

# **Gridley City Council – Regular Meeting Agenda**

Monday, April 17, 2023; 6:00 pm

Gridley City Hall, 685 Kentucky Street, Gridley, CA 95948

*“Our purpose is to continuously enhance our community’s vitality and overall quality of life. We are committed to providing high quality, cost-effective municipal services and forming productive partnerships with our residents and regional organizations. We collectively develop, share, and are guided by a clear vision, values, and meaningful objectives.”*

The Public is encouraged to attend and participate in person. Comments from the public on agenda items will be accepted until 4 pm on April 17<sup>th</sup>, 2023, via email to [csantana@gridley.ca.us](mailto:csantana@gridley.ca.us) or via the payment/document drop box at Gridley City Hall and will be conveyed to the Council for consideration.

You may view using the following link, ID, and passcode:

<https://us06web.zoom.us/j/81481768063?pwd=QlBhbHYrTytXRjB0TXVSTIZiZjwUT09>

Webinar ID: 814 8176 8063

Passcode: 124521

**CALL TO ORDER** - Mayor Farr

**ROLL CALL**

**PLEDGE OF ALLEGIANCE** – Councilmember Roberts

**INVOCATION** – None

**PROCLAMATION** – None

**INTRODUCTION OF NEW OR PROMOTED EMPLOYEES** - None

**COMMUNITY PARTICIPATION FORUM** - *Members of the public may address the City Council on matters not listed on the agenda. The City Council may not discuss nor take action on any community participation item brought forward by a member of the community. Comments are requested to be limited to three (3) minutes.*

**CONSENT AGENDA**

1. City Council Minutes Dated April 17<sup>th</sup>, 2023
2. February 2023 and March 2023 Expenditure Reports

**ITEMS FOR CONSIDERATION**

3. Informational Update – Recreation Coordinator, Ashley Ayala

4. Appointment of One Gridley City Council Representative to Serve on the Ad-Hock Working Group for the Renewal of the City of Biggs Electric Utility Services Operations and Maintenance Agreement
5. Budget Study Session Calendar
6. Consideration of Proposal to Enter into a Memorandum of Understanding (MOU) with the Cities of Biggs, Chico, Gridley, Oroville, and Butte County to Meet SB 1383 Edible Food Recovery Regulatory Requirements
7. Consideration of Proposal to Enter into a Memorandum of Understanding (MOU) with FEMA for Temporary Storage of Trailers and Supplies at the Industrial Park through June 15, 2023
8. M&D Development, S&S Construction - Engineering, Inspecting, Plan Check Billing Concerns (Councilmember Sanchez)

**CITY STAFF AND COUNCIL COMMITTEE REPORTS** - *Brief updates from City staff and brief reports on conferences, seminars, and meetings attended by the Mayor and City Council members, if any.*

**CITY ADMINISTRATOR REPORTS** - *Brief updates and reports on conferences, seminars, and meetings attended by the City Administrator, if any.*

**POTENTIAL FUTURE CITY COUNCIL ITEMS** - *(Appearing on the Agenda within 30-90 days):*

SBFCA Development Fee	5/1/2023
Industrial Park Final Map	5/15/2023
Request for Proposal for Audit Services	6/19/2023
Finance Policies	6/19/2023

## **CLOSED SESSION**

9. Closed Session Conference with Legal Counsel Pursuant to California Government Code 54956.9 to Discuss Potential Anticipated Litigation: One (1) Potential Case

**ADJOURNMENT** – adjourning to a Regular meeting on May 1<sup>st</sup>, 2023.

**NOTE 1: POSTING OF AGENDA-** This agenda was posted on the public bulletin board at City Hall at or before 6:00 p.m., April 14<sup>th</sup>, 2023. This agenda along with all attachments is available for public viewing online at [www.gridley.ca.us](http://www.gridley.ca.us) and at the Administration Counter in City Hall, 685 Kentucky Street, Gridley, CA.

**NOTE 2: REGARDING UNSCHEDULED MATTERS** – In accordance with state law, it shall be the policy of this Council that no action shall be taken on any item presented during the public forum or on unscheduled matters unless the Council, by majority vote, determines that an emergency situation exists, or, unless the Council by a two-thirds vote finds that the need to take action arose subsequent to the posting of this agenda.

## **Gridley City Council – Regular Meeting Minutes**

Monday, April 3, 2023; 6:00 pm

Gridley City Hall, 685 Kentucky Street, Gridley, CA 95948

*“Our purpose is to continuously enhance our community’s vitality and overall quality of life. We are committed to providing high quality, cost-effective municipal services and forming productive partnerships with our residents and regional organizations. We collectively develop, share, and are guided by a clear vision, values, and meaningful objectives.”*

### **CALL TO ORDER**

**Mayor Farr called the meeting to order at 6:00 pm.**

### **ROLL CALL**

#### **Councilmembers**

Present: Farr, Johnson, Calderon, Roberts, Sanchez  
Absent: None  
Arriving after roll call: None

Staff Present: Cliff Wagner, City Administrator  
Rodney Harr, Chief of Police  
Tony Galyean, City Attorney  
Elisa Arteaga, Finance Director  
Dave Harden, City Engineer  
Donna Decker, Planning Director

### **PLEDGE OF ALLEGIANCE**

**Councilmember Calderon led the Pledge of Allegiance.**

**INVOCATION – None**

**PROCLAMATION – None**

**INTRODUCTION OF NEW OR PROMOTED EMPLOYEES - None**

### **COMMUNITY PARTICIPATION FORUM**

**Dino Visinoni, of M&D Developments, expressed concerns of the City’s plan review process for his current development and requested that this item be placed on the next Council meeting agenda to have an open discussion with Council.**

**Steve Stapley, of S&S Construction, spoke in support of Mr. Visinoni’s request.**

### **CONSENT AGENDA**

1. City Council Minutes Dated March 20<sup>th</sup>, 2023

## **2. Lion's Club Easter Egg Hunt Use of Park Request**

**Motion to approve consent agenda was made by Vice Mayor Johnson, seconded by Councilmember Roberts.**

### **ROLL CALL VOTE**

**Ayes: Farr, Johnson, Roberts, Calderon, Sanchez**

**Motion passed, 5-0**

## **ITEMS FOR CONSIDERATION**

### **3. Resolution No. 2023-R-010: Approval of NCPA Third Phase Agreement for Purchase Agreements with Geysers Power Company, LLC**

**City Administrator, Cliff Wagner, presented the NCPA third phase purchase agreement explaining the need of the agreement to provide cost-effective, reliable electric utility services to City residents and meet its resource adequacy, and renewable portfolio standards.**

**Tony Zimmer, of NCPA, outlined details of the agreement through a PowerPoint presentation.**

**Vice Mayor Johnson shared concerns that the renewable energy source may no longer be deemed "renewable" in the future by the State. Councilmember Calderon added his concerns of raising rates.**

**After Council discussion, the motion to approve the agreement was made by Councilmember Sanchez, seconded by Councilmember Roberts.**

### **ROLL CALL VOTE**

**Ayes: Farr, Johnson, Sanchez, Roberts**

**Abstain : Calderon**

**Motion passed, 4-1**

## **4. California Family Rights Act and Family and Medical Leave Act Policy**

**City Administrator, Cliff Wagner, presented the policy that will help ensure the City is in compliance with State and Federal laws and assist with fair treatment of all employees, providing them with their protected rights.**

**Motion to approve was made by Vice Mayor Johnson, seconded by Councilmember Sanchez.**

### **ROLL CALL VOTE**

**Ayes: Farr, Calderon, Sanchez, Roberts, Johnson**

**Motion passed, 5-0**

## **CITY STAFF AND COUNCIL COMMITTEE REPORTS**

Councilmember Calderon reported on his attendance at BCAG. He also shared that North Valley Catholic Social Services will be hosting “Children’s Day” on April 30<sup>th</sup> at Manuel Viera Park.

Councilmember Sanchez reported on her attendance at the NCPA meeting.

**CITY ADMINISTRATOR REPORTS – None**

**POTENTIAL FUTURE CITY COUNCIL ITEMS - (*Appearing on the Agenda within 30-90 days*):**

SBFCA Development Fee	4/17/2023
Request for Proposal for Audit Services	4/17/2023
Butte Region MOU Implementing SB 1383 Edible Food Recovery Requirements	4/17/2023
Finance Policies	4/17/2023
Broadband Feasibility Study Proposal	4/17/2023
General Plan, Sphere of Influence Amendment Contract Award	5/15/2023
Industrial Park Final Map	5/15/2023

**CLOSED SESSION – None**

**ADJOURNMENT**

With no further items left to discuss, Mayor Farr adjourned to the next regular meeting on April 17<sup>th</sup>, 2023.

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Cliff Wagner, City Administrator



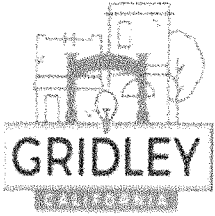


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February 2023

March 2023

Expenditure Reports



Gridley, CA

# Check Report

By Check Number

Date Range: 02/01/2023 - 02/28/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: General Checking-General Checking						
SIL04	ANALI SILVA	02/03/2023	Regular	0.00	46.50	973935
ARA01	ARAMARK UNIFORM SERVICES	02/03/2023	Regular	0.00	16.99	973936
ATT0001	AT&T	02/03/2023	Regular	0.00	79.54	973937
ATT08	AT&T	02/03/2023	Regular	0.00	34.04	973938
ATT08	AT&T	02/03/2023	Regular	0.00	34.04	973939
ATT08	AT&T	02/03/2023	Regular	0.00	34.04	973940
ATT08	AT&T	02/03/2023	Regular	0.00	69.11	973941
ATT08	AT&T	02/03/2023	Regular	0.00	69.11	973942
BEC02	BECK'S SHOES, INC.	02/03/2023	Regular	0.00	600.00	973943
BEN11	BENNETT ENGINEERING SERVI	02/03/2023	Regular	0.00	39,832.87	973944
	**Void**	02/03/2023	Regular	0.00	0.00	973945
BUT01	BUTTE AUTO PARTS	02/03/2023	Regular	0.00	91.35	973946
ACE02	CANDELARIO ACE HARDWARE	02/03/2023	Regular	0.00	1,454.33	973947
COM17	COMCAST	02/03/2023	Regular	0.00	387.91	973948
JOH0001	CONNER JOHNS	02/03/2023	Regular	0.00	69.75	973949
COR01	CORBIN WILLITS SYSTEM, IN	02/03/2023	Regular	0.00	2,433.89	973950
COR11	CORDICO PSYCHOLOGICAL COR	02/03/2023	Regular	0.00	600.00	973951
BIR02	DANNY BIRKHOLTZ	02/03/2023	Regular	0.00	94.24	973952
DEL06	DELL MARKETING L.P.	02/03/2023	Regular	0.00	124.51	973953
DUR01	DURHAM PENTZ TRUCK CENTER	02/03/2023	Regular	0.00	943.55	973954
EDW05	EDWARDS, STEVEN	02/03/2023	Regular	0.00	60.00	973955
EFF01	EFFICIENCY SERVICES GROUP, LLC	02/03/2023	Regular	0.00	3,580.00	973956
EID02	EIDE BAILLY LLP	02/03/2023	Regular	0.00	3,500.00	973957
EMB03	EMBLEM ENTERPRISES	02/03/2023	Regular	0.00	1,091.33	973958
ENE04	TAPER DBA ENERGY ACTION INC.	02/03/2023	Regular	0.00	17,010.00	973959
FGL01	FGL ENVIRONMENTAL, INC.	02/03/2023	Regular	0.00	902.00	973960
GCS01	GCS ENVOIRONMENTAL EQUIP	02/03/2023	Regular	0.00	886.92	973961
CAL80	J ANGEL CALDERON	02/03/2023	Regular	0.00	221.90	973962
NEL01	J C NELSON SUPPLY CO	02/03/2023	Regular	0.00	60.14	973963
ROB02	JAMES ROBERTS	02/03/2023	Regular	0.00	75.00	973964
GAR08	JASON GARRINGER	02/03/2023	Regular	0.00	655.50	973965
FRA13	JAZMIN LILIANA MARTINEZ FRAGOSO	02/03/2023	Regular	0.00	46.50	973966
TEA05	JOANNA TEAL	02/03/2023	Regular	0.00	206.25	973967
RIC0001	JORDYN M. RICKERTSEN	02/03/2023	Regular	0.00	54.25	973968
HIL09	KATIE HILL	02/03/2023	Regular	0.00	163.59	973969
LEI02	KATRINA LEISHMAN	02/03/2023	Regular	0.00	223.84	973970
BAL01	KNIFE RIVER CONSTRUCTION	02/03/2023	Regular	0.00	1,669.78	973971
KOE01	KOEFRAN INDUSTRIES	02/03/2023	Regular	0.00	225.00	973972
LEA01	LEAGUE OF CALIF CITIES	02/03/2023	Regular	0.00	4,699.00	973973
MAC0002	MACQUARIE EQUIPMENT CAPITAL INC.	02/03/2023	Regular	0.00	281.00	973974
MAC01	MAC'S HARDWARE & RENTAL	02/03/2023	Regular	0.00	281.63	973975
TAY04	MARYSA TAYLOR	02/03/2023	Regular	0.00	46.50	973976
MES02	MESSANGER PUBLISHING GROU	02/03/2023	Regular	0.00	308.00	973977
MIT02	MICHAEL MITCHELL	02/03/2023	Regular	0.00	175.00	973978
COR13	NICOLE CORONA	02/03/2023	Regular	0.00	46.50	973979
NOR42	NORTH STATE GROCERY	02/03/2023	Regular	0.00	31,405.00	973980
NOR02	NORTHERN CALIF POWER AGCY	02/03/2023	Regular	0.00	492,231.00	973981
NOR09	NORTHERN CALIFORNIA GLOVE	02/03/2023	Regular	0.00	54.70	973982
OFF02	OFFICE DEPOT	02/03/2023	Regular	0.00	923.38	973983
PGE01	P G & E CO	02/03/2023	Regular	0.00	4,670.16	973984
PAW02	Paws Clinic of Oroville	02/03/2023	Regular	0.00	1,202.00	973985
PER03	PERKINS MOBILE AUTO GLASS	02/03/2023	Regular	0.00	4,146.14	973986
PIT02	PITNEY BOWES INC	02/03/2023	Regular	0.00	801.09	973987
PRE03	PREMIER ACCESS INSURANCE	02/03/2023	Regular	0.00	7,283.00	973988

## Check Report

Date Range: 02/01/2023 - 02/28/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
GIR01	PRISCILLA M GIRARDOT	02/03/2023	Regular	0.00	40.00	973989
R041	R&R HORN CONTRACTORS INC	02/03/2023	Regular	0.00	10,714.85	973990
STE13	REGAN STEWART	02/03/2023	Regular	0.00	46.50	973991
RIC01	Rich, Fuidge, Bordsen & Gaylean, Inc.	02/03/2023	Regular	0.00	3,681.00	973992
ROA02	ROAD SAFE TRAFFIC SYSTEMS INC	02/03/2023	Regular	0.00	407.30	973993
SYL02	SILVIA ELENA CORDERO	02/03/2023	Regular	0.00	2,460.00	973994
STA01	STANDARD INSURANCE CO	02/03/2023	Regular	0.00	4,118.33	973995
OKO0001	The Okonite Company Inc.	02/03/2023	Regular	0.00	24,845.54	973996
EVE03	TIAA COMMERICAL FINANCE,	02/03/2023	Regular	0.00	96.56	973997
FAR0001	TYLER WILLIAM FARR	02/03/2023	Regular	0.00	46.50	973998
USB05	US BANK	02/03/2023	Regular	0.00	60.33	973999
USB05	US BANK	02/03/2023	Regular	0.00	325.09	974000
USB05	US BANK	02/03/2023	Regular	0.00	47.77	974001
USB05	US BANK	02/03/2023	Regular	0.00	150.83	974002
SCH12	VALORIE SCHNEIDER	02/03/2023	Regular	0.00	43.68	974003
VER02	VERIZON WIRELESS	02/03/2023	Regular	0.00	12.94	974004
VIS04	VISION SERVICE PLAN - (CA	02/03/2023	Regular	0.00	640.56	974005
DEP22	DEPARTMENT OF WATER RESOURCES DWR	02/07/2023	Regular	0.00	500.00	974007
ESP01	ESPLANADE OFFICE	02/07/2023	Regular	0.00	5,173.76	974008
ESP01	ESPLANADE OFFICE	02/07/2023	Regular	0.00	-5,173.76	974008
GRI01	GRIDLEY COUNTRY FORD	02/07/2023	Regular	0.00	36,581.83	974009
AME29	American Fidelity Assuran	02/07/2023	Regular	0.00	100.00	974010
AME30	AMERICAN FIDELITY ASSURAN	02/07/2023	Regular	0.00	1,215.22	974011
BUT43	CHILD SUPPORT SRVCS.	02/07/2023	Regular	0.00	240.00	974012
GRI12	GRIDLEY POLICE	02/07/2023	Regular	0.00	1,447.00	974013
IBE01	I.B.E.W. - LOCAL #1245	02/07/2023	Regular	0.00	2,455.50	974014
ICM01	ICMA RETIREMENT TRUST-457	02/07/2023	Regular	0.00	7,003.11	974015
ICM01	ICMA RETIREMENT TRUST-457	02/07/2023	Regular	0.00	-7,003.11	974015
RIC0001	JORDYN M. RICKERTSEN	02/08/2023	Regular	0.00	69.75	974019
FRE12	FREMONT AUTOMOTIVE RETAIL GROUP INC	02/16/2023	Regular	0.00	63,100.85	974021
ACC08	ACCESS INFORMATION MGMT	02/17/2023	Regular	0.00	135.54	974022
AND12	ANDES POOL SUPPLY	02/17/2023	Regular	0.00	65.00	974023
ANI01	ANIXTER	02/17/2023	Regular	0.00	699.48	974024
ARA01	ARAMARK UNIFORM SERVICES	02/17/2023	Regular	0.00	59.62	974025
ARI01	ARI INVESTIGATIONS INC	02/17/2023	Regular	0.00	5,000.00	974026
FOW02	ARTHUR FOWLER	02/17/2023	Regular	0.00	125.81	974027
ATT08	AT&T	02/17/2023	Regular	0.00	34.04	974028
ATT14	AT&T	02/17/2023	Regular	0.00	27.38	974029
ATT08	AT&T	02/17/2023	Regular	0.00	34.04	974030
ATT08	AT&T	02/17/2023	Regular	0.00	69.11	974031
ATT08	AT&T	02/17/2023	Regular	0.00	69.11	974032
ATT14	AT&T	02/17/2023	Regular	0.00	27.38	974033
ATT08	AT&T	02/17/2023	Regular	0.00	34.04	974034
ATT14	AT&T	02/17/2023	Regular	0.00	1,148.16	974035
ATT14	AT&T	02/17/2023	Regular	0.00	225.90	974036
BOO01	BOOT BARN	02/17/2023	Regular	0.00	188.48	974037
BUT01	BUTTE AUTO PARTS	02/17/2023	Regular	0.00	467.19	974038
BUT16	BUTTE COUNTY AQMD	02/17/2023	Regular	0.00	79.20	974039
CAL39	CALIFORNIA-NEVADA J.A.T.C	02/17/2023	Regular	0.00	7,708.33	974040
ACE02	CANDELARIO ACE HARDWARE	02/17/2023	Regular	0.00	951.94	974041
	**Void**	02/17/2023	Regular	0.00	0.00	974042
VIL09	CARMEN VILLALOBOS-SANTANA	02/17/2023	Regular	0.00	75.00	974043
CAS11	CASEY'S AUTO REPAIR	02/17/2023	Regular	0.00	133.46	974044
WAG0001	CLIFFORD M. WAGNER	02/17/2023	Regular	0.00	266.97	974045
COL0001	COLANTUONO, HIGHSMITH & WHATLEY, PC	02/17/2023	Regular	0.00	1,010.00	974046
COM17	COMCAST	02/17/2023	Regular	0.00	327.59	974047
CRA01	CRANMER ENGINEERING	02/17/2023	Regular	0.00	465.00	974048
DECO2	DECKER ENGINEERING SERVICES, LLC	02/17/2023	Regular	0.00	9,240.00	974049
DEL06	DELL MARKETING L.P.	02/17/2023	Regular	0.00	4,769.21	974050
DEPO2	DEPARTMENT OF FORESTRY &	02/17/2023	Regular	0.00	313,671.35	974051
DEP13	DEPARTMENT OF JUSTICE	02/17/2023	Regular	0.00	49.00	974052

## Check Report

Date Range: 02/01/2023 - 02/28/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
DUN07	Duncan's Heating & Air	02/17/2023	Regular	0.00	947.50	974053
DUR01	DURHAM PENTZ TRUCK CENTER	02/17/2023	Regular	0.00	535.00	974054
EDW05	EDWARDS, STEVEN	02/17/2023	Regular	0.00	-60.00	974055
EDW05	EDWARDS, STEVEN	02/17/2023	Regular	0.00	60.00	974055
SMI07	EVA SMITH	02/17/2023	Regular	0.00	150.00	974056
FED01	FEDERAL EXPRESS CORP	02/17/2023	Regular	0.00	41.53	974057
FGL01	FGL ENVIRONMENTAL, INC.	02/17/2023	Regular	0.00	96.00	974058
FRA14	FRANK STENZEL	02/17/2023	Regular	0.00	13.50	974059
GEN06	GENERAL PACIFIC, INC.	02/17/2023	Regular	0.00	1,107.90	974060
GRI01	GRIDLEY COUNTRY FORD	02/17/2023	Regular	0.00	8,729.00	974061
GRI01	GRIDLEY COUNTRY FORD	02/17/2023	Regular	0.00	811.52	974062
HOU03	HOUSING TOOLS LLC	02/17/2023	Regular	0.00	1,170.00	974063
IND11	IECOB'S INDUSTRIAL EQUIPMENT INC	02/17/2023	Regular	0.00	883.34	974064
CAL80	J ANGEL CALDERON	02/17/2023	Regular	0.00	610.04	974065
NEL01	J C NELSON SUPPLY CO	02/17/2023	Regular	0.00	105.52	974066
GAR08	JASON GARRINGER	02/17/2023	Regular	0.00	250.00	974067
LAK01	LAKEVIEW PETROLEUM CO	02/17/2023	Regular	0.00	8,477.02	974068
LEA03	LEAGUE OF CA CITIES-SAC. VALLEY DIV.	02/17/2023	Regular	0.00	100.00	974069
LIG03	LIGHTBEAM POWER COMPANY G	02/17/2023	Regular	0.00	1,744.06	974070
MAC01	MAC'S HARDWARE & RENTAL	02/17/2023	Regular	0.00	400.52	974071
MAN08	MANN, URRUTIA, NELSON, CP	02/17/2023	Regular	0.00	10,000.00	974072
MAX01	MAX WALTERS	02/17/2023	Regular	0.00	800.00	974073
MES02	MESSENGER PUBLISHING GROU	02/17/2023	Regular	0.00	1,555.00	974074
MID02	MID VALLEY TITLE & ESCROW	02/17/2023	Regular	0.00	1,000.00	974075
MIN07	MINASIAN, MEITH, SOARES, SEXTON & COOPEI	02/17/2023	Regular	0.00	30.80	974076
NOR11	Northern California Joint Pole Assoc.	02/17/2023	Regular	0.00	834.93	974077
OFF02	OFFICE DEPOT	02/17/2023	Regular	0.00	232.51	974078
PGE01	P G & E CO	02/17/2023	Regular	0.00	951.94	974079
TRIO5	PREMIER PRINT & MAIL	02/17/2023	Regular	0.00	306.47	974080
RES07	RESERVE ACCOUNT	02/17/2023	Regular	0.00	8,000.00	974081
RIC01	Rich, Fuidge, Bordsen & Gaylean, Inc.	02/17/2023	Regular	0.00	8,572.00	974082
SOLO6	ROBYN & BRANDON SOLANSKY	02/17/2023	Regular	0.00	6,320.89	974083
ADV05	SUPERIOR CALIFORNIA OFFICE EQUIPMENT, IN	02/17/2023	Regular	0.00	936.92	974084
SYA01	SYAR INDUSTRIES, INC.	02/17/2023	Regular	0.00	2,824.81	974085
TER01	TEREX UTILITIES WEST	02/17/2023	Regular	0.00	1,050.00	974086
UPS05	THE UPS STORE	02/17/2023	Regular	0.00	13.37	974087
TRIO1	TRI-CITY POWERED EQUIP	02/17/2023	Regular	0.00	76.47	974088
TRIO001	TRIPLEPOINT ENVIRONMENTAL LLC	02/17/2023	Regular	0.00	2,500.00	974089
IMP01	U.S. BANK CORPORATE PAYMENT SYSTEMS	02/17/2023	Regular	0.00	9,893.53	974090
	**Void**	02/17/2023	Regular	0.00	0.00	974091
	**Void**	02/17/2023	Regular	0.00	0.00	974092
USB05	US BANK	02/17/2023	Regular	0.00	138.00	974093
USB05	US BANK	02/17/2023	Regular	0.00	60.31	974094
VER02	VERIZON WIRELESS	02/17/2023	Regular	0.00	388.53	974095
MAR24	MARY'S GONE CRACKERS, INC	02/23/2023	Regular	0.00	54,156.66	974097
MISO7	MissionSquare - 303902	02/23/2023	Regular	0.00	7,003.11	974098
CAL70	CALIFORNIA CHOICE BENEFIT	02/20/2023	Bank Draft	0.00	20,380.21	DFT0001566
CAL70	CALIFORNIA CHOICE BENEFIT	02/20/2023	Bank Draft	0.00	20,380.11	DFT0001600
CAL59	CALIFORNIA PUBLIC EMPLOYE	02/10/2023	Bank Draft	0.00	981.65	DFT0001627
CAL59	CALIFORNIA PUBLIC EMPLOYE	02/10/2023	Bank Draft	0.00	1,447.23	DFT0001628
CAL59	CALIFORNIA PUBLIC EMPLOYE	02/10/2023	Bank Draft	0.00	2,410.13	DFT0001629
CAL59	CALIFORNIA PUBLIC EMPLOYE	02/10/2023	Bank Draft	0.00	3,742.56	DFT0001630
CAL59	CALIFORNIA PUBLIC EMPLOYE	02/10/2023	Bank Draft	0.00	4,259.89	DFT0001631
CAL59	CALIFORNIA PUBLIC EMPLOYE	02/10/2023	Bank Draft	0.00	4,714.23	DFT0001632
CAL59	CALIFORNIA PUBLIC EMPLOYE	02/10/2023	Bank Draft	0.00	2,928.67	DFT0001633
CAL59	CALIFORNIA PUBLIC EMPLOYE	02/10/2023	Bank Draft	0.00	7,311.93	DFT0001634
CAL59	CALIFORNIA PUBLIC EMPLOYE	02/10/2023	Bank Draft	0.00	1,920.46	DFT0001635
CAL59	CALIFORNIA PUBLIC EMPLOYE	02/10/2023	Bank Draft	0.00	1,887.95	DFT0001636
CAL59	CALIFORNIA PUBLIC EMPLOYE	02/24/2023	Bank Draft	0.00	50.00	DFT0001641
CAL59	CALIFORNIA PUBLIC EMPLOYE	02/24/2023	Bank Draft	0.00	981.65	DFT0001643
CAL59	CALIFORNIA PUBLIC EMPLOYE	02/24/2023	Bank Draft	0.00	1,447.24	DFT0001644

## Check Report

Date Range: 02/01/2023 - 02/28/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
CAL59	CALIFORNIA PUBLIC EMPLOYE	02/24/2023	Bank Draft	0.00	2,248.79	DFT0001645
CAL59	CALIFORNIA PUBLIC EMPLOYE	02/24/2023	Bank Draft	0.00	3,492.02	DFT0001646
CAL59	CALIFORNIA PUBLIC EMPLOYE	02/24/2023	Bank Draft	0.00	4,125.10	DFT0001647
CAL59	CALIFORNIA PUBLIC EMPLOYE	02/24/2023	Bank Draft	0.00	4,565.08	DFT0001648
CAL59	CALIFORNIA PUBLIC EMPLOYE	02/24/2023	Bank Draft	0.00	2,923.90	DFT0001649
CAL59	CALIFORNIA PUBLIC EMPLOYE	02/24/2023	Bank Draft	0.00	7,300.02	DFT0001650
CAL59	CALIFORNIA PUBLIC EMPLOYE	02/24/2023	Bank Draft	0.00	1,926.35	DFT0001651
CAL59	CALIFORNIA PUBLIC EMPLOYE	02/24/2023	Bank Draft	0.00	1,893.75	DFT0001652
INT07	INTERNAL REVENUE SERVICE	02/24/2023	Bank Draft	0.00	4,927.48	DFT0001653
INT07	INTERNAL REVENUE SERVICE	02/24/2023	Bank Draft	0.00	13,996.39	DFT0001654
INT07	INTERNAL REVENUE SERVICE	02/24/2023	Bank Draft	0.00	398.60	DFT0001655
EMP01	EMPLOYMENT DEVELOPMENT	02/24/2023	Bank Draft	0.00	5,489.84	DFT0001656
CAL59	CALIFORNIA PUBLIC EMPLOYE	02/24/2023	Bank Draft	0.00	231.73	DFT0001657
CAL59	CALIFORNIA PUBLIC EMPLOYE	02/24/2023	Bank Draft	0.00	227.81	DFT0001658
INT07	INTERNAL REVENUE SERVICE	02/24/2023	Bank Draft	0.00	131.10	DFT0001659
INT07	INTERNAL REVENUE SERVICE	02/24/2023	Bank Draft	0.00	224.39	DFT0001660
EMP01	EMPLOYMENT DEVELOPMENT	02/24/2023	Bank Draft	0.00	80.92	DFT0001661
INT07	INTERNAL REVENUE SERVICE	02/27/2023	Bank Draft	0.00	262.82	DFT0001662
INT07	INTERNAL REVENUE SERVICE	02/27/2023	Bank Draft	0.00	2,021.37	DFT0001663
EMP01	EMPLOYMENT DEVELOPMENT	02/27/2023	Bank Draft	0.00	769.32	DFT0001664
INT07	INTERNAL REVENUE SERVICE	02/27/2023	Bank Draft	0.00	62.60	DFT0001665
INT07	INTERNAL REVENUE SERVICE	02/27/2023	Bank Draft	0.00	186.66	DFT0001666
EMP01	EMPLOYMENT DEVELOPMENT	02/27/2023	Bank Draft	0.00	72.76	DFT0001667
CAL59	CALIFORNIA PUBLIC EMPLOYE	02/24/2023	Bank Draft	0.00	16.39	DFT0001719
CAL59	CALIFORNIA PUBLIC EMPLOYE	02/24/2023	Bank Draft	0.00	18.13	DFT0001720
INT07	INTERNAL REVENUE SERVICE	02/24/2023	Bank Draft	0.00	7.30	DFT0001721
INT07	INTERNAL REVENUE SERVICE	02/24/2023	Bank Draft	0.00	28.26	DFT0001722
EMP01	EMPLOYMENT DEVELOPMENT	02/24/2023	Bank Draft	0.00	5.18	DFT0001723

## Bank Code General Checking Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	282	154	0.00	1,282,862.70
Manual Checks	0	0	0.00	0.00
Voided Checks	0	7	0.00	-12,236.87
Bank Drafts	43	43	0.00	132,477.97
EFT's	0	0	0.00	0.00
	325	204	0.00	1,403,103.80

Check Report

Date Range: 02/01/2023 - 02/28/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: Payroll-Payroll						
INT07	INTERNAL REVENUE SERVICE	02/10/2023	Bank Draft	0.00	5,422.96	DFT0001637
INT07	INTERNAL REVENUE SERVICE	02/10/2023	Bank Draft	0.00	15,680.84	DFT0001638
INT07	INTERNAL REVENUE SERVICE	02/10/2023	Bank Draft	0.00	349.48	DFT0001639
EMP01	EMPLOYMENT DEVELOPMENT	02/10/2023	Bank Draft	0.00	6,325.44	DFT0001640

Bank Code Payroll Summary

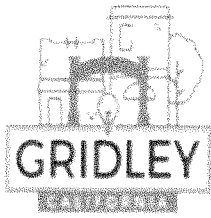
Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	4	4	0.00	27,778.72
EFT's	0	0	0.00	0.00
	<b>4</b>	<b>4</b>	<b>0.00</b>	<b>27,778.72</b>

**All Bank Codes Check Summary**

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	282	154	0.00	1,282,862.70
Manual Checks	0	0	0.00	0.00
Voided Checks	0	7	0.00	-12,236.87
Bank Drafts	47	47	0.00	160,256.69
EFT's	0	0	0.00	0.00
	<b>329</b>	<b>208</b>	<b>0.00</b>	<b>1,430,882.52</b>

**Fund Summary**

Fund	Name	Period	Amount
999	Cash Clearing	2/2023	1,430,882.52
			<b>1,430,882.52</b>



Gridley, CA

# Payroll Bank Transaction Report

By Payment Number

Date: 2/1/2023 - 2/28/2023

Payroll Set: 01 - City of Gridley

Payment			Employee		Direct Deposit		
Number	Payment Date	Payment Type	Number	Check Amount	Amount	Total Payment	
3851	02/10/2023	Regular	MOL01	0	2180.4	2180.4	
3852	02/10/2023	Regular	SAN05	0	2322.85	2322.85	
3853	02/10/2023	Regular	WAG01	0	4703.34	4703.34	
3854	02/10/2023	Regular	COO04	0	1516.66	1516.66	
3855	02/10/2023	Regular	STO03	0	1924.25	1924.25	
3856	02/10/2023	Regular	BIR01	0	4953.11	4953.11	
3857	02/10/2023	Regular	CAL02	0	3253.23	3253.23	
3858	02/10/2023	Regular	CAR03	0	4177.68	4177.68	
3859	02/10/2023	Regular	CAR05	0	4699.7	4699.7	
3860	02/10/2023	Regular	NEL02	0	4429.54	4429.54	
3861	02/10/2023	Regular	NIE01	0	3902.23	3902.23	
3862	02/10/2023	Regular	SMI04	0	3829.86	3829.86	
3863	02/10/2023	Regular	ALC01	0	1804.05	1804.05	
3864	02/10/2023	Regular	ART01	0	3963.6	3963.6	
3865	02/10/2023	Regular	GAL01	0	1642.38	1642.38	
3866	02/10/2023	Regular	PIN01	0	2499.53	2499.53	
3867	02/10/2023	Regular	RAM02	0	2025.36	2025.36	
3868	02/10/2023	Regular	TAV01	0	2131.68	2131.68	
3869	02/10/2023	Regular	VIE01	0	1061.42	1061.42	
3870	02/10/2023	Regular	MUR01	0	1803.05	1803.05	
3871	02/10/2023	Regular	BOW02	0	1858.36	1858.36	
3872	02/10/2023	Regular	CAR04	0	1913.33	1913.33	
3873	02/10/2023	Regular	COO03	0	2704.68	2704.68	
3874	02/10/2023	Regular	ESP01	0	149.34	149.34	
3875	02/10/2023	Regular	FAR01	0	2856.51	2856.51	
3876	02/10/2023	Regular	GAR03	0	2740.41	2740.41	
3877	02/10/2023	Regular	HAR01	0	3689.92	3689.92	
3878	02/10/2023	Regular	HIL04	0	1112.77	1112.77	
3879	02/10/2023	Regular	KIM001	0	1600.24	1600.24	
3880	02/10/2023	Regular	LAR01	0	3475.42	3475.42	
3881	02/10/2023	Regular	LOP01	0	3113.19	3113.19	
3882	02/10/2023	Regular	MAS01	0	2500	2500	
3883	02/10/2023	Regular	MAU01	0	1899.1	1899.1	
3884	02/10/2023	Regular	MIT01	0	2773.55	2773.55	
3885	02/10/2023	Regular	OLS01	0	2492.58	2492.58	
3886	02/10/2023	Regular	PAS01	0	1854.64	1854.64	
3887	02/10/2023	Regular	REU01	0	3091.92	3091.92	
3888	02/10/2023	Regular	SMI03	0	2555.55	2555.55	
3889	02/10/2023	Regular	WRO01	0	1534.24	1534.24	
3890	02/10/2023	Regular	ZIE01	0	2123.62	2123.62	
3891	02/10/2023	Regular	LEI01	0	620.9	620.9	
3892	02/10/2023	Regular	SCH04	0	489.83	489.83	
3893	02/10/2023	Regular	BRO01	0	1843.82	1843.82	
3894	02/10/2023	Regular	CLA02	0	1972.03	1972.03	
3895	02/10/2023	Regular	COX01	0	3314.17	3314.17	
3896	02/10/2023	Regular	EDW01	0	1539.24	1539.24	
3897	02/10/2023	Regular	JIM01	0	2007.43	2007.43	
3898	02/10/2023	Regular	MEL02	0	4738.59	4738.59	
3899	02/10/2023	Regular	PIP01	0	4014.73	4014.73	
3900	02/10/2023	Regular	RAM04	0	1529.63	1529.63	
3901	02/10/2023	Regular	TAY01	0	1907.38	1907.38	
3902	02/10/2023	Regular	WEB01	0	1823	1823	
3903	02/24/2023	Regular	MOL01	0	2180.41	2180.41	
3904	02/24/2023	Regular	SAN05	0	2171.65	2171.65	
3905	02/24/2023	Regular	WAG01	0	4703.35	4703.35	
3906	02/24/2023	Regular	COO04	0	1565.19	1565.19	
3907	02/24/2023	Regular	STO03	0	1924.25	1924.25	
3908	02/24/2023	Regular	FAR03	0	184.7	184.7	
3909	02/24/2023	Regular	JOH02	0	184.7	184.7	
3910	02/24/2023	Regular	BIR01	0	6561.12	6561.12	
3911	02/24/2023	Regular	CAL02	0	3316.16	3316.16	

3912	02/24/2023	Regular	CAR03	0	4177.68	4177.68
3913	02/24/2023	Regular	CAR05	0	4699.72	4699.72
3914	02/24/2023	Regular	NEL02	0	4429.54	4429.54
3915	02/24/2023	Regular	NIE01	0	3902.23	3902.23
3916	02/24/2023	Regular	SMI04	0	3597.13	3597.13
3917	02/24/2023	Regular	ALC01	0	1804.05	1804.05
3918	02/24/2023	Regular	ART01	0	3963.6	3963.6
3919	02/24/2023	Regular	GAL01	0	1642.38	1642.38
3920	02/24/2023	Regular	PIN01	0	2499.53	2499.53
3921	02/24/2023	Regular	TAV01	0	2116.89	2116.89
3922	02/24/2023	Regular	MUR01	0	2041.18	2041.18
3923	02/24/2023	Regular	BOW02	0	1858.36	1858.36
3924	02/24/2023	Regular	CAR04	0	1913.33	1913.33
3925	02/24/2023	Regular	COO03	0	3167.08	3167.08
3926	02/24/2023	Regular	DEW01	0	73.79	73.79
3927	02/24/2023	Regular	ESP01	0	112.01	112.01
3928	02/24/2023	Regular	FAR01	0	2856.51	2856.51
3929	02/24/2023	Regular	GAR03	0	2606.02	2606.02
3930	02/24/2023	Regular	HAR01	0	3689.92	3689.92
3931	02/24/2023	Regular	HIL04	0	1112.77	1112.77
3932	02/24/2023	Regular	KIM001	0	1600.24	1600.24
3933	02/24/2023	Regular	LAR01	0	2929.61	2929.61
3934	02/24/2023	Regular	LOP01	0	3068.69	3068.69
3935	02/24/2023	Regular	MAS01	0	1565.12	1565.12
3936	02/24/2023	Regular	MAU01	0	1733.38	1733.38
3937	02/24/2023	Regular	MIT01	0	2773.55	2773.55
3938	02/24/2023	Regular	OLS01	0	2504.52	2504.52
3939	02/24/2023	Regular	PAS01	0	1854.64	1854.64
3940	02/24/2023	Regular	REU01	0	3319.32	3319.32
3941	02/24/2023	Regular	ROD03	0	73.79	73.79
3942	02/24/2023	Regular	SMI03	0	2756.42	2756.42
3943	02/24/2023	Regular	WIL06	0	221.37	221.37
3944	02/24/2023	Regular	WRO01	0	1539.03	1539.03
3945	02/24/2023	Regular	ZIE01	0	2003.97	2003.97
3946	02/24/2023	Regular	LEI01	0	793.08	793.08
3947	02/24/2023	Regular	SCH04	0	403.39	403.39
3948	02/24/2023	Regular	BAL01	0	179.05	179.05
3949	02/24/2023	Regular	BRO01	0	1843.82	1843.82
3950	02/24/2023	Regular	CLA02	0	2025.35	2025.35
3951	02/24/2023	Regular	COX01	0	3314.17	3314.17
3952	02/24/2023	Regular	EDW01	0	1596.79	1596.79
3953	02/24/2023	Regular	JIM01	0	1819.75	1819.75
3954	02/24/2023	Regular	MEL02	0	2442.97	2442.97
3955	02/24/2023	Regular	PIP01	0	4014.73	4014.73
3956	02/24/2023	Regular	RAM04	0	1529.63	1529.63
3957	02/24/2023	Regular	TAY01	0	2860.35	2860.35
3958	02/24/2023	Regular	WEB01	0	1823	1823
14592	02/10/2023	Regular	GAL01	422.47	0	422.47
14593	02/10/2023	Regular	COO03	1615.68	0	1615.68
14594	02/10/2023	Regular	HAR01	2207.24	0	2207.24
14595	02/10/2023	Regular	LAR01	4940.26	0	4940.26
14596	02/10/2023	Regular	OLS01	1951.46	0	1951.46
14597	02/10/2023	Regular	SAN06	285.2	0	285.2
14598	02/10/2023	Regular	BEN01	1775.2	0	1775.2
14599	02/10/2023	Regular	LIT01	1968.31	0	1968.31
14600	02/24/2023	Regular	CAL03	184.7	0	184.7
14601	02/24/2023	Regular	ROB01	0	0	0
14602	02/24/2023	Regular	SAN06	299.61	0	299.61
14603	02/24/2023	Regular	BEN01	1792.07	0	1792.07
14604	02/24/2023	Regular	LIT01	1983.86	0	1983.86
14605	02/24/2023	Regular	LOP01	1035.54	0	1035.54
14606	02/24/2023	Regular	MAS01	625.8	0	625.8
14607	02/24/2023	Regular	OLS01	1951.46	0	1951.46
14608	02/24/2023	Regular	PAS01	304.65	0	304.65
14609	02/27/2023	Regular	PAS01	6140.82	0	6140.82
14610	02/27/2023	Regular	COO04	1867.99	0	1867.99
Total:				31352.32	258309.02	289661.34





Gridley, CA

# Check Report

By Check Number

Date Range: 03/01/2023 - 03/31/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: General Checking-General Checking						
SIL04	ANALI SILVA	03/02/2023	Regular	0.00	147.25	974104
JOH0001	CONNER JOHNS	03/02/2023	Regular	0.00	294.50	974105
FRA13	JAZMIN LILIANA MARTINEZ FRAGOSO	03/02/2023	Regular	0.00	201.50	974106
TEA05	JOANNA TEAL	03/02/2023	Regular	0.00	833.25	974107
RIC0001	JORDYN M. RICKERTSEN	03/02/2023	Regular	0.00	201.50	974108
TAY04	MARYSA TAYLOR	03/02/2023	Regular	0.00	286.75	974109
COR13	NICOLE CORONA	03/02/2023	Regular	0.00	201.50	974110
STE13	REGAN STEWART	03/02/2023	Regular	0.00	240.25	974111
FAR0001	TYLER WILLIAM FARR	03/02/2023	Regular	0.00	193.75	974112
ABO02	ABOUT TREES	03/03/2023	Regular	0.00	14,760.00	974113
ARA01	ARAMARK UNIFORM SERVICES	03/03/2023	Regular	0.00	49.62	974114
BEN11	BENNETT ENGINEERING SERVI	03/03/2023	Regular	0.00	36,951.87	974115
	**Void**	03/03/2023	Regular	0.00	0.00	974116
	**Void**	03/03/2023	Regular	0.00	0.00	974117
BUT01	BUTTE AUTO PARTS	03/03/2023	Regular	0.00	1,006.23	974118
BUT37	BUTTE COUNTY SHERIFF'S OF	03/03/2023	Regular	0.00	114.00	974119
CAL47	CALIFORNIA RURAL	03/03/2023	Regular	0.00	1,299.00	974120
ACE02	CANDELARIO ACE HARDWARE	03/03/2023	Regular	0.00	230.35	974121
CHI24	CHICO FARM & ORCHARD	03/03/2023	Regular	0.00	265.89	974122
COM17	COMCAST	03/03/2023	Regular	0.00	377.92	974123
DMV02	DMV RENEWAL	03/03/2023	Regular	0.00	20.00	974124
DUR01	DURHAM PENTZ TRUCK CENTER	03/03/2023	Regular	0.00	1,180.93	974125
SMI07	EVA SMITH	03/03/2023	Regular	0.00	931.50	974126
FGL01	FGL ENVIRONMENTAL, INC.	03/03/2023	Regular	0.00	573.00	974127
GRI01	GRIDLEY COUNTRY FORD	03/03/2023	Regular	0.00	468.15	974128
NEL01	J C NELSON SUPPLY CO	03/03/2023	Regular	0.00	122.46	974129
LPS01	LPS TACTICAL & PERSONAL	03/03/2023	Regular	0.00	5,819.38	974130
MAC01	MAC'S HARDWARE & RENTAL	03/03/2023	Regular	0.00	315.14	974131
MAR24	MARY'S GONE CRACKERS, INC	03/03/2023	Regular	0.00	36,104.48	974132
MES02	MESSENGER PUBLISHING GROU	03/03/2023	Regular	0.00	453.00	974133
MET0001	METER VALVE & CONTROL INC	03/03/2023	Regular	0.00	4,960.80	974134
NOR02	NORTHERN CALIF POWER AGCY	03/03/2023	Regular	0.00	221,407.00	974135
OFF02	OFFICE DEPOT	03/03/2023	Regular	0.00	368.83	974136
PGE01	P G & E CO	03/03/2023	Regular	0.00	6,182.67	974137
PIT01	PITNEY BOWES	03/03/2023	Regular	0.00	475.93	974138
PRE03	PREMIER ACCESS INSURANCE	03/03/2023	Regular	0.00	8,347.03	974139
TRIO5	PREMIER PRINT & MAIL	03/03/2023	Regular	0.00	898.49	974140
RIC01	Rich, Fuidge, Bordsen & Gaylean, Inc.	03/03/2023	Regular	0.00	1,986.75	974141
SYL02	SILVIA ELENA CORDERO	03/03/2023	Regular	0.00	2,540.00	974142
STA01	STANDARD INSURANCE CO	03/03/2023	Regular	0.00	4,043.99	974143
UPS05	THE UPS STORE	03/03/2023	Regular	0.00	47.70	974144
THY01	THYSSENKRUPP ELEVATOR COR	03/03/2023	Regular	0.00	4,983.40	974145
EVE03	TIAA COMMERICAL FINANCE,	03/03/2023	Regular	0.00	96.56	974146
TRIO1	TRI-CITY POWERED EQUIP	03/03/2023	Regular	0.00	42.80	974147
USB05	US BANK	03/03/2023	Regular	0.00	150.83	974148
USB05	US BANK	03/03/2023	Regular	0.00	47.77	974149
USB05	US BANK	03/03/2023	Regular	0.00	173.24	974150
WOE0001	W.O.E., INC.	03/03/2023	Regular	0.00	3,960.90	974151
MIS07	MissionSquare - 303902	03/08/2023	Regular	0.00	7,100.59	974152
ACE01	ACE INDUSTRIAL SUPPLY	03/09/2023	Regular	0.00	37.63	974154
AME21	AMERICAN WATER	03/09/2023	Regular	0.00	487.00	974155
AND12	ANDES POOL SUPPLY	03/09/2023	Regular	0.00	82.77	974156
ARA01	ARAMARK UNIFORM SERVICES	03/09/2023	Regular	0.00	27.87	974157
ATT0001	AT&T	03/09/2023	Regular	0.00	79.54	974158

## Check Report

Date Range: 03/01/2023 - 03/31/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
BUT01	BUTTE AUTO PARTS	03/09/2023	Regular	0.00	161.04	974159
ACE02	CANDELARIO ACE HARDWARE	03/09/2023	Regular	0.00	14.74	974160
VIL09	CARMEN VILLALOBOS-SANTANA	03/09/2023	Regular	0.00	310.50	974161
COM17	COMCAST	03/09/2023	Regular	0.00	158.53	974162
COR01	CORBIN WILLITS SYSTEM, IN	03/09/2023	Regular	0.00	2,433.89	974163
BIRO2	DANNY BIRKHOLTZ	03/09/2023	Regular	0.00	230.50	974164
EFF01	EFFICIENCY SERVICES GROUP, LLC	03/09/2023	Regular	0.00	3,580.00	974165
EID02	EIDE BAILLY LLP	03/09/2023	Regular	0.00	59,355.00	974166
ESP01	ESPLANADE OFFICE	03/09/2023	Regular	0.00	5,173.76	974167
SMI07	EVA SMITH	03/09/2023	Regular	0.00	806.73	974168
FGL01	FGL ENVIRONMENTAL, INC.	03/09/2023	Regular	0.00	475.00	974169
JAK01	JAKE CARTER	03/09/2023	Regular	0.00	230.50	974170
LIG03	LIGHTBEAM POWER COMPANY G	03/09/2023	Regular	0.00	4,333.68	974171
MAC01	MAC'S HARDWARE & RENTAL	03/09/2023	Regular	0.00	66.95	974172
HAR05	RODNEY HARR	03/09/2023	Regular	0.00	386.04	974173
CAR15	RYAN CARLSON	03/09/2023	Regular	0.00	230.50	974174
SAN39	SANDRA SANFORD	03/09/2023	Regular	0.00	31.58	974175
TRI01	TRI-CITY POWERED EQUIP	03/09/2023	Regular	0.00	26.28	974176
VER02	VERIZON WIRELESS	03/09/2023	Regular	0.00	12.94	974177
VIS04	VISION SERVICE PLAN - (CA	03/09/2023	Regular	0.00	639.69	974178
CRI04	CRISTAL AGUILERA	03/16/2023	Regular	0.00	10.00	974180
SIL04	ANALI SILVA	03/17/2023	Regular	0.00	85.25	974182
JOH0001	CONNER JOHNS	03/17/2023	Regular	0.00	217.00	974183
FRA13	JAZMIN LILIANA MARTINEZ FRAGOSO	03/17/2023	Regular	0.00	100.75	974184
TEA05	JOANNA TEAL	03/17/2023	Regular	0.00	346.50	974185
RIC0001	JORDYN M. RICKERTSEN	03/17/2023	Regular	0.00	31.00	974186
TAY04	MARYSA TAYLOR	03/17/2023	Regular	0.00	162.75	974187
COR13	NICOLE CORONA	03/17/2023	Regular	0.00	116.25	974188
STE13	REGAN STEWART	03/17/2023	Regular	0.00	124.00	974189
FAR0001	TYLER WILLIAM FARR	03/17/2023	Regular	0.00	46.50	974190
ACC08	ACCESS INFORMATION MGMT	03/20/2023	Regular	0.00	152.61	974191
AME17	AMERICAN LEGAL	03/20/2023	Regular	0.00	1,864.91	974192
AUT03	AUTO ZONE INC.	03/20/2023	Regular	0.00	27.64	974193
BUT01	BUTTE AUTO PARTS	03/20/2023	Regular	0.00	133.41	974194
BUT21	BUTTE COUNTY DISTRICT	03/20/2023	Regular	0.00	5,000.00	974195
ACE02	CANDELARIO ACE HARDWARE	03/20/2023	Regular	0.00	1,087.31	974196
	**Void**	03/20/2023	Regular	0.00	0.00	974197
CAS11	CASEY'S AUTO REPAIR	03/20/2023	Regular	0.00	1,367.73	974198
COL0001	COLANTUONO, HIGHSMITH & WHATLEY, PC	03/20/2023	Regular	0.00	532.50	974199
COM17	COMCAST	03/20/2023	Regular	0.00	169.07	974200
DAN03	DAN-GER INC	03/20/2023	Regular	0.00	178.36	974201
DEPO2	DEPARTMENT OF FORESTRY &	03/20/2023	Regular	0.00	345,201.74	974202
DEP20	DEPT OF INDUSTRIAL RELATI	03/20/2023	Regular	0.00	675.00	974203
EID02	EIDE BAILLY LLP	03/20/2023	Regular	0.00	49,273.50	974204
EMP07	EMPLOYTEST	03/20/2023	Regular	0.00	284.05	974205
EVE01	EVERGREEN JOB & SAFETY TRAINING, INC	03/20/2023	Regular	0.00	1,864.00	974206
FOO02	FOOTHILL FIRE PROTECTION,	03/20/2023	Regular	0.00	700.00	974207
GEN06	GENERAL PACIFIC, INC.	03/20/2023	Regular	0.00	1,037.11	974208
HOU03	HOUSING TOOLS LLC	03/20/2023	Regular	0.00	1,080.00	974209
HUS01	HUST BROTHERS	03/20/2023	Regular	0.00	7.21	974210
NEL01	J C NELSON SUPPLY CO	03/20/2023	Regular	0.00	251.99	974211
TAN01	JENINE L. TANABE M.D.	03/20/2023	Regular	0.00	1,130.27	974212
TEA05	JOANNA TEAL	03/20/2023	Regular	0.00	24.66	974213
MOL01	JODI MOLINARI	03/20/2023	Regular	0.00	199.43	974214
KIM03	KIMBALL MIDWEST	03/20/2023	Regular	0.00	437.05	974215
LAK01	LAKEVIEW PETROLEUM CO	03/20/2023	Regular	0.00	8,473.86	974216
LEA01	LEAGUE OF CALIF CITIES	03/20/2023	Regular	0.00	200.00	974217
SCH01	LES SCHWAB TIRE CENTER	03/20/2023	Regular	0.00	1,184.31	974218
SCH01	LES SCHWAB TIRE CENTER	03/20/2023	Regular	0.00	-1,184.31	974218
MAC0002	MACQUARIE EQUIPMENT CAPITAL INC.	03/20/2023	Regular	0.00	281.00	974219
MES02	MESSENGER PUBLISHING GROU	03/20/2023	Regular	0.00	383.00	974220

## Check Report

Date Range: 03/01/2023 - 03/31/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
MID07	MidAmerica Administrative	03/20/2023	Regular	0.00	225.00	974221
CAL76	NATHANIEL CALLAWAY	03/20/2023	Regular	0.00	310.50	974222
NCC01	NCCSIF FINANCIAL SERVICES	03/20/2023	Regular	0.00	52,155.25	974223
NOR11	Northern California Joint Pole Assoc.	03/20/2023	Regular	0.00	0.44	974224
OFF02	OFFICE DEPOT	03/20/2023	Regular	0.00	40.95	974225
PGE01	P G & E CO	03/20/2023	Regular	0.00	527.14	974226
PAW02	Paws Clinic of Oroville	03/20/2023	Regular	0.00	472.00	974227
TRIO5	PREMIER PRINT & MAIL	03/20/2023	Regular	0.00	214.01	974228
RIC01	Rich, Fuidge, Bordsen & Gaylean, Inc.	03/20/2023	Regular	0.00	9,637.75	974229
SYL02	SILVIA ELENA CORDERO	03/20/2023	Regular	0.00	2,620.00	974230
STA29	STATE OF CA, GOVERNOR'S O	03/20/2023	Regular	0.00	1,575.00	974231
STA18	STATE OF CALIFORNIA	03/20/2023	Regular	0.00	79.00	974232
SUN01	SUNRISE ENVIROMENTAL SCI	03/20/2023	Regular	0.00	355.22	974233
ADV05	SUPERIOR CALIFORNIA OFFICE EQUIPMENT, IN	03/20/2023	Regular	0.00	267.16	974234
TODD	TODD FARR	03/20/2023	Regular	0.00	259.00	974235
TRIO001	TRIPLEPOINT ENVIRONMENTAL LLC	03/20/2023	Regular	0.00	2,500.00	974236
USB05	US BANK	03/20/2023	Regular	0.00	60.33	974237
USB05	US BANK	03/20/2023	Regular	0.00	325.08	974238
UTIO002	UTILITY FINANCIAL SOLUTIONS, LLC	03/20/2023	Regular	0.00	6,036.25	974239
VER02	VERIZON WIRELESS	03/20/2023	Regular	0.00	422.05	974240
ZIX01	ZIXCORP SYSTEMS INC	03/20/2023	Regular	0.00	600.00	974241
IMP01	U.S. BANK CORPORATE PAYMENT SYSTEMS	03/21/2023	Regular	0.00	22,064.13	974242
	**Void**	03/21/2023	Regular	0.00	0.00	974243
	**Void**	03/21/2023	Regular	0.00	0.00	974244
	**Void**	03/21/2023	Regular	0.00	0.00	974245
	**Void**	03/21/2023	Regular	0.00	0.00	974246
LEI02	KATRINA LEISHMAN	03/24/2023	Regular	0.00	540.00	974247
ACC09	ACCULARM SECURITY SYSTEMS	03/30/2023	Regular	0.00	232.50	974250
ALL02	ALL STAR FIRE EQUIPMENT	03/30/2023	Regular	0.00	955.60	974251
AME31	AMERICAN RIVER COLLEGE	03/30/2023	Regular	0.00	133.00	974252
ANI01	ANIXTER	03/30/2023	Regular	0.00	133.53	974253
ARA01	ARAMARK UNIFORM SERVICES	03/30/2023	Regular	0.00	38.74	974254
GAL05	ASHLEY AYALA	03/30/2023	Regular	0.00	653.26	974255
ATT14	AT&T	03/30/2023	Regular	0.00	1,222.39	974256
	**Void**	03/30/2023	Regular	0.00	0.00	974257
ATT08	AT&T	03/30/2023	Regular	0.00	290.34	974258
ATT0001	AT&T	03/30/2023	Regular	0.00	79.54	974259
AUT03	AUTO ZONE INC.	03/30/2023	Regular	0.00	191.27	974260
BAT02	BATTERIES PLUS	03/30/2023	Regular	0.00	174.60	974261
BOO01	BOOT BARN	03/30/2023	Regular	0.00	203.76	974262
JOH06	BRUCE JOHNSON	03/30/2023	Regular	0.00	532.50	974263
BUT01	BUTTE AUTO PARTS	03/30/2023	Regular	0.00	794.67	974264
ACE02	CANDELARIO ACE HARDWARE	03/30/2023	Regular	0.00	1,013.61	974265
	**Void**	03/30/2023	Regular	0.00	0.00	974266
VIL09	CARMEN VILLALOBOS-SANTANA	03/30/2023	Regular	0.00	69.95	974267
CAS11	CASEY'S AUTO REPAIR	03/30/2023	Regular	0.00	1,596.87	974268
CHA05	CHAMBER OF COMMERCE	03/30/2023	Regular	0.00	60.00	974269
COM17	COMCAST	03/30/2023	Regular	0.00	377.92	974270
COR01	CORBIN WILLITS SYSTEM, IN	03/30/2023	Regular	0.00	2,433.89	974271
CRA01	CRANMER ENGINEERING	03/30/2023	Regular	0.00	4,550.00	974272
DAN03	DAN-GER INC	03/30/2023	Regular	0.00	56.19	974273
BIR02	DANNY BIRKHOLTZ	03/30/2023	Regular	0.00	88.54	974274
DEC02	DECKER ENGINEERING SERVICES, LLC	03/30/2023	Regular	0.00	4,530.00	974275
SMIO7	EVA SMITH	03/30/2023	Regular	0.00	259.00	974276
FAS0001	FASTRAK VIOLATION PROCESSING DEPT.	03/30/2023	Regular	0.00	7.00	974277
FGL01	FGL ENVIRONMENTAL, INC.	03/30/2023	Regular	0.00	600.00	974278
GEN06	GENERAL PACIFIC, INC.	03/30/2023	Regular	0.00	3,276.70	974279
GRI01	GRIDLEY COUNTRY FORD	03/30/2023	Regular	0.00	2,731.14	974280
GRI02	GRIDLEY HONDA	03/30/2023	Regular	0.00	106.86	974281
HAR12	HARTFORD INSURANCE CO. OF	03/30/2023	Regular	0.00	1,872.00	974282
HRD01	HR DIRECT	03/30/2023	Regular	0.00	482.55	974283

## Check Report

Date Range: 03/01/2023 - 03/31/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
HUS01	HUST BROTHERS	03/30/2023	Regular	0.00	14.67	974284
CAL80	J ANGEL CALDERON	03/30/2023	Regular	0.00	130.48	974285
JAC02	JACO ANALYTICAL LAB INC	03/30/2023	Regular	0.00	477.66	974286
KIM03	KIMBALL MIDWEST	03/30/2023	Regular	0.00	221.21	974287
CUR01	L N CURTIS & SONS	03/30/2023	Regular	0.00	9,744.53	974288
LAK01	LAKEVIEW PETROLEUM CO	03/30/2023	Regular	0.00	1,839.93	974289
LEH01	LEHR AUTO ELECTRIC INC	03/30/2023	Regular	0.00	1,077.97	974290
SCH01	LES SCHWAB TIRE CENTER	03/30/2023	Regular	0.00	488.67	974291
MEL05	LEVI MELTON	03/30/2023	Regular	0.00	110.00	974292
GAR0001	LYNETTE GARTON	03/30/2023	Regular	0.00	15.00	974293
GRA10	M.J. DONOVAN ENTERPRISES, INC	03/30/2023	Regular	0.00	728.97	974294
MAC0002	MACQUARIE EQUIPMENT CAPITAL INC.	03/30/2023	Regular	0.00	307.20	974295
MAC01	MAC'S HARDWARE & RENTAL	03/30/2023	Regular	0.00	1,185.91	974296
PIN03	MARTIN PINEDA	03/30/2023	Regular	0.00	652.71	974297
MES02	MESSENGER PUBLISHING GROU	03/30/2023	Regular	0.00	1,121.00	974298
MIS06	MISSION COMMUNICATIONS, LLC	03/30/2023	Regular	0.00	563.40	974299
NAC02	NACHO'S ELECTRIC	03/30/2023	Regular	0.00	90.00	974300
NOR02	NORTHERN CALIF POWER AGCY	03/30/2023	Regular	0.00	118,015.00	974301
PGE01	P G & E CO	03/30/2023	Regular	0.00	1,554.45	974302
PAC24	PACE SUPPLY	03/30/2023	Regular	0.00	3,926.33	974303
PAP01	PAPE MACHINERY, INC.	03/30/2023	Regular	0.00	249.58	974304
PET02	PETERSON	03/30/2023	Regular	0.00	1,741.57	974305
PIT01	PITNEY BOWES	03/30/2023	Regular	0.00	2,000.00	974306
TRIO5	PREMIER PRINT & MAIL	03/30/2023	Regular	0.00	1,015.12	974307
RIC01	Rich, Fuidge, Bordsen & Gaylean, Inc.	03/30/2023	Regular	0.00	2,529.00	974308
RTS01	RT'S AUTO BODY	03/30/2023	Regular	0.00	4,662.80	974309
SHA02	SHADD'S JANITORIAL	03/30/2023	Regular	0.00	658.24	974310
SOR01	SORENSEN PEST CONTROL, IN	03/30/2023	Regular	0.00	160.00	974311
STB01	STB ELECTRICAL TEST	03/30/2023	Regular	0.00	426.61	974312
TER01	TEREX UTILITIES WEST	03/30/2023	Regular	0.00	5,930.28	974313
UPS05	THE UPS STORE	03/30/2023	Regular	0.00	49.59	974314
EVE03	TIAA COMMERICAL FINANCE,	03/30/2023	Regular	0.00	116.56	974315
TRIO1	TRI-CITY POWERED EQUIP	03/30/2023	Regular	0.00	2,497.85	974316
USB05	US BANK	03/30/2023	Regular	0.00	259.86	974317
USB05	US BANK	03/30/2023	Regular	0.00	150.83	974318
USB05	US BANK	03/30/2023	Regular	0.00	47.77	974319
USB05	US BANK	03/30/2023	Regular	0.00	350.99	974320
USB05	US BANK	03/30/2023	Regular	0.00	65.11	974321
USB05	US BANK	03/30/2023	Regular	0.00	65.13	974322
SCH12	VALORIE SCHNEIDER	03/30/2023	Regular	0.00	23.16	974323
VER02	VERIZON WIRELESS	03/30/2023	Regular	0.00	12.94	974324
WOO06	WOOD BROTHERS CARPET INC	03/30/2023	Regular	0.00	11,123.81	974325
DAV11	YOLIE DAVIS	03/30/2023	Regular	0.00	40.00	974326
CAL70	CALIFORNIA CHOICE BENEFIT	03/20/2023	Bank Draft	0.00	20,380.21	DFT0001626
CAL70	CALIFORNIA CHOICE BENEFIT	03/20/2023	Bank Draft	0.00	19,508.52	DFT0001642
CAL59	CALIFORNIA PUBLIC EMPLOYE	03/07/2023	Bank Draft	0.00	124.57	DFT0001669
CAL59	CALIFORNIA PUBLIC EMPLOYE	03/07/2023	Bank Draft	0.00	137.85	DFT0001670
INT07	INTERNAL REVENUE SERVICE	03/07/2023	Bank Draft	0.00	53.52	DFT0001671
INT07	INTERNAL REVENUE SERVICE	03/07/2023	Bank Draft	0.00	346.12	DFT0001672
EMP01	EMPLOYMENT DEVELOPMENT	03/07/2023	Bank Draft	0.00	148.53	DFT0001673
CAL59	CALIFORNIA PUBLIC EMPLOYE	03/10/2023	Bank Draft	0.00	47.00	DFT0001674
CAL59	CALIFORNIA PUBLIC EMPLOYE	03/10/2023	Bank Draft	0.00	986.30	DFT0001676
CAL59	CALIFORNIA PUBLIC EMPLOYE	03/10/2023	Bank Draft	0.00	1,454.10	DFT0001677
CAL59	CALIFORNIA PUBLIC EMPLOYE	03/10/2023	Bank Draft	0.00	2,250.88	DFT0001678
CAL59	CALIFORNIA PUBLIC EMPLOYE	03/10/2023	Bank Draft	0.00	3,495.29	DFT0001679
CAL59	CALIFORNIA PUBLIC EMPLOYE	03/10/2023	Bank Draft	0.00	4,169.67	DFT0001680
CAL59	CALIFORNIA PUBLIC EMPLOYE	03/10/2023	Bank Draft	0.00	4,614.39	DFT0001681
CAL59	CALIFORNIA PUBLIC EMPLOYE	03/10/2023	Bank Draft	0.00	2,999.56	DFT0001682
CAL59	CALIFORNIA PUBLIC EMPLOYE	03/10/2023	Bank Draft	0.00	7,488.93	DFT0001683
CAL59	CALIFORNIA PUBLIC EMPLOYE	03/10/2023	Bank Draft	0.00	1,627.60	DFT0001684
CAL59	CALIFORNIA PUBLIC EMPLOYE	03/10/2023	Bank Draft	0.00	1,600.07	DFT0001685

## Check Report

Date Range: 03/01/2023 - 03/31/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
INT07	INTERNAL REVENUE SERVICE	03/10/2023	Bank Draft	0.00	4,832.90	DFT0001686
INT07	INTERNAL REVENUE SERVICE	03/10/2023	Bank Draft	0.00	13,619.73	DFT0001687
INT07	INTERNAL REVENUE SERVICE	03/10/2023	Bank Draft	0.00	351.38	DFT0001688
EMP01	EMPLOYMENT DEVELOPMENT	03/10/2023	Bank Draft	0.00	5,573.16	DFT0001689
INT07	INTERNAL REVENUE SERVICE	03/10/2023	Bank Draft	0.00	396.76	DFT0001690
INT07	INTERNAL REVENUE SERVICE	03/10/2023	Bank Draft	0.00	1,368.79	DFT0001691
EMP01	EMPLOYMENT DEVELOPMENT	03/10/2023	Bank Draft	0.00	473.80	DFT0001692
CAL59	CALIFORNIA PUBLIC EMPLOYE	03/16/2023	Bank Draft	0.00	205.52	DFT0001693
CAL59	CALIFORNIA PUBLIC EMPLOYE	03/16/2023	Bank Draft	0.00	229.09	DFT0001694
INT07	INTERNAL REVENUE SERVICE	03/16/2023	Bank Draft	0.00	88.98	DFT0001695
INT07	INTERNAL REVENUE SERVICE	03/16/2023	Bank Draft	0.00	332.10	DFT0001696
EMP01	EMPLOYMENT DEVELOPMENT	03/16/2023	Bank Draft	0.00	129.10	DFT0001697
CAL59	CALIFORNIA PUBLIC EMPLOYE	03/24/2023	Bank Draft	0.00	47.00	DFT0001698
CAL59	CALIFORNIA PUBLIC EMPLOYE	03/24/2023	Bank Draft	0.00	967.02	DFT0001700
CAL59	CALIFORNIA PUBLIC EMPLOYE	03/24/2023	Bank Draft	0.00	1,425.67	DFT0001701
CAL59	CALIFORNIA PUBLIC EMPLOYE	03/24/2023	Bank Draft	0.00	2,250.88	DFT0001702
CAL59	CALIFORNIA PUBLIC EMPLOYE	03/24/2023	Bank Draft	0.00	3,495.28	DFT0001703
CAL59	CALIFORNIA PUBLIC EMPLOYE	03/24/2023	Bank Draft	0.00	4,146.59	DFT0001704
CAL59	CALIFORNIA PUBLIC EMPLOYE	03/24/2023	Bank Draft	0.00	4,588.86	DFT0001705
CAL59	CALIFORNIA PUBLIC EMPLOYE	03/24/2023	Bank Draft	0.00	2,938.59	DFT0001706
CAL59	CALIFORNIA PUBLIC EMPLOYE	03/24/2023	Bank Draft	0.00	7,336.71	DFT0001707
CAL59	CALIFORNIA PUBLIC EMPLOYE	03/24/2023	Bank Draft	0.00	1,592.65	DFT0001708
CAL59	CALIFORNIA PUBLIC EMPLOYE	03/24/2023	Bank Draft	0.00	1,565.69	DFT0001709
INT07	INTERNAL REVENUE SERVICE	03/24/2023	Bank Draft	0.00	4,915.50	DFT0001710
INT07	INTERNAL REVENUE SERVICE	03/24/2023	Bank Draft	0.00	14,362.04	DFT0001711
INT07	INTERNAL REVENUE SERVICE	03/24/2023	Bank Draft	0.00	349.66	DFT0001712
EMP01	EMPLOYMENT DEVELOPMENT	03/24/2023	Bank Draft	0.00	5,784.82	DFT0001713
INT07	INTERNAL REVENUE SERVICE	03/24/2023	Bank Draft	0.00	234.18	DFT0001714
INT07	INTERNAL REVENUE SERVICE	03/24/2023	Bank Draft	0.00	950.02	DFT0001715
EMP01	EMPLOYMENT DEVELOPMENT	03/24/2023	Bank Draft	0.00	363.37	DFT0001716
CAL70	CALIFORNIA CHOICE BENEFIT	03/20/2023	Bank Draft	0.00	451.82	DFT0001718
INT07	INTERNAL REVENUE SERVICE	03/24/2023	Bank Draft	0.00	3.26	DFT0001724

## Bank Code General Checking Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	392	209	0.00	1,182,748.90
Manual Checks	0	0	0.00	0.00
Voided Checks	0	10	0.00	-1,184.31
Bank Drafts	50	50	0.00	156,804.03
EFT's	0	0	0.00	0.00
	<b>442</b>	<b>269</b>	<b>0.00</b>	<b>1,338,368.62</b>

## Check Report

Date Range: 03/01/2023 - 03/31/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
<b>Bank Code: Payroll-Payroll</b>						
AME29	American Fidelity Assuran	03/08/2023	Regular	0.00	100.00	14621
AME30	AMERICAN FIDELITY ASSURAN	03/08/2023	Regular	0.00	1,182.22	14622
BUT43	CHILD SUPPORT SRVCS.	03/08/2023	Regular	0.00	332.30	14623
CIT03	CITY OF GRIDLEY	03/08/2023	Regular	0.00	6.00	14624
GRI12	GRIDLEY POLICE	03/08/2023	Regular	0.00	1,447.00	14625
IBE01	I.B.E.W. - LOCAL #1245	03/08/2023	Regular	0.00	2,495.73	14626

## Bank Code Payroll Summary

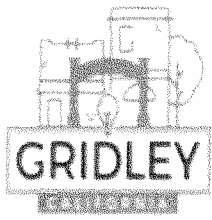
Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	16	6	0.00	5,563.25
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	<b>16</b>	<b>6</b>	<b>0.00</b>	<b>5,563.25</b>

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	408	215	0.00	1,188,312.15
Manual Checks	0	0	0.00	0.00
Voided Checks	0	10	0.00	-1,184.31
Bank Drafts	50	50	0.00	156,804.03
EFT's	0	0	0.00	0.00
	458	275	0.00	1,343,931.87

Fund Summary

Fund	Name	Period	Amount
999	Cash Clearing	3/2023	1,343,931.87
			1,343,931.87



Gridley, CA

# Payroll Bank Transaction Report

By Payment Number

Date: 3/1/2023 - 3/31/2023

Payroll Set: 01 - City of Gridley

Payment			Employee	Direct Deposit		
Number	Payment Date	Payment Type	Number	Check Amount	Amount	Total Payment
3959	03/10/2023	Regular	MOL01	0	2180.42	2180.42
3960	03/10/2023	Regular	SAN05	0	2171.65	2171.65
3961	03/10/2023	Regular	WAG01	0	4703.34	4703.34
3962	03/10/2023	Regular	STO03	0	1924.26	1924.26
3963	03/10/2023	Regular	BIR01	0	5757.12	5757.12
3964	03/10/2023	Regular	CAL02	0	3646.8	3646.8
3965	03/10/2023	Regular	CAR03	0	4177.68	4177.68
3966	03/10/2023	Regular	CAR05	0	4699.7	4699.7
3967	03/10/2023	Regular	NEL02	0	4429.54	4429.54
3968	03/10/2023	Regular	NIE01	0	3902.23	3902.23
3969	03/10/2023	Regular	SMI04	0	3829.86	3829.86
3970	03/10/2023	Regular	ALC01	0	1804.05	1804.05
3971	03/10/2023	Regular	ART01	0	3966.6	3966.6
3972	03/10/2023	Regular	GAL01	0	1642.4	1642.4
3973	03/10/2023	Regular	PIN01	0	2499.53	2499.53
3974	03/10/2023	Regular	TAV01	0	2314.42	2314.42
3975	03/10/2023	Regular	MUR01	0	1803.78	1803.78
3976	03/10/2023	Regular	BOW02	0	1989.11	1989.11
3977	03/10/2023	Regular	CAR04	0	1955.18	1955.18
3978	03/10/2023	Regular	COO03	0	2704.69	2704.69
3979	03/10/2023	Regular	ESP01	0	112.01	112.01
3980	03/10/2023	Regular	FAR01	0	2856.51	2856.51
3981	03/10/2023	Regular	GAR03	0	2992.65	2992.65
3982	03/10/2023	Regular	HAR01	0	3689.92	3689.92
3983	03/10/2023	Regular	HIL04	0	1112.77	1112.77
3984	03/10/2023	Regular	KIM001	0	1600.24	1600.24
3985	03/10/2023	Regular	LAR01	0	3093.82	3093.82
3986	03/10/2023	Regular	LOP01	0	2753.65	2753.65
3987	03/10/2023	Regular	MAS01	0	1537.19	1537.19
3988	03/10/2023	Regular	MAU01	0	1743.84	1743.84
3989	03/10/2023	Regular	MIT01	0	2773.55	2773.55
3990	03/10/2023	Regular	OLS01	0	2581.97	2581.97
3991	03/10/2023	Regular	PRE01	0	147.58	147.58
3992	03/10/2023	Regular	REU01	0	3077.53	3077.53
3993	03/10/2023	Regular	SMI03	0	2943.39	2943.39
3994	03/10/2023	Regular	WIL06	0	73.79	73.79
3995	03/10/2023	Regular	WRO01	0	1534.24	1534.24
3996	03/10/2023	Regular	ZIE01	0	1863.75	1863.75
3997	03/10/2023	Regular	LEI01	0	836.74	836.74
3998	03/10/2023	Regular	SCH04	0	489.83	489.83
3999	03/10/2023	Regular	BAL01	0	809.38	809.38
4000	03/10/2023	Regular	BRO01	0	1843.83	1843.83
4001	03/10/2023	Regular	CLA02	0	2446.95	2446.95
4002	03/10/2023	Regular	COX01	0	4864.53	4864.53
4003	03/10/2023	Regular	EDW01	0	1726.32	1726.32
4004	03/10/2023	Regular	JIM01	0	1819.75	1819.75
4005	03/10/2023	Regular	MEL02	0	2434.88	2434.88
4006	03/10/2023	Regular	PIP01	0	4014.73	4014.73
4007	03/10/2023	Regular	RAM04	0	1529.63	1529.63
4008	03/10/2023	Regular	TAY01	0	1859.46	1859.46
4009	03/10/2023	Regular	WEB01	0	1823	1823
4010	03/24/2023	Regular	MOL01	0	2180.41	2180.41
4011	03/24/2023	Regular	SAN05	0	2473.9	2473.9
4012	03/24/2023	Regular	WAG01	0	4703.34	4703.34
4013	03/24/2023	Regular	STO03	0	1924.25	1924.25
4014	03/24/2023	Regular	FAR03	0	184.7	184.7
4015	03/24/2023	Regular	JOH02	0	184.7	184.7
4016	03/24/2023	Regular	BIR01	0	4544.12	4544.12
4017	03/24/2023	Regular	CAL02	0	3253.24	3253.24
4018	03/24/2023	Regular	CAR03	0	4177.68	4177.68
4019	03/24/2023	Regular	CAR05	0	4699.7	4699.7

4020	03/24/2023	Regular	NEL02	0	4334.24	4334.24
4021	03/24/2023	Regular	NIE01	0	3892.54	3892.54
4022	03/24/2023	Regular	SMI04	0	4773.87	4773.87
4023	03/24/2023	Regular	ALC01	0	1804.05	1804.05
4024	03/24/2023	Regular	ART01	0	3966.61	3966.61
4025	03/24/2023	Regular	PIN01	0	2499.52	2499.52
4026	03/24/2023	Regular	TAV01	0	2314.43	2314.43
4027	03/24/2023	Regular	MUR01	0	1848.06	1848.06
4028	03/24/2023	Regular	BOW02	0	1858.36	1858.36
4029	03/24/2023	Regular	CAR04	0	1779.67	1779.67
4030	03/24/2023	Regular	COO03	0	2704.69	2704.69
4031	03/24/2023	Regular	ESP01	0	149.34	149.34
4032	03/24/2023	Regular	FAR01	0	2856.51	2856.51
4033	03/24/2023	Regular	GAR03	0	2509.07	2509.07
4034	03/24/2023	Regular	HAR01	0	3689.92	3689.92
4035	03/24/2023	Regular	HIL04	0	1112.77	1112.77
4036	03/24/2023	Regular	KIM001	0	1735.5	1735.5
4037	03/24/2023	Regular	LAR01	0	3509.01	3509.01
4038	03/24/2023	Regular	LOP01	0	3120.14	3120.14
4039	03/24/2023	Regular	MAS01	0	2752.91	2752.91
4040	03/24/2023	Regular	MAU01	0	2184.87	2184.87
4041	03/24/2023	Regular	MIT01	0	2773.55	2773.55
4042	03/24/2023	Regular	OLS01	0	2593.91	2593.91
4043	03/24/2023	Regular	REU01	0	3273.27	3273.27
4044	03/24/2023	Regular	SMI03	0	3123.33	3123.33
4045	03/24/2023	Regular	WIL06	0	147.58	147.58
4046	03/24/2023	Regular	WRO01	0	1961.71	1961.71
4047	03/24/2023	Regular	ZIE01	0	2126.95	2126.95
4048	03/24/2023	Regular	GAL01	0	1567.67	1567.67
4049	03/24/2023	Regular	SCH04	0	509.32	509.32
4050	03/24/2023	Regular	BRO01	0	1843.82	1843.82
4051	03/24/2023	Regular	CLA02	0	2533.95	2533.95
4052	03/24/2023	Regular	COX01	0	3335.39	3335.39
4053	03/24/2023	Regular	EDW01	0	1742.63	1742.63
4054	03/24/2023	Regular	JIM01	0	1819.75	1819.75
4055	03/24/2023	Regular	MEL02	0	3403.06	3403.06
4056	03/24/2023	Regular	PIP01	0	4014.73	4014.73
4057	03/24/2023	Regular	RAM04	0	1543.9	1543.9
4058	03/24/2023	Regular	TAY01	0	1880.44	1880.44
4059	03/24/2023	Regular	WEB01	0	1823	1823
14612	03/10/2023	Regular	SAN06	331.32	0	331.32
14613	03/10/2023	Regular	BEN01	1792.07	0	1792.07
14614	03/10/2023	Regular	LIT01	1983.86	0	1983.86
14615	03/10/2023	Regular	FAR01	2102.68	0	2102.68
14616	03/10/2023	Regular	HAR01	2207.24	0	2207.24
14617	03/10/2023	Regular	OLS01	2022.71	0	2022.71
14618	03/10/2023	Regular	REU01	2420.47	0	2420.47
14619	03/10/2023	Regular	WRO01	875.99	0	875.99
14620	03/10/2023	Regular	JIM01	2011.69	0	2011.69
14627	03/16/2023	Regular	WRO01	2356.92	0	2356.92
14628	03/24/2023	Regular	CAL03	184.7	0	184.7
14629	03/24/2023	Regular	ROB01	0	0	0
14630	03/24/2023	Regular	LEI01	963.97	0	963.97
14631	03/24/2023	Regular	SAN06	299.61	0	299.61
R-14631	03/24/2023	Reversal	SAN06	-299.61	0	-299.61
14632	03/24/2023	Regular	BEN01	1792.07	0	1792.07
14633	03/24/2023	Regular	LIT01	2001.8	0	2001.8
14634	03/24/2023	Regular	MIT01	2636.57	0	2636.57
14635	03/24/2023	Regular	LEI01	3817.09	0	3817.09
14636	03/24/2023	Regular	BAL01	191.07	0	191.07
14638	03/24/2023	Regular	LEI01	110.87	0	110.87
14639	03/24/2023	Regular	SAN06	299.61	0	299.61
Total:				30102.7	250829.87	280932.57



Item #3

Informational Update

Recreation Coordinator, Ashley Ayala



## Item #4

Appointment of One Gridley City Council  
Representative to Serve on the Ad-Hock Working  
Group for the Renewal of the City of Biggs Electric  
Utility Services Operations and Maintenance  
Agreement



**City Council Agenda Item #5**  
Staff Report

**Date:** April 17, 2023  
**To:** Mayor and City Council  
**From:** Elisa Arteaga/Finance Director

<b>X</b>	Regular
	Special
	Closed
	Emergency

**Subject:** Budget Study Session Calendar

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**Recommendation**

Staff respectfully requests the City Council provide recommendations and direction for FY 23/24 budget study session processes and inform staff on availability for the future months of May and June, 2023.

**Background**

The Finance Department has recently presented to Council the mid-year budgetary information. Following the initial departmental mid-year reviews, a series of discussions between Finance and Department Directors has continued as to the status of all capital projects and recommendations for any modifications to capital improvement schedules for the upcoming fiscal year 23/24. The interdepartmental meetings to discuss the anticipated operating expenditures will allow for the preparation of information to be presented in a series of future budget study sessions. Both the City Council and public attending the session have the opportunity to provide input. Each department provides an overview of operations and prioritization of projects. Following the study sessions, staff will agendize a review of final budget schedules and amend per Councils requests and/or direction

Department Directors review the schedules provided by finance. Additional meetings are scheduled to review the proposed requests as well as examine and compare against prior year actuals. This process allows for necessary adjustments based on special projects, funding sources, strategic analysis, and either concur with requests or address specific departmental challenges for the upcoming fiscal year. The departmental budget information is for the following departments: Electric, Administration, Planning, Transit, Contributions, Recreation, Public Safety (Police and Fire), Engineering & Parks Projects, Streets & Maintenance Districts, Water, Sewer

**Fiscal Impact**

Recommendations from City Council relating to budget calendar processes do not have a financial impact.

**Attachments**

None

**Compliance with City Council Strategic Plan or Budget Goals**

The City Council and City staff are committed to provide the best possible financial practices and the highest possible transparency regarding all financial transactions. This presentation is consistent with our ongoing effort to be responsive and transparent regarding all financial matters, as well as be congruent with best financial practices.

**City Council Agenda Item #6**  
Staff Report

**Date:** April 17, 2023

**To:** Mayor and City Council

**From:** Cliff Wagner, City Administrator

**Subject:** Consideration of Proposal to Enter into a Memorandum of Understanding (MOU) with the Cities of Biggs, Chico, Gridley, Oroville, and Butte County to Meet SB 1383 Edible Food Recovery Regulatory Requirements

<b>X</b>	Regular
	Special
	Closed
	Emergency

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**Recommendation**

City staff respectfully recommends the Council adopt the following actions:

1. Authorize the City Attorney to review and approve the draft MOU agreement to be executed between the City of Gridley and the “Jurisdictions”. AND
2. Authorize the City Administrator, of behalf of the City of Gridley, to sign the MOU agreement.

**Background**

In 2016, SB 1383 *Short-Lived Climate Pollutants* (Lara) was adopted which requires the state to reduce organic waste (food waste, green waste, paper products, etc.) disposal by 75% by 2025. The law also includes a target to increase food recovery by 20% of currently disposed edible food for human consumption by January 1, 2025.

To meet the mandated statewide goal, the law requires each jurisdiction in California to establish and monitor a robust food recovery program, which will strengthen the relationships between commercial edible food generators and food recovery organizations within their communities, requiring certain food businesses to send the maximum amount of edible food they would otherwise dispose to food recovery organizations.

SB 1383 places commercial edible food generators into two tiers to allow businesses and jurisdictions time to expand or build new food recovery infrastructure and capacity to donate foods that are harder to safely store and distribute.

Tier 1 Donors were required to send surplus food to food organizations starting January 1, 2022. Those businesses include:

- Supermarkets with revenue  $\geq$  \$2M
- Grocery stores with facilities  $\geq$  10,000 sq ft.
- Food service providers
- Food distributors
- Wholesale food vendors

Tier Two Donors are required to begin sending surplus food to food organizations starting January 1, 2024. Those businesses include:

- Restaurants with facilities  $\geq$  5,000 sq ft or 250+ seats
- Hotels with an on-site food facility and 200+ rooms
- Health facilities with an on-site food facility and 100+ beds
- Large venues and events
- State agency cafeterias with facilities  $\geq$  5,000 sq ft or 250+ seats
- Local education agency with an on-site food facility (PUSD already donates their surplus food to the 530 Food Rescue Coalition)

Butte County has been working with a consultant, R3 Consulting Group, for their edible food recovery capacity study, which involved coordination with each local jurisdiction. This segment of SB 1383 is about identifying eligible food generators/providers/distributors/wholesale vendors and capturing food that is recoverable for donation to hunger relief programs. While the City of Gridley is implementing the provisions of SB 1381 for our Tier 1 commercial edible food generators whose recoverable foods must be donated, we do have substantial work ahead of us in being part of the creation of a regional food recovery network, to collect and distribute the food, before the next threshold in January 2024.

The draft implementation schedule that came out of the edible food recovery capacity study was:

- **MARCH 2023:**
  - Draft and execute an MOU between member jurisdictions that will establish Program goals and objectives, establish who will be responsible for coordinating the Program, and establish responsibilities for individual jurisdictions and other relevant stakeholders.
  - Establish individual jurisdiction funding mechanisms for their proportionate support of the Program.
  - Coordination with food recovery organizations and services regarding capacity and reporting.
- **JUNE 2023:**
  - Develop Tier 2 outreach and implementation plans for each individual Tier 2 business category (e.g. restaurants, hotels, health facilities, etc.).
- **Mid-Late 2024:**
  - Roll out recovery services to Tier 2 commercial edible food generators.

### **Analysis:**

Following up on the County's consultant's work, staff from the member agencies of the CA Integrated Waste Management Local Task Force (Biggs, Chico, Gridley, Oroville, Paradise, & Butte County) have continued to work on the creation of a regional edible food recovery working group (EFRWG) to manage the edible food recovery portion of SB 1383.

The MOU between all Butte County jurisdictions and managed under the Edible Food Recovery Working Group (EFRWG) strengthens the local food recovery ecosystem by spurring funding and innovation in the fight against food waste; propagating waste prevention and recovery strategies; and supporting local food recovery programs that can manage the increase food

recovery and data collection needed to support countywide SB 1383 compliance for the foreseeable future.

Under SB 1383, cities are required to help connect food generators with local organizations, to track the donations, and to enforce the mandates. In Butte County, the Community Action Agency had already established a pilot app-based food recovery program (530 Food Rescue Coalition, <https://www.buttecaa.com/foodrescue/>). This pilot program has the needed food recovery capacity to address edible food recovery requirements under SB 1383, and has proven to be the best local option for Tier 2 generator food recovery and data collection requirements. Providing the funding to assure that 530 Food Rescue Coalition remains a permanent part out our local food recovery program is the responsibility of all jurisdictions and ensures the needed capacity to be in full compliance with SB 1383, and provide a reliable and expandable food recovery infrastructure to assure food security for our community.

The regional coordination of efforts to fulfill portions of SB 1383, such as edible food recovery, is a benefit to the individual jurisdictions as a cost sharing mechanism and it allows the work efforts to be shared among a jointly funded Program Manager and jurisdictional staff members alleviating the burden of a full project roll-out on any one person or jurisdiction. Butte County would act as the lead jurisdiction in submittal of countywide SB 1383 reporting pertaining to edible food recovery.

The cost of jurisdictional participation in the food recovery program is allocated according to CA Dept of Finance population numbers. The proposed budget for the first year of Program funding is \$367,000 with a 4% budget allocation (\$13,116) assigned to Gridley which is commensurate with the City's percentage of the County's population. The budget will cover a Program Manager, Capacity Grants for the food rescue organizations, and Lead Jurisdiction funding (see Attachment B). As the City's population grows, future years' budget allocations would be adjusted accordingly.

This MOU works to create an equitable, economical, and effective means by which all the member jurisdictions can comply with SB 1383 edible food recovery requirements.

#### **Financial Impact:**

The City of Gridley's participation in the proposed MOU with surrounding jurisdictions as described in the would provide a scalable avenue for compliance with SB 1383 requirements. Although the city has not established its own program, there are solid waste franchise tax fees (general fund) that would provide for the City's proposed program allocations. The new SB 1383 fund allocation activity will be reflected in future budgets for reporting and compliance purposes.

#### **Attachments:**

- Attachment A – Votes per jurisdiction and population counts

- Attachment B – Budget and jurisdictional per capita contributions
- SB 1383 Edible Food Recovery Implementation Schedule
- Draft MOU

## EXHIBIT A

### Votes per jurisdiction and population counts

	Population 1/1/2022	Percent of Total	1 Vote / 50,000 Pop or portion thereof
			# Votes
Biggs	1,939	1%	1
Chico	102,892	51%	3
Gridley	7,205	4%	1
Oroville	18,863	9%	1
Paradise	7,705	4%	1
Balance of County	63,004	31%	2
<b>Butte County</b>	<b>201,608</b>	<b>100%</b>	<b>9</b>
<b>Total</b>			

## EXHIBIT B

### Proposed Year 1 Program Budget

FY1 Budget	
Program Manager	\$ 30,000
Capacity Grants	
530 FRC 1-Year Tier 1 + Tier 2 Pilot Program	\$ 275,000
Other Capacity Grants	\$ 50,000
Year 1 Work Plan Task Funding	\$ 0
Lead Jurisdiction Funding	\$ 12,000
DEH Inspection/Enforcement Funding	TBD
Total	\$ 367,000

### Program Budget Allocations

FY 1 Budget Allocation			
Jurisdiction	Population 1/1/2022	Percent of Total	FY 1 Budget Allocation
Biggs	1,939	1%	\$ 3,530
Chico	102,892	51%	\$ 187,301
Gridley	7,205	4%	\$ 13,116
Oroville	18,863	9%	\$ 34,338
Paradise	7,705	4%	\$ 14,026
Balance of County	63,004	31%	\$ 114,690
Total	201,608	100%	\$ 367,000

# Butte County

## Senate Bill 1383 Edible Food Recovery Implementation Schedule

For the Cities of **Biggs**, **Chico**, **Gridley**, and **Oroville**, the  
**Town of Paradise**, and **Butte County**



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3.3	Tier 2 Capacity Planning .....

## Appendices

A	Implementation Schedule Timeline
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# 1 Introduction

Per SB 1383 **Section 18992.2 - Edible Food Recovery Capacity**, if a county identifies that new or expanded capacity is needed to recover the amount of edible food that will be disposed by commercial edible food generators, then each jurisdiction within that county that lacks capacity shall submit an Implementation Schedule to the CalRecycle. The Implementation Schedule shall demonstrate how the jurisdiction will ensure there is enough new or expanded capacity to recover the edible food currently disposed by commercial edible food generators within its jurisdiction.

The required Implementation Schedule is to include timelines and milestones for planning efforts to access additional new or expanded capacity including, but not limited to:

- Obtaining funding for edible food recovery infrastructure including, but not limited to, modifying franchise agreements or demonstrating other means of financially supporting the expansion of edible food recovery capacity; and
- Identification of facilities, operations, and activities inside the county that could be used for additional capacity

## 2 Coordinated Countywide Program Planning

It is the intention of the cities of Biggs, Chico, Gridley and Oroville, the Town of Paradise, and Butte County (Jurisdictions) to develop and implement a coordinated, countywide SB 1383 commercial edible food recovery program (Program) that will comply with SB 1383. Given the planned coordinated countywide Program, this Implementation Schedule applies to each of the Jurisdictions. It is also the intention of the Jurisdictions that the Edible Food Recovery Working Group (EFRWG) that was established to manage the County's Capacity Study will remain intact. Going forward, it is envisioned that the EFRWG will have responsibility for overseeing the County's Program, and working directly with the designated Program Manager.

### 2.1 Tier 1 Recovery Capacity

There are various non-profit organizations providing a range of hunger relief services in the County, including the recovery of edible food from Tier 1, and Tier 2 commercial edible food generators. Based on the surveying of existing food recovery organizations and services (FROS) in the County there is a level of existing available capacity that can be used to provide service to some if not all of the Tier 1 accounts not currently donating edible food. Any additional capacity that may be required will be secured through Capacity Grants to FROS for any such additional required capacity.

### 2.2 Tier 2 Recovery Capacity

530 Food Rescue Coalition (530 FRC), which began collecting food using its real-time donor and recipient matching software in late 2021, currently provides recovery of prepared foods from some Tier 2 type commercial businesses including restaurants, coffee houses, and caterers. Other entities in the County may also be recovering and/or receiving food from Tier 2 type businesses. Any additional Tier 2 capacity is expected to be provided by means of some form of real-time donor and recipient matching software, and/or recovery by local FROS.

R3

### 3 Implementation Schedule

It is the Jurisdictions intention that the following actions, which will occur over the next two years and beyond, will result in the development and implementation of all required Tier 1 and Tier 2 commercial edible food recovery capacity. **Appendix A** contains the Program Timeline.

#### 3.1 Overall Program Planning

**1. Draft and Execute Memorandum of Understanding (MOU) June 2023**

Prepare a memorandum of understanding (MOU) to guide the development and implementation of the County's Program. The intent of that document will be to establish the Program goals and objectives, and establish the responsibilities of the Program Manager, individual Jurisdictions, EFRWG, and other relevant stakeholders.

**2. Establish Individual Jurisdiction Funding Mechanisms - June 2023**

The individual Jurisdictions are in the process of evaluating and establishing funding mechanisms for their agreed upon Program funding responsibilities.

**3. Develop Fiscal Year Program Work Plan and Budget – June 2023 (Year 1)**

The EFRWG has developed a draft FY 22-23 Program budget with agreed upon individual Jurisdiction funding requirements.

**4. Develop Capacity Grant Program / Issue Year 1 Capacity Grants – June 2024**

A Capacity Grant Program will be developed to provide funded to FROS and other entities, as appropriate, to support the recovery and distribution of edible food from Tier 1 and Tier 2 commercial edible food generators

**5. Complete 2024 Capacity Study - August 2024**

Complete required Capacity Study for the period covering January 1, 2025 through December 31, 2034.

#### 3.2 Tier 1 Capacity Planning

**6. Coordinate with Existing FROS / Roll-Out Recovery Services to all Tier 1 Commercial Edible Food Generators - December 2024**

The EFRWG and Program Manager will work with the FROS and Tier 1 generators to put in place any necessary collection capacity, and roll out services to all Tier 1 businesses. Capacity Grants will be used to secure additional capacity, as necessary.

#### 3.3 Tier 2 Capacity

**7. Coordinate with FROS/ Roll-Out Services to all Tier 2 Commercial Edible Food Generators - December 2024**

The EFRWG and Program Manager will work with FROS and Tier 2 commercial edible food generators to put in place any necessary collection capacity, and roll out services to all Tier 2 businesses. Capacity Grants will be used to secure additional capacity, as necessary.

R3



**MEMORANDUM OF UNDERSTANDING BETWEEN  
THE CITIES OF BIGGS, CHICO, GRIDLEY, AND OROVILLE,  
THE TOWN OF PARADISE, AND BUTTE COUNTY,  
FOR MEETING CERTAIN SB 1383 EDIBLE FOOD RECOVERY  
REGULATORY REQUIREMENTS**

**RECITALS**

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**ARTICLE 7: JURISDICTION FUNDING RESPONSIBILITIES**

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**ARTICLE 8: RESPONSIBILITIES OF THE LEAD JURISDICTION**

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**9.2 Administration of Tier 1 Edible Food Recovery**

**9.3 Administration of Tier 2 Edible Food Recovery**

**9.4 Develop Annual Program Work Plan and Annual Program Budget**

**9.5 Quarterly Meetings**

**9.6 Pursuing Grant Funding Opportunities**

**9.7 Overseeing Capacity Grant Applications and Awards**

**ARTICLE 10: CAPACITY GRANTS**

**10.1 Capacity Grant Funding**

**10.2 Capacity Grant Application and Award Process**

**10.3 Equitable Distribution of Capacity Grant Monies**

**ARTICLE 11: RESPONSIBILITIES OF THE COUNTY**

**11.1 Countywide Reporting**

**ARTICLE 12: TERM AND WITHDRAWAL**

**12.1 Term**

**12.2 Withdrawal**

**Attachments:**

**A. Allocation of EFRWG Votes Among Jurisdictions**

**B. Allocation of Funding Responsibilities Among Jurisdictions**

**MEMORANDUM OF UNDERSTANDING BETWEEN  
THE CITIES OF BIGGS, CHICO, GRIDLEY, AND OROVILLE,  
THE TOWN OF PARADISE, AND BUTTE COUNTY,  
FOR MEETING CERTAIN SB 1383 EDIBLE FOOD RECOVERY  
REGULATORY REQUIREMENTS**

This Memorandum of Understanding (MOU) is entered into by and between the Cities of Biggs, Chico, Gridley and Oroville, the Town of Paradise and Butte County, individually referred to as a “Jurisdiction” and collectively referred to as the “Jurisdictions” on \_\_\_\_\_, 2023.

**RECITALS**

A. **WHEREAS**, the State of California passed Senate Bill 1383 (SB 1383) (Chapter 395, Statutes of 2016), which required the California Department of Resources Recycling and Recovery (CalRecycle) to adopt regulations to reduce organic waste by 50 percent from its 2014 baseline level by 2020 and 75 percent by 2025; and,

B. **WHEREAS**, CalRecycle has finalized regulations and revised Chapter 12 (Short-lived Climate Pollutants) of Division 7 of Title 14 of the California Code of Regulations (“SB 1383 Regulations”); and,

C. **WHEREAS**, SB 1383 establishes a goal that not less than 20% of edible food that is currently disposed is recovered for human consumption by 2025; and,

D. **WHEREAS**, SB 1383 Regulations require local agencies and jurisdictions to, among other things, ensure capacity for commercial edible food recovery and obtain funding for any additional required capacity, as necessary; and,

E. **WHEREAS**, jurisdictions may designate a public or private entity to fulfill their responsibilities of the SB 1383 Regulations, except that the jurisdictions shall remain ultimately responsible for compliance in accordance with Section 18981.2 of the SB 1383 Regulation; and,

F. **WHEREAS**, the Jurisdictions intend to meet SB 1383’s requirement that jurisdictions implement an edible food recovery program through a coordinated county-wide program rather than individual jurisdiction-specific programs; and,

G. **WHEREAS**, the Jurisdictions are entering into this MOU to establish certain SB 1383 edible food recovery program roles and responsibilities that will be coordinated and implemented on a countywide basis under the terms and conditions set forth herein.

**NOW, THEREFORE**, the City Councils of the Cities of Biggs, Chico, Gridley, and Oroville, the Town Council of the Town of Paradise, and the Board of Supervisors of Butte County agree as follows:

## **ARTICLE 1: PURPOSE OF THE MOU**

The purpose and intent of this MOU is to provide an equitable, economical, and effective means by which the Jurisdictions can comply with certain SB 1383 edible food recovery program requirements, as specified below.

## **ARTICLE 2: DEFINITIONS**

**Capacity Grants** – Grants awarded by the Edible Food Recovery Working Group (EFRWG), to Food Recovery Organizations, Food Recovery Services, and/or other entities for expenses related to the provision of Tier 1 and Tier 2 Edible Food Recovery Capacity.

**Edible Food Recovery Working Group (EFRWG)** - Representatives of each of the Jurisdictions who shall have overall responsibility for Program management and oversight of, and coordination with, the Program Manager.

**Effective Date** – The date on which this MOU has been executed by all Jurisdictions.

**Fiscal Year** – The fiscal year is July 1<sup>st</sup> through June 30<sup>th</sup>.

**Fiscal Year Annual Program Work Plan or Annual Program Work Plan** -The Fiscal Year Annual Program Work Plan is the document that is prepared annually by the Program Manager with direction from the EFRWG that identifies planned tasks to be addressed during the next fiscal year. The Annual Program Work Plan includes associated task schedules, and the entities responsible for completing those tasks.

**Fiscal Year Annual Program Budget or Annual Program Budget** - The Fiscal Year Annual Program Budget provides line item Program Fund revenues and expenses, and Program Fund balances for the fiscal year starting July 1<sup>st</sup>.

**Food Justice** - Food Justice is a holistic and structural view of the food system that sees healthy food as a human right and addresses structural barriers to that right.

**Food Recovery Organization** - An entity that engages in the collection or receipt of edible food from commercial edible food generators and distributes that edible food to the public for food recovery either directly or through other entities including, but not limited to: (A) A food bank as defined in Section 113783 of the Health and Safety Code; (B) A nonprofit charitable organization as defined in Section 113841 of the Health and Safety Code; and, (C) A nonprofit charitable temporary food facility as defined in Section 113842 of the Health and Safety Code.

**Food Recovery Service** – A person or entity that collects and transports edible food from a commercial edible food generator to a food recovery organization or other entities for food recovery.

**Food Security** - Means that all people at all times, have physical, social, and economic access to sufficient, safe, and nutritious foods that meet their food preferences and dietary needs for an active and healthy life.

**Jurisdictional Contact** – The member of the EFRWG with responsibility for working with the Program Manager on applicable Program issues and items on behalf of their respective Jurisdiction, as agreed to by the EFRWG. The Jurisdiction Contact may or may not be the Jurisdictional Designated Representative.

**Jurisdictional Designated Representative** - The member of the EFRWG who has voting authority for their respective Jurisdiction.

**Lead Jurisdiction** – The Jurisdiction that assumes the responsibilities listed in Article 8 of this MOU.

**Program** - The coordinated countywide edible food recovery program that the Jurisdictions intend to implement to comply with SB 1383 edible food recovery program requirements.

**Program Expenses** – All expenses related to the Program including but not limited to program management and administrative expenses, and funding for Capacity Grants.

**Program Fund** – The fund to which individual Jurisdictions remit agreed upon Annual Program Budget funding and from which Program Expenses are paid.

**Program Manager** - The person or third party entity the Lead Jurisdiction provides or contracts with to manage and administer the Program.

**Real Time Donor and Recipient Matching Software** - Software applications that allow businesses that have food available for donation to post the availability of that food on an actively managed website. Food distribution agencies or other neighborhood food programs can then claim that food for subsequent distribution to food insecure individuals and families. Collection of the food from the donor business and delivery to the receiving party is most commonly facilitated by volunteers, although the donating business or receiving party can also collect and deliver the food.

**Tier 1 Commercial Edible Food Generator** - A commercial edible food generator that is one of the following:

- (A) Supermarket.
- (B) Grocery store with a total facility size equal to or greater than 10,000 square feet.
- (C) Food service provider.
- (D) Food distributor.
- (E) Wholesale food vendor.

**Tier 1 Edible Food Recovery Capacity** - The capacity (resources) needed to ensure that all Tier 1 Commercial Edible Food Generators have the ability to meet their regulatory requirement to arrange to recover the maximum amount of edible food that would otherwise be disposed.

**Tier 2 Commercial Edible Food Generator** - A commercial edible food generator that is one of the following:

- (A) Restaurant with 250 or more seats, or a total facility size equal to or greater than 5,000 square feet.
- (B) Hotel with an on-site food facility and 200 or more rooms.
- (C) Health facility with an on-site food facility and 100 or more beds.

- (D) Large venue.
- (E) Large event.
- (F) A state agency with a cafeteria with 250 or more seats or a total cafeteria facility size equal to or greater than 5,000 square feet.
- (G) A local education agency with an on-site food facility.

**Tier 2 Edible Food Recovery Capacity** - The capacity needed to ensure that all Tier 2 Commercial Edible Food Generators have the ability to meet their regulatory requirement to arrange to recover the maximum amount of edible food that would otherwise be disposed.

### **ARTICLE 3: EDIBLE FOOD RECOVERY PROGRAM GOAL**

To develop and implement a coordinated countywide SB 1383 edible food recovery program (Program) that is fully compliant with SB 1383 Regulations, and that provides cost effective edible food recovery capacity so that all Tier 1 and Tier 2 Commercial Edible Food Generators have access to the recovery capacity needed to arrange to recover the maximum amount of edible food that would otherwise be disposed.

### **ARTICLE 4: EDIBLE FOOD RECOVERY PROGRAM ELEMENTS**

**4.1 General Elements** - The Program, as envisioned, will require developing, implementing, and, as necessary, funding additional Tier 1 and Tier 2 Edible Food Recovery Capacity, and developing other required and/or agreed upon Program components.

**4.2 Program Management and Administration** – The Lead Jurisdiction may contract with a third-party Program Manager, on behalf of the Jurisdictions, as specified in **Article 9**.

**4.3 Funding of Commercial Edible Food Recovery Capacity** – The EFRWG will secure required Tier 1 and Tier 2 commercial edible food recovery capacity through various methods, including providing Capacity Grants to local edible food recovery organizations or service providers.

**4.4 Tier 1 and Tier 2 Edible Food Recovery Capacity** - It is envisioned that any additional required Tier 1 and Tier 2 Edible Food Recovery Capacity will be provided through existing non-profit recovery capacity, and new recovery capacity developed by existing non-profits or other organizations, as required, with funding provided by the Jurisdictions, as necessary and agreed to.

**4.5 Real-time Donor/Recipient Software** - It is envisioned that establishing the required Tier 1 and Tier 2 Edible Food Recovery Capacity may be achieved through a Real-time Donor and Recipient Matching Software application.

**4.6 Allocation of Annual Funding Requirements Among the Jurisdictions** - Agreed upon annual funding requirements will be distributed among the Jurisdictions based on population. The populations of the Jurisdictions, and associated funding requirements, will be reviewed and adjusted annually based on the then current

populations, as reported by the California Department of Finance. Attachment A contains the calculated Funding Requirements by Jurisdiction, as of January 1, 2022.

## **ARTICLE 5: RESPONSIBILITIES OF THE INDIVIDUAL JURISDICTIONS**

**5.1 Jurisdictional Designated Representative and Alternate** – Each Jurisdiction shall assign a Jurisdictional Designated Representative who will have voting authority on behalf of the Jurisdiction, and an alternate who will have voting authority in the event the Jurisdictional Designated Representative is not available.

**5.2 Jurisdictional Contact** - Each Jurisdiction shall designate the primary jurisdictional point of contact with responsibility for working with the Program Manager on applicable Program issues and items, as directed by the EFRWG. The Jurisdictional Contact may or may not be a Jurisdictional Designated Representative.

**5.3 Funding** - Each Jurisdiction shall establish funding mechanism(s) and remit their portion of the Annual Program Budget to the Lead Jurisdiction on a monthly, quarterly or annual basis, as agreed to.

**5.4 Updating List of Food Recovery Organizations** - Each Jurisdiction shall identify any known changes to the then current list of Food Recovery Organizations in their respective jurisdictions and report that information to the Program Manager by January 31<sup>st</sup> of each year.

**5.5 Public Education and Outreach** - The Jurisdictions will seek to develop a uniformly branded, multi-lingual edible food recovery public education and outreach program and associated education and outreach materials. Each Jurisdiction shall be responsible for SB 1383 public education and outreach requirements as they apply to their respective Jurisdiction, unless otherwise agreed to by the Jurisdictions.

**5.6 Inspection and Enforcement** – Each Jurisdiction shall be responsible for SB 1383 inspection and enforcement requirements as they apply to their respective Jurisdiction, unless otherwise agreed to by the Jurisdictions.

**5.7 Recordkeeping and Reporting** – Each Jurisdiction shall be responsible for SB 1383 recordkeeping and reporting requirements as they apply to their respective Jurisdiction, unless otherwise agreed to by the Jurisdictions.

## **ARTICLE 6: STRUCTURE AND RESPONSIBILITIES OF THE EDIBLE FOOD RECOVERY WORKING GROUP (EFRWG)**

**6.1 EFRWG Composition** - The EFRWG is to be comprised of each Jurisdictional Designated Representative and Jurisdictional Contact.

**6.2 EFRWG Meetings** - The EFRWG shall meet no less than quarterly with the Program Manager to receive quarterly updates, conduct Program planning and take any other necessary or desired actions. In addition to each Jurisdictional Designated Representative and Jurisdictional Contact, other staff of the Jurisdictions, and consultants to the Jurisdictions, may attend EFRWG meetings. Other relevant parties may also attend

EFRWG meetings, as agreed to by the EFRWG. EFRWG meetings will be held on-line unless otherwise agreed to.

**6.3 Overall Program Responsibilities** - The EFRWG will have overall responsibility for overseeing the Program, and for oversight of the Program Manager and his/her implementation of the approved Annual Program Work Plan, and other agreed upon short-, medium-, and long-term tasks.

**6.4 Voting** - As necessary, Program decisions of the EFRWG will be based on the votes cast by each Jurisdictional Designated Representative. Voting results shall be based on majority rule, unless another benchmark has been established for determining the results of voting on a particular item (e.g., a unanimous decision), as agreed to by the EFRWG by a vote of the majority.

Each Jurisdiction shall receive one weighted vote for every 50,000 residents, or portion thereof. The number of votes per Jurisdiction shall be reviewed annually and adjusted, if and as necessary, based on the then current populations of the Jurisdictions. Based on the population figures reported by the California Department of Finance, **Attachment A** contains the calculated number of votes by Jurisdiction as of May 2, 2022.

**6.5 Develop and Approve Annual Program Work Plan and Annual Program Budget** – The EFRWG shall develop and approve an Annual Program Work Plan and Annual Program Budget, in coordination with the Program Manager each year.

**6.6 Program Funding Decisions** - The EFRWG will be responsible for Program funding decisions.

**6.7 Grant Funding Applications** – The EFRWG shall make decisions as to any grant funds to be pursued and shall help facilitate grant applications, as necessary.

**6.8 Capacity Planning** – The EFRWG shall coordinate future required capacity planning, including the preparation of required implementation schedules and associated reporting as required by SB 1383 Regulations Section 18992.3.

**6.9 Countywide Food Security Planning Coordination** – The EFRWG shall coordinate with broader Food Security and Food Justice planning in Butte County as it deems appropriate.

## **ARTICLE 7: JURISDICTION FUNDING RESPONSIBILITIES**

**7.1 Allocation of Funding Requirements Among Individual Jurisdictions** - The Annual Program Budget shall be allocated among the individual Jurisdictions based on their percentage of the overall Countywide population, as of January 1<sup>st</sup> of each year, as reported by the California Department of Finance at: <https://dof.ca.gov/forecasting/demographics/estimates-e1/>. **Attachment B** contains the jurisdictional per capita contributions as of April 1, 2023.

## **ARTICLE 8: RESPONSIBILITIES OF THE LEAD JURISDICTION**

**8.1 Overall Program Responsibilities** – The Lead Jurisdiction shall manage the Program Fund.

**8.2 Program Manager** - It shall be the responsibility of the Lead Jurisdiction to provide a Program Manager or contract with the third party Program Manager on behalf of the Jurisdictions. The Program Manager shall be funded by Program Funds.

**8.3 Managing of Program Related Funds** - The Lead Jurisdiction shall create and maintain the Program Fund, fund centers, and cost centers necessary to support the Program's revenues, expenditures, and fund balance. Tasks associated with the management of the Program Fund include initial fund set-up, collection of funds, distribution of funds, and annual reporting of account activities to the EFRWG.

**8.4 Tracking and Reimbursement of Lead Jurisdiction Costs** - The Lead Jurisdiction shall track its administrative costs associated with its responsibilities as listed above and may be reimbursed for such expenses out of the Program Fund. If needed, the Lead Jurisdiction will invoice the EFRWG on a quarterly basis. Billing shall be based on a billing rate schedule that will be approved and updated annually by the EFRWG.

## **ARTICLE 9: RESPONSIBILITIES OF THE PROGRAM MANAGER**

**9.1 Overall Program Development and Implementation** – The Program Manager shall have overall responsibility for the development and implementation of the Program as documented in the Annual Program Work Plan tasks, and/or as otherwise directed by the EFRWG.

**9.2 Administration of Tier 1 Edible Food Recovery** – The Program Manager, in coordination with the Jurisdictional Contacts, shall be responsible for facilitating the provision of any required Tier 1 Edible Food Recovery Capacity to Tier 1 Commercial Edible Food Generators.

**9.3 Administration of Tier 2 Edible Food Recovery** - The Program Manager, in coordination with the Jurisdictional Contacts, shall be responsible for facilitating the provision of any required Tier 2 Edible Food Recovery Capacity to Tier 2 Commercial Edible Food Generators.

**9.4 Develop Fiscal Year Annual Program Work Plan and Fiscal Year Annual Program Budget** - The Program Manager, along with the EFRWG, shall develop a draft Annual Program Work Plan and Annual Program Budget each year. The Program Manager may make changes to the Annual Program Work Plan and Annual Program Budget and prepare and submit a final Annual Program Work Plan and Annual Program Budget to the EFRWG each year. Each Jurisdiction will approve their contribution to the Annual Program Budget as part of their established annual budget development process.

**9.5 EFRWG Meetings** – The Program Manager shall facilitate meetings with the EFRWG quarterly, as needed or directed by the EFRWG. The Program Manager shall

be responsible for preparing meeting agendas, which may include Program updates and provide for Program planning and any other appropriate Program actions.

**9.6 Pursuing Grant Funding Opportunities** – The Program Manager, in coordination with the Jurisdictional Contacts, shall be responsible for tracking and identifying grant funding opportunities, and shall prepare or otherwise facilitate EFRWG approved grant applications, as directed by the EFRWG.

**9.7 Managing Capacity Grant Applications and Awards** – The Lead Jurisdiction and Program Manager shall be responsible for developing and managing the Capacity Grant application and award process in conjunction with the EFRWG.

## **ARTICLE 10: CAPACITY GRANTS**

**10.1 Capacity Grant Funding** – Funding for Capacity Grants shall be provided in the Annual Program Budget, as determined by the EFRWG. Unless otherwise directed by the EFRWG, any Capacity Grants that are not awarded in the fiscal year they were budgeted shall be made available for Capacity Grant funding in future years.

**10.2 Capacity Grant Application and Award Process** – The EFRWG shall develop and administer a Capacity Grant application, award, agreement, and monitoring process to be managed by the Program Manager. It is anticipated that Capacity Grants may be awarded for both additional Tier 1 and Tier 2 Edible Food Recovery Capacity, as well as for costs related to existing Tier 1 and Tier 2 Edible Food Recovery Capacity in support of maintaining the ongoing viability of that existing capacity.

**10.3 Equitable Distribution of Capacity Grant Monies** - It is the intention of the Jurisdictions that Capacity Grant monies will be distributed among Food Recovery Organizations, Food Recovery Services and/or other entities that recover and/or distribute food from Tier 1 or Tier 2 Commercial Edible Food Generators in a manner that best supports optimizing commercial edible food recovery and distribution in the County, with consideration for equitably distributing Capacity Grant monies among those entities that apply for Capacity Grants.

## **ARTICLE 11: RESPONSIBILITIES OF THE COUNTY**

**11.1 Countywide SB 1383 Reporting** – The Jurisdictions agree to allow the County to submit agreed upon Program related records and/or other information to CalRecycle and/or other entities on behalf of the individual Jurisdictions as directed by the EFRWG.

## **ARTICLE 12: TERM AND WITHDRAWAL**

**12.1 Term** - This MOU shall commence on the Effective Date and remain in full force and effect unless or until terminated as specified in **Section 12.2** below.

**12.2 Withdrawal** - Any Jurisdiction may withdraw as a party to this MOU upon giving one hundred and eighty (180) calendar days' prior written notice to the EFRWG.

Any Jurisdiction withdrawing as a party to this MOU shall assume all applicable SB 1383 edible food recovery regulatory requirements, and all other responsibilities otherwise provided for through this MOU.

Any Jurisdiction withdrawing as a party to this MOU shall be reimbursed for that portion of any Program Fund balance provided by the Jurisdiction that exists at the end of the then current fiscal year. Any such then existing balance will be reimbursed to a Jurisdiction consistent with that Jurisdiction's Allocation of Annual Funding Requirements, as established in Section 4.6.

CITY OF BIGGS

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By:  
City Administrator

CITY OF CHICO

\_\_\_\_\_  
By: Mark Sorensen  
City Manager

\*Authorized pursuant to City of Chico Budget Policy G.6.c, and City Council approval on \_\_\_\_\_.

APPROVED AS TO FORM:

APPROVED AS TO CONTENT:

\_\_\_\_\_  
Vincent C. Ewing, City Attorney\*

\_\_\_\_\_  
Erik Gustafson, Public Works Director –  
Operations & Maintenance

\*Approved pursuant to The Charter of the  
City of Chico § 906(D)

REVIEWED AS TO CONTENT:

\_\_\_\_\_  
Barbara Martin, Administrative Services Director\*

\*Reviewed by Finance and Information Systems

CITY OF GRIDLEY

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By: Cliff Wagner  
City Administrator

CITY OF OROVILLE

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By: Brian Ring  
City Administrator

COUNTY OF BUTTE

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By: Andy Pickett  
Chief Administrative Officer

## TOWN OF PARADISE

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By: Kevin Phillips  
Town Manager

**City Council Agenda Item #7**  
Staff Report

**Date:** April 17<sup>th</sup>, 2023

**To:** Mayor and City Council

**From:** Cliff Wagner, City Administrator

**Subject:** Consideration of Proposal to Enter into a Memorandum of Understanding (MOU) with FEMA for Temporary Storage of Trailers and Supplies at the Industrial Park through June 15, 2023

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<b>X</b>	Regular
	Special
	Closed
	Emergency

**Recommendation**

City staff respectfully recommends the Council enter into the MOU with FEMA and authorize the City Administrator, to sign the MOU allowing FEMA the use of the Industrial Park for staging, storage and disposition of FEMA temporary housing units, travel trailers and tank pump systems through GSA sales at no costs to FEMA.

**Background**

In December 2018, the City of Gridley entered into an agreement with FEMA for the temporary community for registered FEMA Camp Fire Survivors at the City owned Industrial Park. With that agreement, FEMA provided extensive infrastructure improvements to the Industrial Park, as well as modular housing unit monthly lease payments, and significant utility payments that were greatly beneficial and has allowed the City to move forward with the future development of a City recreation park.

**Financial Impact**

None

**Compliance with City Council Strategic Plan or Budget Goals**

This recommendation is consistent with the ongoing effort to be responsive and transparent regarding all business and land use matters.

**Attachments**

Memorandum of Understanding

**MEMORANDUM OF UNDERSTANDING**  
**BETWEEN THE FEDERAL EMERGENCY MANAGEMENT AGENCY**  
**(FEMA) AND THE CITY OF GRIDLEY, CALIFORNIA**

**I. Parties:**

The Parties to this Agreement are the Federal Emergency Management Agency (FEMA), Department of Homeland Security, and The City of Gridley, CA.

**II. Authority:**

This Agreement is authorized under the provisions of the "Robert T. Stafford Disaster Relief and Emergency Assistance Act," 42 U.S.C. §§ 5121-5207, et seq.

**III. Purpose:**

FEMA desires to use, and the City of Gridley desires to permit FEMA to use the following described real property (hereinafter referred to as the "Premises") at no cost to FEMA, save incremental direct costs attributable to FEMA use:

A lot previously used by FEMA, described as a "Staging Lot," accessed by the gate located at 21 Independence Place, in Gridley. FEMA will only use this gate, and in this way, no cement barriers will have to be removed.

**IV. Scope:**

The City will authorize FEMA the use of the premises identified above for the following purposes:

For the staging, storage, and disposition of FEMA Temporary Housing Units (THU), Travel Trailers, and Tank Pump Systems, through GSA Sales. Transportation of these units will be done by FEMA contractors, who will be required to abide by all city requirements for access to the site. The units transported on-site will remain FEMA property and in the exclusive control and authority of FEMA.

**V. Duration:**

This Agreement shall become effective upon execution by the Government and expire on June 15, 2023, unless terminated prior to that date with 10 calendar days' notice from either party. The Agreement may be extended by mutual consent of the parties.

**VI. Duties and Responsibilities:**

The City shall:

Allow the use of Premises for the purposes described above, and  
Permit FEMA, if necessary and without any additional permission needed from the City, to install at its cost and expense, portable toilets, temporary guard stations, and other removable property on the Premises needed for the above purposes.

FEMA shall:

Maintain the Premises in a clean and orderly condition;

Surrender the Premises in the same condition as it was in at the beginning of FEMA use; and

Provide for any required security services at its cost and expense.

## **VII. Non-Fund Obligating Agreement, Save Incremental Direct Costs:**

Nothing in this Agreement shall authorize FEMA to obligate or transfer any funds to the City in connection with FEMA's use and occupancy of the Premises.

## **VIII. Anti-Deficiency Act:**

All activities under or pursuant to this agreement are subject to the availability of appropriated funds, and no provision shall be interpreted to require obligation or provision of funds in violation of the Anti-Deficiency Act, 31 U.S.C. §1341.

## **IX. Liability:**

The City of Gridley and DHS/FEMA each agree to be responsible for the negligent or wrongful acts or omissions of their respective employees, agents, and contractors arising under this Agreement.

The parties agree - subject to any limitations imposed by law, rule, or regulation - to cooperate in good faith to resolve any claims promptly and, whenever appropriate, without litigation. For all claims or suits arising under this Agreement, each party's designated legal representatives will, within seven (7) calendar days of receipt, provide each other's designated legal representatives copies of any documents memorializing such claims.

Nothing in this Agreement shall be construed as a waiver of any sovereign immunity of the United States. The Federal Tort Claims Act (FTCA), 28 U.S.C. §§ 1346 (b), 2671-2680 provides the exclusive monetary damages remedy for allegedly wrongful or negligent acts or omissions by federal employees within the scope of their employment.

Nothing in this Agreement shall assign either party the responsibility for negligent or wrongful acts or omissions of a third-party. Should a third-party, through negligent or wrongful acts or omissions, cause damage to the Premises or FEMA property thereon, DHS/FEMA will pursue recourse through that third-party, with the cooperation and assistance of the City.

## **X. Integrated Agreement:**

This Agreement contains the entire agreement of the parties. No agreement outside of this document can alter these provisions. Any changes to this Agreement must be made in writing with the mutual consent of the parties.

**XI. Points of Contact:**

The FEMA points of contact are:

Ronald E. Cisco  
Logistics Section Chief  
702-232-8795  
[ronald.cisco@fema.dhs.gov](mailto:ronald.cisco@fema.dhs.gov)

Debbie Melton  
Accountable Property Manager  
202-538-3819  
[debbie.melton@fema.dhs.gov](mailto:debbie.melton@fema.dhs.gov)

The City of Gridley point of contact is:

Cliff Wagner  
City Administrator  
530-846-3631  
[cwagner@gridley.ca.us](mailto:cwagner@gridley.ca.us)

**IN WITNESS WHEREOF**, the parties hereto have subscribed their names as of the below date:

**FOR THE CITY OF GRIDLEY:**

**FOR THE FEDERAL EMERGENCY  
MANAGEMENT AGENCY:**

Signature: \_\_\_\_\_  
Name: Cliff Wagner  
Title: City Administrator  
Date: \_\_\_\_\_

Signature: \_\_\_\_\_  
Name: Ronald E. Cisco  
Title: Logistics Section Chief  
Date: \_\_\_\_\_

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**City Council Agenda Item #8**  
Staff Report

**Date:** April 17, 2023

**To:** Mayor and City Council

**From:** Cliff Wagner, City Administrator

**Subject:** M&D Development Engineering, S&S Construction - Inspecting,  
Plan Check Billing Concerns

<b>X</b>	Regular
	Special
	Closed
	Emergency

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**Recommendation**

At the request of Councilmember Sanchez, this item has been placed on the Council agenda to allow the owners of M&D Development and S&S Construction to elevate their concerns to the Council at-large. Administrator recommends no further discounts or refunds of recoverable costs relating to Steffen Estates.

**Background**

On October 31, 2022, City staff met with M&D Development to hear their concerns regarding Engineering, Inspections, Public Works & Electrical. In addition to the M&D Development team, the S&S Construction Team also attended. Mr. Steve Stapley expressed their attendance was necessary because they were now in partnership on the construction of Steffen Estates with M&D Development. Among the list of concerns expressed, were the subject of adding monolithic curbs, gutters and sidewalks to the City's Construction Standards. This concern was promptly taken up by the City and implemented into the City's Construction Standards in November 2022. Additionally, M&D Development outlined concerns about the type and size of the spool of wire ordered by the former Electric Utility Director. Upon investigation, it was determined that what was ordered, was not a correct application for Steffen Estates and the City issued a refund to M&D Development in the amount of \$11,583 in December, 2022.

This interaction was followed by another round of in-person meetings wherein M&D Development expressed their demand for a refund of the price difference between the generator they agreed to purchase for the sewer lift station. Their assertion being that the size/type and kind of generator was larger than was appropriate for the panel at the lift station. Upon checking with Public Works and the contracted electrician, the City determined that there was no basis for issuing a refund for the difference and M&D Development was notified. This interaction was followed by another round of in-person meetings wherein M&D Development expressed their demand for a refund of what they allege to be engineering, inspection, plan check billing over charges and rate schedule irregularities. The City conducted an exhaustive and costly review of email exchanges, invoices and billing records and determined, there was no substantiation of the alleged overcharges and rate schedule irregularities and that there exists no legal basis for issuing a refund or other form of discount for recoverable costs relating to Steffen Estates and doing so could constitute a gift of public funds.

M&D Development was offered the opportunity to sit down with the City Engineer and Planner and go through invoicing line by line to validate their time management and billing tracking system, however they declined.

**Financial Impact**

None

**Attachments**

- Attachment A – M&D Development Complaint
- Attachment B – Engineer Hardin’s Response to M&D Initial Complaint
- Attachment C – Administrator Response to Request for Refund



**M & D DEVELOPMENTS, LLC**

MIKE VISINONI \* DINO VISINONI \* 260 LOCKHEED AVE CHICO CA 95973

3/14/23

## Steffen Estates Engineering, Inspecting, and Planning billing

The fundamental issues we have with the City of Gridley and their consultant staff on our Steffen Estates subdivision have been:

1. Lack of transparency from the City of Gridley from their Consultant Engineer and Planner billings. We were given our first billing on Oct. 19<sup>th</sup>, 2022 per our request.



**Carmen Santana** <csantana@gridley.ca.us>

Oct 19, 2022, 2:21 PM ☆ ↩ ⋮

to me, Donna, Dave ▾

Hi Mike,

Per your request, attached is the current plan check invoice.

Thank you,



**Carmen Santana**  
Administrative Assistant  
530-846-3631  
685 Kentucky St  
Gridley, CA 95948  
[www.gridley.ca.us](http://www.gridley.ca.us)

The City of Gridley's administration paid their Engineering and Planning consultants without disclosing the amounts that we were accountable for prior to paying their consultants' invoice. The first billing dates back to Feb. 22<sup>nd</sup>, 2022. This potentially would have changed our business plans for the project and/or we would have been able to address our concerns before we were shocked with a \$47,524.11 invoice. Now we are left trying to address timeframes and billings that are over a year old off of memory.

2. Consultant Engineering and Planning Hours billed and the rate being billed. In the last three years we have built three complete subdivisions totaling 129 lots and designed an additional three subdivisions **not** including Steffen Estates totaling 153 lots. These subdivisions all are located in Chico, Orland, and Corning. In our professional experience both the Consultant Engineering and Planning hours are excessive.

We would like to know who agrees to the consultant's tasks? Without internal checks and balances what is keeping the consultants from taking things upon themselves that should possibly be handled

by others or are already being handled by others? (I.E. Planning doing engineering duties such as SWPPP, BMPs, site maintenance, engineering review, inspection, etc.) Especially since the city does not have a dedicated time or day allocated for their consultants to work on a weekly basis.

The city's consultant engineer is charging for multiple engineers for each review. Why does Dave Harden need a second engineer's opinion who also works for Bennett Engineering? This is extremely excessive. This has not been done anywhere else we have experience with. What is stopping Bennett Engineering from passing a plan set around their office if it is a slow week to pay for their staff?

After we received comments back from Bennett Engineering on our first review our engineer addressed the comments on the plans or with a written explanation and sent them back in for a second review. Typically, on a second review and any additional reviews needed typically the comments and plan changes are what is reviewed and a complete plan review is not needed. Based on the hours claimed we do not believe this was done. Our engineer supplied us with their timeline of major events to help show this. We have also included actual billings that help show why the number of hours spent is excessive. The redlined comments are from Bennett Engineering to the City as a response to our questioning their hours spent on our review.

Ok, here is what I have:

Tentative Subdivision Map **SUBMITTED 6-10-21**  
9/7/2021 – City council meeting approving TSM

10/6/2021 – Received approval documents for TSM

Improvement plans:

3/10/2022 – Submittal of plans for grading approval

4/11/2022 – Submittal of improvement plans and SD calculations

5/2/2022 – Received comments from City on plans only

5/4/2022 – Grading plan approval from the City

6/3/2022 – Submittal of revised improvement plans

6/16/2022 – Received comments from City on revised plans

6/22/2022 – Submittal of revised improvement plans

6/23/2022 – Received comments from City on SD calculations

6/24/2022 – Submittal of revised SD calculations

7/13/2022 – Submittal of signed improvement plans

7/25/2022 – Received City approval of improvement plans and SD calculations

5 months between TSM and submittal of plans for rough grading only. Design not fully complete.

Sewer, drainage, and water variances still need to be finalized. SD calcs are not always reviewed if changes to SD system are required. Grading permit is typically not issued until plans are fully approved.

52 days to approve with 4 separate submittals.

Took 1 yr 1½ mons.

## First Plan Review

Professional Services for April 1, 2022 through April 30, 2022

CONTRACT SUMMARY

Description	Prior Billed	Current Billed	Total Billed
40 Steffen Estates-Little Ave	2,164.00	7,198.75	9,362.75
<b>Total</b>	<b>2,164.00</b>	<b>7,198.75</b>	<b>9,362.75</b>

Task Steffen Estates-Little Ave

Professional Services

Hours	Rate	Billed Amount
32.50	205.00	6,662.50
2.75	195.00	536.25
<b>Professional Services Subtotal</b>		<b>7,198.75</b>
<b>Task 40 Subtotal</b>		<b>7,198.75</b>

Approved by: David Harden

Invoice Total 7,198.75

No comment in the spec charging  
#200/hr.  
v. #130.00  
PLANS 1st SUBMITTAL  
TOOK 3 WEEKS FOR COMMENTS

This is not an excessive amount of time to review a sub division. The hours seem reasonable for the level of effort required. Hour rate is in alignment with other agencies with full time engineering staff.

## Second Review Billing

Professional Services for June 1, 2022 through June 30, 2022

CONTRACT SUMMARY

Description	Prior Billed	Current Billed	Total Billed
40 Steffen Estates-Little Ave	11,782.75	6,182.50	17,965.25
<b>Total</b>	<b>11,782.75</b>	<b>6,182.50</b>	<b>17,965.25</b>

Task Steffen Estates-Little Ave

Professional Services

Hours	Rate	Billed Amount
23.50	205.00	4,817.50
7.00	195.00	1,365.00
<b>Professional Services Subtotal</b>		<b>6,182.50</b>
<b>Task 40 Subtotal</b>		<b>6,182.50</b>

Approved by: David Harden

Invoice Total 6,182.50

SUBMITTED 6-22-22  
COMMENTS 6-23-22  
RE-SUBMITTED 6-24-22

RAR SIGNED PLANS SUBMITTED 7-13

These are charges for June, which included 3 submittal reviews (Per time line sheet attached and our records), coordination for other required reviews.

Also included is a site visit for grading work, generator specs, traffic controls, BMP/SWPPP issues.

We asked Matt Johnson with the City of Chico for a courtesy evaluation of how many hours they would estimate plan review would take on Steffen Estates if the City of Chico would have performed the work. Matt said they would have budgeted for 17 hours for review maximum but should be less. To date Bennett Engineering has billed 143.75 hours to Steffen Estates.

**3. Rate of Consultant Engineering charges and the rate of Consultant Engineers appointed Inspector.** We submitted our plans to the City of Gridley. The city of Gridley asked their Engineer to review the plans for Steffen Estates. M&D Development did not hire Bennett Engineering to review Steffen Estates plans. In the Consultant Engineering fee summary pictured below, the fees we are being billed are from the “project studies and design” section. “Project Studies and Design” is in reference to work done for the city for engineering a project or doing a study to account what it may cost to design a project. As it is written, “project studies and design” does not pertain to us as a developer. Bennett Engineering did not design or do any study for Steffen Estates. Steffen Estates would best fall under the category of standard engineering.

Below you will see the engineering fee structure for Engineering V, IV, and II from Bennett. All of which have been billed to us and are higher than what the standard rate is. If we would have known this information before October, we could have requested an outside plan review. This is common practice, especially in larger cities that Bennett is used to working in. I have also attached multiple other Engineering firms’ rates to show the inflated rate.



BEN|EN

TRUSTED ENGINEERING ADVISORS

BENNETT ENGINEERING SERVICES

CITY ENGINEERING SERVICES

WE OFFER THE FOLLOWING RATES FOR CITY ENGINEERING SUPPORT SERVICES:

► Standard City Engineer Duties .....

\$130/hour

► Special City Assignments for City Engineer.....

\$157/hour

Project Studies and Design.....

Standard Rates Apply, see below

STANDARD RATE SCHEDULE | 2021/2022 FISCAL YEAR

Professional Staff	Hourly Rate	Professional Staff	Hourly Rate
Principal Engineer .....	\$265	Grant Administration/Management.....	\$150
Project Manager VI .....	\$235	Grant Application Support .....	\$80
Project Manager V .....	\$225	Public Outreach Coordinator/Graphic Designer .....	\$120
Project Manager IV .....	\$210	Engineering Tech VI.....	\$165
Project Manager III .....	\$195	Engineering Tech V.....	\$155
Project Manager II.....	\$185	Engineering Tech IV.....	\$145
Project Manager I.....	\$168	Engineering Tech III.....	\$132
Engineer/Surveyor VI.....	\$215	Engineering Tech II.....	\$122
Engineer/Surveyor V.....	\$205	Engineering Tech I .....	\$112
Engineer/Surveyor IV.....	\$195	Designer IV .....	\$175
Engineer/Surveyor III .....	\$185	Designer III .....	\$165
Engineer/Surveyor II .....	\$168	Designer II .....	\$147
Engineer/Surveyor I .....	\$153	Designer I .....	\$132
Engineering Intern II.....	\$88	Inspector III (Field Prevailing Wage Std) .....	\$219
Engineering Intern I.....	\$68	Inspector II (Field Prevailing Wage Std) .....	\$194
Surveyor IV (Field Prevailing Wage Std) .....	\$243	Inspector I (Field Prevailing Wage Std).....	\$169
Surveyor I (Field Prevailing Wage Std).....	\$191	Labor Compliance Specialist.....	\$110
Senior Specialist .....	\$180	Project Controls Specialist.....	\$100
Expert Witness .....	\$438	Administrative.....	\$85

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*ROLLS, ANDERSON & ROLLS*

Municipal Hourly Rate Schedule

Principal Engineer	\$120.00
Principal Surveyor	115.00
Associate Engineer	110.00
Assistant Engineer	103.00
Engineering Technician	93.00
Engineering Technician II	77.00
Draftsman	69.00
Clerical/Secretarial	65.00
1 Man Survey Crew with GPS	140.00
2 Man Survey Crew	182.00
Construction Inspector	103.00
Construction Inspector - Prevailing Wage	156.00
Construction Inspector - Prevailing Wage Overtime	190.00
CAD Computer System	10.00

Miscellaneous Expense    Charged at Actual Cost + 5%



**W. GILBERT ENGINEERING**  
Civil Engineering / Land Surveying

140 Yellowstone Drive, Suite 110 • Chico, CA 95973

Phone: (530) 809-1315 • Fax: (530) 267-3651

[www.wgilbertengineering.com](http://www.wgilbertengineering.com)

## FEE SCHEDULE

January 1, 2023, through December 31, 2023

Principal.....	\$150.00/hour
Associate Civil Engineer.....	\$135.00/hour
Assistant Engineer.....	\$125.00/hour
Engineering Tech III.....	\$95.00/hour
Engineering Tech II.....	\$80.00/hour
Engineering Tech I.....	\$70.00/hour
Clerical.....	\$55.00/hour
Survey Crew w/ Truck & Total Station.....	\$160.00/hour
Survey Crew w/Truck & Total Station (Prevailing Wage Rate).....	\$265.00/hour
SWPPP Inspections, Monitoring, Sampling.....	\$65.00/hour
Mileage within Butte County.....	No cost
Mileage outside Butte County.....	\$0.75/mile

Other Expenses (lodging, meals, photos, postage, data

Acquisition, sub-consultants, etc).....At Cost

### Bond Copies:

8-1/2" by 11".....	\$0.10 each
11" by 17".....	\$0.20 each
18" by 26".....	\$1.00 each
24" by 36".....	\$1.50 each
30" by 42".....	\$2.20 each
36" by 48".....	\$3.00 each
Anything larger.....	\$0.45/sf

### Color Copies:

20# - 24# Bond.....	\$3.50/sf
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### Mylar/Vellum Copies:

Vellum.....	\$0.90/sf
4 mil dbl Matte film.....	\$3.00/sf

The only document available for City of Gridley's Engineering department that we found was an addendum to Bennett Engineering's contract on Feb. 7<sup>th</sup>, 2022 from the city council meetings. Nowhere else is this document available to the public let alone the entirety of their contract. This is not transparent on the City of Gridley's behalf.

Bennett Engineering hired an out of area project inspector. The inspector is charging \$175 an hour and then Bennett Engineering is adding 10% on top and billing us. This is \$192.50 an hour. This is outrageously excessive and not actual cost as stated in the conditions of approval for Steffen Estates, see item #41.

41. All costs related for plan review, design, and improvement plan approval by city staff and/or consultants will be the responsibility of the applicant/developer at actual cost.

In Bennett's fee summary to the city under "Project Studies and Design" they are charging rates in excess of Prevailing wage inspector I rates and almost as much as a Prevailing wage inspector II rates. As I have made you aware, this is a private project and not a public works project. On top of the already inflated rates we believe the inspector is charging inspection hours portal to portal. He lives in Folsom and is commuting at minimum 1.25 hours each way. This calculates to \$481.25 of drive time that we are being charged for each day. While on site we were told by the inspector that he has never built a subdivision himself as a contractor. How is he anymore qualified to perform inspections than someone that is staffed by the City of Gridley in the Public Works Department? Every other municipality we have done development projects with has operated in this fashion on private work.

4. Planning consultant doing duties that are already being done by engineering and performing duties they are not qualified for. In every other municipality that we have worked with the planner is out of the picture after the tentative map is approved. The Planner would only become involved again when the final map is ready to be finalized and the entire project has been built and passed all inspections. Though these charges are minimal the costs add up.

On June 10<sup>th</sup>, 2021 we wrote a check for \$4,950 to the City of Gridley for an Application for tentative map.



**Donna Decker** <ddecker@desilc.net>

Jun 9, 2021, 4:21PM

to Herb, me, Jodi ▾

Hello Herb and Mike,

Attached is the application for the tentative map. The fees are as follows:

Tentative Subdivision Map Application:	\$2,000 (deposit) + \$25/lot
Environmental:	\$1,000 (deposit)
Subdivision/Development Agreement:	\$800

Donna Decker  
Planning Director  
City of **Gridley**

530.768.5090

This is typically to cover the planner's wages for doing the work associated with doing a tentative map.

## Remedies

The following is regarding a discussion we had with Cliff Wagner, the City Manager, on Mon. March 3<sup>rd</sup>, 2023 in person at City Hall when we were hand delivered redlined comments and remarks from the City of Gridley's consultants. The comments were on the invoices in question. In the billing deductions below, I will be referring to those Items that were hand delivered.

We started this conversation of wage rates and hours billed in Oct. of 2022. We will soon pass the 5-month mark with no determination from the city of what they think was accurate or not accurate. We need to have a decision as soon as possible. Listed below are what we feel the City's consultants have overcharged and why.

### 1. Engineering Department Deductions:

1. **2/22/22 Billing for \$774.00**. This bill is for the cities engineer to provide us public documents that the city has either lost or destroyed. These plans were needed for calculations for the Storm Drain System of Steffen Estates. Due to the city's mishandling of supporting documents it was determined by our engineers that the Storm Drain system would need to be oversized, a detention pond would have to be substituted, and the development cost would increase. The mismanagement of these documents lead to a time delay of roughly two months, this was due to Dave Harden not responding to our engineers in a timely fashion. A lot of this delay could have been avoided if Dave Harden made an effort to return our engineers or my many phone calls.



**Mike Visinoni** <mike.visinoni@visinonibrothers.com>  
to Cwagner, Dino, Philip, Herb

Fri, Jan 28, 2022, 12:52 PM



Cliff, It was great to talk with you today about our project Steffen Estates. I really appreciate you taking the time to look into this. I contacted Dave Harden (City Engineering Firm) myself today (1-28-22) about some of this public information.

Herb at Rolls Anderson Rolls (Chico, Ca) has requested:

1. The As-Built information for the improvements on Little Avenue. This should include any and all As-Builts for the Sewer Lift Station and the Storm Water system.
2. The Subdivision to the North of Little Ave. and East of Oregon St. The name of the housing subdivision is called Tierra Del Sol.
3. He is also requesting As-Builts to the East for a subdivision called Wiggins.
4. The last request is the Little Ave. Planset and any As-Builts that are available in the immediate area.

Reason Being;

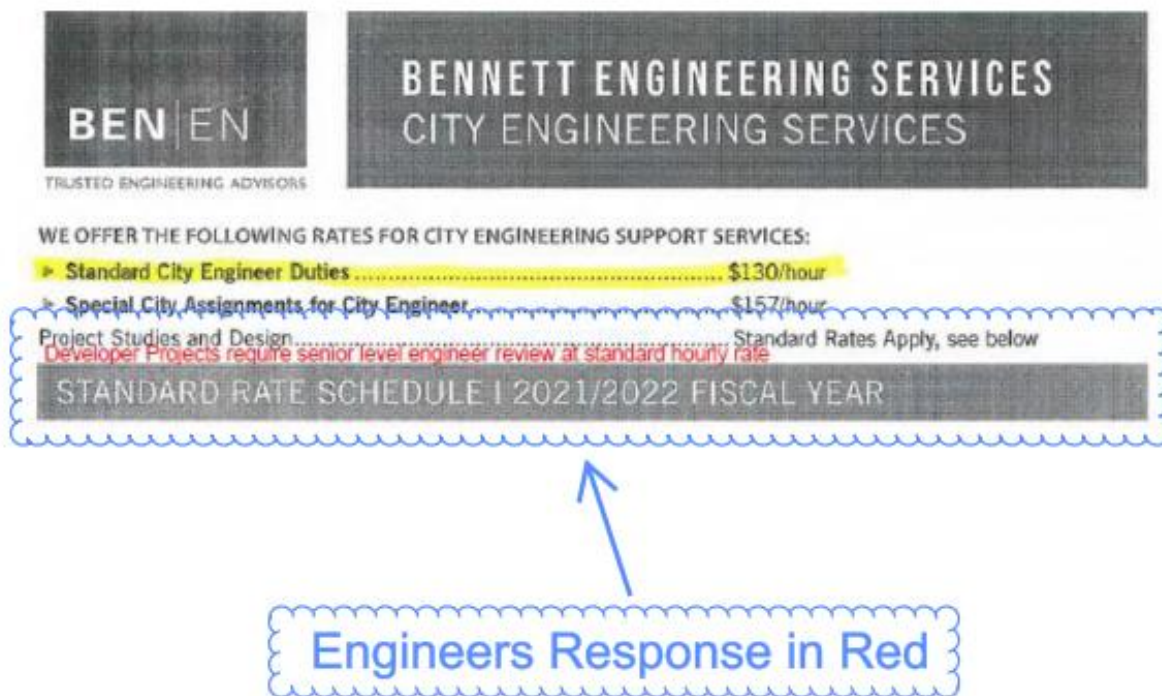
Stormwater retention/detention is a major hurdle with the engineering of newly constructed residential subdivisions. IF the city can locate this public information it will 100% allow our Engineer to cost effectively design what is needed. Without this information we will have to over Engineer the site. This costs us, our home builders, and the home buyers money that may not be necessary. Our goal is to build nice communities for a fair market value for an entry level young family.

We and our home builders have a schedule to try and break ground on this subdivision in April. We want to have foundations being built in Oct.

Again, I really appreciate any and all help on this matter. If there is anything that I can do to assist I will. Just let me know.

Thanks, Mike

2. **4/27/22 Billing for \$637.50.** This billing has multiple engineers reviewing the plans which is excessive for this type of review. There is no way to determine that anyone in their office reviewed these plans and we should not have to pay for two engineer reviews. The wage at which the review is billed is not what the consultants pay schedule shows. The information Bennett engineering used to justify their billing cannot be added to a city document for their benefit. It would be unethical for the city to allow this as they are required to be transparent with their consultant fee schedule. To correct this error, we have taken the highest hourly billed engineer regardless of classification and multiplied it by the “Standard City Engineer Duties” rate of \$130 an hour. The remaining hours billed by other engineers have been excluded.



3. **5/23/22 Billing for \$2,973.75.** This billing has multiple engineers reviewing the plans which is excessive for this type of review. There is no way to determine that anyone in their office reviewed these plans and we should not have to pay for two engineer reviews. The wage at which the review is billed is not what the consultants pay schedule shows. The information Bennett engineering used to justify their billing cannot be added to a city document for their benefit. It would be unethical for the city to allow this as they are required to be transparent with their consultant fee schedule. To correct this error, we have taken the highest hourly billed engineer regardless of classification and multiplied it by the “Standard City Engineer Duties” rate of \$130 an hour. The remaining hours billed by other engineers have been excluded.

4. **6/17/22 Billing for \$1,380.** This billing has multiple engineers reviewing the plans which is excessive for this type of review. There is no way to determine that anyone in their office reviewed these plans and we should not have to pay for two engineer reviews. The wage at which the review is billed is not what the consultants pay schedule shows. The information Bennett engineering used to justify

their billing cannot be added to a city document for their benefit. It would be unethical for the city to allow this as they are required to be transparent with their consultant fee schedule. To correct this error, we have taken the highest hourly billed engineer regardless of classification and multiplied it by the “Standard City Engineer Duties” rate of \$130 an hour. The remaining hours billed by other engineers have been excluded.

5. 7/16/22 Billing for \$297.50 This billing has multiple engineers reviewing the plans which is excessive for this type of review. There is no way to determine that anyone in their office reviewed these plans and we should not have to pay for two engineer reviews. The wage at which the review is billed is not what the consultants pay schedule shows. The information Bennett engineering used to justify their billing cannot be added to a city document for their benefit. It would be unethical for the city to allow this as they are required to be transparent with their consultant fee schedule. To correct this error, we have taken the highest hourly billed engineer regardless of classification and multiplied it by the “Standard City Engineer Duties” rate of \$130 an hour. The remaining hours billed by other engineers have been excluded.

6. 7/20/22 Billing for \$3,127.5. This billing has multiple engineers reviewing the plans which is excessive for this type of review. There is no way to determine that anyone in their office reviewed these plans and we should not have to pay for two engineer reviews. The wage at which the review is billed is not what the consultants pay schedule shows. The information Bennett engineering used to justify their billing cannot be added to a city document for their benefit. It would be unethical for the city to allow this as they are required to be transparent with their consultant fee schedule. To correct this error, we have taken the highest hourly billed engineer regardless of classification and multiplied it by the “Standard City Engineer Duties” rate of \$130 an hour. The remaining hours billed by other engineers have been excluded.

7. 8/25/22 Billing for \$1,582. This billing has multiple engineers reviewing the plans which is excessive for this type of review. There is no way to determine that anyone in their office reviewed these plans and we should not have to pay for two engineer reviews. The wage at which the review is billed is not what the consultants pay schedule shows. The information Bennett engineering used to justify their billing cannot be added to a city document for their benefit. It would be unethical for the city to allow this as they are required to be transparent with their consultant fee schedule. To correct this error, we have taken the highest hourly billed engineer regardless of classification and multiplied it by the “Standard City Engineer Duties” rate of \$130 an hour. The remaining hours billed by other engineers have been excluded.

8. 9/27/22 Billing for \$11,949.11. To correct this billing a 10% mark up on Inspections was completely removed and will be addressed in its own section. Project Controls Specialist is a complete unknown line item and removed. This billing has multiple engineers reviewing the plans which is excessive for

this type of review. There is no way to determine that anyone in their office reviewed these plans and we should not have to pay for two engineer reviews. The wage at which the review is billed is not what the consultants pay schedule shows. The information Bennett engineering used to justify their billing cannot be added to a city document for their benefit. It would be unethical for the city to allow this as they are required to be transparent with their consultant fee schedule. To correct this error, we have taken the highest hourly billed engineer regardless of classification and multiplied it by the "Standard City Engineer Duties" rate of \$130 an hour. The remaining hours billed by other engineers have been excluded.

9. **10/19/22 Billing for \$8,494.75.** To correct this billing a 10% mark up on Inspections was completely removed and will be addressed in its own section. Project Controls Specialist is a complete unknown line item and removed. This billing has multiple engineers reviewing the plans which is excessive for this type of review. There is no way to determine that anyone in their office reviewed these plans and we should not have to pay for two engineer reviews. The wage at which the review is billed is not what the consultants pay schedule shows. The information Bennett engineering used to justify their billing cannot be added to a city document for their benefit. It would be unethical for the city to allow this as they are required to be transparent with their consultant fee schedule. To correct this error, we have taken the highest hourly billed engineer regardless of classification and multiplied it by the "Standard City Engineer Duties" rate of \$130 an hour. The remaining hours billed by other engineers have been excluded.

**Engineering Deduction Total :** **\$31,216.11** deducted from \$44,021.61 (\$12,805.50 owed)

#### **Inspection Deductions:**

1. **August Billing for \$4,760.** Inspector lives in Loomis and is a 2.5 hours round trip. 2.5 hours are deducted every day for all days billed over 2.5 hours. There was never a day that the inspector was onsite for more than a few hours. Billing at \$175 an hour is more than what a prevailing wage inspector rate is and was never disclosed prior to starting the project. This is a private project and that is unacceptable and not transparent anywhere. Private inspection rates in the area are \$105/HR.

2. **September Billing for \$5162.5.** Inspector lives in Loomis and is a 2.5 hours round trip. 2.5 hours are deducted every day for all days billed over 2.5 hours. There was never a day that the inspector was onsite for more than a few hours. Billing at \$175 an hour is more than what a prevailing wage inspector rate is and was never disclosed prior to starting the project. This is a private project and that is unacceptable and not transparent anywhere. Private inspection rates in the area are \$105/HR.

**Inspection Deductions Total:** **\$9,922.50** deducted from \$13,650.00 (\$3,727.50 owed)

#### **Planning Deductions:**

1. **January 31<sup>st</sup>, 2022 – August 12<sup>st</sup>, 2022 Billings for \$3,502.5.** Currently with the Planning department we have been billed a total of \$8,452.50 with \$4,950 (66 Hours paid already) being paid upfront for a tentative map application. No where in the cities documents does it describe the duties of their planner and the planner performing engineering reviews and inspections as well as the city engineer. After a tentative map approval until a final map needs to be recorded a planner is usually never involved. If the planner is needed by the City of Gridley otherwise then it needs to be stated and

transparent prior to starting a project as well as paying the consultant for any billings that a developer is liable for.

Planning Deductions Total: \$3,502.50 deducted from \$3,502.50. (\$0 owed)

**Total deductions: \$30,991.11**

CLIFF

ATTACHMENT B

16-607B-40-02 Invoice

10/18/2022

INSPECTION  
CHARGES

	A	B	C	D	E	F	G	H	I	J	K
1			Invoice and Request for Payment Number 2								
2			Work Performed Through September 30, 2022								
3		City of Gridley Steffen Estates									
4		Ben-En PN: 16-607A-40									
5		Consultant: Bennett Engineering Services, Inc			Subconsultant:		Civil Engineering Construction, Inc.				
6		1082 Sunrise Avenue Suite 100					PO Box 1669				
7		Roseville, CA 95661					Loomis, CA 95650				
8		Owner Rep: Dave Harden			Phone:		916-416-7073				
9					Email:		MQHOGAN58@GMAIL.COM				
10	Line	Item	Number of	Unit	Hourly	Prior	Current				
11	No.	Description	Hours		Price	Amt Billed	Amt Billed				
12	1	Professional Engineer/Resident Engineer									
13	2	August Invoice: Payment Pending									
14	3	8/8/22 Project Intro & Site Review	5	Hours	175.00	875.00					
15	4	8/10/22 Richens Rd Sewer	5	Hours	175.00	875.00					
16	5	8/12/22 Stefen Rd Sewer	5	Hours	175.00	875.00					
17	6	8/15/22 Onsite Sewer	5	Hours	175.00	875.00					
18	7	8/16/22 Steffen Sewer Serv	4	Hours	175.00	700.00					
19	8	8/17/22 Onsite Sewer McLean & Steffen	5	Hours	175.00	875.00					
20	9	8/18/22 Onsite Sewer Backfill Steffen	4	Hours	175.00	700.00					
21	10	8/29/22 Complete Onsite Sewer Backfill	5	Hours	175.00	875.00					
22	11	Prior Invoice Subtotal:	38	Hours	175.00	6,650.00					
23	12	September Billing:									
24	13	9/6/22 Water Line	2	Hours	175.00	0.00	350.00				
25	14	9/7/22 Water Xing SS & SD	4	Hours	175.00	0.00	700.00				
26	15	9/8/22 Water on Gardner, WS on McLean	4	Hours	175.00	0.00	700.00				
27	16	9/9/22 Wtr Serv Steffen & McLean	4	Hours	175.00	0.00	700.00				
28	17	9/12/22 BF WS Steffen, Gardner, McLean Hyd	4	Hours	175.00	0.00	700.00				
29	18	9/13/22 Richens Wtr, Gardner WS	4	Hours	175.00	0.00	700.00				
30	19	9/14/22 Richins Wtr	4	Hours	175.00	0.00	700.00				
31	20	9/15/22 Richins/Steffen Wtr	4	Hours	175.00	0.00	700.00				
32	21	9/16/22 Richin Hyds, SWPP	4	Hours	175.00	0.00	700.00				
33	22	9/20/22 Site Saturated	1	Hours	175.00	0.00	175.00				
34	23	9/21/22 Phone Calls & Discussion	1	Hours	175.00	0.00	175.00				
35	24	9/26/22 Joint Trench, Check Compaction	4	Hours	175.00	0.00	700.00				
36	25	Current Invoice Subtotal:	40				7,000.00				Continued On Next Page

site visit for rain day,  
discounted as inspector  
was on another job near by

Follow up coordination for  
swppp inspection, and field  
work with City Engineer.

TOTAL 15015.00

	A	B	C	D	E	F	G	H	I	J	K
37	26										
38	27										
39	28	Payment Request Summary:									
40	29	September Invoice: Current	7,000.00		Submitted By:	<i>Michael Hogan</i>		<i>10/6/22</i>			
41	30	August Invoice: Payment Pending	<u>6,650.00</u>			Michael Hogan, President		Date			
42	31	Total Amount Due	13,650.00			Civil Engineering Construction, Inc.					
43	32										
44	33				Approved By:						
45						Dave Harden		Date			
46						Bennett Engineering Services, Inc.					

$$13,650.00 + 10\% = 15,015.00$$

10% markup is less than typical markup on contracting for sub-consultants of 15%.  
 Civil Engineering construction Inc. was hired for inspection services as a sub  
 consultant under our existing contract.

**Task 16-607B-40 - Gridley - PC - Steffen Estates-Little Ave**

Soils testing, compaction emails

Site inspection

Site Inspection, DWR Variances

Variances

Site Visit, Variances

Schedule Update

Project Controls Specialist

1.00

100.00

100.00

Invoice summary & copies of all invoices for City

Construction Management Consultant

$6650 + 10\% = 7,315.00$

**Professional Services Subtotal**

**14,325.25**

**Expenses**

Billed Amount

Mileage

126.36

**Expenses Subtotal**

**126.36**

**Task 01 Subtotal**

**14,451.61**

Approved by David Harden

**Invoice Total 14,451.61**

Please contact Sheri Sanchez at [ssanchez@ben-en.com](mailto:ssanchez@ben-en.com) with any questions regarding this invoice.

# INVOICE



TRUSTED ENGINEERING ADVISORS

Bennett Engineering Services  
1082 Sunrise Avenue, Suite 100  
Roseville, California 95661  
T 916.783.4100  
www.ben-en.com

Project Number: 16-607B-40

Description: Gridley - PC - Steffen Estates-Little Ave

City of Gridley  
Donna Decker  
685 Kentucky Street  
Gridley, CA 95948  
Finance@gridley.ca.us; ddecker@desllc.net  
earteaga@gridley.ca.us,

Invoice Number: 22091016  
Invoice Date: 10/19/2022

Professional Services for September 1, 2022 through September 30, 2022

## CONTRACT SUMMARY

Description	Prior Billed	Current Billed	Total Billed
16-607B-40 Gridley - PC - Steffen Estates-Little Ave	34,909.36	9,112.25	44,021.61
Total	34,909.36	9,112.25	44,021.61

## Task 16-607B-40 - Gridley - PC - Steffen Estates-Little Ave

### Professional Services

	Hours	Rate	Billed Amount
Engineer IV	4.75	195.00	926.25
water variance review for staking			
water variance and CM			
water variance, construction			
variance submittal			
submittals and revisions to variances			
invoicing			
inspection issues - talk with mike			
inspection coordination			
CG&SW type discussion			
SD elimination request			
DIs and inspection			
Engineer II	2.00	168.00	336.00
DWR Variances			
Updates			
Crossings Potholes			
Project Controls Specialist	1.50	100.00	150.00
Project Coordination			
Email Carmen/Donna			
Project Management Consultant			
Professional Services Subtotal			9,112.25

7000 + 10% = 7,700.00

Task 01 Subtotal

9,112.25

CLIFF

Mike Visinoni <mike.visinoni@visinonibrothers.com>

## Steffen Estates

ljmcswain@rarcivil.com <ljmcswain@rarcivil.com>  
To: Mike Visinoni <mike.visinoni@visinonibrothers.com>

Tue, Oct 18, 2022 at 1:17 PM

Ok, here is what I have:

Tentative Subdivision Map **SUBMITTED 6-10-21**  
9/7/2021 – City council meeting approving TSM

10/6/2021 – Received approval documents for TSM

Improvement plans:

3/10/2022 – Submittal of plans for grading approval

4/11/2022 – Submittal of improvement plans and SD calculations

5/2/2022 – Received comments from City on plans only

5/4/2022 – Grading plan approval from the City

6/3/2022 – Submittal of revised improvement plans

6/16/2022 – Received comments from City on revised plans

6/22/2022 – Submittal of revised improvement plans

6/23/2022 – Received comments from City on SD calculations

6/24/2022 – Submittal of revised SD calculations

7/13/2022 – Submittal of signed improvement plans

7/25/2022 – Received City approval of improvement plans and SD calculations

5 months between TSM  
and submittal of plans for  
rough grading only. Design  
not fully complete.

Sewer, drainage, and  
water variances still need  
to be finalized. SD calcs  
are not always reviewed if  
changes to SD system are  
required. Grading permit is  
typically not issued until  
plans are fully approved.

52 days to approve with 4  
separate submittals.

TOOK 1 yr 1 1/2 mons.

Pond Plat:

3/18/2022 – Submitted a plat with a pond design instead of leach trenches

3/23/2022 – Received approval of pond design

Let me know if you have any questions.

Thank you.

Lauren J. McSwain, PE, PLS

Rolls Anderson & Rolls

[Quoted text hidden]



# BENNETT ENGINEERING SERVICES

## CITY ENGINEERING SERVICES

WE OFFER THE FOLLOWING RATES FOR CITY ENGINEERING SUPPORT SERVICES:

► **Standard City Engineer Duties** ..... \$130/hour

► **Special City Assignments for City Engineer** ..... \$157/hour

Project Studies and Design ..... Standard Rates Apply, see below

Developer Projects require senior level engineer review at standard hourly rate

### STANDARD RATE SCHEDULE | 2021/2022 FISCAL YEAR

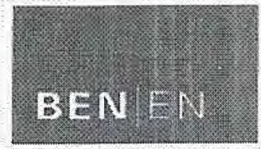
<i>Professional Staff</i>	<i>Hourly Rate</i>	<i>Professional Staff</i>	<i>Hourly Rate</i>
Principal Engineer .....	\$265	Grant Administration/Management.....	\$150
Project Manager VI .....	\$235	Grant Application Support .....	\$80
Project Manager V .....	\$225	Public Outreach Coordinator/Graphic Designer .....	\$120
Project Manager IV .....	\$210	Engineering Tech VI .....	\$165
Project Manager III .....	\$195	Engineering Tech V .....	\$155
Project Manager II .....	\$185	Engineering Tech IV .....	\$145
Project Manager I .....	\$168	Engineering Tech III .....	\$132
Engineer/Surveyor VI .....	\$215	Engineering Tech II .....	\$122
Engineer/Surveyor V .....	\$205	Engineering Tech I .....	\$112
Engineer/Surveyor IV .....	\$195	Designer IV .....	\$175
Engineer/Surveyor III .....	\$185	Designer III .....	\$165
Engineer/Surveyor II .....	\$168	Designer II .....	\$147
Engineer/Surveyor I .....	\$153	Designer I .....	\$132
Engineering Intern II .....	\$88	Inspector III (Field Prevailing Wage Std) .....	\$219
Engineering Intern I .....	\$68	Inspector II (Field Prevailing Wage Std) .....	\$194
Surveyor IV (Field Prevailing Wage Std) .....	\$243	Inspector I (Field Prevailing Wage Std) .....	\$169
Surveyor I (Field Prevailing Wage Std) .....	\$191	Labor Compliance Specialist.....	\$110
Senior Specialist .....	\$180	Project Controls Specialist.....	\$100
Expert Witness .....	\$438	Administrative .....	\$85

### ADDITIONAL RATE INFORMATION

- Direct expenses (including, but not limited to, mileage, reproduction, postage, online assessor mapping fees, etc.) and subconsultant costs will be billed at cost plus fifteen percent (15%) for administration, coordination, and handling.
- Standard hourly rates do not apply to a demand to perform work during an overtime period. Work required to be performed during an overtime period (as mandated by California law) will be charged at a 50% premium. Work mandated by Prevailing Wage laws will be billed accordingly.
- Hourly rates include all compensation for wages, salary-related benefits, overhead, general office administration, and profit. Direct project administrative hours will be billed at the rate shown above.
- Classifications may be added or removed as-needed without notice.
- Changes in the requested scope of work or projected schedule may result in the revision of the proposed fees and amendment to the total contract amount.
- Rates are subject to change annually effective July 1st.

CLIFF

# INVOICE



TRUSTED ENGINEERING ADVISORS

Bennett Engineering Services  
1082 Sunrise Avenue, Suite 100  
Roseville, California 95661

T 916.783.4100

F 916.783.4110

www.ben-en.com

Project Number: 16-607B

Description: Gridley - Plan Checking Services

City of Gridley  
Elisa Arteaga  
685 Kentucky Street  
Gridley, CA 95948  
Finance@gridley.ca.us  
earteaga@gridley.ca.us,

Invoice date is for work performed the month prior (typ)

Invoice Number:

21069756

Invoice Date:

07/16/2021

Professional Services for June 1, 2021 through June 30, 2021

## CONTRACT SUMMARY

Description	Prior Billed	Current Billed	Total Billed
40 Steffen Estates-Little Ave	0.00	492.50	492.50
Total	0.00	492.50	492.50

## Task Steffen Estates-Little Ave

### Professional Services

Engineer V

Engineer IV

Professional Services Subtotal

Task 40 Subtotal

Hours	Rate	Billed Amount
1.50	201.00	301.50
1.00	191.00	191.00
		492.50

2.5hrs

492.50

Approved by David Harden

Invoice Total

492.50

Per the sheet above and our records the TSM was received on June 21, 2021. Time for project set up and evaluation to impacts to the Little Ave Lift Station, which impacted the conditions of approval.

HAD NOT APPLIED FOR  
TSM YET.?

Please contact Sheri Sanchez at ssanchez@ben-en.com with any questions regarding this invoice.

# INVOICE



TRUSTED ENGINEERING ADVISORS

Bennett Engineering Services  
1082 Sunrise Avenue, Suite 100  
Roseville, California 95661  
T 916.783.4100  
www.ben-en.com

Project Number: 16-607B  
Description: Gridley - Plan Checking Services

City of Gridley  
Donna Decker  
685 Kentucky Street  
Gridley, CA 95948  
Finance@gridley.ca.us; ddecker@desllc.net  
earteaga@gridley.ca.us

Invoice Number: 22010310  
Invoice Date: 02/22/2022

Professional Services for January 1, 2022 through January 31, 2022

## CONTRACT SUMMARY

Description	Prior Billed	Current Billed	Total Billed
40 Steffen Estates-Little Ave	492.50	774.00	1,266.50
Total	492.50	774.00	1,266.50

## Task Steffen Estates-Little Ave

### Professional Services

	Hours	Rate	Billed Amount
Engineer V	1.00	201.00	201.00
Engineer IV	3.00	191.00	573.00
Professional Services Subtotal			774.00

Task 40 Subtotal

4 hrs

774.00

Approved by David Harden

Invoice Total 774.00

WHAT IS THIS FOR? GRADING  
PLANS SUBMITTED 3-10-22

We were asked by the design engineer in January to provide archived as built plans within the work area. This is developer driven work. Additionally, we provided engineering support for the tie-in into the City drainage system and potential reducing detention requirements and generator for lift station. Minimal hours charged considering the number of emails (21), phone calls, and time spent at City hall searching for information.

Additional time spent in the search for documentation was not billed to the developer, but rather to the City as city engineering work to figure out the drainage system. It is assumed the knowledge of this part of the system was lost in the remodel of City hall and the building department and staff turn over.

Please contact Sheri Sanchez at ssanchez@ben-en.com with any questions regarding this invoice.

# INVOICE

**BEN | EN**

TRUSTED ENGINEERING ADVISORS

Bennett Engineering Services  
1082 Sunrise Avenue, Suite 100  
Roseville, California 95661  
T 916.783.4100  
www.ben-en.com

Project Number: 16-607B  
Description: Gridley - Plan Checking Services

City of Gridley  
Donna Decker  
685 Kentucky Street  
Gridley, CA 95948  
Finance@gridley.ca.us; ddecker@desllc.net  
earteaga@gridley.ca.us,

Invoice Number: 22030488  
Invoice Date: 04/27/2022

Professional Services for March 1, 2022 through March 31, 2022

## CONTRACT SUMMARY

Description	Prior Billed	Current Billed	Total Billed
40 Steffen Estates-Little Ave	1,266.50	897.50	2,164.00
Total	1,266.50	897.50	2,164.00

## Task Steffen Estates-Little Ave

### Professional Services

Engineer V

Engineer IV

Professional Services Subtotal

Hours	Rate	Billed Amount
2.00	205.00	410.00
2.50	195.00	487.50
		897.50

Task 40 Subtotal

897.50

Approved by David Harden

Rates were adjusted with the City contract in February 2022. Typically adjusted annually, but deferred since 2019 due to Covid and staff changes at the City

Invoice Total 897.50

GRADING PLAN

SUBMITTED

3-10-22

APPROVED

5-4-22

Plans were not complete when submitted. Drainage system changed to ponds in mid-March. Re-submitted 4/11, approved 5/4, 23 day review is not a long review period for a subdivision.

ALMOST 2 months

Please contact Sheri Sanchez at ssanchez@ben-en.com with any questions regarding this invoice.

# INVOICE

BEN | EN

TRUSTED ENGINEERING ADVISORS

Bennett Engineering Services  
1082 Sunrise Avenue, Suite 100  
Roseville, California 95661  
T 916.783.4100  
www.ben-en.com

Project Number: 16-607B  
Description: Gridley - Plan Checking Services

City of Gridley  
Donna Decker  
685 Kentucky Street  
Gridley, CA 95948  
Finance@gridley.ca.us; ddecker@desllc.net  
earteaga@gridley.ca.us,

Invoice Number: 22040559  
Invoice Date: 05/23/2022

Professional Services for April 1, 2022 through April 30, 2022

## CONTRACT SUMMARY

Description	Prior Billed	Current Billed	Total Billed
40 Steffen Estates-Little Ave	2,164.00	7,198.75	9,362.75
Total	2,164.00	7,198.75	9,362.75

## Task Steffen Estates-Little Ave

### Professional Services

Engineer V

Engineer IV

Professional Services Subtotal

Task 40 Subtotal

Hours	Rate	Billed Amount
32.50	205.00	6,662.50
2.75	195.00	536.25
		7,198.75

35.25 hrs

7,198.75

Approved by David Harden

Invoice Total 7,198.75

As engineer in charge  
the area  
\$200/hr.  
\$130.00

PLANS 1st SUBMITTAL

This is not an excessive amount of time to review a sub division. The hours seem reasonable for the level of effort required, Hour rate is in alignment with other agencies with full time engineering staff.

TOOK 3 WEEKS FOR COMMENTS

Please contact Sheri Sanchez at ssanchez@ben-en.com with any questions regarding this invoice.

# INVOICE

**BEN|EN**

TRUSTED ENGINEERING ADVISORY

Bennett Engineering Services  
1082 Sunrise Avenue, Suite 100  
Roseville, California 95661  
T 916.783.4100  
www.ben-en.com

Project Number: 16-607B  
Description: Gridley - Plan Checking Services

City of Gridley  
Donna Decker  
685 Kentucky Street  
Gridley, CA 95948  
Finance@gridley.ca.us; ddecker@desllc.net  
earteaga@gridley.ca.us,

Invoice Number: 22050635  
Invoice Date: 06/17/2022

Professional Services for May 1, 2022 through May 31, 2022

## CONTRACT SUMMARY

Description	Prior Billed	Current Billed	Total Billed
40 Steffen Estates-Little Ave	9,362.75	2,420.00	11,782.75
Total	9,362.75	2,420.00	11,782.75

## Task Steffen Estates-Little Ave

### Professional Services

	Hours	Rate	Billed Amount
Engineer V	8.00	205.00	1,640.00
Engineer IV	4.00	195.00	780.00
Professional Services Subtotal			2,420.00

Task 40 Subtotal

12 HRS

2,420.00

Approved by David Harden

These are charges for May, when reviews and approvals took place of plans and drainage review. Also include a site visit, assistance with electrical connection, water separation variances and generator changes.

Invoice Total 2,420.00

SUBMITTED 6-3-22  
COMMENTS 6-16-22

2 WEEKS

Please contact Sheri Sanchez at ssanchez@ben-en.com with any questions regarding this invoice.

# INVOICE



TRUSTED ENGINEERING ADVISORS

Bennett Engineering Services  
1082 Sunrise Avenue, Suite 100  
Roseville, California 95661  
T 916.783.4100  
www.ben-en.com

Project Number: 16-607B  
Description: Gridley - Plan Checking Services

City of Gridley  
Donna Decker  
685 Kentucky Street  
Gridley, CA 95948  
Finance@gridley.ca.us; ddecker@desllc.net  
earteaga@gridley.ca.us,

Invoice Number: 22060723  
Invoice Date: 07/20/2022

Professional Services for June 1, 2022 through June 30, 2022

## CONTRACT SUMMARY

Description	Prior Billed	Current Billed	Total Billed
40 Steffen Estates-Little Ave	11,782.75	6,182.50	17,965.25
Total	11,782.75	6,182.50	17,965.25

## Task Steffen Estates-Little Ave

### Professional Services

Engineer V

Engineer IV

Professional Services Subtotal

Task 40 Subtotal

Hours	Rate	Billed Amount
23.50	205.00	4,817.50
7.00	195.00	1,365.00
		6,182.50
		6,182.50

30.5 hrs

Approved by David Harden

Invoice Total 6,182.50

SUBMITTED 6-22-22  
COMMENTS 6-23-22  
RE-SUBMITTED 6-24-22

RAR SIGNED PLANS SUBMITTED 7-13

These are charges for June, which included 3 submittal reviews (Per time line sheet attached and our records), coordination for other required reviews.

Also included is a site visit for grading work, generator specs, traffic controls, BMP/SWPPP issues.

Please contact Sheri Sanchez at ssanchez@ben-en.com with any questions regarding this invoice.

Client: City of Gridley  
Project: 16-607B Gridley - Plan Checking Services

Federal Tax ID: 26-1388516  
Page 1

Invoice Number: 22060723  
Date: 07/20/2022

# INVOICE

BEN|EN

TRUSTED ENGINEERING ADVISORS

Bennett Engineering Services  
1082 Sunrise Avenue, Suite 100  
Roseville, California 95661  
T 916.783.4100  
www.ben-en.com

Project Number: 16-607B-40

Description: Gridley - PC - Steffen Estates-Little Ave

City of Gridley  
Donna Decker  
685 Kentucky Street  
Gridley, CA 95948  
Finance@gridley.ca.us; ddecker@desllc.net  
earteaga@gridley.ca.us,

Invoice Number: 22070826

Invoice Date: 08/25/2022

Professional Services for July 1, 2022 through July 31, 2022

## CONTRACT SUMMARY

Description	Prior Billed	Current Billed	Total Billed
16-607B-40 Gridley - PC - Steffen Estates-Little Ave	17,965.00	2,492.50	20,457.50
Total	17,965.00	2,492.50	20,457.50

## Task 16-607B-40 - Gridley - PC - Steffen Estates-Little Ave

### Professional Services

	Hours	Rate	Billed Amount
Engineer V	5.50	205.00	1,127.50
easement docs			
easement emails			
Review and Email about traffic control			
Signed Plans			
Email from Lauren. Check that Donna had signed plans.			
Engineer IV	7.00	195.00	1,365.00
dewatering, neighboring prop connections			
drainage easement issues			
dewatering issues/solution			
TCP review, email, dewatering			
dewatering, tcp			
Dewatering to sewer flow and pricing			
Professional Services Subtotal			2,492.50

Task 01 Subtotal

12.5 hrs

2,492.50

Approved by David Harden

Charges for July. See notes,  
seems reasonable considering  
the major issues with dewatering  
and the irrigation district.

Invoice Total 2,492.50

RECEIVED CITY APPROVED PLANS 7-25-22

TOOK 12 DAYS FROM SUBMITTAL

Please contact Sheri Sanchez at ssanchez@ben-en.com with any questions regarding this invoice.

Client: City of Gridley  
Project: 16-607B-40 Gridley - PC - Steffen Estates-Little Ave

Federal Tax ID: 26-1388516  
Page 1

Invoice Number: 22070826  
Date: 08/25/2022

This is not a long period of time for a final review. includes two weekends and summer vacations for staff.

# INVOICE



TRUSTED ENGINEERING ADVISORS

Bennett Engineering Services  
1082 Sunrise Avenue, Suite 100  
Roseville, California 95661  
T 916.783.4100  
www.ben-en.com

Project Number: 16-607B-40

Description: Gridley - PC - Steffen Estates-Little Ave

City of Gridley  
Donna Decker  
685 Kentucky Street  
Gridley, CA 95948  
Finance@gridley.ca.us; ddecker@desllc.net  
earteaga@gridley.ca.us,

Invoice Number: 22080924

Invoice Date: 09/27/2022

Professional Services for August 1, 2022 through August 31, 2022

## CONTRACT SUMMARY

Description	Prior Billed	Current Billed	Total Billed
16-607B-40 Gridley - PC - Steffen Estates-Little Ave	20,457.75	14,451.61	34,909.36
Total	20,457.75	14,451.61	34,909.36

## Task 16-607B-40 - Gridley - PC - Steffen Estates-Little Ave

### Professional Services

	Hours	Rate	Billed Amount
Engineer V	2.00	205.00	410.00
Reviewed sewer in sandy soils and discussed limites with Dave			
Variance			
Engineer IV	16.75	195.00	3,266.25
TCP, inspection coordination			
Site inspection and coordination			
inspection coordination and site visit			
Sewer realignment			
sewer trench collapse and field changes			
inspection coordination and follow up			
inspection coordination, water separation			
water separation, compaction requirements			
water separation, hydrant relocation, storm drain easement, ARV/			
BO water separations			
inspaction coordination, water variance			
Variance, flared end section, trash rack			
variance, trash racks			
Trash racks and submittals			
variances			
water crossing exhibit review and comments			
variance review and edits			
Engineer II	19.25	168.00	3,234.00
Site Visit, Sewer Installation			
Sewer Installation, Sand Pockets at MH at Steffen way			

**Task 16-607B-40 - Gridley - PC - Steffen Estates-Little Ave**

Soils testing, compaction emails			
Site inspection			
Site Inspection, DWR Variances			
Variances			
Site Visit, Variances			
Schedule Update			
Project Controls Specialist	1.00	100.00	100.00
Invoice summary & copies of all invoices for City			
Construction Management Consultant			7,315.00
Professional Services Subtotal		INSPECTOR	14,325.25

**Expenses**

Mileage		Billed Amount
		126.36
Expenses Subtotal		126.36

Task 01 Subtotal

14,451.61

Approved by David Harden

Invoice Total 14,451.61

40 hrs AFTER SIGNED PLANS  
FOR SMALL CHANGES. NEVER  
HAVE WE SEEN ANY THING LIKE  
THIS!

This includes coordination for water pipe conflicts and variance submittal to the state, inspections (see notes), as the sub consulting inspector was not available at all times when required.

Additionally, this time included engineering assistance for the trench collapse and coordination for the redesign for the sewer and water systems, saving the contract time and money due to unstable ground conditions and 100+ feet of pipe for each utility.

Please contact Sheri Sanchez at [ssanchez@ben-en.com](mailto:ssanchez@ben-en.com) with any questions regarding this invoice.

# INVOICE



TRUSTED ENGINEERING ADVISORS

Bennett Engineering Services  
1082 Sunrise Avenue, Suite 100  
Roseville, California 95661  
T 916.783.4100  
www.ben-en.com

Project Number: 16-607B-40

Description: Gridley - PC - Steffen Estates-Little Ave

City of Gridley  
Donna Decker  
685 Kentucky Street  
Gridley, CA 95948  
Finance@gridley.ca.us; ddecker@desllc.net  
earteaga@gridley.ca.us,

Invoice Number: 22091016

Invoice Date: 10/19/2022

Professional Services for September 1, 2022 through September 30, 2022

## CONTRACT SUMMARY

Description	Prior Billed	Current Billed	Total Billed
16-607B-40 Gridley - PC - Steffen Estates-Little Ave	34,909.36	9,112.25	44,021.61
Total	34,909.36	9,112.25	44,021.61

## Task 16-607B-40 - Gridley - PC - Steffen Estates-Little Ave

### Professional Services

	Hours	Rate	Billed Amount
Engineer IV	4.75	195.00	926.25
water variance review for staking			
water variance and CM			
water variance, construction			
variance submittal			
submittals and revisions to variances			
invoicing			
inspection issues - talk with mike			
inspection coordination			
CG&SW type discussion			
SD elimination request			
DIs and inspection			
Engineer II	2.00	168.00	336.00
DWR Variances			
Updates			
Crossings Potholes			
Project Controls Specialist	1.50	100.00	150.00
Project Coordination			
Email Carmen/Donna			
Project Management Consultant			7,700.00
Professional Services Subtotal			9,112.25

Task 01 Subtotal

8.25 hrs

9,112.25

Approved by David Harden

Invoice Total	9,112.25
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8.25 hrs ?

Charges for September, see notes for work performed. Seems reasonable for the amount of effort to get errors in plans corrected. Water connection in Little Ave had several iteration requiring review. also issues with sidewalks, much of that effort was billed to the city.

Please contact Sheri Sanchez at [ssanchez@ben-en.com](mailto:ssanchez@ben-en.com) with any questions regarding this invoice.

CLIFF COPY

## INVOICE

Project Number: 18-056 Steffen Estates  
Description: Plan Checking Services

City of Gridley  
685 Kentucky Street  
Gridley, CA 95948

Attn: Elisa Arteaga-earteaga@gridley.ca.us  
finance@gridley.ca.us  
cwagner@gridley.ca.us



Decker Engineering  
Services LLC  
902 Poppy Street  
Chico, CA 95923  
(530) 763-5090  
DES.LLC@comcast.net

Invoice No: 22-001-122  
Invoice Date: January 31, 2022  
Planning Department Services: FY 2022/2023

### SUMMARY

Description	Prior Billing	Current Invoice	Total to Date
18-056 Steffen Estates	\$ -	\$	75.00
Total		\$ 75.00	

Task: 18-056 Steffen Estates

#### Professional Services

Consulting Planning Director

Task	Plan Check	1.00	\$	75.00	\$	75.00
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As-builts, previous developments and lift  
station considerations. Minimal time charged.

?

Invoice Total: \$ 75.00

## INVOICE

Project Number: 18-056 Steffen Estates  
Description: Plan Checking Services

City of Gridley  
685 Kentucky Street  
Gridley, CA 95948

Attn: Elisa Arteaga-earteaga@gridley.ca.us  
finance@gridley.ca.us  
cwagner@gridley.ca.us



Decker Engineering  
Services LLC  
902 Poppy Street  
Chico, CA 95923  
(530) 763-5090  
DES.LLC@comcast.net

Invoice No: 22-001-222a  
Invoice Date: February 11, 2022  
Planning Department Services: FY 2022/2023

### SUMMARY

Description	Prior Billing	Current Invoice	Total to Date
18-056 Steffen Estates	\$ 75.00		\$ 150.00
Total		\$ 75.00	

Task: 18-056 Steffen Estates

#### Professional Services

Consulting Planning Director

Task	Review changes in drainage plan	1.00	\$	75.00	\$	75.00
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Invoice Total: \$ 75.00

## INVOICE

Project Number: 18-056 Steffen Estates  
Description: Plan Checking Services

City of Gridley  
685 Kentucky Street  
Gridley, CA 95948

Attn: Elisa Arteaga-earteaga@gridley.ca.us  
finance@gridley.ca.us  
cwagner@gridley.ca.us



**Decker Engineering  
Services LLC**  
902 Poppy Street  
Chico, CA 95923  
(530) 763-5090  
DES.LLC@comcast.net

Invoice No: 22-001 422a  
Invoice Date: April 8, 2022  
Planning Department Services: FY 2022/2023

### SUMMARY

Description	Prior Billing	Current Invoice	Total to Date
18-056 Steffen Estates	\$ 150.00		\$ 450.00
<b>Total</b>		\$ 300.00	

**Task: 18-056 Steffen Estates**

#### Professional Services

Consulting Planning Director

Task						
	Plan review	2.00	\$	75.00	\$	150.00
	Review pond vs ADS w City Eng/RAR	2.00	\$	75.00	\$	150.00

**Invoice Total:** \$ 300.00

## INVOICE

Project Number: 18-056 Steffen Estates  
Description: Plan Checking Services

City of Gridley  
685 Kentucky Street  
Gridley, CA 95948

Attn: Elisa Arteaga-earteaga@gridley.ca.us  
finance@gridley.ca.us  
cwagner@gridley.ca.us



Decker Engineering  
Services LLC  
902 Poppy Street  
Chico, CA 95923  
(530) 763-5090  
DES.LLC@comcast.net

Invoice No: 22-001 522a  
Invoice Date: May 6, 2022  
Planning Department Services: FY 2022/2023

### SUMMARY

Description	Prior Billing	Current Invoice	Total to Date
18-056 Steffen Estates	\$ 450.00		\$ 937.50
<b>Total</b>		<b>\$ 487.50</b>	

**Task: 18-056 Steffen Estates**

#### Professional Services

Consulting Planning Director

Task					
	Plan Check	1.50	\$	75.00	\$ 112.50
	Rough Grading Permit Review	2.00	\$	75.00	\$ 150.00
	Rough Grading Permit Review-BWGWD	3.00	\$	75.00	\$ 225.00

Engineering ?

Planning coordinates the grading permit and plan checking, and provides input when deviation from the TSM are presented.  
Also dealt with Butte Irrigation District issues.  
With limited staff the City use available staff as needed.

Invoice Total: \$ 487.50

## INVOICE

Project Number: 18-056 Steffen Estates  
Description: Plan Checking Services

City of Gridley  
685 Kentucky Street  
Gridley, CA 95948

Attn: Elisa Arteaga-earteaga@gridley.ca.us  
finance@gridley.ca.us  
cwagner@gridley.ca.us



Decker Engineering  
Services LLC  
902 Poppy Street  
Chico, CA 95923  
(530) 763-5090  
DES.LLC@comcast.net

Invoice No: 22-001 522b  
Invoice Date: May 20, 2022  
Planning Department Services: FY 2022/2023

### SUMMARY

Description	Prior Billing	Current Invoice	Total to Date
18-056 Steffen Estates	\$ 937.50		\$ 1,237.50
<b>Total</b>		<b>\$ 300.00</b>	

**Task: 18-056 Steffen Estates**

#### Professional Services

Consulting Planning Director

Task	Dewatering Review/Solutions/BWGWD	4.00	\$	75.00	\$	300.00
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coordination with irrigation district,  
discharge permit

Engineering

Invoice Total:

\$ 300.00

## INVOICE

Project Number: 18-056 Steffen Estates  
Description: Plan Checking Services

City of Gridley  
685 Kentucky Street  
Gridley, CA 95948

Attn: Elisa Arteaga-earteaga@gridley.ca.us  
finance@gridley.ca.us  
cwagner@gridley.ca.us



Decker Engineering  
Services LLC  
902 Poppy Street  
Chico, CA 95923  
(530) 763-5090  
DES.LLC@comcast.net

Invoice No: 22-001 622a  
Invoice Date: June 3, 2022  
Planning Department Services: FY 2022/2023

### SUMMARY

Description	Prior Billing	Current Invoice	Total to Date
18-056 Steffen Estates	\$ 1,237.50	\$	1,612.50
<b>Total</b>		<b>\$ 375.00</b>	

Task: 18-056 Steffen Estates

#### Professional Services

Consulting Planning Director

Task	Dewatering BWGWD	1.00	\$	75.00	\$	75.00
	Grading Permit	1.00	\$	75.00	\$	75.00
	Plan Check; Ltg; civil; monumentation	3.00	\$	75.00	\$	225.00

coordination for plan checking,  
lighting, and permitting

ENGINEERING

?

Invoice Total: \$ 375.00

## INVOICE

Project Number: 18-056 Steffen Estates  
Description: Plan Checking Services

City of Gridley  
685 Kentucky Street  
Gridley, CA 95948

Attn: Elisa Arteaga-earteaga@gridley.ca.us  
finance@gridley.ca.us  
cwagner@gridley.ca.us



**Decker Engineering  
Services LLC**  
902 Poppy Street  
Chico, CA 95923  
(530) 763-5090  
DES.LLC@comcast.net

Invoice No: 22-001 622b  
Invoice Date: June 19, 2022  
Planning Department Services: FY 2022/2023

### SUMMARY

Description	Prior Billing	Current Invoice	Total to Date
18-056 Steffen Estates	\$ 1,612.50		\$ 2,407.50
<b>Total</b>		\$ 795.00	

*Task: 18-056 Steffen Estates*

### Professional Services

Consulting Planning Director

Task	Grading Permit	6.00	\$	75.00	\$	450.00
	Site Inspection	1.00	\$	90.00	\$	90.00
	Travel	0.50	\$	30.00	\$	15.00
	Reporting	2.00	\$	120.00	\$	240.00

BMPs, site inspection, stop work.

ENG. ?

Invoice Total:

\$ **795.00**

## INVOICE

Project Number: 18-056 Steffen Estates  
Description: Plan Checking Services

City of Gridley  
685 Kentucky Street  
Gridley, CA 95948

Attn: Elisa Arteaga-earteaga@gridley.ca.us  
finance@gridley.ca.us  
cwagner@gridley.ca.us



Decker Engineering  
Services LLC  
902 Poppy Street  
Chico, CA 95923  
(530) 763-5090  
DES.LLC@comcast.net

Invoice No: 22-001 722b  
Invoice Date: July 15, 2022  
Planning Department Services: FY 2022/2023

### SUMMARY

Description	Prior Billing	Current Invoice	Total to Date
18-056 Steffen Estates	\$ 2,407.50	\$	2,977.50
<b>Total</b>		\$ 570.00	

Task: 18-056 Steffen Estates

Professional Services  
Consulting Planning Director

Task	Discuss additional work; 302 Little Ave; 1367 R	1.00	\$	75.00	\$	225.00
	Site Inspection	1.00	\$	90.00	\$	90.00
	Travel	0.50	\$	30.00	\$	15.00
	Reporting	2.00	\$	120.00	\$	240.00

yes off by \$150

MATH MISTAKE  
10 @ 75 = 750

coverage for site inspections due to  
grading concerns.

Invoice Total:

\$ 570.00

- 150 -  
420 -

## INVOICE

Project Number: 18-056 Steffen Estates  
Description: Plan Checking Services

City of Gridley  
685 Kentucky Street  
Gridley, CA 95948

Attn: Elisa Arteaga-earteaga@gridley.ca.us  
finance@gridley.ca.us  
cwagner@gridley.ca.us



Decker Engineering  
Services LLC  
902 Poppy Street  
Chico, CA 95923  
(530) 763-5090  
DES.LLC@comcast.net

Invoice No: 22-001 722c  
Invoice Date: July 15, 2022  
Planning Department Services: FY 2022/2023

### SUMMARY

Description	Prior Billing	Current Invoice	Total to Date
18-056 Steffen Estates	\$ 2,977.50	\$	3,427.50
Total		\$ 450.00	

Task: 18-056 Steffen Estates

#### Professional Services

Consulting Planning Director

Task	Project review/dewatering/coordination	6.00	\$	75.00	\$	450.00
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Engineer on vacation, stepped in  
to coordinate with public works  
and find solution for dewatering  
issues.

ENG.

Invoice Total: \$ 450.00

## INVOICE

Project Number: 18-056 Steffen Estates  
Description: Plan Checking Services

City of Gridley  
685 Kentucky Street  
Gridley, CA 95948

Attn: Elisa Arteaga-earteaga@gridley.ca.us  
finance@gridley.ca.us  
cwagner@gridley.ca.us



Decker Engineering  
Services LLC  
902 Poppy Street  
Chico, CA 95923  
(530) 763-5090  
DES.LLC@comcast.net

Invoice No: 22-001 822a  
Invoice Date: August 12, 2022  
Planning Department Services: FY 2022/2023

### SUMMARY

Description	Prior Billing	Current Invoice	Total to Date
18-056 Steffen Estates	\$ 3,427.50	\$	3,502.50
<b>Total</b>		\$ 75.00	

**Task: 18-056 Steffen Estates**

#### Professional Services

Consulting Planning Director

Task	Project coordination/Plan Check	1.00	\$	75.00	\$	75.00
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Invoice Total: \$ 75.00

## Cliff Wagner

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**From:** Cliff Wagner  
**Sent:** Wednesday, April 12, 2023 10:53 AM  
**To:** Catalina Sanchez  
**Subject:** FW: Steffen Estates Engineering, Inspecting, and Planning Billing Concerns

Catalina, below find a copy of my findings and response to Visinoni's complaints. His reply is listed below that.

Cliff

---

**From:** Cliff Wagner  
**Sent:** Wednesday, March 22, 2023 3:58 PM  
**To:** Dino Visinoni <dino.visinoni@visinonibrothers.com>  
**Cc:** Mike Visinoni <mike.visinoni@visinonibrothers.com>; Tony Galyean <tgalyean@yubasutterlaw.com>  
**Subject:** RE: Steffen Estates Engineering, Inspecting, and Planning Billing Concerns

Dear Mr. Visinoni,

After careful consideration of your concerns and consultation with the City Engineer, Planner, and City Attorney, I regret to inform you that, apart from the \$150.00 invoice error, we find no grounds to refund or discount any other costs and charges relating to Steffen Estates.

I understand that you have raised issues regarding the rates charged, time-frames for the review process, and the involvement of other Engineers at Bennett Engineering. I would like to clarify that we have a professional relationship with Bennett Engineering, who has provided us with excellent support for plan check reviews and other engineering services for the City of Gridley and other municipal clients. We rely on their professional experience to guide the plan check review process based on industry best practices and regulations.

Moreover, I would like to point out that Plan Check reviews are reactionary processes, and deviations from previously reviewed plan submittals require additional review, regardless of other engineers' estimated budget baseline. The City's plan check processes are not solely designed to ensure compliance with building codes but also to maintain fidelity to improvement plans. Deviations and changes require the City to re-evaluate whether they impact other aspects of the project.

I also understand your objection to City Planner Donna Decker's involvement in the process after approval of the tentative map. However, as a smaller organization, and geographically isolated, we often "wear many hats" to provide responsive solutions to our developer partners' needs.

As previously stated in my email dated March 22, 2023, Engineer Hardin and City staff are willing to meet with you to respond to specific billing questions with detail. His firm maintains comprehensive hourly billing records for all project work.

The City of Gridley remains committed to collaborating and cooperating with your company and other developers.

Sincerely,

Cliff Wagner

---

**From:** Dino Visinoni <[dino.visinoni@visinonibrothers.com](mailto:dino.visinoni@visinonibrothers.com)>

**Sent:** Wednesday, March 22, 2023 11:13 AM

**To:** Cliff Wagner <[cwagner@gridley.ca.us](mailto:cwagner@gridley.ca.us)>

**Cc:** Mike Visinoni <[mike.visinoni@visinonibrothers.com](mailto:mike.visinoni@visinonibrothers.com)>; Carmen Santana <[csantana@gridley.ca.us](mailto:csantana@gridley.ca.us)>

**Subject:** Re: Steffen Estates Engineering, Inspecting, and Planning Billing Concerns

**ATTENTION:** This message originated from outside the **City of Gridley**. Please exercise judgment before opening attachments, clicking on links, or replying.

Hi Cliff,

Thank you for your quick response. After Mike and myself discussed your suggestion of meeting with the city engineer and planner we don't see how this is going to help. We have already met with them, and nothing came of it. We have done everything that was requested of us, in response to our concerns with the City of Gridley's uncontrolled staff billing. Your staff has had their chance to reply and we believe that another meeting will just prolong everything. As all final decisions come from you. We want to get to a final conclusion. We have no problems meeting you personally to discuss this further. Please feel free to call or email with any questions or concerns.

Thank you,

Dino Visinoni