

Gridley City Council – Regular City Council Meeting Agenda

Tuesday, January 21, 2020; 6:00 pm
Gridley City Hall, 685 Kentucky Street, Gridley, CA 95948

“Our purpose is to continuously enhance our community’s vitality and overall quality of life. We are committed to providing high quality, cost-effective municipal services and forming productive partnerships with our residents and regional organizations. We collectively develop, share, and are guided by a clear vision, values, and meaningful objectives.”

CALL TO ORDER - Mayor Johnson

ROLL CALL - Recording Secretary

PLEDGE OF ALLEGIANCE – Councilmember Torres

INVOCATION – Bishop Terry Hamblin, Church of Jesus Christ, Latter-Day Saints

PROCLAMATIONS – None

INTRODUCTION OF NEW OR PROMOTED EMPLOYEES - None

COMMUNITY PARTICIPATION FORUM - *Members of the public may address the City Council on matters not listed on the agenda. The City Council may not discuss nor take action on any community participation item brought forward by a member of the community. Comments are requested to be limited to three (3) minutes.*

CONSENT AGENDA – *Items on the Consent Agenda are considered routine and acted upon by one motion. Any Council member may request that an item be removed for separate consideration. The City Council may only make minor comments; otherwise the item should be removed from the Consent Agenda and placed as the first item(s) under “Items for Council Consideration”.*

1. City Council minutes dated December 16, 2019
2. A Resolution of The City Council of The City of Gridley Adopting a Name Change to The Final CEQA Plus Initial Study and Mitigated Negative Declaration and Notice of Determination (Sch#2019079100) To the Little Avenue Force Main and Lift Station Improvements
3. A Resolution of The City Council of The City of Gridley Authorizing the Finance Director to Write Off Delinquent Utility Accounts from July 1, 2018 to June 30, 2019

ITEMS FOR COUNCIL CONSIDERATION

4. Approval of a revision to the City’s Master Fee Schedule by adding a new DG Rate for Electric Service with Distributed Generation
5. Revised Contract Award for Construction of the Electric Department Building Addition to Uniq Building Inc.

CITY STAFF AND COUNCIL COMMITTEE REPORTS - Brief updates from City staff and brief reports on conferences, seminars, and meetings attended by the Mayor and City Council members, if any.

POTENTIAL FUTURE CITY COUNCIL ITEMS - (Appearing on the Agenda within 30-90 days):

Police Department Digital Radio System	2/3/2020
Fluoride Elimination	2/3/2020
IT Contract with Oroville	2/3/2020
Grant Writer	2/3/2020
Police Service Agreement	2/3/2020
Garbage Services RFP Approval	3/16/2020
Audit Approval	3/16/2020
Annual Budget FY 20-21 Introduction	4/20/2020
Budget Review	5/4/2020
Budget Review	5/18/2020
Budget Adoption	6/15/2020

CLOSED SESSION - Closed Session pursuant to Government Code Section 54957 Public Employee Performance Evaluation, Title: Utilities Director

ADJOURNMENT – adjourning to the next regularly scheduled meeting on Monday, February 3, 2020.

NOTE 1: POSTING OF AGENDA- This agenda was posted on the public bulletin board at City Hall at or before 6:00 p.m., January 17, 2020, in accordance with Government Code Section 54954.2. This agenda along with all attachments is available for public viewing online at www.gridley.ca.us and at the Administration counter in City Hall, 685 Kentucky Street, Gridley, CA.

NOTE 2: REGARDING UNSCHEDULED MATTERS – In accordance with state law, it shall be the policy of this Council that no action shall be taken on any item presented during the public forum or on unscheduled matters unless the Council, by majority vote, determines that an emergency situation exists, or, unless the Council by a two-thirds vote finds that the need to take action arose subsequent to the posting of this agenda.

Gridley City Council – DRAFT City Council Meeting Agenda

Monday, December 16, 2019; 6:00 pm
Gridley City Hall, 685 Kentucky Street, Gridley, CA 95948

“Our purpose is to continuously enhance our community’s vitality and overall quality of life. We are committed to providing high quality, cost-effective municipal services and forming productive partnerships with our residents and regional organizations. We collectively develop, share, and are guided by a clear vision, values, and meaningful objectives.”

CALL TO ORDER

Mayor Johnson called the meeting to order at 6:00 p.m.

ROLL CALL

Council Members

Present: Johnson, Borges, Torres, Williams, Crye
Absent: None
Arriving after roll call: None

Staff present: Paul Eckert, City Administrator/Finance Director
Tony Galyean, City Attorney
Al Byers, Police Chief
Ross Pippitt, Public Works Supervisor

PLEDGE OF ALLEGIANCE

Council member Crye led the Pledge of Allegiance

INVOCATION

The invocation was provided by Pastor Bill Hammond of the Lighthouse Tabernacle

PROCLAMATIONS – None

INTRODUCTION OF NEW OR PROMOTED EMPLOYEES - None

COMMUNITY PARTICIPATION FORUM

Carlos Estrada, 863 Cedar Street, shared his frustration at the hourly wage being paid to employees by an online grocery delivery service.

Diana Rameriz, Public Sector Manager for Waste Management reminded everyone of the holiday pick up schedule, the Christmas tree disposal program and the cardboard recycling at the Ord Ranch Transfer Station.

Rich Carson, 520 Ohio Street, expressed concern that the property at 570 Ohio could be a fire hazard and that homeless people are squatting there.

CONSENT AGENDA

1. City Council minutes dated December 2, 2019
2. Adopt Resolution Number 2019-R-038: A resolution authorizing the City Administrator to accept a public utility easement from Jatinder and Ravinder Kullar to the City of Gridley consisting of approximately 1,122 square feet located at the south east corner of Assessor's Parcel Number 010-210-060 contiguous to the west side of Fairview Drive.
3. Adopt Resolution Number 2019-R-039: A resolution to amend the General Plan Safety Element by adopting the 2019 Butte County Local Hazard Mitigation Plan.
4. Approval of First Annual Gridley Electric Utility Wildfire Mitigation Plan

Motion to approve the consent agenda by Council Member Torres, seconded by Vice Mayor Williams.

ROLL CALL VOTE

Ayes: Crye, Johnson, Torres, Borges, Williams

Motion passed, 5-0

ITEMS FOR COUNCIL CONSIDERATION

5. Butte County Wellness App for Law Enforcement

Chief Byers presented a power point that highlighted the uses and benefits of the new app. This was informational only; no action was taken.

6. Second Reading and Adoption of Ordinance 832-2019: An ordinance to rezone approximately 5.4 acres from the from Residential Suburban (R-S) to Single Family Residential District (R-1) located at the south side of Sycamore Street adjacent to Palm Lane. (APN: 010-270-120)

Administrator Eckert briefly stated that the ordinance had it's first reading at the December 2 Council meeting. There were no questions from Council.

Motion for the second reading and adoption of Ordinance 832-2019 by Vice Mayor Williams, seconded by Council Member Crye.

ROLL CALL VOTE

Ayes: Johnson, Torres, Williams, Crye

Noes: Borges

Motion passed, 4-1

CITY STAFF AND COUNCIL COMMITTEE REPORTS

Council Member Crye reported on his attendance at the Butte County Air Quality Management District and the Butte County Association of Governments meetings.

Council Member Zachary Torres reported that the Chamber of Commerce’s Winter Wonderland was a huge success. They are now working on Restaurant Week coming up January 14-17.

Mayor Johnson reviewed the meetings he attended with the Butte County Mosquito and Vector Control District and the Sutter Butte Flood Control Agency.

POTENTIAL FUTURE CITY COUNCIL ITEMS - (Appearing on the Agenda within 30-90 days):

Council Meeting Cancelled	1/6/2020
IT Contract with Oroville	1/21/2020
Garbage Services RFP Approval	1/21/2020
Police Department Digital Radio System	1/21/2020
Fluoride Elimination	1/21/2020
Grant Writer	2/3/2020
Police Service Agreement	2/3/2020
Audit Approval	3/16/2020
Annual Budget FY 20-21 Introduction	4/20/2020
Budget Review	5/4/2020
Budget Review	5/18/2020
Budget Adoption	6/15/2020

CLOSED SESSION - None

ADJOURNMENT

With no further items for discussion, Council adjourned to the next regularly scheduled meeting on Monday, January 21, 2020.

Paul Eckert, City Clerk

City Council Agenda Item #2
Staff Report

Date: January 21, 2020

To: Mayor and City Council

From: Paul Eckert, City Administrator

X	Regular
	Special
	Closed
	Emergency

Subject: A Resolution of The City Council of The City of Gridley Adopting a Name Change to The Final CEQA Plus Initial Study and Mitigated Negative Declaration and Notice of Determination (Sch#2019079100) To the Little Avenue Force Main and Lift Station Improvements

Recommendation

Resolution Approval of the adoption of a name change of the Final CEQA Plus Initial Study and Mitigated Negative Declaration and the Notice of Declaration for the Little Avenue Force Main and Lift Station Improvements. The name will be changed from 'Little Avenue Lift Station and Forced Main Replacement Project' to 'Little Avenue Force Main and Lift Station Improvements'.

Background

On October 7th, 2019, the City Council adopted the environmental documents for the Little Avenue Force Main and Lift Station Improvements. The documents were approved by the City Council on October 21st, 2019. Since the approval of the documents, it has come to our attention that there is a discrepancy between the project name on the environmental documents and the project name utilized on all other documents that have been submitted to the Clean Water State Revolving Fund as part of a funding application for this project. It is proposed that the environmental document name is changed from 'Little Avenue Lift Station and Forced Main Replacement Project' to 'Little Avenue Force Main and Lift Station Improvements'.

Fiscal Impact

None.

Compliance with City Council Strategic Plan or Budget Goals

Not applicable.

Attachment

- Resolution No. 2020-R-001

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GRIDLEY ADOPTING A NAME CHANGE TO THE FINAL CEQA PLUS INITIAL STUDY AND MITIGATED NEGATIVE DECLARATION AND NOTICE OF DETERMINATION (SCH#2019079100) TO THE LITTLE AVENUE FORCE MAIN AND LIFT STATION IMPROVEMENTS

WHEREAS, the City Council of the City of Gridley is presented a name change for the Final Initial Study and Mitigated Negative Declaration and the Notice of Determination for the Little Avenue Force Main and Lift Station Improvements. The name is being changed from 'Little Avenue Lift Station and Forced Main Replacement Project' to 'Little Avenue Force Main and Lift Station Improvements' in order to reflect the name used in all other documents submitted to the Clean Water State Revolving Fund (CWSRF) as part of a construction funding application for the project;

BE IT RESOLVED by the City Council of the City of Gridley that said Council does hereby approve the name change of the Final CEQA Plus Initial Study and Mitigated Negative Declaration and the Notice of Determination to Little Avenue Force Main and Lift Station Improvements;

I HEREBY CERTIFY that the foregoing resolution was duly passed and adopted by the City Council of the City of Gridley at a regular meeting thereof, held on the 21st day of January, 2020, by the following vote:

AYES: COUNCIL MEMBERS

NOES: COUNCIL MEMBERS

ABSENT: COUNCIL MEMBERS

ABSTAIN: COUNCIL MEMBERS

ATTEST:

APPROVE:

Paul Eckert, City Clerk

Bruce Johnson, Mayor

City Council Agenda Item #3
Staff Report

Date: January 21, 2020

To: Mayor and City Council

From: Paul Eckert, City Administrator/Finance Director

Subject: A Resolution of The City Council of The City of Gridley Authorizing the Finance Director to Write Off Delinquent Utility Accounts from July 1, 2018 to June 30, 2019

X	Regular
	Special
	Closed
	Emergency

Recommendation

City staff respectfully requests that the City Council receive a report highlighting delinquent utility accounts and approve Resolution No. 2020-R-002: A Resolution of The City Council of The City of Gridley Authorizing the Finance Director to Write Off Delinquent Utility Accounts from July 1, 2018 to June 30, 2019

Background

The City operates three utility systems including water, electric, and wastewater (sewer). The City’s utility management software keeps track of the amount charged and payments made with each customer. Over the last year, old closed accounts with uncollected balances totaling \$39,665.47 have not been removed from the system and have resulted in an unrealistic representation of accounts receivable. It is recommended that Council approve these balances (summarized below) to be written off for purposes of achieving an accurate accounts receivable balance for the FY18-19 audit.

The City has operational policies adopted regarding write-offs and collections of utility balances. These amounts have accumulated between July of 2018 and June of 2019. Most of the higher total balances are for accounts that were closed during winter/ summer months, due to higher peak usage. The City does maintain an agreement with various collections companies to assist with collection of overdue accounts.

The City follows the approved billing and collection process: if a bill is not paid within 20 days, customers are sent a late notice which indicates that if the bill is not paid within 10 days, their account will be terminated for nonpayment of services rendered. If the bill is not paid prior to the 10-day warning, they receive a five-day notice prior to the scheduled disconnection date. Normally there are between 30 and 50 accounts are disconnected each month, and very rarely are any of them permanently disconnected. In order to reactivate an account, staff will reevaluate the account by charging all outstanding balances, any required deposit and reconnection fees. After the account is closed for 90 days, all accounts will be submitted to Rash Curtis for recovery.

Fiscal Impact

The proposed utility account write offs is a comprehensive effort to continue a process which preserves fiscal stability. Write offs do not have an impact on the presentation of cash, however, failure to write off uncollectible amounts does result in an overstatement of retained earnings for the City’s enterprises; which can result in possible audit findings.

Recommendation:

Approval of Resolution 2020-R-XX, A Resolution of the City Council of the City of Gridley Authorizing the Write Off of Delinquent Utility Accounts from July 1, 2018 to June 30, 2019.

Attachments

1. Resolution No. 2020-R-002: A Resolution of The City Council of The City of Gridley Authorizing the Finance Director to Write Off Delinquent Utility Accounts from July 1, 2018 to June 30, 2019

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GRIDLEY AUTHORIZING THE FINANCE DIRECTOR TO
WRITE OFF DELINQUENT UTILITY ACCOUNTS FROM JULY 1, 2018 TO JUNE 30, 2019**

WHEREAS, between July of 2018 and June of 2019, old closed utility accounts with uncollected balances totaling \$39,665.47 have not been removed from the system and have resulted in an unrealistic representation of accounts receivable; and

WHEREAS, the City’s overstated receivables was a topic of discussion during last year’s audit and will continue to be one in the FY 18-19 audit; and

WHEREAS, the City has implemented a series of operational policies regarding the streamlining of utility billing and processes for nonpayment of utility bills; and

WHEREAS, the success of recover of these amounts is greater when collection proceedings are initiated as soon as possible, and the attached amounts in Exhibit A have been transferred to the City’s collection agency; and

WHEREAS, to avoid an overstatement in the City’s utility retained earnings, formal write off of the attached amounts needs to occur.

NOW, THEREFORE, BE IT RESOLVED that the City Council of Gridley hereby authorizes the Finance Director to write off and remove the attached delinquent balances from its financial system in time for the FY 18-19 audit fieldwork.

I HEREBY CERTIFY that the foregoing Resolution was duly and regularly introduced and adopted by the City Council of the City of Gridley, at a regular meeting of the City Council on the 21ST day of January 2020, by the following vote:

AYES: COUNCIL MEMBERS

NOES: COUNCIL MEMBERS

ABSENT: COUNCIL MEMBERS

ABSTAIN: COUNCIL MEMBERS

ATTEST:

APPROVE:

Paul Eckert, City Clerk

Bruce Johnson, Mayor

Exhibit A

WRITE OFFS 2018/2019

Customer ID	Service Location	Apt #	Parcel Number	Stopped Date	TOTAL DUE
WES0041	880 HAZEL ST	#3	009-162-014	4/1/2019	106.26
AND0106	880 HAZEL ST	#6	009-162-014	2/26/2019	7.95
SHU0001	345 LOCUST ST		010-350-010	7/13/2018	557.95
SAL0031	329 BAYBERRY WAY		010-350-039	7/2/2018	224.13
HAM0072	528 OHIO ST		009-201-012	11/13/2018	464.29
WOR0005	466 OHIO ST		010-052-010	3/19/2019	479.52
HAM0067	210 FORD AVE	#18	010-250-038	10/9/2018	172.60
CAM0028	419 SCARLET OAK DR		010-330-053	5/31/2019	454.08
NEU0002	541 LINCOLN ST		010-142-006	2/4/2019	364.80
WAT0057	365 SYCAMORE ST		010-163-019	3/6/2019	962.21
GIB0010	320 MAGNOLIA		010-163-008	7/18/2018	79.99
FUE0021	193 EAST SPRUCE ST		010-222-007	8/23/2018	726.87
RID0020	905 FAIRVIEW DR		010-221-014	12/26/2018	210.69
MOO0043	220 1/2 HAZEL ST		010-151-025	12/27/2018	17.17
SAN0145	390 NORMAN ST		010-180-015	1/10/2019	775.17
PAT0020	230 HASKELL ST		010-190-022	3/13/2019	158.77
GUE0025	260 HASKELL ST		010-190-021	2/28/2019	36.16
EAR0004	150 HASKELL ST	# 8	010-200-047	9/4/2018	71.58
GRI0307	150 HASKELL ST	#13	010-200-047	5/31/2019	50.05
THO0067	1854 AYERS AVE		024-070-020	7/6/2018	235.92
EHO0001	1871 AYERS AVE		024-070-012	5/6/2019	213.26
SAL0019	1120 CEDAR ST		010-111-010	2/21/2019	2,022.03
NIC0009	940 LAUREL ST		010-062-005	6/1/2018	460.19
BAT0015	1460 LAUREL ST		010-034-013	7/19/2018	791.52
LOZ0008	1582 LAUREL ST		010-023-008	5/7/2019	416.35
MAR0151	1740 LOCUST ST		010-091-015	6/11/2018	339.54
TOM0002	1705 SYCAMORE ST		010-011-004	11/21/2018	858.66
CAN0024	2017 JAY DRIVE		010-280-004	11/7/2018	1,200.00
WAR0041	2011 JACOB ST		009-300-007	8/28/2018	446.46
WES0040	2011 JACOB ST		009-300-007	6/8/2018	442.84
TOD0004	547 INDIANA ST		009-143-014	7/26/2018	0.09
SAN0222	786 BRIDGEFORD AVE		009-022-013	1/3/2019	115.74
SMI0106	786 BRIDGEFORD AVE	# B	009-022-013	4/18/2019	68.07
LAN0043	1165 KENTUCKY ST.		009-021-004	6/1/2018	108.89
KEN0009	1176 OHIO ST		009-021-016	3/11/2019	162.08
WIL0086	1041 PEACH ST		009-112-002	5/31/2018	514.63
EPP0005	785 OHIO ST		009-112-004	9/19/2018	339.50
LIT0016	1010 VERMONT ST		009-033-009	9/4/2018	666.80
BAR0097	1110 CALIFORNIA ST		009-210-001	8/14/2018	1,088.71
BRO0097	1001 OREGON ST		009-051-004	6/27/2018	395.18
DUN0035	1875 BUTTE LODGE CT		009-250-003	5/6/2019	198.61
BAK0026	1970 NEVADA ST		009-250-041	11/19/2018	318.16
WOO0076	1990 NORTHERN PINTA		009-240-046	1/10/2019	1,095.93
SMI0100	1447 PEACH ST		009-102-003	1/2/2019	466.76
LUN0009	1432 OAK ST		009-102-009	11/5/2018	1,255.21
PHA0010	825 CALIFORNIA ST		009-101-004	12/28/2018	159.52
TAR0009	766 NEVADA ST		009-096-009	11/6/2018	367.72
ADA0038	392 PARK ST		010-043-010	9/27/2018	847.81
ROU0010	336 PARK ST		010-043-008	7/10/2018	121.00
RIV0037	241 INDIANA ST		010-082-004	5/16/2019	52.20
COO0047	390 FORD AVE		010-260-051	12/28/2018	551.23
ELI0006	1500 HIGHWAY 99		024-260-049	8/29/2018	44.70
SCH0079	1500 HIGHWAY 99	#32	024-260-049	2/14/2019	41.81
MOO0046	1500 HIGHWAY 99		024-260-049	9/19/2018	195.51
WAL0042	1500 HIGHWAY 99		024-260-049	7/10/2018	69.05
HAM0057	1500 HIGHWAY 99	#51	024-260-049	3/8/2019	255.40
AND0099	850 HAZEL ST		009-162-014	7/31/2018	105.87
AND0098	850 HAZEL ST		009-162-014	7/31/2018	71.95
ZIN0004	1495 HIGHWAY 99		010-200-053	5/2/2019	463.58
FAL0005	1550 HIGHWAY 99 (Bankruptcy)		024-260-061	10/1/2018	7,513.27
FAL0006	1550 HIGHWAY 99 (Bankruptcy)		024-260-061	11/30/2018	8,145.88
ESP0023	1432 OAK ST		009-102-009	11/5/2018	276.88
MOO0045	220 HAZEL ST		010-151-025	12/27/2018	53.02
ROU0011	336 PARK ST		010-043-008	7/10/2018	180.00
KIN0224	1001 WASHINGTON ST.	#18		12/13/2018	7.70
WRITE OFF AMOUNT 2018/2019					39,665.47

City Council Agenda Item #4
Staff Report

Date: January 21, 2020
To: Mayor and City Council
From: Electric/Public Works Director Daryl Dye
Subject: Approval of a revision to the City’s Master Fee Schedule by adding a new DG Rate for Electric Service with Distributed Generation

X	Regular
	Special
	Closed
	Emergency

Recommendation

City staff respectfully requests that the City Council consider and approve a revision to the City’s Master Fee Schedule by adding a new DG Rate for Electric Service with Distributed Generation consistent with SB 594 - Solar net metering obligations.

Background

The City of Gridley has historically offered a Net-Metering Rate for customers who install solar photovoltaic (PV) generation at their residence or business. In late 2012 the California State Senate passed SB 594 governing Public Electrical Utilities and net metering programs for customers interested in installing solar systems. SB 594 allowed solar customers to “bank” any over production of their solar system during the daytime to be used during the nighttime. The City Council in December 2016, through resolution 2016-R-034, reduced any potential excess solar power buyback at rate no greater than the cost of power that the City pays.

The SB 594 net metering program was required until the total KW of solar installations was equal to 5% of the utility’s aggregate electrical load. The City of Gridley has exceeded the 5% threshold as defined in SB594. Gridley’s required net metering solar installations based on our 10.4 MW peak aggregate is 520 KW. Gridley’s currently has more than 86 solar net meters within its system and a total of 631.78 KW of residential solar production. Consequently, the City of Gridley is no longer obligated to continue its current Net Metering practices.

While the City of Gridley is no longer required to allow net metering, we still receive inquiries from customers who wish to install generation at their homes and businesses. For this reason, it’s necessary to develop a rate schedule to account for situations where customer generation is exported onto the distribution system.

Net metering allowed for exported energy to be credited to customers at the full retail rate. We are proposing a rate that would credit customers for exported energy at the City’s avoided cost for power, as determined by the City Council, rather than at the retail rate. The proposed rate revision is as follows:

Rate - Electric Services with Distributed Generation (to become effective January 22, 2020)
The following rate schedule is applicable to all electric service locations that have permanently installed distributed generation on the customer side of the meter AND where the customer does not qualify for net-metering under the policies of the City of Gridley. This rate schedule

will work in conjunction with the rate schedule that would normally apply to the City's Electric Utility customers in the absence of distributed generation (hereinafter referred to as the Master Fee Schedule). Under this rate schedule, all electricity exported through the City of Gridley revenue meter will be tracked separately and credited to the customer's account at the Avoided Cost Rate established by the City Council.	
<i>Electric Customer Charge (per meter, per month)</i>	<i>As per Master Fee Schedule</i>
<i>Electric Energy Commodity Charge (All KWh received, per KWh)</i>	<i>As per Master Fee Schedule</i>
<i>California Public Benefit Charge</i>	<i>As per Master Fee Schedule</i>
<i>California Energy Commission Surcharge</i>	<i>As per Master Fee Schedule</i>
<i>Reimbursement Credit (all KWh exported, per KWh)</i>	<i>\$0.045/KWh</i>
Special Conditions:	
Customer must apply for and execute an interconnection agreement with the City prior to interconnecting any generation resource. Customer must comply with all applicable rules in the City's Service Policy for interconnection of behind the meter generators.	

This item was originally introduced at the October 21, 2019, City Council meeting. Pursuant to Government Code §6066, the subject was previously noticed in the Gridley Herald. A Public study session was held on November 18th and the item was further considered at a public hearing at the December 2, 2019 meeting.

Fiscal Impact – The proposed Master Fee Rate revision will strengthen the overall financial condition of the City's Electric Enterprise Fund and will reduce the pressure to increase customer rates in the future.

Compliance with City Council Strategic Plan or Budget Goals

This recommendation is consistent with our efforts to be proactive with City infrastructure and our ongoing effort to be responsive and transparent regarding all business transactions and financial matters.

Attachment – None

City Council Agenda Item #5
Staff Report

Date: January 21, 2020
To: Mayor and City Council
From: Daryl Dye, Utility Director
Subject: Adjustment to Contract Award Amount for Construction of the Electric Department Building Addition to Uniq Building Inc.

X	Regular
	Special
	Closed
	Emergency

Recommendation

City staff respectfully recommends that the City Council authorize the City Administrator to execute a revised contract with Uniq Building Inc for the furnishing and construction for the Electric Department Building Addition Project for the adjusted amount of \$206,727.

The City Staff also respectfully recommends the City Council approve a project construction budget of \$227,400 to be paid out of the Electric Impact revenues to cover the project cost plus a 10% contingency.

Background

The City of Gridley Electric Department is in need of additional space indoor space to securely store equipment and supplies. The project is on the City’s capital Improvement list as a priority for the Electric Department. On December 2, the City Council had approved an agreement for \$188,650. This proposed City Council action would change the contract to a total of \$227,400 to allow for addition of another open bay and concrete base

The City solicited public bids for the furnishing and construction of a steel building addition to adjoin the existing Electric Department building. Uniq Building Inc was considered to be the lowest responsive bidder.

The City has future plans to add a carport next to the new building and the contractor was able to provide a fair price to add a carport connected to the building expansion, a concrete slab under the car port, and new siding and gutters on the front of the existing building.

Financial Impact

Up to \$227,400 to be funded with Electric Impact Fee Revenues

Compliance with City Council Strategic Plan or Budget Goals

The City Council and City staff are committed to providing effective leadership while providing quality cost effective local government services.