | OGF                |
| <a href="#">831-10099</a> | Cash Balance        | \$ 214,825.34   | 831           | 831-RANCHO VILLA             | OGF                |
| <a href="#">888-10099</a> | Cash Balance        | \$ -            | 888           | 888-02-STBG-1701             | OGF                |
| <a href="#">890-10099</a> | Cash Balance        | \$ 116.59       | 890           | 890-New Fund                 | OGF                |
| <a href="#">895-10099</a> | Cash Balance        | \$ -            | 895           | 895-04-STBG-1961             | OGF                |
| <a href="#">896-10099</a> | Cash Balance        | \$ -            | 896           | 896-05-PTAA-1446             | OGF                |
| <a href="#">912-10099</a> | Cash Balance        | \$ (31,375.15)  | 912           | 912-HRPP GRANT               | OGF                |
| <a href="#">913-10099</a> | Cash Balance        | \$ 8,044.63     | 913           | 913-OTS T.S Grant            | OGF                |
| <a href="#">920-10099</a> | Cash Balance        | \$ (5,841.24)   | 920           | 920-CALRECL-PLAY AR          | OGF                |
| <a href="#">921-10099</a> | Cash Balance        | \$ 6,884.00     | 921           | 921-SB 1383 Organic Waste f  | OGF                |
| <a href="#">922-10099</a> | Cash Balance        | \$ (4,655.00)   | 922           | 922-ATP GRANT 2015           | OGF                |
| <a href="#">923-10099</a> | Cash Balance        | \$ (11,381.29)  | 923           | 923-CDBG-DR                  | OGF                |
| <a href="#">924-10099</a> | Cash Balance        | \$ (52,120.07)  | 924           | 924-2021 Vierra Park Improv  | OGF                |
| <a href="#">925-10099</a> | Cash Balance        | \$ 115,774.13   | 925           | 925-CMAQ Department of Tr    | OGF                |
| <a href="#">926-10099</a> | Cash Balance        | \$ 73,385.00    | 926           | 926-SWRCB Revolving Loan-F   | OGF                |
| <a href="#">927-10099</a> | Cash Balance        | \$ -            | 927           | 927-CRF Coronavirus Relief F | OGF                |
| <a href="#">928-10099</a> | Cash Balance        | \$ 1,413,654.30 | 928           | 928-CARB Credit              | OGF                |
| <a href="#">929-10099</a> | Cash Balance        | \$ -            | 929           | 929-LRSPL - 5140             | OGF                |
| <a href="#">930-10099</a> | Cash Balance        | \$ 1,522,644.10 | 930           | 930-Coronavirus Recovery Fl  | OGF                |
| <a href="#">931-10099</a> | Cash Balance        | \$ 15,000.00    | 931           | 931-Officer Wellness and Me  | OGF                |
| <a href="#">932-10099</a> | Cash Balance        | \$ (34,486.10)  | 932           | 932-Fund: 932 - Outdoor Equ  | OGF                |
| <a href="#">974-10099</a> | Cash Balance        | \$ (1.00)       | 974           | 974-GASB 68                  | POOL               |
| <a href="#">975-10099</a> | Cash Balance        | \$ 1.16         | 975           | 975-GLTDAG                   | POOL               |
| <a href="#">976-10099</a> | Cash Balance        | \$ -            | 976           | 976-RDA-GLTDAG               | POOL               |

# Cash Balances



| <u>Account #</u>          | <u>Account Name</u> | <u>Balance</u>          | <u>Fund #</u> | <u>Fund # and Name</u> | <u>Designation</u> |
|---------------------------|---------------------|-------------------------|---------------|------------------------|--------------------|
| <a href="#">980-10099</a> | Cash Balance        | \$ (1.46)               | 980           | 980-Fixed Assets       | POOL               |
| <a href="#">982-10099</a> | Cash Balance        | \$ 0.46                 | 982           | 982-FORECLOSURES       | POOL               |
|                           |                     | <u>\$ 14,096,047.15</u> |               |                        |                    |

## **Section 4**

Investment Balances, Fiscal Agent, LAIF Interest, Funds



Investments Allocation

| Account   | Name                      | Fund Name        | Ending Balance |
|-----------|---------------------------|------------------|----------------|
| 010-15020 | Investments               | General          | 1,185,394.84   |
| 010-15022 | INVESTMENT- WELLS FARGO   | General          | 230,267.94     |
| 010-15023 | US Bank Safekeeping - CDs | General          | 186,116.19     |
| 011-15020 | Investments               | GF-Reserve       | 3,850.51       |
| 011-15022 | Investments - Wells Fargo | GF-Reserve       | 19.04          |
| 011-15023 | US Bank Safekeeping - CDs | GF-Reserve       | 1,461.33       |
| 012-15020 | Investments               | FEMA-RESERVE     | 6,370.34       |
| 012-15022 | INVESTMENT- WELLS FARGO   | FEMA-RESERVE     | 15.56          |
| 012-15023 | US Bank Safekeeping - CDs | FEMA-RESERVE     | 1,323.31       |
| 020-15020 | Investments               | General -Impact  | 14,052.15      |
| 020-15022 | INVESTMENT- WELLS FARGO   | General -Impact  | 825.71         |
| 020-15023 | US Bank Safekeeping - CDs | General -Impact  | 2,999.93       |
| 021-15020 | Investments               | Dev'l Agree Fee  | 134.60         |
| 021-15022 | Investments - Wells Fargo | Dev'l Agree Fee  | 0.39           |
| 021-15023 | US Bank Safekeeping - CDs | Dev'l Agree Fee  | 33.25          |
| 023-15020 | Investments               | WellFund         | 456.91         |
| 023-15022 | Investments - Wells Fargo | WellFund         | 1.36           |
| 023-15023 | US Bank Safekeeping - CDs | WellFund         | 112.86         |
| 050-15020 | Investments               | City Hall Rsrv   | 2,678.23       |
| 050-15022 | Investments - Wells Fargo | City Hall Rsrv   | 7.10           |
| 050-15023 | US Bank Safekeeping - CDs | City Hall Rsrv   | 536.27         |
| 060-15020 | Investments               | Equipment Resrv  | 65,526.01      |
| 060-15022 | INVESTMENT- WELLS FARGO   | Equipment Resrv  | 5,655.59       |
| 060-15023 | US Bank Safekeeping - CDs | Equipment Resrv  | 12,826.33      |
| 070-15020 | Investments               | SICK LEAVE RESR  | 1,990.35       |
| 070-15022 | Investments - Wells Fargo | SICK LEAVE RESR  | 5.89           |
| 070-15023 | US Bank Safekeeping - CDs | SICK LEAVE RESR  | 491.64         |
| 122-15020 | Investments               | Prop 12&40Vierr  | 0.01           |
| 122-15022 | Investments - Wells Fargo | Prop 12&40Vierr  | -              |
| 122-15023 | US Bank Safekeeping - CDs | Prop 12&40Vierr  | -              |
| 123-15020 | Investments               | M.VIERRA PARK    | 3,421.01       |
| 123-15022 | INVESTMENT- WELLS FARGO   | M.VIERRA PARK    | 62.06          |
| 123-15023 | US Bank Safekeeping - CDs | M.VIERRA PARK    | 490.84         |
| 215-15020 | Investments               | Successor Agency | 118,925.53     |
| 215-15022 | INVESTMENT- WELLS FARGO   | Successor Agency | 16,575.11      |
| 215-15023 | US Bank Safekeeping - CDs | Successor Agency | 18,602.53      |
| 390-15020 | Investments               | Gas Tax 2105     | 52,550.14      |
| 390-15022 | INVESTMENT- WELLS FARGO   | Gas Tax 2105     | 7,650.23       |
| 390-15023 | US Bank Safekeeping - CDs | Gas Tax 2105     | 8,265.64       |
| 395-15020 | Investments               | Sect.2103        | 31,449.15      |
| 395-15022 | INVESTMENT- WELLS FARGO   | Sect.2103        | 4,690.99       |
| 395-15023 | US Bank Safekeeping - CDs | Sect.2103        | 4,976.69       |
| 400-15020 | Investments               | Gas Tax 2106     | 19,852.32      |
| 400-15022 | INVESTMENT- WELLS FARGO   | Gas Tax 2106     | 2,920.94       |
| 400-15023 | US Bank Safekeeping - CDs | Gas Tax 2106     | 3,133.47       |
| 410-15020 | Investments               | Gas Tax 2107     | 25,629.37      |
| 410-15022 | INVESTMENT- WELLS FARGO   | Gas Tax 2107     | 3,432.97       |
| 410-15023 | US Bank Safekeeping - CDs | Gas Tax 2107     | 4,260.47       |



Investments Allocation

| Account   | Name                      | Fund Name       | Ending Balance |
|-----------|---------------------------|-----------------|----------------|
| 420-15020 | Investments               | Gas Tax 2107.5  | 1,932.98       |
| 420-15022 | INVESTMENT- WELLS FARGO   | Gas Tax 2107.5  | 146.87         |
| 420-15023 | US Bank Safekeeping - CDs | Gas Tax 2107.5  | 349.73         |
| 425-15020 | Investments               | SB1 - RMR       | 4,089.58       |
| 425-15022 | INVESTMENT- WELLS FARGO   | SB1 - RMR       | 27.01          |
| 425-15023 | US Bank Safekeeping - CDs | SB1 - RMR       | 988.72         |
| 430-15020 | Investments               | SB 325          | 112,949.58     |
| 430-15022 | INVESTMENT- WELLS FARGO   | SB 325          | 16,142.05      |
| 430-15023 | US Bank Safekeeping - CDs | SB 325          | 17,806.28      |
| 440-15020 | Investments               | Traffic Safety  | 13,280.28      |
| 440-15022 | INVESTMENT- WELLS FARGO   | Traffic Safety  | 1,967.23       |
| 440-15023 | US Bank Safekeeping - CDs | Traffic Safety  | 2,099.60       |
| 450-15020 | Investments               | Bicycle         | 0.81           |
| 450-15023 | US Bank Safekeeping - CDs | Bicycle         | 0.21           |
| 455-15020 | Investments               | Railroad mantce | 124.60         |
| 455-15022 | Investments - Wells Fargo | Railroad mantce | 0.37           |
| 455-15023 | US Bank Safekeeping - CDs | Railroad mantce | 30.77          |
| 460-15020 | Investments               | Public Safe Aug | 12,082.39      |
| 460-15022 | INVESTMENT- WELLS FARGO   | Public Safe Aug | 1,674.12       |
| 460-15023 | US Bank Safekeeping - CDs | Public Safe Aug | 2,032.89       |
| 480-15020 | Investments               | Boat Ramp       | 264.08         |
| 480-15022 | INVESTMENT- WELLS FARGO   | Boat Ramp       | 5.04           |
| 480-15023 | US Bank Safekeeping - CDs | Boat Ramp       | 33.59          |
| 490-15023 | US Bank Safekeeping - CDs | Parks & Rec Imp | 0.03           |
| 495-15020 | Investments               | Rec Coordinator | 693.43         |
| 495-15022 | INVESTMENT- WELLS FARGO   | Rec Coordinator | 104.14         |
| 495-15023 | US Bank Safekeeping - CDs | Rec Coordinator | 109.85         |
| 500-15020 | Investments               | Planning & Dev. | 3,006.57       |
| 500-15022 | INVESTMENT- WELLS FARGO   | Planning & Dev. | 435.05         |
| 500-15023 | US Bank Safekeeping - CDs | Planning & Dev. | 472.82         |
| 513-15020 | Investments               | CDBG PROGRAM IN | 65,856.57      |
| 513-15022 | INVESTMENT- WELLS FARGO   | CDBG PROGRAM IN | 9,247.33       |
| 513-15023 | US Bank Safekeeping - CDs | CDBG PROGRAM IN | 11,022.35      |
| 514-15020 | Investments               | HOME P.I.       | 2,035.90       |
| 514-15022 | INVESTMENT- WELLS FARGO   | HOME P.I.       | 14.33          |
| 514-15023 | US Bank Safekeeping - CDs | HOME P.I.       | 395.90         |
| 570-15020 | Investments               | Drainage Trust  | 30.84          |
| 570-15022 | INVESTMENT- WELLS FARGO   | Drainage Trust  | 0.10           |
| 570-15023 | US Bank Safekeeping - CDs | Drainage Trust  | 7.62           |
| 580-15020 | Investments               | Flood Maint #1  | 4,803.85       |
| 580-15022 | INVESTMENT- WELLS FARGO   | Flood Maint #1  | 607.32         |
| 580-15023 | US Bank Safekeeping - CDs | Flood Maint #1  | 824.60         |
| 581-15020 | Investments               | Flood Maint #2  | 33,467.62      |
| 581-15022 | INVESTMENT- WELLS FARGO   | Flood Maint #2  | 4,890.19       |
| 581-15023 | US Bank Safekeeping - CDs | Flood Maint #2  | 5,371.85       |
| 582-15020 | Investments               | Flood Maint #3  | 30,577.16      |
| 582-15022 | INVESTMENT- WELLS FARGO   | Flood Maint #3  | 4,530.32       |
| 582-15023 | US Bank Safekeeping - CDs | Flood Maint #3  | 4,839.23       |



## Investments Allocation

| Account   | Name                      | Fund Name       | Ending Balance |
|-----------|---------------------------|-----------------|----------------|
| 583-15020 | Investments               | Maint Dist #6   | 1,920.42       |
| 583-15022 | INVESTMENT- WELLS FARGO   | Maint Dist #6   | 239.26         |
| 583-15023 | US Bank Safekeeping - CDs | Maint Dist #6   | 332.36         |
| 590-15020 | Investments               | Solid Waste     | 66.98          |
| 590-15022 | INVESTMENT- WELLS FARGO   | Solid Waste     | 0.20           |
| 590-15023 | US Bank Safekeeping - CDs | Solid Waste     | 16.59          |
| 600-15020 | Investments               | Electric Utilit | 3,288,441.72   |
| 600-15022 | INVESTMENT- WELLS FARGO   | Electric Utilit | 476,726.18     |
| 600-15023 | US Bank Safekeeping - CDs | Electric Utilit | 518,674.78     |
| 610-15020 | Investments               | Public Benefits | 79,897.03      |
| 610-15022 | INVESTMENT- WELLS FARGO   | Public Benefits | 11,163.81      |
| 610-15023 | US Bank Safekeeping - CDs | Public Benefits | 13,012.12      |
| 620-15020 | Investments               | Electric Capitl | 3,736.77       |
| 620-15022 | INVESTMENT- WELLS FARGO   | Electric Capitl | 490.11         |
| 620-15023 | US Bank Safekeeping - CDs | Electric Capitl | 587.05         |
| 621-15020 | Investments               | Elect Cont Rsve | 9,041.33       |
| 621-15022 | INVESTMENT- WELLS FARGO   | Elect Cont Rsve | 26.77          |
| 621-15023 | US Bank Safekeeping - CDs | Elect Cont Rsve | 2,233.33       |
| 630-15020 | Investments               | Water Utility   | 549,701.05     |
| 630-15022 | INVESTMENT- WELLS FARGO   | Water Utility   | 78,548.35      |
| 630-15023 | US Bank Safekeeping - CDs | Water Utility   | 88,150.93      |
| 640-15020 | Investments               | Water Capital   | 9,108.87       |
| 640-15022 | INVESTMENT- WELLS FARGO   | Water Capital   | 600.17         |
| 640-15023 | US Bank Safekeeping - CDs | Water Capital   | 1,927.03       |
| 641-15020 | Investments               | Well replacemnt | 1,185.03       |
| 641-15022 | INVESTMENT- WELLS FARGO   | Well replacemnt | 3.84           |
| 641-15023 | US Bank Safekeeping - CDs | Well replacemnt | 292.72         |
| 650-15020 | Investments               | Sewer Utility   | 685,706.47     |
| 650-15022 | INVESTMENT- WELLS FARGO   | Sewer Utility   | 98,579.47      |
| 650-15023 | US Bank Safekeeping - CDs | Sewer Utility   | 108,398.90     |
| 656-15020 | Investments               | Sewer - Dt Svce | 909.05         |
| 656-15022 | INVESTMENT- WELLS FARGO   | Sewer - Dt Svce | 2.69           |
| 656-15023 | US Bank Safekeeping - CDs | Sewer - Dt Svce | 224.54         |
| 660-15020 | Investments               | Sewer Capital   | 50,129.94      |
| 660-15022 | INVESTMENT- WELLS FARGO   | Sewer Capital   | 2,861.41       |
| 660-15023 | US Bank Safekeeping - CDs | Sewer Capital   | 10,291.20      |
| 661-15020 | Investments               | SEWER WWT CIP   | 7,075.80       |
| 661-15022 | INVESTMENT- WELLS FARGO   | SEWER WWT CIP   | 20.96          |
| 661-15023 | US Bank Safekeeping - CDs | SEWER WWT CIP   | 1,747.82       |
| 670-15020 | Investments               | GPD Seizure     | 49,745.94      |
| 670-15022 | INVESTMENT- WELLS FARGO   | GPD Seizure     | 7,512.34       |
| 670-15023 | US Bank Safekeeping - CDs | GPD Seizure     | 7,887.78       |
| 672-15020 | Investments               | COPS GRANTS     | 55,370.49      |
| 672-15022 | INVESTMENT- WELLS FARGO   | COPS GRANTS     | 7,579.02       |
| 672-15023 | US Bank Safekeeping - CDs | COPS GRANTS     | 8,986.48       |
| 673-15020 | Investments               | Explorer-PD     | 7.90           |
| 673-15022 | INVESTMENT- WELLS FARGO   | Explorer-PD     | 0.03           |
| 673-15023 | US Bank Safekeeping - CDs | Explorer-PD     | 1.82           |



Investments Allocation

| Account   | Name                      | Fund Name                            | Ending Balance |
|-----------|---------------------------|--------------------------------------|----------------|
| 674-15020 | Investments               | K9- DONATIONS                        | 200.25         |
| 674-15022 | INVESTMENT- WELLS FARGO   | K9- DONATIONS                        | 2.43           |
| 674-15023 | US Bank Safekeeping - CDs | K9- DONATIONS                        | 24.17          |
| 680-15020 | Investments               | Trust - Main                         | 283.74         |
| 680-15022 | INVESTMENT- WELLS FARGO   | Trust - Main                         | 21.58          |
| 680-15023 | US Bank Safekeeping - CDs | Trust - Main                         | 57.45          |
| 681-15020 | Investments               | Gridley BID                          | 0.68           |
| 681-15022 | INVESTMENT- WELLS FARGO   | Gridley BID                          | -              |
| 681-15023 | US Bank Safekeeping - CDs | Gridley BID                          | 0.17           |
| 683-15020 | Investments               | HOSP JPA ADMIN                       | 5.59           |
| 683-15022 | INVESTMENT- WELLS FARGO   | HOSP JPA ADMIN                       | 0.01           |
| 683-15023 | US Bank Safekeeping - CDs | HOSP JPA ADMIN                       | 1.38           |
| 700-15020 | Investments               | SB325-Senr Taxi                      | 26,396.78      |
| 700-15022 | INVESTMENT- WELLS FARGO   | SB325-Senr Taxi                      | 3,552.20       |
| 700-15023 | US Bank Safekeeping - CDs | SB325-Senr Taxi                      | 4,221.63       |
| 800-15020 | Investments               | 96-STBG-1011                         | 5.81           |
| 800-15022 | INVESTMENT- WELLS FARGO   | 96-STBG-1011                         | 0.02           |
| 800-15023 | US Bank Safekeeping - CDs | 96-STBG-1011                         | 1.44           |
| 806-15020 | Investments               | 12 CalHOME 8701                      | 44.30          |
| 806-15022 | INVESTMENT- WELLS FARGO   | 12 CalHOME 8701                      | 4.74           |
| 806-15023 | US Bank Safekeeping - CDs | 12 CalHOME 8701                      | 7.02           |
| 808-15020 | Investments               | 13 HOME 8995                         | 35,318.05      |
| 808-15022 | INVESTMENT- WELLS FARGO   | 13 HOME 8995                         | 5,300.67       |
| 808-15023 | US Bank Safekeeping - CDs | 13 HOME 8995                         | 5,595.82       |
| 810-15020 | Investments               | 89-REHAB                             | 12.28          |
| 810-15022 | INVESTMENT- WELLS FARGO   | 89-REHAB                             | -              |
| 810-15023 | US Bank Safekeeping - CDs | 89-REHAB                             | 0.16           |
| 813-15020 | Investments               | 08-HOME-4987                         | 42.77          |
| 813-15022 | INVESTMENT- WELLS FARGO   | 08-HOME-4987                         | 0.22           |
| 813-15023 | US Bank Safekeeping - CDs | 08-HOME-4987                         | 10.57          |
| 814-15020 | Investments               | Gridley Springs                      | 218.10         |
| 814-15022 | INVESTMENT- WELLS FARGO   | Gridley Springs                      | 1.11           |
| 814-15023 | US Bank Safekeeping - CDs | Gridley Springs                      | 53.88          |
| 821-15020 | Investments               | Strategic Plan                       | 20,865.24      |
| 821-15022 | INVESTMENT- WELLS FARGO   | Strategic Plan                       | 3,076.41       |
| 821-15023 | US Bank Safekeeping - CDs | Strategic Plan                       | 3,300.17       |
| 831-15020 | Investments               | RANCHO VILLA                         | 2,554.89       |
| 831-15022 | INVESTMENT- WELLS FARGO   | RANCHO VILLA                         | 23.22          |
| 831-15023 | US Bank Safekeeping - CDs | RANCHO VILLA                         | 622.17         |
| 890-15020 | Investments               | 94-CDBG Housing Rehab/Drainage Grant | 1.33           |
| 890-15022 | INVESTMENT- WELLS FARGO   | 94-CDBG Housing Rehab/Drainage Grant | -              |
| 890-15023 | US Bank Safekeeping - CDs | 94-CDBG Housing Rehab/Drainage Grant | 0.33           |
| 896-15020 | Investments               | 05-PTAA-1446                         | -              |
| 896-15022 | INVESTMENT- WELLS FARGO   | 05-PTAA-1446                         | -              |
| 896-15023 | US Bank Safekeeping - CDs | 05-PTAA-1446                         | -              |
| 912-15020 | Investments               | HRPP GRANT                           | 801.10         |
| 912-15022 | INVESTMENT- WELLS FARGO   | HRPP GRANT                           | 85.64          |
| 912-15023 | US Bank Safekeeping - CDs | HRPP GRANT                           | 127.02         |

# Investments Allocation

| Account   | Name                      | Fund Name       | Ending Balance |
|-----------|---------------------------|-----------------|----------------|
| 913-15020 | Investments               | OTS T.S Grant   | 3,513.49       |
| 913-15022 | INVESTMENT- WELLS FARGO   | OTS T.S Grant   | 516.64         |
| 913-15023 | US Bank Safekeeping - CDs | OTS T.S Grant   | 565.23         |
| 920-15020 | Investments               | CALRECL-PLAY AR | 89.15          |
| 920-15022 | INVESTMENT- WELLS FARGO   | CALRECL-PLAY AR | 9.53           |
| 920-15023 | US Bank Safekeeping - CDs | CALRECL-PLAY AR | 14.14          |
| 982-15020 | Investments               | FORECLOSURES    | -              |
| 982-15022 | INVESTMENT- WELLS FARGO   | FORECLOSURES    | -              |
| 982-15023 | US Bank Safekeeping - CDs | FORECLOSURES    | -              |

8,778,132.42

# Investments Allocation

| Name                         | Fund Name     | Ending Balance |
|------------------------------|---------------|----------------|
| Cash held with fiscal agents | General       | -              |
| Cash held with fiscal agents | 2008 Series A | 105,468.47     |
| Cash held with fiscal agents | 2008 Series B | 275,924.58     |
| Cash held with fiscal agents | COPS GRANTS   | -              |

|            |
|------------|
| 381,393.05 |
|------------|



[https://www.treasurer.ca.gov/pmia-laif/historical/avg\\_mn\\_vlds.asp](https://www.treasurer.ca.gov/pmia-laif/historical/avg_mn_vlds.asp)

LAIF INTEREST

|      | Jan    | Feb    | Mar    | Apr    | May    | Jun    | Jul    | Aug    | Sep    | Oct    | Nov    | Dec    |
|------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|
| 1977 | 5.77   | 5.66   | 5.66   | 5.65   | 5.76   | 5.85   | 5.93   | 6.05   | 6.09   | 6.09   | 6.61   | 6.73   |
| 1978 | 6.92   | 7.05   | 7.14   | 7.27   | 7.386  | 7.569  | 7.652  | 7.821  | 7.871  | 8.11   | 8.286  | 8.769  |
| 1979 | 8.777  | 8.904  | 8.82   | 9.082  | 9.046  | 9.224  | 9.202  | 9.528  | 9.259  | 9.814  | 10.223 | 10.218 |
| 1980 | 10.98  | 11.251 | 11.49  | 11.48  | 12.017 | 11.798 | 10.206 | 9.87   | 9.945  | 10.056 | 10.426 | 10.961 |
| 1981 | 10.987 | 11.686 | 11.13  | 11.475 | 12.179 | 11.442 | 12.346 | 12.844 | 12.059 | 12.397 | 11.887 | 11.484 |
| 1982 | 11.683 | 12.044 | 11.835 | 11.773 | 12.27  | 11.994 | 12.235 | 11.909 | 11.151 | 11.111 | 10.704 | 10.401 |
| 1983 | 10.251 | 9.887  | 9.688  | 9.868  | 9.527  | 9.6    | 9.879  | 10.076 | 10.202 | 10.182 | 10.164 | 10.227 |
| 1984 | 10.312 | 10.28  | 10.382 | 10.594 | 10.843 | 11.119 | 11.355 | 11.557 | 11.597 | 11.681 | 11.474 | 11.024 |
| 1985 | 10.579 | 10.289 | 10.118 | 10.025 | 10.18  | 9.743  | 9.656  | 9.417  | 9.572  | 9.482  | 9.488  | 9.371  |
| 1986 | 9.252  | 9.09   | 8.958  | 8.621  | 8.369  | 8.225  | 8.141  | 7.844  | 7.512  | 7.586  | 7.432  | 7.439  |
| 1987 | 7.365  | 7.157  | 7.205  | 7.044  | 7.294  | 7.289  | 7.464  | 7.562  | 7.712  | 7.825  | 8.121  | 8.071  |
| 1988 | 8.078  | 8.05   | 7.945  | 7.94   | 7.815  | 7.929  | 8.089  | 8.245  | 8.341  | 8.397  | 8.467  | 8.563  |
| 1989 | 8.698  | 8.77   | 8.87   | 8.992  | 9.227  | 9.204  | 9.056  | 8.833  | 8.801  | 8.771  | 8.685  | 8.645  |
| 1990 | 8.571  | 8.538  | 8.506  | 8.497  | 8.531  | 8.538  | 8.517  | 8.382  | 8.333  | 8.321  | 8.269  | 8.279  |
| 1991 | 8.164  | 8.002  | 7.775  | 7.666  | 7.374  | 7.169  | 7.098  | 7.072  | 6.859  | 6.719  | 6.591  | 6.318  |
| 1992 | 6.122  | 5.863  | 5.68   | 5.692  | 5.379  | 5.323  | 5.235  | 4.958  | 4.76   | 4.73   | 4.659  | 4.647  |
| 1993 | 4.678  | 4.649  | 4.624  | 4.605  | 4.427  | 4.554  | 4.438  | 4.472  | 4.43   | 4.38   | 4.365  | 4.384  |
| 1994 | 4.359  | 4.176  | 4.248  | 4.333  | 4.434  | 4.623  | 4.823  | 4.989  | 5.106  | 5.243  | 5.38   | 5.528  |
| 1995 | 5.612  | 5.779  | 5.934  | 5.96   | 6.008  | 5.997  | 5.972  | 5.91   | 5.832  | 5.784  | 5.805  | 5.748  |
| 1996 | 5.698  | 5.643  | 5.557  | 5.538  | 5.502  | 5.548  | 5.587  | 5.566  | 5.601  | 5.601  | 5.599  | 5.574  |
| 1997 | 5.583  | 5.575  | 5.58   | 5.612  | 5.634  | 5.667  | 5.679  | 5.69   | 5.707  | 5.705  | 5.715  | 5.744  |
| 1998 | 5.742  | 5.72   | 5.68   | 5.672  | 5.673  | 5.671  | 5.652  | 5.652  | 5.639  | 5.557  | 5.492  | 5.374  |
| 1999 | 5.265  | 5.21   | 5.136  | 5.119  | 5.086  | 5.095  | 5.178  | 5.225  | 5.274  | 5.391  | 5.484  | 5.639  |
| 2000 | 5.76   | 5.824  | 5.851  | 6.014  | 6.19   | 6.349  | 6.443  | 6.505  | 6.502  | 6.517  | 6.538  | 6.535  |
| 2001 | 6.372  | 6.169  | 5.976  | 5.76   | 5.328  | 4.958  | 4.635  | 4.502  | 4.288  | 3.785  | 3.526  | 3.261  |
| 2002 | 3.068  | 2.967  | 2.861  | 2.845  | 2.74   | 2.687  | 2.714  | 2.594  | 2.604  | 2.487  | 2.301  | 2.201  |
| 2003 | 2.103  | 1.945  | 1.904  | 1.858  | 1.769  | 1.697  | 1.653  | 1.632  | 1.635  | 1.596  | 1.572  | 1.545  |
| 2004 | 1.528  | 1.44   | 1.474  | 1.445  | 1.426  | 1.469  | 1.604  | 1.672  | 1.771  | 1.89   | 2.003  | 2.134  |
| 2005 | 2.264  | 2.368  | 2.542  | 2.724  | 2.856  | 2.967  | 3.083  | 3.179  | 3.324  | 3.458  | 3.636  | 3.808  |
| 2006 | 3.955  | 4.043  | 4.142  | 4.305  | 4.563  | 4.7    | 4.849  | 4.946  | 5.023  | 5.098  | 5.125  | 5.129  |
| 2007 | 5.156  | 5.181  | 5.214  | 5.222  | 5.248  | 5.25   | 5.255  | 5.253  | 5.231  | 5.137  | 4.962  | 4.801  |
| 2008 | 4.62   | 4.161  | 3.777  | 3.4    | 3.072  | 2.894  | 2.787  | 2.779  | 2.774  | 2.709  | 2.568  | 2.353  |
| 2009 | 2.046  | 1.869  | 1.822  | 1.607  | 1.53   | 1.377  | 1.035  | 0.925  | 0.75   | 0.646  | 0.611  | 0.569  |
| 2010 | 0.558  | 0.577  | 0.547  | 0.588  | 0.56   | 0.528  | 0.531  | 0.513  | 0.5    | 0.48   | 0.454  | 0.462  |
| 2011 | 0.538  | 0.512  | 0.5    | 0.588  | 0.413  | 0.448  | 0.381  | 0.408  | 0.378  | 0.385  | 0.401  | 0.382  |
| 2012 | 0.385  | 0.389  | 0.383  | 0.367  | 0.363  | 0.358  | 0.363  | 0.377  | 0.348  | 0.34   | 0.324  | 0.326  |
| 2013 | 0.3    | 0.286  | 0.285  | 0.264  | 0.245  | 0.244  | 0.267  | 0.271  | 0.257  | 0.266  | 0.263  | 0.264  |
| 2014 | 0.244  | 0.236  | 0.236  | 0.233  | 0.228  | 0.228  | 0.244  | 0.26   | 0.246  | 0.261  | 0.261  | 0.267  |
| 2015 | 0.262  | 0.266  | 0.278  | 0.283  | 0.29   | 0.299  | 0.32   | 0.33   | 0.337  | 0.357  | 0.374  | 0.4    |
| 2016 | 0.446  | 0.467  | 0.506  | 0.525  | 0.552  | 0.576  | 0.588  | 0.614  | 0.634  | 0.654  | 0.678  | 0.719  |
| 2017 | 0.751  | 0.777  | 0.821  | 0.884  | 0.925  | 0.978  | 1.051  | 1.084  | 1.111  | 1.143  | 1.172  | 1.239  |
| 2018 | 1.35   | 1.412  | 1.524  | 1.661  | 1.755  | 1.854  | 1.944  | 1.998  | 2.063  | 2.144  | 2.208  | 2.291  |
| 2019 | 2.355  | 2.392  | 2.436  | 2.445  | 2.449  | 2.428  | 2.379  | 2.341  | 2.28   | 2.19   | 2.103  | 2.043  |
| 2020 | 1.967  | 1.912  | 1.787  | 1.648  | 1.363  | 1.217  | 0.92   | 0.784  | 0.685  | 0.62   | 0.576  | 0.54   |
| 2021 | 0.458  | 0.407  | 0.357  | 0.339  | 0.315  | 0.262  | 0.221  | 0.221  | 0.206  | 0.203  | 0.203  | 0.212  |
| 2022 | 0.234  | 0.278  | 0.365  | 0.523  | 0.684  | 0.861  | 1.09   | 1.276  | 1.513  | 1.772  | 2.007  | 2.173  |
| 2023 | 2.425  | 2.624  | 2.831  | 2.87   | 2.993  | 3.167  | 3.305* | 3.434  | 3.534  | 3.67   |        |        |



| <u>Fund #</u> | <u>Fund Name</u> | <u>Fund # and Name</u> |     |
|---------------|------------------|------------------------|-----|
| 010           | General          | 010-General            | GF  |
| 011           | GF-Reserve       | 011-GF-Reserve         | RES |
| 012           | FEMA-RESERVE     | 012-FEMA-RESERVE       | OGF |
| 020           | General -Impact  | 020-General -Impact    | RES |
| 021           | Dev'l Agree Fee  | 021-Dev'l Agree Fee    | RES |
| 023           | WellFund         | 023-WellFund           | RES |
| 050           | City Hall Rsrv   | 050-City Hall Rsrv     | RES |
| 060           | Equipment Resrv  | 060-Equipment Resrv    | RES |
| 070           | SICK LEAVE RESR  | 070-SICK LEAVE RESR    | RES |
| 121           | Prop 12 & 40 RR  | 121-Prop 12 & 40 RR    | OGF |
| 122           | Prop 12&40Vierr  | 122-Prop 12&40Vierr    | OGF |
| 123           | M.VIERRA PARK    | 123-M.VIERRA PARK      | OGF |
| 200           | RDA - Operating  | 200-RDA - Operating    | OGF |
| 204           | 2008 Series A    | 204-2008 Series A      | OGF |
| 206           | 2008 Series B    | 206-2008 Series B      | OGF |
| 215           | Successor Agency | 215-Successor Agency   | FID |
| 220           | Public Fin.Auth  | 220-Public Fin.Auth    | OGF |
| 390           | Gas Tax 2105     | 390-Gas Tax 2105       | OGF |
| 395           | Sect.2103        | 395-Sect.2103          | OGF |
| 400           | Gas Tax 2106     | 400-Gas Tax 2106       | OGF |
| 410           | Gas Tax 2107     | 410-Gas Tax 2107       | OGF |
| 420           | Gas Tax 2107.5   | 420-Gas Tax 2107.5     | OGF |
| 425           | SB1 - RMR        | 425-SB1 - RMR          | OGF |
| 430           | SB 325           | 430-SB 325             | OGF |
| 440           | Traffic Safety   | 440-Traffic Safety     | OGF |
| 450           | Bicycle          | 450-Bicycle            | OGF |
| 455           | Railroad mantce  | 455-Railroad mantce    | OGF |
| 460           | Public Safe Aug  | 460-Public Safe Aug    | OGF |
| 480           | Boat Ramp        | 480-Boat Ramp          | OGF |
| 490           | Parks & Rec Imp  | 490-Parks & Rec Imp    | OGF |
| 495           | Rec Coordinator  | 495-Rec Coordinator    | OGF |
| 500           | Planning & Dev.  | 500-Planning & Dev.    | OGF |
| 511           | ED RLF (OLD)     | 511-ED RLF (OLD)       | OGF |
| 512           | New Fund         | 512-New Fund           | OGF |
| 513           | CDBG PROGRAM IN  | 513-CDBG PROGRAM IN    | OGF |
| 514           | HOME P.I.        | 514-HOME P.I.          | OGF |
| 520           | Vision Care      | 520-Vision Care        | OGF |
| 570           | New Fund         | 570-New Fund           | OGF |
| 580           | Flood Maint #1   | 580-Flood Maint #1     | OGF |
| 581           | Flood Maint #2   | 581-Flood Maint #2     | OGF |
| 582           | Flood Maint #3   | 582-Flood Maint #3     | OGF |
| 583           | Maint Dist #6    | 583-Maint Dist #6      | OGF |
| 590           | Solid Waste      | 590-Solid Waste        | OEF |
| 591           | Solid Waste-Rec  | 591-Solid Waste-Rec    | OEF |
| 600           | Electric Utilit  | 600-Electric Utilit    | EF  |
| 601           | Electric - NBE   | 601-Electric - NBE     | EF  |





| <u>Fund #</u> | <u>Fund Name</u>      | <u>Fund # and Name</u>        |     |
|---------------|-----------------------|-------------------------------|-----|
| 610           | Public Benefits       | 610-Public Benefits           | OEF |
| 620           | Electric Capitl       | 620-Electric Capitl           | EF  |
| 621           | Elect Cont Rsve       | 621-Elect Cont Rsve           | EF  |
| 630           | Water Utility         | 630-Water Utility             | WF  |
| 640           | Water Capital         | 640-Water Capital             | WF  |
| 641           | Well replacemnt       | 641-Well replacemnt           | WF  |
| 650           | Sewer Utility         | 650-Sewer Utility             | SF  |
| 656           | Sewer - Dt Svce       | 656-Sewer - Dt Svce           | SF  |
| 660           | Sewer Capital         | 660-Sewer Capital             | SF  |
| 661           | SEWER WWT CIP         | 661-SEWER WWT CIP             | SF  |
| 670           | GPD Seizure           | 670-GPD Seizure               | RES |
| 672           | COPS GRANTS           | 672-COPS GRANTS               | OGF |
| 673           | Explorer-PD           | 673-Explorer-PD               | OGF |
| 674           | K9- DONATIONS         | 674-K9- DONATIONS             | OGF |
| 680           | Trust - Main          | 680-Trust - Main              | FID |
| 681           | Gridley BID           | 681-Gridley BID               | FID |
| 682           | Hospital JPA          | 682-Hospital JPA              | FID |
| 683           | HOSP JPA ADMIN        | 683-HOSP JPA ADMIN            | FID |
| 700           | SB325-Senr Taxi       | 700-SB325-Senr Taxi           | OEF |
| 800           | 96-STBG-1011          | 800-96-STBG-1011              | OGF |
| 802           | SAFE ROUT SCHL        | 802-SAFE ROUT SCHL            | OGF |
| 804           | CALTRAN MOBIL.        | 804-CALTRAN MOBIL.            | OGF |
| 805           | Hazel Street TE       | 805-Hazel Street TE           | OGF |
| 806           | 12 CalHOME 8701       | 806-12 CalHOME 8701           | OGF |
| 807           | 13 CDBG-8970          | 807-13 CDBG-8970              | OGF |
| 808           | 13 HOME 8995          | 808-13 HOME 8995              | OGF |
| 809           | 18-HOME-12579         | 809-18-HOME-12579             | OGF |
| 810           | 89-REHAB              | 810-89-REHAB                  | OGF |
| 813           | 08-HOME-4987          | 813-08-HOME-4987              | OGF |
| 814           | Gridley Springs       | 814-Gridley Springs           | OGF |
| 821           | Strategic Plan        | 821-Strategic Plan            | OGF |
| 831           | RANCHO VILLA          | 831-RANCHO VILLA              | OGF |
| 888           | 02-STBG-1701          | 888-02-STBG-1701              | OGF |
| 890           | New Fund              | 890-New Fund                  | OGF |
| 895           | 04-STBG-1961          | 895-04-STBG-1961              | OGF |
| 896           | 05-PTAA-1446          | 896-05-PTAA-1446              | OGF |
| 912           | HRPP GRANT            | 912-HRPP GRANT                | OGF |
| 913           | OTS T.S Grant         | 913-OTS T.S Grant             | OGF |
| 920           | CALRECL-PLAY AR       | 920-CALRECL-PLAY AR           | OGF |
| 921           | SB 1383 Organic Wast  | 921-SB 1383 Organic Waste F   | OGF |
| 922           | ATP GRANT 2015        | 922-ATP GRANT 2015            | OGF |
| 923           | CDBG-DR               | 923-CDBG-DR                   | OGF |
| 924           | 2021 Vierra Park Impr | 924-2021 Vierra Park Improv   | OGF |
| 925           | CMAQ Department of    | 925-CMAQ Department of Tr     | OGF |
| 926           | SWRCB Revolving Loa   | 926-SWRCB Revolving Loan-F    | OGF |
| 927           | CRF Coronavirus Relie | 927-CRF Coronavirus Relief Fi | OGF |
| 928           | CARB Credit           | 928-CARB Credit               | OGF |
| 929           | LR SPL - 5140         | 929-LR SPL - 5140             | OGF |
| 930           | Coronavirus Recovery  | 930-Coronavirus Recovery Fu   | OGF |





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| <u>Fund #</u> | <u>Fund Name</u>      | <u>Fund # and Name</u>      |      |
|---------------|-----------------------|-----------------------------|------|
| 931           | Officer Wellness and  | 931-Officer Wellness and Me | OGF  |
| 932           | Fund: 932 - Outdoor E | 932-Fund: 932 - Outdoor Equ | OGF  |
| 974           | GASB 68               | 974-GASB 68                 | POOL |
| 975           | GLTDAG                | 975-GLTDAG                  | POOL |
| 976           | RDA-GLTDAG            | 976-RDA-GLTDAG              | POOL |
| 980           | Fixed Assets          | 980-Fixed Assets            | POOL |
| 982           | FORECLOSURES          | 982-FORECLOSURES            | POOL |
| 999           | New Fund              | 999-New Fund                | POOL |
| 999           | New Fund              | 999-New Fund                | POOL |
| 999           | New Fund              | 999-New Fund                | POOL |
| 600           | Electric Utilit       | 600-Electric Utilit         | POOL |
| 999           | New Fund              | 999-New Fund                | POOL |
| 999           | New Fund              | 999-New Fund                | POOL |



**City Council Agenda Item #4**  
Staff Report

**Date:** 11/20/2023

**To:** Mayor and City Council

**From:** Ashley Ayala, Recreation Coordinator

**Subject:** Butte County Fish & Game Commission Grant Application

|          |           |
|----------|-----------|
| <b>X</b> | Regular   |
|          | Special   |
|          | Closed    |
|          | Emergency |

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**Recommendation**

To apply for Grant Funding of \$1,500.00 offered by the Organization: Butte County Fish & Game Commission.

**Background**

Every year the Butte County Fish & Game Commission invites organizations to apply for funding through their Butte County Fish & Game Commission Grant. Gridley Recreation has continuously applied for this Grant in the past to assist with the purchase of the 900-100lbs of Catfish for the Annual Kids Free Fishing Day in May.

**Financial Impact**

The Financial impact should be minimal, the Recreation Coordinator would use a small amount of time to fill out the application and present it to the Butte County Fish & Game Commission at their meeting scheduled for January 2024.

**Compliance with City Council Strategic Plan or Budget Goals**

Applying for the above funds should not negatively impact the City Council Strategic Plan and/or Budget Goals. The funds would assist with the purchase of the 900-1000lbs of Catfish.

**Attachments**

Grant Application Procedure Sheet from Butte County Fish & Game Commission  
Grant Application

# **Butte County Fish & Game Commission**

## **Grant Application Procedures and General Information**

### **Fiscal Year 2024-2025**

#### **General Information**

- 1. Attention all Grant Applicants: Please be advised that the total grant application funds available for distribution by the Commission will be based on greatly diminished fine monies generated in Butte County for the year.**
2. Each year, the Butte County Fish & Game Commission allocates funds to various agencies and organizations for the purpose of welfare and propagation of local fish and wildlife.
3. The next Grant period is from **July 1, 2024 to June 30, 2025.**
4. The grants are funded through monies collected from Butte County Fish & Wildlife fines & forfeitures.
5. All requests must comply with California Fish & Game Code 13103.
6. There is no limit for grant requests.
- 7. Applicants are REQUIRED to attend the January 2024 meeting to present a brief (five minutes maximum) overview of their request and answer any questions the Commission may have.**
8. Final recommendations for grant funds will be determined at the **February 2024** meeting. It is required that you attend this meeting to answer any additional questions.
- 9. Meeting dates and locations are subject to change and will be announced as soon as venues are known.**
10. Grant recommendations are forwarded to the Butte County Board of Supervisors for inclusion in the County Budget.
11. All Grants are awarded on a reimbursement basis. Original receipts of expenditures are necessary for reimbursement as per county auditor requirement. All receipts must be itemized on County Claim forms and submitted to the Commission Secretary no later than June 15, 2024 for reimbursement.
- 12. A final report of the grant project including the final budget must be submitted with your claim.**
- 13. A General Agreement will be mailed to you after the February 2024 meeting. Please sign and return the agreement as soon as you receive it.**
14. Grant Awardees are required to acknowledge and publicize the Butte County Fish & Game Commission on all materials relating to the grant project including one press release.
15. **NINE copies** must be mailed directly to the Commission Secretary.
16. Grant applicants will be placed on the January and February Agendas in the order they are received.

#### **Application Procedures:**

- 1. Complete all requested information on the enclosed application.**
- 2. Use only the space provided for each question. Additional support documentation may be included.**
- 3. Submit NINE COPIES of your application and any supporting documents.**
- 4. Grant Application Deadline: December 1, 2023. APPLICATIONS WILL NOT BE ACCEPTED AFTER THIS DATE.**
- 5. Applications and claims must be sent to: CARYN MAIER, SECRETARY, BUTTE COUNTY FISH & GAME COMMISSION, P.O. BOX 2894, PARADISE, CA 95967.**

# Butte County Fish & Game Commission

## Grant Application FY 2024-2025

*Please print or type the following information:*

**Agency Name:** City of Gridley Recreation Department

**Contact Person(s):** Ashley Ayala

**Address:** 685 Kentucky St City/ZIP Gridley, 95948

**Phone:** Work 530-846-3264 Home 530-933-9661 Cell 530- 822-6033

**Email Address:** aayala@gridley.ca.us

**Type of Organization:** Local Government Recreation Department-City of Gridley

(Indicate if Non-Profit, Private Business, Federal, State or Local Government, etc.)

**Grant Funds Requested:** \$1,500.00

**Title of Grant Project:** 23<sup>rd</sup> Annual Kid's Free Fishing Day

*In the space provided provide the following information:*

1. **Provide a brief background about your organization.** (Purpose, local/state/national affiliation, etc., how long in operation, services provided to the community.)

The City of Gridley created its Recreation Division with a mission to provide the "Greater Gridley Area" with recreational opportunities in a coordinated and cost-effective manner. It is also the mission of the recreation division to create community through people, parks, and programs. The Gridley Recreation Division offers a wide variety of programs to the community. The City and its Recreation Division is extremely dedicated to providing positive programs for youth and their families.

The City is dedicated to providing the community with recreational opportunities and is constantly working towards improving its recreational facilities and programs. This year the recreation division is expanding our programs by combining efforts with community members to provide more summer classes, increase youth sports provided, and add additional community events.

The Gridley Recreation Division currently offers an assortment of youth sports, summer classes, community events, and senior activities. One of the most successful events for the Gridley Recreation Division is our annual Kids Free Fishing Day at Gray Lodge Wildlife Area to be held on Saturday, May 11<sup>th</sup>, 2024.

2. **Explain how Butte County Fish & Game Funds will be used and how local fish and game populations will benefit from your project.** (Establish the need/benefits of this project, detail specific goals, timelines for the project, describe services offered, demographic numbers of individuals or animals served, provide dates and details of this project, etc.)

The Gridley Recreation Division has found huge success and popularity with hosting an Annual Kid's Free Fishing Day. Our object is to promote family and community unity. Our event will be held the second Saturday in May 2024 (May 11<sup>th</sup>) from 7AM-12PM at the Gray Lodge Wildlife Area in Gridley located at the pond near the bone yard.

All funds received from the Butte County Fish and Game Commission will be used for the sole purpose of purchasing the catfish used in the derby from Crain Fisheries in Gerber, CA. The fish are purchased at a price of aprox. \$6.00 per pound and we purchase close to 900-1000 lbs. each year.

Local fish and game populations benefit from this project by populating the area with catfish. Each year there are catfish left uncaught in the pond. These catfish generate new generations of catfish for the future sportsman's visit. This pond is currently only 11 years old and is only stocked with fish during our fishing day. Gray Lodge Wild Life Area & The California Department of Fish and Game benefit from this event by bringing patrons and visitors to the area for our event and for many days after, where they will pay visitor day use fees that in turn fund Gray Lodge Wild Life Area.

The City of Gridley has found that there is a large need for these kinds of special programs. This program serves Gridley as well as Biggs, Live Oak and other outlying areas. There are also participants that come from as far as Paradise to Sacramento. This program is completely free to the public. All equipment (fishing rods and bait) are provided. In the last 15 years, (minus 2020-2022) we have been able to provide a free BBQ lunch for all participants youth & adults. We have also, been able to provide a prize give away for several of the top fish caught.

According to the Gridley Unified 2022-23 school year free and reduced meals program, around 65% of the population of youth in the area that attend school in Gridley qualify for the free meals program. We have also seen an increase in low-income housing being developed as well as the existing low-income housing already present in our community. As you can see, Gridley has a high rate of low-income families. The Gridley Recreation Department is dedicated to providing quality recreational opportunities that include all residents, regardless of their income levels.

The goal of this program is to promote family unity by providing events for youth and adults. We also aim this activity to get kids away from drugs and our ongoing gang problems and to build better family relationships.

A timeline for the program consists of:

October-November -Apply for Grant from Butte County Fish and Game Commission  
February.-Meet with Gray lodge.

- Confirm fish with Crain Fisheries.
- Solicit donations/prizes from community.
- Meet with Lions Club about the BBQ.

April -Order Portable Toilets  
-Put event in the paper, flyers in school  
-Finalize any other issues.

May -Host the event

Services offered at the event are the following:

- Free Hot dog BBQ for kids prepared by the Gridley Lions Club.
- Restroom Facilities sponsored by Ben Toilets.
- Free Pole Rentals by Gridley Recreation Department
- Bait provided by Gridley Recreation Department
- Rec. Department and supporting community businesses provide prizes for raffle.
- Free weighing of all fish by Gridley Recreation Department

-Transportation to pond provided by the Golden Feather Flyer Transit Bus & Gridley Unified School District Buses.

Last event, in 2023, we had close to 960 participants (participant numbers range from 400-800 depending upon the weather and other local activities going on in the community i.e.: Little League, etc.). Our total numbers with spectators and participants for the whole day were over 960 (according to statistics taken by the on-sight DFG Gray Lodge Wildlife Assistant). Our event serves all income levels.

**3. Specifically, how are the funds from this grant to be used?** (Describe specifically, the line item expenditures you will be using the grant monies towards.)

Income:

|   |                           |
|---|---------------------------|
| Butte County Fish & Game Award LY (+/-) \$1500.00 | (Used for the fish)       |
| Local Donations & Other Grants (+/-) \$5000.00    | (Used for more fish/bait) |

**Total Donation: \$6,500.00**

Expenses:

|                     |                 |                                |
|---------------------|-----------------|--------------------------------|
| Catfish             | (+/-) \$5400.00 | Paid by Grants and Donations   |
| Staff               | (+/-) \$1000.00 | Paid by City                   |
| Supplies            | (+/-) \$300.00  | Allocated in Rec. Budget       |
| Promotion Materials | (+/-) \$100.00  | Allocated in Rec. Budget       |
| Bait                | (+/-) \$500.00  | Paid by Grants and Donations   |
| Shuttle             | +/-) \$700.00   | Allocated in Rec. Budget       |
| Portable Toilets    | (+/-) \$200.00  | Donated by Ben's Toilets       |
| Food/Drinks         | (+/-) \$900.00  | Paid by Donations & Rec Budget |

**Total Expenses: \$9,100.00**

**4. Provide a detailed budget for this project. Include all Income and Expense line items, including other sources of funding expected.** (Include all sources of income expected to fund this project, list all expenses related to the project.)

All funds received from this grant will be used towards the sole purpose of purchasing the Catfish. Catfish will be purchased from Crain Fisheries in Gerber, California at a price of approximately \$6.00 per pound. Each year we purchase 900-1000 lbs. of live channel catfish. The fish are purchased in various sizes to allow more children to have a successful time at our event.

**5. Is this Grant Request a onetime request, or will the Commission be expected to continue funding in future years for this project?**

This grant request will be a continual request for each year that our event occurs. We are requesting continual grant funding. However due to depleted funds with the Butte County Fish and Game Commission, the City of Gridley Recreation Department is actively searching for other avenues to help fund the event.

**6. Describe how your organization will promote this project to the community.** (Describe and give dates/details of public relations materials, news releases, kick off events, etc.)

Our event is promoted in many ways. We create a flyer that is distributed throughout the GUSD, the City of Gridley, Gray Lodge, and other local businesses. Gray Lodge puts the event on the California Department of Fish and Game web site and also hands out flyers and displays our poster at their headquarters. The Recreation Division will advertise the event through the local chamber of commerce and our recreation division tab on the City of Gridley Website, as well as our Facebook homepage. The Gridley Herald features articles about the event and keeps the information in the paper. The Gridley Recreation Division acknowledges all donors with an appreciation post and thank you in the Gridley Herald newspaper after the event. Gridley Recreation also posts a Thank You poster at the Event itself. Gridley Recreation is actively looking for more ways to thank donors and sponsors as funds are available.

**7. Other Support Documentation** (enclose up to 3 additional pages of information)

List Support Documents Enclosed:

- Photos of last year's event!
- Last Year's Flyer & Summary Poster 2023

**Application Checklist (please check off)**

- ☐ All information on the application has been completed in the space provided
- ☐ **NINE Copies** of the COMPLETE Grant Application and Supplemental Materials are enclosed
- ☐ You have marked your calendar for the **January 2024** (meeting date and location to be announced) to make a presentation to the Butte County Fish & Game Commission (date and location to be determined)
- ☐ You have mailed or hand delivered your application **no later than December 1, 2023** to: Caryn Maier, Secretary, Butte County Fish & Game Commission, P.O. Box 2894, Paradise, CA 95967

*I have read, understand and agree to adhere to the Grant Application Procedures, Reporting Requirements and Reimbursement Information.*

**Signed:** \_\_\_\_\_ **Date:** \_\_\_\_\_

***Thank you for your interest in preserving the Natural Heritage of Butte County.***



**City Council Agenda Item #5**  
Staff Report

**Date:** November 20, 2023

**To:** Mayor and City Council

**From:** Sean Norman, Fire Chief

**Subject:** Approval of Resolution No 2023-R-037: A Resolution of the City Council of the City of Gridley Authorizing the Gridley Fire Department to receive a Rural Fire Capacity Grant

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|                                     |           |
|-------------------------------------|-----------|
| <input checked="" type="checkbox"/> | Regular   |
| <input type="checkbox"/>            | Special   |
| <input type="checkbox"/>            | Closed    |
| <input type="checkbox"/>            | Emergency |

**Recommendation**

Staff respectfully requests the City Council approve Resolution 2023-R-037

**Background**

For several years the City of Gridley has been successful in receiving Rural Fire Capacity (RFC, previously known as Volunteer Fire Assistance, or VFA) Grants that are used to purchase Personal Protective Equipment (PPE) for its volunteer firefighters who assist career firefighters to protect and serve the City of Gridley. The funding of the grant is vital for replacement of aging and worn PPE. The grant is a cost-effective mode for replacement. The cost of outfitting a single volunteer exceeds \$5,000.00. PPE has a shelf life of 10 years and due to the nature of the profession, is subject to extreme use. There are approximately 15 volunteer firefighters that protect the Gridley area and replacement of PPE is ongoing as funding comes available.

**Financial Impact**

This year's Grant is in the amount of \$9756.00, which is a 50% match with the State of California. The City of Gridley's match of this grant is \$4878.00.

**Compliance with City Council Strategic Plan or Budget Goals**

This effort complies with the City of Gridley's Budget Goals to reduce taxpayer's expenses by finding grant funding to offset budget impacts.

**Attachments**

Resolution No. 2023-R-037

RFC Agreement

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GRIDLEY AUTHORIZING THE GRIDLEY  
FIRE DEPARTMENT TO RECEIVE A VOLUNTEER FIRE ASSISTANCE GRANT**

**BE IT RESOLVED** by the Gridley City Council as follows:

1. The Mayor is hereby authorized and directed to execute, on behalf of the City of Gridley, and the State of California Department of Forestry and Fire Protection, a grant in the amount of \$4,878.00 provided under the Cooperative Forestry Assistance Act of 1978 (7GF23016).
2. The City Clerk shall attest to the adoption of this Resolution.

**NOW, THEREFORE, BE IT FURTHER RESOLVED** by Gridley City Council to approve the supplemental appropriation from the account 060-4060-56300 of \$4,878.00 for the cost associated for the equipment to be purchased with this grant. To recognize the grant revenues, approve supplement revenues of \$4,878.00 to account 010-0000-46611.

**I HEREBY CERTIFY** that the foregoing resolution of the City Council of the City of Gridley was duly introduced passed and adopted at a regular meeting of the City Council of the City of Gridley held on November 20<sup>th</sup>, 2023 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST:

APPROVE:

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Cliff Wagner, City Clerk

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Michael W. Farr, Mayor

**State of California  
Department of Forestry and Fire Protection (CAL FIRE)  
Cooperative Fire Protection  
GRANT AGREEMENT**

**APPLICANT:**

**PROJECT TITLE:** Volunteer Fire Capacity

**GRANT AGREEMENT:** 7GF23016

**PROJECT PERFORMANCE PERIOD is from date upon approval through June 30, 2024.**

Under the terms and conditions of this Grant Agreement, the applicant agrees to complete the project as described in the project description, and the State of California, acting through the Department of Forestry & Fire Protection, agrees to fund the project up to the total state grant amount indicated.

**PROJECT DESCRIPTION:** Cost-share funds awarded to provide assistance to rural areas in upgrading their capability to organize, train, and equip local forces for fire protection.

**Total State Grant not to exceed \$** **\$4,878.00** (or project costs, whichever is less).

*\*The Special and General Provisions attached are made a part of and incorporated into this Grant Agreement.*

**STATE OF CALIFORNIA  
DEPARTMENT OF FORESTRY  
AND FIRE PROTECTION**

\_\_\_\_\_  
Applicant

By \_\_\_\_\_

Signature of Authorized Representative

Title \_\_\_\_\_

By \_\_\_\_\_

Title: **David Scheurich**  
**Staff Chief, Cooperative Fire Programs**

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

**CERTIFICATION OF FUNDING**

|                                 |                                  |  |
|---------------------------------|----------------------------------|--|
| GRANT AGREEMENT NUMBER          | PO ID                            | SUPPLIER ID  |
| FUND<br><b>0001</b>             | FUND NAME<br>General Fund        |  |
| PROJECT ID<br>354023DG2012166   | ACTIVITY ID<br>SUBGNT            | AMOUNT OF ESTIMATE FUNDING<br><b>\$ \$4,878.00</b> |
| GL UNIT<br>3540                 | BUD REF<br>001                   | ADJ. INCREASING ENCUMBRANCE<br><b>\$ 0.00</b>      |
| PROGRAM NUMBER<br>9999000FED    | CHAPTER<br>12                    | ADJ. DECREASING ENCUMBRANCE<br><b>\$ 0.00</b>      |
| ACCOUNT<br>5340580              | ENY<br><b>2023</b>               | UNENCUMBERED BALANCE<br><b>\$ \$4,878.00</b>       |
| REPORTING STRUCTURE<br>35409206 | ALT ACCOUNT<br><b>5340580002</b> | SERVICE LOCATION<br>92750                          |

**I hereby certify upon my personal knowledge that budgeted funds are available for this encumbrance.**

\_\_\_\_\_  
Signature of CAL FIRE Accounting Officer

\_\_\_\_\_  
Date

# VOLUNTEER FIRE CAPACITY PROGRAM TERMS AND CONDITIONS

## DEPARTMENT OF FORESTRY AND FIRE PROTECTION

### STATE OF CALIFORNIA Natural Resources Agency

#### Agreement for the Volunteer Fire Capacity Program of the Cooperative Forestry Assistance Act of 1978

THIS AGREEMENT, made and entered between the STATE of California, acting through the Director of the Department of Forestry and Fire Protection hereinafter called "STATE", and \_\_\_\_\_ hereinafter called "LOCAL AGENCY", covenants as follows:

#### RECITALS:

1. STATE has been approved as a passthrough agent of the United States Department of Agriculture, (USDA), Forest Service for the purpose of administering the Volunteer Fire Capacity program in California, hereinafter referred to as VFC, authorized by the Cooperative Forestry Assistance Act (CFAA) of 1978 (PL 95-313, 92 Stat 365, 16 U.S.C. 2106), as amended.
2. This is a subaward under the 2023 Volunteer Fire Capacity Grant #23-DG-11052012-166 awarded to STATE by the Forest Service on August 3, 2023. The Federal Assistance Listing for the award is 10.698, Cooperative Forestry Program. This subaward is funded solely with Federal funds and is subject to the Office of Management and Budget (OMB) guidance in subparts A through F of 2 CFR Part 200, as adopted and supplemented by the USDA in 2 CFR Part 400, and under certain terms and conditions to LOCAL AGENCY to assist LOCAL AGENCY to upgrade its fire protection capability.
3. LOCAL AGENCY desires to participate in said VFC and agrees to the terms and conditions specified in the Procedural Guide for Volunteer Fire Capacity Program 2023.

NOW THEREFORE, it is mutually agreed between the parties as follows:

4. **APPROVAL:** This Agreement is of no force or effect until signed by both parties and approved by the Department of General Services, if required. LOCAL AGENCY may not commence performance until such approval has been obtained.
5. **INCORPORATION:** The Procedural Guide for Volunteer Fire Capacity Program 2023, submitted Application for Funding and associated Grant Assurances are hereby incorporated by reference as part of the Grant Agreement.
6. **TIMELINESS:** Time is of the essence in this Agreement.
7. **FORFEITURE OF AWARD:** LOCAL AGENCY must return this Agreement and required resolution properly signed and executed to STATE at the email address specified in paragraph 12, with a timestamp no later than December 1, 2023 or LOCAL AGENCY will forfeit the funds.

8. GRANT AND BUDGET CONTINGENCY CLAUSE: It is mutually understood between the parties that this **Agreement** may have been written for the mutual benefit of both parties before ascertaining the availability of congressional appropriation of funds, to avoid program and fiscal delays that would occur if the **Agreement** were executed after that determination was made.

This **Agreement** is valid and enforceable only if sufficient funds are made available to the STATE by the United States Government for the **State Fiscal Year 2023** for the purpose of this program. In addition, this **Agreement** is subject to any additional restrictions, limitations, or conditions enacted by the Congress or to any statute enacted by the Congress that may affect the provisions, terms, or funding of this **Agreement** in any manner.

The parties mutually agree that if the Congress does not appropriate sufficient funds for the program, this **Agreement** shall be amended to reflect any reduction in funds.

The STATE has the option to invalidate the **Agreement** under the 30-day cancellation clause or to amend the **Agreement** to reflect any reduction in funds.

9. REIMBURSEMENT: STATE will reimburse LOCAL AGENCY, from funds made available to STATE by the Federal Government, an amount not to exceed **\$4,878.00** on a 50/50 matching funds basis, for the performance of specific projects and/or purchase of specific items identified in Proposed Project, Application for Funding, attached hereto. **Reimbursement will be only for those projects accomplished and/or items purchased between THE LAST SIGNATORY DATE ON PAGE 1 and JUNE 30, 2024.** This sum is the sole and maximum payment that STATE will make pursuant to this Agreement. **LOCAL AGENCY must bill STATE at the e-mail address specified in paragraph 12, with a timestamp no later than September 1, 2024 in order to receive the funds.** The bill submitted by LOCAL AGENCY must clearly delineate the projects performed and/or items purchased. A vendor's invoice and proof of payment to vendor(s) must be included for items purchased.
10. LIMITATIONS: Expenditure of the funds distributed by STATE herein is subject to the same limitations as placed by the VFC, upon expenditure of United States Government Funds. Pursuant to 2CFR200.313 Equipment, subject to the obligations and conditions set forth in that section; title to any equipment and supplies acquired under this **Agreement** vests with the LOCAL AGENCY. For any equipment items over \$5,000, the federal government may retain a vested interest in accordance with paragraph 17 below.
11. MATCHING FUNDS: Any and all funds paid to LOCAL AGENCY under the terms of this **Agreement**, hereinafter referred to as "VFC Funds", shall be matched by LOCAL AGENCY on a dollar-for-dollar basis, for each project listed on attachment(s) hereto identified as "Proposed Project". No amount of unpaid "contributed" or "volunteer" labor or services shall be used or consigned in calculating the matching amount "actually spent" by LOCAL AGENCY.

LOCAL AGENCY shall not use VFC Funds as matching funds for other federal grants, including Department of Interior (USDI) Rural Fire Assistance grants, nor use funds from other federal grants, including USDI Rural Fire Assistance grants, as matching funds for VFC Funds.

12. ADDRESSES: The mailing addresses of the parties hereto under the terms of the Agreement are:

LOCAL AGENCY:

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
Attention: \_\_\_\_\_  
Telephone Number(s): \_\_\_\_\_  
E-mail \_\_\_\_\_

STATE:

**Department of Forestry and Fire Protection**  
**Grants Management Unit, Attn: Megan Esfandiary**  
**P. O. Box 944246**  
**Sacramento, California 94244-2460**  
**PHONE: (916) 894-9845**  
**E-MAIL: [Megan.Esfandiary@fire.ca.gov](mailto:Megan.Esfandiary@fire.ca.gov)**

13. PURPOSE: Any project to be funded hereunder must be intended to specifically assist LOCAL AGENCY to organize, train, and/or equip local firefighting forces in the aforementioned rural area and community to prevent or suppress fires which threaten life, resources, and/or improvements within the area of operation of LOCAL AGENCY. Project funds are not to be used for research and development.
14. COMBINING: In the event funds are paid for two or more separate, but closely related projects, the 50/50 cost-sharing formula will be applied to the total cost of such combined projects.
15. OVERRUNS: In the event that the total cost of a funded project exceeds the estimate of costs upon which this Agreement is made, LOCAL AGENCY may request additional funds to cover the **Agreement** share of the amount exceeded. However, there is no assurance that any such funds are, or may be, available for reimbursement. Any increase in funding will require an amendment.
16. UNDERRUNS: In the event that the total cost of a funded project is less than the estimate of costs upon which this **Agreement** is made, LOCAL AGENCY may request that additional eligible projects/items be approved by STATE for **Agreement** funding. However, there is no assurance that any such approval will be funded. Approval of additional projects/items, not listed on the Proposed Project application, made by STATE, will be in writing and will require an amendment.
17. FEDERAL INTEREST IN EQUIPMENT: The Federal Government has a vested interest in any item purchased with VFC funding in excess of \$5,000 regardless of the length of this **Agreement**, until such time as the fair market value is less than \$5,000. The VFC percentage used to purchase the equipment will be applied to the sale price and recovered for the Government during the sale. This percentage will remain the same even following depreciation. The Federal Government may not have to be reimbursed if the disposal sale amounts to a fair market value of less than \$5,000. LOCAL AGENCY will notify STATE of the disposal of such items.

18. EQUIPMENT INVENTORY: Any single item purchased in excess of \$5,000 will be assigned an VFC Property Number by the STATE. LOCAL AGENCY shall forward a copy of the purchase documents listing the item, brand, model, serial number, any LOCAL AGENCY property number assigned, and a LOCAL AGENCY contact and return address to STATE at the address specified in paragraph 12. The STATE will advise the LOCAL AGENCY Contact of the VFC Property Number assigned.
19. AUDIT: LOCAL AGENCY agrees that the STATE, the Department of General Services, the Bureau of State Audits, or their designated representative shall have the right to review and to copy any records and supporting documentation pertaining to the performance of this **Agreement**. LOCAL AGENCY agrees to maintain such records for possible audit for a minimum of five (5) years after final payment, unless a longer period of records retention is stipulated. LOCAL AGENCY agrees to allow the auditor(s) access to such records during normal business hours and to allow interviews of any employees who might reasonably have information related to such records. Further, LOCAL AGENCY agrees to include a similar right of the State of California to audit records and interview staff in any subcontract related to performance of this **Agreement**. (GC 8546.7, PCC 10115 et seq., CCR Title 2, Section 1896).
20. DISPUTES: In the event of any dispute over qualifying matching expenditures of LOCAL AGENCY or audit findings, the dispute will be decided by STATE and its decision shall be final and binding.
21. MONITORING: LOCAL AGENCY agrees to the monitoring of activities as necessary by STATE to ensure that the award is used for authorized purposes, in compliance with Federal statutes, regulations, and the terms and conditions of the agreement; and that performance goals are achieved.
22. INDEMNIFICATION: LOCAL AGENCY agrees to indemnify, defend, and save harmless, the STATE, its officers, agents, and employees, from any and all claims and losses, accruing or resulting to any and all contractors, subcontractors, suppliers, laborers, and any other person, firm or corporation furnishing or supplying work services, materials, or supplies in connection with the performance of this **Agreement**, and from any and all claims and losses accruing or resulting to any person, firm or corporation who may be injured or damaged by LOCAL AGENCY in the performance of this **Agreement**.
23. CIVIL RIGHTS: LOCAL AGENCY agrees to comply with civil rights requirements as detailed in the Complying With Civil Rights Requirements brochure (FS-850) and the And Justice For All poster (AD-475A). The poster is to be placed at all public point of contact/reception areas.
24. DRUG-FREE WORKPLACE REQUIREMENTS: LOCAL AGENCY will comply with the requirements of the Drug-Free Workplace Act of 1990 and will provide a drug-free workplace by taking the following actions:
  - a. Publish a statement notifying employees that unlawful manufacture, distribution, dispensation, possession or use of a controlled substance is prohibited and specifying actions to be taken against employees for violations.
  - b. Establish a Drug-Free Awareness Program to inform employees about:

- 1) the dangers of drug abuse in the workplace;
- 2) the person's or organization's policy of maintaining a drug-free workplace;
- 3) any available counseling, rehabilitation and employee assistance programs; and,
- 4) penalties that may be imposed upon employees for drug abuse violations.

c. Every employee who works on the proposed **Agreement** will:

- 1) receive a copy of the company's drug-free workplace policy statement; and,
- 2) agree to abide by the terms of the company's statement as a condition of employment on the **Agreement**.

Failure to comply with these requirements may result in suspension of payments under the **Agreement** or termination of the **Agreement** or both and LOCAL AGENCY may be ineligible for funding of any future State **Agreement** if the department determines that any of the following has occurred: (1) the LOCAL AGENCY has made false certification, or violated the certification by failing to carry out the requirements as noted above. (GC 8350 et seq.)

25. **TERM:** The term of the **Agreement** SHALL COMMENCE ON THE LAST SIGNATORY DATE ON PAGE 1 and continue through June 30, 2024.
26. **TERMINATION:** This **Agreement** may be terminated by either party giving 30 days written notice to the other party or provisions herein amended upon mutual consent of the parties hereto.
27. **AMENDMENTS:** No amendment or variation of the terms of this **Agreement** shall be valid unless made in writing, signed by the parties and approved as required. No oral understanding or **Agreement** not incorporated in the **Agreement** is binding on any of the parties.
28. **INDEPENDENT CONTRACTOR:** LOCAL AGENCY, and the agents and employees of LOCAL AGENCY, in the performance of this **Agreement**, shall act in an independent capacity and not as officers or employees or agents of the STATE or the Federal Government.
29. **INDIRECT RATE:** LOCAL AGENCY may not assess an indirect rate in excess of their Federally approved Negotiated Indirect Cost Rate Agreement (NICRA), a de minimis rate if LOCAL AGENCY does not have an approved NICRA, or the VFC program cap rate of 10%, whichever is lesser. LOCAL AGENCY may also elect not to assess an indirect rate. The approved indirect cost rate at the time of execution is 0%.



30. MEDIA: LOCAL AGENCY shall acknowledge STATE and USDA Forest Service support in any publications, audiovisuals and electronic media developed as a result of this award.

It is encouraged to give public notice of the receipt of this award and announce progress and accomplishments, acknowledging STATE and USDA Forest Service support. Follow direction in USDA Supplemental 2 CFR 415.2.

31. ASSIGNMENT: This Agreement is not assignable by LOCAL AGENCY either in whole or in part.



**City Council Agenda Item #6**  
Staff Report

**Date:** November 20, 2023  
**To:** Mayor and City Council  
**From:** Cliff Wagner, City Administrator

|          |           |
|----------|-----------|
| <b>X</b> | Regular   |
|          | Special   |
|          | Closed    |
|          | Emergency |

**Subject:** Homeless Youth Awareness Month

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**Recommendation**

Butte County Homeless Youth Task Force respectfully requests that the Council declare November to be Homeless Youth Awareness Month in hopes to continue educating the public about the crisis of youth homelessness in our country. If approved the proclamation will be received by Bogette Covarrubias of the Butte County Homeless Youth Task Force.

**Attachments**

Homeless Youth Awareness Proclamation

## Homeless and Runaway Youth Awareness Month Proclamation

**WHEREAS**, California, a state known for its diverse culture and economic prosperity, paradoxically harbors an estimated 200,000 homeless youth, among them approximately 1,500 K-12 students in Butte County; and,

**WHEREAS**, it is disheartening to note that around 25% of young individuals emancipated from the foster care system will find themselves grappling with the harsh reality of homelessness; and,

**WHEREAS**, the occurrence of natural disasters and the persistent lack of affordable housing in rural California have further exacerbated the issue of youth homelessness, thrusting countless young souls into the unforgiving streets; and,

**WHEREAS**, the poignant truth is that a high percentage of these homeless youth have not only been robbed of a stable home but have also been victims of physical, sexual, and emotional abuse by their guardians, and they are tragically re-victimized and exploited while trying to survive on the unforgiving streets or in overcrowded shelters; and,

**WHEREAS**, the dire absence of stable housing not only endangers the immediate well-being of homeless youth but also serves as a formidable barrier to their educational success, diminishing their chances of attaining a high school diploma and perpetuating the cycle of poverty; and,

**WHEREAS**, in recognition of these stark challenges, we firmly believe that the compassionate citizens of Gridley, California, hold the key to preventing youth homelessness. By serving as mentors and role models for these young souls, they can guide them toward the resources available, encourage them to make productive choices, and create opportunities for these youths to successfully transition into self-sustaining adulthood; and,

**NOW, THEREFORE**, I, Mike Farr, Mayor of Gridley, representing the residents and the citizens of Gridley, California, do hereby proclaim November 2023 as Homeless and Runaway Youth Awareness Month in the City of Gridley.

By uniting as a community, we can offer hope and opportunities to the homeless and runaway youth in Gridley, enabling them to break the cycle of homelessness, achieve their full potential, and contribute positively to our city's future. Together, we can create a more compassionate, caring, and inclusive society where no young person has to face the harsh streets alone.

---

Michael W Farr, Mayor

**City Council Agenda Item #7**  
Staff Report

**Date:** November 20, 2023  
**To:** Mayor and City Council  
**From:** Dave Harden, City Engineer

|          |           |
|----------|-----------|
| <b>X</b> | Regular   |
|          | Special   |
|          | Closed    |
|          | Emergency |

**Subject:** SR99 Waterline Replacement Project (BEN|EN TO 16-607-104)

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**Recommendation**

City staff respectfully recommends that the Mayor and City Council to approve Task Order 16-607-104 for Bennett Engineering Services (BEN|EN) to manage, design, prepare construction documents, permit, advertise bidding, provide construction support, and coordinate with Caltrans for the SR99 Waterline Replacement Project; and to authorize the City Administrator to execute a task order.

**Background**

In order for Caltrans to complete the design and construction of the SR99 SHOPP project and associated corridor improvements, the City of Gridley needs to relocate portions of the water main in highway, as it is in conflict with elements of the roadway improvements project. It is anticipated Caltrans will complete design of the roadway improvements by April 2024, however they need the waterline relocation design by January 2024. As the owner of the waterline, the City is responsible for relocation of the utility, including design of the improvements. Caltrans has experienced similar situations with other agencies resulting in inflated costs for the relocation when coupled with the Caltrans project, due to the DBE requirements of federally funded projects. Caltrans recommended the City prepare their own waterline relocation plans, bid the project, and construct the relocation prior to the Caltrans project. Additionally, it is the opportune time to relocate or replace pipes before the new pavement and sidewalks are built, where feasible.

BEN|EN will provide project management, design, utility coordination, permitting, bid documents, bid assistance, and construction assistance for the waterline project. BEN|EN will coordinate with Caltrans throughout the design and construction process. On-site full-time Construction Management (CM) Services may be required by Caltrans for this work within the highway, which is not part of this scope at this time. after the design is complete, BEN|EN will provide the City recommendations for a cost-effective solution for this service, if needed, through amendment or recommendation for an outside party.

BEN|EN anticipates that approximately 1,300 LF of waterline relocation will be required based on information provided by Caltrans. At this time, BEN|EN assumes that the existing 10" AC Water Pipe will be relocated into the travel lane of Highway 99 from Obermeyer Avenue to Archer Ave. BEN|EN and Caltrans will work together in the design process of the drainage and waterline to minimize conflicts and areas requiring relocations. To reduce the amount of replacement BEN|EN will also design spot location conflict resolution alternatives, such as lowering the waterline to allow for a storm drain crossing.

**Financial Impact**

The financial impact of the design phase of the project will include up to \$210,000 for engineering services. Cost will utilize ARPA funds, reprioritized from other budgeted CIP projects. Construction cost will be estimated during design and presented at a later date.

**Compliance with City Council Strategic Plan or Budget Goals**

The City Council and City staff are committed to providing effective leadership while providing quality cost-effective local government services.

**Attachments**

Bennett Engineering Services – Task Order for the SR99 Waterline Replacement Project



Bennett Engineering Services  
1082 Sunrise Avenue, Suite 100  
Roseville, California 95661

T 916.783.4100  
F 916.783.4110  
www.ben-en.com

November 16, 2023

Cliff Wagner, City Administrator  
City of Gridley  
685 Kentucky Street  
Gridley, CA 95948

Re: Gridley – SR-99 Waterline Replacement Project

This Task Order authorizes Bennett Engineering Services Inc to provide the professional services described below. Services are to be performed in accordance with the Agreement dated October 17, 2016 between the City of Gridley and Bennett Engineering Services, as amended.

**Project Name:** SR-99 Waterline Replacement Project (BEN-EN Project #16-607-104)

**Scope of Work:** Services include: Project management, design, utility coordination, water variances request, coordination with Caltrans, bidding, and construction support; see Exhibit A.

- Construction Management and Inspection is not included in this scope of work due to uncertainties and will be addressed with a future amendment or task order.

**Budget:** \$206,105. To be invoiced at Standard Rates per agreement for Fiscal Year 2021/2022, see Exhibit B.

Requested by:

Dave Harden, P.E. – City Engineer

### City of Gridley

Approved: \_\_\_\_\_  
Cliff Wagner, City Administrator

Date: \_\_\_\_\_

### Bennett Engineering Services

Approved: \_\_\_\_\_  
Leo Rubio, President

Date: \_\_\_\_\_

Cc: DH, AH

# Exhibit A - Scope of Services



Client: City of Gridley  
Consultant: Bennett Engineering Services Inc  
Project: SR99 Waterline Replacement Project (BEN|EN TO16-607-104)  
Date: November 16, 2023

Bennett Engineering Services +  
Y & C Transportation Consultants

1082 Sunrise Avenue, Suite 100  
Roseville, CA 95661  
(916) 783-1100

Sacramento | Fremont | Milpitas

www.ben-en.com

*Consultant's services shall be limited to those expressly set forth below, and Consultant shall have no other obligations or responsibilities for the Project or to the Client except as agreed to in writing or as provided in this Agreement. All of Consultant's services in any way related to the Project or Client shall be subject to the terms of this Agreement.*

**This scope of services was prepared for the following project components:**

- **Upsize waterline from 10" to 12" from Obermeyer Avenue to Archer Street (~1,300LF)**
- **Relocate waterline into the right northbound lane on SR-99, and provide details for waterline lowering at DI conflicts**
- **Assumes Caltrans will provide base mapping and utility mapping**
- **Assumes that 12 Variances will be required from the Department of Drinking Water**
- **Assumes all work will occur in Caltrans Right of Way**
- **Assumes that the City will complete the potholing activities, a per pothole cost has been provided as an optional task in the fee.**
- **Caltrans Coordination Period**
  - **Design: September 2023 to April 2024**
  - **Construction: August 2024 to February 2025**

## **TASK 1. Project Management**

### **Subtask 1.1. Project Management**

BEN|EN's Project Manager will prepare and submit monthly project status updates and invoicing to the City of Gridley (City). Monthly invoices will include a summary of work performed by task and an earned value table. The status updates will include project tasks completed, deliverables submitted, decisions made, and work in progress.

BEN|EN will coordinate with Caltrans and the City throughout the design process. BEN|EN will coordinate with Caltrans to determine how to incorporate the waterline documents into the Caltrans project plans, so both projects can be constructed with minimal conflicts and change orders. BEN|EN will manage the project schedule, project execution, maintain open communication with the City and Caltrans, and integrate deliverables. The schedule will be maintained on a regular basis and as decisions are made throughout the project duration.

### **Subtask 1.2. Project Meetings**

BEN|EN will coordinate and attend a project kickoff meeting, biweekly progress meetings with Caltrans (assumes 14), progress meetings with the City (assumes 4), design review meetings following the 65% and 95% submittals (assumes 2), a meeting during the bid services phase, and a meeting at the start of construction. The BEN|EN project manager will provide meeting agendas and minutes, and document design decisions, as needed.

## **DELIVERABLES:**

- Monthly status updates

**INITIALS:**

\_\_\_\_\_

\_\_\_\_\_



- Monthly invoices
- Meeting agendas and minutes, as needed.

## **TASK 2. Design**

### **Subtask 2.1. 65% PS&E**

BEN|EN will review existing records, maps, utilities and data relevant to the project, walk the project limits and record existing conditions. BEN|EN will review Caltrans' proposed plans to evaluate proposed conditions. BEN|EN will identify project requirements, key constraints, and review all applicable design standards, including Caltrans and City of Gridley standards. BEN|EN will incorporate the base mapping and proposed design from Caltrans as the base files for the waterline project design. BEN|EN will prepare 65% plans, specifications, and an Engineer's Opinion of Probable Construction Cost (OPCC) for review and comment by the City staff and Caltrans. The 65% design documents will show the new water main alignments, existing utilities, new fire hydrants, service laterals, and connections/tie-ins. The 65% plans will include plan view of proposed infrastructure and placeholders for profiles.

### **Subtask 2.2. Pothole Investigations**

BEN|EN will create detailed potholing maps to determine location, depth, size, and material of waterlines, connection/tie-in points, and service lateral locations. It is assumed that approximately 25 potholes will be required.

### **Subtask 2.3. 95% PS&E**

BEN|EN will prepare 95% plans, specifications, and Engineer's OPCC based on comments from the City and Caltrans on the 65% PS&E, potholing results, and CCTV investigations (if needed). Design will include revised water main alignments, profiles, and connection details based on contractor's findings. The 95% specifications will include all technical specifications required for construction main replacement within the project area, special provisions, contractor forms, and City-standard front-end specifications. BEN|EN will submit 95% PS&E to the City and Caltrans for review and comment.

### **Subtask 2.4. Bid Documents**

BEN|EN will prepare bid plans, specifications, and Engineer's OPCC based on comments from the City and Caltrans on the 95% PS&E. BEN|EN will submit the bid documents for City and Caltrans review and final approval; once approved, BEN|EN will provide a signed and stamped copy for bidding.

## **ASSUMPTIONS:**

- If CCTV investigations are necessary to determine the location of sewer laterals, the City will complete all CCTV work.
- Caltrans will provide regular updates to BEN|EN with design status, including new base files with updated roadway design as needed.

## **DELIVERABLES:**

- 65% PS&E
- Potholing Exhibit and Results
- 95% PS&E
- Bid Documents (unsigned)
- Bid Documents (signed)

### **TASK 3. Utility Coordination & Variances**

#### **Subtask 3.1. ABC Utility Letter Process**

BEN|EN will prepare Utility letters and exhibits utilizing the ABC process. BEN|EN will use the utility responses to confirm and coordinate potential conflicts with the waterline relocation project.

#### **Subtask 3.2. Caltrans Utility Agreements**

BEN|EN will assist the City in the completion of Utility Agreements for the waterline relocation and protection in place of the existing waterline for the Caltrans Project.

#### **Subtask 3.3. Drinking Water Variance Package**

BEN|EN will prepare and submit the Drinking Water Variance Package on behalf of the City. BEN|EN will prepare the package for the installation of new Storm Drain within 5 feet of an existing waterline and for Storm Drain which crosses above a waterline because of the Caltrans Project.

#### **DELIVERABLES:**

- ABC Utility Letters and Exhibits
- Caltrans Utility Agreements
- Drinking Water Variance Letter
- Drinking Water Variance Crossing Exhibits

### **TASK 4. Bidding & Construction**

#### **Subtask 4.1. Bid Assistance**

BEN|EN will provide responses to Request for Information (assumes 3) during the bid period, attend pre-bid meeting (assumes 1), and provide design support for addenda during the bidding phase. BEN|EN will incorporate all addenda into a complete set of conformed plans and specifications following bid opening.

#### **Subtask 4.2. Construction Support**

BEN|EN will review submittals, Request for Information's, and contract change order requests (CCOs) during construction, attend site visits (assumes 3) to verify site conditions and/or evaluate constructability due to circumstances that arise during construction, and provide responses and solutions and prepare revised plans, specifications, or clarification exhibits, as required.

#### **Subtask 4.3. Record Drawings**

BEN|EN will prepare and submit record drawings to Caltrans and the City based on redlined plans provided by the contractor. BEN|EN shall coordinate record drawings with Caltrans to ensure all waterline project features are recorded appropriately in the Caltrans Drainage plans.

#### **ASSUMPTIONS:**

- Assumes up to three (3) Addenda during the bid phase.
- Assumes twenty-five (25) submittals.
- Assumes three (3) RFIs.

#### **DELIVERABLES:**

- Conformed plans and specifications
- Submittal, RFI and CCO responses
- Revisions to bid plans and specifications as needed during the bid and construction phases.
- Record Drawings

## Exhibit B: Fee Estimate

Client: City of Gridley

Consultant: Bennett Engineering Services Inc

Project: SR99 Waterline Replacement Project

Date: November 16, 2023



| Fee Estimate                                       | Project Manager IV<br>210 \$/hr |                 | Engineer III<br>185 \$/hr |                 | Engineer I<br>153 \$/hr |                 | BEN EN Subtotal |                  | MISC. EXPENSES | Potholing  | TOTAL            |
|--|---------------------------------|-----------------|---------------------------|-----------------|-------------------------|-----------------|-----------------|------------------|----------------|------------|------------------|
|  | Qty                             | Cost            | Qty                       | Cost            | Qty                     | Cost            | Qty             | Cost             |                | Contract   |                  |
| <b>Task 1 Project Management</b>                   |                                 |                 |                           |                 |                         |                 |                 |                  |                |            |                  |
| 1.1. Project Management                            | 30 hrs                          | \$6,300         | 24 hrs                    | \$4,440         | hrs                     | \$0             | 54 hrs          | \$10,740         | \$120          | \$0        | \$10,860         |
| 1.2. Project Meetings                              | 24 hrs                          | \$5,040         | 19 hrs                    | \$3,515         | 8 hrs                   | \$1,224         | 51 hrs          | \$9,779          | \$200          | \$0        | \$9,979          |
| <b>Subtotal</b>                                    | <b>54 hrs</b>                   | <b>\$11,340</b> | <b>43 hrs</b>             | <b>\$7,955</b>  | <b>8 hrs</b>            | <b>\$1,224</b>  | <b>105 hrs</b>  | <b>\$20,519</b>  | <b>\$320</b>   | <b>\$0</b> | <b>\$20,839</b>  |
| <b>Task 2 Design</b>                               |                                 |                 |                           |                 |                         |                 |                 |                  |                |            |                  |
| 2.1. 65% PS&E                                      | 24 hrs                          | \$5,040         | 40 hrs                    | \$7,400         | 64 hrs                  | \$9,792         | 128 hrs         | \$22,232         | \$180          | \$0        | \$22,412         |
| 2.2. Pothole Investigations                        | 4 hrs                           | \$840           | 24 hrs                    | \$4,440         | 4 hrs                   | \$612           | 32 hrs          | \$5,892          | \$120          | \$0        | \$6,012          |
| 2.3. 95% PS&E                                      | 24 hrs                          | \$5,040         | 24 hrs                    | \$4,440         | 48 hrs                  | \$7,344         | 96 hrs          | \$16,824         | \$100          | \$0        | \$16,924         |
| 2.4. Bid Documents                                 | 16 hrs                          | \$3,360         | 24 hrs                    | \$4,440         | 32 hrs                  | \$4,896         | 72 hrs          | \$12,696         | \$150          | \$0        | \$12,846         |
| <b>Subtotal</b>                                    | <b>68 hrs</b>                   | <b>\$14,280</b> | <b>112 hrs</b>            | <b>\$20,720</b> | <b>148 hrs</b>          | <b>\$22,644</b> | <b>328 hrs</b>  | <b>\$57,644</b>  | <b>\$550</b>   | <b>\$0</b> | <b>\$58,194</b>  |
| <b>Task 3 Utility Coordination &amp; Variances</b> |                                 |                 |                           |                 |                         |                 |                 |                  |                |            |                  |
| 3.1. ABC Utility Letter Process                    | 4 hrs                           | \$840           | 8 hrs                     | \$1,480         | 8 hrs                   | \$1,224         | 20 hrs          | \$3,544          | \$20           | \$0        | \$3,564          |
| 3.2. Caltrans Utility Agreements                   | 16 hrs                          | \$3,360         | 32 hrs                    | \$5,920         | 24 hrs                  | \$3,672         | 72 hrs          | \$12,952         | \$200          | \$0        | \$13,152         |
| 3.3. Drinking Water Variance Package               | 8 hrs                           | \$1,680         | 16 hrs                    | \$2,960         | 40 hrs                  | \$6,120         | 64 hrs          | \$10,760         | \$20           | \$0        | \$10,780         |
| <b>Subtotal</b>                                    | <b>28 hrs</b>                   | <b>\$5,880</b>  | <b>56 hrs</b>             | <b>\$10,360</b> | <b>72 hrs</b>           | <b>\$11,016</b> | <b>156 hrs</b>  | <b>\$27,256</b>  | <b>\$240</b>   | <b>\$0</b> | <b>\$27,496</b>  |
| <b>Task 4 Bidding &amp; Construction</b>           |                                 |                 |                           |                 |                         |                 |                 |                  |                |            |                  |
| 4.1. Bid Assistance                                | 16 hrs                          | \$3,360         | 12 hrs                    | \$2,220         | 8 hrs                   | \$1,224         | 36 hrs          | \$6,804          | \$40           | \$0        | \$6,844          |
| 4.2. Construction Support                          | 16 hrs                          | \$3,360         | 32 hrs                    | \$5,920         | 24 hrs                  | \$3,672         | 72 hrs          | \$12,952         | \$200          | \$0        | \$13,152         |
| 4.3. Record Drawings                               | 8 hrs                           | \$1,680         | 16 hrs                    | \$2,960         | 40 hrs                  | \$6,120         | 64 hrs          | \$10,760         | \$120          | \$0        | \$10,880         |
| <b>Subtotal</b>                                    | <b>40 hrs</b>                   | <b>\$8,400</b>  | <b>60 hrs</b>             | <b>\$11,100</b> | <b>72 hrs</b>           | <b>\$11,016</b> | <b>172 hrs</b>  | <b>\$30,516</b>  | <b>\$360</b>   | <b>\$0</b> | <b>\$30,876</b>  |
| <b>PROJECT TOTAL</b>                               | <b>190 hrs</b>                  | <b>\$39,900</b> | <b>271 hrs</b>            | <b>\$50,135</b> | <b>300 hrs</b>          | <b>\$45,900</b> | <b>761 hrs</b>  | <b>\$135,935</b> | <b>\$1,470</b> | <b>\$0</b> | <b>\$137,405</b> |

### OPTIONAL TASKS:

|  |                |                 |                |                 |                |                 |                |                  |                |                 |                  |
|--|----------------|-----------------|----------------|-----------------|----------------|-----------------|----------------|------------------|----------------|-----------------|------------------|
| 2.2. OPTIONAL: Pothole Investigations    | 2 hrs          | \$420           | 8 hrs          | \$1,480         | hrs            | \$0             | 10 hrs         | \$1,900          | \$100          | \$66,700        | \$68,700         |
| <b>OPTIONAL TASKS TOTAL</b>              | <b>2 hrs</b>   | <b>\$420</b>    | <b>8 hrs</b>   | <b>\$1,480</b>  | <b>hrs</b>     | <b>\$0</b>      | <b>10 hrs</b>  | <b>\$1,900</b>   | <b>\$100</b>   | <b>\$66,700</b> | <b>\$68,700</b>  |
| <b>PROJECT TOTAL with OPTIONAL TASKS</b> | <b>192 hrs</b> | <b>\$40,320</b> | <b>279 hrs</b> | <b>\$51,615</b> | <b>300 hrs</b> | <b>\$45,900</b> | <b>771 hrs</b> | <b>\$137,835</b> | <b>\$1,570</b> | <b>\$66,700</b> | <b>\$206,105</b> |

### Additional Fee Information

- ▶ This fee estimate is valid for 90 days from the date shown above.
- ▶ This fee estimate contains an abbreviated list of staff classifications and does not restrict BEN|EN to those classifications. The Standard Rate Schedule with a full list of staff classifications is available upon request.
- ▶ This fee estimate contains an approximation of the breakdown between labor, expense, and consultants. BEN|EN reserves the rights to distribute funds differently based on project needs.
- ▶ Standard hourly rates do not apply to a demand to perform work during an overtime period. Work required to be performed during an overtime period (as mandated by California law) may be charged at a 50% premium. Work mandated by Prevailing Wage laws may be charged at a 25% premium.
- ▶ Hourly rates include all compensation for wages, salary-related benefits, overhead, general office administration, and profit. Direct project administrative hours will be billed at the rate shown above.

INITIALS:

\_\_\_\_\_

\_\_\_\_\_



**City Council Agenda Item #8**  
Staff Report

**Date:** November 20, 2023

**To:** Mayor and City Council

**From:** Ashley Ayala, Recreation Coordinator

**Subject:** Resolution No. 2023-R-038: A Resolution of The City Council of The City of Gridley Approving the Application for The Outdoor Equity Grants Program Grant Funds Round Two

|          |           |
|----------|-----------|
| <b>X</b> | Regular   |
|          | Special   |
|          | Closed    |
|          | Emergency |

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**Recommendation**

Staff respectfully recommends that Council approve and adopt Resolution No. 2023-R-038, “A Resolution of the City Council of the City of Gridley Approving the Application for the Outdoor Equity Program Round Two and authorize the City Administrator to sign the grant application submittal to the California Parks and Recreation and enter into agreements on behalf of the City, if awarded the grant.

**Background**

In 2021, the City was a recipient of the first round of the Outdoor Equity Grants Program (OEP). The grant encourages the health and wellness of communities by connecting people to outdoor experiences in their community as well as state parks. It also provides opportunities for educational/recreational activities, leadership, and park education to underserved communities. The OEP has increased opportunities for low-income residents with an emphasis on students who are eligible for free or reduced-price meals, foster care youth, and students of limited English proficiency by providing access to state parks, outdoor recreation, leadership, and educational projects. The grant improves health and wellness because of connecting underserved communities to natural areas in California. The opportunity to continue this program allows for the continued experiences for youth, who may not experience otherwise, to learn about all the great things California Parks and Recreation has to offer. The grant has been quite successful. The following activities were scheduled over the terms of the existing grant.

Executed Activities/Trips Round 1: Kids Free Fishing Day, Kids Healthy Outdoor Day, STEM Lego Class, Science Camp, Instructional Art Class, Empire Mine Field Trip, Oroville Forebay Aquatic Field Trip, Sacramento Museum of Curiosity & Science Field Trip, and the I Spy a Bird Watching Tour at Gray Lodge Wildlife Area

- The grant funds are reimbursable, and each project application can be funded for a minimum of \$20,000 to a maximum of \$700,000.00 per application.
- An estimated program start date and program costs reimbursement is estimated to commence in Summer/Fall 2024.
- The current grant program must be completed by or before Spring of 2026 and Round Two must be completed within a three-year period set by Cal Parks, to be announced at a later date.

**Financial Impact**

There is no match for this grant and costs for preplanning, including resources for public outreach and coordination are reimbursable.

**Attachments**

Resolution No. 2023-R-038

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GRIDLEY APPROVING THE APPLICATION FOR THE  
OUTDOOR EQUITY GRANTS PROGRAM GRANT FUNDS**

**WHEREAS**, the State Department of Parks and Recreation has been delegated the responsibility by the Legislature of the State of California for the administration of the Outdoor Equity Grants Program, setting up necessary procedures governing the application; and

**WHEREAS**, said procedures established by the State Department of Parks and Recreation require the Applicant to certify by resolution the approval of the application before submission of said application to the State; and

**WHEREAS**, successful Applicants will enter into a contract with the State of California to complete the Grant Scope program;

**NOW, THEREFORE, BE IT RESOLVED** that the City Council hereby, APPROVES THE FILING OF AN APPLICATION FOR THE Outdoor Equity Grants Program (Round Two); and

1. Certifies that said Applicant has or will have available, prior to commencement of any work on the program(s) included in this application, the sufficient funds to complete the program(s); and
2. Certifies that if the grant is awarded, the Applicant has or will have sufficient funds to operate the program(s) as described in the Grant Selection Criteria response, and
3. Certifies that the Applicant has reviewed, understands, and agrees to the General Provisions contained in the contract shown in the Grant Administration Guide; and
4. Delegates the authority to the City Administrator to conduct all negotiations, sign and submit all documents, including, but not limited to applications, agreements, amendments, and payment requests, which may be necessary for the completion of the Grant Scope; and
5. Agrees to comply with all applicable federal, state, and local laws, ordinances, rules, regulations, and guidelines; and

**I HEREBY CERTIFY** that the foregoing resolution was introduced, passed, and adopted by the City Council of the City of Gridley at a regular meeting held on November 20<sup>th</sup>, 2023, by the following vote:

|          |                 |       |
|----------|-----------------|-------|
| AYES:    | COUNCIL MEMBERS | _____ |
| NOES:    | COUNCIL MEMBERS | _____ |
| ABSTAIN: | COUNCIL MEMBERS | _____ |
| ABSENT:  | COUNCIL MEMBERS | _____ |

|         |          |
|---------|----------|
| ATTEST: | APPROVE: |
|---------|----------|

\_\_\_\_\_  
Cliff Wagner, City Clerk

\_\_\_\_\_  
Michael W. Farr, Mayor





**City Council Agenda Item #9**  
Staff Report

**Date:** November 20, 2023  
**To:** Mayor and City Council  
**From:** Ross Pippitt, Public Works Director

|          |           |
|----------|-----------|
| <b>X</b> | Regular   |
|          | Special   |
|          | Closed    |
|          | Emergency |

**Subject:** City Hall, Police Department and Museum Building Painting

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**Recommendation**

The Public Works Department respectfully requests the City Council consider approving Law's Custom Painting Inc contract for exterior repaint of City Hall/Police Department and the Museum Building for \$67,000.00 and authorize the City Administrator to sign the contract.

**Background**

The City Hall/Police Department building, and the Museum building exteriors need to be repainted. The painting is needed to keep the structure in a healthy standing as well as overall longevity of the building. The Public Works Department has reached out to multiple commercial painting companies all over Northern California and we have received two quotes. Due to companies being too busy or unable to pay a prevailing wage, it has been difficult to get additional quotes.

**Financial Impact**

The approximate cost for the three buildings is \$67,000. City Staff budgeted \$60,000 in the 2023/2024 approved budget to paint the three buildings. The budgeted amount will be amended to \$70,000.00 in the event of unforeseen costs.

**Compliance with City Council Strategic Plan or Budget Goals**

This recommendation is consistent with ongoing effort to provide the highest possible quality for maintaining our city buildings.

**Attachments**

Laws Custom Painting Inc. Quote  
Russell and Boals Painting, Inc Quote

# Law's Custom Painting Inc.

*Beautify and Protect your Investment*

1352 Zephyr Dr, Yuba City, CA 95991

Office: (530) 671-6763 Cell: (530) 682-9452

E-mail: [jlaw@lawspainting.com](mailto:jlaw@lawspainting.com) CA Lic 669214 Web Site: [www.lawspainting.com](http://www.lawspainting.com)

## Proposal and Contract

Name: City of Gridley Date: September 14, 2023  
Address: Job Site: 685 Kentucky St. – Exterior  
Home: Office: Cell: Email:

We propose to furnish labor and material for the completion of the following:

**Exterior repaint of City Hall & Police building** according to the following specs:

**High pressure wash** all surfaces, to remove dirt, grime, cobwebs, and loose peeling paint; this will promote long-term adhesion of finish paint.

**NOTE:** LCP is not responsible for tripped circuits.

**Others to prune** all vegetation one to three feet away from all painted surfaces.

**Hand scrape** all remaining peeling paint: pressure washing alone is not adequate, as water causes some loose paint to curl up as it dries. Scraping produces longer life and smoother finished look. Excludes disc sanding.

**Hand prime** all exposed wood trim and galvanized metal: priming prior to application of finish paint significantly increases life of paint, and hand application fills in surface imperfections and irregularities, thus giving longer life and enhanced appearance.

**Recaulk** all existing cracked out caulking: to weatherize and improve appearance of trim and joints.

**Fill** major cracks in siding & countersunk nails. **Treat oxidized** areas as necessary.

**Spot prime** rusty nailheads to prevent unsightly bleed-through in finish paint

**Body:** Apply 1 color 100% acrylic flat latex finish. **Color:** White  
(To be manually rolled in as necessary to better fill in cracks and checking in siding or texture of rough stucco).

**Trim:** Apply 1 color 100% acrylic satin latex enamel, per existing schedule. **Color:** Per existing.

**Includes:** Pay prevailing wages; Metal roof caps: Direct To Metal; Front entry; Attached metal electrical boxes;  
Cover & protect copper gutters & downspouts.

**Excludes:** Detached generator box; Roof ladder; Brick skirt; Rear & front metal handrails; Dry-rot removal & repair.  
Clean up or touch up of existing previous paint on non-painted surfaces

**Take necessary precaution** to protect all non-painted surfaces. **Remove debris** from job site. **Leave quarts** of labeled touch-up paint.

**Alternates:** each to be added/subtracted from contract price as initialed by owner/agent:

\_\_\_\_\_: Dry-rot removal & repair: \$ 60.00/hour extra.

\_\_\_\_\_: Rear & front metal handrails: \$1,900.00 extra.

**NOTE:** Deep tint base colors may be subject to added charges.

All material is guaranteed to be as specified and the above work performed in a professional manner. Any alteration or deviation from the above specifications involving extra costs will become an extra charge. Insurance certificates available upon request.

Amount: **\$39,800.00**

10% down; Progressive payments as work is completed. Price good for 30 days.

Terms: Balance due upon completion. 15% A.P.R. on all balances over 15 days; Credit card add 3%

## Notice to Owner

Under the mechanics' lien law any contractor, subcontractor, laborer, material man or other person who helps to improve your property and services or material, has a right to enforce his claim against your property. Under the law, you may protect yourself against such claims by filing, before commencing such work or improvement, an original contract for the work of improvement or a modification thereof, in the office of the county recorder of the county where the property is situated and requiring that a contractor's payment bond be recorded in such office. Said bond shall be in an amount not less than fifty percent (50%) of the addition to any conditions for the performance of the contracted improvements.

## Acceptance of Proposal

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified.

Agent: \_\_\_\_\_ Owner: \_\_\_\_\_ Date: \_\_\_\_\_

Contractors are required to be licensed and regulated by the Contractor's State License Board. Questions regarding a contractor may be referred to: Registrar, Contractors License Board; 9835 Goethe; Sacramento, CA 95826

# Law's Custom Painting Inc.

*Beautify and Protect your Investment*

1352 Zephyr Dr, Yuba City, CA 95991

Office: (530) 671-6763 Cell: (530) 682-9452

E-mail: [jlaw@lawspainting.com](mailto:jlaw@lawspainting.com) CA Lic 669214 Web Site: [www.lawspainting.com](http://www.lawspainting.com)

## Proposal and Contract

Name: City of Gridley Date: September 14, 2023  
Address: Job Site: 601 Kentucky St. - Exterior  
Home: Office: Cell: Email:

We propose to furnish labor and material for the completion of the following:

**Exterior repaint of east, south, & west sides of building** according to the following specs:

**High pressure wash** all surfaces, to remove dirt, grime, cobwebs, and loose peeling paint; this will promote long-term adhesion of finish paint.

**NOTE:** LCP is not responsible for tripped circuits.

**Others to prune** all vegetation one to three feet away from all painted surfaces.

**Hand scrape** all remaining peeling paint: pressure washing alone is not adequate, as water causes some loose paint to curl up as it dries. Scraping produces longer life and smoother finished look. Excludes disc sanding.

**Hand prime** all exposed wood trim and galvanized metal: priming prior to application of finish paint significantly increases life of paint, and hand application fills in surface imperfections and irregularities, thus giving longer life and enhanced appearance.

**Recaulk** all existing cracked out caulking: to weatherize and improve appearance of trim and joints.

**Fill** major cracks in siding & countersunk nails. **Treat oxidized** areas as necessary.

**Spot prime** rusty nailheads to prevent unsightly bleed-through in finish paint

**Body:** Apply 1 color 100% acrylic flat latex finish. **Color:** Neutral per owner  
(To be manually rolled in as necessary to better fill in cracks and checking in siding or texture of rough stucco).

**Trim:** Apply 1 color 100% acrylic satin latex enamel, per existing schedule. **Color:** Black & red per existing.

**Includes:** Existing painted brick.

**Excludes:** North side; Raw brick; Dry-rot removal & repair.  
Clean up or touch up of existing previous paint on non-painted surfaces

**Take necessary precaution** to protect all non-painted surfaces. **Remove debris** from job site. **Leave quarts** of labeled touch-up paint.

**Alternates:** each to be added/subtracted from contract price as initialed by owner/agent:

\_\_\_\_: Dry-rot removal & repair: \$ 60.00/hour extra.  
\_\_\_\_: Raw brick: Apply wet look clear: \$4,000.00 extra.  
\_\_\_\_: South side black ornamental metal: \$2,900.00 extra.  
\_\_\_\_: North, west, & east side section (not part of museum): \$1,600.00

**NOTE:** Deep tint base colors may be subject to added charges.

All material is guaranteed to be as specified and the above work performed in a professional manner. Any alteration or deviation from the above specifications involving extra costs will become an extra charge. Insurance certificates available upon request.

Amount: **\$15,900.00**

10% down; Progressive payments as work is completed. Price good for 30 days.

Terms: Balance due upon completion. 15% A.P.R. on all balances over 15 days; Credit card add 3%

## Notice to Owner

Under the mechanics' lien law any contractor, subcontractor, laborer, material man or other person who helps to improve your property and services or material, has a right to enforce his claim against your property. Under the law, you may protect yourself against such claims by filing, before commencing such work or improvement, an original contract for the work of improvement or a modification thereof, in the office of the county recorder of the county where the property is situated and requiring that a contractor's payment bond be recorded in such office. Said bond shall be in an amount not less than fifty percent (50%) of the addition to any conditions for the performance of the contracted improvements.

## Acceptance of Proposal

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified.

Agent: \_\_\_\_\_ Owner: \_\_\_\_\_ Date: \_\_\_\_\_

Contractors are required to be licensed and regulated by the Contractor's State License Board. Questions regarding a contractor may be referred to: Registrar, Contractors License Board; 9835 Goethe; Sacramento, CA 95826



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
5/25/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

|   |  |   |  |
|---|--|---|--|
| <b>PRODUCER</b><br>Shaw Insurance Services<br>P O Box 729<br>2275 North Street<br>Anderson CA 96007 |  | <b>CONTACT NAME:</b> Melissa Fredrickson-Grace<br><b>PHONE (A/C, No, Ext):</b> (530) 365-2576<br><b>FAX (A/C, No):</b> (530) 365-8529<br><b>E-MAIL ADDRESS:</b> missy@shawinsservices.com |  |
| <b>INSURED</b><br>Law's Custom Painting, Inc<br>1352 Zephyr Dr<br>Yuba City CA 95991-7559           |  | <b>INSURER(S) AFFORDING COVERAGE</b><br>INSURER A: Employers Preferred Ins Co NAIC # 10346<br>INSURER B:<br>INSURER C:<br>INSURER D:<br>INSURER E:<br>INSURER F:                          |  |

## COVERAGES

CERTIFICATE NUMBER: CL2352508316

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE  | ADDL INSD                                    | SUBR WVD | POLICY NUMBER | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS  |
|----------|--|--|----------|---------------|-------------------------|-------------------------|---|
|          | COMMERCIAL GENERAL LIABILITY<br><input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR<br><br>GEN'L AGGREGATE LIMIT APPLIES PER:<br><input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC<br><input type="checkbox"/> OTHER: |  |          |               |                         |                         | EACH OCCURRENCE \$<br>DAMAGE TO RENTED PREMISES (Ea occurrence) \$<br>MED EXP (Any one person) \$<br>PERSONAL & ADV INJURY \$<br>GENERAL AGGREGATE \$<br>PRODUCTS - COMP/OP AGG \$<br>\$                  |
|          | AUTOMOBILE LIABILITY<br><input type="checkbox"/> ANY AUTO<br><input type="checkbox"/> ALL OWNED AUTOS<br><input type="checkbox"/> HIRED AUTOS<br><input type="checkbox"/> SCHEDULED AUTOS<br><input type="checkbox"/> NON-OWNED AUTOS  |  |          |               |                         |                         | COMBINED SINGLE LIMIT (Ea accident) \$<br>BODILY INJURY (Per person) \$<br>BODILY INJURY (Per accident) \$<br>PROPERTY DAMAGE (Per accident) \$<br>\$   |
|          | UMBRELLA LIAB<br><input type="checkbox"/> EXCESS LIAB<br><input type="checkbox"/> RETENTION \$<br><input type="checkbox"/> OCCUR<br><input type="checkbox"/> CLAIMS-MADE   |  |          |               |                         |                         | EACH OCCURRENCE \$<br>AGGREGATE \$<br>\$  |
| A        | WORKERS COMPENSATION AND EMPLOYERS' LIABILITY<br>ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)<br>If yes, describe under DESCRIPTION OF OPERATIONS below   | Y/N<br><input checked="" type="checkbox"/> Y | N/A      | 816521737000  | 5/3/2023                | 5/3/2024                | <input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER<br>E.L. EACH ACCIDENT \$ 1,000,000<br>E.L. DISEASE - EA EMPLOYEE \$ 1,000,000<br>E.L. DISEASE - POLICY LIMIT \$ 1,000,000 |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
CSLB # 669214.

PROOF OF INSURANCE

## CERTIFICATE HOLDER

## CANCELLATION

|                    |  |
|--------------------|--|
| Proof Of Insurance | SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. |
|                    | AUTHORIZED REPRESENTATIVE<br>Carissa Fields/MISSY  |

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LAWSC-2

OP ID: AA

## CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

07/28/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

|  |              |   |  |                                       |
|--|--------------|---|--|---------------------------------------|
| <b>PRODUCER</b><br>Roberts & Phillips Insurance<br>Services, Inc.<br>2848 Arden Way, Ste. 110<br>Sacramento, CA 95825<br>Chenoa Phillips | 916-484-1001 | <b>CONTACT NAME:</b><br>Chenoa Phillips   | <b>PHONE (A/C, No, Ext):</b><br>916-484-1001 | <b>FAX (A/C, No):</b><br>916-484-1018 |
|  |              | <b>E-MAIL ADDRESS:</b>                    |  |                                       |
|  |              | <b>INSURER(S) AFFORDING COVERAGE</b>      | <b>NAIC #</b>                                |                                       |
|  |              | <b>INSURER A:</b> U.S. Specialty Ins. Co. | 12537  |                                       |
|  |              | <b>INSURER B:</b>                         |  |                                       |
|  |              | <b>INSURER C:</b>                         |  |                                       |
|  |              | <b>INSURER D:</b>                         |  |                                       |
|  |              | <b>INSURER E:</b>                         |  |                                       |
|  |              | <b>INSURER F:</b>                         |  |                                       |

## COVERAGES

## CERTIFICATE NUMBER:

## REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE   | ADDL INSD | SUBR WVD | POLICY NUMBER | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS   |
|----------|---|-----------|----------|---------------|-------------------------|-------------------------|--|
| A        | <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY<br><input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR<br><br>GEN'L AGGREGATE LIMIT APPLIES PER:<br><input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC<br><input type="checkbox"/> OTHER: |           |          | U22AC9646605  | 02/23/2022              | 02/23/2023              | EACH OCCURRENCE \$ 1,000,000<br>DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000<br>MED EXP (Any one person) \$ 5,000<br>PERSONAL & ADV INJURY \$ 1,000,000<br>GENERAL AGGREGATE \$ 2,000,000<br>PRODUCTS - COMP/OP AGG \$ 2,000,000 |
|          | <b>AUTOMOBILE LIABILITY</b><br><input type="checkbox"/> ANY AUTO<br><input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS<br><input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY   |           |          |               |                         |                         | COMBINED SINGLE LIMIT (Ea accident) \$<br>BODILY INJURY (Per person) \$<br>BODILY INJURY (Per accident) \$<br>PROPERTY DAMAGE (Per accident) \$  |
|          | <input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR<br><input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE<br><input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$  |           |          |               |                         |                         | EACH OCCURRENCE \$<br>AGGREGATE \$   |
|          | <b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b><br>ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N<br>If yes, describe under DESCRIPTION OF OPERATIONS below  |           | N/A      |               |                         |                         | PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/><br>E.L. EACH ACCIDENT \$<br>E.L. DISEASE - EA EMPLOYEE \$<br>E.L. DISEASE - POLICY LIMIT \$   |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

## EVIDENCE OF INSURANCE.

## CERTIFICATE HOLDER

## EVIDNEN

## EVIDENCE OF INSURANCE

## CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Chenoa Phillips

# Law's Custom Painting Inc.

*Beautify and Protect your Investment*

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## Reference List

| <u>Client</u>                                  | <u>Project</u>  | <u>Contact Info</u>  |
|--|---|--|
| <b>Bob &amp; Dot Sweringen</b><br>Testimonial: | Complete Exterior, new gutters, shutters and GutterDome gutter guard<br><i>"Jon Law's painting uses paint crews that are specialists in doing their job. When they start painting it is like they were choreographed - each knowing exactly what to do. They work fast, thorough, and with no mess. They were very courteous and quick to be sure we were satisfied with their work. Jon also utilizes specialists for such areas as gutter installation and sheet rock work. All questions were quickly answered and approval was sought throughout the process. We are very satisfied with the work and certainly recommend you consider him for your job."</i> Bob & Dot | <a href="mailto:bob-dots-place@comcast.net">bob-dots-place@comcast.net</a> |
| <b>Joanie Chapman</b>                          | Interior Repaint, w custom colors and drywall repair  | <a href="mailto:nanasem@comcast.net">nanasem@comcast.net</a>               |
| <b>Edie Wakita</b>                             | Miscellaneous interior painting, custom colors  | <a href="mailto:ediewakida@yahoo.com">ediewakida@yahoo.com</a>             |
| <b>Jim &amp; Jan Caputo</b><br>Testimonial:    | Complete exterior<br><i>"Thanks for making the house look new again. Your guys did a great job, and our dog Mikey, will miss them each day!"</i>  |  |
| <b>Scott &amp; Judy Roberts</b>                | New patio cover, match existing colors  | <a href="mailto:robertssc@comcast.net">robertssc@comcast.net</a>           |
| <b>Richard Steele</b><br>Testimonial:          | Complete exterior<br><i>"Hi Jon, I'm not good at writing but I could say that you and your crew did a great job, I'm very happy with the work, and I would highly recommend you to others needing painting. Use my email for contact. Thank you, Richard"</i>   | <a href="mailto:rsteale@comcast.net">rsteale@comcast.net</a>               |
| <b>Jim Tarble</b>                              | Complete exterior   | <a href="mailto:jdtarble@comcast.net">jdtarble@comcast.net</a>             |
| <b>Sanders, Charles &amp; Jeannie</b>          | Completer exterior  | res: 530-674-2573  |
| <b>Mitchell, Michael</b><br>Testimonial:       | Complete exterior and gutters/downspouts<br><i>"I appreciate you and your guys hard work."</i>  | <a href="mailto:iam10_82002@yahoo.com">iam10_82002@yahoo.com</a>           |



## Estimate

2308-2208-0865  
 2023-09-05

Russell and Boals Painting, Inc  
 2921 Commercial Drive  
 Yuba City, CA 95993  
 office@russellandboals.com  
 (530) 237-7076

Gridley City Administration - Ross Pippitt  
 685 Kentucky  
 Gridley CA 95948  
 rpippitt@gridley.ca.us  
 (530) 682-3417  
 Police Dept  
 685 Kentucky, Gridley, CA, 95948

### Exterior Painting

|                    |              |
|--------------------|--------------|
| <u>Description</u> | <u>Total</u> |
|--------------------|--------------|

#### Prevailing Wage

Estimated based on current Prevailing Wage.

#### Material Deposit- Non Refundable

Due to the supply shortages and increasing costs in materials, we purchase/order material for each job as soon as colors are provided. This helps ensure that all materials will be in hand and ready to start your job on schedule. This \$100 non-refundable deposit is due and payable upon acceptance of estimate and colors are provided.

#### Prepping materials such as plastic, tape, caulking and patching compound.

All labor and materials are included in estimate cost. Kelly Moore products will be used.

#### Treat Mildew

Prior to pressure washing bleach is applied to stop any growth seen around the exterior.

#### Top Metal Cap

All top cap repairs to be done by City of Gridley, prior to pressure washing. Paint with same color as main body.

#### Pressure Wash

City to cut back all bushes and shrubs 12" away from the building. Russell & Boals Painting, Inc. to pressure wash complete exterior to remove dirt and cobwebs. All front bricks will be lightly washed.

#### Chalky Surfaces

All chalky surfaces on roll up doors, man doors and all electrical box's in the back will be sealed prior to painting.

#### Gutters & Downspouts

All copper gutters and downspouts will be lightly pressure washed and kept clean from any over spray. Gutters will have the seams re-epoxied on the inside to prevent leaking.

#### Scrape

Scrape loose and peeling paint, keeping scrapers sharp by using a file. Prime bare wood & all stucco repairs as needed with top grade 100% acrylic primer.

#### Caulking and Spot Priming

Caulk cracks with high elasticity exterior caulking & spot prime all rusty surfaces.

Stucco Repairs

All major cracks to be filled with stucco patching and properly primed. Hairline cracking will be rolled prior to painting with an elastomeric coating.

Stucco Siding

Apply 1 thorough airless coat of a similar color using Kelly Moore Acryshield Low Luster or Flat exterior paint. All paint is sprayed and back rolled for proper coverage and protection. All electrical box's will be painted in with main body color.

Trim Color

Paint trim at dentil moulding & roofline as it currently is. Trim color around police doors can be a separate color if selected.

Doors -

Clean and sand exterior side of doors. Apply 1 or 2 coats as needed for complete coverage and protection. Same color as main body.

Roll up Doors

Paint 1 or 2 coats as needed for complete coverage and protection. Same color as main body.

Windows

Caulk all front windows as needed. Clear caulk will be used on all prefinished windows.

Railings -

Front 6 hand rails to be cleaned, lightly sanded, and painted with 2 coats of black DTM. Flag and light pole are not included.

Clean up

Unmask, clean-up, and leave touch-up paint clearly marked, with owner.

Warranty

All labor and material included with three-year labor and material guarantee against failure due to peeling.

---

\$117,773.71

*Total* \$117,773.71

We propose hereby to furnish material and labor - complete in accordance with the above specifications, for the sum stated above. Any alterations or deviations from above specifications, involving extra costs, will need to be in writing and approved by both parties, prior to start of the extra work. It will then become an extra charge over and above this estimate. All accounts are due and payable upon completion & customer approval. Finance charge of 1.5% per month will be applied on all past due accounts. All material is guaranteed to be as specified. All work work to be completed in a workmanlike manner according to standard practices. Our workers are fully covered by Workman's Compensation Insurance. Note: This proposal may be withdrawn by us, if not accepted within 30 days.

**Signature** \_\_\_\_\_ **Date** \_\_\_\_\_





## Estimate

2308-2208-7433

2023-09-05

Russell and Boals Painting, Inc  
2921 Commercial Drive  
Yuba City, CA 95993  
office@russellandboals.com  
(530) 237-7076

Gridley City Administration - Ross Pippitt  
601 Kentucky  
Gridley CA 95948  
rpippitt@gridley.ca.us  
(530) 682-3417

1909 Veatch Building  
601 Kentucky, Gridley, CA, 95948

### Exterior Painting

| Description | Total |
|-------------|-------|
|-------------|-------|

#### Material Deposit- Non Refundable

Due to the supply shortages and increasing costs in materials, we purchase/order material for each job as soon as colors are provided. This helps ensure that all materials will be in hand and ready to start your job on schedule. This \$100 non-refundable deposit is due and payable upon acceptance of estimate and colors are provided.

#### Prevailing Wage

Estimated based on current Prevailing Wage.

#### Prepping materials such as plastic, tape, caulking and patching compound.

All labor and materials are included in estimate cost. Kelly Moore products will be used. Lift rental is included in total.

#### Pressure Wash

Russell & Boals Painting, Inc. to pressure wash complete exterior to remove dirt and cobwebs. Raw bricks will be cleaned and protected from any over spray during the painting process.

#### Prime Ext.

Prime raw cement stucco with top grade, high PH mason primer from Kelly Moore. All primer applied to be sprayed & back rolled into substrate to ensure proper seal and adhesion.

#### Body Color

Apply 1 thorough airless coat of a similar color using Kelly Moore Acryshield Low Luster or Flat exterior paint. All paint is sprayed and back rolled for proper coverage and protection.

#### Trim Color

Paint Black trim detail as existing now running across the top all around both sides. All windows and store front to be painted with 2nd trim color.

#### Metal Art work

Paint metal art work with black DTM.

#### Clean up

Unmask, clean-up, and leave touch-up paint clearly marked, with owner.

#### Warranty

All labor and material included with three-year labor and material guarantee against failure due to peeling.

\$37,088.67

*Total* \$37,088.67

We propose hereby to furnish material and labor - complete in accordance with the above specifications, for the sum stated above. Any alterations or deviations from above specifications, involving extra costs, will need to be in writing and approved by both parties, prior to start of the extra work. It will then become an extra charge over and above this estimate. All accounts are due and payable upon completion & customer approval. Finance charge of 1.5% per month will be applied on all past due accounts. All material is guaranteed to be as specified. All work work to be completed in a workmanlike manner according to standard practices. Our workers are fully covered by Workman's Compensation Insurance. Note: This proposal may be withdrawn by us, if not accepted within 30 days.

**Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

**City Council Agenda Item #10**  
Staff Report

|          |           |
|----------|-----------|
| <b>X</b> | Regular   |
|          | Special   |
|          | Closed    |
|          | Emergency |

**Date:** November 20, 2023

**To:** Mayor and City Council

**From:** Elisa Arteaga, Finance Director

**Subject:** City of Gridley Auditing Services Contract FYE 2022-2027

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**Recommendation**

Staff respectfully requests the City Council consider approval of the contract for auditing services from Chavan and Associates, LLP for the fiscal years ending June 30, 2022-2027 and authorize the Finance Director to sign the contract.

**Background**

On February 16, 2023, the city received a letter, from our current under contract auditors, Mann, Urrutia, Nelson CPAs & Associates, LLP (MUN) that they would not be able to continue to provide auditing services to the City of Gridley once they completed the 2020-2021 city audit. Upon receipt of the notification, staff prepared the Request for Proposals (RFP) for auditing services for FY ending 06/30/2022 through 06/30/2024 with option to extend for 3 subsequent years. The RFP included a schedule for review and an interview process. The interview committee consisted of Finance Staff, City Administrator, Gridley Mayor, and an Eide Bailly Partner.

The RFP was posted to the California Society of Municipal Finance Officers (CSMFO) website and the City of Gridley website. It was also mailed to 14 auditing firms ranging all over Northern California.

**Financial Impact**

Chavan & Associates will be auditing FY 2022 and 2023 in the first year allowing the city to qualify for a discount of \$13,100.00. The total amount for the first year is \$38,000.00. The costs were not known at the time of budget preparation, the budget will be amended at mid-year to reflect the contract amount.

**Attachments:**

2063.01 2022 City of Gridley Audit Proposal C&ALLP

2063.02 2022 City of Gridley Audit Cost Proposal\_C&ALLP

**PROPOSAL FOR CONDUCTING  
THE ANNUAL INDEPENDENT AUDIT  
OF THE  
CITY OF GRIDLEY**

***Submitted October 13, 2023***



**Chavan & Associates, LLP**  
Certified Public Accountants  
15105 Concord Circle, Suite 130  
Morgan Hill, CA 95037  
Phone: (650) 346-1329  
Fax: (408) 872-4159  
E-mail: sheldon@cnaillp.com  
Contact: Sheldon Chavan, Partner

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**ATTACHMENTS:**

Peer Review Report



**Chavan and Associates, LLP**  
Certified Public Accountants

October 13, 2023

City of Gridley  
Finance Department  
685 Kentucky Street  
Gridley, CA 95948

We are pleased to have this opportunity to submit our proposal to provide auditing services for the City of Gridley (the "City"). Our understanding of the work outlined in the request for proposal is that we will audit the financial statements of the City for fiscal years ending June 30, 2022, 2023, 2024, with three option years.

Our audits will be performed in accordance with auditing standards generally accepted in the United States of America, the standards set forth for financial audits in the United States General Accounting Office's (GAO) *Government Auditing Standards*, the provisions of the Federal Single Audit Act of 1984 and the Single Audit Act Amendments of 1996; the U. S. Office of Management and Budget's (OMB) guidance for federal awards and agreements as provided in the Code of Federal Regulation (CFR) 2 Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards and relevant Governmental Accounting Standards Board (GASB) Statements. We will also apply the necessary procedures to prepare the reports as requested in the RFP and noted in our cost proposal.

As a result of our audit, we will express an opinion on the fair presentation of the basic financial statements, as listed in the RFP, in accordance with GAAP. We will also issue a report on internal controls over financial reporting and on compliance with applicable laws and regulations in accordance with *Government Auditing Standards*.

Throughout the contract period, we will provide consultation on accounting and compliance issues and attend meetings to discuss the audit and management comments. It is our commitment to the City that we will complete the work within the agreed time frame and that we have the resources, time and personnel to dedicate to this engagement for the entirety of the contact. We are confident Chavan & Associates LLP ("C&A") is the best-qualified firm to serve as your independent auditors. A brief list of reasons includes:

- We specialize in the audits of local governments and not for profit entities.
- Our partners/reviewers have 79 years of combined experience auditing local governments.
- Our firm and key professionals are properly licensed to practice in the state of California.
- Our service will be dependable, reliable and timely.
- We will be sensitive to your workload. We understand you and your staff must keep up with your current work as well as deal with the audit.
- Our staff and partners are available twelve months of the year to serve our audit clients. You are important to our firm and we promise a high level of involvement and enthusiasm at all levels.



## Chavan and Associates, LLP

Certified Public Accountants

- The engagement partner will attend all conferences and meetings and will supervise the audit directly during each year and phase of the engagement.
- We offer flexible staffing and scheduling. We can send a full team onsite, work 100% remotely, or send a small team on site to minimize COVID-19 exposure. All of our team members are vaccinated and will follow your policies in regard to COVID-19.
- To improve the efficiency of the audit process, we use online software, Engagement Organizer (EO), to provide a list of information and monitor the workflow during the audit. The link to EO is provided early during the planning process and includes items for both interim and year-end work, such that we can edit the list as needed moving forward. All documents can be uploaded here and notes, status updates and comments are done through EO. We also have a secure portal as an additional way to share information.

We have a full-time IT manager on staff that is available to assist throughout the audit. All of our partners and staff are familiar with software utilization and data extraction. We also focus on the management of user ID's, passwords, and password authentication tools. Finally, when performing test of controls, we look for controls that will prevent email scams, such as requests to change remittance advice for a vendor's invoice.

While most of our clients prefer digitally published reports in pdf format, we have invested in HP color printers, binding machines and binding supplies, to provide professional bound reports to clients whom still appreciate a printed report. Our team has been printing, binding and publishing ACFR's and similar reports for over forty years; beginning with Jeff Ira back in the 1980's.

Staffing for the audit will include one Engagement Partner, one Associate Partner, two Senior Auditors, two Professional Staff and one Administrative Staff. The Engagement Partner, one Senior and two Staff will be assigned to visit your offices, as feasible with regard to COVID-19 circumstances.

Sheldon Chavan and Paul Pham are the partners authorized to sign and obligate the firm contractually and represent the firm. He is empowered to submit the bid and authorized to sign a contract. This proposal is a firm and irrevocable offer through July 31, 2023. We accept the standard terms of the contract per Exhibit A of the RFP. We look forward to being of service to you.

Very truly yours,

Sheldon Chavan, C.P.A., Partner  
Chavan & Associates, LLP

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***Section A***

*Firm Qualifications & Experience*

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## Section A - Firm Qualifications & Experience

### *City of Gridley Proposal for Auditing Services*

#### Independence

C&A is independent of the City and all of its component units as defined by generally accepted auditing standards and the **U.S. General Accountability Office's Government Auditing Standards**. *In all matters relating to the audit work, the audit organization and individual auditors, whether government or public, should be free from personal and external impairments to independence, should be fiscally independent, and should maintain an independent attitude and appearance.*

C&A did not have any professional relationships involving the City of Gridley, or any of its agencies and component units, for the past five (5) years that would cause a conflict of interest relative to the scope of services identified in the request for proposal.

#### License to Practice in the State of California

C&A and all key professionals are properly licensed to practice as certified public accountants in the State of California and do not have any record of substandard work or unsatisfactory performance pending with the State Board of Accountancy. C&A is registered with the California State Board of Accountancy and our stat number is PAR 7294.

#### Contractor Identification and Introduction

Company Name: Chavan & Associates, LLP (C&A)  
Address: 15105 Concord Circle, Suite 130, Morgan Hill, CA 95037  
Office: 408-217-8749  
Fax: 408-872-4159  
E-mail: Sheldon@cnallp.com  
CA File Number: 202009218003  
FEIN: 27-0630496  
Authorized to Sign: Sheldon Chavan, Partner; Paul Pham, Partner

Our partners and reviewers have performed audits under Governmental Auditing Standards, the Single Audit Act and the State Controller's Office Minimum Audit Requirements for a combined 79 years; Sheldon for 24 years, Jeff Ira for 40 years, and Paul Pham for 15 years. In August of 2009, we established C&A as a limited liability partnership. C&A is a local audit firm in San Jose, CA specializing in local government auditing and consulting. We have audited and prepared Annual Comprehensive Financial Reports (**ACFRs**) and basic financial statements as required by the Government Finance Officers Association (**GFOA**) and the Governmental Accounting Standards Board (**GASB**) for cities, fire districts, water districts, sanitation districts, JPAs and other types of special districts. Our partners have been reviewers of ACFRs for the **GFOA and CSMFO**. Most recently, C&A **prepared ACFRs** of City of Saratoga, the City of Oroville, City of Suisun, City of Pacific Grove, and City of Carmel-by-the Sea for the year ending June 30, 2022. Our goal at C&A is to provide premium audit services at a reasonable fee. We believe that continuous partner involvement helps us achieve our goal, which is why our partners are constantly involved in every audit. Ultimately, minimizing on-the-job training allows us to focus exclusively on servicing our clients.

*Single Audit  
Experience*

## Section A - Firm Qualifications & Experience

### *City of Gridley Proposal for Auditing Services*

After starting the firm with only 9 clients in 2009, we currently have approximately **200 government, nonprofit and grant engagements** covering about 100 clients, 40 of which were required to have a single audit under uniform guidance in the last audit season. Our firm's experience includes numerous audits under state and federal compliance audit guides, including the Minimum Audit Requirements and Reporting Guidelines for Cities as required by the State Controller's Office. **What makes us unique from other audit firms** is that we eliminate "on-the-job" training through intensive in-house training, audit planning, and by having partners in the field throughout the entire engagement (not just "spot-checking"). The daily interaction with our Engagement Partner has been invaluable to our clients as it provides the opportunity for immediate feedback and the chance to ask questions related to accounting, account coding, grant requirements, ACFR requirements, budgeting, and much more. Auditing is the main focus of our practice and we are available to start as early as February 1st, however **our calendar is flexible**.

C&A is also a member of the [AICPA's Government Audit Quality Center](#) which promotes the importance of quality governmental audits and the value of such audits to purchasers of governmental audit services. GAQC is a voluntary membership center for CPA firms and state audit organizations that perform governmental audits.

#### **Firm Size, Staff Size, Location and Staffing**

We also have **fourteen** professional, full-time staff in addition to our partners and two administrative staff that will be available to assist as needed throughout the engagement. Our engagement partners are directly involved with the audits. Our central office is located in Morgan Hill, CA. Staffing for the City's audit will include the following professionals (audit experience):

Sheldon Chavan, CPA, Managing Partner (24 years)

Jeff Ira, Reviewer (40 Years)

Paul Pham, CPA, Associate Partner (15 years)

Niru Machiraju, Supervisor (6 years)

Andrew Quintero, Senior Auditor (5 years)

Matthew Ojeda, Senior Auditor (7 years)

One of the professional staff could change from year to year. The City will be notified of any staff changes prior to fieldwork. The Engagement Partner, manager, and supervisor will be the same during each year of the engagement.

## Section A - Firm Qualifications & Experience

### *City of Gridley Proposal for Auditing Services*

#### Range of Services

The following summarizes the range of services we provide:

| Entity Type              | Number of Clients | Percent by Entity | Auditing | Management, Accounting & Other | Nonprofit Tax |
|--------------------------|-------------------|-------------------|----------|--------------------------------|---------------|
| Local Education Agencies | 33                | 30%               | 100%     | 0%                             | 0%            |
| Charter Schools          | 13                | 12%               | 100%     | 0%                             | 100%          |
| Non-profit Organizations | 22                | 20%               | 91%      | 0%                             | 68%           |
| Cities and Towns         | 14                | 13%               | 79%      | 0%                             | 0%            |
| Special Districts        | 19                | 17%               | 84%      | 16%                            | 0%            |
| Privately Held           | 9                 | 8%                | 67%      | 22%                            | 0%            |

|                         | GAAS Audit | GAGAS Audit | Single Audit | Bond Audit | EAAP Audit |
|-------------------------|------------|-------------|--------------|------------|------------|
| Percent by Service Type | 92%        | 75%         | 39%          | 19%        | 41%        |

#### Contract Terminations and Affirmation Concerning Substandard Audit Work

C&A and all assigned personnel do not have any record of substandard work, contract failures, outstanding claims, litigation, investigations, or other unsatisfactory performance issues against us or pending with the State Board of Accountancy or any other entity. In addition, we have not had any federal or state desk review or field reviews of our audits. C&A has no record of lost clients or contract failures.

#### Equal Opportunity Employer

C&A is an equal opportunity employer and is in compliance with the Civil Rights Act of 1964, the State Fair Employment Practice Act, and all applicable federal and state laws and regulations relating to equality.

#### Subcontractor

C&A will not be engaged with any subcontractors during this engagement.

#### Business Licenses

C&A will obtain and maintain a valid business license throughout the duration of the contract, as applicable.

#### Quality Control Review

We are enrolled in the AICPA quality control peer review program. Our peer review was performed in compliance with AICPA and GAO requirements and included a selection of government audit engagements. Our audits complied with auditing standards generally accepted in the United States of America and Generally Accepted Governmental Auditing Standards.

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***Section B***

*Specific Audit Approach*

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## Section B - Specific Audit Approach

### *City of Gridley Proposal for Auditing Services*

The C&A audit approach begins with an entrance conference between Sheldon Chavan and management to gather information for risk assessment and audit planning. Upon the conclusion of the entrance conference, Sheldon will plan and schedule C&A's **three phase audit** approach and prepare a list of items to be provided for Phase I of the audit. Significant aspects of each phase are outlined below as augmented based on our review of the City's financial reports, RFP, Budget documents, and Council and Finance Commission agendas and minutes:

#### *Three Phase Audit Approach*

#### **Phase I - Planning and Risk Assessment**

This phase is designed to evaluate your operating and accounting procedures and will provide the basis for a significant portion of our letter to management. The results of our work during this phase will determine our audit approach for significant accounts and compliance. We plan to begin this phase by meeting with management and the Finance Commission to plan the audit and discuss any significant issues with the proposed audit plan and timeline.

At least six weeks prior to the beginning of this phase, we intend to provide the City with a link to Engagement Organizer ("EO") detailing the information and timing that will be needed in order to facilitate the completion of the audit in a timely manner. Having all items in EO uploaded prior to the beginning of the audit field work will allow us to complete the audit within the allotted time frame or earlier. We will also begin the testing of federal compliance for major programs during this phase, if applicable. The EO will include Phase I, II, and III items once uploaded and will be updated during the year. The City will be able to leave notes on each item, upload attachments and message our team through EO.

We plan the audit and obtain our **understanding of the internal control structure**, control environment, and accounting system through:

#### *Internal Controls Documentation*

- Inquiries of appropriate management and staff personnel.
- Inspection of the City's documents, records, budget and related materials, organizational charts, manuals and programs.
- Observation of the City's activities and operations to corroborate the results of inquiries.
- Testing of the controls to determine they are operating as planned.
- Performance of preliminary analytical review on interim financials. The analytical review entails comparing similar information for the same time frame from the prior year and also comparing current year-to-date information to the budget to determine areas that may need additional attention during Phase II.
- Review and evaluation of the City's financial and other management **information system controls** and procedures. Our staff has gained invaluable experience with systems such as HTE, Multiple Operation Management (MOM), Springbrook, Pentamotion, QuickBooks, Digital Schools, **SunGuard**, Escape, FUND\$, CECC, SACS, Financial 2000, SASi and many others. It is our goal to maximize the usage of your computer system during the audit.

This phase constitutes approximately 40% of all non-clerical hours of the engagement and may be combined with Phase II if desired. At the completion of Phase I, an exit conference will be held to discuss findings and recommendations and prepare for Phase II.

## Section B - Specific Audit Approach

### *City of Gridley Proposal for Auditing Services*

#### Phase II - Substantive Audit Procedures and Compliance

This phase is designed to complete our substantive and compliance audit procedures on the accounts of the City. The approach for Phase II will be based on the results of Phase I. Audit programs will be tailored for your City's needs. This work will begin after the closing of your books.

Sample size and selection is based on our assessment of risk and planned or actual deviations. A typical **sample size will be 25 to 60** items and be randomly selected. Our sampling methods vary depending

#### *Sampling Methods*

on the type of tests we perform. Sample selection for compliance work will be based on the respective compliance and audit guides, KC, our experience and judgment, and other various sources. We use Knowledge Coach (KC) audit programs by Commerce Clearing House (CCH) to assist in our risk determination and sampling selection. We also use **ProSystems fx Engagement** paperless audit, Microsoft Excel, and Microsoft Word on laptops to perform the audit. Generally, we prefer

information provided in electronic format, however we use production scanners in the office and portable scanners in the field for information that is unavailable in electronic format.

Analytical procedures during Phase II involve comparing current data to prior year and budget data, calculating dollar and percentage variances and investigating differences. We also analyze trends and relationships of the various financial statement components and ratios.

#### *Analytical Procedures & Laws and Regulations*

Laws and regulations subject to audit will be determined based on inquiry and familiarity we gain with the City and with state and federal compliance requirements. We also attend seminars and webinars related to state and federal regulations to keep abreast of new requirements.

Phase II will take approximately 40% of the engagement hours. At this time, an exit conference will be held to discuss findings and recommendations, the status of new accounting principles and reporting requirements, and prepare for Phase III.

#### Phase III - Financial Statement Preparation and Review

This phase consists of preparing or assisting with the preparation of your financial statements, **as required in the RFP**, in conformity with accounting principles generally accepted in the United States of America. We will also prepare all other financial and compliance reports required of us as listed on the RFP. The required reports and management letter will be submitted to management as noted in the timeline in the RFP, unless otherwise agreed. We will also ensure that new GASB pronouncements identified in phase I and II have been appropriately accounted for and disclosed in the financial statements and that the impact of these statements is sufficiently presented in our audit reports. The most efficient way to ensure we meet the reporting deadlines is to have the audited trial balance and final adjustment completed by the last day of field work. This, in combination of the automation provided by **Prosystems Engagement** will reduce the lag time from the completion of field work and report issuance.

Our reporting process is automated through our audit software. Once we obtain the City's trial balance in electronic format, we can import that into our system, which will automatically code and update all financial statements and most note disclosures in the financial statements and notes. We can also auto

## Section B - Specific Audit Approach

### *City of Gridley Proposal for Auditing Services*

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link tables, charts and other documents the City would like to generate. **All of this information can be shared through our online secure lockbox/filesshare website at [www.cnallp.com](http://www.cnallp.com)** and through our **online engagement portal** which is linked to our list of items. All agreed upon adjustments will be linked in our audit software. This greatly reduces the report preparation time and involvement of City staff and creates more opportunity for review of information systems, internal controls and management recommendations. At the end of this phase we will provide a summary of audit adjustments and uncorrected misstatements (passed adjustments).

We anticipate that Phase III will comprise approximately 20% of the engagement hours, including the majority of the clerical hours. The timing of each phase of the audit is estimated based on the assumption that the City will meet their close schedule and responsibilities as noted in the request for proposal.

Please note that we generally hold entrance conferences at the beginning of Phase I and II and exit conferences at the end of Phase I, II and III. However, we are available to meet with the City at any time.

#### **Compliance and Program Specific Auditing**

Included in all phases are specific procedures required to complete individual compliance items. Analytic and sampling procedures generally follow those described in the preceding phase, but are modified, when needed, to meet specific guidelines of the programs audited.

#### **Recommendations for Improved Operations**

We feel we have accumulated valuable knowledge in accounting and auditing which has allowed us to offer a wide range of specific recommendations to increase the efficiency and effectiveness of our audit clients. With our background, we can provide services that may be very beneficial to you presently and in the future. As our client, you can look to us for informed support **year-round in all areas of interest or concern**. In the course of our engagement with the City, we will provide prompt, knowledgeable answers to your questions regarding all aspects of accounting, finance, management, and operations. It is our policy to discuss discrepancies and recommendations with City staff directly involved and then with management, as necessary. If an item warrants inclusion in the report as a finding, we will obtain management's responses to each finding. All responses will be reviewed with management and relevant committees before they are presented to the City Council.

#### **Irregularities and Illegal Acts**

We will make an immediate, written report of all irregularities and illegal acts or indications of illegal acts of which we become aware to the Audit Committee (or similar) and Attorney.

#### **Control Risk Assessment**

As part of our audit approach, we use KC forms, narratives, questionnaires and summary schedules to gain an understanding of the control environment and assess its overall effectiveness. This helps us identify the types of potential misstatements and factors that affect the risk of material misstatement and their impact on the audit plan.

#### **Analytical Procedures**

Analytical procedures are used at three points of time during our audit; planning, substantive testing, and final review of the completed financial statements. Analytical procedures are used to obtain



## Section B - Specific Audit Approach

### *City of Gridley Proposal for Auditing Services*

knowledge of conditions and events, to indicate the presence of possible misstatements, to provide substantive evidence of balances and to assess the financial condition of the City.

As we obtain knowledge about the City, we will be able to direct our attention to areas requiring greater audit emphasis as well as provide substantive evidence in support of recorded account balances.

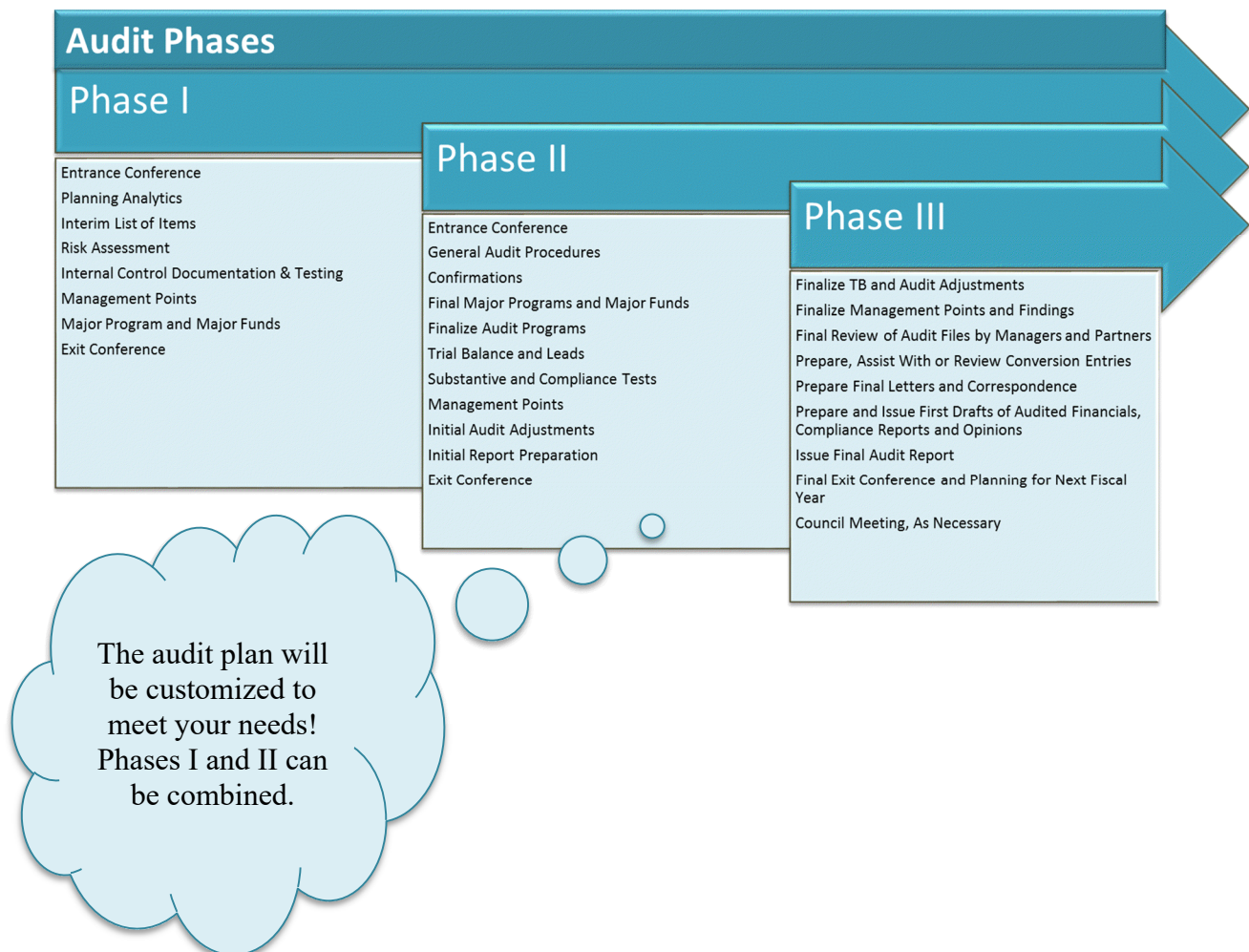
#### **Identification of Potential Audit Problems**

Each year we approach the audit objectively and use a risk-based approach to anticipate any potential audit problems. If anything were to come to our attention during the course of the audit, it would be reported to the proper management level depending on the nature of the problem and as noted in the RFP.

#### **Resources Available for Standards Interpretations**

In addition to the items published by GFOA, AICPA, FASB, and GASB, we use RIA checkpoint and Thompsons as our main online reference material. As our client, the City will have access to all our resources.

#### **Summary of Audit Phases (Generalized, Not All-Inclusive)**





## Section B - Specific Audit Approach

*City of Gridley Proposal for Auditing Services*

### Summary of Team Assignments (Generalized, All-Inclusive)

#### Team Assignments

##### Phase I

| Engagement Partner  | Associate Partner   | Senior   | Staff   | Admin  |
|---|---|--|---|--|
| <ul style="list-style-type: none"> <li>•Overall Review</li> <li>•Audit Planning and Risk Assessment</li> <li>•Entrance/Exit Conferences</li> <li>•Team meetings</li> <li>•Team Assignments</li> <li>•Quality Control</li> </ul> | <ul style="list-style-type: none"> <li>•Team Planning</li> <li>•Audit Binder Review</li> <li>•Working Paper Review</li> <li>•Management Point Review</li> <li>•Concurring Partner Review</li> <li>•Quality Control</li> </ul> | <ul style="list-style-type: none"> <li>•Audit Planning</li> <li>•Audit Binder Preparation</li> <li>•Major Fund and Major Program Determination</li> <li>•Audit Programs</li> <li>•Internal Control Doc. and Testing</li> <li>•Compliance Control Doc. and Testing</li> </ul> | <ul style="list-style-type: none"> <li>•Internal Control Doc. and Testing</li> <li>•Significant Transaction Areas</li> <li>•Dept. and Desk Level Controls</li> <li>•Compliance Control Doc. and Testing</li> <li>•Single Audit</li> <li>•TDA/MTC</li> <li>•Team Planning</li> <li>•Team Meetings</li> </ul> | <ul style="list-style-type: none"> <li>•Correspondence</li> <li>•Staff Support</li> <li>•Information Technology Support</li> </ul> |

##### Phase II

| Engagement Partner   | Associate Partner   | Senior   | Staff  | Admin  |
|--|---|--|--|--|
| <ul style="list-style-type: none"> <li>•Overall Review</li> <li>•Review Audit Plan</li> <li>•Review Audit Programs</li> <li>•Update Team Assignments</li> <li>•Review Major Fund/Major Program Det.</li> <li>•Analytics</li> <li>•Review Working papers, Management Points and AIE's</li> <li>•Guide Audit Team</li> <li>•Entrance and Exit Conferences</li> </ul> | <ul style="list-style-type: none"> <li>•Team Planning</li> <li>•Audit Binder Review</li> <li>•Working Paper Review</li> <li>•Management Point Review</li> <li>•Concurring Partner Review</li> <li>•Quality Control</li> </ul> | <ul style="list-style-type: none"> <li>•Planning Update</li> <li>•Audit Binder Update</li> <li>•Finalize Major Program and Major Fund Determination.</li> <li>•Update and Finalize Audit Programs</li> <li>•Substantive Testing for Significant Accounts</li> <li>•Compliance Testing</li> <li>•Guide and Monitor Staff</li> <li>•Confirmations</li> </ul> | <ul style="list-style-type: none"> <li>•Substantive Testing</li> <li>•Significant Transaction Areas (Cash, Investments, Capital Assets, Long-term Debt, Pensions, Fund Balance, Net Position, Revenue, Expenditures)</li> <li>•Compliance Testing</li> <li>•Single Audit (Uniform Guidance)</li> <li>•TDA/MTC</li> <li>•Team Planning</li> <li>•Team Meetings</li> </ul> | <ul style="list-style-type: none"> <li>•Correspondence</li> <li>•Staff Support</li> <li>•Information Technology Support</li> <li>•Confirmations</li> </ul> |

##### Phase III

| Engagement Partner  | Associate Partner   | Senior   | Staff  | Admin  |
|---|---|--|--|--|
| <ul style="list-style-type: none"> <li>•Final Review &amp; Sign-off</li> <li>•Finalize Audit Plan</li> <li>•Finalize Audit Programs</li> <li>•Final Analytics</li> <li>•Prepare CAFR and Review Supporting Schedules</li> <li>•Review all Other Reports</li> <li>•Review and Finalize all Required Management Letters and Correspondence</li> <li>•Exit Conferences, Committee and Board Presentations</li> </ul> | <ul style="list-style-type: none"> <li>•Final Audit Binder Review</li> <li>•Final Working Paper Review</li> <li>•Final Management Point Review</li> <li>•Concurring Partner Review</li> <li>•Quality Control</li> </ul> | <ul style="list-style-type: none"> <li>•Finalize Audit Binder</li> <li>•Review Staff Working papers</li> <li>•Review Staff Management Points</li> <li>•Review Reports</li> <li>•Prepare Assigned Reports</li> <li>•Review CAFR Prepared by Engagement Partner</li> </ul> | <ul style="list-style-type: none"> <li>•Finalize Working Papers</li> <li>•Finalize Management Points</li> <li>•Prepare Assigned Reports</li> <li>•Assist with Report Review</li> </ul> | <ul style="list-style-type: none"> <li>•Correspondence</li> <li>•Staff Support</li> <li>•Information Technology Support</li> <li>•Report Binding and Delivery</li> </ul> |

The above chart provides a general overview of typical team assignments.

## Section B - Specific Audit Approach

### *City of Gridley Proposal for Auditing Services*

#### Summary of Roles and Responsibilities (Not All-Inclusive)

##### General Roles and Responsibilities

###### Phase I

###### C&A LLP

The Engagement Partner will be responsible the overall planning, scheduling, review and coordination of Phase I.

The Associate Partner will provide fieldwork support when necessary and help maintain quality control.

The Senior/Manager will review workpapers, letters and reports and help maintain quality control.

The Senior Professional Staff will focus on the more complex areas of controls and support the Engagement Partner.

The Professional Staff will focus on detail of tests of controls over financial, federal compliance and other areas as needed.

###### City' Staff

During this phase, your staff will be expected to provide a preliminary balance sheet and revenues and expenditures by fund, policies and procedures for key controls, a preliminary summary of federal grants, the original budget, contact information for departments and confirmations, and generally provide the information included in the lists of items for interim. We also plan to interview various staff to document and test controls. Testing controls will include sampling for significant areas. Our documentation of internal controls will be done in person and via interviews, unless otherwise requested.

###### Phase II

###### C&A LLP

The Engagement Partner's focus will include finalizing the audit programs, substantive analytics, and overseeing the audit.

The Associate Partner will provide fieldwork support when necessary and help maintain quality control.

The Senior/Manager will review workpapers, letters and reports and help maintain quality control.

The Senior Professional Staff will focus on substantive tests for significant accounts.

The Professional Staff will focus on substantive tests for significant accounts, federal compliance, and other required audits.

###### City' Staff

During this Phase, your staff will be expected to provide the final balance sheet and revenue expenditures by fund and accounts from the GL. We will prepare leadsheets in our audit software, but the organization should have adequate support for significant accounts. We will perform a review of journal entries at this time and again before the final reports are issued, thus we will need access to journal entries. We will request reports for major grant programs, certain other programs, and business type activities. We will also perform a number of analytical procedures which will require staff responses, and this will be done in person in most cases.

###### Phase III

###### C&ALLP

The Engagement Partner's focus will be on overall reporting, guidance and working with City staff to complete the reporting phase.

The Associate Partner will assist in report preparation and client communication.

The Senior/Manager will review workpapers, letters and reports, and help maintain quality control.

The Senior Professional Staff will focus on report preparation and assisting the engagement partner and guiding our staff.

The Professional Staff will act in a support role during this phase.

###### City's Staff

We expect the City' staff to review and respond to all reports required to complete the audit. We anticipate the City will provide or assist us in gathering information needed for the ACFR and note disclosures. Management will be required to sign a representation letter which will be provided by us. Management will be required to provide responses to any and all recommendations and findings included in the management letter. Report preparation will be completed as outlined in the RFP, unless otherwise agreed prior to Phase III of the audit.

## Section B - Specific Audit Approach

*City of Gridley Proposal for Auditing Services*

### Summary of Staff Hours by Phase

| Level of Staff             | Phases     |            |           | Total Hours |
|----------------------------|------------|------------|-----------|-------------|
|                            | I          | II         | III       |             |
| Engagement Partner         | 16         | 16         | 16        | 48          |
| Associate Partner/Reviewer | 2          | 2          | 4         | 8           |
| Supervisor                 | 40         | 40         | 34        | 114         |
| Professional Staff         | 50         | 50         | 30        | 130         |
| Administrative Staff       | 2          | 2          | 4         | 8           |
| <b>Totals</b>              | <b>110</b> | <b>110</b> | <b>88</b> | <b>308</b>  |

### Summary Timeline

| Segment   | FY2022            | FY2023            | FY2024             | Phase  |
|---|-------------------|-------------------|--------------------|--------|
| Entrance Conference                             | November 13, 2023 | November 13, 2023 | June 3, 2024       | I      |
| Audit Planning C&A's Office                     | November 13, 2023 | November 13, 2023 | June 3, 2024       | I      |
| List of Items Required by Client                | November 27, 2023 | November 27, 2023 | June 3, 2024       | I      |
| Interim Testing                                 | Combined          | Combined          | July 15, 2024      | I      |
| Interim Exit Conference and Completion          | Combined          | Combined          | July 19, 2024      | I      |
| Preparation and Mailing of Confirmation Letters | November 27, 2023 | November 27, 2023 | July 19, 2024      | II     |
| Year-end Field Work Planning Meeting            | Combined          | Combined          | July 19, 2024      | II     |
| Progress Conference                             | Combined          | Combined          | August 16, 2024    | II     |
| Update List of Items Required by Client - Final | Combined          | Combined          | August 30, 2024    | II     |
| Year-end Field Work and Compliance Testing      | January 8, 2024   | January 8, 2024   | September 30, 2024 | II     |
| Exit Conference                                 | January 19, 2024  | January 19, 2024  | October 4, 2024    | II     |
| Progress List of Recommendations                | January 19, 2024  | January 19, 2024  | October 18, 2024   | II     |
| Final List of Recommendations                   | January 29, 2024  | January 29, 2024  | November 8, 2024   | II/III |
| Audit Adjustments                               | February 16, 2024 | March 15, 2024    | November 8, 2024   | II/III |
| Draft Reports, Financials, Management Letters   | February 16, 2024 | March 15, 2024    | November 8, 2024   | III    |
| Final Reports, Financials, Management Letters   | March 1, 2024     | March 31, 2024    | December 1, 2024   | III    |
| Council, Commission & Public Presentations      | As Needed         | As Needed         | As Needed          | III    |

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## ***Section C***

### *Scope of Services*

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## **Section C - Scope of Services**

*City of Gridley Proposal for Auditing Services*

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### **Audit Scope**

We understand, accept and have included in our work plan the following scope of services:

- A.** C&A will audit all funds of the City in accordance with auditing standards generally accepted in the United States of America and Government Auditing Standards, issued by the Comptroller of the United States. The audit shall include an examination of all funds of the City of Gridley. C&A will perform certain limited procedures involving required supplementary information required by the Government Accounting Standards Board, as mandated by generally accepted auditing standards. C&A will verify all Trial Balances by Fund and all of the accounting detail necessary to perform the audit including performing beginning balance procedures and conversion entries. Prepare an initial draft of the Annual Comprehensive Financial Report (ACFR) for the City to review, except for the transmittal letter and statistical tables. Final report preparation and necessary editing shall be the responsibility of the C&A.
- B.** Basic Reports to be issued following completion of the audit of the fiscal year's financial statements shall include the following:
  - 1. Annual Comprehensive Financial Report (ACFR).
  - 2. Management and SAS 114 Letters as required by GAAS and GAGAS, and as noted in the RFP.
  - 3. Single Audit Report as noted in the RFP.
  - 4. Gann Appropriations Limit Establish agreed upon procedures.
- C.** Report Production and Filing: C&A will provide one (1) pdf file; fifteen (15) bound copies of all audit reports as noted in the RFP.
- D.** Standards to be followed to meet the requirements of this request for proposals includes performing audits in accordance with all applicable and generally accepted auditing standards including, but not limited to standards set forth for financial audits by the:
  - 1. Government Accounting Standards Board (GASB)
  - 2. General Accounting Office's (GAO) Government Auditing Standards
  - 3. U.S. Office of Management (OMB) Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards.
- E.** C&A's policy is to retain working papers and access working papers for seven years. Working papers will be made available as noted in the RFP.



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## ***Section D***

*Partner, Supervisory and Staff Resumes*

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## Section D - Partner, Supervisory and Staff Resumes

### *City of Gridley Proposal for Auditing Services*

We are aware of the need for continuity of personnel on the engagement and promise that the Engagement Partner will be directly involved in the audit **during each year** of the contract. We believe that extensive partner involvement provides continuity that could not be achieved in any other way. All staff committed in this proposal will be available for the entire June 30, 2022 and 2023 audit and are available 12 months a year for questions, comments and implementation support. We understand that the Engagement Partners, managers and other supervisory staff and specialists may be changed only with the express prior written permission of the City. Other audit personnel may be changed at our discretion as long as the replacements have substantially the same or better qualifications or experience. The City retains the right to approve or reject replacements.

### **Sheldon Chavan, CPA**

Managing Partner (Member CalCPA, AICPA, GFOA, CSMFO, GAQC)



Sheldon holds a B.S. in Accounting from San Jose State University. He began his career in public accounting in **1998** and has been auditing local governments and nonprofit organizations ever since. Sheldon is a CPA licensed in California and a member of AICPA, CalCPA, CSMFO, GAQC and GFOA. **He has also been a member of the GFOA Special Review Committee, with responsibility for reviewing ACFR's for award of the Certificate of Excellence in Financial Reporting.** Sheldon has prepared/reviewed ACFR's for the City of Berkeley, City of Sunnyvale, City of Pittsburg and many others over his career. Most recently, Sheldon prepared the ACFR of the City of Oroville, City of Saratoga and the City of Pacific Grove for the fiscal years ended June 30, 2022 (partial listing).

*ACFR  
Preparation*

Sheldon has managed governmental audits his entire career, which includes the technical review of all work papers, staffing, scheduling, reporting, state compliance, federal compliance, state controllers reports and much more. He is responsible for running the audit in the field and providing accounting and auditing technical support to other partners and staff, primarily in the areas of compliance with auditing standards generally accepted in the United States of America, the standards set forth for financial audits in the United States General Accounting Office's (GAO) *Government Auditing Standards*, and the provisions of the Federal Single Audit Act and the United States Office of Management and Title 2 CFR Part 200 (Uniform Guidance). Sheldon also ensures that each staff has met the continuing professional education requirements under these standards and teaches several in-house seminars a year. He also administers our firm's quality control system as required by GAAS and Yellow Book standards. Sheldon has been performing audits under the Single Audit Act his entire career. Understanding the complexities of the various federal programs is one of his specialties. Over the years, Sheldon has audited major programs such as ARPA, CARES Act, National School Lunch, Title II Education Technology, IDEA Special Education Local Assistance, Title I, Education Jobs Fund, Title IV Drug Free Schools, NCLB Title III, Title II Improving Teacher Quality, CDBG, Shelter Plus Care, Home Investment in Affordable Housing, HUD Section 8, Highway Planning and Construction, Medi-Cal, Low-income Low Energy Assistance, and many more.

Sheldon has extensive experience auditing government bond programs and can assist the City with bond covenant calculations, bond compliance, tax filings, bond arbitrage issues and any other general

## Section D - Partner, Supervisory and Staff Resumes

### *City of Gridley Proposal for Auditing Services*

reporting requirements. In addition, we currently have multiple clients for which we complete special bond performance audits each year. We also provide contractor prequalification services for some clients who use restricted bond funds for modernization and infrastructure improvements.

Sheldon's recent continuing professional education:

| Description of Program/Training  |
|--|
| Yellow Book: Revised Government Auditing Standards   |
| Government Auditing Standards - Yellow Book  |
| Frequent Government and NPO Frauds: Misuse of Assets   |
| Governmental and Nonprofit Annual Update: Federal Government Activities                            |
| Single Audit Lighting Round  |
| Governmental Audit Quality Center Annual Update Webcast  |
| Program-Specific Audits' plus 'Audit Tools and Guidance'   |
| Applying Risk Assessment Standards: Understanding the Entity and Its Environment                   |
| GASB Updates   |
| Governmental Accounting and Auditing Conference Webcast - 5121266C                                 |
| Not-for-Profit Organizations Conference Webcast - 5121343C   |
| Cases in NFP Acct. & Auditing: 'Financial Statement Requirements' plus 'Net Asset Classifications' |
| Governmental Auditing: Course Two Performance Audits   |
| Governmental Auditing: Course Three Financial Audits, Attestation Engagements, and..               |
| Governmental Accounting and Reporting  |
| Ethics: AA&C LLP - Accounting Firm Practice Development Committee                                  |
| State and Local Govt Planning Considerations   |
| Cases in NFP Acct. & Auditing: Contributions   |
| Field Work Documentation: Preparation, Maintenance, Types of Workpapers                            |
| School District Update Including LCFF and LCAP Compliance  |
| School Districts Conference  |
| Understanding the Changes to Yellow Book Independence  |
| California Regulatory Review Course  |
| Fraud Audit Techniques Using Excel   |
| Applying the Uniform Guidance in Your Single Audits  |
| Testing Compliance' plus 'Reporting Requirements   |
| Fid Act Understanding impacts of GASB 84   |
| Its Here! Fid Act Implementation Considerations  |
| Accounting and Auditing Conference   |
| Bernard Madoff Investment Securities' Auditor'   |
| The Detection and Prevention of Fraud in Financial Statements                                      |
| Governmental Auditing: Course One Fundamental Principles for Government Auditing                   |



## Section D - Partner, Supervisory and Staff Resumes

### *City of Gridley Proposal for Auditing Services*

The following is a **partial list** of Sheldon's clients over the years:

| Cities and Towns            | Special Districts/JPA's           | School Districts/COE's    | Nonprofits and Other               |
|-----------------------------|-----------------------------------|---------------------------|------------------------------------|
| City of Albany              | Bay Area Water Services & Cons    | Antelope Elementary       | 2006 Washington St.                |
| City of Berkeley            | Central Marin Sanitation Agency   | Belmont Redwood Shores    | Bay Area Special Education JPA     |
| City of Carmel-by-the-Sea   | East Bay Dischargers Authority    | Burlingame                | Bay Area Water Users Association   |
| City of Del Rey Oaks        | Fairfield-Suisan Sanitation       | Cabrillo Unified          | Black Adoption Placement           |
| City of Marina              | Half Moon Bay Fire Protection     | Campbell Union            | Boys and Girls Clubs of Sonoma     |
| City of Novato              | Hayward Area Parks and Rec        | Cloverdale Unified        | Center for Empowering Refugees     |
| City of Oroville            | Highland Recreation District      | Cotati Rohnert Park       | Children of Grace                  |
| City of Pacific Grove       | Los Trancos Water District        | Hillsborough City         | Collective Roots                   |
| City of Pittsburg           | Mckinney Water District           | La Honda Pescadero        | Credo High School                  |
| City of Point Arena         | Menlo Park Fire Protection        | Lakeside                  | Diagnostics for the Real World     |
| City of Salinas             | Midpen Regional Open Space        | Las Lomas Elementary      | Hidaya Foundation                  |
| City of San Rafael          | Pleasant Hill Parks and Rec       | Lassen View Elementary    | Livebooks                          |
| City of Saratoga            | Point Montara Fire District       | Los Altos Elementary      | Mashery                            |
| City of Scotts Valley       | Santa Clara Regional Open Space   | Luther Burbank            | Mission Charter                    |
| City of Sonoma              | Saratoga Cemetery District        | Manton Joint Union        | Mission Language and Vocational    |
| City of South San Francisco | South Bayside System Authority    | Menlo Park City           | Morgan Hill Charter Foundation     |
| City of Suisun City         | South San Francisco Conf. Ctr.    | Millbrae Elementary       | Morgan Hill Charter School         |
| City of Sunnyvale           | Sausalito-Marin City Sanitation   | Mineral                   | Nob Hill Home Owners Assoc.        |
| City of Tracy               | Tahoe Regional Planning Agency    | Mountain View Whisman     | O'Conner Water                     |
| Town of Los Gatos           | The Cities Group                  | Orchard                   | One Million Lights                 |
| Town of Windsor             | Valley of the Moon Fire           | Pacifica                  | Orange County Charter School       |
|                             | West Bay Sanitary District        | Plum Valley               | Pathway to Choices                 |
|                             | West County Wastewater District   | Portola Valley Elementary | Pyramid Alternatives               |
|                             | Westborough Water District        | Red Bluff                 | Redwood City Education Foundation  |
|                             | Woodside Fire Protection District | Salinas Union High        | San Jose Conservation Charter      |
|                             |                                   | San Bruno Park            | San Jose Conservation Corps        |
|                             |                                   | San Carlos Elementary     | Singularity University             |
|                             |                                   | San Mateo County Office   | Sociometrics                       |
|                             |                                   | San Mateo Union High      | South Tahoe Area Transit Authority |
|                             |                                   | Scotts Valley Unified     | Stone Bridge Charter School        |
|                             |                                   | Sequoia Union High        | Woodside Atherton Authority        |
|                             |                                   | Sonoma Valley Unified     | Work2future Foundation             |
|                             |                                   | Union School District     |                                    |
|                             |                                   | West County Agency (LEA)  |                                    |
|                             |                                   | Windsor Unified           |                                    |
|                             |                                   | Woodside Elementary       |                                    |

## Section D - Partner, Supervisory and Staff Resumes

### *City of Gridley Proposal for Auditing Services*

#### Jeffrey J. Ira, CPA

Independent Reviewer, (Member CalCPA, AICPA, GFOA, CSMFO, GAQC)



Jeffrey is a graduate of Humboldt State University with a B.S. in Business with a concentration in Accounting. He is a CPA licensed in California, a member of the AICPA, the California Society of CPAs, the GFOA and the CSMFO. Jeff joined our firm in 2017 and has been auditing local governments since 1981. Jeff is a member of the GFOA Special Review Committee, with responsibility for reviewing ACFRs for award of the Certificate of Excellence in Financial Reporting. **Jeff served as a Councilmember and the Mayor for Redwood City.** He has also served on various local governing boards and committees, which makes him acutely aware of both your financial and management needs. Jeff will be responsible for concurrent review of your audit, which is a quality control measure designed to ensure the audit is completed effectively and in compliance with governmental auditing standards, compliance requirements and uniform guidance requirements.

Jeff has forty years of professional experience and has participated in a variety of auditing and consulting engagements with cities, school districts, and special districts including the following (partial listing):

| Cities and Towns            | Special Districts                      | School Districts/COE's    |
|-----------------------------|--|---------------------------|
| City of Berkeley            | Bay Area Water Supply Conserv. Agency  | Antelope Elementary       |
| City of Cloverdale          | Central Marin Sanitation Agency        | Cabrillo Unified          |
| City of Oroville            | East Bay Dischargers Authority         | Cotati Rohnert Park       |
| City of Point Arena         | Half Moon Bay Fire Protection          | La Honda Pescadero        |
| City of Saratoga            | Los Trancos Water District             | Lassen View Elementary    |
| City of Sonoma              | Menlo Park Fire Protection             | Las Lomitas Elementary    |
| City of Tracy               | Pleasant Hill Parks and Rec            | Los Altos Elementary      |
| Town of Los Gatos           | Point Montara Fire Protection District | Luther Burbank            |
| City of Pittsburg           | Santa Clara Regional Open Space Auth   | Redwood City Elementary   |
| City of San Rafael          | Saratoga Cemetery District             | Menlo Park City           |
| City of Concord             | South Bayside Systems Authority        | Millbrae Elementary       |
| City of Salinas             | South San Francisco Conf. Ctr.         | Santa Cruz City           |
| City of Sunnyvale           | Tahoe Regional Planning Agency         | Mountain View Whisman     |
| City of San Carlos          | The Cities Group                       | Orchard School District   |
| City of South San Francisco | West Bay Sanitary District             | Burlingame                |
| City of Marina              | West County Wastewater District        | Jefferson Union High      |
| City of San Bruno           | Westborough Water District             | Portola Valley Elementary |
| City of Campbell            | Woodside Fire Protection District      | Red Bluff                 |
| City of Novato              | Highland Recreation                    | San Bruno Park            |
| Town of Atherton            | Coast side Water District              | San Mateo County Office   |
| City of Cupertino           |  | Sequoia Union High        |
|                             |  | Sonoma Valley Unified     |
|                             |  | San Mateo Unified         |
|                             |  | Ravenswood Elementary     |
|                             |  | Windsor Unified           |
|                             |  | Woodside Elementary       |

## Section D - Partner, Supervisory and Staff Resumes

### *City of Gridley Proposal for Auditing Services*

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A summary of Jeff's recent professional education includes:

| Description of Program/Training                    |   |
|--|---|
| GAGAS - Ethical Principles In Government Auditing  | Government Auditing   |
| GAGAS - Field Work and Reporting Standards         | Major Changes to Auditing Standards                             |
| GAGAS - Field Work Standards For Financial Audits  | Limiting Auditor Liability                                      |
| GAGAS - General Field Work And Reporting Standards | Auditor Communications: Critical New Requirements               |
| GAGAS - General Standards                          | School Districts Conference                                     |
| GAGAS - Reporting Standards For Financial Audits   | Governmental Accounting, Reporting, and Auditing Update         |
| GAGAS - Use and Application of GAGAS               | GASB Basic Financial Statements for State and Local Governments |

## Section D - Partner, Supervisory and Staff Resumes

### City of Gridley Proposal for Auditing Services

#### Paul Pham, CPA

Associate Partner (AICPA, CalCPA)



Paul received his Bachelor of Science from Pacific University and hopes to pursue a Master of Accountancy in the near future. Paul has been working in public and private accounting since 2007 and has completed Fourteen governmental audit seasons. He has completed financial and compliance audits for the entities listed below since 2007. Besides the standard control documentation and substantive testing required for GAAS audits, Paul has performed audits and prepared reports under OMB Subpart F and the Single Audit Act for most of the entities listed below. He has audited Federal grants from various agencies, including FEMA, HUD, FTA, the Department of Education (Title I, Special Education, Title II, Adult Ed) and much more.

Paul's recent continuing professional education:

| Description of Program/Training                    |   |
|--|---|
| GAGAS - Ethical Principles In Government Auditing  | Government Auditing   |
| GAGAS - Field Work and Reporting Standards         | Major Changes to Auditing Standards                             |
| GAGAS - Field Work Standards For Financial Audits  | Limiting Auditor Liability                                      |
| GAGAS - General Field Work And Reporting Standards | Auditor Communications: Critical New Requirements               |
| GAGAS - General Standards                          | School Districts Conference                                     |
| GAGAS - Reporting Standards For Financial Audits   | Governmental Accounting, Reporting, and Auditing Update         |
| GAGAS - Use and Application of GAGAS               | GASB Basic Financial Statements for State and Local Governments |

The following is a partial list of Paul's clients over the years:

| Cities and Towns          | Special Districts                        | School Districts/COE's     | Nonprofits and Charter Schools         |
|---------------------------|--|----------------------------|--|
| City of Albany            | Bay Area Water Services & Cons           | Antelope Elementary        | Bay Area Water Users Association       |
| City of Berkeley          | Central Marin Sanitation Agency          | Burlingame                 | Black Adoption Placement               |
| City of Carmel-by-the-Sea | Fairfield-Suisun Sanitation District     | Cabrillo Unified           | Boys and Girls Clubs of Sonoma         |
| City of Del Rey Oaks      | Menlo Park Fire Protection               | Cotati Rohnert Park        | Center for Empowering Refugees         |
| City of Oroville          | Midpen Regional Open Space               | Hillsborough City          | Children of Grace                      |
| City of Pacific Grove     | Santa Clara Regional Open Space          | La Honda Pescadero         | Collective Roots                       |
| City of Point Arena       | Saratoga Cemetery District               | Las Lomitas Elementary     | Credo High School                      |
| City of Rocklin           | South Bayside System Authority           | Lassen View Elementary     | Hidaya Foundation                      |
| City of Saratoga          | South San Francisco Conf. Ctr.           | Los Altos Elementary       | Livebooks                              |
| City of Sonoma            | Suasalito-Marin City Sanitation District | Luther Burbank             | Mashery                                |
| City of Suisun City       | Tahoe Regional Planning Agency           | Manton Joint Union         | Mission Charter                        |
| City of Tracy             | The Cities Group                         | Millbrae Elementary        | Mission Language and Vocational School |
| Town of Los Gatos         | Valley of the Moon Fire                  | Mineral                    | NASA AMES Exchange                     |
|                           | West Bay Sanitary District               | Mountain View Whisman      | Orange County Charter School           |
|                           | Westborough Water District               | Orchard                    | Pathway to Choices                     |
|                           |  | Pacifica                   | Pyramid Alternatives                   |
|                           |  | Plum Valley                | Redwood City Education Foundation      |
|                           |  | Portola Valley Elementary  | San Jose Conservation Charter          |
|                           |  | Red Bluff                  | San Jose Conservation Corps            |
|                           |  | San Bruno Park             | Sociometrics                           |
|                           |  | San Carlos Elementary      | South Tahoe Area Transit Authority     |
|                           |  | San Lorenzo Valley Unified | Stone Bridge Charter School            |
|                           |  | San Mateo County Office    | Work2future Foundation                 |
|                           |  | Scotts Valley Unfied       |  |
|                           |  | Sequoia Union High         |  |
|                           |  | Sonoma Valley Unified      |  |
|                           |  | Soquel Elementary          |  |
|                           |  | Union School District      |  |
|                           |  | West County Agency (LEA)   |  |
|                           |  | Windsor Unified            |  |
|                           |  | Woodside Elementary        |  |

## Section D - Partner, Supervisory and Staff Resumes

*City of Gridley Proposal for Auditing Services*

### Niru Machiraju

Audit Supervisor

Niru received her Bachelor and Master of Science in Accounting from the University of Saint Thomas. Niru has been working in public accounting since 2017 and has completed six audit seasons. During the 2022 audit season, she completed the financial and compliance audits for the entities listed below and has additional experience in the manufacturing, distribution, and non-profit industries. Niru has audited over sixty local governments and nonprofits since 2017. Besides the standard control documentation and substantive testing required for GAAS audits, Niru has performed audits and prepared reports under GAGAS and Uniform Guidance. She has also audited Federal grants from various agencies, including HUD and the Department of Education (Title I, Special Education) and much more.

Niru's recent continuing professional education:

| Description of Program/Training                    |   |
|--|---|
| GAGAS - Ethical Principles In Government Auditing  | Government Auditing   |
| GAGAS - Field Work and Reporting Standards         | Major Changes to Auditing Standards                             |
| GAGAS - Field Work Standards For Financial Audits  | Limiting Auditor Liability                                      |
| GAGAS - General Field Work And Reporting Standards | Auditor Communications: Critical New Requirements               |
| GAGAS - General Standards                          | School Districts Conference                                     |
| GAGAS - Reporting Standards For Financial Audits   | Governmental Accounting, Reporting, and Auditing Update         |
| GAGAS - Use and Application of GAGAS               | GASB Basic Financial Statements for State and Local Governments |

The following is a list of Niru's clients over the past year:

| Cities and Towns          | Special Districts                         | School Districts/COE's     | Nonprofits and Other                 |
|---------------------------|---|----------------------------|--------------------------------------|
| City of Albany            | Bay Area Water Services & Cons            | Antelope Elementary        | Bay Area Water Users Association     |
| City of Carmel-by-the-Sea | Chico Area Recreation and Park District   | Burlingame                 | Boys and Girls Clubs of Sonoma       |
| City of Del Rey Oaks      | Lake Canyon Community Services District   | Cabrillo Unified           | Center for Empowering Refugees       |
| City of Oroville          | Midpen Regional Open Space                | Cotati Rohnert Park        | Children of Grace                    |
| City of Pacific Grove     | Ross Valley Sanitary District             | Hillsborough City          | Credo High School                    |
| City of Point Arena       | Santa Clara Regional Open Space           | Las Lomas Elementary       | Hidaya Foundation                    |
| City of Rocklin           | South San Francisco Conf. Ctr.            | Lassen View Elementary     | Mission Charter                      |
| City of Saratoga          | Steger Sanitary District                  | Los Altos Elementary       | NASA AMES Exchange                   |
| City of Marina            | Suasalito-Marina City Sanitation District | Luther Burbank             | Pathway to Choices                   |
| City of Suisun City       | The Cities Group                          | Millbrae Elementary        | Peninsula Conflict Resolution Center |
|                           | Valley of the Moon Fire                   | Orchard                    | Redwood City Education Foundation    |
|                           | West Bay Sanitary District                | Pacifica                   | Stone Bridge Charter School          |
|                           | Westborough Water District                | Red Bluff                  | Work2future Foundation               |
|                           |   | San Bruno Park             | Stone Bridge Charter School          |
|                           |   | San Carlos Elementary      |                                      |
|                           |   | San Lorenzo Valley Unified |                                      |
|                           |   | San Mateo County Office    |                                      |
|                           |   | Sequoia Union High         |                                      |
|                           |   | Sonoma Valley Unified      |                                      |
|                           |   | Soquel Elementary          |                                      |
|                           |   | Union School District      |                                      |
|                           |   | West County Agency (LEA)   |                                      |
|                           |   | Woodside Elementary        |                                      |

## Section D - Partner, Supervisory and Staff Resumes

*City of Gridley Proposal for Auditing Services*

### Andrew Quintero

Senior Auditor

Andrew has successfully completed five seasons of governmental auditing. Andrew has performed tests of controls, substantive tests, state compliance testing and Federal compliance testing for various special districts and cities. He has been the Senior Auditor in-charge of clients such as the Town of Yountville, City of Suisun City, Fairfield-Suisun Sanitary District and many more. Besides the standard control documentation and substantive testing required for GAAS audits, Andrew has performed audits and prepared reports under OMB Subpart F and the Single Audit Act. He has audited Federal grants from various agencies, including Special Education, National School Lunch, Title I, Department of Education grants and others.

Andrew's recent continuing professional education:

| Description of Program/Training                    |   |
|--|---|
| GAGAS - Ethical Principles In Government Auditing  | Government Auditing   |
| GAGAS - Field Work and Reporting Standards         | Major Changes to Auditing Standards                             |
| GAGAS - Field Work Standards For Financial Audits  | Limiting Auditor Liability                                      |
| GAGAS - General Field Work And Reporting Standards | Auditor Communications: Critical New Requirements               |
| GAGAS - General Standards                          | School Districts Conference                                     |
| GAGAS - Reporting Standards For Financial Audits   | Governmental Accounting, Reporting, and Auditing Update         |
| GAGAS - Use and Application of GAGAS               | GASB Basic Financial Statements for State and Local Governments |

The following is a list of Andrew's clients:

| Cities and Towns      | Special Districts                           | School Districts/COE's                       | Nonprofits and Other                             |
|-----------------------|---|--|--|
| City of Oroville      | Bay Area Water Supply Conservation Agency   | Jefferson Union High School District         | Peninsula Conflict Resolution Center             |
| City of Pacific Grove | Castro Valley Sanitary District             | John Swett Unified School District           | Redwood City Education Foundation                |
| City of Point Arena   | El Dorado Hills Community Services District | Las Lomitas School District                  | San Mateo County Exposition and Fair Association |
| City of Rocklin       | Lake Canyon Community Services District     | Lassen View Union Elementary School District | Sonoma Valley Hospital Foundation                |
| City of Saratoga      | Midpeninsula Regional Open Space District   | Los Altos School District                    | The Moca Foundation                              |
| City of Suisun City   | Purissima Hills Water District              | Luther Burbank School District               | The San Jose Library Foundation                  |
| Town of Yountville    | Ross Valley Sanitary District               | Menlo Park City School District              |  |
|                       | Santa Clara County Regional Open Space Auth | Millbrae School District                     |  |
|                       | Sausalito-Marin City Sanitation District    | Mountain View Whisman School District        |  |
|                       | Stege Sanitary District                     | Napa Valley Unified School District          |  |
|                       | Silicon Valley Clean Water                  | Orchard School District                      |  |
|                       | South San Francisco Conference Center       | Pacifica School District                     |  |
|                       | The Cities' Group                           | Red Bluff Joint Union High School District   |  |
|                       | Valley of the Moon Fire District            | Red Bluff Union Elementary School District   |  |
|                       | West Bay Sanitary District                  | Roseland Elementary School District          |  |
|                       | West Valley Sanitation District             | San Bruno Park School District               |  |
|                       | Westborough Water District                  | San Carlos School District                   |  |
|                       |   | San Lorenzo Valley Unified School District   |  |
|                       |   | San Mateo Foster City School District        |  |
|                       |   | San Rafael City Schools                      |  |
|                       |   | Santa Rosa City Schools                      |  |
|                       |   | Woodside Elementary                          |  |

## Section D - Partner, Supervisory and Staff Resumes

### *City of Gridley Proposal for Auditing Services*

### Matthew Ojeda

Senior Auditor

Matthew graduated from the San Jose State University, with a B.S. in Accounting. Starting in public accounting in 2014, he has successfully completed seven seasons of governmental auditing. Matthew has performed tests of controls, substantive tests, state compliance testing and Federal compliance testing for various special districts and school districts. Besides the standard control documentation and substantive testing required for GAAS audits, Matthew has performed audits and prepared reports under OMB Subpart F and the Single Audit Act. He has audited Federal grants from various agencies, including Special Education, National School Lunch, Title I, Department of Education grants and others.

Matthew's recent continuing professional education:

| Description of Program/Training                    |   |
|--|---|
| GAGAS - Ethical Principles In Government Auditing  | Government Auditing   |
| GAGAS - Field Work and Reporting Standards         | Major Changes to Auditing Standards                             |
| GAGAS - Field Work Standards For Financial Audits  | Limiting Auditor Liability                                      |
| GAGAS - General Field Work And Reporting Standards | Auditor Communications: Critical New Requirements               |
| GAGAS - General Standards                          | School Districts Conference                                     |
| GAGAS - Reporting Standards For Financial Audits   | Governmental Accounting, Reporting, and Auditing Update         |
| GAGAS - Use and Application of GAGAS               | GASB Basic Financial Statements for State and Local Governments |

The following is a list of Matthew's clients over the years:

| Cities and Towns      | Special Districts                        | School Districts/COE's      | Nonprofits and Other                         |
|-----------------------|--|-----------------------------|--|
| City of Del Rey Oaks  | Castro Valley Sanitary District          | Antelope Elementary         | Boys and Girls Club of Central Sonoma County |
| City of Oroville      | Central Marin Sanitation Agency          | Burlingame                  | Boys and Girls Clubs of Sonoma Valley        |
| City of Pacific Grove | Fairfield-Suisan Sanitation District     | Cabrillo Unified            | Credo High School                            |
| City of Point Arena   | Midpen Regional Open Space Auth          | Cotati Rohnert Park         | Diagnostics for the Real World               |
| City of Rocklin       | Oro Loma Sanitary District               | Golden Valley Unified       | Mission Language and Vocational School       |
| City of Saratoga      | Santa Clara Regional Open Space Auth     | Hillsborough City           | Morgan Hill Charter Foundation               |
| City of Suisun City   | Saratoga Cemetery District               | Las Lomitas Elementary      | Morgan Hill Charter School                   |
| Town of Los Gatos     | Sausalito-Marin City Sanitation District | Lassen View Elementary      | Orange County Charter School                 |
|                       | Silicon Valley Clean Water               | Los Altos Elementary        | Organic Farming Research Foundation          |
|                       | The Cities Group                         | Luther Burbank              | Prohealth Homecare                           |
|                       | West Valley Sanitation District          | Millbrae Elementary         | Redwood City Education Foundation            |
|                       |  | Mission Preparatory School  | San Jose Conservation Charter                |
|                       |  | Mountain View Whisman       | San Jose Conservation Corps                  |
|                       |  | Napa Valley Unified         | San Mateo County Exposition Fair Association |
|                       |  | Orchard                     | Sociometrics                                 |
|                       |  | Pacifica                    | Work2future Foundation                       |
|                       |  | Palo Alto Unified           |  |
|                       |  | Portola Valley Elementary   |  |
|                       |  | Red Bluff                   |  |
|                       |  | Roseland Charter            |  |
|                       |  | Roseland Elementary         |  |
|                       |  | San Bruno Park              |  |
|                       |  | San Carlos Elementary       |  |
|                       |  | San Lorenzo Valley Unified  |  |
|                       |  | San Mateo County Office     |  |
|                       |  | San Mateo Foster City       |  |
|                       |  | Santa Rosa City School      |  |
|                       |  | Scotts Valley Unfied        |  |
|                       |  | Sequoia Union High          |  |
|                       |  | Sonoma Valley Unified       |  |
|                       |  | Soquel Elementary           |  |
|                       |  | South San Francisco Unified |  |
|                       |  | Union School District       |  |
|                       |  | Woodside Elementary         |  |

## **Section D - Partner, Supervisory and Staff Resumes**

*City of Gridley Proposal for Auditing Services*

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### **Professional Education and Training**

Our professionals complete 80 hours of continuing professional education every two years in auditing and accounting which includes at least 80 hours of governmental auditing and accounting training specific to local governments. We use a combination of in-house seminars, self-study and outside seminars sponsored by AICPA, GFOA, the California Education Foundation and other recognized groups.

All assigned staff meet the educational requirements for Governmental engagements as specified by the California Board of Accountancy, Federal General Accounting Office, Governmental Accounting Standards Board, and the AICPA as appropriate.



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## ***Section E***

### *Insurance Requirements*

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## **Section E - Insurance Requirements**

### *City of Gridley Proposal for Auditing Services*

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#### **Insurance**

C&A maintains the following insurance:

- Commercial General Liability Insurance (bodily injury and property damage) is \$4,000,000 per occurrence. The carrier is Hartford Insurance Company.
- Automobile Bodily Injury and Property damage liability insurance is \$2,000,000 per occurrence. The carrier is Hartford Insurance Company.
- Professional Liability Insurance carrier is Philadelphia Insurance Company. The per claim/aggregate limit of the liability is \$3,000,000.
- Workers Compensation Insurance carrier is Twin City Insurance Company. The per claim/aggregate limit of the liability is \$1,000,000.

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## *Section F*

### *References*

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## Section F - References

### *City of Gridley Proposal for Auditing Services*

#### Client References and Similar Engagements

| Entity Name          | City of Del Rey Oaks   | City of Pacific Grove  | Town of Los Gatos  |
|----------------------|--|--|--|
| Contact Person       | Roberto Moreno   | Tori Hannah  | Gitta ungvari  |
| Title                | Chief Business Officer   | Administrative Services Director   | Finance Director   |
| Address              | 650 Canyon Del Rey Road, Del Rey Oaks, CA 93940  | 300 Forest Ave, Pacific Grove, CA 93950  | 110 E. Main St, Los Gatos, CA 95030  |
| Phone                | 831-394-8511   | 831-648-3103   | 408-354-685  |
| E-mail               | RobertoM@GovernmentFinancialSolutionsInc.com   | thannah@cityofpacificgrove.org   | gungvari@losgatosca.gov  |
| Audit Period         | 6/30/2022  | 6/30/2022  | 6/30/2022  |
| Fiscal Years Audited | 5  | 8  | 1  |
| Partner              | Sheldon Chavan   | Sheldon Chavan   | Sheldon Chavan   |
| GFOA Award           | No   | Yes  | Yes  |
| Entity Type          | City   | City   | City   |
| General Fund Budget  | \$4,000,000  | \$27,000,000   | \$45,000,000   |
| Finance Dept Staff   | 3  | 6  | 8  |
| Scope of Work        | Report Prep<br>GAGAS Audit<br>GANN Limit AUP<br>SAS 114 Report<br>Management Letter<br>Measure S Audit<br>Airport AUP<br>Year Round Consultation | ACFR<br>GAGAS Audit<br>Single Audit/OMB<br>GANN Limit AUP<br>SAS 114 Report<br>Management Letter<br>Measure S Audit<br>Year Round Consultation | ACFR<br>Management Letter<br>GANN Limit AUP<br>TDA Audit<br>Single Audit<br>GANN Limit AUP<br>TDA Audit<br>Successor Agency Audit<br>Year Round Consultation |

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## ***Section G***

*Additional Information*

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## Section G - Additional Information

### City of Gridley Proposal for Auditing Services

#### Current Client List

| Cities/Towns              | ACFR | GAS | GAGAS | Single Audit | EAAP | Other | Bond (P39) |
|---------------------------|------|-----|-------|--------------|------|-------|------------|
| City of Albany            | ✓    | ✓   | ✓     |              |      | ✓     |            |
| City of Carmel-by-the-Sea | ✓    | ✓   | ✓     |              |      | ✓     |            |
| City of Del Rey Oaks      |      | ✓   | ✓     |              |      | ✓     |            |
| City of El Cerrito        | ✓    | ✓   | ✓     | ✓            |      | ✓     |            |
| City of Lincoln           | ✓    |     |       |              |      | ✓     |            |
| City of Marina            | ✓    | ✓   | ✓     | ✓            |      | ✓     |            |
| City of Oroville          | ✓    | ✓   | ✓     | ✓            |      | ✓     |            |
| City of Pacific Grove     | ✓    | ✓   | ✓     | ✓            |      | ✓     |            |
| City of Point Arena       |      | ✓   | ✓     |              |      |       |            |
| City of Rocklin           | ✓    | ✓   | ✓     | ✓            |      | ✓     |            |
| City of Saratoga          | ✓    | ✓   | ✓     | ✓            |      |       |            |
| City of Suisun City       | ✓    | ✓   | ✓     | ✓            |      | ✓     |            |
| Town of Los Gatos         | ✓    |     |       | ✓            |      |       |            |
| Town of Yountville        | ✓    | ✓   | ✓     |              |      | ✓     |            |

| Local Education Agencies                     | ACFR | GAS | GAGAS | Single Audit | EAAP | Other | Bond (P39) |
|--|------|-----|-------|--------------|------|-------|------------|
| Antelope School District                     |      | ✓   | ✓     |              | ✓    |       |            |
| Burlingame School District                   |      | ✓   | ✓     | ✓            | ✓    |       | ✓          |
| Cabrillo Unified School District             |      | ✓   | ✓     | ✓            | ✓    |       | ✓          |
| Corning Union High School District           |      | ✓   | ✓     | ✓            |      |       |            |
| Cotati-Rohnert Park Unified School District  |      | ✓   | ✓     | ✓            | ✓    |       | ✓          |
| Cottonwood Union School District             |      | ✓   | ✓     |              | ✓    |       |            |
| Golden Valley Unified School District        |      | ✓   | ✓     | ✓            | ✓    |       |            |
| Hillsborough City School District            |      | ✓   | ✓     | ✓            | ✓    |       |            |
| Jefferson Union High School District         |      | ✓   | ✓     | ✓            | ✓    |       | ✓          |
| Las Lomas School District                    |      | ✓   | ✓     |              | ✓    |       | ✓          |
| Lassen View Union Elementary School District |      | ✓   | ✓     |              | ✓    |       |            |
| Los Altos School District                    | ✓    | ✓   | ✓     | ✓            | ✓    |       | ✓          |
| Luther Burbank School District               |      | ✓   | ✓     | ✓            | ✓    |       |            |
| Menlo Park City School District              |      | ✓   | ✓     | ✓            | ✓    |       |            |
| Millbrae School District                     |      | ✓   | ✓     |              | ✓    |       | ✓          |
| Mountain View Whisman School District        |      | ✓   | ✓     | ✓            | ✓    |       | ✓          |
| Napa Valley Unified School District          |      | ✓   | ✓     | ✓            | ✓    |       | ✓          |
| Orchard School District                      |      | ✓   | ✓     |              | ✓    |       | ✓          |
| Pacifica School District                     |      | ✓   | ✓     | ✓            | ✓    |       |            |
| Red Bluff Joint Union High School District   |      | ✓   | ✓     | ✓            | ✓    |       | ✓          |
| Red Bluff Union Elementary School District   |      | ✓   | ✓     | ✓            | ✓    |       |            |
| Roseland Elementary School District          |      | ✓   | ✓     | ✓            | ✓    |       | ✓          |
| San Bruno Park School District               |      | ✓   | ✓     | ✓            | ✓    |       |            |
| San Carlos School District                   |      | ✓   | ✓     | ✓            | ✓    |       | ✓          |
| San Lorenzo Valley Unified School District   |      | ✓   | ✓     | ✓            | ✓    |       | ✓          |
| San Mateo Foster City School District        |      | ✓   | ✓     | ✓            | ✓    |       | ✓          |
| Santa Rosa City Schools                      |      | ✓   | ✓     | ✓            | ✓    |       | ✓          |
| Sequoia Union High School District           |      | ✓   | ✓     | ✓            | ✓    |       | ✓          |
| Sonoma Valley Unified School District        |      | ✓   | ✓     | ✓            | ✓    |       | ✓          |
| Soquel Union Elementary School District      |      | ✓   | ✓     | ✓            | ✓    |       | ✓          |
| Union School District                        |      | ✓   | ✓     | ✓            | ✓    |       | ✓          |
| West County Transportation Agency            |      | ✓   | ✓     |              | ✓    |       |            |
| Woodside Elementary School District          |      | ✓   | ✓     |              | ✓    |       | ✓          |

| Charter Schools                 | ACFR | GAS | GAGAS | Single Audit | EAAP | Other | Bond (P39) |
|---------------------------------|------|-----|-------|--------------|------|-------|------------|
| Charter School of Morgan Hill   |      | ✓   | ✓     |              | ✓    | ✓     |            |
| Cottonwood Creek Charter School |      | ✓   | ✓     |              | ✓    | ✓     |            |
| Credo High School               |      | ✓   | ✓     |              | ✓    | ✓     |            |
| Kid Street Charter School       |      | ✓   | ✓     |              | ✓    | ✓     |            |
| The Reach Charter School        |      | ✓   | ✓     |              | ✓    | ✓     |            |
| Mission Preparatory School      |      | ✓   | ✓     |              | ✓    | ✓     |            |
| Pathways Charter School         |      | ✓   | ✓     |              | ✓    | ✓     |            |
| Roseland Charter School         |      | ✓   | ✓     | ✓            | ✓    | ✓     |            |
| RSTEM Academy Charter School    |      | ✓   | ✓     |              | ✓    | ✓     |            |
| Stone Bridge Charter School     |      | ✓   | ✓     |              | ✓    | ✓     |            |
| Unity Schools                   |      | ✓   | ✓     |              | ✓    | ✓     |            |
| University Preparatory Academy  |      | ✓   | ✓     |              | ✓    | ✓     |            |
| Woodland Star Charter School    |      | ✓   | ✓     |              | ✓    | ✓     |            |

## Section G - Additional Information

### City of Gridley Proposal for Auditing Services

| Special Districts                           | ACFR | GAS | GAGAS | Single Audit | EAAP | Other | Bond (P39) |
|---|------|-----|-------|--------------|------|-------|------------|
| Bay Area Water Supply Conservation Agency   |      | ✓   | ✓     | ✓            |      |       |            |
| Castro Valley Sanitary District             |      | ✓   | ✓     |              |      |       |            |
| El Dorado Hills Community Services District | ✓    | ✓   | ✓     |              |      |       |            |
| Lake Canyon Community Services District     |      | ✓   | ✓     |              |      |       |            |
| Midpeninsula Regional Open Space District   |      | ✓   | ✓     | ✓            |      |       |            |
| Mid-Peninsula Water District                |      |     |       |              |      | ✓     |            |
| North County Library Authority              |      | ✓   | ✓     |              |      |       |            |
| Purissima Hills Water District              |      |     |       |              |      | ✓     |            |
| Ross Valley Sanitary District               | ✓    | ✓   | ✓     |              |      |       |            |
| Sausalito-Marín City Sanitation District    |      | ✓   | ✓     | ✓            |      |       |            |
| Stege Sanitary District                     |      | ✓   | ✓     |              |      |       |            |
| South San Francisco Conference Center       |      | ✓   |       |              |      |       |            |
| The Cities' Group                           |      | ✓   | ✓     |              |      |       |            |
| Tres Pinos Water District                   |      | ✓   | ✓     |              |      |       |            |
| Valley of the Moon Fire District            |      | ✓   | ✓     | ✓            |      |       |            |
| West Bay Sanitary District                  |      | ✓   | ✓     |              |      |       |            |
| West Valley Sanitation District             |      | ✓   | ✓     |              |      |       |            |
| West Valley Clean Water Authority           |      | ✓   | ✓     |              |      |       |            |
| Westborough Water District                  |      |     |       |              |      | ✓     |            |

| NonProfit Organizations                          | CAFR | GAS | GAGAS | Single Audit | EAAP | Other | Bond (P39) |
|--|------|-----|-------|--------------|------|-------|------------|
| Boys and Girls Clubs of Sonoma Valley            |      | ✓   |       |              |      | ✓     |            |
| Center for Empowering Refugees & Immigrants      |      | ✓   |       |              |      | ✓     |            |
| Children of Grace                                |      |     |       |              |      | ✓     |            |
| Hidaya Foundation                                |      | ✓   |       |              |      | ✓     |            |
| Mission Language and Vocational School           |      | ✓   |       |              |      | ✓     |            |
| Morgan Hill Charter School Foundation            |      | ✓   |       |              |      | ✓     |            |
| Mountain View Educational Foundation             |      |     |       |              |      | ✓     |            |
| NASA AMES Exchange                               |      | ✓   |       |              |      | ✓     |            |
| New Ballet School                                |      | ✓   |       |              |      |       |            |
| O'Connor Tract Co-Operative Water Co.            |      | ✓   |       |              |      | ✓     |            |
| Peninsula College Fund                           |      | ✓   |       |              |      |       |            |
| Peninsula Conflict Resolution Center             |      | ✓   |       |              |      | ✓     |            |
| Redwood City Education Foundation                |      | ✓   |       |              |      | ✓     |            |
| River of Life Foundation                         |      | ✓   | ✓     | ✓            |      |       |            |
| San Mateo County Exposition and Fair Association |      | ✓   |       |              |      | ✓     |            |
| Sonoma Valley Hospital Foundation                |      | ✓   |       |              |      | ✓     |            |
| St. Andrew's Residential Programs for Youth      |      | ✓   | ✓     |              |      |       |            |
| Starting Arts, Inc.                              |      | ✓   | ✓     |              |      |       |            |
| STARS Preschool                                  |      | ✓   | ✓     |              |      |       |            |
| The San Jose Library Foundation                  |      | ✓   | ✓     | ✓            |      | ✓     |            |
| Work2future Foundation                           |      | ✓   |       |              |      | ✓     |            |
| Young Women's Christian Assoc. of Sonoma         |      | ✓   | ✓     | ✓            |      |       |            |

| Privately Held Corporations             | ACFR | GAS | GAGAS | Single Audit | EAAP | Other | Bond (P39) |
|---|------|-----|-------|--------------|------|-------|------------|
| Air Filter/Control                      |      | ✓   | ✓     | ✓            |      | ✓     |            |
| Dfusion, Inc.                           |      | ✓   | ✓     | ✓            |      |       |            |
| Diagnostics for the Real World          |      | ✓   |       |              |      |       |            |
| FRTek US, LLC                           |      | ✓   |       |              |      |       |            |
| Pathway to Choices                      |      | ✓   |       |              |      |       |            |
| Roberts of Woodside                     |      |     |       |              |      | ✓     |            |
| System Services International           |      | ✓   |       |              |      |       |            |
| Tri-Cities Community Development Center |      |     |       |              |      |       |            |
| Tri-State Seminar, LLC                  |      | ✓   |       |              |      |       |            |



## Section G - Additional Information

### *City of Gridley Proposal for Auditing Services*

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#### **Technology in the Audit**

C&A is a paperless firm and we use secure cloud servers for file sharing. We have Lenovo laptops and Fujitsu scanners that we use in the field. Our secured laptops are synchronized to our cloud server every day to avoid loss of data. The scanners allow for flexibility during the audit since it is not feasible to expect every document in electronic format.

Our secure online file share and engagement organizer provide for a better option over e-mailing electronic files. Each of our clients has an account login username and password through our website or an emailed link that allows them to upload files. This is especially helpful with sensitive information such as payroll data as it is much more secure than e-mail.

Our audit software is **ProSystems fx Engagement** which we compliment with Knowledge Coach (KC) audit programs and workpapers. These programs allow us to roll-forward audit information without having to replace the audit programs in the binder because they automatically update with changes in auditing and accounting standards every month. Finally, we have purchased data extraction software for each of our laptops that convert Adobe and other file types to Word and Excel.

All of the above-mentioned technological innovations make the audit more efficient and provides us the opportunity to spend time in areas that are more meaningful to the City. It also reduces the time and effort required by City staff to provide information and minimizes redundancy from year to year in the audit.

#### **Proposal Exceptions**

C&A did **not** have any exceptions or requested changes to the City's RFP conditions or requirements.

#### **C&A's Responsibility for Detecting Fraud**

While audits are not designed to root out every instance of fraud, we have a responsibility to detect material misstatements in the financial statements caused by either fraud or error. Accordingly, generally accepted auditing principles prescribe specific audit procedures to detect fraud that must be carried out during each audit. C&A must hold a fraud brainstorming session at the beginning of the audit. This session is designed to provide a time for the audit team to consider how the client could commit fraud. The brainstorming meeting is used to set a tone of professional skepticism in the audit. Because committing material financial statement fraud often requires adjustments to financial records, C&A will test journal entries for any signs of manipulation. Another likely place for fraud is in accounting estimates since management may be able to influence accounting estimates to manipulate the financial statements. Generally, we perform procedures to determine if the methodology for completing accounting estimates has changed from the prior year and examine the directionality of estimates as a whole. We also closely examine significant unusual transactions outside of normal operations. This examination requires organizations to explain the purpose and rationale for the transaction and we corroborate management's response with other information received during the audit.

## Section G - Additional Information

### *City of Gridley Proposal for Auditing Services*

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#### **Discussion of Relevant Accounting Issues**

The Governmental Accounting Standards Board (GASB) continues to issue new statements in an effort to make financial information accounted for, and reported by, local governments more reliable. Often, the statements issued by GASB are confusing and difficult to apply. Therefore, it is our goal to keep our clients informed about upcoming standards and how they may affect their future. Our technical expertise and guidance in the implementation and interpretation of GASB statements will be available throughout the year. We offer inclusive consultation throughout the term of our contract. We also offer in-house training via internally developed seminars. For example, we have given presentations and training on compliance requirements for specific grants and the key controls needed to meet those requirements. Generally, these sessions provide about 8 to 16 hours of training, in addition to year-round consultation, and are included in the audit.

The following is a summary of upcoming accounting pronouncements that could have an impact on the City:

1. GASB Statement No. 94 – Public-Private and Public-Public Partnerships and Availability Payment Arrangements

A public-private and public-public partnership arrangement (PPP) is an arrangement in which a government (the transferor) contracts with an operator (a governmental or nongovernmental entity) to provide public services by conveying control of the right to operate or use a nonfinancial asset, such as infrastructure or other capital asset (the underlying PPP asset), for a period of time in an exchange or exchange-like transaction. An availability payment arrangement (APA) is an arrangement in which a government compensates an operator for services that may include designing, constructing, financing, maintaining, or operating an underlying nonfinancial asset for a period of time in an exchange or exchange-like transaction. GASB 94 establishes financial reporting and accounting for PPPs and APAs. *GASB 94 is effective for fiscal years beginning after June 15, 2022.*

2. GASB Statement No. 96 – Subscription-Based Information Technology Arrangements

GASB 96 provides guidance on accounting for Subscription-Based Information Technology Arrangements (SBITA) where the government contracts for the right to use another party's software. The standards for SBITAs are based on the standards established in GASB Statement No. 87, *Leases*. *GASB 96 is effective for fiscal years beginning after June 15, 2022.*

3. Financial Reporting Model:

Reexamination of Statements Nos. 34, 35, 37, 41 and 46 and Interpretation 6: The objective of this project is to make improvements to the financial reporting model, including Statement No. 34, Basic Financial Statements—and Management's Discussion and Analysis—for State and Local Governments, and other reporting model-related pronouncements (Statements No. 35, Basic Financial Statements—and Management's Discussion and Analysis—for Public Colleges and Universities, No. 37, Basic Financial Statements—and Management's Discussion and Analysis—for State and Local Governments: Omnibus, No. 41, Budgetary Comparison Schedules—Perspective Differences, and No. 46, Net Assets Restricted by Enabling Legislation, and Interpretation No. 6, Recognition and Measurement of Certain Liabilities and Expenditures in Governmental Fund

## Section G - Additional Information

### *City of Gridley Proposal for Auditing Services*

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Financial Statements). The objective of these improvements would be to enhance the effectiveness of the model in providing information that is essential for decision-making and enhance the ability to assess a government's accounting and to address certain application issues, based upon the results of the pre-agenda research on the financial reporting model. From Aug. through Oct. 2022, the project staff conducted user interviews. From Nov. to Dec. 2022, the project staff analyzed the results of the user interviews and began drafting the research memorandum. The memorandum was discussed at the January board meeting. Further discussions are being conducted on a variety of issues. The agenda for this project extends into 2024.

#### 4. Revenue and Expense Recognition:

The overall objective of this project is to develop a comprehensive, principles-based model that would establish categorization, recognition and measurement guidance applicable to a wide range of revenue and expense transactions. Achieving that objective will include: (1) development of guidance applicable to topics for which existing guidance is limited, (2) improvement of existing guidance that has been identified as challenging to apply, (3) consideration of a performance obligation approach to the GASB's authoritative literature and (4) assessment of existing and proposed guidance based on the conceptual framework. The expected outcome of the project is enhanced quality of information that users rely upon in making decisions and assessing accountability.

On the heels of the Financial Accounting Standards Boards (FASB) roll out of the revenue recognition guidance, GASB has taken up a similar project reviewing the guidance for recognition of revenues and expenses. Deliberations are anticipated to be ongoing through 2023. While this project is not anticipated for completion until 2027, the broad application and impact will make it one to keep up to date with its progress.

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## *Attachments*

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## **REPORT ON THE FIRM'S SYSTEM OF QUALITY CONTROL**

June 18, 2021

To the Partners of Chavan & Associates, LLP  
and the Peer Review Committee  
of the California Society of Certified Public Accountants

We have reviewed the system of quality control for the accounting and auditing practice of Chavan & Associates, LLP in effect for the year ended December 31, 2019. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants (Standards).

A summary of the nature, objectives, scope, limitations of, and the procedures performed in a System Review as described in the Standards may be found at [www.aicpa.org/prsummary](http://www.aicpa.org/prsummary). The summary also includes an explanation of how engagements are identified as not having been performed or reported in conformity with applicable professional standards, if any, are evaluated by a peer reviewer to determine a peer review rating.

### **Firm's Responsibility**

The firm is responsible for designing a system of quality control and complying with it to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. The firm is also responsible for evaluating actions to promptly remediate engagements deemed as not performed or reported in conformity with professional standards, when appropriate, and for remediating weaknesses in its system of quality control, if any.

### **Peer Reviewer's Responsibility**

Our responsibility is to express an opinion on the design of the system of quality control and the firm's compliance therewith based on our review.

### **Required Selections and Considerations**

Engagements selected for review included engagements performed under *Government Auditing Standards* including compliance audits under the Single Audit Act.

As a part of our peer review, we considered reviews by regulatory entities as communicated by the firm, if applicable, in determining the nature and extent of our procedures.

To the Partners of Chavan & Associates, LLP  
and the Peer Review Committee  
of the California Society of Certified Public Accountants  
Page 2

## Opinion

In our opinion, the system of quality control for the accounting and auditing practice of Chavan & Associates, LLP in effect for the year ended December 31, 2019, has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass*, *pass with deficiency(ies)* or *fail*. Chavan & Associates, LLP has received a peer review rating of *pass*.

A handwritten signature in black ink that reads "The Peer Group, LLP". The script is cursive and fluid, with the letters "The" and "Group" being more prominent than "Peer". The "LLP" is written in a slightly more formal, blocky style at the end of the signature.

Santa Ana, California

March 04, 2022

Sheldon Chavan  
Chavan & Associates LLP  
11135 Sunrise Ridge Cir  
Auburn, CA 95603-6012

Dear Sheldon Chavan:

It is my pleasure to notify you that on February 22, 2022, the California Peer Review Committee accepted the report on the most recent System Review of your firm. The due date for your next review is June 30, 2023. This is the date by which all review documents should be completed and submitted to the administering entity.

As you know, the report had a peer review rating of pass. The Committee asked me to convey its congratulations to the firm.

Thank you for your cooperation.

Sincerely,

*Peer Review Committee*


Peer Review Program  
The Peer Review Program Team  
peerreview@calcpa.org  
650-522-3094

cc: John Georger

Firm Number: 900005340457

Review Number: 577158

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| <p><b>DOLLAR COST BID</b></p> <p><b>FOR THE ANNUAL INDEPENDENT AUDIT</b></p> <p><b>OF THE</b></p> <p><b>CITY OF GRIDLEY</b></p> |
|   |

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| <p><b><i>Submitted October 13, 2023</i></b></p>  |
| <div></div> <p><b>Chavan &amp; Associates, LLP</b><br/>Certified Public Accountants<br/>15105 Concord Circle, Suite 130<br/>Morgan Hill, CA 95037<br/>Phone: (650) 346-1329<br/>Fax: (408) 872-4159<br/>E-mail: sheldon@cnallp.com<br/>Contact: Sheldon Chavan, Partner</p> |



**Dollar Cost Bid**  
*City of Gridley Proposal for Auditing Services*

**Date:** October 13, 2023

**Firm:** Chavan & Associates, LLP (C&A)  
15105 Concord Circle, Suite 130  
Morgan Hill, CA 95037  
Phone: (650) 346-1329

**Contact Person:** Sheldon Chavan, Managing Partner  
Sheldon@cnallp.com  
650-346-1329

**Price per Year by Service Level:**

|   |            |                  |                  |                  | Optional         |                  |                  |
|---|------------|------------------|------------------|------------------|------------------|------------------|------------------|
| Services                                  | Hours      | 2022             | 2023             | 2024             | 2025             | 2026             | 2027             |
| City Audit, ACFR and Management Letters   | 270        | \$ 30,000        | \$ 41,000        | \$ 41,000        | \$ 44,000        | \$ 45,500        | \$ 47,000        |
| Single Audit                              | 30         | 3,000            | 3,000            | 3,000            | 3,000            | 3,000            | 3,000            |
| GANN Appropriation Limit                  | 8          | 1,000            | 1,000            | 1,000            | 1,000            | 1,000            | 1,000            |
| Conversion Entries                        | N/A        | Included         | Included         | Included         | Included         | Included         | Included         |
| GASB consultation and guidance            | N/A        | Included         | Included         | Included         | Included         | Included         | Included         |
| Present Reports to Council and Committees | N/A        | Included         | Included         | Included         | Included         | Included         | Included         |
| Meals, Lodging and Transportation         | N/A        | Included         | Included         | Included         | Included         | Included         | Included         |
| <b>Subtotal Base Audit</b>                | <b>308</b> | <b>34,000</b>    | <b>45,000</b>    | <b>45,000</b>    | <b>48,000</b>    | <b>49,500</b>    | <b>51,000</b>    |
| AFTR (SCO)                                | 16         | 4,000            | 4,000            | 4,000            | 4,250            | 4,250            | 4,250            |
| <b>Total All-Inclusive Maximum Price</b>  | <b>324</b> | <b>\$ 38,000</b> | <b>\$ 49,000</b> | <b>\$ 49,000</b> | <b>\$ 52,250</b> | <b>\$ 53,750</b> | <b>\$ 55,250</b> |

**Certification:** I, the undersigned, certify I am duly authorized to represent C&A and I am empowered to submit this bid. In addition, I certify I am authorized to contract with the City of Gridley on behalf of C&A.



**Managing Partner**

**October 13, 2023**

Signature

Title

Date

Sheldon Chavan

Name

# Dollar Cost Bid

## City of Gridley Proposal for Auditing Services

### Schedule of Professional Fees

Our professional fees are based on actual time devoted to an engagement, at hourly rates related to the experience levels of the individuals performing the work. The following is our standard fee schedule for our audit personnel:

|  | Standard & Quoted Hourly Rates | Hours      | Fiscal Year Ending |                  |                  |                  |                  |                  |          |
|--|--------------------------------|------------|--------------------|------------------|------------------|------------------|------------------|------------------|----------|
|  |                                |            |                    |                  |                  |                  |                  |                  | Optional |
|  |                                |            | 2022               | 2023             | 2024             | 2025             | 2026             | 2027             |          |
| Engagement Partner                                     | \$ 250                         | 48         | \$ 12,000          | \$ 12,000        | \$ 12,000        | \$ 12,360        | \$ 12,731        | \$ 13,113        |          |
| Associate Partner/Reviewer                             | 200                            | 8          | 1,600              | 1,600            | 1,600            | 1,648            | 1,697            | 1,748            |          |
| Supervisor   | 150                            | 114        | 17,100             | 17,100           | 17,100           | 17,613           | 18,141           | 18,686           |          |
| Professional Staff                                     | 120                            | 130        | 15,600             | 15,600           | 15,600           | 16,068           | 16,550           | 17,047           |          |
| Administrative Staff                                   | 100                            | 8          | 800                | 800              | 800              | 824              | 849              | 874              |          |
| Discount for Combined Audit Fiscal Years 2022 and 2023 | N/A                            | N/A        | (10,000)           | -                | -                | -                | -                | -                |          |
| Professional Discount                                  | N/A                            | N/A        | (3,100)            | (2,100)          | (2,100)          | (513)            | (468)            | (467)            |          |
| <b>Total Fees Base Audit</b>                           |                                | <b>308</b> | <b>34,000</b>      | <b>45,000</b>    | <b>45,000</b>    | <b>48,000</b>    | <b>49,500</b>    | <b>51,000</b>    |          |
| Optional Services:                                     |                                |            |                    |                  |                  |                  |                  |                  |          |
| AFTR (SCO)   | N/A                            | 16         | 4,000              | 4,000            | 4,000            | 4,250            | 4,250            | 4,250            |          |
| <b>Total All-Inclusive Maximum Price</b>               |                                | <b>324</b> | <b>\$ 38,000</b>   | <b>\$ 49,000</b> | <b>\$ 49,000</b> | <b>\$ 52,250</b> | <b>\$ 53,750</b> | <b>\$ 55,250</b> |          |

### Manner of Payment

The City will be invoiced for our services as work progresses on the basis of hours of work completed, but not more often than once per month.

### Rates for Additional Professional Services

In the event that extraordinary circumstances require additional services beyond the agreed upon scope, C&A will provide, in writing and in advance, the reasons for the additional services along with our estimated costs and a statement that no work will be performed prior to City approval. **Rates for additional services would be the same as those identified under the quoted hourly rates above.**