

Gridley City Council – Regular Meeting Minutes

Monday October 7, 2024; 6:00 pm

Gridley City Hall, 685 Kentucky Street, Gridley, CA 95948

“Our purpose is to continuously enhance our community’s vitality and overall quality of life. We are committed to providing high quality, cost-effective municipal services and forming productive partnerships with our residents and regional organizations. We collectively develop, share, and are guided by a clear vision, values, and meaningful objectives.”

CALL TO ORDER

Mayor Farr called the meeting to order at 6:00 pm.

ROLL CALL

Present: Farr, Johnson, Roberts, Sanchez, Calderon
Absent: None
Arriving after roll call: None

Staff Present: Elisa Arteaga, City Administrator
Todd Farr, Police Chief
Tony Galyeon, City Attorney
Martin Pineda, Finance Director
Ross Pippitt, Utility Director
Chip Fowler, Fire Chief

PLEDGE OF ALLEGIANCE

Councilmember Calderon led the Pledge of Allegiance.

PROCLAMATION – None

INTRODUCTION OF NEW OR PROMOTED EMPLOYEES

City Administrator Elisa Arteaga introduced Pamela Roberts, Administrative Secretary and Amanda Kaelin, Recreation Coordinator to Council.

Police Chief Todd Farr introduced the newly promoted Police Lieutenant, Jason Garringer.

COMMUNITY PARTICIPATION FORUM

Brenda Narayan, PG&E Government Affairs Representative, spoke to Council to introduce herself as the City’s primary contact for local emergencies.

CONSENT AGENDA

1. City Council Minutes Review

City Council Meeting Minutes Dated September 16th, 2024

Recommended Action(s):

- a. Approve the September 16th, 2024 regular Council meeting minutes

2. City Contribution

Review Requested GIBT Donation

Recommended Action(s):

- b. Approve the request from the G.I.B.T. for financial support for the 2024 tournament in the amount of \$1,500

ROLL CALL

Motion: Roberts

Second: Calderon

Action: to approve consent agenda as presented.

Ayes: Roberts, Farr, Sanchez, Calderon

Noes: None

Absent: None

Abstain: Johnson

Motion passed, 4-0-1

ITEMS FOR CONSIDERATION

3. City Abatement of Property

Verbal Update by City Attorney on Progress of Health and Safety Code Receiverships concerning 110 Virginia Street and 390 Virginia Street

Recommended Action(s):

- a. Receive report from City Attorney

City Attorney Tony Galyean provided Council with a verbal update on the two health and safety code receiverships. Galyean explained that 390 Virginia St has been very responsive and working promptly to remedy the violations while 110 Virginia St has not responded on the matter. The lawsuit for 110 Virginia St was filed on October 4, 2024, and a receivership attorney will be appointed once the filing is returned to the City. City Attorney Galyean will report back to Council once more information becomes available.

The information was received by the City Council.

4. Investment Agreement

Authorize the City Administrator to enter into an agreement with Meeder Investment Group

Recommended Action(s):

- a. Authorize City Administrator to sign the contract to enter into an agreement with Meeder Investment Group with the cost being .10% of the amount Meeder would be investing on behalf of the City
- b. Authorize the City Administrator and Finance Director to make investment allocations/updates to the City of Gridley's Investment Portfolio

Finance Director Martin Pineda requested approval to enter into the agreement allowing Meeder Group to make investments on behalf of the City while working closely with Gridley's Finance Director and City Administrator. City Administrator Arteaga informed Council that the decision on the amounts invested will remain the decision of City staff.

ROLL CALL

Motion: Johnson

Second: Sanchez

Action: to approve the investment agreement with Meeder Group and receive monthly progress reports on the investments.

Ayes: Roberts, Farr, Sanchez, Calderon, Johnson

Noes: None

Absent: None

Abstain: None

Motion passed, 5-0

5. Purchase Agreement

Purchase of Recreation Software for City Recreation Events

Recommended Action(s):

- a. Authorize City Administrator to sign a contract with ACTIVENet Recreation Management Software in the amount of \$10,455
- b. Approve Resolution 2024-R-038: Authorizing the supplemental appropriation

Finance Director Martin Pineda presented the ACTIVENet software to Council and explained in his time as Interim Recreation Coordinator, he identified many areas of concern in the current recreation registrations/management. He stated the outdated process is prone to human error and as the City is expected to grow, implementing the ACTIVENet software will be vital to address and improve both internal processes and customer satisfaction.

ROLL CALL

Motion: Calderon

Second: Roberts

Action: to approve Resolution 2024-R-038 approving the supplemental appropriation for the purchase of the ACTIVENet software; approve the City Administrator to execute the contract

Ayes: Roberts, Farr, Sanchez, Calderon, Johnson

Noes: None

Absent: None

Abstain: None

Motion passed, 5-0

6. Ordinance Review

Annual Review of City Ordinance 838-2022, Gridley Police Department Policy #706 and Gridley Police Department Military Equipment Report 2023 and Inventory for 2024

Recommended Action(s):

- a. Review of City's current Military Equipment Use Ordinance 838-2022
- b. Review Gridley Police Department's Policy #706 and Gridley Police Department Military Equipment Report 2023 and Inventory for 2024 to determine whether the Department's use of the defined military equipment in the past year complied with the Policy,
- c. Determine whether to continue with the adopted Ordinance and Policy, or act to modify the Policy or repeal the Ordinance

Police Chief Todd Farr presented the staff report to review City Ordinance 838-2022, Gridley Police Department Policy #706 and Gridley Police Department Military Equipment Report 2023 and Inventory for 2024 and determine whether the Department's use of the defined military equipment in the past year complied with the Policy, and whether to continue the Ordinance and Policy.

ROLL CALL

Motion: Roberts

Second: Sanchez

Action: determine the Department's use of the equipment complied with our internal policy and continue with the adopted ordinance and policy.

Ayes: Roberts, Farr, Sanchez, Calderon, Johnson

Noes: None

Absent: None

Abstain: None

Motion passed, 5-0

7. Memorandum of Understanding

Review of MOU with Butte County for the use of VEOCI, an emergency operations center command and control software to be used for disaster events and other large scale public

events for coordination and document creation and retention, effect from date of execution through August 31, 2027.

Recommended Action(s):

- a. Authorize City Administrator to enter into the memorandum of understanding with Butte County for VEOCI Software in the amount of \$729.19 for year one, \$803.93 for year two and \$765.65 for year three

City Administrator Elisa Arteaga requested the approval of the MOU between the City of Gridley and Butte County for the cost-sharing of VEOCI software contract allowing the City to utilize the software platform designed to assist in managing-large scale events and local disasters and provide necessary documentation for possible FEMA reimbursement.

ROLL CALL

Motion: Sanchez

Second: Roberts

Action: to approve City Administrator enter the MOU with Butte County for VEOCI software.

Ayes: Roberts, Farr, Sanchez, Calderon, Johnson

Noes: None

Absent: None

Abstain: None

Motion passed, 5-0

COUNCIL COMMITTEE REPORTS

Councilmember Calderon gave an in-depth recap of his trip to City of Gridley's sister city, Comala, Colima, MX.

Mayor Farr added to Councilmember Calderon's report to speak highly of the representatives of Comala.

CITY ADMINISTRATOR REPORTS

City Administrator Arteaga reported on her attendance at the Annual NCPA Conference.

DEPARTMENT UPDATE REPORTS –

- A. Police Department from Police Chief, Todd Farr

Police Chief Farr briefly spoke on the quarterly Police Department report provided in the agenda packet.

Fire Chief Chip Fowler addressed the Council to present his recap of the Comala, Colima, MX trip he recently took with Councilmember Calderon. He also gave Council a brief update on the recent nearby wildfires.

POTENTIAL FUTURE CITY COUNCIL ITEMS - (Appearing on the Agenda within 30 days):

Procurement Policy	10/21/2024
Travel Policy	10/21/2024
Energy Efficiency Contract Review	10/21/2024

CLOSED SESSION

Council went into closed session at 7:27 pm.

8. Closed Session Discussion with Legal Counsel and Staff Pursuant to Government Code 54956.95 Regarding Liability Claim Against the City of Gridley by Araceli Anguiano

ROLL CALL

Motion: Johnson

Second: Roberts

Action: Reject claim: 1432 Oak Street: Araceli Anguiano

Ayes: Roberts, Farr, Sanchez, Calderon, Johnson

Noes: None

Absent: None

Abstain: None

Motion passed, 5-0

9. Closed session Item with legal counsel pursuant to Government Code 54956.9 – EXISTING LITIGATION – “ScottMcMillan, et al. vs. City of Gridley, Butte County Superior Court Case No. 21CV000451

No reportable action.

10. Closed Session discussion with City Administrator pursuant to Government Code 54957 Regarding Public Employment positions of Utility Director and Deputy City Clerk

No reportable action.

Council came out of closed session at 8:28 pm.

ADJOURNMENT

With no further items left to discuss, Mayor Farr adjourned to the next regular meeting scheduled for October 21, 2024.


Elisa Arteaga, City Administrator