

# **Gridley City Council – Regular City Council Meeting Agenda**

Monday, November 18, 2019; 6:00 pm  
Gridley City Hall, 685 Kentucky Street, Gridley, CA 95948

*“Our purpose is to continuously enhance our community’s vitality and overall quality of life. We are committed to providing high quality, cost-effective municipal services and forming productive partnerships with our residents and regional organizations. We collectively develop, share, and are guided by a clear vision, values, and meaningful objectives.”*

**CALL TO ORDER** - Mayor Johnson

**ROLL CALL** - Recording Secretary

**PLEDGE OF ALLEGIANCE** – Vice Mayor Williams

**INVOCATION** – None

**PROCLAMATIONS** – None

**INTRODUCTION OF NEW OR PROMOTED EMPLOYEES** - None

**COMMUNITY PARTICIPATION FORUM** - *Members of the public may address the City Council on matters not listed on the agenda. The City Council may not discuss nor take action on any community participation item brought forward by a member of the community. Comments are requested to be limited to three (3) minutes.*

**CONSENT AGENDA** – *Items on the Consent Agenda are considered routine and acted upon by one motion. Any Council member may request that an item be removed for separate consideration. The City Council may only make minor comments; otherwise the item should be removed from the Consent Agenda and placed as the first item(s) under “Items for Council Consideration”.*

1. City Council minutes dated November 4, 2019
2. Approval of Resolution No. 2019-R-032: A Resolution of the Gridley City Council Approving an Amendment to the FY 19/20 Fire Protection Reimbursement Agreement #2CA04403

## **PUBLIC HEARING**

3. Public Hearing to Adopt Resolution No. 2019-R-033: A Resolution Authorizing the Amendment to the City of Gridley Sphere of Influence Boundary to include Approximately 450 acres lying contiguous to the Existing Sphere of Influence Boundary, General Plan Amendment to Provide Land Use Designations, and a Municipal Services Review to assess the ability of the City Utilities to serve the Additional Lands
  - a. Receive Staff Report
  - b. Open Public Hearing
  - c. Hear Public Testimony

- d. Close Public Hearing
- e. Council discussion
- f. Determine the project is Exempt per the California Environmental Quality Act, Section 15601, Review for Exemption, General Rule.
- g. Adopt Resolution Number 2019-R-033 by reading of title only.

**ITEMS FOR COUNCIL CONSIDERATION - None**

**CITY STAFF AND COUNCIL COMMITTEE REPORTS** - *Brief updates from City staff and brief reports on conferences, seminars, and meetings attended by the Mayor and City Council members, if any.*

**POTENTIAL FUTURE CITY COUNCIL ITEMS** - (Appearing on the Agenda within 30-90 days):

Tentative Map and GP Amendment - Eagle Meadows South	12/2/2019
Award of Electric Department Building Addition	12/2/2019
IT Contract with Oroville	12/2/2019
Arco Public Utilities Easement	12/16/2019
Cancel January 7 <sup>th</sup> City Council Meeting (Due to Christmas Week)	12/16/2019
Administrator Appointment	1/21/2020
Garbage Services RFP Approval	1/21/2020
Police Department Digital Radio System	1/21/2020
Grant Writer	2/3/2020
Police Service Agreement	2/3/2020
Audit Approval	3/16/2020
Annual Budget FY 20-21 Introduction	4/6/2020

**CLOSED SESSION**

- 4. Closed Session pursuant to Government Code 54957 to discuss Public Employee Appointment, Position, City Administrator
- 5. Closed session to discuss with legal counsel potential/anticipated litigation pursuant to Government Code 54956.9

**ADJOURNMENT** – adjourning to the next regularly scheduled meeting on Monday, December 2, 2019

**NOTE 1: POSTING OF AGENDA-** This agenda was posted on the public bulletin board at City Hall at or before 6:00 p.m., November 15, 2019, in accordance with Government Code Section 54954.2. This agenda along with all attachments is available for public viewing online at [www.gridley.ca.us](http://www.gridley.ca.us) and at the Administration counter in City Hall, 685 Kentucky Street, Gridley, CA.

**NOTE 2: REGARDING UNSCHEDULED MATTERS** – In accordance with state law, it shall be the policy of this Council that no action shall be taken on any item presented during the public forum or on unscheduled matters unless the Council, by majority vote, determines that an emergency situation exists, or, unless the Council by a two-thirds vote finds that the need to take action arose subsequent to the posting of this agenda.

# **Gridley City Council – DRAFT City Council Meeting Minutes**

Monday, November 4, 2019; 6:00 pm  
Gridley City Hall, 685 Kentucky Street, Gridley, CA 95948

*“Our purpose is to continuously enhance our community’s vitality and overall quality of life. We are committed to providing high quality, cost-effective municipal services and forming productive partnerships with our residents and regional organizations. We collectively develop, share, and are guided by a clear vision, values, and meaningful objectives.”*

## **CALL TO ORDER**

**Mayor Johnson called the meeting to order at 6:00 p.m.**

## **ROLL CALL**

### **Council Members**

Present: Johnson, Williams, Crye, Torres  
Absent: Borges  
Arriving after roll call: None

### **Staff present:**

Tony Galyean, City Attorney  
Daryl Dye, Utilities Director  
Elisa Arteaga, Assistant Finance Director

## **PLEDGE OF ALLEGIANCE**

**Vice Mayor Williams led the Pledge of Allegiance**

## **INVOCATION – None**

## **PROCLAMATIONS**

**The Homeless and Runaway Youth Month Proclamation was read by Mayor Johnson and presented to Mallory Penzotti.**

## **INTRODUCTION OF NEW OR PROMOTED EMPLOYEES – None**

**Attorney Tony Galyean announced that an item to amend the Sphere of Influence had been published in the paper to be heard at tonight’s meeting. That item was not placed on the agenda and is to be heard at the November 18, 2019 City Council meeting.**

## **COMMUNITY PARTICIPATION FORUM**

**Patrick Coughlin spoke briefly to clarify a future meeting date.**

## **CONSENT AGENDA**

1. City Council minutes dated October 21, 2019

2. Appointment of Elisa Arteaga as Acting Finance Director effective November 4, 2019
3. Appointment of Allen Byers as Interim City Administrator effective November 4, 2019

**Motion to approve the consent agenda by Vice Mayor Williams, seconded by Council member Torres**

**ROLL CALL VOTE**

**Ayes: Crye, Johnson, Torres, Williams**

**Motion passed, 4-0**

**PUBLIC HEARING – None**

**ITEMS FOR COUNCIL CONSIDERATION**

4. Adoption of Resolution No. 2019-R-031: A Resolution of the City Council of the City of Gridley Authorizing and Designating City Representatives to Vote the City’s Interests in Governance Agreements Associated with City’s Participation in Programs, Projects and Services as a Member of the Northern California Power Agency

**Motion to approve Resolution No. 2019-R-031 by Council member Torres, seconded by Council member Crye**

**ROLL CALL VOTE**

**Ayes: Crye, Torres, Johnson, Williams**

**Motion passed, 4-0**

**CITY STAFF AND COUNCIL COMMITTEE REPORTS**

**POTENTIAL FUTURE CITY COUNCIL ITEMS - (Appearing on the Agenda within 30-90 days):**

Tentative Map - Eagle Meadows South	11/18/2019
Award of Electric Department Building Addition	12/2/2019
IT Contract with Oroville	12/2/2019
Cancel January 7 <sup>th</sup> City Council Meeting (Due to Christmas Week)	12/16/2019
Administrator Appointment	1/21/2020
Garbage Services RFP Approval	1/21/2020
Police Department Digital Radio System	1/21/2020
Grant Writer	2/3/2020
Police Service Agreement	2/3/2020
Audit Approval	3/16/2020
Annual Budget FY 20-21 Introduction	4/6/2020

## **CLOSED SESSION**

5. Closed Session to discuss with legal counsel a risk of potential/anticipated litigation pursuant to Government Code 54956.9

**Council went into Closed Session at 6:12 pm and came out at 6:36 pm with no reportable action.**

## **ADJOURNMENT**

**With no items for further discussion, Council adjourned to the next regularly scheduled meeting on Monday, November 18, 2019.**

---

**Allen Byers, Interim City Clerk**

DRAFT



**City Council Agenda Item #2**  
Staff Report

**Date:** November 18, 2019

**To:** Mayor and City Council

**From:** Allen Byers, Interim City Administrator/Police Chief

**Subject:** Approval of Resolution No. 2019-R-032: A Resolution of the Gridley City Council Approving an Amendment to the FY 19/20 Fire Protection Reimbursement Agreement #2CA04403

---

<b>X</b>	Regular
	Special
	Closed
	Emergency

**Recommendation**

Staff respectfully requests the City Council review and approve the attached 2019/2020 Fire Protection Reimbursement Agreement #2CA04403 Amendment #1 which will add \$126,196 to the original agreement.

**Background**

The City of Gridley and the State of California have a cooperative agreement for fire protection services. The original contract for FY 19/20 consisted of (1) Fire Captain and (3) Fire Apparatus Engineers. In FY 19/20 the Fire Department applied for and was awarded a Staffing for Adequate Fire and Emergency Response (SAFER) Grant that provides for (2) additional Fire Apparatus Engineers for three years beginning in March of 2020. Council accepted the SAFER Grant at the October 7, 2019 City Council meeting.

Attached is an amendment to the current FY19/20 cooperative agreement for the City of Gridley to add (2) Fire Apparatus Engineers on March 1, 2020 for four months (March through June of FY 19/20) each for a total increase in contract by \$126,196 which will amend the total agreement for 19/20 to \$1,057,378.00. The award received through the SAFER Grant will be utilized to fund the salaries and associated benefits.

**Financial Impact**

There are no costs required due to the Federal funding, including FEMA funding, of the two new Firefighter positions.

**Compliance with the City Council Strategic Plan or Budget Goals**

This recommendation is consistent with our ongoing efforts to be responsive and transparent regarding all business transactions and financial matters.

**Attachment:**

- Resolution No. 2019-R-032
- Fire Protection Reimbursement Agreement Amendment

**A RESOLUTION OF THE GRIDLEY CITY COUNCIL APPROVING AN AMENDMENT TO THE FISCAL YEAR 2019/2020 FIRE PROTECTION REIMBURSEMENT AGREEMENT #2CA04403**

**WHEREAS**, the City of Gridley and the State of California have a cooperative agreement for fire protection services; and,

**WHEREAS**, the original Fiscal Year 19/20 contract was approved by City Council Resolution No. 2019-R-017 on July 1, 2019, in the amount of \$931,182; and,

**WHEREAS**, in Fiscal Year 19/20 the Fire Department applied for and was awarded a Staffing for Adequate Fire and Emergency Response (SAFER) Grant that provides for (2) additional Fire Apparatus Engineers for three years beginning in March of 2020; and,

**WHEREAS**, attached is an amendment to the current Fiscal Year 19/20 cooperative agreement for the City of Gridley to add (2) Fire Apparatus Engineers on March 1, 2020 for four months (March through June of FY 19/20) each for a total increase in contract by \$126,196

**NOW, THEREFORE, BE IT RESOLVED** that said Council does hereby approve the amendment to the Fiscal Year 2019/2020 Fire Protection Reimbursement Agreement #2CA04403 in the amount of \$126,196.

**I HEREBY CERTIFY** that the foregoing resolution was introduced, passed, and adopted by the City Council of the City of Gridley at a regular meeting held on the 18<sup>th</sup> day of November, 2019 by the following vote:

AYES: COUNCIL MEMBERS

NOES: COUNCIL MEMBERS

ABSTAIN: COUNCIL MEMBERS

ABSENT: COUNCIL MEMBERS

ATTEST:

APPROVE:

\_\_\_\_\_  
Allen Byers, Interim City Clerk

\_\_\_\_\_  
Bruce Johnson, Mayor



**COOPERATIVE FIRE PROGRAMS  
FIRE PROTECTION REIMBURSEMENT AGREEMENT AMENDMENT**

AGREEMENT  
NUMBER

AMENDMENT  
NUMBER

LG-1A REV. 1/2017

CHECK HERE IF ADDITIONAL PAGES ARE ATTACHED 2 Pages

**2CA04403**

**1**

1. This Agreement is entered into between the State Agency and the Local Agency named below:

STATE AGENCY'S NAME

California Department of Forestry and Fire Protection – (CAL FIRE)

LOCAL AGENCY'S NAME

City of Gridley

2. The term of this Agreement is: July 1, 2019 through June 30, 2020

3. The maximum amount of this Agreement is: \$ 1,057,378.00  
One million, fifty seven thousand, three hundred seventy eight dollars and no cents.

4. The parties agree to comply with the terms and conditions of the following exhibits which are by this reference made a part of the Agreement.

This amendment adds funding to an existing contract. The increase is adding (2) fire apparatus engineers as part of a grant. This amendment will add \$126,196.00 to the original agreement.

All other terms and conditions shall remain the same.

IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto.

**LOCAL AGENCY**

LOCAL AGENCY'S NAME

BY (Authorized Signature)



PRINTED NAME AND TITLE OF PERSON SIGNING

ADDRESS

DATE SIGNED(Do not type)

*California Department of General  
Services Use Only*

**STATE OF CALIFORNIA**

AGENCY NAME

California Department of Forestry and Fire Protection

BY (Authorized Signature)



PRINTED NAME AND TITLE OF PERSON SIGNING

Don Gordon, Assistant Deputy Director, Cooperative Fire Protection, Training & Safety

ADDRESS P.O. Box 944246, Sacramento, CA 94244-2460

DATE SIGNED(Do not type)

This is a Schedule A - 4142 of the Cooperative Agreement, dated July 1, 2019 between City of Gridley, and The California Department of Forestry and Fire Protection (CAL FIRE)

	CAL FIRE Unit Chief	David Hawks
	CAL FIRE Region Chief	Mike Bradley

Number of Positions	Classification/ad-ons (Pick From List)	RET.	Period	Salary Months	Salary Rate	Total Salary	EDWC Rate	EDWC Periods	Total EDWC	Salary Benefits	FFI UI	EDWC Benefits	Total Salary & EDWC	Total Position Cost
1	Fire Captain, Range A	POF	7/1-6/30	12	\$5,580	\$66,960	\$3,080	12	\$36,960	\$61,496	\$0	\$20,273	\$185,689	\$208,838
1	Longevity Pay Differential - 5%	POF	7/1-6/30	12	\$0	\$3,348			\$0	\$3,075		\$0	\$6,423	
1	Education Incentive Pay Differential	POF	7/1-6/30	12	\$75	\$900			\$0	\$827		\$0	\$1,727	
					\$0	\$0			\$0	\$0		\$0	\$0	
					\$0	\$0			\$0	\$0		\$0	\$0	
	Overtime					\$15,000			\$0	\$0		\$0	\$15,000	
3	Fire Apparatus Engineer	POF	7/1-6/30	12	\$4,974	\$179,064	\$2,749	12	\$98,964	\$164,452	\$0	\$54,282	\$496,762	\$532,247
3	Education Incentive Pay Differential	POF	7/1-6/30	12	\$75	\$2,700			\$0	\$2,480		\$0	\$5,180	
3	Longevity Pay Differential - 3%	POF	7/1-6/30	12	\$0	\$5,372			\$0	\$4,934		\$0	\$10,305	
0	Hazmat Pay Differential	POF	7/1-6/30	12	\$150	\$0			\$0	\$0		\$0	\$0	
					\$0	\$0			\$0	\$0		\$0	\$0	
	Overtime					\$20,000			\$0	\$0		\$0	\$20,000	
0.5	Communications Operator, Range B	SAF	7/1-6/30	12	\$5,499	\$32,994	\$0	0	\$0	\$22,472	\$0	\$0	\$55,466	\$57,966
					\$0	\$0			\$0	\$0		\$0	\$0	
					\$0	\$0			\$0	\$0		\$0	\$0	
					\$0	\$0			\$0	\$0		\$0	\$0	
					\$0	\$0			\$0	\$0		\$0	\$0	
	Overtime					\$2,500			\$0	\$0		\$0	\$2,500	
2	Fire Apparatus Engineer	POF	4.1-6/30	4	\$4,974	\$39,792	\$2,749	4	\$21,992	\$36,545	\$0	\$12,063	\$110,392	\$111,543
2	Education Incentive Pay Differential	POF	4.1-6/30	4	\$75	\$600			\$0	\$551		\$0	\$1,151	
					\$0	\$0			\$0	\$0		\$0	\$0	
					\$0	\$0			\$0	\$0		\$0	\$0	
					\$0	\$0			\$0	\$0		\$0	\$0	
	Overtime					\$0			\$0	\$0		\$0	\$0	
					\$0	\$0		0	\$0	\$0	\$0	\$0	\$0	\$0
					\$0	\$0			\$0	\$0		\$0	\$0	
					\$0	\$0			\$0	\$0		\$0	\$0	
					\$0	\$0			\$0	\$0		\$0	\$0	
					\$0	\$0			\$0	\$0		\$0	\$0	
	Overtime					\$0			\$0	\$0		\$0	\$0	
					\$0	\$0		0	\$0	\$0	\$0	\$0	\$0	\$0
					\$0	\$0			\$0	\$0		\$0	\$0	
					\$0	\$0			\$0	\$0		\$0	\$0	
					\$0	\$0			\$0	\$0		\$0	\$0	
	Overtime					\$0			\$0	\$0		\$0	\$0	





**City Council Agenda Item #3**  
Staff Report

**Date:** November 18, 2019  
**To:** Mayor and City Councilmembers  
**From:** Donna Decker, Planning Department

<b>X</b>	Regular
	Special
	Closed
	Emergency

**Subject:** Adopt Resolution Number 2019-R-033: A resolution authorizing the amendment to the City of Gridley Sphere of Influence boundary to include approximately 450 acres lying contiguous to the existing Sphere of Influence boundary, General Plan Amendment to provide land use designations, and a Municipal Services Review to assess the ability of the City utilities to serve the additional lands

---

**Recommendation**

Staff respectfully requests the City Council:

1. Receive staff report
2. Open public hearing
3. Hear public testimony
4. Close public hearing
5. Council discussion
6. Determine the project is Exempt per the California Environmental Quality Act, Section 15601, Review for Exemption, General Rule
7. Adopt Resolution Number 2019-R-033 by reading of title only

**Summary**

In the previous six months, the management team has met with various landowners who have expressed a desire to develop their property and annex into the City. Some of the properties are outside the City boundary as well as outside the Sphere of Influence boundary.

In 2010, the City adopted the 2030 General Plan and amended the Sphere of Influence boundary planning for urban growth to the north of the City.

At the October 7, 2019 City Council meeting, Mr. Dale Leishman approached the Council requesting his properties be annexed to the City. He is one of several land owners expressing the same interest.

**Discussion**

In order for lands outside the City boundary and outside the Sphere of Influence (SOI) to be annexed into the City, an amendment to the Sphere of Influence needs to be prepared, reviewed, approved by Council, and forwarded to LAFCo for approval. Authorization by the Council to proceed is the first step in the development of the SOI amendment.

The amendment to the Sphere of Influence will also require land use designations be developed, to prepare the environmental documents, and to review the municipal services

available to meet future growth. The Municipal Services Review is required every five years and it is appropriate to update the availability for future growth.

We will be working towards the majority of the work to be done by City staff and City consultants as feasible to reduce the costs for the City and ultimately the developer. Staff will return to the City Council in December providing information related to the scope of work and estimates of potential costs to complete the project that will be reimbursed to the City as property is developed. Initial discussions have indicated that landowners are supportive of this approach.

**Environmental Review**

Staff has determined the project to be exempt in accordance with Section 15601 of the California Environmental Quality Act (CEQA) in that the action is not a project.

**Financial Impact**

Costs will be incurred for the expansion of the Sphere of Influence boundary which would be reimbursed by future development projects. The financial impact will be mitigated by reimbursement of the costs for the work established as a per acre cost for each development project.

**Compliance with City Council Strategic Plan or Budget Goals**

This recommendation is consistent with the ongoing effort to be responsive and transparent regarding all financial matters.

**Attachments –**

- 1. Exhibit A Resolution No. 2019-R-033
- 2. Exhibit B Map of Potential Sphere Boundary Amendment
- 3. Exhibit C Letter from Mr. Dale Leishman
- 4. Exhibit D Letter from Khan Family

**A RESOLUTION AUTHORIZING THE AMENDMENT TO THE CITY OF GRIDLEY SPHERE OF INFLUENCE BOUNDARY TO INCLUDE APPROXIMATELY 450 ACRES LYING CONTIGUOUS TO THE EXISTING SPHERE OF INFLUENCE BOUNDARY, GENERAL PLAN AMENDMENT TO PROVIDE LAND USE DESIGNATIONS, AND A MUNICIPAL SERVICES REVIEW TO ASSESS THE ABILITY OF THE CITY UTILITIES TO SERVE THE ADDITIONAL LANDS**

**WHEREAS**, certain landowners with property interested in annexing to the City of Gridley are located outside of the City of Gridley Sphere of Influence boundary; and,

**WHEREAS**, said property owners have approached the City to annex and develop their properties; and,

**WHEREAS**, the properties must lie within the Sphere of Influence Boundary in order to be annexed into the City; and,

**WHEREAS**, the cost for the work to amend the Sphere of Influence shall be reimbursed to the City by the development of a per acre fee charged when development occurs.

**NOW, THEREFORE, BE IT RESOLVED:**

1. The City of Gridley authorizes the amendment to the City of Gridley Sphere of Influence boundary to include approximately 450 acres, an amendment to the General Plan land use designations for the included properties, and a municipal services review to assess the ability of the City to serve the inclusion of properties into the Sphere of Influence and to prepare the necessary environmental documentation; and,
2. The City Council directs staff to ensure that costs shall be reimbursed to the City at the time development comes forward to pay its fair share based on the total costs absorbed by the City and a per acre fee established.

**I HEREBY CERTIFY** that the foregoing resolution was introduced, passed, and adopted by the City Council of the City of Gridley at a regular meeting held on the 18<sup>th</sup> day of November, 2019 by the following vote:

AYES: COUNCIL MEMBERS

NOES: COUNCIL MEMBERS

ABSTAIN: COUNCIL MEMBERS

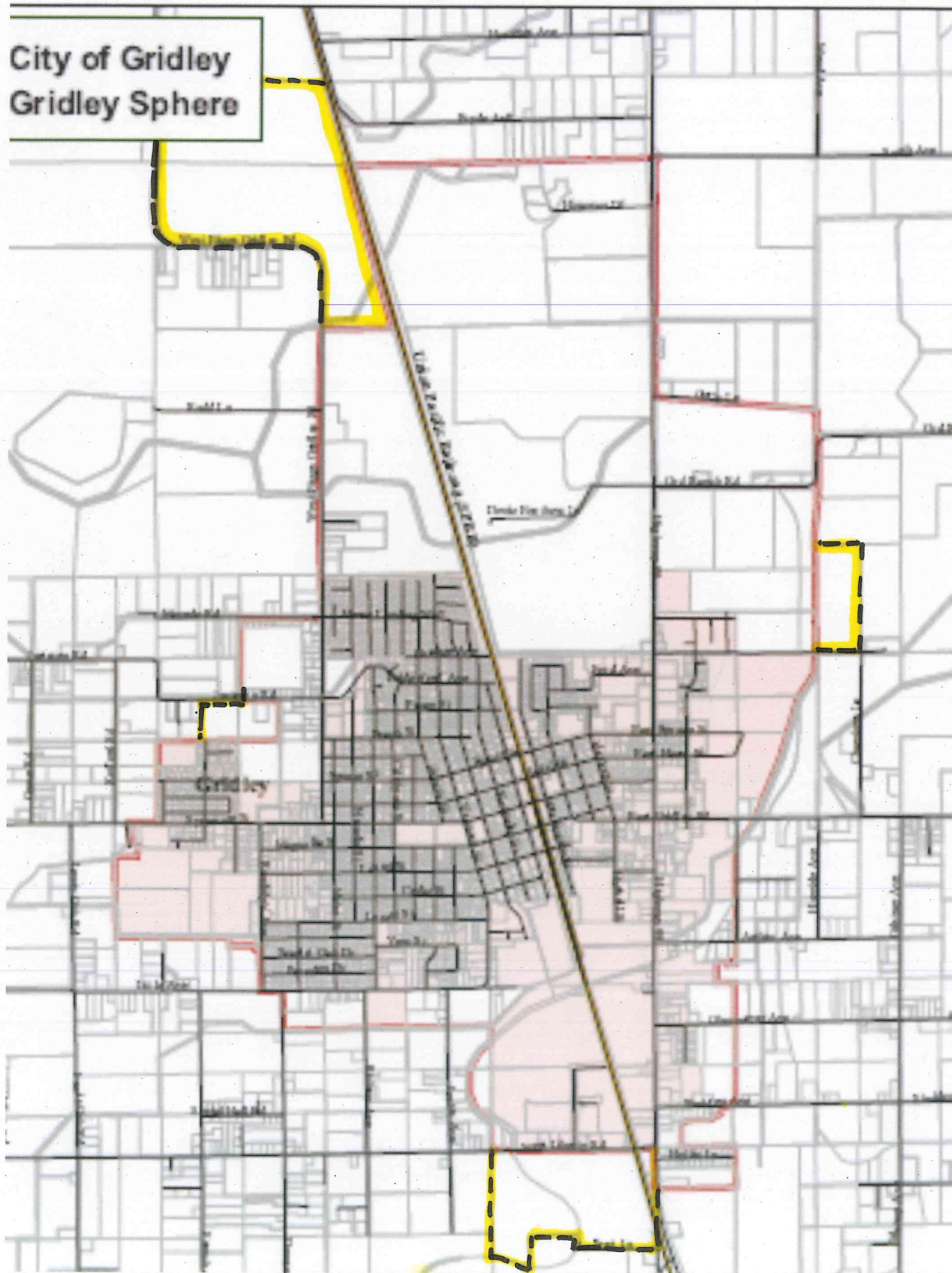
ABSENT: COUNCIL MEMBERS

ATTEST:

APPROVE:

\_\_\_\_\_  
Allen Byers, Interim City Clerk

\_\_\_\_\_  
Bruce Johnson, Mayor





Dale E. Leishman  
2165 W Biggs Gridley Road  
Gridley, CA 95948  
530-682-3725

November 8, 2019

Honorable Mayor and Councilmembers  
City of Gridley

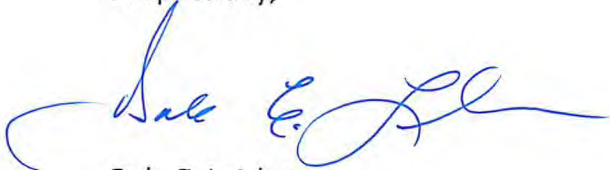
On October 7, 2019, I approached the City Council requesting consideration by the City Council to support the annexation and other actions to bring our property into the City. Currently our property lies outside of the Sphere of Influence boundary.

In order to annex to the City, I believe the first step is to change the Sphere of Influence boundary. My understanding is that the long term goal for the expansion of the City has been to develop north of the city's incorporated boundary. Our strategic plan is to develop our property to assist with much needed future housing, and with that goal, in mind to be incorporated into the City of Gridley.

We are supportive of the City Council authorizing the pursuit of these actions and would like to see staff proceed with this project.

Thank you for your consideration in this matter.

Respectfully,



Dale E. Leishman

Khan Family  
P.O. Box 55  
Gridley, CA 95948

November 6, 2019

City of Gridley  
685 Kentucky Street  
Gridley, CA 95948  
530-846-5695

RE: APN 025-200-099, 025-200-098, 025-200-006

Honorable Mayor and Councilmembers,

I approached the Planning Director of the City of Gridley expressing an interest in annexing our property into the city, Parcel 025-200-099 and 025-200-098 are within the Sphere of Influence boundary, however, parcel 025-200-006 lies outside of the Sphere of Influence boundary.

In order to annex to the City, the first step is to change the Sphere of Influence boundary for Parcel 025-200-006. The long-term expansion of the City has been to develop North of the city incorporated boundary. Our property lies North of the city and East of the solar farm. Our project would provide much needed housing to the area with the benefit to the City of Gridley.

We are supportive of the City Council authorizing the pursuit of these actions and would like to see staff proceed with this project to amend the Sphere of Influence boundary.

Thank you,

*Riz Khan*

Riz Khan