

# Gridley City Council – Regular Meeting Agenda

Tuesday, January 21, 2025; 6:00 pm  
Gridley City Hall, 685 Kentucky Street, Gridley, CA 95948

*“Our purpose is to continuously enhance our community’s vitality and overall quality of life. We are committed to providing high quality, cost-effective municipal services and forming productive partnerships with our residents and regional organizations. We collectively develop, share, and are guided by a clear vision, values, and meaningful objectives.”*

The Public is encouraged to attend and participate in person. Comments from the public on agenda items will be accepted until 4 pm on January 21<sup>st</sup>, 2024, via email to [csantana@gridley.ca.us](mailto:csantana@gridley.ca.us) or via the payment/document drop box at Gridley City Hall and will be conveyed to the Council for consideration.

You may view using the following link, ID, and passcode:

<https://us06web.zoom.us/j/85900492417?pwd=EIUZwQvyKdyWFxEWsw09KuaBlkeUkE.1>

Webinar ID: 859 0049 2417

Passcode: 341669

**CALL TO ORDER** - Mayor Farr

**ROLL CALL**

**PLEDGE OF ALLEGIANCE** – Councilmember Roberts

**PROCLAMATION** – None

**INTRODUCTION OF NEW OR PROMOTED EMPLOYEES** - None

**COMMUNITY PARTICIPATION FORUM** - *Members of the public may address the City Council on matters not listed on the agenda. The City Council may not discuss nor take action on any community participation item brought forward by a member of the community. Comments are requested to be limited to three (3) minutes.*

**PUBLIC HEARING**

## 1. Extension of Eagle Meadows: The Village, Tentative Subdivision Map

City Council to consider the approval of Resolution No. 2025-R-001: A Resolution Approving a Four-Year Extension of Eagle Meadows: The Village, Tentative Subdivision Map No. 2-19 (TSM 2-19) per Govt. Code §66452.6(e)(a).

*Recommended Action(s):*

- a. Introduction of Public Hearing (by Mayor)
- b. Presentation by Staff
- c. Council Questions to Staff

- d. Open Public Hearing
- e. Close Public Hearing
- f. Council Discussion
- g. Council Action: Approve Resolution 2025-R-001 allowing for the 4-year extension

## **CONSENT AGENDA**

### **2. City Council Minutes**

City Council review and approval of regular meeting minutes for the December 16, 2024, and special meeting held on December 18, 2024.

*Recommended Action(s):*

- a. Approve Council meeting minutes: December 16<sup>th</sup> and December 18<sup>th</sup>, 2024.

### **3. Expenditure Reports**

City Council review of expenditure reports for November and December 2024.

*Recommend Action(s):*

- a. Accept the November and December 2024 expenditure reports

### **4. Appointment of NCCSIF Representative and Alternate Representative**

Council to consider re-appointing Martin Pineda, Finance Director as the primary representative and appoint Patricia Taverner as the Alternate Representative. Additionally, Elisa Arteaga and Jodi Molinari serve in the risk management committee.

*Recommended Action(s):*

- a. Approve Resolution 2025-R-002: a Resolution of the City Council of the City of Gridley Appointing Representative and Alternate Representative for Northern California Cities Self Insurance Fund

### **5. Appointment of NCPA Representative and Alternate Representative**

City Council to consider appointing Elisa Arteaga, Ross Pippitt and Michael Farr as representatives to NCPA Committees and Catalina Sanchez as the Alternate Representative to NCPA Commission and other various NCPA Committees

*Recommended Action(s):*

- a. Approve Resolution 2025-R-003: A Resolution of the City Council of the City of Gridley Authorizing and Designating City Representatives to Vote the City's Interests in Governance Agreements Associated with City's Participation in Programs, Projects, and Services as a Member of the Northern California Power Agency

## ITEMS FOR CONSIDERATION

### 6. Redevelopment Agency of the City of Gridley – Informational Update

City Administrator to give brief informational report on the recently attended 2025 Butte County Oversight Board meeting

*Recommended Actions (s):*

- a. Council to receive update – no action is necessary

### 7. Deputy City Clerk Job Description

Council to consider the approval of the attached job description and salary range for the new classification of Deputy City Clerk

*Recommended Action(s),* City Staff respectfully requests the following:

- a. Establishment of a Deputy City Clerk position to provide essential administrative, technical, and operational support for the City of Gridley
- b. Council review and approve the Deputy City Clerk Job Description and Salary Range; and/or
- c. Direct City Administrator to make changes as necessary and add position to the Memorandum of Understanding for Management/Mid-Management/Confidential and Unrepresented Employees.

### 8. Authorization to Enter into a Contract for Grant Consulting

City Council to consider entering into an agreement for grant writing and management services with California Consulting

*Recommended Action(s):*

- a. Review and approve the agreement for services with California Consulting

### 9. Temporary Construction Easement Agreement

Council Consideration of a temporary construction easement agreement with PGE&E for the use of parcel 7 at the Industrial Park as a staging area for PG&E's Gas Transmission Project beginning 2/1/25 – 4/30/25 with the option for PG&E to extend on a month-to-month basis for up to 3 months

*Recommended Action(s):*

- a. Review and approve the temporary construction easement agreement with PGE;  
or
- b. Council to direct City Administrator to negotiate changes as needed with PGE representatives

**10. Award of Contract – Gridley Sports Complex Phase 1**

City staff respectfully recommend that the City Council authorizes the City Administrator to execute a contract with Franklin Construction Inc.

*Recommended Action(s), Council to accept staff report and provide direction on the following options:*

- a. Council to approve the base bid with no alternative bids; or
- b. Council to approve the base bid with alternative bid #1; or
- c. Council to approve the base bid with alternative bid #2; or
- d. Council to approve the base bid with both alternative bids

**11. Wage Compensation Study Proposal**

City Staff respectfully requests City Council to consider and approve the proposal for professional services to prepare a Wage Compensation Study.

*Recommended Action(s):*

- a. Approve the initiation of a wage compensation study for all city classifications contained in the three Memorandum of Understanding Agreements (GPOA, IBEW, MMUR); and
- b. Award the proposal to Bryce Consulting
- c. Authorize the City Administrator to oversee the study’s completion and execute the agreements for professional services with prior review by the city attorney.

**COUNCIL COMMITTEE REPORTS** - *Brief reports on conferences, seminars, and meetings attended by the Mayor and City Council members, if any.*

**CITY ADMINISTRATOR REPORTS** - *Brief updates and reports on conferences, seminars, and meetings attended by the City Administrator, if any.*

**DEPARTMENT UPDATE REPORTS** – *Brief updates and reports on City services as it pertains to each department, if any.*

**POTENTIAL FUTURE CITY COUNCIL ITEMS** - *(Appearing on the Agenda within 30 days):*

Travel Policy	2/3/2025
Energy Efficiency Contract Review	2/3/2025
Capital Improvement Strategic Plan Study Session	2/3/2025
Wage Compensation Study	2/3/2025

## **CLOSED SESSION**

- 12.** Closed Session discussion with Legal Counsel - Existing Litigation – Pursuant to Government Code 54956.9(a) – “Michael Alvarez vs. City of Gridley, Butte County Superior Court Case No. 24SC03712

**ADJOURNMENT** – adjourning to a regular meeting on February 3, 2025

**NOTE 1: POSTING OF AGENDA-** This agenda was posted on the public bulletin board at City Hall at or before 6:00 p.m., January 17<sup>th</sup>, 2025. This agenda along with all attachments is available for public viewing online at [www.gridley.ca.us](http://www.gridley.ca.us) and at the Administration Counter in City Hall, 685 Kentucky Street, Gridley, CA.

**NOTE 2: REGARDING UNSCHEDULED MATTERS** – In accordance with state law, it shall be the policy of this Council that no action shall be taken on any item presented during the public forum or on unscheduled matters unless the Council, by majority vote, determines that an emergency situation exists, or, unless the Council by a two-thirds vote finds that the need to take action arose subsequent to the posting of this agenda.



**City Council Item #1**  
Staff Report

**Date:** January 21, 2025  
**To:** Mayor and City Council Members  
**From:** Elisa Arteaga, City Administrator

<b>X</b>	Regular
	Special
	Closed
	Emergency

**Subject:** **Resolution No. 2025-R-001:** A resolution approving a four-year extension of Tentative Subdivision Map No. 2-19 (TSM 2-19) per Govt. Code §66452.6(e)(a). The approved Tentative Subdivision Map proposes to develop approximately 5.4 acres into forty-one (41) single-family residential parcels; two lots, Lots A and B for stormwater purposes; and one lot, Lot C for access to APN 010-270-072 located at the southwest corner of the development. The subject site has a General Plan land use designation of Residential (R) and is zoned Single-Family Residential District (R-1) for a proposed density of 7.6 du/ac located on the south side of Sycamore Street. (APN: 010-270-120)

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**Recommendation**

Staff respectfully requests the City Council provide direction to:

1. Approve Resolution No. 2025-001 extending TSM 2-19.

**Summary**

On December 16, 2024, the City Council considered the request to utilize Subdivision Map Act (Govt Code §66452.6(e)(a)) to extend a tentative subdivision map. The City Council received a presentation of the project by the City Administrator, identified its current status, and received testimony from the applicant. The Council deliberated and directed staff to return with a resolution to approve the extension.

**Discussion**

Staff is returning to the City Council with Resolution 2025-R-001 approving an additional four years to the approved TSM 2-19 memorialized by 2019-R-036. The Council noted if the applicant is unable to complete the project to file the Final Map, the applicant could return with a request to extend an additional two years in accordance with Govt Code §66452.6(e)(a). If the additional request is made and approved, it would result in the maximum time allowed of six years by this particular government code. There could be no additional extension without action by the State Legislation to do so.

**Public Notice**

A public notice was placed in the Gridley Herald 10 days in advance, notices were mailed to the surrounding property owners within a 300-foot radius of the subject site, posted at City Hall, and on the city website. At the time this report was prepared, no comments had been received.

**Environmental Review**

The process to extend a Tentative Subdivision Map does not require additional CEQA review, because that review was done for the originally approved project.

**Financial Impact**

There are no direct costs to the City for the extension of the TPM other than the cost for staff to prepare a staff report, set a hearing date, advertise the public notice, and mail notices.

**Compliance with City Council Strategic Plan or Budget Goals**

This recommendation is consistent with the ongoing effort to be transparent regarding all land use planning matters.

**Attachments –**

Resolution No. 2025-R-001

Resolution No. 2019-R-036



**ATTACHMENT 1  
RESOLUTION NO. 2025-R-001**

**A RESOLUTION OF THE GRIDLEY CITY COUNCIL APPROVING A FOUR-YEAR EXTENSION OF TENTATIVE SUBDIVISION MAP NO. 2-19 (TSM 2-19) PER GOVT. CODE §66452.6(E)(A). THE APPROVED TENTATIVE SUBDIVISION MAP PROPOSES TO DEVELOP APPROXIMATELY 5.4 ACRES INTO FORTY-ONE (41) SINGLE-FAMILY RESIDENTIAL PARCELS; TWO LOTS, LOTS A AND B FOR STORMWATER PURPOSES; AND ONE LOT, LOT C FOR ACCESS TO APN 010-270-072 LOCATED AT THE SOUTHWEST CORNER OF THE DEVELOPMENT. THE SUBJECT SITE HAS A GENERAL PLAN LAND USE DESIGNATION OF RESIDENTIAL (R) AND IS ZONED SINGLE-FAMILY RESIDENTIAL DISTRICT (R-1) FOR A PROPOSED DENSITY OF 7.6 DU/AC LOCATED ON THE SOUTH SIDE OF SYCAMORE STREET. (APN: 010-270-120)**

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**WHEREAS**, the subject property consists of one parcel designated as Assessor's Parcel Number 010-270-120 and the proposed Tentative Subdivision Map No. 2-19 (TSM 2-19) was approved by the City Council on December 2, 2019 by Resolution No. 2019-R-036; and,

**WHEREAS**, TSM 2-19 was approved for the maximum amount of time granted by the Subdivision Map Act under Government Code §66452.6, which approval would expire on December 2, 2024; and,

**WHEREAS**, the City of Gridley has received a request from the developer of the parcel to consider a Tentative Subdivision Map extension for an additional period of four years; and,

**WHEREAS**, the Subdivision Map Act, Government Code §66452.6(e)(a) provides for a Legislative Body to approve an extension of subdivision maps up to six years from an expiration date utilizing Government Code §66452.6; and,

**WHEREAS**, the City Council determined that undue hardship occurred during the preliminary construction of the project, including but not limited to, the COVID pandemic, resource and labor constraints, and significant material cost increases; and,

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRIDLEY, AS FOLLOWS:**

1. The City Council of the City of Gridley adopts Resolution No. 2025-R-001 to extend the existing TSM 2-19 for an additional four-year period utilizing the Subdivision Map Act Government Code §66452.6(e)(a).
2. The extension memorializes that all Findings of Fact, Conditions of Approval, and Mitigation Measures required by Resolution 2019-R-036, made a part of this action and attached herein as Exhibit A, the adopted Mitigated Negative

**ATTACHMENT 1**  
**RESOLUTION NO. 2025-R-001**

Declaration by 2019-R-035, and requirements for new development as outlined in the 2030 General Plan remain in force and are not superseded by this action.

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**I HEREBY CERTIFY** that the foregoing resolution was adopted at the regular City Council meeting of the City of Gridley held on the 21st day of January, 2025, by the following vote:

AYES:            COUNCIL MEMBERS            \_\_\_\_\_

NOES:            COUNCIL MEMBERS            \_\_\_\_\_

ABSTAIN:        COUNCIL MEMBERS            \_\_\_\_\_

ABSENT:         COUNCIL MEMBERS            \_\_\_\_\_

ATTEST:  
  
\_\_\_\_\_  
Elisa Arteaga, City Clerk

APPROVE:  
  
\_\_\_\_\_  
Michael Farr, Mayor

APPROVED AS TO FORM:  
  
\_\_\_\_\_  
Anthony Galyean, City Attorney

**A RESOLUTION OF THE GRIDLEY CITY COUNCIL APPROVING TENTATIVE SUBDIVISION MAP NO. 2-19 TO SUBDIVIDE ONE PARCEL CONSISTING OF APPROXIMATELY 5.4 ACRES INTO FORTY-TWO (42) PARCELS CONSISTING LOCATED AT THE SOUTH SIDE OF SYCAMORE STREET ADJACENT TO PALM LANE (APN: 010-270-120)**

**WHEREAS**, the City of Gridley has received an application to consider a Tentative Subdivision Map request for one parcel totaling approximately 5.4 acres in order to create a total of forty-two lots for single-family residential use on property located on the south side of Sycamore Street, east of Palm Lane in the manner illustrated on a tentative parcel map received by the City (Exhibit "A" attached); and,

**WHEREAS**, the subject property consists of one parcel designated as Assessor's Parcel Number 010-270-120 and the proposed Tentative Subdivision Map has been assigned the file number Tentative Subdivision Map No. 2-19 (TSM 2-19); and,

**WHEREAS**, the proposed General Plan designation is Residential Medium Density on the Gridley Land Use Map; and,

**WHEREAS**, the proposed zoning designation for the subject parcel is R-1 Single Family Residential District; and,

**WHEREAS**, the City Council finds that Tentative Subdivision Map No. 2-19, including the proposed use and improvements to the property, is consistent with Gridley's General Plan including the policies contained therein as well as the land use diagram, and also finds that based on the conditions of approval, the site is physically suitable for development as proposed; and,

**WHEREAS**, the City Council considered at a noticed public hearing on December 2, 2019, the comments and concerns of property owners who are potentially affected by approval of Tentative Subdivision Map No. 2-19, and also considered staff report regarding the proposed tentative map design and required public improvements; and,

**WHEREAS**, the City Council determined that the described tentative map and its design and improvements are consistent with Gridley's General Plan and zoning ordinance policies regarding the use and division of land; and,

**WHEREAS**, the City Council, having further considered the Initial Study prepared for the project in order to adopt a Negative Declaration; and,

**WHEREAS**, the City Council finds that this tentative subdivision map complies with all State and City regulations governing the division of land, and that division and development of the property in the manner set forth on the tentative parcel map as

shown on Exhibit A will not unreasonably interfere with the free and complete use of existing public and/or public utility easements or rights-of-way.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRIDLEY, AS FOLLOWS:**

**SECTION 1: FINDINGS FOR APPROVAL OF THE TENTATIVE SUBDIVISION MAP**

1. The proposed project is consistent with the City of Gridley General Plan Land Use Element.
2. The site is physically suitable for the type of development proposed. The project site is flat with slopes less than two percent. The project site is within the Gridley urban limits and is not within a flood plain. There is adequate road access to the property. All necessary public utilities and services necessary for development are available to the site.
3. The site is physically suited for the density of development. The R-1 zone district allows for the development of single-family residential dwelling units on lots from:
  - R-1A Parcels sized from 1,700 – 3,500 square feet
  - R-1B Parcels sized from 3,501 – 5,999 square feet
  - R-1C Parcels sized from 6,000 – 7,499 square feet
  - R-1 Parcels sized from 7,500 and greater

The proposed development will have forty-two (42) R-1A parcels. One parcel is reserved for a detention basin, if required.

4. The design of the subdivision or the proposed improvements are not likely to cause public health problems. As conditioned, the project will provide adequate sanitary sewer, a public water supply, storm drainage facilities, and Standard subdivision road improvements which will include fire hydrants, streetlights and roadways designed for residential traffic.
5. The Tentative Subdivision Map conforms to the provisions of the Subdivision Map Act and to the provisions of Gridley Municipal Code Title 16- Subdivisions.
6. The tentative subdivision map complies with the required form and content of tentative subdivision maps, as set forth by the City and based upon the provisions of Title 16 of the Gridley Municipal Code.
7. The tentative parcel map is consistent with good planning and engineering practice. The City Engineer has reviewed the tentative subdivision map, and has attached terms and conditions hereby incorporated within the Conditions of Approval.
8. The project will have a de minimis effect on fish and wildlife (Fish and Game Code Section 711.4). The project is located in an area designated on the City of Gridley General Plan as being suitable for residential development.

**SECTION 2: THE CITY COUNCIL OF THE CITY OF GRIDLEY**

Approves Tentative Subdivision Map 2-19 as described subject to the following Conditions of Approval:

1. The applicant/property owner shall file a Declaration of Acceptance of the Conditions of Approval within 30 days of approval for the Tentative Subdivision Map 2-19.

2. The Tentative Subdivision Map 2-19 shall expire after a five (5) year period. No further extensions by the City are allowed under the Subdivision Map Act; unless determined by the State of California special legislation to provide automatic extensions for the period specified at the time.
3. No further extension of this Tentative Subdivision Map shall be allowed, unless it is extended by California State Legislation. A new application to develop the site would be required and all current conditions would need to be met at that time.
4. Use of the 5.4-acre project site is subject to all zoning regulations described in Gridley Municipal Code as applicable to "R-1 Single Family" residential zoning districts and all applicable requirements of the Gridley Municipal Code.
5. Physical development of the site shall conform to the design approved for Tentative Subdivision Map No. 2-19 and to all of the conditions of approval of that Tentative Subdivision Map.
6. The project shall be required to pay all applicable impact fees for the development of the project.
7. Minor changes may be approved by the Planning Director upon receipt of a substantiated request by the applicant, or their respected designee. Prior to such approval, verification shall be made by each Department that the modification is consistent with the approved application. Changes deemed to be major or significant in nature shall require a formal application for amendment.
8. In the event of the discovery or recognition of prehistoric or historic resources in the area subject to development activity, there shall be no further excavation or disturbance of the site or any nearby area reasonably suspected to overlie similar resources and a professional archaeologist shall be consulted. Further, if human remains are discovered, the coroner of the county in which the remains are discovered must be contacted to determine that no investigation of the cause of death is required. If the County Coroner determines the remains to be Native American, the coroner shall contact the Native American heritage Commission within 24 hours.  
Upon completion of the site examination, the archeologist shall submit a report to the City describing the significance of the finds and make recommendations as to its disposition. If human remains are unearthed during construction, the provisions of California Health and Safety Code Section 7050.5 shall apply. Under this section, no further disturbance of the remains shall occur until the County Coroner has made the necessary findings as to origin and disposition, pursuant to California Public Resources Code Section 5097.98. Mitigation measures, as recommended by the archaeologist and approved by the City, shall be implemented prior to recommencement of construction activity within the 50-foot perimeter.
9. Prior to any site work, the project applicant shall submit a geotechnical report to the City, prepared by a certified engineering geologist. The project applicant shall incorporate any recommended measures into the final site plan.
10. Construction of the project shall comply with the requirements of the National Pollution Discharge Elimination (NPDES) Permit and obtain a WDID from the State of California in conformance with the General Construction Storm Water Permit; Storm Water Pollution Prevention Plan (SWPPP) shall be prepared prior to construction activities.

11. Upon commencement of grading and construction activities, the applicant shall implement measures to offset particulate matter and emissions from construction equipment as specified by Butte County Air Quality Management District.
12. Prior to recordation of a Final Map, the applicant shall submit for review and approval improvement plans that shall include, not limited to, details related to above and underground infrastructure; piping and service laterals, meters, drop inlets, manholes, curb, gutter, and sidewalk, roadway, pavement markings, lighting, hydrants, street signs, electrical, transformer pedestals, and any and all components as required by the City of Gridley, the City Engineer, the Utility Supervisor, and Public Works Manager. Plans shall meet all required state and local ordinances, regulations, and Public Works Development Standards. Omissions on the plans does not constitute approval for the omission. Plans shall be reviewed and approved by the City Engineer and the Gridley Municipal Services Division.
13. Prior to recordation of the final map, the applicant shall coordinate with the Butte County Assessor's Office and Tax Collector to segregate any assessments against the properties and pay any delinquent, current, and future taxes and/or assessments against the properties as required.
14. Dedicate and improve the south one-half of Sycamore Street to the requirements of the City Engineer meeting the Public Works Standards.
15. Dedicate and improve the 60-foot wide local residential street right-of-way for the interior subdivision streets to the satisfaction of the City Engineer.
16. Dedicate a 10-foot public services easement adjacent to all public right-of-way frontages.
17. Prior to approval of a Final Map all of the following requirements shall be completed:
18. A registered engineer shall prepare and submit the following information to Gridley Department of Public Works for review and approval:
  - a. Calculations identifying the estimated rate of peak stormwater runoff from the cross area of the undivided site and abutting streets - as they exist at the time of approval of the tentative subdivision map- during currently adopted design storm event. The calculations shall be prepared in a manner consistent with the Gridley Public Works Construction Standards, and with standard engineering practice.
  - b. Construction details, plans and profiles, typical sections, specifications, and maintenance plans for any proposed stormwater detention facilities to be constructed to serve the parcels created by this subdivision.
  - c. An assessment against the development and individual parcels shall be established to fund the on-going maintenance costs associated with any approved stormwater detention facilities, lighting, landscape, cmu block wall on Sycamore Street, and drainage components as determined by the City Engineer.
  - d. Dedication of the area for the detention facilities, if required shall be made to the City of Gridley as a condition of recordation of the Final Map.
  - e. The design of surface detention facilities, if required, shall minimize use of the facility by mosquitoes for breeding by incorporating some or all of the features recommended by the Butte County Mosquito and Vector Control


District.

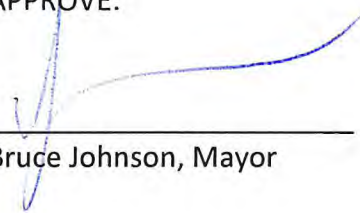
- f. All drainage improvements shall be constructed in conformance with the Gridley Public Works Construction Standards, the City of Gridley Master Drainage Plan, and the details shown on approved construction plans. The developer shall have a registered engineer prepare and submit construction details, plans and profiles, typical sections, specifications, and cost estimates to the Department of Public Works for review and approval prior to the recordation of the Final Map.
19. Telephone, cable television, and gas service shall be provided to all parcels in accordance with the Gridley Public Works Construction Standards, the Gridley Municipal Code, and the requirements of the agencies providing these services.
20. If any existing utilities must be relocated as a result of this subdivision, the agencies that own the facilities may require the developer to pay the cost of such relocations.
21. The lots shall be graded in conformance with the Gridley Public Works Construction Standards and the Gridley Municipal Code. The developer shall submit grading details, plans and specifications prepared by a registered engineer to the Department of Public Works for review and approval prior to the start of any work.
22. The Applicant shall hold harmless the City, its Council Members, its Planning Commission, officers, agents, employees, and representatives from liability for any award, damages, costs and fees incurred by the City and/or awarded to the plaintiff in an action challenging the validity of this tentative subdivision map or any environmental or other documentation related to approval of this tentative subdivision map.
23. In order to mitigate noise impacts from on the residential development, the applicant shall erect a 6'-high solid CMU split face capped sound wall adjacent to Sycamore Street prior to the acceptance of the improvements for the project. Landscaping and irrigation shall be constructed on the north face of the wall to the satisfaction of the Planning Director.
24. Provide existing topo 100 feet beyond boundary and proposed finish grade contour lines both at 1-foot contour intervals.
25. Provide water distribution plan, proposed sizes and tie in locations.
26. Proposed fire hydrant locations.
27. Develop conceptual sewer plan, proposed sizes, slopes, sewer manholes and tie in locations.
28. Develop conceptual drainage plan, sizes and overland release and detention facilities.
29. Show public utility easements (PUE) on plan.
30. Provide Landscape Plan for frontage along Sycamore Street.
31. Show all existing public facilities on Sycamore Street.
32. Show proposed building setbacks for each parcel or provide a typical set back detail for interior lots and corner lots.
33. All overhead utilities shall be underground within subdivision.
34. Street lighting shall be provided along Sycamore Street and within the interior of the subdivision. The lighting layout will be approved by the City and will be decorative acorn lighting.
35. Palm Lane to be constructed both sides.
36. Place road barrier at future road connection to south property.

- 37. Street names to be reviewed and approved by the Planning Department.
- 38. Electrical and Water to be looped into existing infrastructure.
- 39. Meet requirements of Reclamation District 833. The proposed development shall mitigate the increased stormwater runoff such that RD833 facilities and properties served by the District aren't impacted due to the increased stormwater. The water surface elevation within the District canals, and any existing flooding duration within the District shall not be increased.  
 This shall be demonstrated by a detailed engineering analysis of the development and District facilities, or by mitigating post-development flows to that of pre-development conditions for 10, 25, 50, and 100-year events. Pre-development release rates shall take into consideration existing conditions within the District facilities. The increased volume of water also has a negative impact to downstream facilities and properties. The proposed development shall meter the 100-year post-development event volume such that the total volume of water discharged from the site over a 30-hour period is not increased as compared to the 100-year pre-development event volume.  
 Reclamation District 833 shall review and approve the detention facility design with costs being reimbursed by the developer to the District.
- 40. Note to abandon existing road and PUE that bisects the property.
- 41. Verify the piping underground that is RD 833 at south property and identify the location of the access vault.
- 42. Identify lot for storm water detention basin, if necessary.

**I HEREBY CERTIFY** that the foregoing resolution was duly introduced and passed at the regular City Council meeting of the City of Gridley held on the 2<sup>nd</sup> day of December, 2019, by the following vote:

AYES:	COUNCIL MEMBERS	Williams, Torres, Crye, Johnson
NOES:	COUNCIL MEMBERS	Borges
ABSTAIN:	COUNCIL MEMBERS	None
ABSENT:	COUNCIL MEMBERS	None

ATTEST:  
  
 \_\_\_\_\_  
 Paul Eckert, City Clerk

APPROVE:  
  
 \_\_\_\_\_  
 Bruce Johnson, Mayor

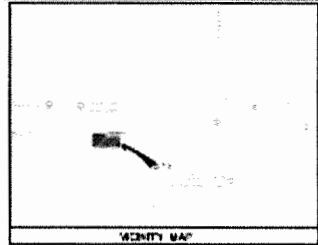


**TENTATIVE MAP**  
**EAGLE MEADOWS SOUTH**  
**GRIDLEY, CALIFORNIA**

OCT, 2019

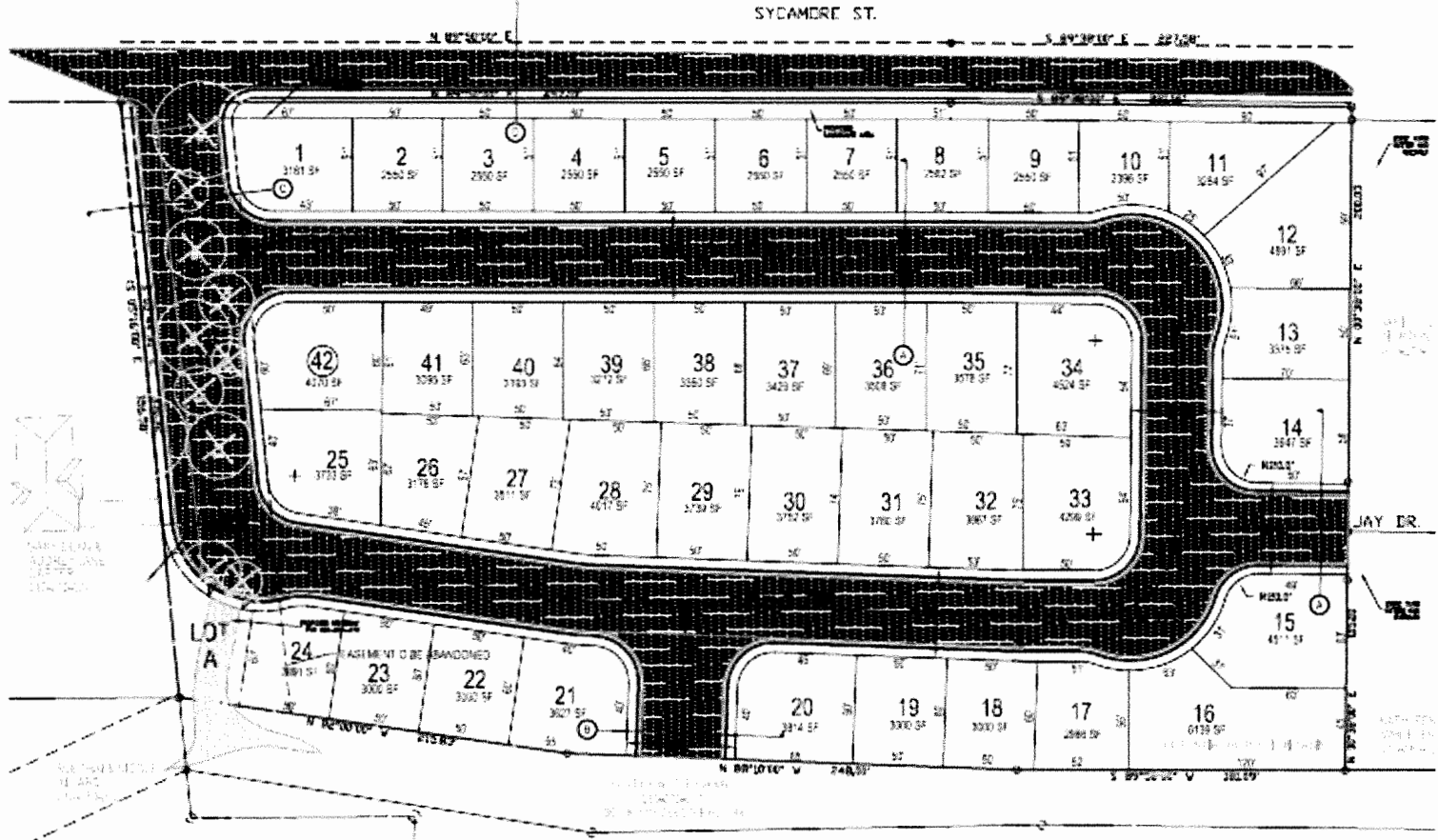


SCALE OF MAP 1" = 30'



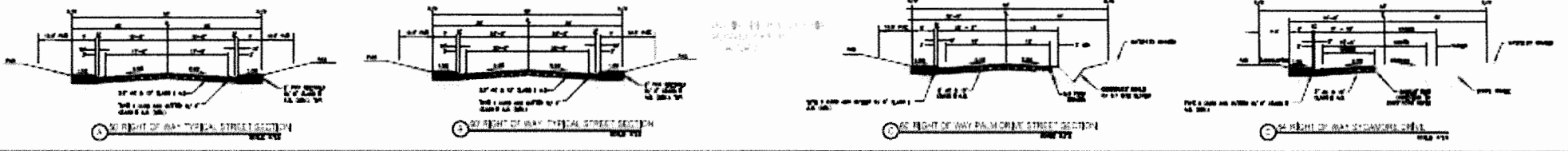
**SETBACKS**  
8' FRONT YARD  
5' REAR YARD  
4' SIDE YARD  
BACK 0'  
FRONT 0'

**MAX AND MIN LOT SIZE**  
2350 SF  
6130 SF



**PROJECT NOTES**

- APPLICANT/OWNER**  
GRIDLEY LLC  
CONTACT: HALL STAFF  
722 CULTEEN ST.  
WINTERS, CA 95684
- ENGINEER**  
DAVID ENGINEERING  
CONTACT: JARED BROWN  
6630 GRANTE LAKES DR., #160  
GRANTVILLE, CA 95748-2948
- ASSESSOR'S PARCEL NO.**  
110-770-792-001
- AREA OF PROPOSED DEVELOPMENT AND MAP**  
542 ACROSS
- EX. GENERAL PLAN DESIGNATION AND ZONING**  
GP - RHD1 ZONING - RHD1
- PROP. GENERAL PLAN AND ZONING**  
GP - RHD1 ZONING - RHD1
- EXISTING ZONING**  
AGRICULTURAL
- PROPOSED ZONING**  
NEIGHBORHOOD MEDIUM DENSITY
- EXISTING ZONING**  
AGRICULTURAL
- PROPOSED ZONING**  
NEIGHBORHOOD MEDIUM DENSITY
- FIRE PROTECTION**  
CITY OF GRIDLEY
- SCHOOL DISTRICT**  
GRIDLEY UNIFIED SCHOOL DISTRICT
- SEWER**  
CITY OF GRIDLEY PUBLIC WORKS
- STORM DRAIN**  
CITY OF GRIDLEY
- WATER**  
NORTHWEST GRIDLEY WATER DISTRICT
- GAS**  
CITY OF GRIDLEY
- ELECTRICITY**  
CITY OF GRIDLEY ELECTRIC DEPARTMENT





# Gridley City Council – Regular Meeting Minutes

Monday December 16<sup>th</sup>, 2024; 6:00 pm  
Gridley City Hall, 685 Kentucky Street, Gridley, CA 95948

*“Our purpose is to continuously enhance our community’s vitality and overall quality of life. We are committed to providing high quality, cost-effective municipal services and forming productive partnerships with our residents and regional organizations. We collectively develop, share, and are guided by a clear vision, values, and meaningful objectives.”*

## CALL TO ORDER

Mayor Farr called the meeting to order at 6:00 pm.

## ROLL CALL

Present: Farr, Johnson, Roberts, Calderon, Sanchez  
Absent: None  
Arriving after roll call: None

Staff Present: Elisa Arteaga, City Administrator  
Todd Farr, Police Chief  
Anthony Galyean, City Attorney  
Martin Pineda, Finance Director  
Chip Fowler, Fire Chief

## PLEDGE OF ALLEGIANCE

Councilmember Calderon led the Pledge of Allegiance.

**PROCLAMATION** – None

## INTRODUCTION OF NEW OR PROMOTED EMPLOYEES

Police Chief Todd Farr introduced Lauren Boone the new Public Safety Dispatcher.

## COMMUNITY PARTICIPATION FORUM

The community forum was opened, and seeing no one was present to speak, was closed.

## CONSENT AGENDA

### 1. City Council Minutes

City Council Meeting Minutes for the November 18<sup>th</sup> regular meeting

*Recommended Action(s):*

- a. Approve the referenced Council meeting minutes

## 2. 2025 Council Meeting Schedule

City Council review of the draft City Council Meeting Schedule for 2025

*Recommend Action(s):*

- a. Approve the attached City Council meeting schedule for 2025

## 3. General Municipal Election Results Certification

City Council to review and accept the certified election results from the November 5<sup>th</sup>, 2024 General Municipal Election provided by Butte County Registrar of Voters

*Recommended Action(s):*

- a. Accept the certified election results provided by Butte County Registrar of Voters, Keaton Denlay
- b. Approve Resolution: 2024-R-046: A Resolution of the City Council of the City of Gridley Reciting the Face of the General Municipal Election Held on November 5<sup>th</sup>, 2024, Declaring the Results and Such Other Matters as Provided by Law

### **ROLL CALL**

Motion: Roberts

Second: Calderon

Action: to approve the consent agenda as presented.

Ayes: Roberts, Farr, Johnson, Calderon, Sanchez

Noes: None

Absent: None

Abstain: None

Motion passed, 5-0

### **OATH OF OFFICE**

#### 4. Swearing-in Ceremony for Re-Elected Council Members

City Attorney Tony Galyean to Conduct the Swearing-in for re-elected members of the Gridley City Council

*Recommended Action(s):*

- a. Administer the Oath of Office to the re-elected Council Members and formally seat them for their new 4-year terms

- b. Conduct a vote among the City Council to select the Mayor and Vice Mayor to serve a 2-year term

City Attorney Tony Galyean conducted the swearing-in of re-elected members of the Gridley City Council. Each Councilmember signed the oath and took their seats on the Dias before conducting a vote to select Mayor and Vice Mayor. Council voted Michael Farr as Mayor, and Bruce Johnson as Vice Mayor.

#### **ROLL CALL**

Motion: Roberts

Second: Calderon

Action: to vote Michael Farr as Mayor to serve a 2-year term.

Ayes: Roberts, Farr, Johnson, Calderon, Sanchez

Noes: None

Absent: None

Abstain: None

Motion passed, 5-0

#### **ROLL CALL**

Motion: Farr

Second: Roberts

Action: to vote Bruce Johnson as Vice Mayor to serve a 2-year term.

Ayes: Roberts, Farr, Johnson, Calderon, Sanchez

Noes: None

Absent: None

Abstain: None

Motion passed, 5-0

#### **PRESENTATIONS**

##### **5. CalPERS Unfunded Accrued Liability**

Finance Director to provide Council with an informational presentation for better understanding of CalPERS Unfunded Accrued Liability

*Recommended Action(s):*

- a. Receive presentation, no action is necessary

Finance Director Martin Pineda provided the Council with a concise presentation on CalPERS Unfunded Accrued Liability (UAL). He explained that UAL represents the difference between the retirement system's total assets and the value of benefits already earned by employees, which are

calculated based on factors such as service years, salary, and actuarial assumptions. To address the UAL, the City is required to make annual payments to CalPERS. Finance Director Pineda further informed the Council that the City opts to pay its UAL obligation in full each year at the beginning of the fiscal year. This practice results in significant savings by reducing the amount of interest accrued over time.

The presentation was received by Council, no action was necessary.

## **ITEMS FOR CONSIDERATION**

### **6. Extension of Eagle Meadows: The Village - Subdivision Improvement Agreement**

City Council to discuss, consider, and direct staff regarding an extension to Tentative Subdivision Map 2-19 (TSM 2-19), The Village at Eagle Meadows, pursuant to the Subdivision Map Act, specifically California Government Code Section 66452.

*Recommended Action(s):*

- a. Return to the City Council with a resolution to extend the TSM 2-19, or
- b. Allow the map to expire and direct the applicant to resubmit a new application.

City Administrator Elisa Arteaga presented the extension request for the tentative subdivision map for the Village at Eagle Meadows. The project will develop approximately 5.4 acres with 42 parcels for a residential housing development located at the south side of Sycamore Street. Matt and Steve Stapley of S&S Construction are requesting the map to be extended an additional 4 years.

Steve Stapley, S&S Construction, addressed Council to give an update on where the project stands now and informed them that although approved plans were received in 2023, they had trouble retaining investors which has caused another unexpected delay. Councilmember Calderon expressed that the trouble to retain investors may have been the cause of past comments about the City by S&S Construction.

Councilmember Sanchez had questions about the current status of the project and stated she is eager to see construction start up once extension is approved.

Jose Juarez, 1036 Sage St., stated that the company he works for is currently looking to purchase and develop land within the City of Gridley.

Terri Garcia, Gridley Realtor with Century 21, addressed Council to comment on the need for housing in Gridley.

City Council tentatively accepted the extension and directed City Administrator Arteaga to present a formal resolution for approval at the next regular City Council meeting.

### **7. 2025 Council Committee Appointments**

City Council to review and provide input regarding committee appointments for the 2025-2026 Calendar years

*Recommended Action(s):*

- a. Discuss and provide direction on the 2025 City Council Committee appointments. Authorize staff to finalize the appointments and bring back resolutions as needed for Council consideration at the next regularly scheduled meeting

City Administrator Arteaga presented the staff report and explained that every two years, the City Council reviews and confirms appointments to various committees and boards that represent the City of Gridley in regional and local matters. Administrator Arteaga briefly explained the two new committees: Utility/Public Works Committee and Development Collaboration Committee. Councilmember Sanchez and Vice Mayor Johnson volunteered to serve on the Utility/Public Works Committee. Mayor Farr and Vice Mayor Johnson were selected to sit on the Development Collaboration Committee.

Mayor Farr was appointed as the primary and Councilmember Sanchez was voted as alternate for NCPA meetings.

All other appointments remained the same.

## **8. Chart of Accounts Update**

Finance Director requesting Council approve the closure of the referenced accounts due to inactivity as recommended by auditors

*Recommended Action(s):*

- a. Approve the closure of the referenced accounts to allow for chart of accounts clean up and improve efficiency in managing active accounts

Finance Director Martin Pineda requested closure of the referenced accounts due to inactivity and explained the Chart of Accounts is made up of different types of funds which serve as financial tools to ensure the effective management and operation of public services, infrastructure and community programs. There are currently 28 funds that need to be closed to improve efficiency in managing active accounts as recommended by our auditors.

## **ROLL CALL**

Motion: Roberts

Second: Sanchez

Action: to approve the closure of the referenced accounts as provided in the staff report

Ayes: Roberts, Farr, Johnson, Calderon, Sanchez

Noes: None

Absent: None

Abstain: None

Motion passes 5-0

## 9. Vermont Street Right-of-Way Vacation

Council consideration of Resolution 2024-R-045 to vacate the 80-ft wide public right of way to Gridley Unified School District

*Recommended Action(s):*

- a. Staff respectfully requests that the City Council approve Resolution 2024-R-045: A Resolution of the City Council of the City of Gridley Vacating an 80-Foot-Wide Public Right of Way Known as Vermont Street, Bound Between Sycamore Street and Magnolia Street, Excepting a 20-Foot Sanitary Sewer Easement

City Administrator Elisa Arteaga addressed Council and respectfully recommended that the City Council pass Resolution 2024-R-045 vacating the 80-foot wide public right-of-way known as Vermont Street bound between Sycamore Street and Magnolia Street. Administrator Arteaga stated after multiple meetings held with school district representatives, it is in the best interest of safety for the children attending both McKinley and Sycamore to abandon the right-of-way to the Gridley Unified School District for their use and permanent closure.

### **ROLL CALL**

Motion: Roberts

Second: Johnson

Action: approve **Resolution 2024-R-045** to vacate the 80-ft wide public right of way to Gridley Unified School District

Ayes: Roberts, Farr, Johnson, Calderon, Sanchez

Noes: None

Absent: None

Abstain: None

Motion passes 5-0

## 10. Police Department Office Chairs Purchase

Council to consider the reimbursable purchase of 5 ergonomic office chairs for the Police Department

*Recommended Action(s):*

- a. Approve the reimbursable purchase of 5 ergonomic chairs in the amount of \$8,322.12

Police Chief Todd Farr stated that after conducting an inspection of office chairs throughout the police department, it was found that many of the chairs being utilized were over 10 years old and badly worn. Chief Farr believed these worn chairs are in need of immediate replacement and



respectfully requested the Council consider the purchase of 5 ergonomic chairs. This purchase will be reimbursed from the Cities Risk Management Reserve Fund through NCCSIF.

**ROLL CALL**

Motion: Johnson

Second: Roberts

Action: to approve the purchase of 5 ergonomic chairs for the police department

Ayes: Roberts, Farr, Johnson, Calderon, Sanchez

Noes: None

Absent: None

Abstain: None

Motion passes 5-0

**11. AT&T Maintenance Agreement Extension**

Police Department requesting an extension for one year to continue with the current maintenance agreement provided by AT&T for the department's 911 system.

*Recommended Action(s):*

- a. Approve the 1-year extension with a new expiration date of 12/8/2025 for the current maintenance agreement with AT&T for the 911 system

Chief Farr requested the City Council approve a one-year extension to the current maintenance agreement provided by AT&T for the department's 911 system. The extension would be from 12/9/2024 to 12/8/2025.

**ROLL CALL**

Motion: Roberts

Second: Johnson

Action: to approve the 1-year extension of the current maintenance agreement with AT&T for the department's 911 system.

Ayes: Roberts, Farr, Johnson, Calderon, Sanchez

Noes: None

Absent: None

Abstain: None

Motion passes 5-0

**COUNCIL COMMITTEE REPORTS**

Councilmember Calderon reported on his attendance at the BCAG meeting.

Councilmember Roberts reported on his attendance at the Winter Wonderland Parade and stated it went well.

Councilmember Sanchez informed Council of her attendance at the NCPA meeting.

### **CITY ADMINISTRATOR REPORTS**

City Administrator Arteaga reported on her attendance at the Butte County Disaster Meeting for VEOCI Software training and implementation. Administrator Arteaga also introduced incoming Planning Consultant Don Rust.

Don Rust briefly addressed Council to introduce himself and stated he was excited about the opportunity to work in Gridley.

### **DEPARTMENT UPDATE REPORTS**

Recreation Coordinator Amanda Kaelin gave a brief update on the Recreation Department informing Council that the Gridley Recreational Basketball League was beginning in early January.

### **POTENTIAL FUTURE CITY COUNCIL ITEMS - (Appearing on the Agenda within 30 days):**

Travel Policy	1/21/2025
Energy Efficiency Contract Review	1/21/2025
Capital Improvement Strategic Plan Study Session	1/21/2025
Wage Compensation Study	1/21/2025

### **CLOSED SESSION**

12. Closed session meeting with legal counsel and administrative staff pursuant to Government Code 54957.8 – Case Review and Planning, - Matter of Michael Mitchell

### **ROLL CALL**

Motion: Roberts

Second: Johnson

Action: approval of resolution of case for Michael Mitchell

Ayes: Roberts, Farr, Johnson, Calderon, Sanchez

Noes: None

Absent: None

Abstain: None

Motion passes 5-0

13. Closed Session discussion with Legal Counsel - Existing Litigation – Pursuant to Government Code 54956.9(a) – “Michael Alvarez vs. City of Gridley, Butte County Superior Court Case No. 24SC03712 - No Reportable Action

## **ADJOURNMENT**

With no other items left to discuss at 8:35 pm, Mayor Farr adjourned to the Special Meeting scheduled for December 18, 2024 at 3 pm.

DRAFT



# Gridley City Council – Special City Council Meeting Minutes

Wednesday, December 18, 2024; 3:00 pm  
Gridley City Hall, 685 Kentucky Street, Gridley, CA 95948

*“Our purpose is to continuously enhance our community’s vitality and overall quality of life. We are committed to providing high quality, cost-effective municipal services and forming productive partnerships with our residents and regional organizations. We collectively develop, share, and are guided by a clear vision, values, and meaningful objectives.”*

## CALL TO ORDER

Mayor Farr called the meeting to order at 3:00 pm.

## ROLL CALL

Present: Farr, Johnson, Roberts,  
Absent: Calderon, Sanchez  
Arriving after roll call: None  
Staff Present: Elisa Arteaga, City Administrator

**CONSENT AGENDA** - None

## ITEMS FOR CONSIDERATION

1. City of Biggs Request to Amend Electrical Services Maintenance Agreement with the City of Gridley

*Recommended Action(s):*

- a. Approve that the amendment to the Electrical Services Maintenance Agreement between the City of Biggs and the City of Gridley to ensure Biggs’ compliance with the State and Local Fiscal Recovery Fund guidelines under the American Rescue Plan Act

City Administrator Elisa Arteaga cited staff report and recommendation. There were no adverse concerns to adding the amendment. Interim City Administrator Cliff Wagner approached Council and reviewed the purpose of the amendment was to align with the regulatory requirements and reporting of the use of the American Rescue Plan Act (ARPA) funding.

## ROLL CALL

Motion by Roberts

Second by Johnson

Action: Approval of Amendment to the Electrical Services maintenance agreement

Ayes: Johnson, Roberts, Farr

Noes: None

Absent: Calderon, Sanchez

Abstain: None

Motion passes 3-0

**ADJOURNMENT**

With no other items left to discussed, at 3:07 pm Mayor Farr at adjourned to the next regular meeting on January 21<sup>st</sup>, 2025.

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Elisa Arteaga, City Clerk

DRAFT



November 2024  
Expenditure Report



Gridley, CA

# Check Report

By Check Number

Date Range: 11/01/2024 - 11/30/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
<b>Bank Code: General Checking-General Checking</b>						
KAE01	AMANDA KAE LIN	11/08/2024	Regular	0.00	234.77	977918
AMA02	AMAZON CAPITAL SERVICES INC	11/08/2024	Regular	0.00	2,176.31	977919
AND12	ANDES POOL SUPPLY	11/08/2024	Regular	0.00	85.28	977920
AUT03	AUTO ZONE INC.	11/08/2024	Regular	0.00	24.18	977921
BUT01	BUTTE AUTO PARTS	11/08/2024	Regular	0.00	19.05	977922
ACE02	CANDELARIO ACE HARDWARE	11/08/2024	Regular	0.00	236.90	977923
CAS11	CASEY'S AUTO REPAIR	11/08/2024	Regular	0.00	358.74	977924
COL0001	COLANTUONO, HIGHSMITH & WHATLEY, PC	11/08/2024	Regular	0.00	1,566.00	977925
CM001	COLLIN MOREY	11/08/2024	Regular	0.00	580.00	977926
COM17	COMCAST	11/08/2024	Regular	0.00	158.58	977927
COR11	CORE PSYCHOLOGICAL CORPORATION	11/08/2024	Regular	0.00	500.00	977928
DMV02	DEPARTMENT OF MOTOR VEHICLES	11/08/2024	Regular	0.00	10.00	977929
DUR01	DURHAM PENTZ TRUCK CENTER	11/08/2024	Regular	0.00	585.00	977930
EFF01	EFFICIENCY SERVICES GROUP, LLC	11/08/2024	Regular	0.00	3,580.00	977931
FAN01	FANTASTIC KITCHEN LLC	11/08/2024	Regular	0.00	1,179.75	977932
FN01	FREIGHTLINER NORTHWEST	11/08/2024	Regular	0.00	237.94	977933
GCS01	GCS ENVOIRONMENTAL EQUIP	11/08/2024	Regular	0.00	681.76	977934
GOL09	GOLDEN STATE TREE/LEIF FI	11/08/2024	Regular	0.00	3,525.00	977935
GRI01	GRIDLEY COUNTRY FORD	11/08/2024	Regular	0.00	5,397.15	977936
GRI25	GRIDLEY UNIFIED	11/08/2024	Regular	0.00	747.00	977937
NELO1	J C NELSON SUPPLY CO	11/08/2024	Regular	0.00	336.80	977938
MOL01	JODI MOLINARI	11/08/2024	Regular	0.00	519.30	977939
NAV02	JOHN PAUL NAVARRO	11/08/2024	Regular	0.00	257.39	977940
BAL01	KNIFE RIVER CONSTRUCTION	11/08/2024	Regular	0.00	490.90	977941
LAK01	LAKEVIEW PETROLEUM CO	11/08/2024	Regular	0.00	5,852.73	977942
SCH01	LES SCHWAB TIRE CENTER	11/08/2024	Regular	0.00	118.99	977943
LIG03	LIGHTBEAM POWER COMPANY	11/08/2024	Regular	0.00	5,478.48	977944
BRO03	LINNEA BROWN	11/08/2024	Regular	0.00	22.51	977945
MAC0002	MACQUARIE EQUIPMENT CAPITAL INC.	11/08/2024	Regular	0.00	281.00	977946
MAC01	MAC'S HARDWARE & RENTAL	11/08/2024	Regular	0.00	374.18	977947
MAX01	MAX WALTERS	11/08/2024	Regular	0.00	1,570.00	977948
MES02	MESSENGER PUBLISHING GROU	11/08/2024	Regular	0.00	487.00	977949
CLA10	Michael J. Clayton	11/08/2024	Regular	0.00	323.87	977950
NOR02	NORTHERN CALIFORNIA POWER AGENCY	11/08/2024	Regular	0.00	425,978.00	977951
ONE02	ONESOURCE SUPPLY SOLUTIONS	11/08/2024	Regular	0.00	1,911.48	977952
PGE01	P G & E CO	11/08/2024	Regular	0.00	378.62	977953
PIT01	PITNEY BOWES	11/08/2024	Regular	0.00	475.93	977954
RIC01	Rich, Fuidge, Bordsen & Gaylean, Inc.	11/08/2024	Regular	0.00	6,890.75	977955
ROA02	ROAD SAFE TRAFFIC SYSTEMS INC	11/08/2024	Regular	0.00	283.14	977956
ATH01	SAMANTHA ATHANASOPOULOS	11/08/2024	Regular	0.00	309.00	977957
SIG04	SIGNWORX	11/08/2024	Regular	0.00	377.58	977958
ADV05	SUPERIOR CALIFORNIA OFFICE EQUIPMENT, IN	11/08/2024	Regular	0.00	547.93	977959
TES01	TESCO CONTROLS, INC.	11/08/2024	Regular	0.00	2,693.32	977960
UPS05	THE UPS STORE	11/08/2024	Regular	0.00	135.00	977961
USB05	US BANK	11/08/2024	Regular	0.00	47.77	977962
USB05	US BANK	11/08/2024	Regular	0.00	60.33	977963
USB05	US BANK	11/08/2024	Regular	0.00	325.09	977964
USB05	US BANK	11/08/2024	Regular	0.00	138.00	977965
SCH12	VALORIE SCHNEIDER	11/08/2024	Regular	0.00	31.36	977966
VER02	VERIZON WIRELESS	11/08/2024	Regular	0.00	12.94	977967
EST01	ALIYAH ESTRADA	11/08/2024	Regular	0.00	68.00	977968
PAY03	ANDREW PAYNE	11/08/2024	Regular	0.00	96.00	977969
QUI09	AUBREY QUIST	11/08/2024	Regular	0.00	52.00	977970
BAR12	BENJAMIN BARNETTE	11/08/2024	Regular	0.00	128.00	977971



Check Report

Date Range: 11/01/2024 - 11/30/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
BAR0001	BROOKLYN G. BARNETTE	11/08/2024	Regular	0.00	104.00	977972
NAK02	CARSON NAKO	11/08/2024	Regular	0.00	96.00	977973
BAR13	DAVIAN BARAJAS	11/08/2024	Regular	0.00	120.00	977974
RIC15	ETHYN RICKERTSEN	11/08/2024	Regular	0.00	96.00	977975
JOH18	FAITH JOHNSON	11/08/2024	Regular	0.00	64.00	977976
GAR09	GAEL GARCIA	11/08/2024	Regular	0.00	94.88	977977
PAR14	JASMINE PARRA	11/08/2024	Regular	0.00	44.00	977978
NAK01	JAXON NAKO	11/08/2024	Regular	0.00	128.00	977979
JNA01	JOSELYN NAVARRO	11/08/2024	Regular	0.00	104.00	977980
BAR14	KARLA BARAJAS	11/08/2024	Regular	0.00	116.00	977981
ROS09	LEGEND ROSSITER	11/08/2024	Regular	0.00	128.00	977982
ALA04	MINERVA OLIVAS ALANIS	11/08/2024	Regular	0.00	72.00	977983
RCH01	RACHEL CHAND	11/08/2024	Regular	0.00	136.00	977984
ROS08	SERENITY ROSSITER	11/08/2024	Regular	0.00	128.00	977985
PAT06	TORY PATTERSON	11/08/2024	Regular	0.00	128.00	977986
SAN25	YAZLINE SANCHEZ	11/08/2024	Regular	0.00	80.00	977987
99S01	99 SMOG AND TUNE UP	11/22/2024	Regular	0.00	56.00	977994
ACC08	ACCESS INFORMATION MANAGEMENT	11/22/2024	Regular	0.00	176.31	977995
ACC09	ACCULARM SECURITY SYSTEMS	11/22/2024	Regular	0.00	437.50	977996
ARA01	ARAMARK UNIFORM SERVICES	11/22/2024	Regular	0.00	77.48	977997
ATT14	AT&T	11/22/2024	Regular	0.00	30.80	977998
ATT14	AT&T	11/22/2024	Regular	0.00	1,016.75	977999
ATT14	AT&T	11/22/2024	Regular	0.00	252.89	978000
ATT08	AT&T	11/22/2024	Regular	0.00	64.10	978001
ATT08	AT&T	11/22/2024	Regular	0.00	31.57	978002
ATT14	AT&T	11/22/2024	Regular	0.00	30.80	978003
ATT08	AT&T	11/22/2024	Regular	0.00	31.57	978004
ATT08	AT&T	11/22/2024	Regular	0.00	64.10	978005
ATT08	AT&T	11/22/2024	Regular	0.00	31.57	978006
AUT03	AUTO ZONE INC.	11/22/2024	Regular	0.00	27.34	978007
BAK08	BAKER SUPPLIES AND REPAIRS	11/22/2024	Regular	0.00	594.15	978008
BEN02	BEN TOILET RENTALS	11/22/2024	Regular	0.00	210.35	978009
JOH06	BRUCE JOHNSON	11/22/2024	Regular	0.00	1,079.72	978010
BUT49	BUTTE COUNTY DISTRICT ATTORNEY'S OFFICE	11/22/2024	Regular	0.00	9,000.00	978011
ACE02	CANDELARIO ACE HARDWARE	11/22/2024	Regular	0.00	286.85	978012
CSAN01	CARMEN SANTANA	11/22/2024	Regular	0.00	40.33	978013
COM17	COMCAST	11/22/2024	Regular	0.00	169.12	978014
CRA01	CRANMER ENGINEERING	11/22/2024	Regular	0.00	345.00	978015
CUR02	CURTIS BLUE LINE	11/22/2024	Regular	0.00	99.59	978016
DAN03	DAN-GER INC	11/22/2024	Regular	0.00	146.40	978017
DEC02	DECKER ENGINEERING SERVICES, LLC	11/22/2024	Regular	0.00	8,235.00	978018
DEP13	DEPARTMENT OF JUSTICE	11/22/2024	Regular	0.00	179.00	978019
DOW05	DOWN RANGE INDOOR TRAINING CENTER	11/22/2024	Regular	0.00	3,946.59	978020
EID02	EIDE BAILLY LLP	11/22/2024	Regular	0.00	8,963.25	978021
ESP01	ESPLANADE OFFICE	11/22/2024	Regular	0.00	992.96	978022
FGL01	FGL ENVIRONMENTAL, INC.	11/22/2024	Regular	0.00	220.00	978023
FOO02	FOOTHILL FIRE PROTECTION, INC	11/22/2024	Regular	0.00	675.52	978024
FN01	FREIGHTLINER NORTHWEST	11/22/2024	Regular	0.00	1,034.64	978025
GCS01	GCS ENVOIRONMENTAL EQUIP	11/22/2024	Regular	0.00	87.17	978026
GEN06	GENERAL PACIFIC, INC.	11/22/2024	Regular	0.00	2,185.43	978027
HER0001	HERCULES INDUSTRIES, INC.	11/22/2024	Regular	0.00	664.12	978028
HOU03	HOUSING TOOLS LLC	11/22/2024	Regular	0.00	690.00	978029
IND11	IECOB'S INDUSTRIAL EQUIPMENT INC	11/22/2024	Regular	0.00	606.71	978030
IND10	INDUSTRIAL POWER PRODUCT	11/22/2024	Regular	0.00	286.14	978031
NEL01	J C NELSON SUPPLY CO	11/22/2024	Regular	0.00	94.78	978032
TAN02	JACOB TANABE	11/22/2024	Regular	0.00	450.00	978033
JON03	JONES MAYER	11/22/2024	Regular	0.00	3,464.00	978034
LAK01	LAKEVIEW PETROLEUM CO	11/22/2024	Regular	0.00	9,807.61	978035
MAC01	MAC'S HARDWARE & RENTAL	11/22/2024	Regular	0.00	349.43	978036
MAR10	MARTIN CRANE & RIGGING	11/22/2024	Regular	0.00	1,350.00	978037
MES01	MESCHER DOOR COMPANY	11/22/2024	Regular	0.00	-302.50	978038

Check Report

Date Range: 11/01/2024 - 11/30/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
MES01	MESCHER DOOR COMPANY	11/22/2024	Regular	0.00	302.50	978038
MES02	MESSENGER PUBLISHING GROU	11/22/2024	Regular	0.00	1,040.50	978039
MC001	MIGUEL CHAVEZ	11/22/2024	Regular	0.00	125.00	978040
MIN07	MINASIAN, MEITH, SOARES, SEXTON & COOPEI	11/22/2024	Regular	0.00	479.44	978041
NOR11	Northern California Joint Pole Assoc.	11/22/2024	Regular	0.00	11.47	978042
NOR02	NORTHERN CALIFORNIA POWER AGENCY	11/22/2024	Regular	0.00	508,059.00	978043
ONE02	ONESOURCE SUPPLY SOLUTIONS	11/22/2024	Regular	0.00	281,534.74	978044
PGE01	P G & E CO	11/22/2024	Regular	0.00	242.36	978045
PAW02	Paws Clinic of Oroville	11/22/2024	Regular	0.00	1,591.94	978046
PIT02	PITNEY BOWES INC	11/22/2024	Regular	0.00	4,000.00	978047
TRIO5	PREMIER PRINT & MAIL	11/22/2024	Regular	0.00	1,666.64	978048
RSG01	RSG INC.	11/22/2024	Regular	0.00	3,162.50	978049
SYL02	SILVIA ELENA CORDERO	11/22/2024	Regular	0.00	2,540.00	978050
SUT01	SUTTER BUTTES COMMUNICATIONS, INC	11/22/2024	Regular	0.00	1,189.59	978051
SUT01	SUTTER BUTTES COMMUNICATIONS, INC	11/22/2024	Regular	0.00	-1,189.59	978051
TER01	TEREX UTILITIES WEST	11/22/2024	Regular	0.00	2,465.28	978052
TES01	TESCO CONTROLS, INC.	11/22/2024	Regular	0.00	509.44	978053
USB05	US BANK	11/22/2024	Regular	0.00	16,728.92	978054
	**Void**	11/22/2024	Regular	0.00	0.00	978055
	**Void**	11/22/2024	Regular	0.00	0.00	978056
	**Void**	11/22/2024	Regular	0.00	0.00	978057
	**Void**	11/22/2024	Regular	0.00	0.00	978058
USB05	US BANK	11/22/2024	Regular	0.00	60.31	978059
USB05	US BANK	11/22/2024	Regular	0.00	80.22	978060
VVM01	V&V MANUFACTURING, INC.	11/22/2024	Regular	0.00	1,296.64	978061
VER02	VERIZON WIRELESS	11/22/2024	Regular	0.00	1,954.07	978062
WEI01	Weimer and Sons, Inc.	11/22/2024	Regular	0.00	276.79	978063
WHE02	WHEELER RANCH & FEED	11/22/2024	Regular	0.00	127.38	978064
TOW04	YC E-Z TOWING INC.	11/22/2024	Regular	0.00	285.00	978065
YUB10	YUBA CITY TREASURER	11/22/2024	Regular	0.00	1,023.40	978066
DEC02	DECKER ENGINEERING SERVICES, LLC	11/26/2024	Regular	0.00	8,265.00	978070
CAL70	CALIFORNIA CHOICE BENEFIT	11/20/2024	Bank Draft	0.00	20,859.34	DFT0003064
CAL70	CALIFORNIA CHOICE BENEFIT	11/20/2024	Bank Draft	0.00	20,859.28	DFT0003083
CAL59	CALIFORNIA PUBLIC EMPLOYE	11/01/2024	Bank Draft	0.00	53.00	DFT0003103
CAL59	CALIFORNIA PUBLIC EMPLOYE	11/01/2024	Bank Draft	0.00	804.17	DFT0003105
CAL59	CALIFORNIA PUBLIC EMPLOYE	11/01/2024	Bank Draft	0.00	1,364.79	DFT0003106
CAL59	CALIFORNIA PUBLIC EMPLOYE	11/01/2024	Bank Draft	0.00	2,650.59	DFT0003107
CAL59	CALIFORNIA PUBLIC EMPLOYE	11/01/2024	Bank Draft	0.00	4,740.77	DFT0003108
CAL59	CALIFORNIA PUBLIC EMPLOYE	11/01/2024	Bank Draft	0.00	5,516.38	DFT0003109
CAL59	CALIFORNIA PUBLIC EMPLOYE	11/01/2024	Bank Draft	0.00	5,601.78	DFT0003110
CAL59	CALIFORNIA PUBLIC EMPLOYE	11/01/2024	Bank Draft	0.00	2,702.63	DFT0003111
CAL59	CALIFORNIA PUBLIC EMPLOYE	11/01/2024	Bank Draft	0.00	7,765.58	DFT0003112
CAL59	CALIFORNIA PUBLIC EMPLOYE	11/01/2024	Bank Draft	0.00	3,516.39	DFT0003113
CAL59	CALIFORNIA PUBLIC EMPLOYE	11/01/2024	Bank Draft	0.00	3,518.93	DFT0003114
INT07	INTERNAL REVENUE SERVICE	11/01/2024	Bank Draft	0.00	5,700.66	DFT0003115
INT07	INTERNAL REVENUE SERVICE	11/01/2024	Bank Draft	0.00	16,351.32	DFT0003116
INT07	INTERNAL REVENUE SERVICE	11/01/2024	Bank Draft	0.00	1,092.88	DFT0003117
EMP01	EMPLOYMENT DEVELOPMENT	11/01/2024	Bank Draft	0.00	6,695.34	DFT0003118
INT07	INTERNAL REVENUE SERVICE	11/01/2024	Bank Draft	0.00	321.36	DFT0003119
INT07	INTERNAL REVENUE SERVICE	11/01/2024	Bank Draft	0.00	730.86	DFT0003120
EMP01	EMPLOYMENT DEVELOPMENT	11/01/2024	Bank Draft	0.00	255.05	DFT0003121
CAL59	CALIFORNIA PUBLIC EMPLOYE	11/15/2024	Bank Draft	0.00	55.00	DFT0003190
CAL59	CALIFORNIA PUBLIC EMPLOYE	11/15/2024	Bank Draft	0.00	807.95	DFT0003192
CAL59	CALIFORNIA PUBLIC EMPLOYE	11/15/2024	Bank Draft	0.00	1,371.21	DFT0003193
CAL59	CALIFORNIA PUBLIC EMPLOYE	11/15/2024	Bank Draft	0.00	2,650.59	DFT0003194
CAL59	CALIFORNIA PUBLIC EMPLOYE	11/15/2024	Bank Draft	0.00	4,740.76	DFT0003195
CAL59	CALIFORNIA PUBLIC EMPLOYE	11/15/2024	Bank Draft	0.00	5,737.49	DFT0003196
CAL59	CALIFORNIA PUBLIC EMPLOYE	11/15/2024	Bank Draft	0.00	5,826.34	DFT0003197
CAL59	CALIFORNIA PUBLIC EMPLOYE	11/15/2024	Bank Draft	0.00	2,701.01	DFT0003198
CAL59	CALIFORNIA PUBLIC EMPLOYE	11/15/2024	Bank Draft	0.00	7,760.92	DFT0003199
CAL59	CALIFORNIA PUBLIC EMPLOYE	11/15/2024	Bank Draft	0.00	3,519.82	DFT0003200

Check Report

Date Range: 11/01/2024 - 11/30/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
CAL59	CALIFORNIA PUBLIC EMPLOYE	11/15/2024	Bank Draft	0.00	3,522.37	DFT0003201
INT07	INTERNAL REVENUE SERVICE	11/15/2024	Bank Draft	0.00	5,856.74	DFT0003202
INT07	INTERNAL REVENUE SERVICE	11/15/2024	Bank Draft	0.00	17,446.12	DFT0003203
INT07	INTERNAL REVENUE SERVICE	11/15/2024	Bank Draft	0.00	1,059.56	DFT0003204
EMP01	EMPLOYMENT DEVELOPMENT	11/15/2024	Bank Draft	0.00	7,106.57	DFT0003205
INT07	INTERNAL REVENUE SERVICE	11/15/2024	Bank Draft	0.00	327.52	DFT0003206
INT07	INTERNAL REVENUE SERVICE	11/15/2024	Bank Draft	0.00	523.33	DFT0003207
EMP01	EMPLOYMENT DEVELOPMENT	11/15/2024	Bank Draft	0.00	281.14	DFT0003208
CAL59	CALIFORNIA PUBLIC EMPLOYE	11/13/2024	Bank Draft	0.00	1.00	DFT0003209
CAL59	CALIFORNIA PUBLIC EMPLOYE	11/13/2024	Bank Draft	0.00	99.58	DFT0003210
CAL59	CALIFORNIA PUBLIC EMPLOYE	11/13/2024	Bank Draft	0.00	99.65	DFT0003211
INT07	INTERNAL REVENUE SERVICE	11/13/2024	Bank Draft	0.00	298.90	DFT0003212
INT07	INTERNAL REVENUE SERVICE	11/13/2024	Bank Draft	0.00	1,994.44	DFT0003213
INT07	INTERNAL REVENUE SERVICE	11/13/2024	Bank Draft	0.00	22.46	DFT0003214
EMP01	EMPLOYMENT DEVELOPMENT	11/13/2024	Bank Draft	0.00	807.71	DFT0003215
CAL59	CALIFORNIA PUBLIC EMPLOYE	11/15/2024	Bank Draft	0.00	-52.26	DFT0003217
CAL59	CALIFORNIA PUBLIC EMPLOYE	11/15/2024	Bank Draft	0.00	-52.30	DFT0003218
INT07	INTERNAL REVENUE SERVICE	11/15/2024	Bank Draft	0.00	11.49	DFT0003220
INT07	INTERNAL REVENUE SERVICE	11/15/2024	Bank Draft	0.00	-23.56	DFT0003221
EMP01	EMPLOYMENT DEVELOPMENT	11/15/2024	Bank Draft	0.00	4.60	DFT0003222
INT07	INTERNAL REVENUE SERVICE	11/20/2024	Bank Draft	0.00	184.70	DFT0003231
INT07	INTERNAL REVENUE SERVICE	11/20/2024	Bank Draft	0.00	-184.70	DFT0003232
CAL59	CALIFORNIA PUBLIC EMPLOYE	11/21/2024	Bank Draft	0.00	1.00	DFT0003234
CAL59	CALIFORNIA PUBLIC EMPLOYE	11/21/2024	Bank Draft	0.00	492.08	DFT0003235
CAL59	CALIFORNIA PUBLIC EMPLOYE	11/21/2024	Bank Draft	0.00	1,413.92	DFT0003236
INT07	INTERNAL REVENUE SERVICE	11/21/2024	Bank Draft	0.00	607.36	DFT0003237
INT07	INTERNAL REVENUE SERVICE	11/21/2024	Bank Draft	0.00	13,215.49	DFT0003238
EMP01	EMPLOYMENT DEVELOPMENT	11/21/2024	Bank Draft	0.00	9,426.91	DFT0003239
CAL59	CALIFORNIA PUBLIC EMPLOYE	11/29/2024	Bank Draft	0.00	53.00	DFT0003240
CAL59	CALIFORNIA PUBLIC EMPLOYE	11/29/2024	Bank Draft	0.00	820.78	DFT0003241
CAL59	CALIFORNIA PUBLIC EMPLOYE	11/29/2024	Bank Draft	0.00	1,392.98	DFT0003242
CAL59	CALIFORNIA PUBLIC EMPLOYE	11/29/2024	Bank Draft	0.00	2,650.59	DFT0003243
CAL59	CALIFORNIA PUBLIC EMPLOYE	11/29/2024	Bank Draft	0.00	4,740.75	DFT0003244
CAL59	CALIFORNIA PUBLIC EMPLOYE	11/29/2024	Bank Draft	0.00	6,120.07	DFT0003245
CAL59	CALIFORNIA PUBLIC EMPLOYE	11/29/2024	Bank Draft	0.00	6,214.85	DFT0003246
CAL59	CALIFORNIA PUBLIC EMPLOYE	11/29/2024	Bank Draft	0.00	2,256.14	DFT0003247
CAL59	CALIFORNIA PUBLIC EMPLOYE	11/29/2024	Bank Draft	0.00	6,482.65	DFT0003248
CAL59	CALIFORNIA PUBLIC EMPLOYE	11/29/2024	Bank Draft	0.00	3,112.14	DFT0003249
CAL59	CALIFORNIA PUBLIC EMPLOYE	11/29/2024	Bank Draft	0.00	3,114.39	DFT0003250
INT07	INTERNAL REVENUE SERVICE	11/29/2024	Bank Draft	0.00	5,738.22	DFT0003251
INT07	INTERNAL REVENUE SERVICE	11/29/2024	Bank Draft	0.00	17,898.90	DFT0003252
INT07	INTERNAL REVENUE SERVICE	11/29/2024	Bank Draft	0.00	809.22	DFT0003253
EMP01	EMPLOYMENT DEVELOPMENT	11/29/2024	Bank Draft	0.00	7,262.74	DFT0003254
INT07	INTERNAL REVENUE SERVICE	11/29/2024	Bank Draft	0.00	198.68	DFT0003255
INT07	INTERNAL REVENUE SERVICE	11/29/2024	Bank Draft	0.00	506.93	DFT0003256
EMP01	EMPLOYMENT DEVELOPMENT	11/29/2024	Bank Draft	0.00	175.69	DFT0003257

Bank Code General Checking Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	235	140	0.00	1,378,176.45
Manual Checks	0	0	0.00	0.00
Voided Checks	0	6	0.00	-1,492.09
Bank Drafts	76	76	0.00	280,312.73
EFT's	0	0	0.00	0.00
	<b>311</b>	<b>222</b>	<b>0.00</b>	<b>1,656,997.09</b>

Check Report

Date Range: 11/01/2024 - 11/30/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
<b>Bank Code: Payroll-Payroll</b>						
AME29	American Fidelity Assuran	11/01/2024	Regular	0.00	325.00	15254
AME30	AMERICAN FIDELITY ASSURAN	11/01/2024	Regular	0.00	1,442.08	15255
BUT43	CHILD SUPPORT SRVCS.	11/01/2024	Regular	0.00	332.30	15256
GRI12	GRIDLEY POLICE	11/01/2024	Regular	0.00	1,896.00	15257
IBE01	I.B.E.W. - LOCAL #1245	11/01/2024	Regular	0.00	2,790.88	15258
MIS07	MissionSquare - 303902	11/01/2024	Regular	0.00	8,015.28	15259

Bank Code Payroll Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	18	6	0.00	14,801.54
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	<b>18</b>	<b>6</b>	<b>0.00</b>	<b>14,801.54</b>

### All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	253	146	0.00	1,392,977.99
Manual Checks	0	0	0.00	0.00
Voided Checks	0	6	0.00	-1,492.09
Bank Drafts	76	76	0.00	280,312.73
EFT's	0	0	0.00	0.00
	<b>329</b>	<b>228</b>	<b>0.00</b>	<b>1,671,798.63</b>

### Fund Summary

Fund	Name	Period	Amount
999	Cash Clearing	11/2024	1,671,798.63
			<b>1,671,798.63</b>





Gridley, CA

# Payroll Bank Transaction Report

By Payment Number

Date: 11/1/2024 - 11/30/2024

Payroll Set: 01 - City of Gridley

Payment		Payment Type	Employee		Direct Deposit	Total Payment
Number	Payment Date		Number		Amount	
6368	11/01/2024	Regular	ART01		4482.94	4482.94
6369	11/01/2024	Regular	MOL01		2540.31	2540.31
6370	11/01/2024	Regular	ROB04		1421.97	1421.97
6371	11/01/2024	Regular	SAN05		2476.47	2476.47
6372	11/01/2024	Regular	WEI01		1699.84	1699.84
6373	11/01/2024	Regular	BIR01		4986.34	4986.34
6374	11/01/2024	Regular	CAL02		5434.84	5434.84
6375	11/01/2024	Regular	CAR03		4726.33	4726.33
6376	11/01/2024	Regular	CRA01		3546.71	3546.71
6377	11/01/2024	Regular	MOR02		2810.76	2810.76
6378	11/01/2024	Regular	ALC01		2070.53	2070.53
6379	11/01/2024	Regular	ART03		1770.34	1770.34
6380	11/01/2024	Regular	CHA03		1890.69	1890.69
6381	11/01/2024	Regular	MOR01		2101.35	2101.35
6382	11/01/2024	Regular	PIN01		4567.14	4567.14
6383	11/01/2024	Regular	TAN01		2331.91	2331.91
6384	11/01/2024	Regular	TAV01		2344.35	2344.35
6385	11/01/2024	Regular	MUR01		2060.13	2060.13
6386	11/01/2024	Regular	BOW02		1825.07	1825.07
6387	11/01/2024	Regular	CAR07		1422.77	1422.77
6388	11/01/2024	Regular	CAR04		1954.09	1954.09
6389	11/01/2024	Regular	CAR06		2654.25	2654.25
6390	11/01/2024	Regular	CHU01		1781.86	1781.86
6391	11/01/2024	Regular	COO03		2643.63	2643.63
6392	11/01/2024	Regular	COR02		2382.6	2382.6
6393	11/01/2024	Regular	DEW01		208.75	208.75
6394	11/01/2024	Regular	ESP01		118.82	118.82
6395	11/01/2024	Regular	FAR01		3636.05	3636.05
6396	11/01/2024	Regular	GAR03		2691.44	2691.44
6397	11/01/2024	Regular	HAR01		3896.41	3896.41
6398	11/01/2024	Regular	HIL04		1307.17	1307.17
6399	11/01/2024	Regular	KHA01		1447.48	1447.48
6400	11/01/2024	Regular	LAR01		2801.37	2801.37
6401	11/01/2024	Regular	LOP01		2065.8	2065.8
6402	11/01/2024	Regular	LUN02		1828.97	1828.97
6403	11/01/2024	Regular	MAS01		1916.46	1916.46
6404	11/01/2024	Regular	OLS01		2747.02	2747.02
6405	11/01/2024	Regular	PRE01		78.28	78.28
6406	11/01/2024	Regular	REU01		3105.42	3105.42
6407	11/01/2024	Regular	ROD03		365.32	365.32
6408	11/01/2024	Regular	SIN01		2142.44	2142.44
6409	11/01/2024	Regular	SMI03		2908.69	2908.69
6410	11/01/2024	Regular	STO03		1964.56	1964.56
6411	11/01/2024	Regular	ZIE01		2457.31	2457.31
6412	11/01/2024	Regular	WIL06		156.57	156.57
6413	11/01/2024	Regular	WRO01		1691.66	1691.66
6414	11/01/2024	Regular	KAE01		1514.96	1514.96
6415	11/01/2024	Regular	SAN06		1135.81	1135.81
6416	11/01/2024	Regular	SCH04		574.05	574.05
6417	11/01/2024	Regular	SHE02		267.47	267.47
6418	11/01/2024	Regular	BAL01		1114.81	1114.81
6419	11/01/2024	Regular	BRO01		2056.67	2056.67
6420	11/01/2024	Regular	CLA02		2930.42	2930.42
6421	11/01/2024	Regular	COX01		3594.56	3594.56
6422	11/01/2024	Regular	EDW01		2910.2	2910.2
6423	11/01/2024	Regular	JIM01		2007.33	2007.33
6424	11/01/2024	Regular	MEL02		2626.23	2626.23
6425	11/01/2024	Regular	NAV02		1338.31	1338.31
6426	11/01/2024	Regular	PIP01		5353.54	5353.54
6427	11/01/2024	Regular	RAM04		1736.55	1736.55
6428	11/01/2024	Regular	TAY01		2395.51	2395.51

6429	11/01/2024	Regular	WEB01	2116.77	2116.77
6430	11/15/2024	Regular	ART01	4482.94	4482.94
6431	11/15/2024	Regular	MOL01	2540.32	2540.32
6432	11/15/2024	Regular	ROB04	1421.97	1421.97
6433	11/15/2024	Regular	SAN05	2589.1	2589.1
6434	11/15/2024	Regular	WEI01	1699.84	1699.84
6435	11/15/2024	Regular	JOR03	184.7	184.7
6436	11/15/2024	Regular	JOH02	184.7	184.7
6437	11/15/2024	Regular	BIR01	8220.14	8220.14
6438	11/15/2024	Regular	CAL02	4155.79	4155.79
6439	11/15/2024	Regular	CAR03	4761.93	4761.93
6440	11/15/2024	Regular	CRA01	3546.71	3546.71
6441	11/15/2024	Regular	MOR02	2810.77	2810.77
6442	11/15/2024	Regular	SMI04	1932.04	1932.04
6443	11/15/2024	Regular	ALC01	2070.52	2070.52
6444	11/15/2024	Regular	ART03	1770.34	1770.34
6445	11/15/2024	Regular	CHA03	1890.69	1890.69
6446	11/15/2024	Regular	MOR01	2101.35	2101.35
6447	11/15/2024	Regular	PIN01	4567.14	4567.14
6448	11/15/2024	Regular	TAN01	2331.91	2331.91
6449	11/15/2024	Regular	TAV01	2344.36	2344.36
6450	11/15/2024	Regular	MUR01	2187.39	2187.39
6451	11/15/2024	Regular	BOO02	441.33	441.33
6452	11/15/2024	Regular	BOW02	1825.07	1825.07
6453	11/15/2024	Regular	CAR07	1396.34	1396.34
6454	11/15/2024	Regular	CAR04	2035.9	2035.9
6455	11/15/2024	Regular	CAR06	3106.37	3106.37
6456	11/15/2024	Regular	CHU01	1725.16	1725.16
6457	11/15/2024	Regular	COO03	2643.63	2643.63
6458	11/15/2024	Regular	COR02	2234.4	2234.4
6459	11/15/2024	Regular	DEW01	78.28	78.28
6460	11/15/2024	Regular	ESP01	234.99	234.99
6461	11/15/2024	Regular	FAR01	3636.05	3636.05
6462	11/15/2024	Regular	GAR03	2691.44	2691.44
6463	11/15/2024	Regular	HAR01	3896.41	3896.41
6464	11/15/2024	Regular	HIL04	1307.16	1307.16
6465	11/15/2024	Regular	KHA01	1750.88	1750.88
6466	11/15/2024	Regular	LAR01	2926	2926
6467	11/15/2024	Regular	LOP01	2065.79	2065.79
6468	11/15/2024	Regular	LUN02	1842.02	1842.02
6469	11/15/2024	Regular	MAS01	1958.56	1958.56
6470	11/15/2024	Regular	OLS01	3041.7	3041.7
6471	11/15/2024	Regular	PRE01	78.28	78.28
6472	11/15/2024	Regular	REU01	3414.03	3414.03
6473	11/15/2024	Regular	ROD03	300.09	300.09
6474	11/15/2024	Regular	SIN01	2141.97	2141.97
6475	11/15/2024	Regular	SMI03	3019.39	3019.39
6476	11/15/2024	Regular	STO03	1975.08	1975.08
6477	11/15/2024	Regular	ZIE01	2410.51	2410.51
6478	11/15/2024	Regular	WIL06	156.57	156.57
6479	11/15/2024	Regular	WRO01	1677.27	1677.27
6480	11/15/2024	Regular	KAE01	1514.96	1514.96
6481	11/15/2024	Regular	SAN06	1065.34	1065.34
6482	11/15/2024	Regular	SCH04	553.62	553.62
6483	11/15/2024	Regular	SHE02	305.68	305.68
6484	11/15/2024	Regular	BRO01	2056.68	2056.68
6485	11/15/2024	Regular	CLA02	2423.15	2423.15
6486	11/15/2024	Regular	COX01	3594.57	3594.57
6487	11/15/2024	Regular	EDW01	2029.58	2029.58
6488	11/15/2024	Regular	JIM01	2007.33	2007.33
6489	11/15/2024	Regular	MELO2	3815.15	3815.15
6490	11/15/2024	Regular	NAV02	1487.01	1487.01
6491	11/15/2024	Regular	PIP01	5353.54	5353.54
6492	11/15/2024	Regular	RAM04	1736.56	1736.56
6493	11/15/2024	Regular	TAY01	2395.51	2395.51
6494	11/15/2024	Regular	WEB01	2116.77	2116.77
6495	11/29/2024	Regular	ART01	4637.7	4637.7
6496	11/29/2024	Regular	MOL01	2550.27	2550.27
6497	11/29/2024	Regular	ROB04	1479.15	1479.15
6498	11/29/2024	Regular	SAN05	2656.69	2656.69

6499	11/29/2024	Regular	WEI01	1758.19	1758.19
6500	11/29/2024	Regular	BIR01	5010.08	5010.08
6501	11/29/2024	Regular	CAL02	4686.64	4686.64
6502	11/29/2024	Regular	CAR03	5383.65	5383.65
6503	11/29/2024	Regular	CRA01	3953.38	3953.38
6504	11/29/2024	Regular	MORO2	3084.26	3084.26
6505	11/29/2024	Regular	SMI04	5462.85	5462.85
6506	11/29/2024	Regular	ALC01	2110.7	2110.7
6507	11/29/2024	Regular	ART03	1770.34	1770.34
6508	11/29/2024	Regular	CHA03	1941.14	1941.14
6509	11/29/2024	Regular	MORO1	2143.15	2143.15
6510	11/29/2024	Regular	PIN01	4689.27	4689.27
6511	11/29/2024	Regular	TAN01	2498.72	2498.72
6512	11/29/2024	Regular	TAV01	2465.38	2465.38
6513	11/29/2024	Regular	MURO1	2161.61	2161.61
6514	11/29/2024	Regular	BOO02	1734.09	1734.09
6515	11/29/2024	Regular	BOW02	1916.45	1916.45
6516	11/29/2024	Regular	CAR07	1421.33	1421.33
6517	11/29/2024	Regular	CAR04	2137.7	2137.7
6518	11/29/2024	Regular	CAR06	2418.14	2418.14
6519	11/29/2024	Regular	CHU01	1934.27	1934.27
6520	11/29/2024	Regular	COO03	2948.05	2948.05
6521	11/29/2024	Regular	COR02	2048.01	2048.01
6522	11/29/2024	Regular	ESP01	198.04	198.04
6523	11/29/2024	Regular	FAR01	3732.31	3732.31
6524	11/29/2024	Regular	GAR03	2862	2862
6525	11/29/2024	Regular	HIL04	1579.47	1579.47
6526	11/29/2024	Regular	KHA01	1447.48	1447.48
6527	11/29/2024	Regular	LAR01	3266.32	3266.32
6528	11/29/2024	Regular	LOP01	2214.45	2214.45
6529	11/29/2024	Regular	LUN02	1856.61	1856.61
6530	11/29/2024	Regular	MAS01	2483.99	2483.99
6531	11/29/2024	Regular	OLS01	3014.59	3014.59
6532	11/29/2024	Regular	REU01	3414.07	3414.07
6533	11/29/2024	Regular	ROD03	78.28	78.28
6534	11/29/2024	Regular	SMI03	2921.29	2921.29
6535	11/29/2024	Regular	STO03	2169.95	2169.95
6536	11/29/2024	Regular	ZIE01	2349.26	2349.26
6537	11/29/2024	Regular	WRO01	1905.34	1905.34
6538	11/29/2024	Regular	KAE01	1951.49	1951.49
6539	11/29/2024	Regular	SAN06	1061.71	1061.71
6540	11/29/2024	Regular	SCH04	564.23	564.23
6541	11/29/2024	Regular	BAL01	678.76	678.76
6542	11/29/2024	Regular	BRO01	2108.58	2108.58
6543	11/29/2024	Regular	CLA02	2440.86	2440.86
6544	11/29/2024	Regular	COX01	5257.51	5257.51
6545	11/29/2024	Regular	EDW01	3187.41	3187.41
6546	11/29/2024	Regular	JIM01	2045.32	2045.32
6547	11/29/2024	Regular	MEL02	2671.57	2671.57
6548	11/29/2024	Regular	NAV02	1348.29	1348.29
6549	11/29/2024	Regular	PIP01	5445.61	5445.61
6550	11/29/2024	Regular	RAM04	1740.53	1740.53
6551	11/29/2024	Regular	TAY01	2411.83	2411.83
6552	11/29/2024	Regular	WEB01	2172.2	2172.2
15243	11/01/2024	Regular	CAR04	0	580.57
15244	11/01/2024	Regular	ARR01	0	1089.02
15245	11/01/2024	Regular	BEN01	0	1979.4
15246	11/01/2024	Regular	LIT01	0	2170.41
15247	11/01/2024	Regular	BIR01	0	2032.18
15248	11/01/2024	Regular	COR02	0	2072.92
15249	11/01/2024	Regular	MAS01	0	966
15250	11/01/2024	Regular	REU01	0	2340.06
15251	11/01/2024	Regular	STO03	0	1500.24
15252	11/01/2024	Regular	WRO01	0	1024.14
15262	11/15/2024	Regular	CAL03	0	184.7
15263	11/15/2024	Regular	ROB01	0	0
15264	11/15/2024	Regular	ARR01	0	734.58
15265	11/15/2024	Regular	BEN01	0	1979.4
15266	11/15/2024	Regular	LIT01	0	2170.4
15267	11/15/2024	Regular	BIR01	0	4374.84



15268	11/15/2024	Regular	BOW02	0	1713.55	
15269	11/15/2024	Regular	CAR04	0	714.05	
15270	11/15/2024	Regular	FAR01	0	1183.58	
15271	11/15/2024	Regular	REU01	0	2340.06	
15272	11/13/2024	Regular	SIN01	0	6495.45	
15273	11/13/2024	Regular	SIN01	0	705.83	
15275	11/21/2024	Regular	HAR01	0	4316.62	
15276	11/21/2024	Regular	HAR01	0	93598.11	
15277	11/21/2024	Regular	HAR01	0	11188.82	
15278	11/29/2024	Regular	ARR01	0	1150.17	
15279	11/29/2024	Regular	BEN01	0	1979.41	
15280	11/29/2024	Regular	LIT01	0	2186.71	
15281	11/29/2024	Regular	MUR01	0	1105.17	
15282	11/29/2024	Regular	BOW02	0	1713.55	
15283	11/29/2024	Regular	CAR04	0	714.05	
15284	11/29/2024	Regular	GAR03	0	2536.4	
<b>Total:</b>				<b>158840.39</b>	<b>434977.73</b>	<b>593818.12</b>





December 2024  
Expenditure Report



Gridley, CA

# Check Report

By Check Number

Date Range: 12/01/2024 - 12/31/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
<b>Bank Code: General Checking-General Checking</b>						
99S01	99 SMOG AND TUNE UP	12/06/2024	Regular	0.00	56.00	978071
REU50	ADAM REUSSER	12/06/2024	Regular	0.00	333.00	978072
ASI01	ADMINISTRATIVE SOLUTIONS	12/06/2024	Regular	0.00	1,430.00	978073
AND12	ANDES POOL SUPPLY	12/06/2024	Regular	0.00	79.17	978074
ARA01	ARAMARK UNIFORM SERVICES	12/06/2024	Regular	0.00	16.99	978075
ATT0001	AT&T	12/06/2024	Regular	0.00	85.60	978076
AUT03	AUTO ZONE INC.	12/06/2024	Regular	0.00	54.68	978077
BAK08	BAKER SUPPLIES AND REPAIRS	12/06/2024	Regular	0.00	69.37	978078
BEN11	BENNETT ENGINEERING SERVI	12/06/2024	Regular	0.00	27,698.74	978079
	**Void**	12/06/2024	Regular	0.00	0.00	978080
BUT01	BUTTE AUTO PARTS	12/06/2024	Regular	0.00	509.42	978081
ACE02	CANDELARIO ACE HARDWARE	12/06/2024	Regular	0.00	661.95	978082
CSAN01	CARMEN SANTANA	12/06/2024	Regular	0.00	316.00	978083
CAS11	CASEY'S AUTO REPAIR	12/06/2024	Regular	0.00	39.75	978084
WRO01	CHANDRA WROTEN	12/06/2024	Regular	0.00	150.00	978085
COL0001	COLANTUONO, HIGHSMITH & WHATLEY, PC	12/06/2024	Regular	0.00	8,462.65	978086
COM17	COMCAST	12/06/2024	Regular	0.00	401.11	978087
COR01	CORBIN WILLITS SYSTEM, IN	12/06/2024	Regular	0.00	2,433.89	978088
DUR01	DURHAM PENTZ TRUCK CENTER	12/06/2024	Regular	0.00	312.50	978089
EDW05	EDWARDS, STEVEN	12/06/2024	Regular	0.00	214.49	978090
EVE03	EVERBANK	12/06/2024	Regular	0.00	96.56	978091
EVE01	EVERGREEN JOB & SAFETY TRAINING, INC	12/06/2024	Regular	0.00	1,864.00	978092
FGL01	FGL ENVIRONMENTAL, INC.	12/06/2024	Regular	0.00	835.00	978093
GRI01	GRIDLEY COUNTRY FORD	12/06/2024	Regular	0.00	10,587.16	978094
GRI02	GRIDLEY HONDA	12/06/2024	Regular	0.00	22.84	978095
HUS01	HUST BROTHERS	12/06/2024	Regular	0.00	81.24	978096
SCH01	LES SCHWAB TIRE CENTER	12/06/2024	Regular	0.00	958.58	978097
LIG03	LIGHTBEAM POWER COMPANY	12/06/2024	Regular	0.00	3,756.94	978098
MAC0002	MACQUARIE EQUIPMENT CAPITAL INC.	12/06/2024	Regular	0.00	281.00	978099
MAC01	MAC'S HARDWARE & RENTAL	12/06/2024	Regular	0.00	915.68	978100
PIN03	MARTIN PINEDA	12/06/2024	Regular	0.00	2,000.00	978101
MES02	MESSENGER PUBLISHING GROU	12/06/2024	Regular	0.00	829.50	978102
OFF02	OFFICE DEPOT	12/06/2024	Regular	0.00	25.61	978103
OWE02	OWEN EQUIPMENT SALES	12/06/2024	Regular	0.00	430.11	978104
PGE01	P G & E CO	12/06/2024	Regular	0.00	2,766.11	978105
RIC01	Rich, Fuidge, Bordsen & Gaylean, Inc.	12/06/2024	Regular	0.00	2,583.00	978106
SAN39	SANDRA SANFORD	12/06/2024	Regular	0.00	29.60	978107
STA01	STANDARD INSURANCE CO	12/06/2024	Regular	0.00	8,951.62	978108
SUT01	SUTTER BUTTES COMMUNICATIONS, INC	12/06/2024	Regular	0.00	1,113.63	978109
TYL01	TYLER TECHNOLOGIES, INC	12/06/2024	Regular	0.00	145.00	978110
USB05	US BANK	12/06/2024	Regular	0.00	150.83	978111
USB05	US BANK	12/06/2024	Regular	0.00	47.77	978112
USB05	US BANK	12/06/2024	Regular	0.00	60.33	978113
USB05	US BANK	12/06/2024	Regular	0.00	325.09	978114
VAL0001	VALLEY IRON INC.	12/06/2024	Regular	0.00	1,852.22	978115
VER02	VERIZON WIRELESS	12/06/2024	Regular	0.00	12.94	978116
VIS04	VISION SERVICE PLAN - (CA	12/06/2024	Regular	0.00	1,229.74	978117
LAR03	ANTHONY LARA	12/13/2024	Regular	0.00	664.12	978120
SIS04	COLLEGE OF THE SISKIYOU	12/13/2024	Regular	0.00	150.00	978121
MIN07	MINASIAN, MEITH, SOARES, SEXTON & COOPEI	12/13/2024	Regular	0.00	502.20	978122
RIC01	Rich, Fuidge, Bordsen & Gaylean, Inc.	12/13/2024	Regular	0.00	4,054.00	978123
ASI01	ADMINISTRATIVE SOLUTIONS	12/20/2024	Regular	0.00	1,462.50	978124
KAE01	AMANDA KAELIN	12/20/2024	Regular	0.00	90.85	978125
AMA02	AMAZON CAPITAL SERVICES INC	12/20/2024	Regular	0.00	113.40	978126



Check Report

Date Range: 12/01/2024 - 12/31/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
ANI01	ANIXTER	12/20/2024	Regular	0.00	987.77	978127
ATT14	AT&T	12/20/2024	Regular	0.00	1,053.11	978128
ATT14	AT&T	12/20/2024	Regular	0.00	1.28	978129
ATT08	AT&T	12/20/2024	Regular	0.00	31.57	978130
ATT14	AT&T	12/20/2024	Regular	0.00	263.17	978131
ATT08	AT&T	12/20/2024	Regular	0.00	31.57	978132
ATT08	AT&T	12/20/2024	Regular	0.00	64.10	978133
ATT14	AT&T	12/20/2024	Regular	0.00	62.88	978134
ATT08	AT&T	12/20/2024	Regular	0.00	31.57	978135
ATT08	AT&T	12/20/2024	Regular	0.00	64.10	978136
AUT03	AUTO ZONE INC.	12/20/2024	Regular	0.00	38.07	978137
BEN11	BENNETT ENGINEERING SERVI	12/20/2024	Regular	0.00	14,036.44	978138
	**Void**	12/20/2024	Regular	0.00	0.00	978139
ACE02	CANDELARIO ACE HARDWARE	12/20/2024	Regular	0.00	456.19	978140
CSAN01	CARMEN SANTANA	12/20/2024	Regular	0.00	100.00	978141
COM17	COMCAST	12/20/2024	Regular	0.00	327.70	978142
CED01	CONSOLIDATED ELECTRICAL DISTRIBUTORS, IN	12/20/2024	Regular	0.00	5,634.92	978143
CWS01	CORPORATE WAREHOUSE SUPPLY	12/20/2024	Regular	0.00	528.80	978144
DEPO2	DEPARTMENT OF FORESTRY AND FIRE PROTEC	12/20/2024	Regular	0.00	242,217.88	978145
EFF01	EFFICIENCY SERVICES GROUP, LLC	12/20/2024	Regular	0.00	3,580.00	978146
GRI01	GRIDLEY COUNTRY FORD	12/20/2024	Regular	0.00	393,260.00	978147
GRI03	GRIDLEY HERALD	12/20/2024	Regular	0.00	52.00	978148
HOU03	HOUSING TOOLS LLC	12/20/2024	Regular	0.00	210.00	978149
IND10	INDUSTRIAL POWER PRODUCT	12/20/2024	Regular	0.00	272.79	978150
ITRO1	ITRON, INC.	12/20/2024	Regular	0.00	8,666.57	978151
CAL80	J ANGEL CALDERON	12/20/2024	Regular	0.00	134.80	978152
NEL01	J C NELSON SUPPLY CO	12/20/2024	Regular	0.00	34.34	978153
JAC02	JACO ANALYTICAL LAB INC	12/20/2024	Regular	0.00	163.10	978154
JON03	JONES MAYER	12/20/2024	Regular	0.00	352.00	978155
LAK01	LAKEVIEW PETROLEUM CO	12/20/2024	Regular	0.00	14,416.47	978156
SCH01	LES SCHWAB TIRE CENTER	12/20/2024	Regular	0.00	140.49	978157
BRO03	LINNEA BROWN	12/20/2024	Regular	0.00	22.51	978158
MAC01	MAC'S HARDWARE & RENTAL	12/20/2024	Regular	0.00	65.48	978159
\TIN1	MARIA TINOCO	12/20/2024	Regular	0.00	60.00	978160
MES02	MESSENGER PUBLISHING GROU	12/20/2024	Regular	0.00	952.50	978161
MID07	MidAmerica Administrative	12/20/2024	Regular	0.00	240.00	978162
NOR11	Northern California Joint Pole Assoc.	12/20/2024	Regular	0.00	10.78	978163
OFF02	OFFICE DEPOT	12/20/2024	Regular	0.00	163.52	978164
PGE01	P G & E CO	12/20/2024	Regular	0.00	737.00	978165
PT01	PIONEER TOWING	12/20/2024	Regular	0.00	175.00	978166
PIT02	PITNEY BOWES INC	12/20/2024	Regular	0.00	4,000.00	978167
RSG01	RSG INC.	12/20/2024	Regular	0.00	4,331.25	978168
SYL02	SILVIA ELENA CORDERO	12/20/2024	Regular	0.00	2,540.00	978169
ADV05	SUPERIOR CALIFORNIA OFFICE EQUIPMENT, IN	12/20/2024	Regular	0.00	1,486.99	978170
TER01	TEREX UTILITIES WEST	12/20/2024	Regular	0.00	1,410.00	978171
UPS05	THE UPS STORE	12/20/2024	Regular	0.00	125.00	978172
IMP01	U.S. BANK CORPORATE PAYMENT SYSTEMS	12/20/2024	Regular	0.00	12,997.71	978173
	**Void**	12/20/2024	Regular	0.00	0.00	978174
	**Void**	12/20/2024	Regular	0.00	0.00	978175
	**Void**	12/20/2024	Regular	0.00	0.00	978176
	**Void**	12/20/2024	Regular	0.00	0.00	978177
USB05	US BANK	12/20/2024	Regular	0.00	80.22	978178
USB05	US BANK	12/20/2024	Regular	0.00	60.31	978179
USB05	US BANK	12/20/2024	Regular	0.00	138.00	978180
VER02	VERIZON WIRELESS	12/20/2024	Regular	0.00	1,954.07	978181
CAL70	CALIFORNIA CHOICE BENEFIT	12/20/2024	Bank Draft	0.00	20,859.34	DFT0003104
CAL70	CALIFORNIA CHOICE BENEFIT	12/20/2024	Bank Draft	0.00	20,859.28	DFT0003191
CAL59	CALIFORNIA PUBLIC EMPLOYE	12/13/2024	Bank Draft	0.00	53.00	DFT0003258
CAL59	CALIFORNIA PUBLIC EMPLOYE	12/13/2024	Bank Draft	0.00	833.37	DFT0003260
CAL59	CALIFORNIA PUBLIC EMPLOYE	12/13/2024	Bank Draft	0.00	1,414.36	DFT0003261
CAL59	CALIFORNIA PUBLIC EMPLOYE	12/13/2024	Bank Draft	0.00	2,650.59	DFT0003262

Check Report

Date Range: 12/01/2024 - 12/31/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
CAL59	CALIFORNIA PUBLIC EMPLOYE	12/13/2024	Bank Draft	0.00	4,740.75	DFT0003263
CAL59	CALIFORNIA PUBLIC EMPLOYE	12/13/2024	Bank Draft	0.00	5,568.21	DFT0003264
CAL59	CALIFORNIA PUBLIC EMPLOYE	12/13/2024	Bank Draft	0.00	5,654.45	DFT0003265
CAL59	CALIFORNIA PUBLIC EMPLOYE	12/13/2024	Bank Draft	0.00	2,296.38	DFT0003266
CAL59	CALIFORNIA PUBLIC EMPLOYE	12/13/2024	Bank Draft	0.00	6,598.25	DFT0003267
CAL59	CALIFORNIA PUBLIC EMPLOYE	12/13/2024	Bank Draft	0.00	3,030.08	DFT0003268
CAL59	CALIFORNIA PUBLIC EMPLOYE	12/13/2024	Bank Draft	0.00	3,032.27	DFT0003269
INT07	INTERNAL REVENUE SERVICE	12/13/2024	Bank Draft	0.00	5,686.44	DFT0003270
INT07	INTERNAL REVENUE SERVICE	12/13/2024	Bank Draft	0.00	17,443.17	DFT0003271
INT07	INTERNAL REVENUE SERVICE	12/13/2024	Bank Draft	0.00	632.04	DFT0003272
EMP01	EMPLOYMENT DEVELOPMENT	12/13/2024	Bank Draft	0.00	7,093.76	DFT0003273
INT07	INTERNAL REVENUE SERVICE	12/13/2024	Bank Draft	0.00	913.56	DFT0003274
INT07	INTERNAL REVENUE SERVICE	12/13/2024	Bank Draft	0.00	4,973.55	DFT0003275
EMP01	EMPLOYMENT DEVELOPMENT	12/13/2024	Bank Draft	0.00	1,967.59	DFT0003276
CAL59	CALIFORNIA PUBLIC EMPLOYE	12/13/2024	Bank Draft	0.00	33.44	DFT0003279
CAL59	CALIFORNIA PUBLIC EMPLOYE	12/13/2024	Bank Draft	0.00	33.96	DFT0003280
INT07	INTERNAL REVENUE SERVICE	12/13/2024	Bank Draft	0.00	12.52	DFT0003281
INT07	INTERNAL REVENUE SERVICE	12/13/2024	Bank Draft	0.00	27.36	DFT0003282
EMP01	EMPLOYMENT DEVELOPMENT	12/13/2024	Bank Draft	0.00	7.31	DFT0003283
CAL59	CALIFORNIA PUBLIC EMPLOYE	12/17/2024	Bank Draft	0.00	427.37	DFT0003286
CAL59	CALIFORNIA PUBLIC EMPLOYE	12/17/2024	Bank Draft	0.00	433.99	DFT0003287
INT07	INTERNAL REVENUE SERVICE	12/17/2024	Bank Draft	0.00	-94.02	DFT0003289
EMP01	EMPLOYMENT DEVELOPMENT	12/17/2024	Bank Draft	0.00	-43.72	DFT0003290
CAL59	CALIFORNIA PUBLIC EMPLOYE	12/20/2024	Bank Draft	0.00	1.00	DFT0003291
CAL59	CALIFORNIA PUBLIC EMPLOYE	12/20/2024	Bank Draft	0.00	467.83	DFT0003292
CAL59	CALIFORNIA PUBLIC EMPLOYE	12/20/2024	Bank Draft	0.00	475.07	DFT0003293
INT07	INTERNAL REVENUE SERVICE	12/20/2024	Bank Draft	0.00	195.86	DFT0003294
INT07	INTERNAL REVENUE SERVICE	12/20/2024	Bank Draft	0.00	605.96	DFT0003295
EMP01	EMPLOYMENT DEVELOPMENT	12/20/2024	Bank Draft	0.00	226.17	DFT0003296
CAL59	CALIFORNIA PUBLIC EMPLOYE	12/27/2024	Bank Draft	0.00	52.00	DFT0003297
CAL59	CALIFORNIA PUBLIC EMPLOYE	12/27/2024	Bank Draft	0.00	807.95	DFT0003299
CAL59	CALIFORNIA PUBLIC EMPLOYE	12/27/2024	Bank Draft	0.00	1,371.21	DFT0003300
CAL59	CALIFORNIA PUBLIC EMPLOYE	12/27/2024	Bank Draft	0.00	2,650.59	DFT0003301
CAL59	CALIFORNIA PUBLIC EMPLOYE	12/27/2024	Bank Draft	0.00	4,740.76	DFT0003302
CAL59	CALIFORNIA PUBLIC EMPLOYE	12/27/2024	Bank Draft	0.00	5,731.08	DFT0003303
CAL59	CALIFORNIA PUBLIC EMPLOYE	12/27/2024	Bank Draft	0.00	5,819.83	DFT0003304
CAL59	CALIFORNIA PUBLIC EMPLOYE	12/27/2024	Bank Draft	0.00	2,213.25	DFT0003305
CAL59	CALIFORNIA PUBLIC EMPLOYE	12/27/2024	Bank Draft	0.00	6,359.42	DFT0003306
CAL59	CALIFORNIA PUBLIC EMPLOYE	12/27/2024	Bank Draft	0.00	2,799.28	DFT0003307
CAL59	CALIFORNIA PUBLIC EMPLOYE	12/27/2024	Bank Draft	0.00	2,801.30	DFT0003308
INT07	INTERNAL REVENUE SERVICE	12/27/2024	Bank Draft	0.00	5,856.04	DFT0003309
INT07	INTERNAL REVENUE SERVICE	12/27/2024	Bank Draft	0.00	17,991.13	DFT0003310
INT07	INTERNAL REVENUE SERVICE	12/27/2024	Bank Draft	0.00	660.78	DFT0003311
EMP01	EMPLOYMENT DEVELOPMENT	12/27/2024	Bank Draft	0.00	7,388.17	DFT0003312
INT07	INTERNAL REVENUE SERVICE	12/27/2024	Bank Draft	0.00	97.78	DFT0003313
INT07	INTERNAL REVENUE SERVICE	12/27/2024	Bank Draft	0.00	111.92	DFT0003314
EMP01	EMPLOYMENT DEVELOPMENT	12/27/2024	Bank Draft	0.00	38.66	DFT0003315

Check Report

Date Range: 12/01/2024 - 12/31/2024

<b>Vendor Number</b>	<b>Vendor Name</b>	<b>Payment Date</b>	<b>Payment Type</b>	<b>Discount Amount</b>	<b>Payment Amount</b>	<b>Number</b>
INT07	INTERNAL REVENUE SERVICE	12/27/2024	Bank Draft	0.00	81.20	DFT0003316

Bank Code General Checking Summary

<b>Payment Type</b>	<b>Payable Count</b>	<b>Payment Count</b>	<b>Discount</b>	<b>Payment</b>
Regular Checks	215	103	0.00	811,078.50
Manual Checks	0	0	0.00	0.00
Voided Checks	0	6	0.00	0.00
Bank Drafts	54	54	0.00	186,682.89
EFT's	0	0	0.00	0.00
	<b>269</b>	<b>163</b>	<b>0.00</b>	<b>997,761.39</b>

Check Report

Date Range: 12/01/2024 - 12/31/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
<b>Bank Code: Payroll-Payroll</b>						
AME29	American Fidelity Assuran	12/03/2024	Regular	0.00	325.00	15285
AME30	AMERICAN FIDELITY ASSURAN	12/03/2024	Regular	0.00	1,415.25	15286
BUT43	CHILD SUPPORT SRVCS.	12/03/2024	Regular	0.00	332.30	15287
GRI12	GRIDLEY POLICE	12/03/2024	Regular	0.00	1,934.00	15288
IBE01	I.B.E.W. - LOCAL #1245	12/03/2024	Regular	0.00	4,210.86	15289
MIS07	MissionSquare - 303902	12/03/2024	Regular	0.00	8,059.71	15290

Bank Code Payroll Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	20	6	0.00	16,277.12
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	<b>20</b>	<b>6</b>	<b>0.00</b>	<b>16,277.12</b>



### All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	235	109	0.00	827,355.62
Manual Checks	0	0	0.00	0.00
Voided Checks	0	6	0.00	0.00
Bank Drafts	54	54	0.00	186,682.89
EFT's	0	0	0.00	0.00
	<b>289</b>	<b>169</b>	<b>0.00</b>	<b>1,014,038.51</b>

### Fund Summary

Fund	Name	Period	Amount
999	Cash Clearing	12/2024	1,014,038.51
			<b>1,014,038.51</b>



Gridley, CA

# Payroll Bank Transaction Report

By Payment Number

Date: 12/1/2024 - 12/31/2024

Payroll Set: 01 - City of Gridley

Payment Number	Payment Date	Payment Type	Employee Number	Direct Deposit	
				Amount	Total Payment
6553	12/13/2024	Regular	ART01	4482.94	4482.94
6554	12/13/2024	Regular	MOL01	2540.3	2540.3
6555	12/13/2024	Regular	ROB04	1421.97	1421.97
6556	12/13/2024	Regular	SAN05	2521.52	2521.52
6557	12/13/2024	Regular	WEI01	1699.84	1699.84
6558	12/13/2024	Regular	BIR01	5063	5063
6559	12/13/2024	Regular	CAL02	5363.96	5363.96
6560	12/13/2024	Regular	CAR03	6455.3	6455.3
6561	12/13/2024	Regular	CRA01	3546.71	3546.71
6562	12/13/2024	Regular	MOR02	3006.93	3006.93
6563	12/13/2024	Regular	SMI04	4431.25	4431.25
6564	12/13/2024	Regular	ALC01	2070.54	2070.54
6565	12/13/2024	Regular	ART03	1770.34	1770.34
6566	12/13/2024	Regular	CHA03	1890.69	1890.69
6567	12/13/2024	Regular	MOR01	2101.35	2101.35
6568	12/13/2024	Regular	PIN01	4525.47	4525.47
6569	12/13/2024	Regular	TAN01	2331.91	2331.91
6570	12/13/2024	Regular	TAV01	2344.36	2344.36
6571	12/13/2024	Regular	BAR05	158.59	158.59
6572	12/13/2024	Regular	MUR01	2322.08	2322.08
6573	12/13/2024	Regular	BOO02	1594.01	1594.01
6574	12/13/2024	Regular	BOW02	1872.28	1872.28
6575	12/13/2024	Regular	CAR07	1396.34	1396.34
6576	12/13/2024	Regular	CAR04	1929.69	1929.69
6577	12/13/2024	Regular	CAR06	2428.2	2428.2
6578	12/13/2024	Regular	CHU01	2328.72	2328.72
6579	12/13/2024	Regular	COO03	2851.59	2851.59
6580	12/13/2024	Regular	COR02	1874.03	1874.03
6581	12/13/2024	Regular	ESP01	234.99	234.99
6582	12/13/2024	Regular	FAR01	3636.05	3636.05
6583	12/13/2024	Regular	GAR03	2691.44	2691.44
6584	12/13/2024	Regular	HIL04	1419.67	1419.67
6585	12/13/2024	Regular	KHA01	1233.12	1233.12
6586	12/13/2024	Regular	LAR01	2944.41	2944.41
6587	12/13/2024	Regular	LOP01	1539.68	1539.68
6588	12/13/2024	Regular	LUN02	2081.77	2081.77
6589	12/13/2024	Regular	MAS01	2284.99	2284.99
6590	12/13/2024	Regular	OLS01	3061.99	3061.99
6591	12/13/2024	Regular	PRE01	169.62	169.62
6592	12/13/2024	Regular	REU01	2711.04	2711.04
6593	12/13/2024	Regular	ROD03	78.28	78.28
6594	12/13/2024	Regular	SMI03	2768.44	2768.44
6595	12/13/2024	Regular	STO03	1964.57	1964.57
6596	12/13/2024	Regular	ZIE01	2355.85	2355.85
6597	12/13/2024	Regular	WIL06	104.38	104.38
6598	12/13/2024	Regular	WRO01	2040.82	2040.82
6599	12/13/2024	Regular	KAE01	1554.62	1554.62
6600	12/13/2024	Regular	SAN06	918.69	918.69
6601	12/13/2024	Regular	SCH04	466.16	466.16
6602	12/13/2024	Regular	BRO01	2056.68	2056.68
6603	12/13/2024	Regular	CLA02	2788.39	2788.39
6604	12/13/2024	Regular	COX01	3594.56	3594.56
6605	12/13/2024	Regular	EDW01	2029.58	2029.58
6606	12/13/2024	Regular	JIM01	2007.33	2007.33
6607	12/13/2024	Regular	MEL02	4154.31	4154.31
6608	12/13/2024	Regular	PIP01	5353.52	5353.52
6609	12/13/2024	Regular	RAM04	1736.56	1736.56
6610	12/13/2024	Regular	TAY01	2395.49	2395.49
6611	12/13/2024	Regular	WEB01	2116.77	2116.77
6612	12/27/2024	Regular	ART01	4482.94	4482.94
6613	12/27/2024	Regular	MOL01	2540.32	2540.32

6614	12/27/2024	Regular	ROB04	1421.97	1421.97
6615	12/27/2024	Regular	SAN05	2836.9	2836.9
6616	12/27/2024	Regular	WEI01	1699.83	1699.83
6617	12/27/2024	Regular	FAR03	184.7	184.7
6618	12/27/2024	Regular	JOH02	184.7	184.7
6619	12/27/2024	Regular	ROB01	184.7	184.7
6620	12/27/2024	Regular	BIR01	7570.53	7570.53
6621	12/27/2024	Regular	CAL02	4155.79	4155.79
6622	12/27/2024	Regular	CAR03	6731.13	6731.13
6623	12/27/2024	Regular	CRA01	3439.99	3439.99
6624	12/27/2024	Regular	MOR02	3006.94	3006.94
6625	12/27/2024	Regular	ALC01	2070.55	2070.55
6626	12/27/2024	Regular	ART03	1770.34	1770.34
6627	12/27/2024	Regular	CHA03	1890.69	1890.69
6628	12/27/2024	Regular	MOR01	2101.35	2101.35
6629	12/27/2024	Regular	PIN01	4525.47	4525.47
6630	12/27/2024	Regular	TAN01	2331.92	2331.92
6631	12/27/2024	Regular	TAV01	2344.36	2344.36
6632	12/27/2024	Regular	MUR01	2094.1	2094.1
6633	12/27/2024	Regular	BOO02	1467.58	1467.58
6634	12/27/2024	Regular	BOW02	1872.28	1872.28
6635	12/27/2024	Regular	CAR07	1815.96	1815.96
6636	12/27/2024	Regular	CAR04	1929.69	1929.69
6637	12/27/2024	Regular	CAR06	2748.45	2748.45
6638	12/27/2024	Regular	CHU01	2635.02	2635.02
6639	12/27/2024	Regular	COO03	3272.09	3272.09
6640	12/27/2024	Regular	COR02	1850	1850
6641	12/27/2024	Regular	ESP01	198.04	198.04
6642	12/27/2024	Regular	FAR01	3636.05	3636.05
6643	12/27/2024	Regular	GAR03	2691.44	2691.44
6644	12/27/2024	Regular	HIL04	1339.31	1339.31
6645	12/27/2024	Regular	KHA01	1871.06	1871.06
6646	12/27/2024	Regular	LAR01	3424.6	3424.6
6647	12/27/2024	Regular	LOP01	1796.27	1796.27
6648	12/27/2024	Regular	LUN02	1816.6	1816.6
6649	12/27/2024	Regular	MAS01	2428.69	2428.69
6650	12/27/2024	Regular	OLS01	2753.76	2753.76
6651	12/27/2024	Regular	PRE01	78.28	78.28
6652	12/27/2024	Regular	REU01	2717.01	2717.01
6653	12/27/2024	Regular	ROD03	78.28	78.28
6654	12/27/2024	Regular	SMI03	2768.44	2768.44
6655	12/27/2024	Regular	STO03	1964.57	1964.57
6656	12/27/2024	Regular	ZIE01	2765.41	2765.41
6657	12/27/2024	Regular	WIL06	91.34	91.34
6658	12/27/2024	Regular	WRO01	2451.62	2451.62
6659	12/27/2024	Regular	KAE01	1911.71	1911.71
6660	12/27/2024	Regular	SAN06	1156.78	1156.78
6661	12/27/2024	Regular	SCH04	553.62	553.62
6662	12/27/2024	Regular	BRO01	2056.68	2056.68
6663	12/27/2024	Regular	CLA02	1990.84	1990.84
6664	12/27/2024	Regular	COX01	3594.58	3594.58
6665	12/27/2024	Regular	EDW01	2029.58	2029.58
6666	12/27/2024	Regular	JIM01	2007.34	2007.34
6667	12/27/2024	Regular	MEL02	4222.15	4222.15
6668	12/27/2024	Regular	PIP01	5353.54	5353.54
6669	12/27/2024	Regular	RAM04	1736.55	1736.55
6670	12/27/2024	Regular	TAY01	3525.44	3525.44
6671	12/27/2024	Regular	WEB01	2116.77	2116.77
15291	12/13/2024	Regular	BEN01	0	1979.41
15292	12/13/2024	Regular	LIT01	0	2170.39
15293	12/13/2024	Regular	CAR03	0	12413.07
15294	12/13/2024	Regular	CAR04	0	844.45
15295	12/13/2024	Regular	FAR01	0	1183.58
15296	12/13/2024	Regular	LAR01	0	2953.63
15297	12/13/2024	Regular	LUN02	0	961.24
15298	12/13/2024	Regular	SMI03	0	3741.94
15300	12/20/2024	Regular	SMI04	0	4061.01
15301	12/20/2024	Regular	SMI04	0	674.67
15302	12/27/2024	Regular	CAL03	0	184.7
15303	12/27/2024	Regular	BEN01	0	1979.41

15304	12/27/2024	Regular	LIT01	0	2170.39	
15305	12/27/2024	Regular	CAR04	0	687.67	
15306	12/27/2024	Regular	CAR06	0	1438.2	
15307	12/27/2024	Regular	STO03	0	1046.31	
15308	12/27/2024	Regular	ART01	0	197.1	
15309	12/27/2024	Regular	BOW02	0	197.1	
15310	12/27/2024	Regular	CAR07	0	197.1	
15311	12/27/2024	Regular	CAR04	0	197.1	
15312	12/27/2024	Regular	CHU01	0	197.1	
15313	12/27/2024	Regular	FAR01	0	197.1	
15314	12/27/2024	Regular	GAR03	0	197.1	
15315	12/27/2024	Regular	LAR01	0	197.1	
15316	12/27/2024	Regular	LUN02	0	197.1	
15317	12/27/2024	Regular	MAS01	0	197.1	
15318	12/27/2024	Regular	OLS01	0	197.1	
15319	12/27/2024	Regular	STO03	0	197.1	
15320	12/27/2024	Regular	ZIE01	0	197.1	
15321	12/27/2024	Regular	WRO01	0	197.1	
<b>Total:</b>				<b>41249.47</b>	<b>283104.32</b>	<b>324353.79</b>



**Wires**

To continue, select Run.  
 Payments older than 35 days will have limited details available.



Showing **Current/next day; summary; Successful; All types; All Accounts**

Value Date	↑	From	To	Amount	CCY	Confirmation	Status	Type
11/04/2024		Debit Acct No 8357298887	U.S. Bank, N.A.	10,000,000.00	USD	FED#110411B7031R012944	Successful	Wire
11/20/2024		Debit Acct No 8357298887	AUL Health Benefit Trust/MidAmerica	1,890.00	USD	CHIPS#S00505821I0009040R0000000O0000000	Successful	Wire
12/12/2024		Debit Acct No 8357298887	AUL Health Benefit Trust/MidAmerica	99,294.00	USD	CHIPS#S00514595I0008839R0000000O0000000	Successful	Wire



**City Council Agenda Item #4**  
Staff Report

**Date:** January 21, 2025

**To:** Mayor and City Council

**From:** Martin Pineda, Finance Director

**Subject:** Resolution 2025-002: Appointment of Northern California Cities Self Insurance Fund (NCCSIF) Representative and Alternate Representative

<b>X</b>	Regular
	Special
	Closed
	Emergency

---

**Recommendation**

Staff respectfully requests the City Council approve Resolution 2025-R-002 “A Resolution of the City Council of the City of Gridley appointing Representative and Alternate Representative for the Northern California Cities Self Insurance Fund” by reading of title only.

**Background**

The City of Gridley is a member of the Northern California Cities Self Insurance Fund (NCCSIF). NCCSIF is a Joint Powers Authority formed in 1979, an association of twenty-two (22) municipalities joined together to protect resources by providing risk services, management, and programs. Within the structure of the organization there are regular meetings and committees (Executive, Risk Management and Claims) reviewing programs and voting on issues relating to the resources, coverages and programs (General Liability, Workers’ Compensation, Crime/Bond, Property, Mobile Equipment, Auto Physical Damage, Employee Assistance & Training, Special Events, Vendor/Contractors). The city being a member of NCCSIF, a larger pool of Northern California cities, allows for a mechanism to self-fund a layer of workers compensation. The city also has access to group purchases of excess insurances. Generally, the Finance Director is the primary representative and, in the event, the primary representative cannot attend a meeting, his/her designee (Alternate Representative) will attend.

**Recommendation**

Staff is recommending Council re-appoint Martin Pineda, Finance Director as the primary representative and appoint Patricia Taverner as the Alternate Representative. Additionally, Elisa Arteaga and Jodi Molinari serve in the risk management committee.

**Financial Impact**

Appoint is a formality required by the JPA, there are no fiscal impacts. All fiscal impacts are part of the budgetary process on a fiscal year basis.

**Attachment:**

Resolution No. 2025-R-002

**RESOLUTION NO. 2025-R-002**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GRIDLEY APPOINTING REPRESENTATIVE AND ALTERNATE REPRESENTATIVE FOR NORTHERN CALIFORNIA CITIES SELF INSURANCE FUND**

WHEREAS, it is desirable and necessary to appoint agents for the City of Gridley to act for and in its behalf in the Northern California Cities Self Insurance Fund (NCCSIF) which provides insurance coverage for the City of Gridley.

WHEREAS, the City of Gridley Finance Director is the primary representative and it is required to have an alternate appointed;

NOW, THEREFORE, IT IS HEREBY RESOLVED, Martin Pineda, Finance Director is the City of Gridley Representative and Patricia Taverner, Business Services Supervisor be appointed as alternate representative. Elisa Arteaga, City Administrator, and Jodi Molinari, HR Manager, shall be appointed to the risk management committee.

I HEREBY CERTIFY that the foregoing resolution was introduced, passed and adopted by the City Council of the City of Gridley at a regular meeting held on the 14<sup>th</sup> day of January, 2025, by the following vote:

AYES: COUNCILMEMBERS \_\_\_\_\_

NOES: COUNCILMEMBERS \_\_\_\_\_

ABSTAIN: COUNCILMEMBERS \_\_\_\_\_

ABSENT: COUNCILMEMBERS \_\_\_\_\_

APPROVED: MAYOR \_\_\_\_\_



Mike Farr

ATTEST: CITY CLERK

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Elisa Arteaga



**City Council Agenda Item #5**  
Staff Report

**Date:** January 21, 2025  
**To:** Mayor and City Council  
**From:** Elisa Arteaga, City Administrator

<b>X</b>	Regular
	Special
	Closed
	Emergency

**Subject:** Resolution No. 2025-R-003: A Resolution of the City Council of the City of Gridley Authorizing and Designating City Representatives to Vote the City’s Interests in Governance Agreements Associated with City’s Participation in Programs, Projects, and Services as a Member of the Northern California Power Agency

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**Recommendation**

Staff respectfully requests the City Council approve the attached resolution effective January 22, 2025 that appoints Elisa Arteaga, Ross Pippitt and Michael Farr as representatives to NCPA Committees and Catalina Sanchez as the Alternate Representative to the NCPA Commission and other various NCPA committees.

**Background**

The purpose of this recommendation is to ensure that the City of Gridley meet its long-term obligations as a member of the NCPA. This recommended action will not result in authority being granted to Councilmembers or the City staff to make decisions or take action binding the City to individual actions apart from the broader efforts of the NCPA, such as the individual purchase of new power at the Lodi Energy Center.

**Financial Impact**

There are no direct costs associated with this effort.

**Compliance with the City Council Strategic Plan or Budget Goals**

This recommendation is consistent with our ongoing efforts to provide cost effective electrical services that are fully transparent and compliant with all legal standards.

**Attachment:**

Resolution No. 2025-R-003 Appointing Representatives to the NCPA

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GRIDLEY AUTHORIZING AND DESIGNATING CITY REPRESENTATIVES TO VOTE THE CITY'S INTERESTS IN GOVERNANCE AGREEMENTS ASSOCIATED WITH CITY'S PARTICIPATION IN PROGRAMS, PROJECTS AND SERVICES AS A MEMBER OF THE NORTHERN CALIFORNIA POWER AGENCY**

**WHEREAS**, (1) the City joined the Northern California Power Agency, hereinafter referred to as NCPA, in order to facilitate the City's acquisition of electrical power that is required to meet the electrical needs of residents and businesses within the City of Gridley; and

**WHEREAS**, (2) the City became a member of the NCPA by executing the NCPA Joint Powers Agreement on July 19, 1968, and has subsequently executed the Amended and Restated Northern California Power Agency Joint Powers Agreement, hereinafter referred to as the JPA, with an effective date of January 1, 2008, as supplemented from time-to-time; and

**WHEREAS**, (3) the JPA provides that each party to the JPA shall be a "Member" of NCPA and appoint its designated representative to the Commission; and

**WHEREAS**, (4) NCPA Bylaws, as authorized pursuant to JPA Article II, specify that:

- a) NCPA is governed by a Commission, composed of one (1) voting representative of each of the Members. Each Member of the Agency may also appoint one or more alternate Commissioners to act in the absence of that Member's Commissioner.
- b) The clerk or secretary of the board of each Member shall be responsible for advising the Secretary, in writing, of:
  - a. The identity of the Member's appointee to the Commission
  - b. The identity of any alternate Commissioner
  - c. The priority of such alternate Commissioner if more than one such alternate is appointed; and

**WHEREAS**, (5) the City has entered into a number of programs, project and service agreements through its Membership at NCPA to further facilitate the acquisition and delivery of electric power to support the provision municipal services to its residents and businesses, including:

- a) Lodi Energy Center Power Sales Agreement
- b) Lodi Energy Center Project Management and Operations Agreement
- c) Power Management and Administrative Services Agreement
- d) Amended and Restated Schedule Coordination Program Agreement
- e) Amended and Restated Facilities Agreement
- f) Second Amended and Restated Pooling Agreement
- g) Single Member Service Agreement
- h) Natural Gas Program Agreement
- i) Amended and Restated Market Purchase Program Agreement
- j) Legislative and Regulatory Affairs Program Agreement; and

**WHEREAS**, (6), each of the program and project agreements described above require the City to designate a representative that is authorized to direct NCPA to take actions on the City's behalf and obligate the City to pay for any actions taken by NCPA on the City's behalf; and

**WHEREAS**, (7) the Lodi Power Sales Agreement and Lodi Energy Center Project Management and Operations Agreement provide for the establishment of a Participants Committee, hereinafter referred to as the PPC, consisting of one member from each of the project participants, who are entitled to cast one vote on matters to which a majority of Participants is used to determine approval of matters relating to the Lodi Energy Center; and

**WHEREAS**, (8) Participants on the PPC are required to promptly give notice in writing to the other Participants and NCPA of any changes in the designation of its representative(s), including any change in its voting representative, on any committee or subcommittee; and

**WHEREAS**, (9) Signatories to the Power Management and Administrative Services agreement and Amended and Restated Schedule Coordination Agreement, hereinafter referred to as the PMASA and SCPA respectively, are entitled to cast one vote on matters pertaining to these Agreements, where such votes will be taken at meetings of the NCPA Commission through duly appointed Commissioners or Alternate Commissioners of each Member; and

**WHEREAS**, (10) the City has executed the Amended and Restated Facilities Agreement, herein after referred to as the FA, where the FA provides for the creation of a technical working group, known as the Facilities Committee that provides advisory recommendations to the NCPA Commission on matters associated with NCPA project operations, maintenance and budgets, including matters associated with the PMASA and SCPA; and

**WHEREAS**, (11) Each signatory to the FA is entitled to identify a Primary Representative and Alternate Representatives by written notice from a Participant's Commissioner, or their designee who will vote on matters pertaining to the FA at meetings held in accordance with the Ralph M. Brown Act; and

**WHEREAS**, (12) the City has executed the Second Amended and Restated Pooling Agreement, herein after referred to as the PA, where the PA provides the means and methods for joint resource planning, load forecasting, power pool purchases and centralized scheduling, dispatch and settlement activities; and

**WHEREAS**, (13) No formal designation is needed to participate on the Pooling Committee, but may be helpful to ensure notice is provided to the proper City representatives; and

**WHEREAS**, (14) the City has executed the Single Member Service Agreement, hereinafter referred to as the SMSA, which enables NCPA to enter into Power, Gas, and Financial transactions on behalf of the City, along with advisory, agency and pooled subscription services; and

**WHEREAS**, (15) the SMSA specifies that the Member by resolution or Member's manager with written delegated authority will delegate to NCPA all of the Member's governing body's authority to enter into a Transaction with the delegation to NCPA confirming an Agency Service or Power Procurement Service for such Transaction; and

**WHEREAS**, (16) the City has executed the Amended and Restated Market Purchase Program Agreement, and the Natural Gas Program Agreement, hereinafter referred to as the MPP, and NGP respectively, which enables NCPA, on behalf of the Participants to engage in Contract Transactions to purchase and sell Energy, Resource Adequacy Capacity, Renewable Energy Credits, Greenhouse Gas Compliance Instruments, and Physical Option Products for the benefit of the Participant's customers; and

**WHEREAS**, (17) all transactions executed under the MPP and/or the NGP by NCPA on a Participant's behalf require a pre-authorization form executed by a duly authorized Participant Designated Representative, where the MPP and NGP provide that the Designated Representative of each Participant is the Participants Utility Director, and that an employee other than the Utility Director may be designated by resolution of the Participant's governing body; and

**WHEREAS**, (18) participate in activities of and entitled to cast one vote on matters related to a project, activity, budget, or initiative under the Legislative and Regulatory Affairs Program Agreement; and

**WHEREAS**, (19) the City desires to update its authorized and designated representatives to reflect updates to the City's staffing and organizational structure; and

**WHEREAS**, (20) the City wishes to appoint a representative(s) to act as the City's Commissioner on the NCPA Commission; to identify City representatives to participate on various NCPA committee's established to support the delivery of project and program services to members, and to authorize transactions that NCPA may enter into on the City's behalf that are necessary to deliver electric power to support the provision of municipal services to its residents and businesses; and

**WHEREAS**, (21) this resolution supersedes and replaces Resolution No. 2024-R-023 approved by Gridley City Council on July 15, 2024.

**NOW, THEREFORE BE IT RESOLVED** that the Gridley City Council hereby takes the following actions:

**RESOLVED**, (a) the City Council of the City of Gridley (CITY) confirms the following individuals as Commissioner and Alternate Commissioner on the NCPA Commission effective January 22, 2025:

Commissioner – Michael Farr

Alternate Commissioners – Catalina Sanchez and Elisa Arteaga

**RESOLVED**, (b) the CITY confirms the following individuals as the voting representatives on the LEC Project Participant Committee:

Voting Representative – Ross Pippitt

Alternate Voting Representative – Elisa Arteaga

**RESOLVED**, (c) the CITY confirms the following individuals as the voting representative on the Legislative and Regulatory Affairs Committee:

Commissioner – Michael Farr

Alternate Commissioners – Catalina Sanchez and Elisa Arteaga

**RESOLVED**, (d) the CITY confirms the following individuals as the voting representative on the NCPA Facilities Committee:

Voting Representative – Ross Pippitt

Alternate Voting Representative – Elisa Arteaga

**RESOLVED**, (e) the CITY confirms the following individuals to receive notice regarding City's participation on the Pooling Committee:

Representative – Elisa Arteaga

**RESOLVED**, (f) the CITY delegates CITY Authority to enter into Transactions through delegations to NCPA confirming an Agency Service or Power Procurement service, pursuant to section 11.2 of the SMSA to:

Authorized Representative(s) – City Administrator

**RESOLVED**, (g) the City delegates Board Authority to execute Participant Authorizations directing NCPA to engage in Contract Transactions to purchase and sell Energy, Natural Gas, Resource Adequacy Capacity, Renewable Energy Credits, Greenhouse Gas Compliance Instruments, and Physical Option Products for the benefit of the Participant's customers, in accordance with the provisions of the MPP and NGP and appoints the following individual(s) as its Designated Representative(s) pursuant to section 1.1.2.6 of the MPP and 1.1.15 of the NGP:

Designated Representative(s) – City Administrator

**I HEREBY CERTIFY** that the foregoing resolution was passed and adopted by the City Council of the City of Gridley at a regular meeting held on January 21, 2025, by the following vote:

AYES: COUNCILMEMBERS

NOES: COUNCILMEMBERS

ABSTAIN: COUNCILMEMBERS

ABSENT: COUNCILMEMBERS

ATTEST

APPROVE

\_\_\_\_\_  
Elisa Arteaga, City Administrator

\_\_\_\_\_  
Michael W. Farr, Mayor





**Item #6**

**Redevelopment Agency of the City of Gridley**  
**Informational Update**



**City Council Agenda Item #7**  
Staff Report

**Date:** January 21, 2025  
**To:** Mayor and City Council  
**From:** Elisa Arteaga, City Administrator

<input checked="" type="checkbox"/>	Regular
<input type="checkbox"/>	Special
<input type="checkbox"/>	Closed
<input type="checkbox"/>	Emergency

**Subject:** Establishment of the Position of Deputy City Clerk

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**Recommendation**

It is recommended that the City Council approve the establishment of a Deputy City Clerk position to provide essential administrative, technical, and operational support for the City of Gridley and authorize the City Administrator to fill and incorporate said role to the Memorandum of Understanding (MMUR) agreement.

**Background**

To provide the best customer service coverage and improve planning and administrative services, city staff began to develop a plan to establish new mid-management positions within the administrative office. The first step was to have adequate staffing levels for public counter coverage; therefore, a second administrative secretary was hired to allow for the training and transition of work. Moving forward with approval from City Council, the principal planner position was established that would allow to close the contract with the current planning consultant. With that change it was noted that the city should create a deputy city clerk position which would allow for filling a critical role that supports both the City Clerk and City Administrator’s Office as the city continues to grow. The establishment of this position does not call for additional staff to be hired, only training and establishment of new duties. In the future, the city should consider establishing a Planning Technician position by amending the administrative secretary job description to allow for a better overall back counter coverage. City staff will work closely with IBEW Union representatives to amend the position.

In addition to improving administrative functions, the deputy city clerk position will ensure the City remains prepared to manage its records, coordinate public meetings, oversee compliance with municipal regulations, and respond effectively to legal and procedural challenges such as referendums, recalls, and other events. Deputy City Clerk positions are vital in cities as the position has a significant role in managing municipal elections, processing public records requests, maintaining compliance with the Public Records Act, updating and maintaining the city municipal code and ensuring adherence to local, state, and federal laws. The absence of such a role can expose the City to operational delays, non-compliance risks, and a lack of readiness for urgent matters.

The City can be subject to unexpected events such as referendums, recalls, or other legal actions at any time. Without a Deputy City Clerk, the City may face challenges in responding promptly and effectively, risking public trust and legal compliance. This role provides continuity and operational stability in such instances.

Moreover, the position will assist the new Principal Planner with project management and other planning-related functions, further enhancing the City's ability to deliver efficient and high-quality services. As the Deputy City Clerk works closely with the Principal Planner to manage and coordinate planning-related projects it will bring better collaboration across major development projects. They will assist and train staff in processing and reviewing planning and building permit applications to ensure compliance with City land use and zoning regulations. Additionally, they will respond to public inquiries regarding zoning, building codes, and other development-related matters. The position will support community development by assisting in researching and implementing policy improvements, maintaining and updating maps, project files, and other critical records for the Planning Department, as well as collecting fees related to community developments and coordinating inspections.

#### **Financial Impact**

The proposed salary range for the Deputy City Clerk is \$5,279–\$6,417 per month and will be funded within the City's existing budget. There is no increase to the current budget nor addition to staff level. The new position which addresses duties that come with a principal planner as well as clerking duties which benefit in reducing legal risks, improving efficiency, and enhancing public service delivery.

#### **Compliance with City Council Strategic Plan or Budget Goals**

The Deputy City Clerk position aligns with the City Council's strategic plan and budget goals by enhancing organizational efficiency, promoting transparency, and ensuring legal and regulatory compliance. By supporting planning and project management efforts, maintaining accurate public records, and assisting with community development initiatives, this role will contribute to achieving goals related to effective governance, community engagement, and sustainable development.

#### **Attachments**

Deputy City Clerk Job Description

## **DEPUTY CITY CLERK**

### **Job Description**

*Salary: \$5279 – \$6417/monthly  
Exempt Employee*

#### **Definition / Distinguishing Characteristics:**

Under general supervision, provides varied technical, specialized, and confidential office administrative support work for the City Administrator's Office, City Clerk and Planning Departments. Responsibilities include preparing confidential documents and agenda materials for public meetings, coordination of municipal elections, receiving and processing planning and building permit applications, ensuring City compliance with the Public Records Act, and providing support to the public regarding city planning and zoning regulations. The position may act on behalf of the City Clerk if absent or unavailable and performs related duties as assigned. Deputy City Clerk may act as an alternate of the City Administrator in attending NCPA or NCCSIF meetings on behalf of the City as needed. The Deputy City Clerk works closely with the Principal Planner to manage and coordinate planning-related projects. They will assist in processing and reviewing planning and building permit applications to ensure compliance with City land use and zoning regulations. They will respond to public inquiries regarding zoning, building codes, and other development-related matters. The position will also support community development by assisting in researching and implementing policy improvements, maintaining and updating maps, project files, and other critical records for the Planning Department, as well as collecting fees related to community developments and coordinating inspections.

#### **Supervision Received and Exercised:**

Receives general supervision from the City Administrator and acts as an assistant to the City Administrator. Provides technical and functional training to less experienced staff.

#### **Class Characteristics:**

This is a journey-level, exempt employee classification, independently manages city public records, management related to public records requests, the application of technical and specialized rules, regulations, policies, and procedures, and provides support to the City Council and the public. The role involves significant public interaction, responding to inquiries regarding city regulations and procedures, and managing permit applications. The position exercises judgment and initiative, requiring a high degree of knowledge of municipal operations and planning processes.

#### **Examples of Typical Job Functions (Illustrative Only):**

- **Deputy City Clerk Functions:**
  - Prepare City Council and Planning Commission meeting agendas, minutes, and other official documents.

- Process Public Records Act requests, track requests, redact documents, and engage with legal review as necessary.
  - Administer oaths of office, certify ordinances, resolutions, and official documents.
  - Maintain and distribute changes to the City Municipal Code.
  - Provide training to departments and the public on City Clerk procedures.
  - Assist with planning and direct municipal elections consolidated with County elections.
  - Serve as a filing officer for required disclosure under the Political Reform Act.
  - Serve as filing officer for claims and legal actions against the City.
  - Plan and direct the maintenance and safekeeping of all historical and official municipal records and documents on a City-wide basis.
  - Respond to a variety of inquiries and requests for information regarding past City Council actions and documents.
  - Assists City Administrator, Council and Department Managers with all other related duties and responsibilities as required
  - Act as assistant to the City Administrator.
- **Planning Department Functions:**
    - Respond to inquiries regarding city land use, zoning regulations, and building code requirements.
    - Assist with processing and review planning and building permit applications; finalizes routine applications; schedules inspections; files appropriate reports; and responds to customers' requests for information.
    - Assists all departments and staff as needed in a positive and proactive manner.
    - Maintain and update maps, records, and project files.
    - Assist with research, policy improvements, and data collection with the Principal Planner
    - Collect fees related to community developments.
    - Attend Planning Commission meetings
    - Assist Principal Planner in all other related duties as required

## **Qualifications**

### **Knowledge of:**

- City Administrator's Office and Planning Department operations.
- Local, state, and federal laws related to public records, elections, planning, and zoning.

- Records retention, archiving, and document processing standards.
- Computer systems and software relevant to administrative and planning work.

**Ability to:**

- Independently perform complex administrative and clerical duties.
- Explain city policies, procedures, and planning requirements to the public.
- Compile and maintain records, track requests, and ensure timely processing of documents.
- Provide excellent customer service to the public, government agencies, vendors, and staff.
- Use modern office equipment and computer software to manage work tasks.
- Implement changes as needed to comply with newly enacted assembly or senate bills

**Training and Experience**

Any combination of training and experience which would likely provide the required knowledge and abilities is qualifying. A typical way to obtain this knowledge and ability would be:

**Training**

- Graduation from an accredited college or university with a Bachelor's degree in business or public administration, or a closely related field; or

**Experience**

- Three (3) years of increasingly responsible work experience in municipal or county government performing a wide variety of technical public records and document maintenance activities. Licenses and Certifications:

**Additional Requirements:**

- Possession of a valid California driver's license.
- Membership in the International Institute of Municipal Clerks and adherence to its code of ethics is desired.
- Ability to be bonded.
- Municipal Clerk certification is desirable.

**Licenses and Certifications:**

- Possession of a valid California Driver's License.
- Notary Public certification within six (6) months of employment.

- Certified Municipal Clerk Certification (CMC) within a timeframe specified by the City.

### **Typical Physical Requirements**

- Sitting for extended periods of time daily; standing and walking short distances. Minimal twisting, bending, stooping and lifting in the performance of assigned duties. Normal manual dexterity and eye-hand coordination required; repeated hand-wrist movement required. Corrected vision to normal range; normal hearing and talking is required, verbal communications required; ability to use a variety of office equipment and machines as referenced. Good memory and recall are necessary for the accurate and timely transfer of information.

### **Typical Working Conditions**

- Assigned work is normally performed in an office environment. Continuous contact with other staff, citizens, other agencies, and businesses as well as the general public.



**City Council Agenda Item #8**  
Staff Report

**Date:** January 21, 2025  
**To:** Mayor and City Council  
**From:** Elisa Arteaga, City Administrator

<b>X</b>	Regular
	Special
	Closed
	Emergency

**Subject:** Approval of Services Agreement for Grant Writing and Administration Services

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**Recommendation**

Staff recommends that the City Council authorize the City Administrator to enter into a services agreement with California Consulting to provide grant writing and administration services as outlined in their proposal.

**Background**

Grant writing is a highly specialized task that requires expertise in identifying funding opportunities, preparing detailed applications, and ensuring compliance with grant requirements. Historically, the City of Gridley has relied heavily on the City Engineer to prepare and submit grant applications. While this approach has yielded some success, the increasing number of projects and responsibilities within the city have placed significant demands on our engineers' time.

To address this challenge and ensure the city continues to secure all available funding opportunities, staff recommends delegating grant writing and administration tasks to California Consulting. Their specialization in needs assessments, grant services and extensive track record of success will enable the city to efficiently pursue competitive grants. California Consulting is a leading grant writing firm with over 20 years of experience. The firm has successfully secured over \$1.6 billion in funding for clients, which include public agencies. This agreement will enable the city to leverage California Consulting's expertise to secure funding opportunities that support essential projects and programs.

California Consulting's expertise spans multiple sectors, including transportation, recreation, parks, energy, and public safety. With a proven ability to secure funding at every level of government, they are well-positioned to support the City's strategic goals and maximize available funding opportunities.

**Costs**

The cost of services is based on the complexity and size of grant applications. There is no initial costs for preparation of a needs assessment. Costs associated with fees ranging from \$2,000 to \$18,000 per application. The grants may be written to provide reimbursement for and administrative portion of grants awarded. Additional services, such as grant research and administration, will be billed at an hourly rate of \$150. Staff will ensure that costs are managed within the approved budget and that grants pursued align with the City's funding priorities.

**Financial Impact**

There is no financial impact to the initial needs assessments, costs will be generated based on future direction from city council approval to move forward with certain grants. Future consideration of grants brought forward will be considered by Council and budgeted accordingly.

**Compliance with City Council Strategic Plan or Budget Goals**

This action aligns with the City Council's Strategic Plan and Budget Goals by supporting fiscal responsibility through the pursuit of external funding opportunities to reduce reliance on City funds and enhancing operational efficiency by delegating specialized tasks to expert consultants, allowing City staff to focus on core responsibilities.

**Attachments**

California Consulting Proposal



## A Proposal for the City of Gridley

### *History*

Founded in 2004, California Consulting has an excellent reputation for hard work and a commitment to success for our clients. California Consulting is the largest grant writing firm in California. With offices in Southern California, Northern California, and Central California. We have over 135 clients statewide. We have 55 members of our team from Chico in the North, to San Diego in the South. California Consulting has developed expertise in representing public agencies, and non-profit organizations. We have secured over \$1.6 billion for our clients since inception. The California Consulting team boasts over 30 grant writers. Through years of experience, our grant writers have a proven track record of success and have mastered their skills of identifying, researching and obtaining funding for significant projects at every level of government. California Consulting grant writers have written over 1,600 competitive grant applications that have been funded. Our aggressive, hard-working, and results-oriented style has translated into success for our clients. Our professional grant writers are diligent and stay current on every Federal and State grant available on a myriad of different topics and public policy areas. Whether it is transportation, recreation, education, parks, energy, climate or public safety, our grants team knows where to locate grant funds and how to successfully write the applications.

### *Grant Funding Services*

California Consulting is a full service grant writing firm. We are experts in the fields of grant research and identification. We prepare comprehensive and concise grant application packages. We submit grants in a timely fashion and follow through after the grant has been submitted to determine the status of the grant. We also conduct post-award compliance and administration. California Consulting has a fundamental business philosophy founded on open communication and tailoring the grants we pursue to fit our client's needs.

### Scope of Work

- 1. Needs Assessment (Meetings with Department Heads to review priorities and funding needs):** We learn about the client at the outset of the contract by conducting an in-depth Needs Assessment. Each client is assigned a lead Project Manager. The Project Manager communicates regularly with the client and on an ongoing basis. This relationship building is the key to keeping the grants pursued on target with the client's overall goals.

#### *Sample questions asked during the Needs Assessment:*

- a) List and describe any program initiatives or priority projects.
- b) What needs, projects, or content areas would you like to target for funding? You can list specific projects or general areas in which you have funding needs.
- c) List any grants for which you are considering applying or have decided to apply. In addition, please list what kind of grant-writing support would be helpful for each grant.

- d) List past grants that your agency has received.
  - e) List past grant applications you would like to revise and submit again.
2. **Facilitation of Department Decision Making Processes:** Our Project Managers are experts on grant identification. With years of experience, your Project Manager will be able to assist your Staff in deciding which grants make the most sense to meet the funding needs identified.
  3. **Grant Research and Identification:** Our Project Manager's conduct thorough research on an ongoing basis. We track current and upcoming grants in order to let our client's know what is available and what we recommend would fit their situation. By regularly tracking grant announcements we are able to present these grant opportunities to our clients as soon as they are released. California Consulting will provide you with a Grant Activity Report monthly, detailing the grants available, grants in progress and grants submitted. You will also be provided with available grant opportunities on an ongoing basis.
  4. **Client Commitment:** When identifying grants that meet your needs and funding priorities, your Project Manager will advise you of the estimated time commitment required from your staff.
  5. **Grant Preparation Process:** When your staff and California Consulting agree to pursue a grant, we will develop a checklist and schedule. The checklist and schedule will include what things you will be responsible for and when we will need them submitted. We need your staff involved in the grant preparation process to provide required information we don't have access to. The Project Manager will provide you with grant portions along the way to review for content accuracy. The more engaged you are able to be in this process, the higher quality the application will be. California Consulting retains copies of all grants we've submitted. If the application was successful, we use it as a guide for future grants.

Below is a list of general tasks for our grant process:

- a. Create a task timeline with due dates
  - b. Ensure the proposed project meets the grant agency's requirements
  - c. Review similar successful grant applications and apply where possible
  - d. Collect information on the project
  - e. Meet with staff to create an accurate scope of work, budget, timeline, narratives, and cost analysis
  - f. Obtain letters of support when necessary
  - g. Draft proposals and send to staff for review
  - h. Incorporate staff edits in final drafts
  - i. Submit completed application timely
  - j. Monitor funding agency until grant awards are announced.
6. **Quality Assurance:** California Consulting takes pride in our impeccable grant applications. We are successful in this area due to our thorough quality assurance measures. Our Grant Managers conduct group meetings with all Project Managers regularly. In addition, our Grant Managers meet individually with each Project Manager to review each client. These meetings thoroughly discuss each client's needs, what grants are being worked on and what additional grants may be a good fit. We ensure the best quality product before the grant application is submitted.
  7. **Facilitation of Partnership Meetings:** Our Project Managers will arrange and schedule meetings with key personnel to review all grants prior to submission to ensure application accuracy.
  8. **Timely Submission:** We create a precise timeline to ensure the grant is submitted on time. This timeline not only captures the submission deadline, but we create other deadlines in order to obtain the information needed for a quality submission. We believe if everyone is on the same page and is aware of what needs to be done, we can limit scrambling at the last minute.

- 9. Funding Agency Monitoring:** California Consulting will monitor the Funding Agency until grant awards are announced.
- 10. Grant Administration:** Some grants require post award compliance, reporting and administration. California Consulting will prepare required agency reports and submit them by the required due date. We propose that to the extent legally allowed, the Client hire California Consulting as grant administrators when dollars are available from within the grant (at no additional cost to you). When grant dollars from the grant are not available for administration, reporting, and evaluation purposes we will provide these services to the Client for a monthly fee or hourly fee based on the Client’s preference

***References***

California Consulting references include key leaders from around the State. All of our current clients are references. California Consulting currently has contracts with over 50 cities across California, almost 40 School Districts, Non-Profits and others. A full client list can be obtained at [www.californiaconsulting.org](http://www.californiaconsulting.org).

***Pricing***

We propose an agreement on a Per Grant basis, plus reimbursement of out-of-pocket expenses. If Client decides to withdraw the application or cease work on the application prior to submission and after work has begun, Client agrees to pay Consultant for work completed at an hourly rate of \$150.00, not to exceed the total amount of the per grant rate. The following is a breakdown of cost per grant:

<b>Grant Amount Request</b>	<b>Cost</b>
Up to \$10,000	\$2,000
\$10,001 - \$50,000	\$5,000
\$50,001 - \$200,000	\$8,000
\$200,001 - \$500,000	\$10,000
\$500,001 - \$2,000,000	\$12,000
Over \$2,000,000	\$15,000 - \$18,000

*\*Cost will be determined based on complexity of grant preparation for grant requests exceeding \$2,000,000*

Grant research, grant identification, and grant administration can be provided at an hourly rate of \$150.00. For research completed at an hourly rate, client may specify a “not to exceed” amount.



**City Council Agenda Item #9**  
Staff Report

**Date:** January 21, 2025

**To:** Mayor and City Council

**From:** Elisa Arteaga, City Administrator

**Subject:** Consideration of a Temporary Construction Easement (TCE) request from PG&E for Lot 7, APN 021-270-047, at the Industrial Park from February 1, 2025, to April 30, 2025 with an Extension Option for up to Three Months

<b>X</b>	Regular
	Special
	Closed
	Emergency

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**Recommendation**

City staff respectfully recommends the City approve the temporary construction easement and authorize PG&E to use lot 7 at the Industrial Park for staging purposes, including the right to park vehicles, locate construction trailers and store materials and equipment in connection with PG&E’s pipeline construction project.

**Background**

Early January, the City of Gridley received a request from Trevor LaTurner, PG&E's Senior Right of Way Agent, seeking permission to establish a staging area for equipment and construction trailers. This request aligns with PG&E's pipeline construction project scheduled nearby. City Engineer Dave Harden and Utility Director Ross Pippitt assessed the proposal and deemed it acceptable. This agreement is identical to the agreement approved in May of 2024 with PGE for staging purposes.

Having the ability to store equipment and materials nearby would significantly enhance efficiency during the project’s execution. The term of this TCE shall be for a period of 3 months commencing on February 1 , 2025 and shall terminate April 30, 2025. PG&E shall have the right, subject to the terms herein, to extend the Term on a month-to-month basis for up to three months by giving the Property Owner written notice of its intention prior to the expiration of the Term.

PG&E plans to discharge water into the nearby Morrison Slough and is working with Jeff Spence of RD 2056 to obtain the necessary permits. PG&E shall pay the City of Gridley \$1,500 per month as compensation for this TCE and shall deliver the total payment after receiving a completed IRS W-9 Form and an executed copy of this TCE. If PG&E extends the Term of this TCE, PG&E shall pay the City of Gridley \$1,500 per month for the duration of the extended Term.

**Financial Impact**

The financial impact is an increase in revenue for use of lot 7.

**Compliance with City Council Strategic Plan or Budget Goals**

This recommendation is consistent with the ongoing effort to be responsive and transparent regarding all business and land use matters.

**Attachments**

PGE's Temporary Construction Easement



## TEMPORARY CONSTRUCTION EASEMENT

City of Gridley

(“**Property Owner**”), hereby grants to PACIFIC GAS AND ELECTRIC COMPANY, a California corporation (“**PG&E**”), a temporary construction easement (“**TCE**”) for good and valuable consideration, the receipt of which is hereby acknowledged, to be used in connection with PG&E’s Gas Transmission project (“**PG&E’s Project**”), within Property Owner’s lands which are situated in the City of Gridley, County of Butte, State of California, identified as County Assessor’s Parcel Number 021-270-047(the “**Property**”).

The activities allowed under this TCE are described as follows:

- (a) To gravel and use for laydown and staging purposes, including the right to park vehicles, locate construction trailers, and store materials and equipment.
- (b) discharge of uncontaminated hydrotest water and ground water in conjunction with PG&E’s Project. Water will be applied consistent with permit conditions and in a manner in which no ponding or flooding will occur and at rates similar to construction methods utilized for dust control and/or irrigation to support re-vegetative restoration measures. The water will be lost to evapotranspiration or infiltrate to the groundwater table, re-charging the water table. Water may also be sampled and filtered before being discharged into a drainage ditch/Culvert shown on exhibit A. Discharged water will be applied consistent with permit conditions and in a manner in which no nuisance conditions occur

The activities described above shall be within the area(s) delineated on the map attached and referred to as (“**Temporary Easement Area**”).

1. **Term.** The term of this TCE shall be for a period of 3 months commencing on 2/1/2025 and shall terminate on 4/30/2025(the “**Term**”). PG&E shall have the right, subject to the terms herein, to extend the Term on a month to month basis for up to Three(3) month(s) by giving the Property Owner written notice of its intention prior to the expiration of the Term. This TCE shall be irrevocable during the Term, except in the case of material breach of the terms and conditions of this TCE.
2. **Compensation.** PG&E shall pay Property Owner One Thousand Five Hundred Dollars (\$1,500) per month for a total amount of Four Thousand Five Hundred Dollars (\$4,500) as compensation for this TCE and shall deliver the total payment after receiving a completed IRS W-9 Form and an executed copy of this TCE. If PG&E extends the Term of this TCE, PG&E shall pay Property Owner One Thousand Five Hundred Dollars (\$1,500) per month for the duration of the extended Term.
3. **Exclusive Use; Access; Fencing.** During the Term of this TCE, PG&E shall have the exclusive right to use the Temporary Easement Area and the right of ingress to and egress from the Temporary Easement Area over and across the Property. PG&E shall have the further right to erect and maintain temporary fencing and gates with a locking device to enclose the Temporary Easement Area, and shall remove such fencing and gates at the end of the Term.

4. **Indemnification.** PG&E agrees to indemnify Property Owner against any loss and damage which shall be caused by any wrongful or negligent act or omission of PG&E or of its agents or employees in the course of their employment, provided, however, that this indemnity shall not extend to that portion of such loss or damage that shall have been caused by Property Owner's comparative negligence or willful misconduct.
5. **Compliance with Laws.** Interpretation and enforcement of this TCE shall be governed by the laws of the State of California. In exercising the rights granted under this TCE, PG&E shall comply with all laws, ordinances, and regulations pertaining to its use. PG&E is required under State and local law to re-stabilize any disturbed project location within the Temporary Easement Area in order to control soil erosion and sediment runoff, in accordance with applicable project permits. PG&E shall have the right to access the Temporary Easement Area as reasonably necessary to allow it to meet any applicable project permit obligations after the Term.
6. **Storm Water Pollution Prevention Plan (SWPPP)** – The State of California Construction General Permit (SWPPP) requires that PG&E shall establish a uniform vegetative cover equivalent up to 70% coverage of pre-construction vegetative conditions (wood mulch or gravel is acceptable also); and shall return the Temporary Easement Area to its original line and grade and/or compacted to achieve stabilization. Property Owner understands and agrees that PG&E's establishment of a uniform vegetative cover may require PG&E to access the Temporary Easement Area upon and after the Term to perform the permit's required inspections. PG&E shall have the right to access the Temporary Easement Area to allow it to meet its State mandated obligations.
7. **Restoration.** Upon completion of PG&E's Project, PG&E shall repair any damage and restore the Temporary Easement Area to as near as practicable to the condition that existed prior to PG&E use under this TCE. PG&E shall remove all personal property. PG&E shall not be responsible for removing any gravel from the Temporary Easement Area and Property Owner shall own and assume all maintenance and liability associated with the gravel.
8. **Representation.** Property Owner represents and warrants the Temporary Easement Area is vacant and free from any encumbrances that would interfere with PG&E's full enjoyment of this TCE.
9. **Entire Agreement.** This TCE supersedes all previous oral and written agreements between and representation by or on behalf of the parties and constitutes the entire agreement of the parties with respect to the subject matter hereof. This TCE may not be amended except by a written agreement.
10. **Notices.** Any notices or communications hereunder shall be in writing and shall be personally delivered, or by email transmission, or sent by first class mail, certified or registered, postage prepaid, or by national overnight courier, with charges prepaid for next business day delivery, addressed to the addressee party at the address or addresses listed below, or to such other address or addresses as such party may from time to time designate in writing. Notices shall be deemed received upon actual receipt or refusal of the notice by the party being sent the notice.

If to Property Owner: \_\_\_\_\_

If to PG&E: Trevor LaTurner, Principal Right of Way Agent, 850 Stillwater Rd, West Sacramento CA 95605, Trevor.laturner@pge.com and 916-205-4628

11. **Authority of Signatory.** Each party to this TCE warrants to the other that it has the right and authority to enter into and consummate this TCE and all related documents.
12. **Successors, Heirs, and Assigns.** This provisions of this TCE shall inure to the benefit of and bind the successors and assigns of the respective parties.
13. **Electronic Signatures.** This TCE may be executed by electronic signature(s) and transmitted either by facsimile or in a portable document format (“pdf”) version by email and such electronic signature(s) shall be deemed as original for purposes of this TCE and shall have the same force and effect as a manually executed original.
14. **Execution in Counterparts.** This TCE may be executed in two or more counterpart copies, each of which shall be deemed as an original and all of which, when taken together, shall constitute one and the same instrument.

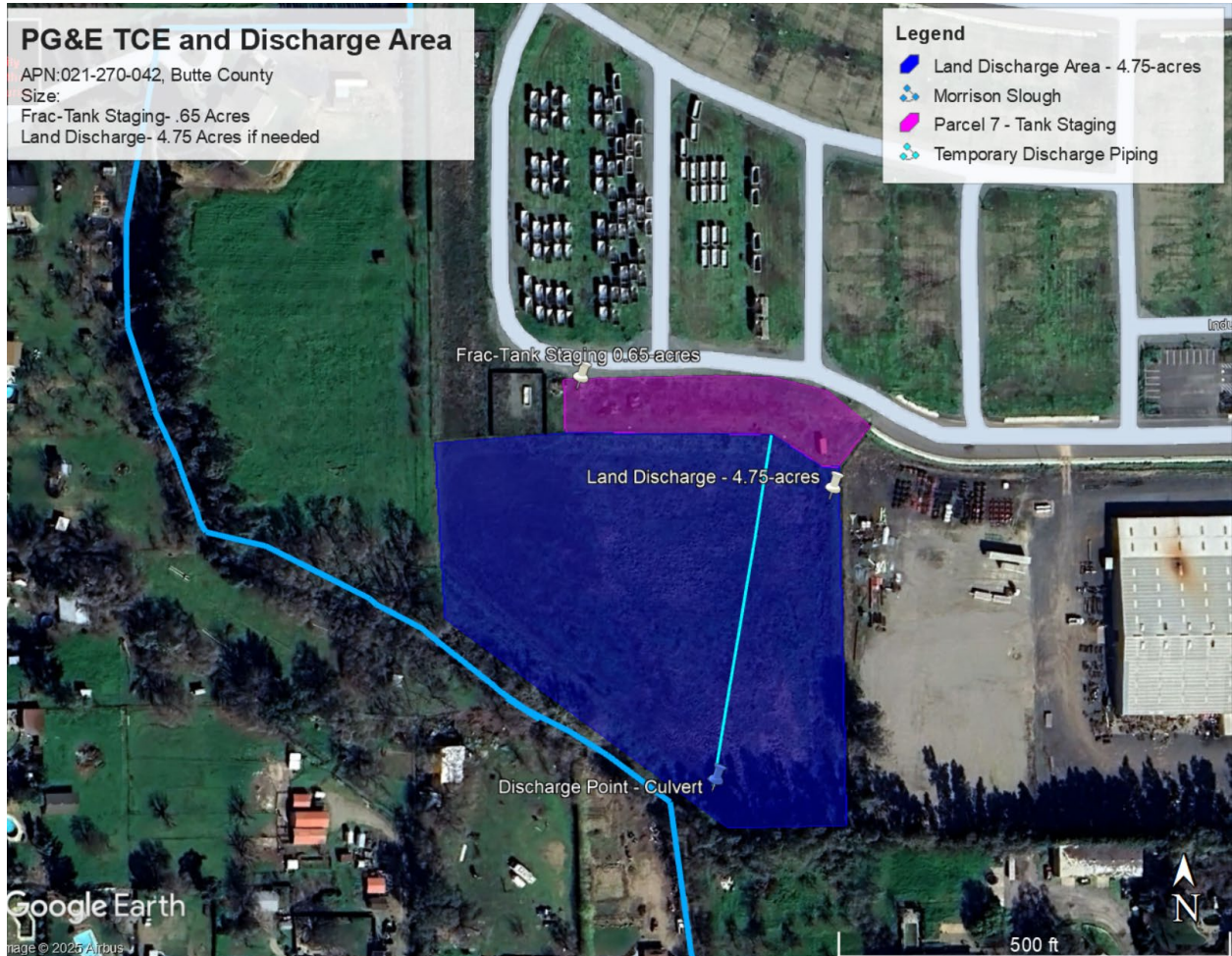
PROPERTY OWNER:

By: \_\_\_\_\_

Name: \_\_\_\_\_

Its: \_\_\_\_\_

Date: \_\_\_\_\_



**City Council Agenda Item #10**  
Staff Report

**Date:** January 21, 2025  
**To:** Mayor and City Council  
**From:** Elisa Arteaga, City Administrator  
**Subject:** City of Gridley Rural Recreation and Tourism Grant Sports Complex Phase 1 Project – Construction Award for Project 24-02

<b>X</b>	Regular
	Special
	Closed
	Emergency

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**Recommendation**

City staff respectfully recommend that the City Council authorizes the City Administrator to execute a contract with Franklin Construction Inc. in the amount of \$2,466,672.00 for the construction of the project and approve a budget for construction in the amount of \$2,713,339.00 to allow for a 10% contingency (\$246,667.00) for the construction of project for unanticipated changes and contract change orders. The contract amount of \$2,466,672.00 includes the base bid, alternative bid #1 and alternative bid #2.

The City Council may reserve the right to only award the base bid amount of \$2,351,802.00 with no alternative bids. If no alternative bids are awarded it is recommended that the City approve a budget of \$2,586,982.00 to allow for a 10% contingency (\$235,180.00).

**Background**

On August 18, 2022, the City received a letter from the California Department of Parks and Recreation informing the City that they were selected for funding through Proposition 68 Rural Recreation and Tourism Program (RRT). The City has been awarded a \$3,000,000 grant which will include the design and construction of Phase 1 of the Gridley Sports Complex. Phase 1 will include multi-use sports fields with lighting, shade trees, educational signage, restroom/concession stand, a safe changing space, benches and tables, and a drinking fountain with bottle refill station. To be eligible for reimbursement the items listed above must be installed and completed as part of this project.

Due to rising costs of labor and materials during and after COVID the project was estimated to have a total cost above the \$3 million dollar grant funding. City staff went through the process of updating the procurement policy to include the use of cooperative buying for components of the project, such as the concession stand/bathrooms, benches and tables and bike racks, that can be installed at a later date. This approach will spread out the additional costs to the City across multiple fiscal year budgets and allow the City to better manage the project budget. In addition, the project included two alternative bids for work that was separated out, as it was anticipated it would not be feasible to construct all the improvements within the estimated construction budget due to rising construction costs. The Base Bid and the two alternative bids combined came in lower than the engineer’s estimate and within the previously projected budget. The alternative bids include the following:

Alternative Bid #1: Includes installation of vehicle deterrents such as post and cable fencing, bollards and wheel stops

Alternative Bid #2: Includes installation of a paved path for pedestrians and bicyclists within the interior of the park along the top berm of the fields. This path provides a full loop around the fields for pedestrians and cyclists to use free of vehicular traffic.

Based on the bid results, City staff recommend the alternative bids get awarded along with the Base bid. The cost of the alternative bids is competitive, and it would be difficult for City forces to complete the work for less cost after City time and materials are considered. In addition, awarding all alternatives will protect the City's investment by deterring vehicles, and providing safe areas for pedestrians and cyclists while using the park.

The City solicited public bids for construction of City of Gridley RRT Grant Sports Complex Phase 1 Project on October 30, 2024. Ten bids were received on December 16, 2024, and Franklin Construction Inc. was the lowest responsive, responsible bidder based on the base bid.

The low bid came in 22% lower than the engineer's estimate, and the high bid came in 33% higher than the engineer's estimate. The average bid was 7% higher than the engineer's estimate.

	<b>Bidding Company / Firm</b>	<b>Base Bid Price</b>
1	Franklin Construction Inc	\$2,351,802.00
2	BCM Construction	\$2,686,517.00
3	R&R Horn	\$2,922,977.05
4	Ginno Construction, Inc	\$3,170,432.00
5	Lund Construction	\$3,224,4883.89
6	United Building Contractor	\$3,249,749.00
7	Bobo Construction	\$3,325,552.82
8	SNL Group	\$3,401,508.69
9	Schreder & Brandt	\$3,567,100.03
10	CSI Services	\$4,087,885.25

<b>Franklin Construction Inc Bid Results</b>		
Base Bid	Alternative Bid #1	Alternative Bid #2
\$2,351,802	\$88,620	\$26,250
Base Bid + Alternative #1 = <b>\$2,440,422.00</b>		
Base Bid + Alternative #1 + Alternative #2 = <b>\$2,466,672.00</b>		

**Financial Impact**

Approximately \$2,500,000 of construction costs will be eligible for reimbursement through the Rural Recreation and Tourism Grant. \$490,000 has been earmarked with the design/planning contract with Bennett Engineering. If the council decided to approve the \$2.46m with the 10% contingency as stated in the recommendation section and the \$400,000 of work that City Staff would be installing, the total amount would be \$3,665,339.00. The \$665,339.00 excess would have to be funded through the General Fund, unless another grant is found and awarded to the City. The remainder of the construction is budgeted in the City’s FY-24/25 CIP Budget. The items listed above for cooperative purchasing will be included in future fiscal budgets and are required for the grant project to be deemed a completed project. Those items are expected to cost approximately \$400,000 and will be installed by City staff before June 2028, as the fiscal budgets allow. Below is a rough estimate of the cost and funding sources.

	Construction without Alternate Bids	Construction with Alternative Bid #1 Only	Construction with Alternative Bid #2 Only	Construction with Both Alternative Bids
Base Bid	\$ 2,351,802.00	\$ 2,440,422.00	\$ 2,378,052.00	\$ 2,466,672.00
10% Contingency	\$ 235,180.00	\$ 244,042.00	\$ 237,805.00	\$ 246,667.00
<i>Subtotal</i>	<i>\$ 2,586,982.00</i>	<i>\$ 2,684,464.00</i>	<i>\$ 2,615,857.00</i>	<i>\$ 2,713,339.00</i>
Bennett Engineer Contract	\$ 490,000.00	\$ 490,000.00	\$ 490,000.00	\$ 490,000.00
Unfunded City Staff Work	\$ 462,000.00	\$ 462,000.00	\$ 462,000.00	\$ 462,000.00
<b>Total Estimated Cost</b>	<b>\$ 3,538,982.00</b>	<b>\$ 3,636,464.00</b>	<b>\$ 3,567,857.00</b>	<b>\$ 3,665,339.00</b>
<b>Funding Sources</b>				
Grant Award	\$ 3,000,000.00	\$ 3,000,000.00	\$ 3,000,000.00	\$ 3,000,000.00
General Fund (or other Grant Funding Source)	\$ 538,982.00	\$ 636,464.00	\$ 567,857.00	\$ 665,339.00
<b>Total Estimated Funding</b>	<b>\$ 3,538,982.00</b>	<b>\$ 3,636,464.00</b>	<b>\$ 3,567,857.00</b>	<b>\$ 3,665,339.00</b>
	<b>TRUE</b>	<b>TRUE</b>	<b>TRUE</b>	<b>TRUE</b>
Previous Estimated Costs	\$ 4,558,000.00	\$ 4,558,000.00	\$ 4,558,000.00	\$ 4,558,000.00
Difference	\$ 1,019,018.00	\$ 921,536.00	\$ 990,143.00	\$ 892,661.00

**Compliance with City Council Strategic Plan or Budget Goals**

The City Council and City staff are committed to providing effective leadership while providing quality cost-effective local government services.





**City Council Agenda Item #11**  
Staff Report

**Date:** January 21, 2025  
**To:** Mayor and City Council  
**From:** Elisa Arteaga, City Administrator  
**Subject:** Wage Compensation Study Proposal

<b>X</b>	Regular
	Special
	Closed
	Emergency

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**Recommendation**

Staff respectfully requests the City Council approve the following:

1. Approve the initiation of a wage compensation study for all city classifications contained in the three Memorandum of Understanding Agreements (GPOA, IBEW, MMUR); and
2. Award the proposal to Bryce Consulting for the total amount not to exceed \$10,750.
3. Authorize the City Administrator to oversee the study's completion and execute the agreements for professional services with prior review by the city attorney.

**Background**

To ensure the organization remains competitive in attracting and retaining highly qualified employees, it is essential to regularly evaluate compensation practices across key service areas. Positions in water, sewer, electric, administration, recreation, transit and public safety play a critical role in delivering essential services to the community, and maintaining competitive wages is vital for uninterrupted and high-quality operations.

The city has not had a wage assessment in the past and a study is necessary to align with evolving market trends, inflation shifts, regional standards, and organizational needs as well as assist with upcoming review and negotiations of Memorandum of Understanding agreements. This study will provide actionable recommendations for competitive wage adjustments and identify strategies to strengthen employee retention. City staff requested proposals and received a total of four (4) for consideration.

Bryce Consulting	\$10,750
CPS HR Consulting	\$36,010
Gallagher Consulting	\$36,400
Ralph Anderson & Associates	\$18,500

Upon review of each proposal, staff team chose to award the contract to Bryce Consulting. The proposal outlines the compensation study methodology and workplan and will have the study completed in approximately 9 weeks. The costs provide for 55 hours of professional services for a total amount not to exceed \$10,750, within the budgeted amount.

**Overall Analysis:**

The wage compensation study will focus on the following:

1. **Benchmarking:** Comparing salaries, benefits, and compensation structures with similar positions in comparable municipalities, utility providers, and law enforcement agencies in the region.

2. **Equity Assessment:** Identifying and addressing internal inequities to ensure fairness and consistency across departments.
3. **Market Competitiveness:** Aligning wages to reflect regional labor market conditions and demands to attract and retain employees.
4. **Compliance:** Ensuring adherence to applicable labor laws, collective bargaining agreements, and industry standards.

**Scope of Departments:**

- **Water and Sewer:** Includes operators, maintenance staff, supervisors, and other technical roles.
- **Electric:** Includes linemen, technicians, engineers, and administrative support.
- **Administration:** Covers administrative, financial, human resources, and managerial and recreational roles
- **Police:** Includes officers, dispatch, investigators, and command staff.

**Costs:** The estimated cost for the wage compensation study is \$10,750 and was included in the FY 24/25 budget to be funded collectively through general and all enterprise funds.

**Timeline:** The study is anticipated to take nine (9) weeks to complete, with findings and recommendations to be presented to the City Council upon conclusion.

**Benefits:**

- Enhances the organization’s ability to recruit and retain qualified personnel in critical service areas.
- Promotes equity, transparency, and fairness in compensation practices.
- Aligns compensation policies with market and regulatory standards.

**Conclusion**

Approval of this wage compensation study demonstrates the city’s commitment to providing competitive wages, fostering employee satisfaction, and ensuring the delivery of high-quality services to the community.

**Financial Impact**

The estimated costs of the wage study were included in the FY 24/25 budget which was previously approved by City Council. The proposal is less than the amount budgeted therefore, no supplemental appropriation is requested.

**Attachment:** Bryce Consulting Service Agreement and Proposal

**CLIENT  
CONSULTANT SERVICE AGREEMENT**

This Consultant Services Agreement ("Agreement") is entered into between the [redacted] ("City") and Bryce Consulting ("Consultant") with respect to the following recitals, which are a substantive part of this Agreement. This Agreement shall be effective on **DATE**.

**RECITALS**

- A. City desires to obtain Compensation Study ("Services") more fully described in **Exhibit A**, which is incorporated herein by reference.
- B. Consultant is engaged in the business of furnishing the Services and hereby warrants and represents that Consultant is qualified, experienced, and capable of performing the Services, and possesses any required licenses, certifications, security/bonding, and/or training necessary to perform the Services.
- C. City desires to retain Consultant, and Consultant desires to provide the City with the Services, on the terms and conditions as set forth in this Agreement.

**NOW, THEREFORE**, in consideration of the promises and mutual agreements herein, City and Consultant agree as follows:

**AGREEMENT**

- 1. Scope of Services. Consultant shall perform the Services described in the Recitals and detailed in **Exhibit A**. Changes in the scope of Services, including the work performed and/or deliverables produced, shall be made in writing and particularly describe the changes in Services, including payment/costs and schedule/term, as applicable.
- 2. Term of Agreement; Commencement of Services; Schedule. The term of this Agreement shall commence on **DATE**, and Consultant shall begin performing the Services on that date, unless otherwise instructed by City. This Agreement shall terminate on **DATE**, unless extended beyond that date by mutual consent of the Parties, for a period not exceeding one year.

Consultant shall perform the Services according to the schedule set forth in **Exhibit A**. The schedule shall be subject to modification based on the City's operational needs. City will notify Consultant in advance of any modification to the schedule.

- 3. Payment for Services. City shall pay Consultant for the Services performed pursuant to this Agreement according to the rate(s) stated in **Exhibit A**. The total amount paid by **City** to Consultant shall not exceed \$ [redacted].

The foregoing is inclusive of all labor, equipment, materials, costs and expenses, taxes, and overhead. City shall pay Consultant for Services satisfactorily performed pursuant to this Agreement. Consultant shall submit monthly invoices to City containing detailed billing information regarding the Services provided and unless otherwise specified in **Exhibit A**, City shall tender payment to Consultant within thirty (30) days after receipt of invoice.

- 4. Independent Contractor Status. Consultant and its subcontractors shall perform the Services as independent contractors and not as officers, employees, agents or volunteers of City. Consultant is engaged in an independently established trade, occupation, or business to perform the Services required by this Agreement and is hereby retained to perform work that is outside the usual course of City's business. Consultant is free

from the control and direction of City in connection with the manner of performance of the work. Nothing contained in this Agreement shall be deemed to create any contractual relationship between City and Consultant's employees or subcontractors, nor shall anything contained in this Agreement be deemed to give any third party, including but not limited to Consultant's employees or subcontractors, any claim or right of action against City.

5. Consultant Representations; Standard of Care; Compliance with Law. Consultant represents that Consultant and any subcontractors utilized by Consultant are and will be qualified in the field for which Services are being provided under this Agreement and Consultant and any subcontractors are now, and will be throughout their performance of the Services under this Agreement, properly licensed, certified, secured/bonded, trained, and/or otherwise qualified and authorized to perform the Services required and contemplated by this Agreement, as may be required by law. Consultant and its subcontractors shall utilize the standard of care and skill customarily exercised by members of their profession, shall use reasonable diligence and best judgment while performing the Services, and shall comply with all applicable laws, regulations, and industry standards.

6. Identity of Subcontractors and Sub-Consultants. Consultant shall, before commencing any work under this Agreement, provide to City in writing: (a) the identity of all subcontractors and sub-consultants (collectively referred to as "subcontractors"), if any, Consultant intends to utilize in Consultant's performance of this Agreement; and (b) a detailed description of the full scope of work to be provided by such subcontractors. Consultant shall only employ subcontractors pre-approved by City and in no event shall Consultant replace an approved subcontractor without the advance written permission of City, with the understanding that City's permission will not be unreasonably withheld. Notwithstanding any other provisions in this Agreement, Consultant shall be liable to City for the performance of Consultant's subcontractors.

7. Subcontractor Provisions. Consultant shall include in its written agreements with its subcontractors, if any, provisions which: (a) impose upon the subcontractors the obligation to provide to City the same insurance and indemnity obligations that Consultant owes to City; (b) make clear that City intends to rely upon the reports, opinions, conclusions and other work product prepared and performed by subcontractors for Consultant; and (c) entitle City to impose upon subcontractors the assignment rights found elsewhere in this Agreement.

8. Power to Act on Behalf of City. Consultant is not acting as an agent of City and shall not have any right, power, or authority to create any obligation, express or implied, or make representations on behalf of City except as may be expressly authorized in advance in writing from time to time by City and then only to the extent of such authorization.

9. Record Keeping; Reports. Consultant shall keep complete records showing the type of Services performed. Consultant shall be responsible and shall require its subcontractors to keep similar records. City shall be given reasonable access to the records of Consultant and its subcontractors for inspection and audit purposes. Consultant shall provide City with a working draft of all reports upon reasonable request by City and of all final reports prepared by Consultant under this Agreement.

10. Ownership and Inspection of Documents. All data, tests, reports, analyses, documents, records, conclusions, opinions, recommendations and other work product generated by or produced for Consultant or its subcontractors in connection with the Services, regardless of the medium, including physical drawings and materials recorded on computer discs or other electronic devices ("work product"), shall be and remain the property of City. City shall have the right to use, copy, modify, and reuse the work product as it sees fit. Upon City's request, Consultant shall make available for inspection and copying all such work product, and all work products shall be turned over to City promptly at City's request or upon termination of this Agreement, whichever occurs first. Consultant shall not release any work product to third parties without prior written approval of City. This obligation shall survive termination of this Agreement and shall survive for three (3)

years from the date of expiration or termination of this Agreement.

11. Confidentiality. All work product prepared and performed by and on behalf of Consultant in connection with the Services performed pursuant to this Agreement shall be kept confidential and shall be disclosed only to City, unless otherwise provided by law or expressly authorized by City. Consultant shall not disclose or permit the disclosure of any confidential information acquired during performance of the Services, except to its agents, employees and subcontractors who need such confidential information in order to properly perform their duties relative to this Agreement. Consultant shall also require its subcontractors to be bound to these confidentiality provisions.

12. Conflicts of Interest. Consultant warrants that neither Consultant nor any of its employees have an improper interest, present or contemplated, in the Services which would affect Consultant's or its employees' performance of the Services, and the work product produced. Consultant further warrants that neither Consultant nor any of its employees have real property, business interests or income that will be affected by the Services. Consultant covenants that no person having any such interest, whether an employee or subcontractor shall perform the Services under this Agreement. During the performance of the Services, Consultant shall not employ or retain the services of any person who is employed by the City or a member of any City Board or Commission.

13. Non-liability of Officers and Employees. No officer or employee of City shall be personally liable to Consultant, or any successors in interest, in the event of a default or breach by City for any amount which may become due Consultant or its successor, or for any breach of any obligation under the terms of this Agreement.

14. City Right to Employ Other Consultants. Unless **Exhibit A** specifically provides that the Services City seeks pursuant to this Agreement are exclusive to Consultant, this Agreement and performance of the Services are non-exclusive, and City reserves the right to employ other consultants in connection with the Services while this Agreement is in effect.

15. Termination of Agreement. This Agreement shall terminate as provided in Section 3, unless terminated earlier pursuant to the following:

a. Termination by City: For Convenience. City may at its discretion terminate this Agreement for convenience and without cause upon fourteen (14) days prior written notice to Consultant. Upon receipt of a termination notice pursuant to this subsection, Consultant shall promptly discontinue all Services affected, unless the notice directs otherwise.

b. Termination by City or Consultant: For Cause. Either party may terminate this Agreement upon ten (10) days prior written notice to the other party of a material breach, and a failure within that time period to cure or commence reasonable steps to cure the breach.

c. Compensation to Consultant Upon Termination. Consultant shall be paid compensation for Services satisfactorily performed prior to notice of termination. As to any phase partially performed but for which the applicable portion of Consultant's compensation has not become due, Consultant shall be paid the reasonable value of its Services provided. However, in no event shall such payment when added to any other payment due under the applicable part of the work exceed the total compensation of such part as specified Section 4. In the event of termination due to Consultant's failure to perform in accordance with the terms of this Agreement through no fault of City, City may withhold an amount that would otherwise be payable as an offset to City's damages caused by such failure.

d. Effect of Termination. Upon termination of this Agreement, Consultant shall: (i) promptly discontinue all Services affected, unless the notice of termination directs otherwise; and (ii) deliver or otherwise

make available to the City, without additional compensation, all work product and/or deliverables accumulated by the Consultant in performing this Agreement, whether completed or in process. Consultant may not refuse to provide such work product for any reason whatsoever.

16. Insurance. Consultant shall provide current insurance certifications.

17. Indemnity and Defense. Consultant hereby agrees to indemnify, defend and hold the City, its officials, officers, employees, agents, and volunteers harmless from and against all claims, demands, causes of action, actions, damages, losses, expenses, and other liabilities, (including without limitation reasonable attorney fees and costs of litigation) of every nature arising out of or in connection with the alleged or actual acts, errors, omissions or negligence of Consultant or its subcontractors relating to the performance of Services described herein to the fullest extent permitted by law, unless the injuries or damages are the result of City's sole negligence or willful misconduct, subject to any limitations imposed by law. Consultant and City agree that said indemnity and defense obligations shall survive the expiration or termination of this Agreement for any items specified herein that arose or occurred during the term of this Agreement.

18. Taxes. Consultant agrees to pay all taxes, licenses, and fees levied or assessed by any governmental agency on Consultant incident to the performance of Services under this Agreement, and unemployment and workers' compensation insurance, social security, or any other taxes upon the wages of Consultant, its employees, agents, and representatives. Consultant agrees to obtain and renew an annual business tax certificate from City and pay the applicable annual business registration tax to City during the term of this Agreement.

19. Assignment. Neither this Agreement nor any duties or obligations hereunder shall be assignable by Consultant without the prior written consent of City. In the event of an assignment to which City has consented, the assignee shall agree in writing to personally assume and perform the covenants, obligations, and agreements herein contained. In addition, Consultant shall not assign the payment of any monies due to Consultant from City under the terms of this Agreement to any other individual, corporation or entity. City retains the right to pay any and all monies due Consultant directly to Consultant.

20. Form and Service of Notices. Any and all notices or other communications required or permitted by this Agreement or by law to be delivered to, served upon, or given to either party to this Agreement by the other party shall be in writing and shall be deemed properly delivered, served or given by one of the following methods:

a. Personally delivered to the party to whom it is directed. Service shall be deemed the date of delivery.

b. Delivered by e-mail to a known address of the party to whom it is directed provided the e-mail is accompanied by an acknowledgment of receipt by the other party. Service shall be deemed the date of acknowledgement.

c. Delivery by a reliable overnight delivery service, ex., Federal Express, receipted, addressed to the addressees set forth below the signatories to this Agreement. Service shall be deemed the date of delivery.

d. Delivery by deposit in the United States mail, first class, postage prepaid. Service shall be deemed delivered ninety-six (96) hours after deposit.

21. Entire Agreement. This Agreement, including the Exhibits and any other attachments, represents the entire Agreement between City and Consultant and supersedes all prior negotiations, representations or

agreements, either written or oral with respect to the subject matter herein. This Agreement may be amended only by written instrument signed by both City and Consultant.

22. Successors and Assigns. This Agreement shall be binding upon and shall inure to the benefit of the parties hereto and their respective successors and assigns.

23. Authority. The signatories to this Agreement warrant and represent that they have the legal right, power, and authority to execute this Agreement and bind their respective entities.

24. Severability. In the event any term or provision of this Agreement is declared to be invalid or illegal for any reason, this Agreement will remain in full force and effect and will be interpreted as though such invalid or illegal provision were not a part of this Agreement. The remaining provisions will be construed to preserve the intent and purpose of this Agreement, and the parties will negotiate in good faith to modify any invalidated provisions to preserve each party's anticipated benefits.

25. Amendments and Waiver. This Agreement shall not be modified or amended in any way, and no provision shall be waived, except in writing signed by the parties hereto. No waiver of any provision of this Agreement shall be deemed, or shall constitute, a waiver of any other provision, whether or not similar, nor shall any such waiver constitute a continuing or subsequent waiver of the same provision. Failure of either party to enforce any provision of this Agreement shall not constitute a waiver of the right to compel enforcement of the remaining provisions of this Agreement.

26. Third Party Beneficiaries. Nothing in this Agreement shall be construed to confer any right upon any party not a signatory to this Agreement.

27. Execution in Counterparts. This Agreement may be executed in counterparts such that the signature may appear on separate signature pages. A copy or an original, with all signatures appended together, shall be deemed a fully executed Agreement.

28. Alternative Dispute Resolution. If a dispute arises out of or relating to this Agreement, or the alleged breach thereof and if said dispute cannot be settled through negotiation, the parties agree first to try in good faith to settle the dispute by non-binding mediation before resorting to litigation. The mediator shall be mutually elected by the parties. but in case of disagreement the mediator shall be elected by lot from among two nominations provided by each party. All costs and fees required by the mediator shall be split equally by the parties, otherwise each party shall bear its own costs of mediation. If mediation fails to resolve the dispute within thirty (30) days. either party may pursue litigation to resolve the dispute.

Demand for mediation shall be in writing and delivered to the other party to this Agreement.

A demand for mediation shall be made within reasonable time after the claim, dispute or other matter in question has arisen. In no event shall the demand for mediation be made after the date when institution of legal or equitable proceedings based on such a claim, dispute or other matter in question would be barred by California statutes of limitations.

29. Non Discrimination. Consultant shall not discriminate on the basis of any protected class under federal or State law in the provision of the Service or with respect to any Consultant employees or applicants for employment. Consultant shall ensure that any subcontractors are bound to this provision. A protected class includes, but is not necessarily limited to race, color national origin, ancestry, religion, age, sex, sexual orientation, marital status, and disability.

Now, therefore, the City and Consultant have executed this Agreement on the date(s) set forth below.

CONSULTANT

AGENCY

By: \_\_\_\_\_

Shellie Anderson, Principal

Date: \_\_\_\_\_

By: \_\_\_\_\_

NAME, TITLE

Date: \_\_\_\_\_

Party Identification and Contact Information:

**Consultant**

Bryce Consulting, Inc.

Attn: Shellie Anderson Principal

Consultant

1024 Iron Point Road, Suite 100

Folsom, CA 9563

916-974-0199



EXHIBIT A  
CONSULTANT PROPOSAL

BRYCE  
CONSULTING

PROPOSAL TO CONDUCT A COMPENSATION  
STUDY FOR  
CITY OF GRIDLEY- 2024



BRYCE CONSULTING

1024 Iron Point Road, Ste. 100

Folsom, CA 95630

(916) 974-0199

[www.bryceconsulting.com](http://www.bryceconsulting.com)

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# I. PROJECT WORKPLAN

This section of the proposal is intended to place the overall assignment in perspective.

## STUDY OBJECTIVES

The City of Gridley is seeking highly qualified consulting assistance to conduct a comprehensive compensation study of 32 classifications utilizing 10 agencies.

## INVOLVEMENT OF STUDY PARTICIPANTS

While there is no one way to approach participation, the following outlines an approach which has been successful, with various modifications, for other organizations.

**City Council:** The City Council typically has a role in the study process that includes providing policy level direction regarding survey parameters and accepting survey findings for the organization. Either the consultant or the City Manager, or designee, typically provides the City Council status updates.

**City Manager:** The City Manager is typically consulted on the initial study process and discussion of project goals as well as a review of findings and recommendations prior to finalizing the study.

**Human Resources Manager:** The Human resources Manager, or designee, would normally provide the consultant with day-to-day guidance and administrative direction and be intimately involved in the review of findings and recommendations.

The study process presented on the following pages is designed to achieve the specific objectives. Each task has been carefully tailored to meet the City's needs and is intended to ensure:

**Client Involvement** – Study results will be thoroughly reviewed with the City prior to finalization.

**Quality** - Study results are based on sound technical methods and provide the City with quality compensation recommendations that are acceptable and can be implemented.

**Service And Value** - The assignment is completed on time and in the most efficient and effective manner possible to ensure that the City receives the greatest value for its consulting dollar.

## COMPENSATION STUDY METHODOLOGY

The following is the methodology Bryce Consulting utilizes for conducting market studies.

### **Task 1 - Project Initiation**

This task involves all steps required to initiate the project and includes a review and finalization of the study objectives, study process, project deliverables, and discussion of general questions and concerns with the Human Resources Manager. Additionally, the consultant will rely on City staff to provide background documentation such as job descriptions, salary schedules, and benefit information and to participate in a detailed review of the findings and recommendations.

### ***Task 2 – Research and Recommend Compensation Survey Parameters***

This task will result in a recommendation for the compensation survey parameters. These parameters will be consistent with the City’s overall salary plan and will include the following:

**Labor Market** – The overall objective in selecting survey employers is to define as accurately as possible the City’s "Labor Market" based on size, services, and geographic location. A labor market consists of those employers with whom the City would compete with for employees. Bryce will research and recommend agencies based on population served, full-time employees and budget (size), services, and geographic location.

**Survey Classes** – The survey classes would be representative of all levels of classifications and job series. Typically benchmark classifications are selected for data collection and the recommendations for non-benchmark classes are based on internal alignment. For example, where a series exists, it is standard practice to survey the journey level in the series with the entry and advanced journey levels set a certain percentage below and above the journey level.

**Survey Methodology** - The third key survey parameter is the clear definition of what data will be collected, how it will be analyzed, and in what form it will be presented. Typically, the following data is collected:

- Title of comparable class
- Minimum and maximum annual salary
- Employer pick-up of the employee contribution for retirement (new “Classic” members)
- Employer contribution towards deferred compensation
- Employer contribution towards cafeteria plan, health, dental, vision insurance
- Education/certification incentive pay
- Uniform (Police)
- Employer paid life insurance
- Employer paid long term disability insurance
- Retiree Health Savings Account contribution
- Social Security
- Employee pick-up of employer contribution for retirement
- Date and amount of next cost of living increase
- Retiree health benefits
- Leave benefits

The above parameters will be presented to the Human Resources Manager for review and comment.

### ***Task 3 - Contact Survey Employers and Prepare Information Packet***

Once the above task is completed, the consultant will do a thorough review of each agency’s websites for budget documents, salary schedules, job descriptions, and Memorandum of Understanding. The consultant will then contact each survey employer to elicit cooperation, explain the scope of the survey, and who the study is being conducted for and what information is needed.

***Task 4 - Collect and Analyze Survey Data***

The consultant will review all available documents to determine comparability of classifications based on organizational level, duties, and requirements, and to document salary and benefit information. Once the data is collected it will be thoroughly analyzed utilizing an electronic spreadsheet. It is anticipated that this analysis would include a detailed presentation of base salary information for each survey class including the name of the comparable class, the entry and top salary, the median, mean, or other percentile of top salary paid by the labor market, and a comparison between the labor market and the City's maximum salary for each survey classification. The spreadsheet will also show the total cash and total compensation calculations and the comparison between the City and the labor market.

***Task 5 - Review Preliminary Survey Results with the City***

Following the preliminary analysis of the survey data, the consultant will conduct an in-depth review of the survey results with the Human Resources Manager. The purpose of this review is to identify any additional information needed or areas that require further analysis.

***Task 6 - Follow Up Data Collection***

During the review phase of the study the consultant will collect any additional information needed or requested.

***Task 7 - Prepare Preliminary Salary Plan and Internal Relationship Analysis***

The consultant will prepare salary range recommendations for all classifications based on relevant labor market data and internal relationship guidelines recommended by the consultant. The internal alignment analysis will link classifications that were not surveyed or where insufficient market data resulted based on organizational level, scope of work, and requirements. The internal alignment analysis also validates the market data to ensure that the results of the compensation study do not result in compaction between classifications.

***Task 8 - Review and Revise Salary Plan with the City***

Following the completion of the above, the consultant will review the draft salary plan and internal relationship analysis with the City.

***Task 9 - Prepare and Review Compensation Survey Report and Recommendations***

The consultant will prepare a comprehensive compensation survey report for City review. Following the review, the report will be finalized.

The following page provides a detailed project schedule and cost proposal.

**CITY OF GRIDLEY  
PROJECT SCHEDULE**

TASK	HOURS	COST	WEEK
1. Project Initiation	1	\$190	1
2. Research and Recommend Survey Parameters	6	\$1,140	1
3. Contact Survey Employers and Prepare Information Packet	2	\$380	2
4. Collect and Analyze Survey Data	32	\$6,080	2 - 5
5. Review Preliminary Survey Results with the City	2	\$380	6
6. Conduct Follow-up Data Collection	2	\$380	6
7. Prepare Preliminary Salary Plan and Internal Relationship Analysis	4	\$760	7
8. Review and Revise Salary Plan with City	2	\$380	8
9. Prepare and Present Final Report	4	\$760	9
<b>Compensation Study Hours and Cost</b>	55	\$10,450	

We are prepared to begin immediately upon the execution of a contract and can complete all tasks associated with the compensation study in approximately 9 weeks as displayed in the proposed project work schedule. The professional services fees for the compensation study would amount to \$10,450. This cost includes 55 hours for professional services at an hourly rate of \$190. Professional service costs will be billed and paid monthly. It is anticipated that the majority of work will be conducted remotely; however, we have included \$300 for reimbursable expenses related to mileage for in person meetings such as presentation to the City Council for a not to exceed amount of **\$10,750**.

## II. REFERENCES

### **Central Contra Costa Sanitary District**

Teji O'Malley, Human Resources Manager

(925) 335-7744

[tomalley@centralsan.org](mailto:tomalley@centralsan.org)

Central Contra Costa Sanitary District is a past client. Bryce has conducted four compensation studies for the District since 2017, with the most recently completed in 2024 consisting of 18 survey agencies and 54 survey classifications.

### **Citrus Heights Water District**

Brittney Moore, Administrative Services Manager

(916) 735-7711

[Bmoore@chwd.org](mailto:Bmoore@chwd.org)

6230 Sylvan Road, Citrus Heights, CA. 95610

Citrus Heights Water District is a current client. Bryce has conducted seven compensation and/or benefit studies for the District since 2016 and is in the process of completing a compensation study involving 17 agencies and 19 water related and administrative classifications.

### **City of Napa**

MJ Tueros, Human Resources Manager

(707) 257-9505

[mtueros@citynapa.org](mailto:mtueros@citynapa.org)

1541 Second Street, Napa, Ca 94559

The City of Napa is a current client. Bryce Consulting completed a compensation study for management classifications that included 10 survey agencies and 53 survey classifications. In addition, Bryce Consulting has conducted classification studies for the City as well as reviewed and recommended organizational changes for select City departments. Bryce has also completed a compensation study for non-management classifications that included 12 survey agencies and 35 classifications.

### **City of Roseville**

Stacey Peterson, Human Resources Director

(916) 774-5475

[Speterson@roseville.ca.us](mailto:Speterson@roseville.ca.us)

311 Vernon Street, Roseville, CA 95768

The City of Roseville is a long-term and current client. Bryce conducted a City-wide classification study of over 1,200 positions and has conducted multiple City-wide total compensation studies over the years with the most recent including approximately 16 survey agencies and 105 benchmark classifications. Bryce continues to support the City with classification and compensation studies as needed.



**San Juan Water District**

Donna Silva, Director of Finance

(916) 791-6907

[dsilva@sjwd.org](mailto:dsilva@sjwd.org)

9935 Auburn Folsom Road. Granite Bay, CA 95746

San Juan Water District is a long-term and current client. Bryce Consulting has assisted the District with multiple recruitments, conducted an organizational/succession planning study and concluded a District-wide compensation study that included 29 survey classifications and 14 agencies in 2019 and 2022.

**Water Facilities Authority**

Van Jew, General Manager

(909) 981-9454, ext. 12

[vjew@wfajpa.org](mailto:vjew@wfajpa.org)

1775 N Benson Avenue, Upland, CA 91784

In 2024, Bryce conducted a classification and compensation study involving seven classifications and 13 survey agencies.

### III. CORPORATE QUALIFICATIONS AND RESUMES

Bryce Consulting, Inc. was formed in July 1995 to provide the full range of human resource consulting services to governmental clients. We offer comprehensive and integrated advisory services in the areas of human resources management, recruitment and selection, organizational development, and training. Our scope and approach to consulting is based on a solid foundation of professional experience in providing consulting services to local governments.

#### SERVICES

Bryce Consulting offers a comprehensive range of human resource consulting services including:

**Classification and Compensation** - This area of the practice includes the development, installation, and modification of all or part of an agency's classification plan and compensation program. Typical study results include compensation policy development; the preparation of class specifications and career ladders that comply with the ADA; internal salary relationship analysis; external compensation surveys; and the development of a revised compensation plan.

**Organizational and Management Review and Analysis** - This practice area includes the review, analysis and development of organizational structure, staffing, levels, reporting relationships, workflow, and management control systems. Specific tasks include detailed operational and organizational data collection, analysis of current systems and processes, and development of new or modified organizational and operational structures to create operational efficiencies, workload balance and appropriate staffing levels. Implementation includes facilitated processes with management, individual staff, and entire work groups to ensure the broadest understanding and success of the study recommendations.

**Human Resources Systems** - Typical assignments in this area result in the development or modification of the basic policy and administrative framework for the agency's human resource management system. Study results include the preparation of personnel rules, policies, and procedures, and employee handbooks.

**Performance Appraisal** - This service area involves the development and installation of comprehensive performance appraisal systems for both management and non-management staff. These systems are complete and include the necessary forms, procedure manuals, and the training of management and supervisory staff.

#### RESUMES

Our consulting team has extensive experience dealing with local government service delivery, restructuring, and personnel management efforts. Shellie Anderson will serve as project manager for this study and will assume responsibility for on-going client contact, survey design, data analysis, and

preparation and presentation of reports. Stacy James will serve as lead for data collection.

**SHELLIE ANDERSON**

Shellie Anderson is a principal with the firm who brings 25 years of human resource consulting experience within the State of California, specifically within the public sector. Her background includes managing and participating in compensation and classification studies of varying sizes, organizational analyses, recruitment and selection, development of performance evaluation systems, and succession planning. Ms. Anderson has personally completed hundreds of compensation studies and has worked with a variety of public agencies including the State of California, cities, counties, and electric, water, wastewater, and irrigation districts. Ms. Anderson has successfully worked with labor-management groups on multiple studies, to ensure successful accomplishment of study objectives. Ms. Anderson received a Bachelor's degree in Psychology and a Master's degree in Industrial and Organizational Psychology from the California State University, Sacramento. In addition, Ms. Anderson is a Certified Senior Professional in Human Resources. Ms. Anderson served on the Board for the IPMA – HR Sacramento Mother Lode Chapter for nearly a decade.

**STACY JAMES**

Stacy James is a consultant with 18 years of professional human resources experience within the State of California including classification and compensation, recruitment and selection, development of work policies and procedures, and performance appraisal design. Ms. James previously oversaw the personnel practices in nine California Counties for social services and child support services departments which included serving as a business partner, conducting recruitments, determining and developing a variety of assessment processes, conducting job analyses, conducting classification studies, and providing training on rules and regulations governing the departments' merit system. Ms. James has extensive experience with compensation data collection and analysis. In addition, Ms. James has served as consultant to a variety of State agencies, counties, cities, non-profits, and special districts in the State of California. Ms. James earned her Bachelor's degree in Psychology from California State University, Sacramento.